



# CITY OF WEST FRANKFORT COMPLAINT FORM



## FOR CITY USE ONLY

Date of Complaint \_\_\_\_/\_\_\_\_/\_\_\_\_

Employee Taking Complaint \_\_\_\_\_

## NATURE OF COMPLAINT

- Garbage       Grass       Vehicle       Nuisance       Animals       Noise  
 Dilapidated House       Other \_\_\_\_\_

## PROPERTY INFORMATION

- Rental Home       Owner Occupied       Vacant       Unknown       Business

Owner Name or Renter's Name \_\_\_\_\_

Location of Complaint: \_\_\_\_\_

Nature of Problem \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## COMPLAINANT INFORMATION

Submitted By:  City Official       Neighbor       Owner       Tenant       Other

Complainant Name: Last \_\_\_\_\_ First \_\_\_\_\_

Complainant Address: \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_

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### ACTION TAKEN

P.N. \_\_\_\_\_

Date \_\_\_\_\_ Response \_\_\_\_\_

Date \_\_\_\_\_ Response \_\_\_\_\_

Date \_\_\_\_\_ Response \_\_\_\_\_

Date \_\_\_\_\_ Response \_\_\_\_\_

Signature of City Official \_\_\_\_\_ Date Resolved \_\_\_\_\_