

Hanover Cares Board Meeting Minutes – January 28, 2019– 4:00 – 5:00PM

7522 County Complex Rd., Hanover, VA

Attendees:

Heather Shaheen (President), New Song Church
Octavia Marsh, Executive Director
Michael Trice, Hanover County Sherriff's Office (Law Enforcement)
Drew Darby, Hanover County Sherriff's Office (Law Enforcement)
Ivy Sager, Hanover Community Services Board
Doug Goodman, Ashland Police Department (Law Enforcement)
Donna Grile, New Life Journey
Mike Gill, Hanover County Public Schools
Kerri Wright, Hanover County Public Schools
Nancy DePaola, Citizen
Sarah Birkhead, Virginia Department of Health
Michael Davis, Citizen

Financial report - Treasurer – (Prepared by Octavia Marsh for Martha Lambert, Treasurer)

- Union Bank and Trust Account Balance as of January 25, 2019: \$16,710.09
 - \$2,476.96 Remaining 2018 VA ABC Grant Funds
 - \$2,900.25 Fundraiser funds
 - \$626.35 Public Contributions
 - \$71.72 Kroger Community Awards
 - \$24.64 Paypay
 - \$29.99 Panera Bread
 - \$500.00 Anthem Healthkeepers
 - \$10,706.53 DFC Grant Funds
- Drug-Free Communities (DFC) Grant:
 - FY19 DFC Grant Budget October 1, 2018 – September 30, 2019
 - \$27,594.04 of \$125,000.00 drawn-down to date

Approve minutes from October 22, 2018 meeting

- Motion to approve – Donna Grile, seconded by Sarah Birkhead

Consent Agenda

- A Memorandum of Understanding between Hanover Cares and Dr. Melodie Fearnow-Kenney was developed to outline an action plan for evaluation efforts. This draft was presented to the Board for approval prior to execution by the responsible parties. Motion to approve moving forward by Donna Grile, seconded by Michael Davis.
- A draft Sustainability Plan, developed through a collaborative effort involving the Executive Director along with select Board and Coalition members, was presented for approval. Motion to approve the Sustainability Plan as presented made by Ivy Sager, seconded by Sarah Birkhead.

- The FY20 DFC Grant Action Plan and Budget was presented for approval. Motion to approve the FY20 DFC Grant Action Plan and Budget as presented made by Michael Davis, seconded by Ivy Sager.

Updates

- Data Dashboard
- Executive Director Report (see attachment)
- Family Education Series

Closed Session

- An evaluation for the Executive Director was presented for Board review and approval and consideration of a merit increase commensurate with her performance. Motion to approve the evaluation and recommended merit increase as presented made by Doug Goodman, seconded by Mike Gill.

Action Items

- None

Upcoming Events

- January 31, 2019: Café Conversations @ Chickahominy Middle School, 6:00-8:00 PM
- February 11, 2019: Family Education Series @ New Song Church Mechanicsville, 6:30-8:00 PM
- February 27, 2019: Family Education Series @ First Baptist Church, Ashland, 6:00-7:15 PM
- February 28, 2019: Hidden in Plain Sight @ Berea Baptist Church, Rockville, 6:30-8:30 PM
- March 25, 2019: Café Conversations @ Stonewall Jackson Middle School, 6:30-8:30 PM

Adjourn - Motion to adjourn: Made by Doug Goodman, seconded by Mike Gill (4:44pm)

Respectfully Submitted,

Doug Goodman, Secretary