

WEST FRANKFORT REGULAR COUNCIL MEETING
TUESDAY, JULY 14, 2020

1. MAYOR JORDAN CALLED THE MEETING TO ORDER AT 6:00 P.M. REQUESTING A ROLL CALL. ALL COMMISSIONERS WERE IN ATTENDANCE, ALONG WITH THE CITY ATTORNEY AND CITY CLERK.
2. MAYOR JORDAN ASKED FOR APPROVAL OF THE MINUTES FROM THE JUNE 23, 2020 COUNCIL MEETING. COMMISSIONER HARKINS MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER CHAMBERS. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.
3. MAYOR JORDAN NEXT ASKED FOR APPROVAL TO PAY CITY BILLS AND PAYROLL IN THE AMOUNT OF \$407,635.17. COMMISSIONER SIMPSON MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER CHAMBERS. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.
4. THE NEXT ITEM WAS APPROVAL TO ACCEPT THE ANNUAL AUDIT FOR FISCAL YEAR 2018-2019. THE MAYOR STATED THAT THIS ITEM WOULD BE TABLED SINCE THE AUDIT WAS NOT QUITE COMPLETED.
5. THE NEXT ITEM WAS DISCUSSION, WITH POSSIBLE ACTION, REGARDING A FAÇADE IMPROVEMENT GRANT APPLICATION. THE MAYOR STATED THERE IS A LIST OF GRANT APPLICATIONS THT HAVE BEEN GIVEN OUT. THE CITY CLERK ADDED THIS LIST WAS FROM 2014 AND IT WAS APPROVED AT THAT TIME, BUT THEY NOW HAVE PROVIDED THE CITY WITH COPIES OF THEIR RECEIPTS. THE MAYOR STATED THIS GRANT IS FOR MORTIE'S ON MAIN STREET. THE TOTAL OF THE RECEIPTS IS APPROXIMATELY \$5,000.00 SO THE CITY'S PART OF THIS GRANT IS \$2,500.00. SO THIS IS A REAPPROVAL OF THE PREVIOUS FAÇADE IMPROVEMENT GRANT. COMMISSIONER SIMPSON MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER CHAMBERS. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.
6. THE NEXT ITEM WAS APPROVAL TO ACCEPT OFFERS FOR PURCHASE OF LOTS DEEMED AS SURPLUS. THE MAYOR STATED THE CITY HAS RECEIVED AN OFFER FROM NICK CONAUGHTY TO PURCHASE THE

LOT AT 1004 EAST POPLAR STREET FOR \$600.00. THIS PROPERTY HAS BEEN ADVERTISED FOR BIDS PREVIOUSLY AND THE CITY DID NOT RECEIVE ANY BIDS. COMMISSIONER HARKINS MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER WARREN. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

7. THE NEXT ITEM WAS APPROVAL OF A RESOLUTION APPOINTING MEMBERS TO THE CITY OF WEST FRANKFORT FIRE AND POLICE MERIT BOARD. THE MAYOR STATED THE CITY RECEIVED A RECOMMENDATION TO PUT PAUL MOAK, HE IS A STATE TROOPER AND HE IS WILLING TO ACCEPT. THIS WILL STAFF THE MERIT BOARD SO THE CITY CAN WORK ON A MERIT BOARD LIST FOR FIRE AND POLICE. COMMISSIONER HARKINS MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER SIMPSON. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.
8. THE NEXT ITEM WAS APPROVAL OF AN ORDINANCE APPROVING DAVIDSON PLAT OF SUBDIVISION. THE MAYOR STATED THAT THIS IS A LARGE PIECE OF PROPERTY ON 8TH STREET AND MADISON AND IT HAS SUBDIVIDED AND THE OWNER IS WANTING TO SELL A PORTION. THE CITY ATTORNEY STATED THIS PROPERTY IS UNDER TWO ACRES SO HE HAS TO HAVE A SUBDIVISION APPROVED BY EVERYBODY. COMMISSIONER CHAMBERS MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER WARREN. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.
9. THE NEXT ITEM WAS APPROVAL OF AN ORDINANCE AUTHORIZING CERTAIN PROPERTIES LOCATED IN THE CITY O WEST FRANKFORT TO BE DECLARED AS SURPLUS REAL ESTATE AND TO ADVERTISE FOR SEALED BIDS. THE MAYOR STATED THE PROPERTIES BEING DECLARED SURPLUS ARE 214 N. WASHINGTON, 805 E. CLARK, 1108 E. OAK, 701 N. MADISON, 508 N. CHERRY, 701 S. SHORT, 406 E. CLARK AND 304 E. MANILA. THESE WILL BE DECLARED SURPLUS AND THEN WE WILL ADVERTISE FOR PEOPLE TO BID ON THESE LOTS IF THEY ARE INTERESTED IS PURCHASING THEM. COMMISSIONER SIMPSON MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER HARKINS. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

