

# How to Upload Your Photos to Smarter Entry



# Preparing Your Artwork for Submission

## Image format and size requirements:

- Digital images can be uploaded in JPG, TIF, PDF, PNG file types
- Files must be less than 8MB in total size
  - If your image is less than 8MB in size, submit it as is
  - Images less than 8MB will automatically be resized to constraints necessary for Smarter Entry
  - Images less than 800 pixels on the longest side - you may want to resize using the original, larger file. If you do not have the original larger file, do not try to upsize your image. You are better off submitting an image as small as 600 pixels on the longest side, as resizing may distort the quality of the image by trying to increase the pixel dimension.
- File name should include your artwork title, if possible (this helps with loading artwork online)
- Tips on how to photograph your artwork can be found on the PCA website:
  - <https://plymouthguild.org/content/photographing-artwork>

# How to Enter Your Artwork on Smarter Entry

<https://www.smarterentry.com/CallsForEntry>

The screenshot shows a web browser window with the URL [smarterentry.com/CallsForEntry](https://www.smarterentry.com/CallsForEntry). The page features a navigation menu with options: HOME, FEATURES, TOUR, CALLS FOR ENTRY (highlighted), CLIENTS, PRICING, and CONTACT. Below the navigation is a 'Calls For Entry' section with a 'Subscribe to our monthly email' button and social media icons for Facebook (104 likes) and Twitter. The main content area displays the '2020 Art of the Heartland National Competition' with a thumbnail image of a person's face. The competition details are as follows:

- Start Date:** 11/23/2019 12:00:00 AM (PT)
- End Date:** 7/15/2020 11:59:00 PM (PT)
- Fee:** \$45.00 USD per 1 | Additional Entries: \$25.00 USD per 1
- Host:** SouthWest Artists, Inc.

The description states: "As one of the nations most prestigious, juried competition of representational work, it showcases the diverse work from regional and national artists. The show's dates coincide with our greatest tourist season, generating thousands of additional residents to the area. Judging our show will be Tim Tyler an award winning, respected member of the international art". Below the text are 'Read more' and 'Register' buttons.

On the right side, there are two filter sections:

- Time Frame:** ALL, Ending Soon, Upcoming
- Organization:** ALL, SouthWest Artists, Inc., Elk Grove Fine Arts Center, Cape Cod Art Center, National Association of

At the bottom of the page, there is a section for 'FIGURATIVE EXPRESSIONS 2020'.


The Windows taskbar at the bottom shows the search bar with 'Type here to search', various application icons (Chrome, File Explorer, Mail, Word, Excel, PowerPoint, etc.), and the system tray with the date '7/11/2020' and time '2:00 PM'.

# How to Enter a Competition

Smarter Entry: Calls For Entry

smarterentry.com/CallsForEntry

Apps YouTube Maps Navy Federal Credit... Facebook - Log In o... Smarter Entry Com... Smarter Entry Admi... Plymouth Center fo... Bank of America - B... Visual & Performin...



## Looking Forward

| **Start Date: 7/7/2020 12:00:00 AM (PT)**

| **End Date: 8/10/2020 11:59:00 PM (PT)**

| **Fee: \$10.00 USD per 1**

| **Host: Plymouth Center for the Arts**

### *Looking Forward*

### Plymouth Center for the Arts

Members' Show\*

This unprecedented time has challenged us all

[Read more](#) [Register](#)

- Locate your Call
- Scroll down for show description
- Click “Read More” for full prospectus information
- Click “Register” button to enter

Type here to search

12:20 PM 7/12/2020

# Login or Create an Account



Smarter Entry is optimized for Fire Fox and Chrome. It also works with most versions of Safari.

MAC users: please use Firefox if you experience problems. Download it [HERE](#) for free.

**LIST COMPETITIONS**  
**LOGIN HELP**

HELP: CONTACT SUPPORT

## Competition Login

### First Time Users

If this is the first time you are submitting to a competition managed by Smarter Entry, you must create a new profile. Once created, your login is good forever with all organizations using the Smarter Entry Competition Management System.

