

# **Rental Agreement and Regulations**

Camp Brébeuf is an outdoor recreational facility located in a beautiful and natural wilderness location. The purpose of this rental agreement and our requests is to ensure we maintain Camp Brébeuf and all its beauty and splendor for today and for those who wish to use it in the future.

The attached document is to confirm your rental on \*date\* from \*start time\* to \*end time\* as well as, the approval of signed rental quote. Please read, sign and return THIS document within 10 business days of receiving it. If it is not received 10 business days your date will not be held.

The C.Y.O. and Camp Brébeuf Staff retain the right to enter your event and request the renter and their guests to abide by the following rental requirements.

#### Non Permitted Uses:

The following activities/uses are not permitted within Camp Brébeuf and by your rental:

- **Smoking** Camp Brébeuf is designated as a non-smoking location, as per City of Hamilton by-laws.
- Hunting/Gaming Hunting/Gaming is not permitted, unless an appropriate gaming license is obtained and approved by Camp Brébeuf.
- Alcohol Alcohol is not permitted, unless an appropriate license is obtained and approved by Camp Brébeuf. Camp Brébeuf is also bound by the Ontario Provincial legislation regarding underage drinking of alcohol and it is, therefore, not permitted.
- Live Music Bands/Live Music is not permitted, unless an appropriate license/noise exemption is obtained and approved by Camp Brébeuf.
- **Property Usage** The use of Camp Brébeuf and our recreational amenities pertains specifically to your rental agreement. All other areas and/or services not outlined in your rental agreement, are subject to additional charges.
- Fireworks fireworks are not permitted at Camp Brébeuf.
- Activities Activities which harass, discriminate or create an unsafe space for you, your guests, the staff and other visitors of Camp Brébeuf are not permitted and are subject to Staff having the right to suspend or discontinue your event/rental.

Should you wish to obtain permits/licenses for your rental, you must make submission to C.Y.O. Camp Brébeuf 10 business days prior to your event for review and final approval. Camp Brébeuf reserves the right to shut down the rental or activities, even if a permit is obtained, if it is in the best interest of the property or surrounding community. Failure to comply will result in the loss of your deposit, shut down of your event, and potential law enforcement involvement.

#### Setting Up/Taking Down/Cleaning Up

In addition to your rental time period (noted on your signed contract), you will be given <u>one hour before</u> and <u>one hour after</u> for set up, take down, and clean up for your rental. (Camp Brébeuf does not allow rentals to continue past 9:00pm Mon-Sat and 3:00 pm on Sundays, )

- Unless otherwise agreed upon, the Renter will be allowed access to Camp Brébeuf one hour prior to their rental time period for set-up and one hour after their rental time to clean-up. Exceeding these time-lines will result in an extra charge on your invoice.
- C.Y.O. staff are not responsible for cleanup. The area must be cleaned, swept and garbage's must be brought to the dumpster bins.
- Charges will be applied against your deposit if C.Y.O. Staff need to clean up any decorations, wrapping, spills, or garbage following your rental, or if the facility/rooms are not returned to their original condition.

#### Renter's Responsibilities:

As the primary renter of Camp Brébeuf, you must be on site during the entire time of your event and you are directly responsible for the following:

- Ensuring there is no loud amplified sound, or activities which can be heard outside of the permitted space. (Sound travels farther in open fields, especially in the country. Please be respectful of our neighbours and the other groups/events renting the park.)
- Supervision of your guests and their children at all times. The renter will be held liable for any damage caused by misuse of the facilities. Children less than 12 years old must be accompanied by an adult while at any water areas (i.e. the Lake, ponds, or pool).
- Trespassing on neighboring and staff housing is strictly forbidden. Please ensure your guests stay within the marked boundaries of Camp Brébeuf and the access road.
- Vehicles must be parked in the designated parking area and <u>not on the grass</u>, or next to any of the park's outdoor recreational facilities.

