Event Name: Young At Heart Expo
Mitigation Plan Filed: 8/14/2021 12:11:41 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Star Events
Point of Contact Name: Gerald Shintaku
1(808)294-4608
GSHINTAKU@STAREVENTSHAWAII.COM
500 Ala Moana Blvd 7-500

Responsible Individual(s): Gerald Shintaku
1(808)294-4608
GSHINTAKU@STAREVENTSHAWAII.COM
500 Ala Moana Blvd 7-500

Venue Name and Contact Information: Hawaii Convention Center
(808)943-3500
info@hccasm.com
Hawaii Convention Center 1801 Kalakaua Avenue Honolulu, HI 96815

Event Description:
Event Date & Time: 10/22/2021 10:00:00 PM
Entry Allowed for Attendees: 10/23/2021 7:00:00 AM
Event Closure for Attendees: 10/24/2021 3:00:00 AM

Event Description: Young at Heart is an event offering lifestyle-improving tips aimed at those 50 and older in Hawai‘i, featuring the latest in healthy living, financial planning and leisure in your later years.

Anticipated Number of Attendees: 6000

Implementation Plan:
Pre-Event Information Collection (if any): Participants will be encouraged to pre-register online and live at the event. Name, phone number and email address will be collected. A waiver will also let participants know that we require temperature check, vaccination card, or proof of negative test results
Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: Staff will man the entry and check for the required documentation.

Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Food and beverage will be individually wrapped and handled by F/S personnel. Payments via credit card or internet based systems such as Apple Pay, Venmo or PayPal will be encouraged.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Through our marketing, we will encourage our participants to register for the event- name, phone number and email address will be recorded. We will also have printed forms to be filled out at the event.

Plans for Social distancing: Queuing lines will be marked at 6 feet increments, registration spacing will also be spaced out. Separate entrance and exits will be marked. Aisles are planned to be wider than the normal 10' widths.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Lines will be adequately spaced, separate entrance and exits and show aisles will be wider than normal. Booths will have 8' curtains on back and sides.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Via Hawaii Convention Center.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Staff and volunteers will be required to register. Masks are to be worn throughout the show and extra hand sanitizer will be available.

Additional measures to reduce transmission between staff/performers and attendees: Masks must be worn. Plexiglass or other barrier will be used at check-in.

Plans for addressing symptomatic individuals on-site

If temperature exceeds 100.4, individual will be asked to wait 10 minutes and temperature to be re-taken. If below 100.4, individual will be allowed to enter, if not, individual will be asked to leave.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Via all our marketing, website (www.youngathearthawaii.com) via social media and PA announcements during the event. Ample signage will also be posted at the entry and throughout the exhibition hall.
Event Name: Joanna Ma and Joshua Byrnes
Wedding
Mitigation Plan Filed: 8/14/2021 12:16:03 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Joanna Ma
Point of Contact Name: Joanna Ma
  808-398-5785
  mabyrneswedding@gmail.com
  4906 Kilauea Avenue #4, Honolulu, HI 96816

Responsible Individual(s): Heidi Smoot
  808-630-3372
  heidi@neuevents.com
  P.O. Box 2732, Honolulu, HI 96803

Venue Name and Contact Information: Ma residence
  808-398-5785
  mabyrneswedding@gmail.com
  935 Pueo Street Honolulu, Hawai’i 96816

Event Description:
Event Date & Time: 9/4/2021 10:00:00 PM
  Entry Allowed for Attendees: 9/4/2021 4:00:00 PM
  Event Closure for Attendees: 9/4/2021 10:30:00 PM

Event Description: Chinese Wedding Tea Ceremony

Anticipated Number of Attendees: 100

Implementation Plan:
Pre-Event Information Collection (if any): A Google form will be distributed to attendees to collect information about vaccination or negative COVID test result.
Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: Guests will be asked to show their vaccination card or negative covid test result upon arrival at the event.

Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Food and beverage will consist of bentos and bottled water to go for the guests.

Consumption of Chinese Tea during the ceremony will be between the couple and family members 2 at a time, and socially distanced. All guests will wear masks unless actively sipping the tea during the ceremony.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Contact tracing forms (Google forms) will be distributed prior to the event, and collected on site with QR code-enabled access to the form for those who did not complete the form prior to their arrival.

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Coordinator will be encouraging guests to maintain social distancing.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Windows will be opened to maximize ventilation.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Staff will wear masks and will be informed of plan.

Additional measures to reduce transmission between staff/performers and attendees: Staff will wear masks and the onsite staff will be minimized. Temperature checks will be conducted.

Plans for addressing symptomatic individuals on-site
Those with temperatures higher than 100.4 degrees will be informed that they cannot stay.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
All will be informed of safety protocols via the google form distributed prior to the event.
Event Name: Nani Vercruyssen and Maika Nagata Wedding
Mitigation Plan Filed: 8/14/2021 12:17:47 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Moana Surfrider Hotel
Point of Contact Name: Jillian Tamaru
808-931-8676
jillian.tamaru@marriott.com
2365 Kalakaua Avenue, Honolulu, HI 96815

Responsible Individual(s): Justine Miller
808-561-1495
justine@luanaevents.com
44-672 Kahinani Place Unit 1, Unit 1 Kaneohe, HI, 96744

Venue Name and Contact Information: Moana Surfrider Hotel, Jillian Tamaru
808-931-8676
jillian.tamaru@marriott.com
2365 Kalakaua Avenue, Honolulu, HI 96815

Event Description:
Event Date & Time: 9/5/2021 10:00:00 PM
Entry Allowed for Attendees: 9/6/2021 2:45:00 AM
Event Closure for Attendees: 9/6/2021 5:00:00 AM

Event Description: Wedding ceremony
Anticipated Number of Attendees: 60

Implementation Plan:
Pre-Event Information Collection (if any): Guests are required to RSVP with vaccination status to confirm that two doses (or single dose of Johnson & Johnson vaccine) were received as of 08/22/2021.
**Vaccination/Testing Plans:** Testing _Vaccination NOT Require_

**Verification at Entry:**

**Plan for On-site Testing (if any):** Guests have the option to get tested at Doctors on Call locations at the Sheraton Princess Kaiulani, Sheraton Waikiki Hotel, or any other valid rapid testing site located nearby in Waikiki.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Moana Surfrider Hotel has implemented COVID safety procedures as discussed below. Seating will be socially distanced throughout venue, guests will remain seated throughout the remainder of the event.

**Does this event require the collection of Sign-In Data?** Yes _Indoor_events_weddings_indo_

**Plans for collecting Sign-in Data for all attendees:** Bride & groom are already pre-collecting information from guests to ensure a smoother check-in process. Upon arrival to venue, guests will be required to check-in and provide proof of vaccination or negative Covid test within 48-hours of event. Bride & groom are able to provide a list of attendees and contact information if/when necessary.

**Plans for Social distancing:** N/A

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** See attached event layout.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** N/A

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Moana Surfrider Hotel and all staff are trained on DOH safety protocols and follow guidelines issued by the City and County of Honolulu. All staff members are required to wear face masks at all times during their shifts. All staff members are temperature checked prior to arriving on property for their shifts.

**Additional measures to reduce transmission between staff/performers and attendees:** Moana Surfrider Hotel and all staff are trained on DOH safety protocols and follow guidelines issued by the City and County of Honolulu. All staff members are required to wear face masks at all times during their shifts. All staff members are temperature checked prior to arriving on property for their shifts.

**Plans for addressing symptomatic individuals on-site**

Staff members who have a temperature over 100.4 degrees are immediately sent home and are not allowed on property. Attendees will be temperature checked prior to entering into the event and will be sent home if they have a temperature over 100.4 degrees. Leadership/upper management will be advised of this incident and will follow-up with any necessary steps.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Email communication sent to all attendees include information regarding proof of vaccination, face masks, as well as a list of symptoms to review prior to the event. All staff are briefed on safety protocols prior to working on property.
Event Name: Nani Vercruyssen and Maika Nagata Wedding Reception
Mitigation Plan Filed: 8/14/2021 12:23:20 AM
Event Type: Indoor_Event

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Moana Surfrider Hotel
Point of Contact Name: Jillian Tamaru
808-931-8676
jillian.tamaru@marriott.com
2365 Kalakaua Avenue, Honolulu, HI 96815

Responsible Individual(s): Justine Miller
808-561-1495
justine@luanaevents.com
44-672 Kahinani Place Unit 1, Kaneohe, HI 96744

Venue Name and Contact Information: Moana Surfrider Hotel, Jillian Tamaru
808-931-8676
jillian.tamaru@marriott.com
2365 Kalakaua Avenue, Honolulu, HI 96815

Event Description:

Event Date & Time: 9/5/2021 10:00:00 PM
Entry Allowed for Attendees: 9/6/2021 5:00:00 AM
Event Closure for Attendees: 9/6/2021 7:00:00 AM

Event Description: Wedding reception with culinary attendant buffet service
Anticipated Number of Attendees: 145

Implementation Plan:

Pre-Event Information Collection (if any): Guests are required to RSVP with vaccination status to confirm that two doses (or single dose of Johnson & Johnson vaccine) were received as of 08/22/2021.
Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: All guests are required to show proof of vaccination upon arrival to enter the event. Those who are not fully vaccinated prior to the event are required to show proof of negative FDA EUA COVID PCR test result within 48 hours of event date.

Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Moana Surfrider Hotel has implemented COVID safety procedures as discussed below. Hand sanitizing stations will be located at the check-in/registration table and at the buffet line. Stewarding and culinary department will serve guests in a buffet line with barriers and stanchions to separate the guests from the food line and prevent as much contact as possible. All drinks will be served from a staff member. Seating will be less than 10 per table, guests will remain seated throughout the remainder of the event.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Bride & groom are already pre-collecting information from guests to ensure a smoother check-in process. Upon arrival to venue, guests will be required to check-in and provide proof of vaccination or negative Covid test within 48-hours of event. Bride & groom are able to provide a list of attendees and contact information if/when necessary.

Plans for Social distancing: N/A

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: See attached event layout.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): (4) doors to the indoor event space will be wide open, to allow for air flow throughout the room. Guests will be required to wear masks unless actively eating or drinking.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: DJ will be positioned at the event, more than 10ft away from attendees and staff members and will be required to wear mask during performance. Catering will be provided by Moana Surfrider Hotel and all staff are trained on DOH safety protocols and follow guidelines issued by the City and County of Honolulu. All staff members are required to wear face masks at all times during their shifts. All staff members are temperature checked prior to arriving on property for their shifts.

