

ENROLLMENT AGREEMENT FOR 2020-2021 SCHOOL YEAR

I hereby accept the place offered for:

Student	Grade in Fall
_____	_____
_____	_____
_____	_____
KINDERGARTEN	\$13,700
PRIMARY GRADES 1 st -4 th	\$15,000
MIDDLE GRADES 5 th -8 th	\$16,000

ANNUAL NON-REFUNDABLE STUDENT FEE (\$500) _____

This fee is due by February 19, 2020 for returning students, and upon acceptance for new applicants.

**Please note that after the February 19, 2020 deadline, the student fee will be increased to \$1000 for returning students.*

By signing below I understand that places in the school are reserved on a yearly basis, tuition payments and all other costs must be paid promptly, and that I am responsible for the full annual tuition regardless of absence, suspension, dismissal, or withdrawal. I also understand that a student with a delinquent account will not be enrolled until the account is reconciled. I have read and accepted the rates, terms, and conditions as noted on page 2.

Printed Name of Parent #1 or Legal Guardian

Signature of Parent #1 or Legal Guardian

Telephone Number of Parent #1 or Legal Guardian

Email of Parent #1 or Legal Guardian

Printed Name of Parent #2 or Legal Guardian

Signature of Parent #2 or Legal Guardian

Telephone Number of Parent #2 or Legal Guardian

Email of Parent #2 or Legal Guardian

Printed Name of Financially Responsible Party

Signature of Financially of Responsible Party

Billing Address of Financially Responsible Party

City State Zip Code

Telephone Number of Financially Responsible Party

Email of Financially Responsible Party

Headmaster's Signature

Date

TERMS AND CONDITIONS

A late fee of \$25 is charged as an administrative expense each month a payment is past due. The Howard School ("School") does not send invoices for tuition payments (see below).

Tuition for the academic school year shall be earned in full at the time the Enrollment Agreement is accepted by the Headmaster. There is no reduction or remission of tuition or fees for a student's absence, suspension, dismissal or withdrawal. **If an account is delinquent for more than 120 days, the student may be suspended from classes until the outstanding amount is paid**, and the financially responsible party ("FRP") indicated in the Enrollment Agreement shall pay or otherwise provide for any needed tutoring to assist the student during the suspension and after the student returns to school.

If the student is withdrawn from the School by a parent or guardian during the academic school year, the balance of the year's tuition will be due immediately upon withdrawal, notwithstanding the payment plan originally selected. All legal fees and collection costs, including attorney's fees, incurred by the School to collect a delinquent account, whether or not a lawsuit is brought, shall be added to the account past due and paid by the FRP.

The School reserves the right to terminate enrollment at any time if it is determined solely by the Headmaster that the school does not meet the needs of the student, or that such action is in the best interest of the School. Reasons for enrollment termination may include, but are not limited to: failure of the student or parent to follow school rules; student academic or behavioral problems that, in the opinion of the Headmaster, need the attention of professionals other than teachers; and the need to insure the welfare and safety of students. In the case of dismissals, it is the sole discretion of the Headmaster to determine if there will be a refund of any prepaid tuition.

Though the School customarily uses event-specific permission slips, signing the Enrollment Agreement gives permission for the student to take part in all school activities, including sports, physical education programs and trips away from campus, and releases the School from liability for any injury incurred by the student.

DISCOUNTS

Three or more students of one family5%
Annual tuition paid by June 1st3%*
*The 3% discount is valid only for students who pay full tuition.

FUNDRAISING REQUIREMENTS

Fundraising is a means by which tuition is kept as low as possible. Success in fundraising is critical to the school's financial well-being. Since every family benefits from this effort, families are required, but not limited, to support fundraising by contributing a minimum of ten hours to school-sponsored fundraisers.

OTHER EXPENSES

Required School Uniform (see Handbook) Prices Vary
Upper Grades School Trip (optional) \$1,000-\$1,900 (estimated)

TUITION/FEES PAYMENT INFORMATION

All tuition and fees are collected through FACTS Tuition Services.
Please see the link on our website for more information, and to create a user account.

PAYMENT PLAN OPTIONS

10 Payment Plan: beginning June 5th or 20th ending in March
(\$25 service fee added monthly)

2 Payment Plan: 60% due June 1st and 40% due November 1st
(\$36 service fee for June; \$24 service fee for November)

“When a child has developed assurance, he has the strength of character to resist the fads and fallacies which divert so many people from the basic truth. He will be able to chart his own course through life and be able to maintain the path he wishes to follow.”

~ Mae Carden

The Howard School
Tel (805) 745-8448; thehowardschool.org