### COVID-19 Safety Protocols:

As the primary renter of Camp Brébeuf, you must be on site during the entire time of your event and you are directly responsible for the following:

- Ensuring that ALL guests have completed the online COVID-19 Self-Assessment tool prior to your rental:
  - <u>https://covid-19.ontario.ca/self-assessment/</u> Ensure guest limits are kept to 6 social circles to a total of 48 guests maximum
- Ensure guest limits are kept to 6 social circles to a total of 48 guests maximum
  Ensure all guests have a mask and wear it except when eating/drinking which only can be done while sitting
- Ensure social circles remain 2 meters or 6 feet in distance at all times
- Encourage frequent hand washing
- Be prepared to provide a list of all attendees and have that list readily available for one month following your rental.

#### Failure to meet these safety protocols will result in immediate termination of your rental.

### I HAVE READ THESE REQUESTS AND I FULLY UNDERSTAND MY RENTER RESPONSIBILITY. I ALSO UNDERSTAND THAT I WILL LOSE ALL, OR A PORTION OF MY DEPOSIT SHOULD ANY OF THE RESPONSIBILITIES LISTED ABOVE NOT BE FOLLOWED.

Renter Name

Alternative Person

Renter Main Contact #

Alternative Person Contact #

**Renter Signature** 

Date

# Emergencies

Your host staff can assist you during emergencies, so contact them as soon as possible if an emergency situation occurs. Immediate assistance from emergency services can be reached by calling **911** from the camp phone or a cell phone.

If you are directing emergency services - camp's address is C.Y.O. Camp Brébeuf 8434 Wellington Road 27 Rockwood, ON N0B 2K0 (sign on the right after passing the OPP station leaving Rockwood)

Camp's main phone number is (519) 856-4671

# **Dining Hall and Meals**

We are a nut aware camp, sensitive to the concerns of the children we serve and their families with severe-life threatening allergies. **Please do not bring nut or peanut products to camp, as well as any products that** *may contain nuts*.

Due to health regulations, we ask that **guests do not enter the kitchen area**. If you are planning on doing any crafts, drawing or any messy projects we ask that you bring table clothes or coverings to prevent any damage to our tables.

# <u>Meals</u>

C.Y.O. Camp Brébeuf can provide meals for you during your stay. For pricing please see the pricing page at the end of this package. If guests have any specialty diets or allergies C.Y.O Camp Brébeuf must be made aware 2 weeks prior to the group's arrival in order to ensure that we are able to accommodate for the specific dietary restrictions. Guests are welcome to bring food to store in our dining hall open area fridge.

Our cook will arrange the menu - we do not have a choice option on our menu.

### Providing your own meals:

Guests are welcome to provide their own meals for their time at C.Y.O. Camp Brébeuf. Unfortunately, we do not allow guests to use our oven and stove / kitchen facilities unless they have their food handler's certificate and sign off on the camp policies around kitchen usage. Guests are not permitted to enter the kitchen area for any reason unless indicated on their booking contract.

If you choose to provide your own meals for the weekend we ask that you bring anything that you would need to prepare and consume your meals. Including:

- Cutlery
- Serving Utensils
- Dishes (Cups, plates, bowls, serving dishes, etc.)
- Any cooking supplies

### Snacks

Camp Brébeuf does not provide snacks in between meals unless arranged and indicated on your contract. If you would like to bring snacks please make sure that they are completely nut/peanut free. We have a lot of campers and staff serious nut allergies. Snacks are not to be brought to cabins and must only be consumed in the dining hall – animals of all sorts are attracted to any food in our cabins.

#### Driveway

Please note that the laneway up to camp past the farm and into the camp is in fact a laneway / driveway. It's not a road. Please respect the posted 10km/ hour speed limit. This is a shared laneway with the families of our full time staff living along it. <u>Vehicles are not allowed past the green gate into camp.</u> If vehicles go past the green gate and cause damage to the property your group will be responsible and it will be reflected on your invoice.

