

The meeting was called to order by Supervisor Tyler at 7:00 p.m.

Members present on a roll call were:

Councilperson Brankman (7:55pm)  
Councilperson Kirkby  
Councilperson Viens  
Councilperson Morrison  
Supervisor Tyler

Others Present:

Catherine L. Simmer, Town Clerk  
Dennie Westover, Highway Superintendent  
Kye Perry, Youth Commission Director

**RESOLUTION #107**  
**APPROVAL OF MINUTES**

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

4 Ayes Kirkby, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to accept the minutes of the May 26, 2020 regular meeting as received.

**Youth Commission:** Kye Perry the youth commission director is present to update the board members regarding summer programs. There will be a summer food program available to families. The pick-up location will be Elizabethtown but I am available to help if families are unable to make it to Elizabethtown. A Zoom meeting is planned for the Youth Commission. The Youth Commission board is considering combining Westport, Elizabethtown and Lewis into a single summer program next year. They are currently weighing the pros and cons as well as looking at cost effectiveness and sharing. We would like to use the funds available to purchase equipment, walky talkies, Jersey's, whistles, balls, slip and slide, etc for next year.

**NEW BUSINESS:**

**RESOLUTION #108  
APPROVAL OF BILLS**

On a motion by Councilperson Morrison, seconded by Councilperson Kirkby, and approved on a roll call vote.

4 Ayes Kirkby, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to authorize the payment of bills on Abstract 11 in the amount of \$95,813.26 for Vouchers 271-293.

**DISCUSSION:** To make a decision about paying for lifeguards for the Ballard Park beach. Concerns about availability of necessary training to legally open the beach. Under the current regulations this would be an awesome responsibility for a young person. Due to the Covid-19 restrictions and safety concerns the board has decided not to fund lifeguards for the 2020 summer season.

**DISCUSSION:** Our next meeting is scheduled for Tuesday, June 23, 2020 at 3:00. The democratic primary election will be in the Town Hall that same day. We need to move the meeting to June 24, 2020 at 3:00pm.

**RESOLUTION #109  
CHANGE THE MEETING DATE**

On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved on a roll call vote.

4 Ayes Kirkby, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to change the next board meeting to Wednesday, June 24, 2020 at 3:00pm.

**RESOLUTION #110  
SIGN A LETTER OF SUPPORT FOR EMS**

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

4 Ayes Kirkby, Viens, Morrison, Tyler  
Nays

**RESOLVED** to sign a letter supporting the Elizabethtown- Lewis EMS efforts in applying for a FEMA Grant to replace their ambulance.

**THE TOWN BOARD IS IN RECEIPT OF APRIL MONTHLY REPORTS FOR:**

Westport Town Clerk  
Westport Town Court  
Westport Town Supervisor

**HIGHWAY SUPERINTENDENT REPORT:**

The old landfill site has extensive damage from 4- wheeler traffic. Gary Wilson's property has been blocked off. We had signs made to keep 4- wheelers out. Called soil and water to re-seed the mound. We are working to get Mountain Spring Road ready. Ditching with the grader from McMahon to Swamp. The sweeping is completed. The guardrails have been installed on Washington Street. I went to visit the maple syrup producer with Councilman Brankman. I would like him to speak about it at the next meeting. He had good questions for Mike Parker. We received our CHIPS funding.

The excavator is a total loss. We are acquiring quotes to replace with a similar piece of equipment. We can use the CHIPS funds to make this purchase. Supervisor Tyler asked that procurement policy be followed to make this purchase.

**RESOLUTION #111  
PURCHASE AN EXCAVATOR**

On a motion by Councilperson Kirkby, seconded by Councilperson Viens, and approved on a roll call vote.

4 Ayes Kirkby, Viens, Morrison, Tyler  
Nays

**RESOLVED** to allow the purchase of an excavator using CHIPS funds up to \$125,000.00.

**SUPERVISOR'S COMMENTS:**

We are in receipt of a correspondence from Charter Communications. Supervisor Tyler explained to the board the budget transfers and amendments that need resolutions.

**RESOLUTION #112  
GENERAL FUND TRANSFER**

On a motion by Councilperson Kirkby, seconded by Councilperson Viens, and approved on a roll call vote.

4 Ayes        Kirkby, Viens, Morrison, Tyler  
Nays

**RESOLVED** to transfer funds from A1990.4 Contingency Account for \$2,192.27 to A1220.4 General Fund. PR Expenses \$500.00 and Taxes and Assessments \$1692.27 for a total of \$2,192.27.

**RESOLUTION #113  
HIGHWAY FUND BUDGET AMENDMENT**

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

4 Ayes        Kirkby, Viens, Morrison, Tyler  
Nays

**RESOLVED** to amend revenues for DA3501 CHIPS from \$101,000 to \$144,116.53 increased by \$43,116.53 and amend appropriations DA5112.2 permanent improvements from \$101,000 to \$144,116.53 increased by \$44,116.53.

**RESOLUTION #114  
SEWER DISTRICT ONE BUDGET TRANSFER**

On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved on a roll call vote.

4 Ayes        Kirkby, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to transfer \$73,920.00 from SS1-882 Capital Reserve to SS1-914 Appropriated Fund Balance and transfer from SS1230 Capital Reserve \$73,920.00 to SS1200 cash.

**RESOLUTION #115**  
**SEWER DISTRICT ONE BUDGET AMENDMENT**

On a motion by Councilperson Viens, seconded by Councilperson Kirkby, and approved on a roll call vote.

4 Ayes Kirkby, Viens, Morrison, Tyler  
Nays

**RESOLVED** to amend SS!-8120.4 Contract Expenses by \$73,920.00 from \$40,000.00 to \$113,920.00 and amend SS!-599 Appropriated Fund Balance by \$73,920.00 from \$50,306.00 to \$124, 226.00.

**RESOLUTION #116**  
**ADJOURNMENT**

On a motion by Councilperson Kirkby, seconded by Councilperson Morrison, and approved on a roll call vote, the meeting adjourned at 7:58 p.m.

4 Ayes Kirkby, Viens, Morrison, Tyler  
Nays

Minutes respectfully submitted,

Catherine L. Simmer, Town Clerk