[START HERE](#)

### Returning Users

If you have already created a profile with *this* version of Smarter Entry, after 07/15/2012 (it looks a whole lot different than the prior version), login below.

Username:

Password:

Forgot your Password?  
[CLICK HERE](#)

# Choose Your Competition

The screenshot displays a user interface for the SmarterEntry platform. On the left is a vertical sidebar with the Plymouth Center for the Arts logo, a link for 'Image Format Requirements', a 'HELP: CONTACT SUPPORT' link, and a 'MANAGED BY Smarter ENTRY' logo. The main content area is titled 'My Account' and includes a 'News from Plymouth Center for the Arts' section with a smaller logo and 'Update My Profile' and 'Logout' buttons. Below this is a horizontal scrollbar. The 'Available Competitions' section features a card for 'Looking Forward' with a deadline of 08/10/2020 11:59 PM (PST) and a blue arrow pointing to the title. A 'Purchase Competitions' link is at the bottom of this section. The 'Registered Competitions:' section shows a card for 'Transformation' with a deadline of 06/30/2020 9:00 PM (PST) and a 'View Entries' link.

## My Account



News from Plymouth Center for the Arts



Update My Profile

Logout

Image Format  
Requirements

HELP: CONTACT SUPPORT

MANAGED BY  
**Smarter**  
ENTRY

## Available Competitions

**Looking Forward**

Deadline: 08/10/2020 11:59 PM (PST)



[Purchase Competitions](#)

## Registered Competitions:

**Transformation**

You have submitted **4 of 4 entries**

Deadline: 06/30/2020 9:00 PM (PST)

• [View Entries](#)



# Choose Where You Heard of Competition



HELP: CONTACT SUPPORT

MANAGED BY

## Competition Selection

You can simultaneously register for more than one competition by clicking on the competition, or the check box to the left of each competition.



### Looking Forward

#### **Looking Forward** Plymouth Center for the Arts Members' Show\*

This unprecedented time has challenged us all and inspired many!

Plymouth Center for the Arts is back and is “**Looking Forward**” to our latest members-only juried competition and exhibition. This is an open theme show, and we invite all PCA exhibiting members to submit their best and most creative works in all media types. One entry is allowed per artist.

In this era of social distancing and implementing technology to facilitate needs, PCA is now requiring online registration and

How did you hear about this competition?

Please Select..



CANCEL

CONTINUE

# Payment/Checkout Screen



Your credit card information is not seen or retained by Plymouth Center for the Arts or Smarter Entry.

CREDIT CARD POLICY

HELP: CONTACT SUPPORT

MANAGED BY  
**Smarter**  
ENTRY

## Payment / Checkout

### Purchase / Add Entries for Competitions

#### 54th Annual Juried Art Show

1 Entries: \$15.00 USD  
Each 1 Additional Entries: \$15.00 USD

Select Number of Entries:

1 ▼

Promo Code

Apply

**TOTAL: \$15.00**

**TOTAL: \$15.00**

CANCEL

CONTINUE

- Enter total number of entries to purchase
- Enter promo/discount code if provided. Click on “Apply.” Your screen should then indicate the amount with the promotion applied
- Complete billing information



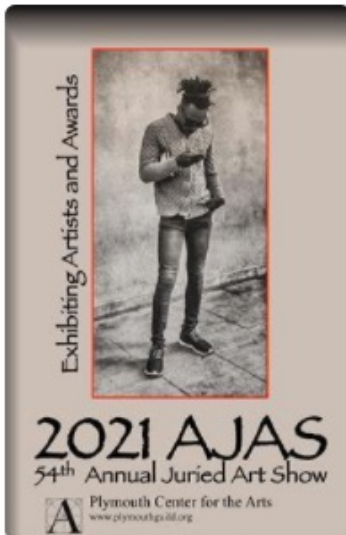
# Payment

← Plymouth Center for the Arts

54th Annual Juried Art Show

**\$15.00**

(2 Entries) Plymouth Center for the Arts is pleased to announce it's 54th Annual Juried Art Show. September 18, &ndash; November 6, 2021 For more than half a century, Plymouth Center for the Arts has offered