10. THE NEXT ITEM WAS APPROVAL OF A RESOLUTION OF ACCEPTANCE OF PROPOSALS TO FURNISH MATERIALS AND APPROVAL OF AWARD REGARDING THE 2020 MOTOR FUEL PROGRAM. THE MAYOR ASKED THE CITY ENGINEER TO EXPLAIN, HE STATED THIS IS THE CITY'S MOTOR FUEL TAX PROGRAM AND THERE WAS A MATERIAL LETTING LAST FRIDAY AND HAD TWO BIDDERS ON THE ROCK. ALL BIDS ARE AWARDABLE. COMMISSIONER CHAMBERS MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER WARREN. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

11. THE NEXT ITEM WAS APPROVAL TO PAY THE TOTAL PURCHASE PRICE OF \$29,985.00 FOR THE DODGE DURANGO FOR THE CHIEF OF POLICE, AS WELL AS, APPROVAL TO PAY \$3,234.67 FOR EQUIPMENT FOR THE VEHICLE. THE MAYOR STATED THAT COUNCIL HAD SPOKEN IN THE PAST ABOUT GETTING A PICK UP TRUCK TO REPLACE THE SQUAD CARS THAT ARE BEING OUTDATED. THE PICK UP TRUCK WASN'T AVAILABLE. WE WERE ABLE TO FIND A 2020 DURANGO WAS AVAILABLE. THE MAYOR STATED THAT IT IS HIS RECOMMENDATION THAT THE COUNCIL BUY A 2020 DODGE DURANGO ON STATE CONTRACT FROM WEEKS CHEVROLET. THE MAYOR ADDED THAT, ONCE THIS VEHICLE IS READY, HE WOULD LIKE TO HAVE A PHOTOGRAPH OF THE POLICE DEPARTMENT AND FIND SOME WAY TO SHOW OUR APPRECIATION TO YOU AS A CITY. COMMISSIONER WARREN STATED THAT SHE BELIEVES THERE ARE SOME PLANS FLOATING AROUND RIGHT TO HONOR THE POLICE AND THE FIRE. COMMISSIONER HARKINS MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER SIMPSON. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

12. THE NEXT ITEM WAS DISCUSSION, WITH POSSIBLE ACTION, REGARDING A QUOTATION IN THE AMOUNT OF \$2,683.00 FROM HARRISON SPORTS, INC. TO PURCHASE A NEW BOAT FOR THE SEWER DEPARTMENT. COMMISSIONER WARREN STATED THIS IS BASICALLY A JOHN BOAT. THE CURRENT ONE THE SEWER DEPARTMENT HAS IS 30" WIDE AND THE NEW ONE IS 48" WHICH IS SAFER BECAUSE YOU DO NOT WANT TO TIP OVER IN THAT LAGOON. IT IS A SAFETY ISSUE. COMMISSIONER WARREN ADDED IF THERE WAS EVER A WATER RESCUE, IT IS POSSIBLE THE FIRE DEPARTMENT WOULD BE ABLE TO UTILIZE IT TOO. COMMISSIONER WARREN MADE

A MOTION TO APPROVE, SECONDED BY COMMISSIONER CHAMBERS. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

13. THE NEXT ITEM WAS APPROVAL TO PAY AN INVOICE FROM BROWN & ROBERTS, INC. IN THE AMOUNT OF \$96,625.36 FOR PHASE 1 ENGINEERING SERVICES REGARDING THE I57 & IL 149 INTERCHANGE MODIFICATION PHASE 1 ENGINEERING. THE CITY ENGINEER STATED THE INTIAL STAGES AND ENVIRONMENTAL SURVEY REQUEST, IN A COUPLE OF MONTHS WE WILL BE HAVING ADDITIONAL MEETINGS. COMMISSIONER CHAMBERS MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER SIMPSON. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.
14. THE NEXT ITEM WAS APPROVAL TO PAY AN INVOICE FROM BROWN & ROBERT, INC. IN THE AMOUNT OF \$31,050.00 FOR PRELIMINAR ENGINEERING SERVICES REGARDING IL149, KEN GRAY BLVD. & BOB BURTON WAY PRELIMINARY ENGINEERING. THE CITY ENGINEER STATED THIS IS AN EXCITING PROJECT SINCE IT IS A ONE OF A KIND PROJECT. AN INTERSECTION DESIGN STUDY HAD TO BE DONE AND THE RIGHT OF WAY HAS BEEN SECURED FOR THE ROUND ABOUT. COMMISSIONER CHAMBERS MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER SIMPSON. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.
15. THE NEXT ITEM WAS APPROVAL TO PAY AN INVOICE FROM BROWN & ROBERTS, INC. IN THE AMOUNT OF \$16,530.00 FOR DESIGN AND CONSTRUCTION ENGINEERING WORK REGARDING THE CDB REVOLVING LOAN FUND CLOSEOUT PROGRAM CONSTRUCTION GRANT. THE CITY ENGINEER STATED THIS IS THE SIDEWALK PROGRAM. COMMISSIONER CHAMBERS MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER SIMPSON. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.
16. THE NEXT ITEM WAS APPROVAL TO PAY AN INVOICE FROM BROWN & ROBERTS, INC. IN THE AMOUNT OF \$11,470.48 FOR GENERAL ADMINISTRATION SERVICES FOR WORK RELATED TO CDB REVOLVING LOAN FUND CLOSEOUT PROGRAM CONSTRUCTION GRANT. COMMISSIONER SIMPSON STATED THIS WAS BASICALLY

