

Minutes of the Town of Westport Regular Board Meeting on January 14, 2020

The meeting was called to order by Supervisor Tyler at 7:00 p.m.

Members present on a roll call were:

Councilperson Brankman
Councilperson Kirkby
Councilperson Viens
Councilperson Morrison
Supervisor Tyler

Others Present:

Julie Schreiber, Town Clerk
Dennie Westover, DPW Superintendent

RESOLUTION #26 MINUTES DECEMBER 20, 2019

On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Brankman, Kirkby, Viens, Morrison, Tyler
0 Nays

RESOLVED to accept the minutes of the December 20, 2019 regular meeting as received.

RESOLUTION #27 MINUTES JANUARY 3, 2020

On a motion by Councilperson Viens, seconded by Councilperson Brankman, and approved on a roll call vote.

5 Ayes Brankman, Kirkby, Viens, Morrison, Tyler
0 Nays

RESOLVED to accept the minutes of the January 3, 2020 organizational meeting as received.

NEW BUSINESS

RESOLUTION #28 ANNUAL FINANCIAL REPORT

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On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Brankman, Kirkby, Viens, Morrison, Tyler
0 Nays

RESOLVED to accept the 2019 Annual Financial Report Update Document as submitted and report its filing to the newspaper.

RESOLUTION #29
APPROVAL OF BILLS

On a motion by Councilperson Kirkby, seconded by Councilperson Morrison, and approved on a roll call vote.

5 Ayes Brankman, Kirkby, Viens, Morrison, Tyler
0 Nays

RESOLVED to authorize payment of bills on Abstract 1 in the amount of \$82,091.48 for Vouchers 1-43.

COURT AUDIT – Supervisor Tyler will meet with the court clerk to schedule their annual audit.

FISH AND WILDLIFE REPORT – The fish biologist submitted a report of fish and sea lamprey caught in Hoisington Brook last spring.

GENERATOR MAINTENANCE – Proposals to perform preventative generator maintenance were received from Westport Marina, Inc and Hometown Electrical Systems LLC. Supervisor Tyler recommended a one-year trial contract with the marina.

RESOLUTION #30
GENERATOR MAINTENANCE

On a motion by Councilperson Brankman, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Brankman, Kirkby, Viens, Morrison, Tyler
0 Nays

RESOLVED to authorize Supervisor Tyler to enter into a one-year agreement with Westport Marina, Inc for preventative generator maintenance.

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MONTHLY REPORTS – The supervisor is in receipt of the Town Court’s and Town Clerk’s December 2019 reports. A monthly report of town funds was provided to the council.

RESOLUTION #31
AMERICANS WITH DISABILITIES ACT

On a motion by Councilperson Morrison, seconded by Councilperson Brankman, and approved on a roll call vote.

5 Ayes Brankman, Kirkby, Viens, Morrison, Tyler
0 Nays

RESOLVED to adopt the Notice Under The Americans With Disabilities Act.

I&I DISCUSSION – There is an issue with old clay piping that’s causing too much water to enter the sewer plant. The piping can either be replaced or lined (lining would be less costly). Supervisor Tyler will bring a more detailed plan to a future meeting.

WEBPAGE – As parts of the current town site are inaccessible or unchangeable, Supervisor Tyler has recommended hiring Colton Blades to redo it.

RESOLUTION #32
WEBPAGE HIRE

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

5 Ayes Brankman, Kirkby, Viens, Morrison, Tyler
0 Nays

RESOLVED to hire Colton Blades to create a new Town of Westport webpage and to issue payment not to exceed \$500.

RESOLUTION #33
COUNTY GRANT SUPPORT

On a motion by Councilperson Viens, seconded by Councilperson Brankman, and approved on a roll call vote.

5 Ayes Brankman, Kirkby, Viens, Morrison, Tyler
0 Nays

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RESOLVED to support the Essex County Health Department's grant proposal request for funding by the NYSDOH Bureau of Community Chronic Disease Prevention Component A of the Creating Healthy Schools and Communities Grant for \$305,000 annually for five years from 10/1/2020 to 9/31/2025.

RESOLUTION #34
ADJOURNMENT

On a motion by Councilperson Kirkby, with a unanimous second, the meeting adjourned at 7:35 p.m.

Minutes respectfully submitted,

Julie Schreiber, Town Clerk