## Pay with card

Email

Card information

1234 1234 1234 1234



MM / YY

CVC

Name on card

Country or region

United States

ZIP

Save information to pay faster next time

Pay \$15.00

# Payment Receipt



## Payment Receipt

### PAYMENT RECEIPT

Date: 07/12/2020 10:12 AM (PST)

Competition Name: Looking Forward

Receipt for the purchase of: 1 Entries

In the amount of: \$10.00

TOTAL: \$10.00

Hosted By: Plymouth Center for the Arts

**PLEASE NOTE:** For issues with billing or entries, please contact us directly. *Having your bank resolve your billing issues creates additional, costly surcharges.*

Your bank statement may reflect charges as "Smarter Entry."

[Return to your account page to submit your entries.](#)

[Print This Page for your Records](#)

HELP: CONTACT SUPPORT

Upon completion of payment:

- On screen receipt generated
- Print screen for record of charge
- Click "Return to Account Page" to continue with image upload process
- Click "Return to Account Page," to log out and return later to submit entries

# Uploading Images

## My Account



News from Plymouth Center for the Arts



[Update My Profile](#)

[Logout](#)

[Image Format Requirements](#)

HELP: CONTACT SUPPORT

MANAGED BY  
**Smarter**  
ENTRY

Following payment, images may be uploaded any time, up to the submission deadline:

- You can delete and resubmit a new entry at no additional cost
- You can edit the information submitted up to the deadline

## Available Competitions

There are no new available competitions at this time.

## Registered Competitions:

### Looking Forward

You have submitted **0 of 1 entries**  
Deadline: 08/10/2020 11:59 PM (PST)

- [Submit New Entries](#)
- [Review/Change Entries](#)
- [View competition details](#)

### Transformation

You have submitted **4 of 4 entries**  
Deadline: 06/30/2020 9:00 PM (PST)

- [View Entries](#)

# Uploading Images

## Entry Manager

### Select to Change Competition

Change to Select Competition

Looking Forward ▾

You are currently managing your entries for:  
**Looking Forward**

You have submitted **0 of 1** entries to this competition. You can continue submitting entries in the area below.

### Submit Your Entries

Submit your images as JPG, TIF, PDF, or PNG files not greater than 8MB.

Choose File

Locate the file on your computer, then select "open", "select" or "choose".  
OR [Select from a previous upload/website](#)

Category

\*Select Category ▾

Media

### Competition Entries

**The entries you see below are submitted to the competition.**  
Images will be seen by jury in upload order

You can click "Return to Account Page" on the left hand bar at any time, then return later to submit more entries. You can delete and resubmit a new entry at no additional cost. You can edit the information submitted up to the deadline.

Media

\*Select Media ▾

Media Details

\*Select Media Details ▾

Additional Notes

(Optional / 100 characters maximum)

\* Artwork Title

Do not include your name in the image title.

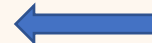
\*Selling Price

Currency

\*Year Completed  
(4 Digits)

\$ USD ▾

Submit Entry



- Ensure your competition name is correct
- Choose the file on your computer (The title of your artwork should be included in the file name)
- Select category, media type
- Add notes/description if desired
- Enter title, selling price and year completed
- Submit Entry
- Repeat process for additional entries
- A thumbnail of your submitted image will appear in the "Competition Entries" box

# Completing Your Entries

## Entry Manager




Image Format Requirements

File Name Requirements

[View competition description](#)

[View competition details](#)

[Return to Account Page](#)

HELP: CONTACT SUPPORT

### Select to Change Competition

Change to Select Competition

Looking Forward ▾

You are currently managing your entries for:  
**Looking Forward**

You have submitted **1 of 1** entries to this competition.

### Competition Entries

**The entries you see below are submitted to the competition.**  
**Images will be seen by jury in upload order**

You can click "Return to Account Page" on the left hand bar at any time, then return later to submit more entries. You can delete and resubmit a new entry at no additional cost. You can edit the information submitted up to the deadline.

Entry Thumbnail Will be Displayed here

Return to Account Page to Add more images or logout

