

WEST FRANKFORT REGULAR COUNCIL MEETING
TUESDAY, DECEMBER 11, 2018

1. MAYOR JORDAN CALLED THE MEETING TO ORDER AT 6:00 P.M. REQUESTING A ROLL CALL. ALL COMMISSIONERS WERE IN ATTENDANCE, ALONG WITH THE CITY ATTORNEY AND CITY CLERK.
2. MAYOR JORDAN ASKED FOR APPROVAL OF THE MINUTES FROM THE NOVEMBER 27, 2018 COUNCIL MEETING. COMMISSIONER HARKINS MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER CHAMBERS. ROLL CALL VOTE: ALL COMMISSIONERS VOTED TO APPROVE. MOTION CARRIED.
3. MAYOR JORDAN NEXT ASKED FOR APPROVAL TO PAY CITY BILLS AND PAYROLL IN THE AMOUNT OF \$344,757.76. COMMISSIONER SIMPSON MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER HARKINS. ROLL CALL VOTE: ALL COMMISSIONERS VOTED TO APPROVE. MOTION CARRIED.
4. THE NEXT ITEM WAS APPROVAL OF AN ORDINANCE MAKING THE ANNUAL TAX LEVY FOR THE CITY OF WEST FRANKFORT, ILLINOIS, FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF MAY, 2018 AND ENDING ON THE LAST DAY OF APRIL 2019. COMMISSIONER SIMPSON MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER CHAMBERS. ROLL CALL VOTE: ALL COMMISSIONERS VOTED TO APPROVE. MOTION CARRIED.
5. THE NEXT ITEM WAS DISCUSSION, WITH POSSIBLE ACTION, REGARDING APPROVAL OF FAÇADE IMPROVEMENT GRANT APPLICATIONS. THE MAYOR STATED THE GRANT APPLICATION IS FROM PUP'S 212 AT 212 & 214 E. MAIN STREET. THEY HAVE PUT UP A NEW LED SIGN ON THE FRONT OF THE BUILDING AND HAVE ASKED IF THE CITY WOULD HELP THEM WITH THIS. THE CITY FAÇADE IMPROVEMENT GRANT WOULD HELP THEM TO PARTICIPATE AT \$2,500.00 PER LOCATION. THE AMOUNT OF THE INVESTMENT IS \$14,474.00. COMMISSIONER SIMPSON STATED CAN WE DO \$5,000.00 SINCE IT IS TWO DIFFERENT LOCATIONS? THE CITY CLERK STATED YES, VERY EASILY. COMMISSIONER BLADES MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER SIMPSON. ROLL CALL VOTE: ALL COMMISSIONERS VOTED TO APPROVE. MOTION CARRIED.

6. THE NEXT ITEM WAS APPROVAL OF DISCUSSION, WITH POSSIBLE ACTION, REGARDING APPROVAL OF A DONATION TO CASA FROM THE VIDEO GAMING FUND. THE MAYOR STATED WE HAVE A LETTER FROM THEM ASKING US TO PARTICIPATE IN GIVING THEM A DONATION. WE GAVE THEM \$3,000.00.00 THIS IS A VERY WORTHY ORGANIZATION AND I WOULD RECOMMEND GIVING THEM \$3,000.00. COMMISSIONER CHAMBERS MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER SIMPSON. ROLL CALL VOTE: ALL COMMISSIONERS VOTED TO APPROVE. MOTION CARRIED.
7. THE NEXT ITEM WAS DISCUSSION, WITH POSSIBLE ACTION, REGARDING ACCEPTANCE OF A BID TO PURCHASE SURPLUS PROPERTY. THE MAYOR STATED WE HAVE THREE PARCELS OF LAND AT THE END OF FOREST STREET. CURRENTLY THE PACKING HOUSE IS THERE AND ONE OF THESE LOTS IS TO THE RIGHT OF IT AND THE OTHER TWO ARE ACROSS THE ROAD FROM THERE. WE HAVE OWNED THOSE LOTS FOR AWHILE AND THE OWNER MADE AN OFFER TO GIVE US \$1,500.00 FOR ALL THREE LOTS. COMMISSIONER SIMPSON MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER HARKINS. ROLL CALL VOTE: ALL COMMISSIONERS VOTED TO APPROVE. MOTION CARRIED.
8. THE NEXT ITEM WAS APPROVAL TO ADVERTISE FOR BIDS FOR DEMOLITION OF PROPERTIES. THESE PROPERTIES ARE AT 1304 W. OAK STREET, 104 S. EMMA STREET AND 106 S. EMMA STREET. COMMISSIONER SIMPSON STATED IF WE TAKE THOSE DOWN WOULD THE STRUCTURE THERE IN THE FRONT STILL STAND? THE MAYOR STATED I THINK YOU CAN PUT THAT IN YOUR MOTION BECAUSE WE DON'T WANT TO DAMAGE THE MAIN STREET BUILDINGS. THEY ARE AN ADDITION TO THE BUILDING SO LETS ADD THAT STIPULATION TO THE BID. COMMISSIONER SIMPSON MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER BLADES. ROLL CALL VOTE: ALL COMMISSIONERS VOTED TO APPROVE. MOTION CARRIED.
9. THE NEXT ITEM WAS APPROVAL DISCUSSION, WITH POSSIBLE ACTION, REGARDING APPROVAL TO OBTAIN BIDS FOR 18 SCBA AIR PACKS, SPEAR BOTTLES AND R.I.T. PACK TO REPLACE OUT OF DATE ITEMS FOR THE WEST FRANKFORT FIRE DEPARTMENT. FIRE CHIEF JODY ALLEN STATED THIS WILL COVER EVERYTHING AND ALL THE PACKS WE NEED TO REPLACE. OUR CURRENT AIR PACKS WERE GIVEN TO US BY CARTERVILLE AND THE OTHERS ARE ALL OUTDATED. THE MAYOR STATED WHEN YOU PURCHASE THESE AIR

