



HOUSEHOLD PROGRAM

EARLY TERMINATION POLICY

Household Member Request

If a Household member wishes to terminate his or her Household Agreement **more than 30 days from the date of signature on his or her Household Agreement** or **during the Household term** shown on their Household Agreement, the member must submit a **Household Early Termination Request Form** to the local Chapter Leader.

- If a new replacement Household member can be identified, and then only after all paperwork is in place, the exiting Household member's fees will be waived. The final month will be prorated based on the date that the replacement Household member begins his or her Household term.
- If a new Household member cannot be identified, the exiting member will remain responsible for Household fees.

Whether or not a replace is found, the Household deposit will be retained by SPO.

SPO reserves the right to waive ongoing financial responsibility, with or without a replacement, based on the individual's circumstances.

SPO Dismissal

If SPO is dismissing a Household member early due to violation of the Household Program Agreement or a conduct violation, a **Household Dismissal Notice** will be provided to the Household member indicating by what date he or she must depart the Household. See the **Household General Conduct Policy** for more information.

- If a new replacement Household member can be identified, and then only after all paperwork is in place, the exiting Household member's fees will be waived. The final month will be prorated based on the date that the replacement Household member begins his or her Household term.
- If a new Household member cannot be identified, the exiting member will remain responsible for Household fees as noted in the Agreement.

Whether or not a replacement is found, the Household deposit will be retained by SPO.

Signature: _____ Date: _____