

Minutes of the Town of Westport Regular Board Meeting on January 24, 2020

The meeting was called to order by Supervisor Tyler at 3:00 p.m.

Members present on a roll call were:

Councilperson Brankman
Councilperson Kirkby
Councilperson Viens
Councilperson Morrison
Supervisor Tyler

Others Present:

Julie Schreiber, Town Clerk
Dennie Westover, DPW Superintendent

RESOLUTION #34 MINUTES APPROVAL

On a motion by Councilperson Viens, seconded by Councilperson Brankman, and approved on a roll call vote.

5 Ayes Brankman, Kirkby, Viens, Morrison, Tyler
0 Nays

RESOLVED to accept the minutes of the January 14, 2020 regular meeting as received.

RESOLUTION #35 APPROVAL OF BILLS

On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Brankman, Kirkby, Viens, Morrison, Tyler
0 Nays

RESOLVED to authorize payment of bills on Abstract 2 in the amount of \$34,993.69 for Vouchers 44-64.

RESOLUTION #36 SEWER ONE WORK

On a motion by Councilperson Morrison, seconded by Councilperson Brankman, and approved on a roll call vote.

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5 Ayes Brankman, Kirkby, Viens, Morrison, Tyler
0 Nays

RESOLVED to declare the work that needs to be done in Westport Sewer District One as emergent.

RESOLUTION #37
SOLAR ARRAY AND HEAT PUMP GRANT PROJECT

On a motion by Councilperson Viens, seconded by Councilperson Kirkby, and approved on a roll call vote.

5 Ayes Brankman, Kirkby, Viens, Morrison, Tyler
0 Nays

BE IT RESOLVED THAT the Town Board of the Town of Westport has a grant through New York State Energy Research & Development Agency (NYSERDA) to assist with providing a solar array and heat pump for the Town Hall Upgrades project # P-1012-2019;

BEING FURTHER RESOLVED, that The Essex County Office of Community Resources has prepared construction documents for bidding the construction contract for this project;

WHEREAS, NYSERDA and the State Historic Preservation Office (SHPO) has approved the construction documents;

THEREFORE, the Town Board of the Town of Westport approves the advertisement for construction contract bidders in accordance with New York State General Municipal Law subsection 103 and the requirements of the New York State Energy Research & Development Agency (NYSERDA) Grant.

RESOLUTION #38
GRANT AGREEMENT EXECUTION

On motion by Councilperson Morrison, seconded by Councilperson Brankman, and approved on a roll call vote.

5 Ayes Brankman, Kirkby, Viens, Morrison, Tyler
0 Nays

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RESOLVED that the Town Supervisor is authorized to execute a Grant Agreement with the NYS Environmental Facilities Corporation and any and all other contracts, documents, and instruments necessary to bring about the project and to fulfill the Town of Westport obligations under the Grant Agreement.

RESOLUTION #39
LOCAL MATCH

On a motion by Councilperson Viens, seconded by Councilperson Brankman, and approved on a roll call vote.

5 Ayes Brankman, Kirkby, Viens, Morrison, Tyler
0 Nays

RESOLVED that the Town of Westport authorizes and appropriates a minimum (20%) local match as required by the Engineering Planning Grant Program for the Wadhams Wastewater Treatment System Phosphorus Reduction Study. Under the EPG program, this local match must be at least 20% of the EPG grant award of \$30,000.00. The source of the local match, and any amount in excess of the required match, shall be provided by the Town's special district fund. The maximum local match shall not exceed \$6,000.00 based upon a total estimated maximum project cost of \$36,000.00. The Town Supervisor may increase this local match through the use of in kind services without further approval from the Town of Westport.

RESOLUTION #40
SEQR DETERMINATION

On a motion by Councilperson Kirkby, seconded by Councilperson Morrison, and seconded on a roll call vote.

5 Ayes Brankman, Kirkby, Viens, Morrison, Tyler
0 Nays

WHEREAS, Title 6 of the New York Code of Rules and Regulations (6 NYCRR) Section 617.5 under the State Environmental Quality Review Act (SEQR) provides that certain actions identified in subdivision (c) of that section are not subject to environmental review under the Environmental Conservation Law;

NOW, THEREFORE, BE IT RESOLVED that the Town of Westport hereby determines that the proposed Wadhams Wastewater Treatment System Phosphorus Reduction Study is a Type II action in accordance with 6 NYCRR Section 617.5(c) (27) conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of

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a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action” and is therefore not subject to further review under 6 NYCRR Part 617.

RESOLUTION #41
JUSTICE AUDIT

On a motion by Councilperson Kirkby, seconded by Councilperson Brankman, and approved on roll call vote.

5 Ayes Brankman, Kirkby, Viens, Morrison, Tyler
0 Nays

WHEREAS, the Westport Justice Court was audited on January 22, 2020 by Supervisor Michael Tyler and Councilperson Steven Viens; and

BE IT RESOLVED that the records have been duly examined and the fines therein collected have been turned over to the proper officials of the Town as required by law.

RESOLUTION #42
ZBA REAPPOINTMENT

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

5 Ayes Brankman, Kirkby, Viens, Morrison, Tyler
0 Nays

RESOLVED to reappoint Keven Severance to the Zoning Board of Appeals for a term expiring December 31, 2024.

RESOLUTION #43
SEWER ONE INFRASTRUCTURE

On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Brankman, Kirkby, Viens, Morrison, Tyler
0 Nays

RESOLVED to grant Supervisor Tyler legal and monetary authorization to remedy the emergency situation in Westport Sewer District One.

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DPW SUPERINTENDENT REPORT –Due to use in maintaining the skating rink, the Ballard Park fire hydrant is unusable and possibly damaged. It will be checked next week after warmer weather. There will be a meeting to discuss an alternative water source for the skating rink next winter.

RESOLUTION #44
ADJOURNMENT

On a motion by Councilperson Kirkby, with a unanimous second, the meeting adjourned at 3:35 p.m.

Minutes respectfully submitted,

Julie Schreiber, Town Clerk