Additional measures to reduce transmission between staff/performers and attendees: Moana Surfrider Hotel and all staff are trained on DOH safety protocols and follow guidelines issued by the City and County of Honolulu. All staff members are required to wear face masks at all times during their shifts. All staff members are temperature checked prior to arriving on property for their shifts.
Plans for addressing symptomatic individuals on-site
Staff members who have a temperature over 100.4 degrees are immediately sent home and are not allowed on property. Attendees will be temperature checked prior to entering into the event and will be sent home if they have a temperature over 100.4 degrees. Leadership/upper management will be advised of this incident and will follow-up with any necessary steps.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Email communication sent to all attendees include information regarding proof of vaccination, face masks, as well as a list of symptoms to review prior to the event. All staff are briefed on safety protocols prior to working on property.
Event Name: Wedding Rehearsal Dinner
Mitigation Plan Filed: 8/14/2021 12:31:56 AM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Moana Surfrider Hotel
Point of Contact Name: Jillian Tamaru
  808-931-8676
  jillian.tamaru@marriott.com
  2365 Kalakaua Avenue, Honolulu, HI 96815

Responsible Individual(s): Susan O’Donnell
  808-943-2711
  aloha.ido@att.net
  PO BOX 236045

Venue Name and Contact Information: Moana Surfrider Hotel, Jillian Tamaru
  808-931-8676
  jillian.tamaru@marriott.com
  2365 Kalakaua Avenue, Honolulu, HI 96815

Event Description:
Event Date & Time: 8/20/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/21/2021 6:30:00 AM
  Event Closure for Attendees: 8/21/2021 8:00:00 AM

Event Description: Cocktail hour for wedding rehearsal dinner
Anticipated Number of Attendees: 90

Implementation Plan:
Pre-Event Information Collection (if any): Guests are required to RSVP with vaccination status to confirm that two doses (or single dose of Johnson & Johnson vaccine) were received as of 08/06/2021.

Vaccination/Testing Plans: Testing_Vaccination_Required_In
Verification at Entry: All guests are required to show proof of vaccination upon arrival to enter the event. Those who are not fully vaccinated prior to the event are required to show proof of negative FDA EUA COVID PCR test result within 48 hours of event date.

Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Moana Surfrider Hotel has implemented COVID safety procedures as discussed below. All drinks will be served from a staff member. Seating will be less than 10 per table, guests will be mingling throughout the venue.

Does this event require the collection of Sign-In Data? Yes

Plans for collecting Sign-in Data for all attendees: Bride & groom are already pre-collecting information from guests to ensure a smoother check-in process. Upon arrival to venue, guests will be required to check-in and provide proof of vaccination or negative Covid test within 48-hours of event. Bride & groom are able to provide a list of attendees and contact information if/when necessary.

Plans for Social distancing: N/A

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: See attached event layout.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Moana Surfrider Hotel and all staff are trained on DOH safety protocols and follow guidelines issued by the City and County of Honolulu. All staff members are required to wear face masks at all times during their shifts. All staff members are temperature checked prior to arriving on property for their shifts.

Additional measures to reduce transmission between staff/performers and attendees: Moana Surfrider Hotel and all staff are trained on DOH safety protocols and follow guidelines issued by the City and County of Honolulu. All staff members are required to wear face masks at all times during their shifts. All staff members are temperature checked prior to arriving on property for their shifts.

Plans for addressing symptomatic individuals on-site

Staff members who have a temperature over 100.4 degrees are immediately sent home and are not allowed on property. Attendees will be temperature checked prior to entering into the event and will be sent home if they have a temperature over 100.4 degrees. Leadership/upper management will be advised of this incident and will follow-up with any necessary steps.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Email communication sent to all attendees include information regarding proof of vaccination, face masks, as well as a list of symptoms to review prior to the event. All staff are briefed on safety protocols prior to working on property.
Event Name: Hawaii Estate Planning Council- social event
Mitigation Plan Filed: 8/14/2021 12:49:51 AM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Stephanie Asato
Point of Contact Name: Stephanie Asato
(808) 382-5822
stephanie.asato@boh.com
c/o Bank of Hawaii, CC#716, P. O. Box 3170, Honolulu, HI 96802-3170

Responsible Individual(s): Stephanie Asato
(808) 382-5822
stephanie.asato@boh.com
c/o Bank of Hawaii, CC#716, P. O. Box 3170, Honolulu, HI 96802-3170

Venue Name and Contact Information: The Pacific Club, Diana Carmona, Director of Catering
(808) 748-6429
dcarmona@thepacificclub.org
1451 Queen Emma Street, Honolulu, HI 96813

Event Description:
Event Date & Time: 8/26/2021 10:00:00 PM
Entry Allowed for Attendees: 8/27/2021 3:30:00 AM
Event Closure for Attendees: 8/27/2021 6:30:00 AM

Event Description: This is a our annual social event for our professional organization, Hawaii Estate Planning Council. The members are Attorneys, CPAs, Trust Officer, Insurance (CLU), Financial Advisors all in the estate planning field. All attendees will be 100% adults and we are requiring proof of Covid-19 vaccination. Sit down dinner, no dancing.

Anticipated Number of Attendees: 100
Implementation Plan:

**Pre-Event Information Collection (if any):** Proof of Covid-19 vaccination are being collected prior to the event, copies made and filed in the folder which will be at registration desk. We are not allowing any attendees who have not been vaccinated.

**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** All attendees who have RSVP for the event, are required to check in at the registration desk. For those attendees who have not provided their proof of vaccination prior to the event, MUST show evidence of their vaccination card. If none, they will not be allowed to attend the event. This information was very clear in our Invitation to our members.

**Plan for On-site Testing (if any):**

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** The Pacific Club is requiring that masks are to be worn when not actively eating or drinking. Attendees must remain seated with their table. There will be six feet distancing between tables, no mingling. We will be using the main Dining Room which is not an enclosed space.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Copies of their covid-19 vaccination will be made available upon request. For those providing their vaccination at the time of registration, a picture will be taken of their vaccine card.

**Plans for Social distancing:** The Pacific Club will have the tables spaced six feet apart

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** We will have a monitor to ensure that attendees are standing 6 feet apart while waiting to check in. We will have 2 separate registration tables for those that have provided their vaccine card and for those who have not.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** n/a

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** We will have a band consisting of 4 people. They will also be wearing masks and will be playing back of a plexiglass shield.

**Additional measures to reduce transmission between staff/performers and attendees:** The Pacific Club staff will be wearing masks, and they have their safety measures in place

**Plans for addressing symptomatic individuals on-site**

We will be taking attendees’ temperatures at the registration table. If they have a fever, they will not be allowed to attend.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Reminder notices will be emailed to all attendees. We will also prepare reminders of the social distancing, no mingling, wearing masks, etc.
Event Name: HI's FINEST MUSIC FESTIVAL - NIGHT 1
Mitigation Plan Filed: 8/14/2021 1:40:45 AM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: HI's FINEST
Point of Contact Name: PAULELE ALCON
  808-658-0734
  lele@hifinest.com
  333 Ward Avenue Suite 400 Honolulu, Hawaii 96814

Responsible Individual(s): Alan Howard Hochfelsen
  808-479-6282
  ProductionAlinHawaii@yahoo.com
  99-1831 Aiea Heights Dr

Venue Name and Contact Information: BISHOP MUSEUM / AMBER JACROUX BIXEL
  619-920-1528
  amber.bixel@bishopmuseum.org
  1525 Bernice Street, Honolulu, Hawaii 96817

Event Description:
Event Date & Time: 8/27/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/28/2021 2:30:00 AM
  Event Closure for Attendees: 8/28/2021 8:00:00 AM

Event Description: Island Music Festival Featuring Food Trucks, Crafts, Cocktails and entertainment by Multiple Island performers Fiji, Ma’oli, Kapena, and more

Anticipated Number of Attendees: 3000
Implementation Plan:

Pre-Event Information Collection (if any): We will be collecting information pre-event. We are selling tickets via online and at the door on the day of the event. We are collecting customer data {Contact-Tracing} on our web-site {www.greatlawnhawaii.com} and a wellness questionnaire must be filled out no more than 48 hours prior to the show, only then the customer will receive a clearance screen once the form has been properly completed. A confirmation via email will also be sent to the attendee.

On the day of: there will be a tent outside of the entrance prior to getting on line to start the process of coming into the event. Labeled CONTACT-TRACING all attendees must show their clearance screen and ID before they get in the main entrance cue-line. We will also have paper forms in which one may fill out both forms if need be. This is absolutely required for entry into the event and will be monitored at multiple points while entering into the show site. No wellness check / No Contact Tracing = NO ENTRY.

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:

Plan for On-site Testing (if any): N/A

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: We are operating right about 1/2 the allowed venue capacity, per the States formula stated online. That capacity is 5800+ people. Calculated by the used formula of 50ppl per 1000Sqft., The public area = 116,000+Sqft. We will be capping our event at 3,000 to allow for some distancing.

All of our servers will be either fully vaccinated or present a Negative COVID-19 test document taken within 48 hours prior to the event, to their perspective boss, on site.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: All attendees are required to submit their information for contact-tracing and complete a COVID-19 Wellness check questionnaire via our online form on our main event website {www.greatlawnhawaii.com} All forms must be completed no more than 48 hours prior to entering the venue for the show. Customers will receive a clearance screen once the forms have been properly completed. A confirmation email will also be sent to the attendee. On the day of the event, there will be a tent outside the entrance to the show marked CONTACT TRACING, they must show their clearance screen and ID before getting on the cue-line to enter the event. We will also have physical forms for anyone who might not have a smart phone in order for them to fill out by hand.

This is absolutely required for entry into the show. No wellness check / No Contact Tracing NO ENTRY!. Records will be kept on file for 28 Days and all Data will be available to the city upon request.

Plans for Social distancing: Social distancing will be encouraged, if at all possible.
Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Map and layout attached. We will do our best with all security asked to continuously remind patrons to distance themselves when possible and as best as possible.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Temperature checks will be taken upon check in. Those with symptoms will be sent home.

Staff will be educated pre-event with emails sent out, and if possible, a coordinated face to face meeting 1-2 days prior to the date they will be on site.

