

## Brokers, How to View your Agent Roster & more

### View Your Agent Roster

1. Log into the [Member Portal](#) with your MLS credentials
2. Click Manage Agents (Gray box)
3. Review Active Agents & Pending Transfers
4. **Discrepancies?** Contact [Membership@rworld.com](mailto:Membership@rworld.com)

### View Unpaid Agents – After October 1st Due Date

1. Log into the [Member Portal](#) with your MLS credentials
2. Click Pay Agent Orders (Gray box)
3. Allow Office Dues to process into two sections:
  - Pending Dues Renewals (Unpaid Agents)
  - Partially Paid Dues Renewals (Agents who have started an installment plan)
4. Email Selected Agents, Print Renewal Notices, or Pay Selected Orders
5. **Questions?** Contact [Membership@rworld.com](mailto:Membership@rworld.com)