Part-Time 211 Call Specialist

Monday - Friday, 22.5 hours/week

Non-exempt
Send resume to: hr@csna.org

Major Accountabilities

● Responds to Information/Referral calls on 211.
● Utilizes 211 database to search for resources.
● Enters complete and accurate call documentation.

Qualifications

● High School Diploma or GED
● Ability to work well with a variety of people
● Completion of Crisis Services training program and CPR training.

Benefits

● Paid Vacation – 6 days/year
● Paid Sick Leave – 6 days/year
● Paid Holidays – 14 holidays/year
● Employer Contributions to 403(b) Thrift Plan, after 1 year of employment (1,000 hrs.)

Pay Rate: $13.65/hour

Requires confidentiality, proof of reliable transportation, insurable through agency auto insurance as well as current auto insurance and a valid AL Driver’s License.

Crisis Services of North Alabama is an equal opportunity employer. All aspects of employment including the decision to hire, promote, discipline, or discharge, will be based on merit, competence, performance, and organizational need. We do not discriminate on the basis of race, color, religion, marital status, age, national origin, ancestry, physical or mental disability, medical condition, pregnancy, genetic information, gender, sexual orientation, gender identity or expression, veteran status, or any other status protected under federal, state, or local law.