Information Security Policy

Yordas Group is committed to maintaining and improving information security procedures in accordance with the ISO 27001:2013 standard. This means upholding the availability, integrity and confidentiality (AIC) of all informational assets, however stored.

Our approach to information security is based on the following principles:

Risk Management

We recognise the importance of data classification and risk management procedures – including the use of business continuity plans in the unlikely event of a disaster – to minimise harm to corporate, client and employee information.

Conformance

We recognise the importance of data confidentiality and commit to managing client, employee and corporate information responsibly in line with all applicable UK, EU and International data protection laws.

Technology

We use technology to safeguard data privacy, protect against security breaches and data loss. We implement hardware and software authentication, user-behaviour analytics, data encryption and secure cloud storage methods.

Data Transparency

We shall always be transparent regarding the use and management of information, offering clients the choice to opt out of data collection initiatives.

We implement the above principles by:

1. Raising awareness of this policy both, internally and externally
2. Developing internal procedures to assess and mitigate information risks
3. Maintaining effective communication and providing sufficient training for all employees
4. Monitoring information systems and networks to determine irregularities or suspicious behaviour
5. Ensuring that any information security breaches are reported, investigated and appropriately acted upon
6. Maintaining and testing company continuity plans for incident response
7. Continually improving the effectiveness of company procedures by investing in new technologies and seeking feedback from interested parties

This policy has been planned and developed jointly with other ISO standards as part of our Integrated Management System. Our company is accountable for its implementation and our employees will be essential in achieving effective implementation. Management is responsible for communicating this policy within the organisation and to ensure that its intent is understood by employees at all levels.

We shall review this policy annually in line with our other management systems, or when there are significant changes to business activities.

Jonathan Lutwyche, CEO

Yordas Group: November 2020