Loess Hills Audubon Society Meeting  
Dorothy Pecaut Nature Center  
November 1, 2018

BOARD MEETING AGENDA  
6:15 pm  
**Board Members Present:** David Hoferer, Paul Roisen, Randy Williams, Jeri Watkins, Donna Popp, Ann Shaner, Rex Rundquist, Bill Zales, Jerry Von Ehwegken, Dotty Zales, Dawn Snyder, Gary Heineman, John Polifka  
**Board Members Absent:** Leesa McNeil, Jody Moats, Carol Blair  
**Honored Guests:** Sharon Polifka, Chuck Johnson, Maria Rundquist, Bob Nickolson, Phyllis Nickolson  
I. Call to Order 6:17 PM
II. Approve minutes from October meeting with the following corrections (**bold** and **underlined**) below:  
1. Item XIV, B, 3: “…Bomgaars **and Feed Shed**“ for bird food suppliers  
2. Item XIV, C: “… October **24**” for newsletter due date  
3. Approve and second for the corrections.  
III. Secretary’s Report – Randy W.  
A. One terabyte external hard drive purchased for backup of the LHAS laptop with receipt submitted for reimbursement.  
B. Available hard copies of:  
1. Tonight’s agenda  
2. Tyler Harms letter  
3. Paul R.’s request for job descriptions.  
IV. President – David H.: see new business  
V. Vice-President – Paul R.  
A. Request for job descriptions from officers and committees heads  
B. There are inconsistencies and tweaks need to be made to the bylaws  
C. Everyone to write a job description and submit to all 3 of us (Paul, David, Randy)  
   1. Good start provided by an excellent job description from Ann S.  
   2. Descriptions will allow a smooth transition from  
      a) Election to election  
      b) If a member cannot complete a term and someone needs to take over.  
D. Everyone to get a copy of the most recent bylaws.  
   1. It appears there are some older copies available.  
   2. Older copies need to be replaced with the most recent version  
E. Please consider this revision of the bylaws as interactive for all officers and committee chairs  
F. Will have to notify general membership of changes.
VI. Treasurer – Jeri W.
   A. Credit - $1935.20
   B. Debit - $3060.90
   C. Balance - $5112.38
   D. Letter from Dawn S. for our contribution to the trumpeter swans.

VII. Membership – Donna P.
   A. No real changes from October
   B. It is not easy to work with National Audubon.

VIII. Conservation – Bill Z.
   A. Try to have a look at the recent National Geographic magazine article regarding the pervasiveness of plastics.
   B. David H., a recent report on bird populations shows individual bird numbers are down by 60%.


X. Outings – Jerry V.
   A. 12 people saw 54 species on the 20 Oct (date corrected from 10 October to 20 October) outing with a wonder lunch at the home of John and Sharon Polifka
   B. Next outing is 11/10 and we’ll meet at 7:30 AM at the Singing Hills Walmart.
   C. LHAS website is up to date
   D. A scheduling conflict was noted with our November outing date and the Adams Homestead Christmas celebration.

XI. Publicity – Dawn S.
   A. Need dates and some background information or contact information for area Christmas Bird Counts
   B. Dates in newsletter but no details for individual counts
   C. More information provided later by Jerry Probst.

XII. Social – Carol B. No report.

XIII. Audubon Adventures – Gary H.: Audubon Adventures are essentially no longer available

XIV. Old Business
   A. LHAS manual - Dave, Paul, Randy
      1. Committees
         a) Should have 3 members per bylaws
            (1) Many committees have only 1 member
            (2) Possibly combine some committees
            (3) Spread the work from committee chair to others interested in the committee
            (4) Reach out to our membership to involve them in our committees and become inclusive with our membership
         b) Based on past bylaws
            (1) There should be a large number of people on the LHAS Board of Directors.
            (2) This calls into question the ability to make a quorum.
(3) Board decisions could be impacted by whether a quorum was reached under the current bylaws.

2. By-laws – See V, above, for details.
3. Job descriptions - See V, above, for details
4. Ask for one submitted report from the Board members and committee chairs
   a) Might facilitate the Board meetings
   b) Prevent misconceptions during verbal reports
   c) Alleviate transcription errors in the Board minutes
5. Post Office box
   a) Remains available
   b) Keys with David H. and Jeri W.
   c) Can this be better utilized?

B. Budget
   1. Needs to be put together
   2. Plan for things as well as have a buffer for unexpected things
   3. In times past, an August meeting called by the President and was used to put together a budget every year.
   4. LHAS should continue to follow a fiscal year
   5. Will need to set a deadline for submissions.

C. Holiday protocol discussion - tabled

D. Potential VP to President transition - tabled

E. Iowa Young Birders
   1. Email from Tyler Harms
   2. Donation request to Iowa Young Birders
      a) Unique programs starting in 2019
      b) New field notebook or guide for attendees
      c) Will wait for budget to be determined before responding to the donation request.

F. Bird Food Sale – Dotty Z.: There are a few extra bags available of some bird foods.

XV. New Business
A. Nature Center Renovation & LHAS Meetings – Dawn S.
   1. New HVAC system replacement for DPNC starts after 1st of the year
   2. Offices to move upstairs
   3. LHAS can continue with DPNC if our meetings can be compacted in one room, if possible, for Feb., Mar. and maybe April?
   4. Alternatives could be
      a) Briar Cliff?
      b) Adams Homestead?

B. Christmas Bird Count – Dotty and Jerry Probst
   1. Date, time, place, etc. for Dawn S. for publicity.
   2. Jerry P. has sign up sheets available for the counts

C. Format for General Meetings – David H.
1. Share sightings, questions, announcements, etc.
   a) Call to order
   b) Announcements
   c) Program
   d) Questions from general membership
2. Annual meeting format
   a) Formal presentation of this past year’s activities/accomplishments to general membership?
   b) Election of officers
   c) Review of what we did for the general membership
   d) Add a report to the newsletter
D. End of calendar year report due in December for National Audubon
   1. Jerry V tracks many things for this, based on his prior experience.
   2. Another reason for monthly tracking of committee reports
E. End of year fiscal report for the chapter (and National) in June
F. Butterfly ID from Gracie’s garden
XVI. Adjourn – Moved and second to adjourn at 7:15 PM

General Meeting

I. Call to Order 7:30 PM
II. Announcement
   A. Christmas Bird Counts – Jerry P.
      1. Dates, times, and contacts for the region.
      2. Sign up sheet going around
   B. Bird food extras – Bill and Dotty Z.
III. Bird sightings in the area
IV. Upcoming programs – Leesa M.
V. Tonight:
   A. Jordan Giese – Prairie Strips and Birds
   B. Have a look at: www.prairiestrips.org
   C. Project also reviewed on National Audubon Society website and in Audubon magazine.
VI. 38 attendees
VII. Adjourn – 8:33 PM