PACKS THERE IS A FIFTEEN YEAR DATE ON THEM AND THEY CAN'T BE USED AFTER IT. JODY STATED ENGINE ONE HAS SIX THE QUINT HAS SIX AND ENGINE TWO HAS FOUR. THE MAYOR STATED LETS GET A PRICE TO REPLACE THE ONES AT THE SEWER PLANT SO GET A BID FOR TWENTY OF THEM. COMMISSIONER HARKINS MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER BLADES. ROLL CALL VOTE: ALL COMMISSIONERS VOTED TO APPROVE. MOTION CARRIED.

10. THE NEXT ITEM WAS APPROVAL OF PAYMENT OF AN INVOICE FROM COMPLETE EQUITY MARKETS, INC. IN THE AMOUNT OF \$10,640.00 REGARDING THE CITY OF WEST FRANKFORT'S 2019 UNEMPLOYMENT COMPENSATION INSURANCE PREMIUM. COMMISSIONER SIMPSON MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER BLADES. ROLL CALL VOTE: ALL COMMISSIONERS VOTED TO APPROVE. MOTION CARRIED.

11. THE NEXT ITEM WAS APPROVAL TO PAY AN INVOICE FROM BROWN & ROBERTS, INC. IN THE AMOUNT OF \$5,913.45 REGARDING THE 2018 MOTOR FUEL TAX PROGRAM. COMMISSIONER SIMPSON MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER CHAMBERS. ROLL CALL VOTE: ALL COMMISSIONERS VOTED TO APPROVE. MOTION CARRIED.

12. THE NEXT ITEM WAS APPROVAL TO PAY AN INVOICE FROM BROWN & ROBERTS, INC. IN THE AMOUNT OF \$7,099.29 REGARDING TIF DEVELOPMENT. COMMISSIONER CHAMBERS MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER SIMPSON. ROLL CALL VOTE: ALL COMMISSIONERS VOTED TO APPROVE. MOTION CARRIED.

13. THE NEXT ITEM WAS APPROVAL TO PAY AN INVOICE FROM HEARTLAND OFFICE SUPPLY IN THE AMOUNT OF \$3,659.13 REGARDING WATER BILLS AND PAST DUE WATER BILLS. COMMISSIONER BLADES MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER CHAMBERS. ROLL CALL VOTE: ALL COMMISSIONERS VOTED TO APPROVE. MOTION CARRIED.

14. THE NEXT ITEM WAS APPROVAL TO PAY AN INVOICE FROM PAYCLIX IN THE AMOUNT OF \$6,663.36 FOR PAYMENT OF THE MONTHLY FEE OF \$19.95 FOR 2016, 2017 AND 2018. THE MAYOR STATED THIS IS WHAT WE USE FOR CUSTOMERS TO BE ABLE TO PAY USING THEIR DEBIT/CREDIT CARDS IN THE WATER OFFICE. THERE WAS AN OVERSIGHT AND THIS IS FOR THREE YEARS. COMMISSIONER

SIMPSON MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER CHAMBERS. ROLL CALL VOTE: ALL COMMISSIONERS VOTED TO APPROVE. MOTION CARRIED.