Additional measures to reduce transmission between staff/performers and attendees: COVID guidelines will be clearly posted, and communicated in all messaging promoting event. This show will comply with all city and state COVID regulations that are required on the date of the show.

We are requiring that all attendees, Staff, workers, performers along with public ticket holders complete a wellness questionnaire 48 hours prior to show. All forms were incorporated into the process of purchasing a ticket. Ticket holder is responsible for bringing and presenting their clearance screen sent to them. This is what will be required in order to enter show site & will be monitored several times as they enter the venue.

All staff and performers will be required to turn in those documents before they go to their positions on site where they are tasked to do their jobs.

Face coverings are required when you are inside indoor spaces such as rest rooms so be sure you have a mask with you. Face coverings are not required outdoors, but we encourage the use of them.

Plans for addressing symptomatic individuals on-site

We will have 4 medics on site for anyone needing medical attention.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Safety protocols will be clearly communicated in all promotional messaging including social media, radio, PR, etc. This show will comply with all city and state COVID regulations which are required on the date of the show.

Signage reminders for all protocols will be placed around the event site. Both in public areas as well as backstage areas.
All supervisors in every Department running the event will be reminded and briefed to pass along all protocols and remind their workers directly under them to follow all policies and to politely advise all those around them to also be aware and follow the best practices that have been established for this event.

Face coverings are required when you are inside indoor spaces such as rest rooms. They are not when Outside. But We will verbally encourage the use of Face coverings at all junctures.
Event Name: HI's FINEST MUSIC FESTIVAL NIGHT-2
Mitigation Plan Filed: 8/14/2021 1:59:08 AM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: HI's FINEST
Point of Contact Name: PAULELE ALCON
  808-658-0734
  lele@hifinest.com
  333 Ward Avenue Suite 400  Honolulu Hawaii  96814

Responsible Individual(s): Alan Howard Hochfelsen
  808-479-6282
  ProductionAlinHawaii@yahoo.com
  99-1831 Aiea Heights Dr

Venue Name and Contact Information: BISHOP MUSEUM / AMBER JACROUX BIXEL
  619-920-1528
  amber.bixel@bishopmuseum.org
  1525 Bernice Street, Honolulu, Hawaii  96817

Event Description:
Event Date & Time: 8/28/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/29/2021 2:30:00 AM
  Event Closure for Attendees: 8/29/2021 8:00:00 AM

Event Description: Island Music Festival Featuring Food Trucks, Crafts, Cocktails and entertainment by Multiple Island performers Fiji, Ma’oli, Ekolu, Three Plus and more

Anticipated Number of Attendees: 3000
Implementation Plan:

Pre-Event Information Collection (if any): We will be collecting information pre-event. We are selling tickets via online and at the door on the day of the event. We are collecting customer data (Contact-Tracing) on our website (www.greatlawnhawaii.com) and a wellness questionnaire must be filled out no more than 48 hours prior to the show, only then will the customer receive a clearance screen once the form has been properly completed. A confirmation via email will also be sent to the attendee.

On the day of: there will be a tent outside of the entrance prior to getting online to start the process of coming into the event. Labeled CONTACT-TRACING all attendees must show their clearance screen and ID before they get in the main entrance cue-line. We will also have paper forms in which one may fill out both forms if need be. This is absolutely required for entry into the event and will be monitored at multiple points while entering into the show site. No wellness check / No Contact Tracing = NO ENTRY.

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:

Plan for On-site Testing (if any): N/A

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: We are operating right about 1/2 the allowed venue capacity, per the State’s formula stated online. That capacity is 5800+ people. Calculated by the used formula of 50ppl per 1000Sqft., The public area = 116,000+Sqft. We will be capping our event at 3,000 to allow for some distancing.

All of our servers will be either fully vaccinated or present a Negative COVID-19 test document taken within 48 hours prior to the event, to their respective boss, on site.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: All attendees are required to submit their information for contact-tracing and complete a COVID-19 Wellness check questionnaire via our online form on our main event website (www.greatlawnhawaii.com) All forms must be completed no more than 48 hours prior to entering the venue for the show. Customers will receive a clearance screen once the forms have been properly completed. A confirmation email will also be sent to the attendee. On the day of the event, there will be a tent outside the entrance to the show marked CONTACT TRACING, they must show their clearance screen and ID before getting on the cue-line to enter the event. We will also have physical forms for anyone who might not have a smart phone in order for them to fill out by hand.

This is absolutely required for entry into the show. No wellness check / No Contact Tracing NO ENTRY!. Records will be kept on file for 28 Days and all Data will be available to the city upon request.

Plans for Social distancing: Social distancing will be encouraged, if at all possible.
Plans for Enforcement of use of face coverings (indoor events only):

**Strategies to reduce congestion at choke points:** Map and layout attached. We will do our best with all security asked to continuously remind patrons to distance themselves when possible and as best as possible.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** N/A

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Temperature checks will be taken upon check in. Those with symptoms will be sent home.

Staff will be educated pre-event with emails sent out, and if possible, a coordinated face to face meeting 1-2 days prior to the date they will be on site.

**Additional measures to reduce transmission between staff/performers and attendees:** COVID guidelines will be clearly posted, and communicated in all messaging promoting event.

This show will comply with all city and state COVID regulations that are required on the date of the show.

We are requiring that all attendees, Staff, workers, performers along with public ticket holders complete a wellness questionnaire 48 hours prior to show. A Wellness questionnaire was incorporated into the process of purchasing a ticket. This is what will be required in order to enter show site & will be monitored & verified several times as they enter the venue.

All staff and performers will be required to fill out contact tracing and a wellness check document no more than 48 hrs prior to being onsite and will turn in those documents before they go to their positions on site where they are tasked to do their jobs.

For everyone's safety, management reserves the right at its sole discretion to refuse admission to any person.

**Plans for addressing symptomatic individuals on-site**

We will have 4 medics on site for anyone needing medical attention.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Safety protocols will be clearly communicated in all promotional messaging including social media, radio, PR, etc. This show will comply with all city and state COVID regulations which are required on the date of the show.
Signage reminders for all protocols will be placed around the event site. Both in public areas as well as backstage areas.

All supervisors in every Department running the event will be reminded and briefed to pass along all protocols and remind their workers directly under them to follow all policies and to politely advise all those around them to also be aware and follow the best practices that have been established for this event.

This is what will be required by management to participate running the show site & will be monitoring and reminding all parties throughout the entire time while at the venue.

For everyone’s safety, management reserves the right at its sole discretion to refuse admission to any person.
Event Name: Aubreana Calvo Flores + Albert Joseph
Mitigation Plan Filed: 8/14/2021 2:42:27 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: The Best Hawaii Wedding
Point of Contact Name: Julie Aragaki
8084281596
julie@hawaiibride.com
47-472 hui kelu street

Responsible Individual(s): Aubreana Calvo Flores + Albert Joseph
8084281596
julie@hawaiibride.com
47-472 hui kelu street

Venue Name and Contact Information: Julie Aragaki
8084281596
julie@hawaiibride.com
47-472 hui kelu street

Event Description:
Event Date & Time: 8/28/2021 10:00:00 PM
Entry Allowed for Attendees: 8/29/2021 12:15:00 AM
Event Closure for Attendees: 8/29/2021 1:45:00 AM

Event Description: Wedding Ceremony Outdoors In Garden
Anticipated Number of Attendees: 51

Implementation Plan:
Pre-Event Information Collection (if any): The Bride & Groom will be responsible for sending out an email to all guest letting them know a negative COVID 19 test or proof of full vacation is required to
attend the event. Efforts will be made to verify documents prior to the event. For guest who do not submit the required documentation, they will be given the opportunity do so upon check in. Guest that are unable to provide supporting documentation will be denied entrance.

The final guest list, as well as their email and phone numbers will need to be submitted by the bride & groom 48 hours prior to the event.

**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** Pre Screening Procedure

- Roster of guests and address will be required prior to the execution of the event
- Proof of vaccination or negative COVID test within 48 hours of event date will be required upon entry
- Hand Sanitization Temperature checks of all guests

**Plan for On-site Testing (if any):**

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Floor Plan Adjustments

- Following mandated guidelines by reducing capacity at the venue
- Decreasing guests per table
- Floor to ceiling sliding doors remain open at all times to maximize ventilation

**Sanitation**

- Venue will be thoroughly sanitized beforehand
- Servers wear proper PPE and complete pre shift health questionnaire
- Consistent sanitizing of service areas
- Several sanitizing stations will be available for guest use
- Buffet will transition from guest self service to banquet server service

**Pre Screening Procedure**

- Roster of guests and address will be required prior to the execution of the event
- Proof of vaccination or negative COVID test within 48 hours of event date will be required upon entry
- Hand Sanitization Temperature checks of all guests

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo
Plans for collecting Sign-in Data for all attendees: The Bride & Groom will be responsible for sending out an email to all guest letting them know a negative COVID 19 test or proof of full vacation is required to attend the event. Efforts will be made to verify documents prior to the event. For guest who do not submit the required documentation, they will be given the opportunity do so upon check in. Guest that are unable to provide supporting documentation will be denied entrance.

The final guest list, as well as their email and phone numbers will need to be submitted by the bride & groom 48 hours prior to the event.

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Event is in open area. No bottle neck areas

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Event is outdoors

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Sanitation

● Venue will be thoroughly sanitized beforehand
● Servers wear proper PPE and complete pre shift health questionnaire
● Consistent sanitizing of service areas
● Several sanitizing stations will be available for guest use

Additional measures to reduce transmission between staff/performers and attendees: Social distancing, sanitation and mask at all time

Plans for addressing symptomatic individuals on-site
Anyone showing symptoms will be asked to leave the venue immediately.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Emcee will make announcements regularly reminding guest to comply with safety guidelines.
Event Name: Jimmie J. Gonsalves + Edgar M. Almazan

Mitigation Plan Filed: 8/14/2021 2:53:37 AM

Event Type: Outdoor_Wedding

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: The Best Hawaii Wedding
Point of Contact Name: Julie Aragaki
  8084281596
  julie@hawaiibride.com
  47-472 hui kelu street

Responsible Individual(s): Jimmie J. Gonsalves + Edgar M. Almazan
  8084281596
  julie@hawaiibride.com
  47-472 hui kelu street

Venue Name and Contact Information: Lindsay Louise
  (808) 922-1941
  lindsay.louise@plandosee.com
  150 Kapahulu Ave, Honolulu, HI 96815

Event Description:

Event Date & Time: 8/28/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/29/2021 3:00:00 AM
  Event Closure for Attendees: 8/29/2021 8:00:00 AM

Event Description: Ceremony & Reception On The 3rd Floor Of The Queen Kapiolani Hotel

Anticipated Number of Attendees: 150

Implementation Plan:

Pre-Event Information Collection (if any): The Bride & Groom will be responsible for sending out an email to all guest letting them know a negative COVID 19 test or proof of full vacation is required to
attend the event. Efforts will be made to verify documents prior to the event. For guest who do not submit the required documentation, they will be given the opportunity do so upon check in. Guest that are unable to provide supporting documentation will be denied entrance.