MONEY THROUGH THE REVOLVING LOAN FUND THAT WE WOULD HAVE LOST IF WE DIDN'T UTILIZE THIS PROGRAM. COMMISSIONER CHAMBERS MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER SIMPSON. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

17. THE NEXT ITEM WAS APPROVAL TO PAY AN INVOICE FROM BRANNAN HYDRAULIC SERVICE IN THE AMOUNT OF \$1,720.01 REGARDING REPAIRS TO THE LIFT TRUCK FOR THE STREET DEPARTMENT. THE MAYOR STATED HE WAS ABLE TO SEE THIS TRUCK IN ACTION AT CITY HALL THE OTHER DAY. COMMISSIONER CHAMBERS MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER WARREN. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

18. THE NEXT ITEM WAS APPROVAL TO PAY AN INVOICE FROM FRANK TRESSO IN THE AMOUNT OF \$2,332.00 REGARDING REPAIRS COMPLETED FOR THE SEWER DEPARTMENT. THE MAYOR STATED IT WAS HIS UNDERSTANDING THAT MR. TRESSO HAS DONE QUITE A BIT OF WORK AT THE SEWER DEPARTMENT AND HAD NEVER SENT ANY BILLS. COMMISSIONER WARREN MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER SIMPSON. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

19. THE NEXT ITEM WAS APPROVAL TO TRANSFER LAKE LOT #116B FROM KEN LANGDON TO ZANE GARNER. COMMISSIONER CHAMBERS MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER SIMPSON. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

20. OFFICER REPORTS:

CHIEF ALLEN READ THE FIRE DEPARTMENT'S REPORT.

CHIEF PRUDENT READ THE POLICE DEPARTMENT'S REPORT.

21. BUILDING AND SIGN PERMITS: NONE

22. MAYORS COMMENTS: THE MAYOR STATED, "I JUST WANTED TO POINT OUT THAT #12 WHEN WE ARE TALKING ABOUT THE PHASE 1 ENGINEERING PROJECT, I THINK THAT NEXT COUNCIL MEETING WE WILL PROBABLY TALK ABOUT MOVING ON WITH THAT. AGAIN, I JUST

WANT TO IDENTIFY THAT, THIS YEAR WE HAVE A PROJECT THAT STARTS AT LOGAN STREET/HWY 37 AND I THINK THEY ARE GOING TO GO ALL THE WAY TO THE HEIGHTS AND RESURFACE MAIN STREET. THEY ARE GOING TO TEAR OFF WHAT IS THERE, MILL AND FILL, AND RESURFACE THAT. NEXT YEAR, THEY ARE GOING TO GO FROM LOGAN STREET ALL THE WAY TO THE INTERSTATE AND THAT IS PROBABLY GOING TO BE A TWO YEAR PROJECT. THEY ARE GOING TO PUT IN NEW SIDEWALKS, NEW CURBS, NEW GUTTERS, EVERYTHING. WITH THAT, WE ARE DOING AN INTERSTATE PROJECT THAT WE TALKED ABOUT EARLIER. WE ARE GOING TO ADD TWO NEW RAMPS, THEY ARE GOING TO CHANGE THE EXITS ON I57 AND MAKE THAT SAFER AND ADD AN EXIT INTO THE BACK BEHIND McDONALD'S. THEN, NOT TO BE OUT DONE, WE ARE GOING TO DO 149 FROM 57 ALL THE WAY TO KEN GRAY BOULEVARD AND PUT IN A ROUND ABOUT AND MAYBE SOME ENTRANCES AND EXITS, REDO THOSE GOING INTO THE MALL. WE HAVE A LOT OF CONSTRUCTION GOING ON IN THE NEXT THREE OR FOUR YEARS. SO THE ENGINEERING WE ARE DOING OUT THERE ON PHASE 1 IS THE BEGINNING OF A PROJECT THAT WILL HAVE TO BE DESIGNED IN PHASE 2 AND BUILT IN PHASE 3. WE WOULD LIKE TO SEE THIS DEVELOP SO MAYBE NEXT COUNCIL MEETING WE WILL TALK A LITTLE BIT MORE ABOUT THAT. THIS STUFF GETS LOST SOMETIME IN ALL THE STUFF THAT IS GOING ON WITH FACEBOOK AND ON TV, BUT THERE ARE A LOT OF THINGS WE ARE WORKING VERY HARD AT. ALSO, I WANT TO THANK OUR STAFF HERE, I WANT TO THANK ANGIE. WE HAVE HAD A PRETTY TOUGH WEEK SO FAR, WE HAVE ONLY, BASICALLY, HAD TWO EMPLOYEES HERE BECAUSE OF SOME CONCERNS, SICKNESS AND ILLNESS. I TOOK WATER PARENTS TODAY. WE HAVE ALL CHIPPED IN TO TRY AND KEEP THINGS ROLLING. I WOULD LIKE TO THANK ALL OF OUR CITY EMPLOYEES, THEY DO A GREAT JOB. HARRIETT WILLIS AND CONNIE HOWARD CAME AND PUT THESE BOOKS TOGETHER FOR US. IT IS A TEAM EFFORT."