# Parking

Please have your group park in the parking lot. For both the safety of our campers and the risk of damage to our property, user group vehicles are not allowed past the green gate. Ignoring this policy could affect future bookings. **Damage done by driving on fields may result in an additional fee.** 

#### **Cabins and Quiet Time**

While using the cabins, please do not move bunk beds or mattresses.

Please do not unplug any power cords in the cabins as they may be for heaters/fans that we need to keep running.

Please do not bring food or drink into the cabins as they attract critters and bugs and could leave allergens behind.

The side doors on field cabins are emergency exits. Please <u>do not use them to enter or exit</u> cabins except in emergency situations.

If you open a window, please close it before you leave your cabin.

Please respect those who make Camp Brébeuf their full time home, by walking quietly on the grounds after 10 pm.

#### Buildings

We have multiple indoor spaces you may book for your group. You are welcome to move furniture to suit your program needs, but please **return it to its original position when finished**.

Please do not adjust the heat in buildings or cabins - your staff are happy to assist you with this.

Please take off shoes when entering all buildings to reduce mess caused by mud, fresh cut grass or snow.

We do have staff who live on site that may not be working with your group. They are asked not to disturb weekend groups and we ask that you return the favour by not entering cabins or buildings other than those that you have been given access to.

### Trails

Our trail system and property are quite extensive. Our staff would be happy to recommend an appropriate trail for a hike, but do not want to have to come rescue lost guests! Please encourage your participants to remain in areas where they can see main camp, unless directed otherwise and to travel in pairs when leaving their cabins.

### Campfire

Your group is welcome to have a campfire at one of our many campfire sites. Please ensure you have water on hand to put the fire out. If you need staff to start a fire there will be an additional \$20 charge for their time.

### Cleaning

Our staff thoroughly disinfects cabins and replaces garbage bags after each group. Please do your best to clean up by sweeping, placing garbage in the garbage bins, and collecting your group's lost and found. An extra cleaning fee of \$100 will be applied to groups that do not leave cabins in appropriate condition.

### Packing Up and Moving Out

Your host staff will give you some direction regarding packing up and moving out. Usually, we ask groups to pack and move out before coming up to their last breakfast to give staff time to disinfect the cabins.

# Smoking

We do not allow smoking on site.

# Alcohol and Drug Use

Weekend groups are not permitted to bring or consume alcohol on property. Drug use is also not permitted. Breaking this policy may affect future bookings with us.

# **Programing:**

If programming has been selected your program staff will meet you at the dining hall, unless otherwise communicated with you. If arts and crafts are part of your program we ask that you cover the tables before use. If meals are being provided by camp please aim to be on-time so that your food will be ready. If for any reason your meal schedule needs to change please contact the kitchen staff.

# **Program Areas**

# Year-round:

-The following programs MUST have a Brébeuf staff member present to give introductions, rules and ensure that everyone is participating properly and safely: **Archery, High ropes, Low ropes, Rock wall, Swimming and Canoeing.** 

-Weekend groups are not permitted to use any of these areas, regardless of their outside training or experiences, without a Brébeuf staff member.

-Outside of scheduled programming times, no one should be on or around the program areas. Low ropes and rock wall are our most accessible program areas, but they should not be used or attempted without guidance and instruction from a trained Brébeuf staff member. The rock wall is not meant for free climbing or bouldering at any time.

-The rules are based on our own, in-house operational procedures. Please respect and follow these rules. Again nonadherence to these rules may affect future bookings at camp.

# Winter Specific:

-Tobogganing should only be done on our main hill in front of the office/tuck shop, heading down towards the cabins. Tobogganing is done at the groups own risk. Toboggans CANNOT be used at night or in poor visibility

-Cross country skis, snowshoeing may be used with a Brébeuf staff present.

-Low ropes, high ropes and rock wall are off limits during the winter season.

-Before going out on the ice, check with your host staff to ensure the ice is thick enough for use. Do not allow anyone to go down to the pond on their own.