15. THE NEXT ITEM WAS APPROVAL TO ADD ADDITIONAL PROPERTY TO A CURRENT LAKE LOT LEASE AT THE WEST FRANKFORT LAKE. THE MAYOR STATED STEVE SAWALICH OWNS A LAKE LOT AT THE CITY LAKE IT IS THE FIRST LOT GOING OVER THE BRIDGE TO THE WEST. THERE IS A LOT NEXT TO HIM THAT IS KIND OF A DITCH AND DRAINAGE AREA. HE HAS ASKED THE CITY IF HE COULD CLEAN THAT UP. I RECOMMEND THAT MR. SAWALICH HAVE THAT SURVEYED AND BRING IT BACK TO TALK ABOUT IT. COMMISSIONER SIMPSON STATED HE WANTS TO LEASE THAT OR INCLUDE THAT IN WITH HIS PROPERTY? COMMISSIONER BLADES STATED IT ISN'T MUCH OF A PROPERTY. COMMISSIONER SIMPSON STATED I DON'T HAVE A PROBLEM INCLUDING THAT IN WITH HIS PROPERTY BECAUSE IT HAS VERY LITTLE VALUE AND NO USE. COMMISSIONER SIMPSON STATED I WILL MAKE A MOTION TO GET THAT CLEANED UP AND TIE THE LOTS TOGETHER UNDER THAT LEASE. COMMISSIONER SIMPSON MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER BLADES. ROLL CALL VOTE: ALL COMMISSIONERS VOTED TO APPROVE. MOTION CARRIED.

16. THE NEXT ITEM WAS APPROVAL TO TRANSFER LAKE LOT LEASE #19D FROM ARTHUR WILLIAMS & LLOYD WORTH (THROUGH WILMINGTON SAVINGS FUND SOCIETY AS TRUSTEE) TO MARTY AND KATHY MARTIN. COMMISSIONER BLADES MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER CHAMBERS. ROLL CALL VOTE: ALL COMMISSIONERS VOTED TO APPROVE. MOTION CARRIED.

17. OFFICER REPORTS:

CHIEF ALLEN READ THE FIRE DEPARTMENT'S REPORT.

CHIEF IRWIN READ THE POLICE DEPARTMENT'S REPORT.

ED HAMMONDS READ THE CODE DEPARTMENT'S REPORT.

18. BUILDING AND SIGN PERMITS:

CAROL WILIFORD IS LEASING A BUILDING ON SOUTH LOGAN THAT WAS A DRESS SHOP. SHE WOULD LIKE TO PUT UP A SIGN FOR HER BUSINESS FOR CMW TAX SERVICE. COMMISSIONER BLADES MADE A

MOTION TO APPROVE, SECONDED BY COMMISSIONER HARKINS.
ROLL CALL VOTE: ALL COMMISSIONERS VOTED TO APPROVE.
MOTION CARRIED.

19. MAYORS REPORT:

THE MAYOR STATED I WOULD LIKE TO LOOK INTO THE POSSIBILITY OF WRITING AN ORDINANCE OR SOMETHING THROUGH OUR HOME RULE REGULATIONS THAT WOULD REQUIRE PEOPLE WHO HAVE A FIRE AND THEIR BUILDING IS MORE THAN 50% DESTROYED THAT THEY ARE REQUIRED TO TEAR IT DOWN AND REMOVE IT FROM THE PROPERTY AS PART OF THEIR INSURANCE CLAIM. WHAT HAS BEEN HAPPENING IS SOMEONE OWNS A HOUSE AND IT BURNS AND THEY DON'T WANT TO LIVE THERE AGAIN SO THEY TAKE THE MONEY FROM THE INSURANCE COMPANY AND THEY LEAVE THE BURNED BUILDING. I HAD THE PLEASURE TO GO TO AN IML MEETING IN CHICAGO LAST WEEKEND. WPS MADE A NEWS RELEASE THEY ARE THE PEOPLE OCCUPYING THE MALL. WE ARE WORKING WITH THEM EVERYDAY TO PROVIDE TO THEM WHATEVER WE CAN TO BRING JOBS TO WEST FRANKFORT. WE ARE SEEKING GRANTS FROM BOTH THE DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY TO HELP BRING THEM HERE. MACH 1 IS BUILDING AND MOVING FORWARD. RANDY MEYERS HAS BEEN A GREAT PERSON TO WORK WITH. I GET ALL KINDS OF COMPLIMENTS ABOUT THE MALL AND THERE IS A LOT GOING ON. THIS ISN'T SOMETHING THAT I HAVE DONE. THIS IS SOMETHING THE CITY AND THIS COUNCIL HAS DONE AND IT IS A LOT OF WORK. THE CITY COULDN'T DO IT WITHOUT OUR STAFF. I WANT TO THANK ANGIE FOR THE THINGS SHE DOES BECAUSE THERE ARE SO MANY THINGS WE HAVE TO DO ON A DAILY BASIS. WITH WORKMAN'S COMP, HEALTH INSURANCE, LIABILITY INSURANCE AND WE COULDN'T DO IT WITHOUT OUR STAFF. I WANT TO THANK THE LADIES THAT WORK IN THE OFFICE THEY DO A WONDERFUL JOB AND THE LEARNING CURVE IS WIDE. I WAS FORTUNATE TO RECEIVE AN AWARD FROM THE DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY FOR PUBLIC SERVICE AND I WAS HONORED BY THAT. IN MY ACCEPTANCE SPEECH I INCLUDED THE COUNCIL AND OUR STAFF BECAUSE I GOT THE AWARD, BUT THE AWARD CAME FROM YOU GUYS. WE WORK VERY WELL TOGETHER AND I WANT TO THANK EVERYONE FOR THAT. THANK YOU.

