



CITY OF WEST FRANKFORT

Non-Owner (Rental) Registration and Designation of Agent

OWNER INFORMATION

Please Print

Owner(s) Name: Last _____ First _____ Middle Initial _____

Company Name (If applicable) _____

Mailing Address: Street _____ City _____ State _____ Zip Code _____

Telephone: Home (_____) _____ Work (_____) _____ Cell (_____) _____

The undersigned owner affirms under penalty of perjury that the information herein is correct and hereby designates himself/herself or the party listed below as the Agent to receive notices concerning the listed property(ies). The Agent is also authorized to grant the City of West Frankfort access to the interior and exterior of the listed property(ies) for the purpose of conducting housing inspections pursuant to the West Frankfort Housing Code for Non-owner Occupied Dwellings.

Owner's Signature _____ Date _____

Owner or officer of LLC or corporation

AGENT INFORMATION

Please Print

Note: Individual property owners who reside in Franklin County: Hamilton, Jackson, Perry, Saline, and Williamson County may designate themselves as Agent. All other owners must designate as an Agent a person who resides in one of the above listed counties.

Agent's Name: Last _____ First _____ Middle Initial _____

Home Address: Street _____ City _____ State _____ Zip Code _____

Telephone: Home (_____) _____ Work (_____) _____ Cell (_____) _____

Turn over to other side (page 2) to list property.

Return to: CITY OF WEST FRANKFORT
 CODE OFFICER
 605 W. MAIN
 WEST FRANKFORT, IL 62896

Single Dwelling Units = **\$50** per units x _____ = _____

Multiple Dwelling Sharing Common Roof and Foundation

2-10 dwelling units: **\$40** x units _____ = \$ _____

11-20 dwelling units: **\$35** x units _____ = \$ _____

21 - + dwelling units: **\$30** x units _____ = \$ _____

Total Units _____ Total \$ _____

For City Use Only

Date Received _____ Amount Received _____

No. of Single Dwelling Units _____ No. of Multiple Units _____ Total Units _____

PROPERTY INFORMATION

*H = House (Single Unit Dwelling) MH = Mobile Home D = Duplex A = Apartment O = Other (explain on reverse side)

Please Print

Address	Number of Dwelling Units	*Type of Dwelling(s) (✓ all that applies)
1.		H__ MH__ D__ A__ O__
2.		H__ MH__ D__ A__ O__
3.		H__ MH__ D__ A__ O__
4.		H__ MH__ D__ A__ O__
5.		H__ MH__ D__ A__ O__
6.		H__ MH__ D__ A__ O__
7.		H__ MH__ D__ A__ O__
8.		H__ MH__ D__ A__ O__
9.		H__ MH__ D__ A__ O__
10.		H__ MH__ D__ A__ O__
11.		H__ MH__ D__ A__ O__
12.		H__ MH__ D__ A__ O__
13.		H__ MH__ D__ A__ O__
14.		H__ MH__ D__ A__ O__
15.		H__ MH__ D__ A__ O__
16.		H__ MH__ D__ A__ O__
17.		H__ MH__ D__ A__ O__
18.		H__ MH__ D__ A__ O__
19.		H__ MH__ D__ A__ O__
20.		H__ MH__ D__ A__ O__

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