**Vaccination/Testing Plans**: Testing_Vaccination_Required_In

**Verification at Entry**:

Pre Screening Procedure

- Roster of guests and address will be required prior to the execution of the event
- Proof of vaccination or negative COVID test within 48 hours of event date will be required upon entry

ID Check

**Plan for On-site Testing (if any)**:

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions**: Floor Plan Adjustments

- Following mandated guidelines by reducing capacity at the venue
- Decreasing guests per table
- Floor to ceiling sliding doors remain open at all times to maximize ventilation

Sanitation

- Venue will be thoroughly sanitized beforehand
- Servers wear proper PPE and complete pre shift health questionnaire
- Consistent sanitizing of service areas
- Several sanitizing stations will be available for guest use
- Buffet will transition from guest self service to banquet server service

Pre Screening Procedure

- Roster of guests and address will be required prior to the execution of the event
- Proof of vaccination or negative COVID test within 48 hours of event date will be required upon entry
- Hand Sanitization Temperature checks of all guests

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees**: The Bride & Groom will be responsible for sending out an email to all guest letting them know a negative COVID 19 test or proof of full vacation is required
to attend the event. Efforts will be made to verify documents prior to the event. For guest who do not submit the required documentation, they will be given the opportunity do so upon check in. Guest that are unable to provide supporting documentation will be denied entrance.

**Plans for Social distancing: Floor Plan Adjustments**

- Following mandated guidelines by reducing capacity at the venue
- Decreasing guests per table
- Floor to ceiling sliding doors remain open at all times to maximize ventilation

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** No bottle neck area

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Open area

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:**

- Servers wear proper PPE and complete pre shift health questionnaire

**Additional measures to reduce transmission between staff/performers and attendees:** Social distancing and mask wearing

**Plans for addressing symptomatic individuals on-site**

Anyone showing symptoms will be asked to leave the venue immediately.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Emcee will make announcements regularly reminding guest to comply with safety guidelines.
Event Name: 50th wedding anniversary
Mitigation Plan Filed: 8/14/2021 2:58:22 AM
Event Type: Private_Party

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: marcia croft
Point of Contact Name: marcia croft
18085958567
marciacroft@aol.com
448 Portlock Road

Responsible Individual(s): marcia croft
18085958567
marciacroft@aol.com
448 Portlock Road

Venue Name and Contact Information: michel's at the colony surf, john, manager
8089236552
info@michel'shawaii.com
2895 kalakaua avenue, hnl 96815

Event Description:
Event Date & Time: 9/5/2021 10:00:00 PM
Entry Allowed for Attendees: 9/5/2021 9:00:00 PM
Event Closure for Attendees: 9/6/2021

Event Description: event is to celebrate 50 years of wedded bliss with 25 of our closest friends

Anticipated Number of Attendees: 25

Implementation Plan:
Pre-Event Information Collection (if any): i will ask each attendee to give me a copy of their vaccination record/proof/card.

Vaccination/Testing Plans: Testing_Vaccination_Required_In
Verification at Entry: vaccination card/ temperature reading

Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: planned breakfast buffet

Does this event require the collection of Sign-In Data? Yes_ Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: ok

Plans for Social distancing: michel's will comply

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: michel's will give

Description of ventilation system and how COVID risk is mitigated (indoor venues only): michel's will give

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: michel's will comply

Additional measures to reduce transmission between staff/performers and attendees: michel's will comply

Plans for addressing symptomatic individuals on-site

michel's will not allow entrance

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

michel's will coordinate
Event Name: Ellie MAAdison Castillo 1st Birthday

Mitigation Plan Filed: 8/14/2021 3:30:41 AM

Event Type: Outdoor_Event_I

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)

Operator Name: Florencio Castillo
Point of Contact Name: Florencio Castillo
(808) 479-9930
ftcastillo@gmail.com
1696 Lima St., Honolulu, HI 96819

Responsible Individual(s): Florencio Castillo
(808) 479-9930
ftcastillo@gmail.com
1696 Lima St., Honolulu, Hawaii 96819

Venue Name and Contact Information: Cafe Julia @ YWCA
(808) 533-3334
elijah@cafejuliahawaii.com
1040 Richards St., Honolulu, HI 96813

Event Description:

Event Date & Time: 8/22/2021 10:00:00 PM

Entry Allowed for Attendees: 8/23/2021 3:00:00 AM
Event Closure for Attendees: 8/23/2021 7:00:00 AM

Event Description: Birthday celebration dinner for Ellie Madison's 1st birthday.

Catering by Cafe Julia.

Master of Ceremonies by Ray Lamar.

Hula dance entertainment.
DJ for music.

Photo Booth by Photo Ops.

Disney princess entertainment from Storybook Hawaii.

Projection screen and projector for slide show.

Cake provided by Cakeworks Hawaii.

Mentions for special guests.

Each table will have 10 seats.

Dinner will be served via the catering staff and will be plated style, not buffet/self-served.

Face coverings will be worn at all time unless seated at the tables.

**Anticipated Number of Attendees:** 140

**Implementation Plan:**

- **Pre-Event Information Collection (if any):** Not applicable.

- **Vaccination/Testing Plans:** Testing_Vaccination_NOT_Require

- **Verification at Entry:**

- **Plan for On-site Testing (if any):** Not applicable.

**COVID-19 Risk Reduction Plan**

- **Plans on how to comply with restaurant/bar/social establishment conditions:** Food and beverage will be plated, not buffet style, not self-served.

- Face Coverings will be worn at all times, unless when seated at the table.

- **Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

- **Plans for collecting Sign-in Data for all attendees:** Will have guests check-in prior to being seated.

- **Plans for Social distancing:**

- **Plans for Enforcement of use of face coverings (indoor events only):**

- **Strategies to reduce congestion at choke points:** Traffic flow will be enforced to reduce congestion.

- **Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

- **Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Staff and performers will be briefed on the COVID-19 Mitigation plans for the event.
**Additional measures to reduce transmission between staff/performers and attendees:** Staff and performers will be briefed on the COVID-19 Mitigation plans for the event.

**Plans for addressing symptomatic individuals on-site**
Symptomatic individuals will have to distance themselves and/or be removed from the event.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**
Staff and performers will be briefed on the COVID-19 Mitigation plans for the event.
Event Name: 50th wedding anniversary
Mitigation Plan Filed: 8/14/2021 3:49:53 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: marcia croft
Point of Contact Name: marcia croft
8085958567
marciacroft@aol.com
448 portlock drive, hnl 96825

Responsible Individual(s): michel's at the colony surf, mgr john
8089236552
info@michelshawaii.com
2895 kalakaua avenue hnl 96815

Venue Name and Contact Information: michel's at colny surf
8089236552
info@michelshawaii.com
2895 kalakaua avenue hnl 96815

Event Description:
Event Date & Time: 9/5/2021 10:00:00 PM
Entry Allowed for Attendees: 9/5/2021 9:00:00 PM
Event Closure for Attendees: 9/6/2021

Event Description: saturday brunch prix fixe for 25 attendees, all vaccinated
Anticipated Number of Attendees: 25

Implementation Plan:
Pre-Event Information Collection (if any): collect vaccination cards for all attendees
Vaccination/Testing Plans: Testing_Vaccination_Required_In
Verification at Entry: vaccination cards and temperature check
Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: follow michel's rules or get evicted

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: collection data for all attendees

Plans for Social distancing: regulated by michel's

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: regulated by michel's

Description of ventilation system and how COVID risk is mitigated (indoor venues only): regulated by michel's

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: regulated by michel's

Additional measures to reduce transmission between staff/performers and attendees: regulated by michel's

Plans for addressing symptomatic individuals on-site eviction from premises

Plans for communicating safety protocols with attendees, staff, and performers before and during the event regulated by michel's
Event Name: Spartan Race Hawaii Trifecta Weekend (Resubmitted from 8/12/21 at 1:30 PM Hawaiian Standard Time)

Mitigation Plan Filed: 8/14/2021 5:10:28 AM

Event Type: Outdoor_Event_II

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Spartan Race Hawaii Trifecta Weekend
Point of Contact Name: Thomas Wheelock
(518) 416-9551
Thomasw@spartan.com
234 congress street, 6th floor, Boston, MA 02110

Responsible Individual(s): Dan Luzzi
(781) 856-5548
danl@spartan.com
234 congress street, 6th floor, Boston, MA 02110

Venue Name and Contact Information: Kualoa Ranch - JJ Johnson
(808) 782-2161
goprojj1@me.com
49-560 Kamehameha Hwy, Kaneohe, HI 96744

Event Description:

Event Date & Time: 8/21/2021 4:00:00 PM
Entry Allowed for Attendees: 8/21/2021 9:30:00 AM
Event Closure for Attendees: 8/23/2021 1:00:00 AM

Event Description: Spartan Race is an international obstacle course race that hosts 180 events all over the world annually. We have been hosting events throughout the entirety of 2021 with a Covid conscious and safety first approach. We will be hosting courses of various levels of difficulty including our Ultra(30 Mile), Beast(13 Mile), Super(7 Mile) and Sprint(3.5 Mile) courses. Events for Saturday are
the Ultra and Beast course with roughly 1800 total registrants. Events for Sunday are the Super and Sprint course with roughly 4200 total registrants. Food and Beverage will be sold onsite in accordance with the rules set forth by the One Oahu Reopening Strategy's Restaurant and Bars Section. Heats will go off in waves of 25 every 5 minutes for the duration of the event in order to maximize the distance between racers. Spartan Race customers will check in to register for their race with their ID, address, and any other pertinent information that will be available to share for any contact tracing requests.

