

# Registering Children FAQ

[How do I register children if I don't have an account yet?](#)

[How do I register children if I already have an account?](#)

## How do I register children if I don't have an account yet?

Enter your information for your account

Add any children you are hoping to register. You will be able to select them from a drop down once you proceed to the registration page.

Submit Cancel

Once you have added all your family members, click Submit!

When you click register on any of the programs you will be prompted to create an account and you will see this screen (left). Add children when you are creating the account. You will be able to select children from a drop down when you proceed to registration.

Activity Information

Level 10 A (July 6-17)

Date: 6/7/2020 - 17/7/2020

Description: Red Cross Swim #10-20  
Swimmers increase their distance on front and back crawl (20m), elementary back stroke (20m) and breast stroke (20m), learn sidestroke (20m), perform dolphin kick (vertical), learn free- and head-first surface dives with underwater swim, and swim 200 metres continuous!

Online Registration Dates: 10/6/2020 6:00 PM - 14/6/2020 4:00 PM

Available Openings: 7

Registrants: 100

Min Age: 3 yrs & max age of 6/7/2020

Registration Information

Name of Registrant: Jane Doe

Select

Registration Information

Name of Registrant: Jane Doe

Choose the child you are registering

Health Notes: Please list any health notes our instructors should be aware of:

What is your lifejacket size?

Are you able to bring your own lifejacket to swimming lessons (deferred due to COVID-19)?

Last Level You Completed:

Do you have a Progress Card from previous swimming lessons?

Will you be bringing your progress card to your first class?

Are you applying for Jumpstart or Chance 2 Grow?

NEA

Waiver

I understand that while the program staff is qualified to instruct and safeguard my child, I will assume full responsibility if any accident should occur. I consent to having my child be taken care of by the Medical Staff contacted in such an event.

After you hit submit you will continue to the registration page. Select the child you are registering in the drop down next to Name of Registrant.

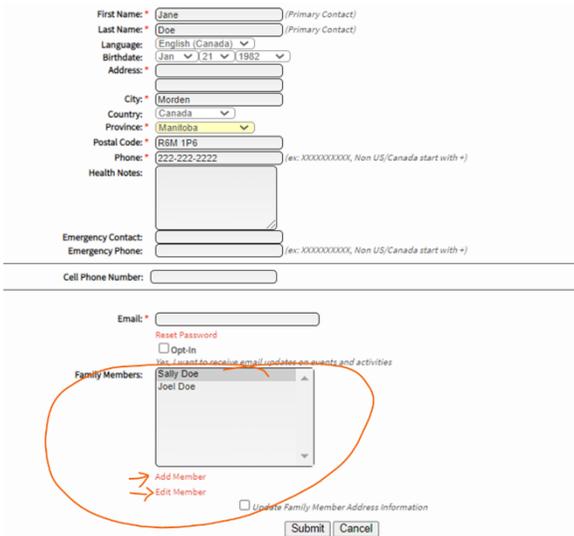
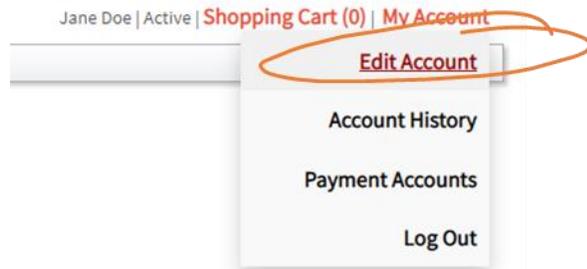
Follow the rest of the prompts to complete the registration.

Payment will need to be processed for registration to be completed.

Call 204-822-5431 or email [programs@mymorden.ca](mailto:programs@mymorden.ca) if you are not able to make a payment online.

## How do I register children if I have an account already?

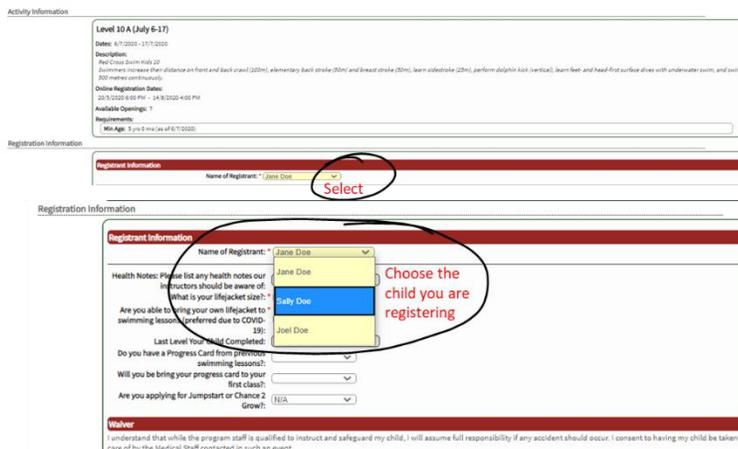
Once you are logged in select Edit Account from the menu under My Account (left)



The screenshot shows a form for editing account information. Fields include First Name, Last Name, Language, Birthdate, Address, City, Country, Province, Postal Code, Phone, Health Notes, Emergency Contact, and Cell Phone Number. Below these fields is a 'Family Members' dropdown menu containing 'Sally Doe' and 'Joel Doe', which is circled in red. Below the dropdown are 'Add Member' and 'Edit Member' links, and a 'Submit' button.

In your account check to make sure all your children are Family Members on your Account. You can click edit on each child to confirm their information. Or you can add a member if your children are not listed. You can add additional children if there are any members missing.

After you hit submit you can continue to registration. You will be able to select any family member from a drop down once you are on the Activity Registration page.



The screenshot shows the 'Activity Information' section for 'Level 10A (July 6-17)'. Below this is the 'Registration Information' section, which includes a 'Name of Registrant' dropdown menu. The dropdown is open, showing 'Jane Doe', 'Sally Doe', and 'Joel Doe'. 'Sally Doe' is highlighted in blue, and a red circle with the word 'Select' is around it. A red arrow points to the dropdown with the text 'Choose the child you are registering'.

Select the child you are registering in the program from the drop down list. Continue to answer any additional registration questions and then Add to cart.

Follow the rest of the prompts to complete the registration. You can click Continue Shopping until you have completed all your registrations. Select Checkout once you are done.

Payment will need to be processed with a credit card for registration to be completed.

Call 204-822-5431 or email [programs@mymorden.ca](mailto:programs@mymorden.ca) if you are not able to make a payment online.