Work with Re-use Hawaiʻi!
BE OUR HAWAIʻI ISLAND MANAGER

Purpose: The Hawaiʻi Island Manager is responsible for overseeing Hawaiʻi Island operations and providing leadership and supervision for the Deconstruction and Redistribution programs.

Schedule: Monday-Friday, 7am-4pm. Work location at the Re-use Hawaiʻi Kona Yard (Allied Quarry Road, Kailua-Kona).

Compensation:
- Annual salary - $46,500.00
- Performance based bonuses
- Health/dental/vision insurance (UHA600)
- Paid vacation and sick time
- $200 material credit at Re-use Hawaiʻi
- Retirement plan (Vanguard 403b)

CLICK HERE TO APPLY ONLINE!
or copy and paste this link into your browser: https://form.jotform.com/81508149601151

Required qualifications, work traits, and abilities:
- Some construction background and experience.
- Attention to detail and safety.
- Excellent oral and written communication skills.
- Ability to meet deadlines.
- Excellent organizational skills.
- Strong commitment to the environmental mission of Re-use Hawaiʻi.
- Ability to work effectively with a wide range of individuals from diverse backgrounds.
- Ability to maintain the ethical standards of the organization.
- Grounded in, and awareness of local culture.
- Self-motivated, reliable, and enthusiastic.
- Proficiency with Google Workspace applications.
- Ability to effectively multi-task.
- Managerial experience.
● Possess good critical thinking and problem-solving skills, and the ability to make well thought-out, logical decisions.
● Enjoy working outdoors in all weather conditions.

Position responsibilities:
● Oversee and drive goals of Hawai‘i Island Redistribution Center including establishing a covered warehouse facility.
● Supervise and manage Deconstruction Team Leaders and Kona Yard Crew Members.
● Oversee and assist in scheduling Deconstruction projects.
● Respond to inquiries and requests for Deconstruction Services.
● Visit sites to collect information and communicate with potential deconstruction clients.
● Estimate project costs, coordinate third-party donation appraisals, and prepare and provide Deconstruction Services proposals.
● Maintain open communication with the Executive Director, Oahu Project Developer, and Oahu Deconstruction Program Manager.
● Collaborate with Re-use Hawai‘i Management Team.
● Inventory salvaged and donated material in Lightspeed POS system.
● Perform community outreach for material and potential projects.
● Perform bank deposits and relay any financial information to the Director of Administration.

General Requirements:
● Valid driver’s license and excellent driving record.
● Cell phone and email communication.
● 3 good professional references.

Click here to watch a video about working at Re-use Hawai‘i:
https://www.youtube.com/watch?v=7FU02EmCC8

Learn more about our organization and how we serve the community through our work at:
reusehawaii.org