**Anticipated Number of Attendees:** 6000

**Implementation Plan:**

**Pre-Event Information Collection (if any):** All vaccinated staff who have been fully vaccinated for more than 14 days will not need to have a pre-travel PCR test performed but must still take a negative antigen test within 5 days of travel. All non-vaccinated staff will be required to take a negative PCR test within 5 days of travel and must also have a negative antigen test performed before checking in to their hotel. All non-vaccinated staff must also take a negative antigen test every 72 hours. All staff must also register with the State of Hawaii Safe Travels website and must follow all safe travel policies and procedures outlined here. All staff will be required to wear masks during the duration of the event. All participants traveling to Hawaii from anywhere off the island must also follow all policies set forth by the State of Hawaii Safe Travels website and must also sign a legally binding waiver that states they have not been around anyone infected by Covid or have been experiencing any symptoms of Covid themselves.

**Vaccination/Testing Plans:** Testing_Vaccination_NOT_Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** Spartan Race will not test racers for Covid-19 onsite as we fall well within the baseline capacity restrictions of 50 persons per 1000 square feet however, any racer, staff member, or any other person attending the event that begins experiencing Covid-19

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Spartan Race will operate in complete accordance with the policies outlined in the One Oahu Reopening Strategy's Restaurant and Bars Section. All employees of Spartan or any third party vendor will be required to wear a mask at all times during their shift. All customers will be required to wear face coverings when not eating or drinking. Customers will enter and exit through defined lanes when ordering food or being served alcohol. All touch points will be regularly sanitized and cleaned to ensure a safe area for the consumption of food and/or beverage. All employees and third party contractors will be required to wash or sanitize their hands regularly. Seating will be arranged to allow for six feet of separation between groups. Seating under tents will be limited to 10 persons while all other seating arrangements will be limited to no more than 25 persons in accordance with Governor Ige's Executive Order 2021-05.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Any person wishing to enter the event must pass through our registration check point. No person will have access to the event without first passing through this point. Our Registration area consists of 7 lanes through which customer identification,
registration, and throughput is highly prioritized. Our registration teams check identification, collect personal data such as address and emergency contacts, and hand out registration packets to all racers before entry at an average rate of 60 seconds per transaction. Hand sanitizer will be available for use to all and all touch points will be sanitized regularly by the registration staff onsite.

**Plans for Social distancing:** Spartan Race actively encourages social distancing by sending off heats in separated waves extended throughout the day and upon communications with the State of Hawaii will send racers off in heats of 25 every 5 minutes. Our fastest and most competitive r

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Spartan Staff will actively be overseeing and assisting with all areas of the event operations, including obstacle management and maintenance, festival assistance, and grounds clean up. It is the responsibility of all Spartan Staff to work to relieve any

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All vaccinated staff who have been fully vaccinated for more than 14 days will not need to have a pre-travel PCR test performed but must still take a negative antigen test within 5 days of travel. All non-vaccinated staff will be required to take a negative PCR test within 5 days of travel and must also have a negative antigen test performed before checking in to their hotel. All non-vaccinated staff must also take a negative antigen test every 72 hours onsite. All staff must register with the State of Hawaii Safe Travels website and must follow all safe travel policies and procedures outlined here. All staff will be required to wear masks during the duration of the event. In addition to this, staff will also be paired in vehicle groups that are not to be adjusted in order to ensure the same cohorts are traveling together to and from site. Staff are also not allowed to have guests in their hotel rooms and are encouraged to eat in outdoor settings in small groups or to order delivery.

**Additional measures to reduce transmission between staff/performers and attendees:** All Spartan Race staff and third party contractors will be required to wear a mask at all times throughout the duration of the event. Staff have been given the option to use barriers made of clear shower curtains as well to act as a sneeze guard between racers and themselves. All touch points will be sanitized and cleaned regularly with multiple sanitizers stations stationed all throughout the operating area of the event.

**Plans for addressing symptomatic individuals on-site**

Any symptomatic person onsite will be removed from the property and faces the potential threat of legal action. Spartan will coordinate with our hired medical teams and local medical municipalities to have the person removed from the event site and then perform all required additional steps to ensure anyone who may have come in contact with the individual is also informed.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

All Spartan Staff and Third Party contractors have been required to take mandatory calls leading up to the event and have received Covid policy and action plans via email in advance. All Staff have also been required to follow all steps in accordance with the State of Hawaii Safe Travels and One Oahu websites respectively. All customer facing information has been shared via email, social media, text updates and also hosted at the top of our event specific webpage. All racers have been encouraged to maintain social distancing and safe practices through our Customer Facing Return to Racing Procedures found here: https://race.spartan.com/en/the-unbreakable-code
Event Name: Sand n' Bands
Mitigation Plan Filed: 8/14/2021 5:32:20 AM
Event Type: Outdoor_Event_I

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Kevin G., LLC
Point of Contact Name: Kevin Pipal
615.671.9235
info@ranch1917.com
57-091 Kamehameha Hwy, Kahuku, HI 96731

Responsible Individual(s): Kevin Pipal
615.671.9235
info@ranch1917.com
57-091 Kamehameha Hwy, Kahuku, HI 96731

Venue Name and Contact Information: Turtle Bay Resort/Melina Manchester
808.729.1186
mmanchester@turtlebayresort.com
57-091 Kamehameha Hwy, Kahuku, HI 96731

Event Description:

Event Date & Time: 9/4/2021 7:00:00 PM
Entry Allowed for Attendees: 9/5/2021
Event Closure for Attendees: 9/5/2021 5:00:00 AM

Event Description: Sand n' Bands is a songwriter’s night that will take place outdoors at Kuilima point at the Turtle Bay Resort on O’ahu. The venue capacity is 3,000 people and we are limiting our event to 900 people. There will be food and beverage served by Turtle Bay staff who are trained in COVID best practices. The Turtle Bay Resort security team will be responsible for enforcing masks (indoor), and social distancing at the event.

Anticipated Number of Attendees: 900
Implementation Plan:

Pre-Event Information Collection (if any): We are collecting contact tracing information via ticket sales on eventbrite.com. We don’t anticipate selling any tickets day of show. We will have greeters who will collect contact information from guests as needed.

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:

Plan for On-site Testing (if any): N/A. Sand n' Bands is an outdoor event operating at about 30% capacity.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: We are operating at about 30% venue capacity (900 people). Kuilima point venue has a 3,000 person capacity. We will be capping our event at 900 to allow for social distancing. All food and beverage will be served outdoors, and will be served by Turtle Bay Resort staff who is trained in COVID best practices.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: We are collecting contact tracing information via ticket sales on eventbrite.com. We don’t anticipate selling any tickets day of show. We will have greeters who will collect contact information from guests as needed.

Plans for Social distancing: We will be operating at approximately 30% of capacity. Security and staff will help enforce social distancing guidelines. We will also have clear social distancing signage.

Plans for Enforcement of use of face coverings (indoor events only): N/A. Sand n' Bands is an outdoor event operating at 30% capacity.

Strategies to reduce congestion at choke points: We will enforce social distanced entry, exit, and in general distancing. We will have an outdoor entrance, and separate outdoor exit. Map and layout attached.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A. Sand n' Bands is an outdoor event operating at 30% capacity.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Turtle Bay Resort is trained in COVID best practices. Artists will be socially distanced amongst themselves and from the audience. We will communicate this plan directly with staff, attendees and performers.

Additional measures to reduce transmission between staff/performers and attendees: COVID guidelines will be clearly posted, and communicated in all messaging for the event. Face coverings will be required when attendees/artists/staff are in indoor spaces such as Turtle Bay Resort lobby, and
restrooms. Performers and staff will abide by social distancing guidelines and enforced by Turtle Bay Resort staff.

Plans for addressing symptomatic individuals on-site
Symptomatic people on-site will be not be allowed inside the event. Prior to the event, a notice will be sent to all guests informing them that if they are symptomatic they will not be able to attend.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Safety protocols will be communicated via social media, email, and in person by our greeters. Turtle Bay Resort will be informed and will be enforcing protocols during the event.
Event Name: The Big Summer Home Building & Remodeling Show

Mitigation Plan Filed: 8/14/2021 6:11:23 AM

Event Type: Indoor_Event

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Building Industry Association (BIA-HAWAII)
Point of Contact Name: Vanessa Vinson

808-721-2400
vanessa@biahawaii.org
94-487 Akoki St. Waipahu, HI 96797

Responsible Individual(s): Vanessa Vinson

808-721-2400
vanessa@biahawaii.org
94-487 Akoki St. Waipahu, HI 96797

Venue Name and Contact Information: Elizabeth Ishihara

808-768-5442
eishihara@honolulu.gov
777 Ward Avenue, Honolulu, Hawaii 96814

Event Description:

Event Date & Time: 9/24/2021 10:00:00 PM

Entry Allowed for Attendees: 9/25/2021 2:30:00 AM
Event Closure for Attendees: 9/27/2021 2:00:00 AM

Event Description: Our home show is a great place to get exposure for a business. We operate as a nonprofit organization, so no sale of items is allowed on the show floor as we don't want to jeopardize our tax-exempt status. As an exhibitor, you are only allowed to display products/services and offer coupons, discounts, special rates for clients who come into your establishment. You can ask show attendees to come into your store to purchase items or contact them outside of the show.

Anticipated Number of Attendees: 600
Implementation Plan:

Pre-Event Information Collection (if any): Attendees will pre-register by providing copy of their vaccine card showing date of last vaccine, to match name on internal registration list. We will continue to collect documents up until 9/23/21, after that date, attendees shall bring documentation upon arrival to event.

Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: Attendees will check-in at the entrance in two separate lines, one for preregister and another for not registered, get a temperature check and receive a wristband to identify they have pre-registered all documents as currently required by C&C of Honolulu.

Plan for On-site Testing (if any): None available however Walgreen’s locations offer free testing options. An appointment is required in advance.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Venue staff will be in control of the food & beverage service through the event. Food will be served to individuals who purchase plated by a venue employee and handed to the attendee. Drinks will be handled in the same way. A designated area will be provided for the consumption of food and drinks with tables 6ft apart from each other.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: All attendees will be required to submit documentation of vaccine to show fully vaccinated OR present card upon arrival. Or present negative covid test result has taken within 48 hours of the event date.

Plans for Social distancing: Allocated 20 ft walking aisle to allow for social distancing with encouraged on-way traffic flow. Booths will be designed using eight (8) feet back and side drapes. Signage will be placed throughout the venue along with floor graphics. Staff and security

Plans for Enforcement of use of face coverings (indoor events only): We will require all in attendance to wear masks at all times indoors with the exception of when eating or drinking. Enforcement will take place with signs and security walking around the event to enforce the rule.