-No type of rifle/gun activities are allowed. Please note because of our OCA accreditation we do not have these programs available at our site. Please do not bring your own equipment onto the site for this activity as it is still against our policy. This also includes pellet and paint ball guns.

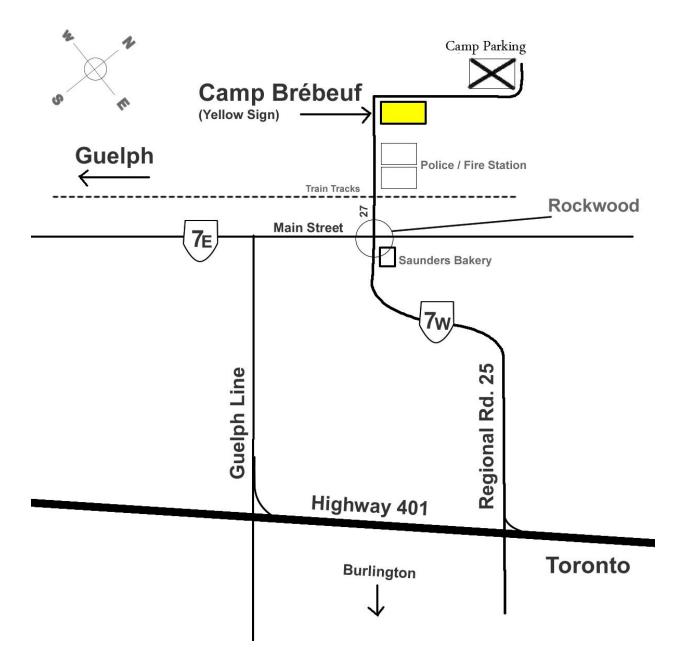
# Poor weather:

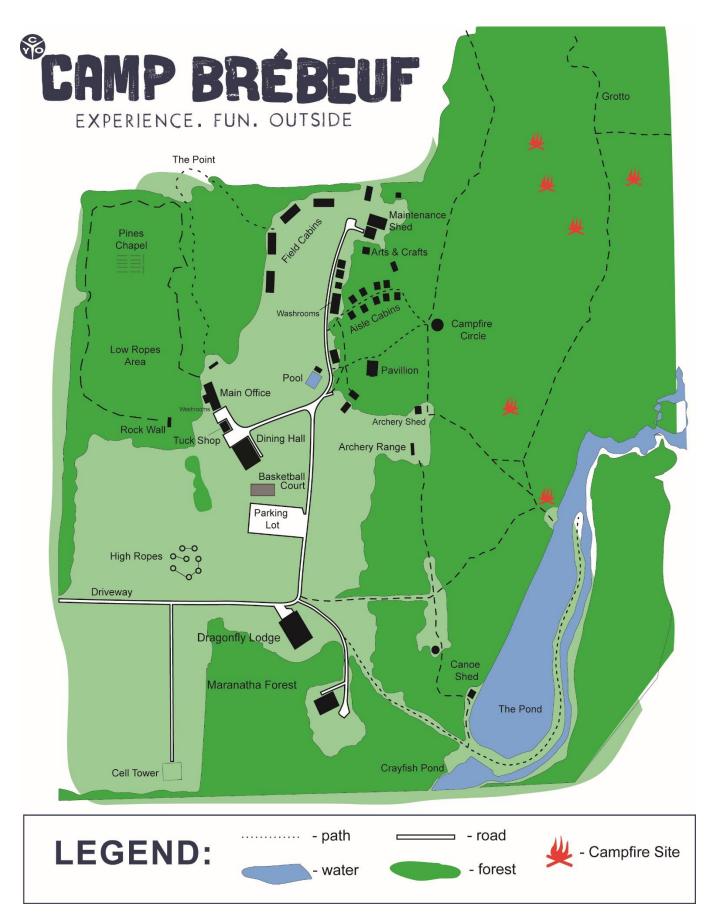
-We still run programming, rain or shine, but will be accommodating for heavy downpours.