23. COMMISSIONER COMMENTS:

COMMISSIONER HARKINS STATED THE POLICE AND FIRE DEPARTMENT DOING GOOD. IT IS NOT ALWAYS GOOD. IT IS NOT WITHOUT PROBLEMS ALONG THE WAY. THOSE GUYS RIGHT THERE CAN HANDLE IT. THAT IS WHERE THE BUCK STOPS. OUR NEW OFFICER IS NOT TOO FAR FROM BEING ON THE STREETS.

COMMISSIONER SIMPSON ASKED HOW THE NEW FIREMAN WAS DOING. CHIEF ALLEN STATED HE IS DOING GOOD. HE IS STILL IN HIS PARAMEDIC PROGRAM RIGHT NOW. COMMISSIONER SIMPSON ASKED HOW THE DEPARTMENTS WERE DOING WITH POLICEMEN AND FIREMEN. CHIEF ALLEN STATED HE IS GOOD RIGHT NOW. CHIEF PRUDENT STATED HE IS STILL NEEDING AT LEAST ONE PATROLMAN. JUST A FEW QUESTIONS I HAD, WE CAN MOVE ON NOW.

COMMISSIONER CHAMBERS STATED ROGER IS DOING A GREAT JOB, AS USUAL. HE WORKS SO HARD THAT HE DIDN'T EVEN HAVE TIME TO STOP AND GET AN RC BEFORE COMING TO THE MEETING TONIGHT. I DON'T HAVE ANYTHING ELSE TO SAY. WE ARE SORRY THAT IT RAINED.

COMMISSIONER WARREN STATED SHE IS WATER AND SEWER AND THEY HAVE HAD A MESS THE LAST COUPLE OF WEEKS. GOD RAINED ON US AND I AM SORRY THAT IT HAPPENED TO PEOPLE. IT WAS A FREAK THING AND IT IS HARD TO HANDLE THAT MUCH WATER AT ONE TIME. SHE STATED SHE DID GO AND TALK TO TWO OR THREE PEOPLE AND TRIED TO HELP THEM AND LET THEM KNOW WE CARE. I DON'T KNOW WHAT ELSE TO DO, BUT WE ARE WORKING AT IT. OTHER THAN THAT RAIN EVERYTHING ELSE IS GOOD.

24. AUDIENCE QUESTIONS OR COMMENTS:

THE MAYOR ADDRESSED ONE OF THE MEMBERS OF THE AUDIENCE ABOUT THE CULVERT OUTSIDE HIS HOUSE. HE STATED HE REALLY DIDN'T THINK THAT WAS THE PROBLEM. THE WATER CHANGES DIRECTION. THE CITY ENGINEER ADDRESSED A FEW OF HIS ISSUES AND RECOMMENDED TELEVISIONING THE CULVERT JUST TO MAKE SURE THERE ISN'T A PROBLEM AT THAT POINT.

DON RIEDEL SPOKE REGARDING VARIOUS POINTS THAT WERE COVERED DURING THE MEETING AND HOW NICE THE NEW CITY HALL LOOKS.

25. WITH NO FURTHER BUSINESS TO BE DISCUSSED, THE MEETING WAS ADJOURNED ON A MOTION BY COMMISSIONER HARKINS AT 6:49 P.M.

MAYOR TOM JORDAN

ANGELA BAKER DEATON, CITY CLERK