Strategies to reduce congestion at choke points: Designated one-way entrance and exits, aisles will be 20' and signage will encourage one-way traffic flow.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Ventilation system meets ANSI standards.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: BIA-Hawaii will brief staff prior to start of event to ensure health & safety of all attendees. Everyone will be required to wear masks at all times with the exception of when eating or drinking in a designated area. No performers will be at this event.
**Additional measures to reduce transmission between staff/performers and attendees:** Exhibitors are to maintain 6 feet distance from direct physical contact of attendees or staff. While indoor, masks shall remain on. Exhibitor: Staff with social distancing in mind - three OR less persons per 10X10 booth at a time. Digital or touchless collateral and exchange of information is encouraged. Personal protective equipment shall be made available to all employees and volunteers working at the event, including hand sanitizer, face coverings. All employees and participants shall be reminded prior to the show that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai‘i State Department of Health, they should not attend. Any employee or vendor with symptoms occurring within 72 hours of the event will be prohibited from attending the event.

**Plans for addressing symptomatic individuals on-site**
If an individual is ill on-site, they will be sent to the First Aid booth for initial evaluation and if stable, escorted out and advised to seek medical treatment as necessary. Areas encountered by the sick person will be sanitized thoroughly. All employees who may have come into contact with an ill employee/attendee will be notified immediately and advised to self-isolate and take a COVID-19 test.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**
PA system announcements of show rules for wearing masks indoors and maintaining distance will be announced. Email communication to registered guests includes information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. All staff and volunteers will be briefed on safety protocol and guidelines. We will have protocols posted on our website as well.
Event Name: S&J Wedding
Mitigation Plan Filed: 8/14/2021 9:46:52 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Makani Kai Events, LLC
Point of Contact Name: Linda Kress
  808-729-5353
  Makanikaievents@gmail.com
  P.O. Box 147 Kahuku HI 96731
Responsible Individual(s): Linda Kress
  808-729-5353
  Makanikaievents@gmail.com
  POBOX 147 Kahuku, HI  96731
Venue Name and Contact Information: Private Estate
  808-729-5353
  Info@loulupalm.com
  PO Box 517 Kahuku, HI 96731

Event Description:
Event Date & Time: 8/19/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/20/2021 2:00:00 AM
  Event Closure for Attendees: 8/20/2021 8:00:00 AM
Event Description: Outdoor wedding
Anticipated Number of Attendees: 90

Implementation Plan:
Pre-Event Information Collection (if any): Contact tracing
Covid results within 48 hours
Vaccination cards
**Vaccination/Testing Plans:** Testing_Vaccination_NOT_Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** N/A

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** n/a

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Upon arrival, stations to do temp checks and ask covid questions and contact tracing.

**Plans for Social distancing:** Covid Compliance officer on site from beginning to end enforcing rules

**Sinage**

**Plans for Enforcement of use of face coverings (indoor events only):** N/A

**Strategies to reduce congestion at choke points:** Stations, signage, covid compliance officer

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** N/a

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Meet with all vendors upon entry.

Require all staff wear masks

**temp check**

Covid Compliance officer will go over plan with each vendor.

**Additional measures to reduce transmission between staff/performers and attendees:** Social distance

**Masks**

**Plans for addressing symptomatic individuals on-site**

Covid Compliance office will ask individuals to leave.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

The covid Compliance officer will meet with all vendors upon arrival.

Contact tracing for attendees and staff.
Event Name: Jason & Harley's Wedding
Mitigation Plan Filed: 8/14/2021 7:58:08 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Allure Events
Point of Contact Name: Marielisa Ganac
(808) 366-9996
allureevents808@gmail.com
3217 Makini Street Honolulu, HI 96815

Responsible Individual(s): Marielisa Ganac
(808) 366-9996
allureevents808@gmail.com
3217 Makini Street Honolulu, HI 96815

Venue Name and Contact Information: Lanikuhonua - Marie Wong
(808) 674-3270
mariew@jamescampbell.com
1001 Kamokila Boulevard Suite 200, Kapolei, HI 96707

Event Description:
Event Date & Time: 8/21/2021 10:00:00 PM
Entry Allowed for Attendees: 8/22/2021 12:30:00 AM
Event Closure for Attendees: 8/22/2021 2:30:00 AM

Event Description: Jason and Harley’s Wedding Ceremony

Anticipated Number of Attendees: 67

Implementation Plan:
Pre-Event Information Collection (if any): Attendees were required to RSVP and provide Covid Vaccination status. If an attendee is not fully vaccinated, he or she was advised to provide a proof of negative Covid-19 test result within 48 hours prior to the event date.

Vaccination/Testing Plans: Testing_Vaccination_Required_In
Verification at Entry: Attendees will be required to check-in with wedding coordinators upon entry, get temperature checked and show a proof of their vaccination card or a negative Covid-19 test result taken within the last 48 hours prior to the event date.

Plan for On-site Testing (if any): There is no available testing on-site, although Urgent Care Hawaii can be an option.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: n/a

Does this event require the collection of Sign-In Data? Yes _Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Bride and groom are pre-collecting vaccination card status from guests which is recorded on the guests’ master list, this is for an easier and smoother process on the day of the event. Wedding coordinator is also collecting vaccination status from vendors. Wedding coordinators will be in-charge of checking-in attendees, temperatures will be checked, vaccination cards or negative Covid-19 test results will be verified upon entry using the guests’ master list.

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only): n/a

Strategies to reduce congestion at choke points: All attendees’ vaccination status will be pre-collected, this will allow check-in process smoothly and quickly to reduce traffic. With the limited number of attendees in a large outdoor property, congestion is unlikely. A constant reminder of social distancing.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): n/a

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Although the wedding ceremony is outdoor, all staff will be required to wear face mask at all times excluding the wedding officiant who may or may not wear face mask during the ceremony service but will ensure that he stands at least 6 ft away from the bride and groom.

Additional measures to reduce transmission between staff/performers and attendees: In addition to all staff wearing face mask, wedding coordinators will maintain social distancing from all attendees, live musician and audio operator will be placed more than 6 ft away from the attendees, all other staff including wedding officiant, photographer, and Lanikuhonua staff will maintain at least 6 ft distance from all attendees.

Plans for addressing symptomatic individuals on-site

Upon checking-in, any individual including attendees, Lanikuhonua staff, and all other vendors with temperature check over 100.4 degrees will be sent home immediately and won’t be allowed into the premises. Should there be any individual showing Covid-19 symptoms at any time, the attendee will be asked to step away quietly far from the crowd for observation. If deemed necessary, attendee will be advised to leave the premises and to seek medical assistance.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Safety protocols will be reminded to each attendee upon entry. Officiant and/or wedding coordinator will make safety protocol announcements before and after the ceremony service.
Event Name: Mari and Keanu’s Wedding
Mitigation Plan Filed: 8/14/2021 10:13:56 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hi’ipaka LLC, Waimea Valley
Point of Contact Name: Kimberly Anguiano

(808) 638-5858
Events@waimeavalley.net
59-864 Kamehameha Hwy. Haleiwa, Oahu HI 96712

Responsible Individual(s): Keanu Lam
7786889929
Keanuandmari@gmail.com
218 1220 Lasalle Place Coquitlam BC, Canada V3B7L6

Venue Name and Contact Information: Waimea Valley
(808)638-5858
Events@waimeavalley.net
59-864 Kamehameha Hwy. Haleiwa, Oahu HI 96712

Event Description:
Event Date & Time: 10/16/2022 7:00:00 PM
Entry Allowed for Attendees: 10/16/2022 7:00:00 PM
Event Closure for Attendees: 10/17/2022 5:00:00 AM

Event Description: Wedding(Ceremony, possibly cocktail hour, reception)
Anticipated Number of Attendees: 100
Implementation Plan:

Pre-Event Information Collection (if any): Not at the moment

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:

Plan for On-site Testing (if any): N/A

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: We have a wedding coordinator and hired professionals with rule sets to carry out the responsibilities and the compliance of the state laws

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Wedding coordinator will provide this service

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: Wedding coordinator will be provided and some guests are local north shore of oahu fire fighters that I will plan a head of time in case of emergency. As well the help of the Waimea valley even host will help with these procedures

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: They will were mask and will have their set of rules with in their own company.

Additional measures to reduce transmission between staff/performers and attendees: They will were mask, sanitize after handling food and drinks. Wear gloves if needed. Companies that are hired have their rules and regulations that help prevent the transmission from staff to guests.

Plans for addressing symptomatic individuals on-site

Everyone should have a vaccination by then. If the guest does come down with systems before hand we will ask them to stay home. Some guests are Hawaii state police officers and fire fighters so they will volunteer if an emergency will occur.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Wedding coordinator will communicate with staff.
Event Name: Funeral For Marlene Palaualelo

Mitigation Plan Filed: 8/14/2021 11:12:45 PM

Event Type: Funeral

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Palaualelo/Herceg Family
Point of Contact Name: Nicole Palaualelo
808-282-7291
kinik7@yahoo.com
1151 Loho Street, Kailua, HI 96734

Responsible Individual(s): Nicole Palaualelo
808-282-7291
kinik7@yahoo.com
1151 Loho Street, Kailua, HI 96734

Venue Name and Contact Information: Waimanalo Homestead Association Halau
808-426-1223
hana@waimanalohha@org
P.O. Box 353, Waimanalo, HI 96795

Event Description:

Event Date & Time: 9/17/2021 10:00:00 PM

Entry Allowed for Attendees: 9/18/2021 2:00:00 AM
Event Closure for Attendees: 9/18/2021 8:00:00 AM

Event Description: This is an OUTDOOR VENUE and this is a funeral for Marlene Palaualelo. We will conduct the funeral service and have a time for visitation. There will also be refreshments served. We understand the mask mandate and will enforce it so that all attendees will be masked.

We will take temperatures at the entry point and provide wrist bands to people who have cleared the temperature check. We will provide hand sanitizer for each attendee and we will provide face masks at the door for those who need them.
Anticipated Number of Attendees: 200

Implementation Plan:

Pre-Event Information Collection (if any): We will have a complete list of all invitees, their addresses and their phone numbers.