-If there is lightning or thunder everyone must stay indoors until there have been 10 minutes without thunder. For severe weather warnings/watches (tornadoes). Everyone will be directed.

-In extreme cold conditions, outdoor time should be limited to 20-30 minute periods, with 10-15 minute warm-up breaks to prevent frostbite.

-In extreme heat conditions, direct sunlight time should be limited and cool off/water breaks taken as needed. All the hoses on blue posts around camp have drinkable water running through them.





Ask our staff about a suggested trail and we'll draw one out on the map to suit your needs.

# Available programs (\$30.00 for 1 hour of programming in groups of 15 or less.) For more details / information on our programming please visit: http://cyo.on.ca/brebeuf/?page id=74

Environmental Initiative Campers learn about the effect of our choices on the planet and how we can do more to help Earth.



Outdoor Survival Students travel into the forest and are taught important skills for outdoor survival.



Pond Study Students will be given nets and rubber boots to explore the gently flowing waters of the crayfish pond.



Rock Climbing Our Rock Wall, found hidden in the woods is complete with overhangs and challenging holds. Students are taught about safety & equipment.



Geo Cashing This programs teaches campers how to operate a GPS unit on our closed camp course.



**Creation Walk** Walk through every aspect of the Genesis account. This is an interactive walk as students step into the ...



Mapping Self navigation through the use of maps. Students will use their map to travel around camp collecting clues.



Broomball Usually a winter sport we have added it to all our seasons. If you find that your class is really active, this rotation is for them



Orienteering

Be a real explorer on our orienteering course. Students will be taught the parts of a compass and ...



ABC (Adventure Based Learning) Students are challenged with problem solving activities that encourage them to think 'outside .... (more)



Low Ropes Problem solving, goal setting, team involvement and fun scenarios are part of our low ropes rotation. From seeing how many...



Canoeing Students get to explore the large enclosed pond as well as test their skills with some fun canoe games. During this ..



**Cross Country Skiing** Students are taught how to cross country ski in an open field using different techniques like the glide and...



**High Ropes** Students get an opportunity to try our 30 foot ropes course on one or more of the eleven elements.



Archery

Shine

Snowshoeing

Archery is a popular activity that gives students the challenge of learning a new skill. Students will ...

This is an interactive activity which

Confirmation. The focus is on the Gifts of the Holy Spirit and how they apply

further prepares the student for

Students learn the history and art of

snowshoeing. They travel through the

woods and discover the animals that...



A social justice game, teaching your kids about 'fair trade.' The activity is based on the fair trade chocolate







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Email: katie.moncrieffe@campbrebeuf.ca Web Page: www.campbrebeuf.ca

Camp Brébeuf is available for booking during the months of September, through to the end of June.

# Prices for weekend bookings

Please note: 13% H.S.T. will be added to the price of meals and accommodations. Accommodations (per person, per night) = \$22.00

Price per person/ per day (if you are not staying overnight) = \$15.00

#### Meals (per person + 13% HST)

\$9.00 Breakfast

\$11.00 Lunch

\$13.00 Dinner

To reduce cost, you are welcome to bring your own meals but the use of our kitchen facilities will be limited and you will need to provide your own cutlery we are not providing meals. Details regarding this can be discussed when booking.

#### Programming

\$30 per hour per staff member (groups must be split up into 15 people or less)

Our main buildings / areas include:

- · Heated cabins with bunk beds and shower facilities
- · Sleeping area for chaperones and or adult leaders away from the campers, includes a lounge area as well
- · Indoor Chapel area heated by a wood stove.
- $\cdot$  Outdoor Chapel with benches that can accommodate close to 200 people
- · Indoor area suitable for about 25-30 people
- · Large dining hall
- · Large campfire circle with bleachers
- · Numerous campfire sites