20. COMMISSIONERS REPORTS:

COMMISSIONER HARKINS STATED I NEVER GET TIRED OF TELLING YOU GUYS HOW GOOD OF A JOB THE FIRE AND POLICE DEPARTMENT DO AND I AM GLAD TO BE A REPRESENTATIVE OF THEM.

COMMISSIONER SIMPSON STATED I WOULD LIKE TO THANK THE LADIES IN THE OFFICE FOR PUTTING TOGETHER THE CHRISTMAS PARTY LAST SATURDAY NIGHT. IT WAS VERY ENJOYABLE AND I WAS GLAD TO SEE THE CITY EMPLOYEES ENJOYING THAT.

COMMISSIONER CHAMBERS STATED NIFTY SWIFTY LOOKS SO GOOD AND IT MAKES A BIG DIFFERENCE. I HAVE BEEN REALLY IMPRESSED BY THEM AND I THINK THEY DESERVE SOME RECOGNITION. MIKE ROBERTS FROM BROWN & ROBERTS STATED THE ST. LOUIS PROJECT STATUS THEY HAVE COMPLETED MAIN LINE PAVING FROM BRYAN STREET THROUGH ODLE AND MOST OF THE CURB AND GUTTER. I THINK BY THE END OF THE WEEK THE RETAINING WALLS SHOULD BE CONSTRUCTED. THEY ARE WORKING ON SIDEWALKS AND DRIVEWAYS. THE COMPANY SHUTS DOWN FOR TWO WEEKS FROM THE 19TH TO THE FIRST OF THE YEAR. I WILL SAY IT IS SCHEDULED FOR THREE CONSTRUCTION SEASONS, BUT I THINK THEY WILL BE DONE NEXT YEAR.

21. AUDIENCE QUESTIONS OR COMMENTS:

WHEN WILL THE NEXT MEETING BE? THE NEXT MEETING WILL BE THURSDAY, DECEMBER, 27TH AT 10:00AM.

22. MAYOR JORDAN ASKED FOR APPROVAL TO GO INTO EXECUTIVE SESSION TO DISCUSS CONTRACT NEGOTIATIONS, PERSONNEL, LAND ACQUISITION AND/OR PENDING LITIGATION, WITH POSSIBLE ACTION. COMMISSIONER HARKINS MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER SIMPSON. ROLL CALL VOTE: ALL COMMISSIONERS ALONG WITH THE MAYOR VOTED YES. MOTION CARRIED. THE COUNCIL WENT INTO EXECUTIVE SESSION AT 6:49 P.M.

23. THE COUNCIL RETURNED TO OPEN SESSION AT 7:05 P.M. ON A MOTION BY COMMISSIONER HARKINS, SECONDED BY COMMISSIONER SIMPSON. ROLL CALL VOTE: ALL COMMISSIONERS ALONG WITH MAYOR JORDAN VOTED TO RETURN TO OPEN SESSION. MOTION CARRIED.
24. THE MAYOR STATED WE DO HAVE AN EMERGENCY SITUATION WITH THE BUILDING AT 222 E. MAIN STREET. THAT IS A BUILDING THAT WE ARE CURRENTLY LEASING TO CHRIS POST AND THE FRONT IS LEAKING WATER THROUGH IT. WE HAVE TO MAKE AN EMERGENCY REPAIR AND I HAVE AN ESTIMATE FROM A& K SPECIALTY CONTRACTORS. THEY ARE GOING TO REMOVE THE WOOD ABOVE THE WINDOWS AND REPLACE IT AND PUT NEW TRIM AND METAL UP. THE BID IS FOR \$4,975.00. CURRENTLY WATER IS GOING INTO THE BUILDING AND ROTTING THE WOOD. COMMISSIONER SIMPSON STATED WE NEED TO MAKE SURE IT HAS A VAPOR BARRIER TO WRAP IT. COMMISSIONER SIMPSON MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER CHAMBERS. ROLL CALL VOTE: ALL COMMISSIONERS VOTED TO APPROVE. MOTION CARRIED.
25. WITH NO FURTHER BUSINESS TO BE DISCUSSED, THE MEETING WAS ADJOURNED ON A MOTION BY COMMISSIONER HARKINS AT 7:07P.M.

MAYOR, TOM JORDAN

ANGIE BAKER DEATON, CITY CLERK