Vaccination/Testing Plans: Testing_Vaccination_NOTRequire

Verification at Entry:

Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: NA

Does this event require the collection of Sign-In Data? No_Funerals_Public_Competitions

Plans for collecting Sign-in Data for all attendees:

Plans for Social distancing: We will encourage social distancing by spacing chair grouping by at least 6ft.

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: We do not anticipate choke points, but we will mark 6 foot spacings for the line at the entry point, as well as by the bathroom entrances.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: NA

Additional measures to reduce transmission between staff/performers and attendees: NA

Plans for addressing symptomatic individuals on-site

We will ask those who have fevers or symptoms to leave.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

We will include protocols on masking and temperature taking on correspondence prior to the funeral. We will make sure everyone knows to stay masked and socially distanced by using posted signage.
Event Name: Lisa's Dinner
Mitigation Plan Filed: 8/15/2021 12:22:53 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: PDS QK Tennant LLC
Point of Contact Name: Lindsay Louise
(808) 931-4450
events@plandosee.com
150 Kapahulu Ave

Responsible Individual(s): Lindsay Louise
(808) 931-4450
events@plandosee.com
150 Kapahulu Ave

Venue Name and Contact Information: Queen Kapiolani Hotel
8089314450
events@plandosee.com
150 Kapahulu Ave

Event Description:
Event Date & Time: 8/25/2021 10:00:00 PM
Entry Allowed for Attendees: 8/26/2021 3:00:00 AM
Event Closure for Attendees: 8/26/2021 8:00:00 AM
Event Description: Rehearsal Dinner for family
Anticipated Number of Attendees: 59

Implementation Plan:
Pre-Event Information Collection (if any): Roster of guests and address will be required prior to the execution of the event
Vaccination/Testing Plans: Testing_Vaccination_Required_In
Verification at Entry:

Proof of vaccination or negative COVID test within 48 hours of event date will be required upon entry

Plan for On-site Testing (if any): N/A

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Floor Plan Adjustments

● Following mandated guidelines by reducing capacity at the venue
● Decreasing guests per table
● Floor to ceiling sliding doors remain open at all times to maximize ventilation

Sanitation

● Venue will be thoroughly sanitized beforehand
● Servers wear proper PPE and complete pre shift health questionnaire
● Consistent sanitizing of service areas
● Several sanitizing stations will be available for guest use
● Buffet will transition from guest self service to banquet server service

Does this event require the collection of Sign-In Data? Yes

Plans for collecting Sign-in Data for all attendees: We will collect sign in date prior to the event and store in secure file

Plans for Social distancing: limited seating at each table and distanced tables at least 6ft

Plans for Enforcement of use of face coverings (indoor events only): Venue staff will be monitoring guests for mask wearing compliance

Strategies to reduce congestion at choke points: separate entry and exit points within the venue. prescreening station at entrance

Description of ventilation system and how COVID risk is mitigated (indoor venues only): floor to ceiling sliding glass doors will remain open for maximum ventilation

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Staff is required to wear proper PPE and completes pre shift health questionnaire upon arrival of their shift.
Performers will be properly distanced from guest and equipment will be sanitized

**Additional measures to reduce transmission between staff/performers and attendees:** n/a

**Plans for addressing symptomatic individuals on-site**

guest that do not comply with pre-screening entry will be asked to leave.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

event host will be responsible for communicating prior to the event and the venue staff will announce protocols during event
Event Name: Clayton Naluai Celebration of Life

Mitigation Plan Filed: 8/15/2021 1:36:32 AM

Event Type: Funeral

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Melodie Vega
Point of Contact Name: Melodie Vega

808-753-1951
melodie_vega@hotmail.com
538 Kipuka Place, Kailua 96734

Responsible Individual(s): Melodie Vega

808-753-1951
melodie_vega@hotmail.com
538 Kipuka Place, Kailua 96734

Venue Name and Contact Information: Kawaiahao Church- Buddy Naluai

808-445-8623
melodie_vega@hotmail.com

Same

Event Description:

Event Date & Time: 9/4/2021 10:00:00 PM

Entry Allowed for Attendees: 9/4/2021 11:30:00 PM
Event Closure for Attendees: 9/5/2021 3:00:00 AM

Event Description: Celebration of Life program with a brief outdoor reception

Anticipated Number of Attendees: 150

Implementation Plan:

Pre-Event Information Collection (if any): RSVP only - individuals reminded to bring vaccine cards or negative test results
Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: Individuals will be asked to sign in and show vaccine card or negative test results within 48 hrs

Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Pre-packaged pastries will be provided, bottled water, and coffee

Does this event require the collection of Sign-In Data? No_Funerals_Public_Competitions

Plans for collecting Sign-in Data for all attendees:

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only): Masks are required

Temperature checks will be taken

Strategies to reduce congestion at choke points: Only between 10% and 25% of the venue capacity invited to attend

Description of ventilation system and how COVID risk is mitigated (indoor venues only): All windows and doors opened and ceiling fans on

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Performers will wipe microphones before and after they perform-

Additional measures to reduce transmission between staff/performers and attendees: Masks and frequent hand washing are required

Plans for addressing symptomatic individuals on-site

Temperature checks will be taken- individuals with a temperature over 100.4 will not be allowed to enter the event

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Attendees, staff, and performers will receive safety protocols in advance- no one will be allowed in the event if they present sick or with a temperature.
Event Name: Family Celebration of Life Picnic
Mitigation Plan Filed: 8/15/2021 2:03:07 AM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Melodie Vega
Point of Contact Name: Melodie Vega
  +18087531951
  melodie_vega@hotmail.com
  538 Kipuka Place, Kailua

Responsible Individual(s): Melodie Vega
  +18087531951
  melodie_vega@hotmail.com
  Same

Venue Name and Contact Information: Melodie Vega
  +18087531951
  melodie_vega@hotmail.com
  Same

Event Description:
Event Date & Time: 9/5/2021 10:00:00 PM
Entry Allowed for Attendees: 9/5/2021 8:00:00 PM
Event Closure for Attendees: 9/6/2021 3:00:00 AM

Event Description: Family Picnic for loved one passed away in January
Anticipated Number of Attendees: 75

Implementation Plan:
Pre-Event Information Collection (if any): RSVP only
**Vaccination/Testing Plans:** Testing_Vaccination_NOTRequire

**Verification at Entry:**

**Plan for On-site Testing (if any):** NA

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** NA

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Attendees will sign in when they arrive

**Plans for Social distancing:**

**Plans for Enforcement of use of face coverings (indoor events only):** NA

**Strategies to reduce congestion at choke points:** Pop-ups and mats will be spread out over large area

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** No performers or staff

**Additional measures to reduce transmission between staff/performers and attendees:** NA

**Plans for addressing symptomatic individuals on-site**

Temperature checks will be taken- individuals with a temperature of 100.4 will not be allowed

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Safety protocols will be provided the day before
Event Name: Wedding for Joshua and Crystal Pananganan
Mitigation Plan Filed: 8/15/2021 6:59:34 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Angelic Creations and Talent HI, USA LLC
Point of Contact Name: Geri Simbahon
(808) 429-2755
angeliccreations@hotmail.com
94-1226 Kahuanui Street Waipahu HI 96797

Responsible Individual(s): Geri Simbahon
(808) 429-2755
angeliccreations@hotmail.com
94-1226 Kahuanui Street Waipahu HI 96797

Venue Name and Contact Information: Lanikuhonua Phase 1
(808) 675-3270
MarieW@jamescampbell.com
James Campbell Building  1001 Kamokila Boulevard Suite 200  Kapolei, HI 96707

Event Description:
Event Date & Time: 9/10/2021 7:00:00 PM
Entry Allowed for Attendees: 9/10/2021 11:00:00 PM
Event Closure for Attendees: 9/11/2021 5:00:00 AM

Event Description: The Lanikuhonua Phase 1 will be hosting the wedding reception for Crystal and Joshua Pananganan during the evening of Friday September 9, 2021. The Lanikuhonua Phase 1 has a capacity of 700 people. Max attendance including vendors for this wedding will be less than 150. Contact tracing and proof of negative COVID test and/or proof of vaccination will be required and provided to venue prior to the start of event.

Anticipated Number of Attendees: 150
Implementation Plan:

**Pre-Event Information Collection (if any):** Yes, the Angelic Creation Staff lead by Geri, Wedding Coordinator, will ensure contact tracing and proof of both vaccination or negative covid test received prior to the start of event. Each guest will be given a wristlet to identify that they were registered and cleared (i.e. temperature checked).

**Vaccination/Testing Plans:** Testing_Vaccination_NOT_Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** None

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Guest tables will be set with no more than 10 guests each, set 6’ apart. Mask wearing will be encouraged unless actively eating or drinking. Food will be served by the catering staff at the buffet line. Hand sanitizer stations will be set around venue as well as thermometer at registration.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** The Guest Book will include at least one member of each party to sign their name, address, and phone number for contact tracing. We will collect this data for contact tracing purposes and will furnish it to the city upon request.

**Plans for Social distancing:** All tables will be placed six feet apart. Signage will be placed at the reception table to encourage staff to practice social distancing and encourage mask usage (i.e. going to the restrooms, served-buffet line, bar, photobooth).

**Plans for Enforcement of use of face coverings (indoor events only):** NA

**Strategies to reduce congestion at choke points:** Tables will be dismissed by the wedding coordinator to avoid congestion at the buffet line. Reminders will be made throughout the event to encourage mask use when not seated and to frequently use hand hygiene.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Prior to the event, food handlers and other vendors will be trained and informed of the safety measures that will be conducted prior to the start of each event.

**Additional measures to reduce transmission between staff/performers and attendees:** Hand sanitizing stations will be placed around the event. Performers will be spaced more than 10 feet from any table where attendees are seated. Catering staff will be wearing masks while serving guests at the buffet line.
Plans for addressing symptomatic individuals on-site

As mentioned, all guests and vendors present will have their temperature checked prior to entering the wedding site. If at any point during the event an attendee begins showing COVID-19 symptoms, the attendee and the attendee’s traveling party will be required to isolate and may be relocated or asked to leave the Lanikuhonua In accordance with procedures established by the Lanikuhonua based on applicable state and local requirements. Suggestions to visit nearest urgent care, clinic, or hospital depending on severity of symptoms.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Pre shift meetings will be conducted prior to the start of the event to ensure safety measures followed.
Event Name: What the truck?! at Waikele Center
Mitigation Plan Filed: 8/15/2021 8:55:23 AM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: By My Standards LLC
Point of Contact Name: Debbie Montero
(808) 282-4621
debbie@by-my-standards.com
P.O. Box 894784, Mililani, HI 96789

Responsible Individual(s): Debbie Montero
(808) 282-4621
debbie@by-my-standards.com
P.O. Box 894784, Mililani, HI 96789

Venue Name and Contact Information: Waikele Center, Pam Wilson (General Manager)
(808) 671-6977
pwilson@americanassets.com
94-849 Lumiaina Street, Suite 100, Waipahu, HI 96797

Event Description:
Event Date & Time: 9/3/2021 10:00:00 PM
Entry Allowed for Attendees: 9/3/2021 11:00:00 PM
Event Closure for Attendees: 9/4/2021 7:00:00 AM

Event Description: This is a monthly outdoor community event held the 1st Friday of the month in the Waikele Center parking lot. It has 30-38 small local businesses who sell food, non-alcoholic drinks, and local goods. We anticipate 2000 people, but the number goes up and down as people arrive and leave. The area is approximately 40,000 sf.

Anticipated Number of Attendees: 2000
Implementation Plan:

Pre-Event Information Collection (if any): N/A

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:

Plan for On-site Testing (if any): N/A

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: All vendors are required to follow the Dept. of Health's food handling protocol and must have all permits required to sell food and/or drink to the public. Vendors are responsible to sanitize areas used by the public as often as needed. Vendors have been asked to use face coverings while serving the public and to use gloves when needed. Vendors will have hand sanitizer at the front of their booth for the public to use.

Special Duty Police are on-site to assist with crowd control.

Guests are encouraged to wear face coverings unless actively eating or drinking.

Entertainment is not provided at this event.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: We will utilize Altres' Wellness Tracker software.

We will provide a link to our form on our website. Guests can screenshot the final screen after completing the form and show it at the event and issued a colored wristband.

We will also provide a QR code for guests to log in to the form prior to or at the event. They will show the final screen after completing the form and issued a colored wristband.

Printed forms will be available on-site for those that do not have access to a smartphone or the internet to fill by hand.

The information will be kept for 30 days. All data will be available to the City upon request. Hand-filled forms will be destroyed after 30 days.

Plans for Social distancing: There will be signs posted reminding people to be courteous and to social distance from other people if at all possible.

Special Duty Police are hired to help with crowd control.

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: A map of the layout is attached. Cones and stanchions are used to guide lines so that guests can walk through with the least obstruction. We will do our best to continuously remind people to respect distancing between themselves and others as best as poss.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA
Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: There is no entertainment at this event.

Vendors are required to follow Dept of Health regulations. Vendors will also complete the Altres Wellness Tracker form no more than 48 hours prior to the event.

Additional measures to reduce transmission between staff/performers and attendees: There is no entertainment at this event.

Plans for addressing symptomatic individuals on-site
Symptomatic individuals will be barred from entering and asked to leave. On-site Police will be used if necessary.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
This will be posted on our website and other media including signs.
Event Name: Hawaii Pacific University Move-in Day (Hawaii Loa Campus)
Mitigation Plan Filed: 8/15/2021 7:06:59 PM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Hawaii Pacific University – Hawaii Loa Campus/Brooke Carroll
808-687-7051
bcarroll@hpu.edu
45-045 Kamehameha Hwy. Kaneohe, HI 96744

Event Description:
Event Date & Time: 8/18/2021 10:00:00 PM
Entry Allowed for Attendees: 8/18/2021 6:00:00 PM
Event Closure for Attendees: 8/19/2021

Event Description: Check-in for students moving into the dorms at the Hawaii Loa Campus.
Anticipated Number of Attendees: 400

Implementation Plan:
Pre-Event Information Collection (if any): Guests are encouraged to confirm their vaccination status prior to arrival on August 18.
**Vaccination/Testing Plans:** Testing_Vaccination_NOT_Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to than 500 attendee on-site.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Hawaii Pacific University has implemented COVID safety procedures, as discussed below, and has conducted on-campus activities since September 2020. We have implemented hand sanitizing stations will be located at check in tents and at beverage station. Catering staff will serve guests beverages. Dessert will be offered in a stand-alone table and served in pre-portioned containers. No self-service will be allowed. All drinks will be served from a beverage table. Guests will remain outdoors at all times during this event.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

**Plans for Social distancing:** Graduates will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety.

**Plans for Enforcement of use of face coverings (indoor events only):** Face masks will be required even though event activities will take place outdoors. Face masks will only be removed when actively eating or drinking.

**Strategies to reduce congestion at choke points:** Please see attached event layout.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All staff and volunteers are required to provide proof of vaccination and are required to attend a virtual safety training prior to the event. Personal protective equipment shall be made available to all employees and vendors working at the event, including hand sanitizer, face coverings. Face coverings will be worn at all times. A participant’s covering may be removed briefly to drink beverages. All employees and participants shall be reminded prior to the ceremony that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai’i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. Catering will be provided by Aramark and all staff are trained on DOH safety protocols and follow guidelines issued by the City and County of Honolulu. All staff are fully vaccinated and will provide proof of vaccination.

**Additional measures to reduce transmission between staff/performers and attendees:** Please see above.
Plans for addressing symptomatic individuals on-site

Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: Parent Luau on the Sunset Lanai

Mitigation Plan Filed: 8/15/2021 8:00:05 PM

Event Type: Outdoor_Event_Ii

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)

Operator Name: Hawaii Pacific University

Point of Contact Name: Brooke Carroll

808-687-7051

bcarroll@hpu.edu

1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll

808-687-7051

bcarroll@hpu.edu

1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Hawaii Pacific University/Brooke Carroll

808-687-7051

bcarroll@hpu.edu

1 Aloha Tower Drive, Honolulu, HI 96913

Event Description:

Event Date & Time: 8/18/2021 10:00:00 PM

Entry Allowed for Attendees: 8/19/2021 3:00:00 AM

Event Closure for Attendees: 8/19/2021 5:00:00 AM

Event Description: Dinner for parents of first year students.

Anticipated Number of Attendees: 200

Implementation Plan:

Pre-Event Information Collection (if any): Guests are encouraged to confirm their vaccination status prior to arrival on August 18.
**Vaccination/Testing Plans:** Testing_\_Vaccination\_Required\_In

**Verification at Entry:** Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to show proof of a negative COVID test result within 48 hours of the event date.

- The check-in times are staggered throughout the 5:00am-7:00pm event time. Guest check-in will take place outdoors at Aloha Tower Marketplace. To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival.
- Guest check-in is outlined on the corresponding maps. Guests will proceed to check-in for infrared temperature scan. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Again, masks will be mandatory for entry and participation.
- Security will preside over the guest check-in lines to ensure all precautions are taken.

**Plan for On-site Testing (if any):** We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to than 300 attendee on-site.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Hawaii Pacific University has implemented COVID safety procedures, as discussed below, and has conducted on-campus activities since September 2020. We have implemented hand sanitizing stations will be located at check in tents and at beverage station. Catering staff will serve guests dinner. No self-service will be allowed. Guests will remain outdoors at all times during this event.

**Does this event require the collection of Sign-In Data?** Yes_\_Indoor\_events\_weddings\_indo

**Plans for collecting Sign-in Data for all attendees:** All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

**Plans for Social distancing:** Graduates will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety.

**Plans for Enforcement of use of face coverings (indoor events only):** NA

**Strategies to reduce congestion at choke points:** Please see attached event layout.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All staff and volunteers are required to provide proof of vaccination and are required to attend a virtual safety training prior to the event. Personal protective equipment shall be
made available to all employees and vendors working at the event, including hand sanitizer, face coverings. Face coverings will be worn at all times. A participant’s covering may be removed while actively eating and drink beverages. All employees and participants shall be reminded prior to the ceremony that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai‘i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. Catering will be provided by Aramark and all staff are trained on DOH safety protocols and follow guidelines issued by the City and County of Honolulu. All staff are fully vaccinated and will provide proof of vaccination.

Additional measures to reduce transmission between staff/performers and attendees: Please see above.

Plans for addressing symptomatic individuals on-site
Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: Fall Extravaganza
Mitigation Plan Filed: 8/15/2021 8:52:08 PM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Ginny Wright
Point of Contact Name: Ginny Wright
(808) 741-4772
gwr1069167@aol.com
46-316 Kauhaa Pl. Kaneohe 96744

Responsible Individual(s): Ginny Wright
(808) 741-4772
gwr1069167@aol.com
46-316 Kauhaa Pl, Kaneohe 96744

Venue Name and Contact Information: Hilton Waikiki Beach Hotel
(808) 921-5543
elise.yap@hiltonwaikikihotel.com
2500 Kuhio Ave Honolulu 96815

Event Description:
Event Date & Time: 9/13/2021 10:00:00 PM
   Entry Allowed for Attendees: 9/14/2021 7:00:00 PM
   Event Closure for Attendees: 9/16/2021 1:00:00 AM

Event Description: An invitation only tradeshow. 27 booths (10x10) occupied by 25 vendors. Invited guests are 50 per day.
Set up on 9/13 from 1:00 pm-6:00pm (25 vendors and 2 tradeshow staff only)
Tradeshow Hours 9/14 from 9:00 a.m. - 5:00 p.m.
Tradeshow hours 9/15 from 9:00 a.m. - 3:00 p.m.
Attendance on 9/14 = 25 vendors, 2 tradeshow staff and 50 invited buyers
Attendance on 9/15 = 25 vendors, 2 tradeshow staff and 50 invited buyers

**Anticipated Number of Attendees:** 127

**Implementation Plan:**

**Pre-Event Information Collection (if any):** For Vendors (25) and Tradeshow Staff (2)- Names and complete contact information and vaccine status to be obtained by August 31, 2021

For Invited Buyers (100)- Names, complete contact information, appointment schedules and vaccine status to be obtained by Sept. 5, 2021.

**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** All persons (vendors, tradeshow staff, and invited buyers) will need to show COVID-19 vaccination card or a negative result from an FDA EUA or approved molecular or an antigen test conducted within 48 hours before entry.

**Plan for On-site Testing (if any):** None. However, nearby Doctors of Waikiki (at Sheraton Princess Kaiulani) will be utilized for testing should the needs arise.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Hotel banquet staff will be in control of the food & beverage service for the event.

All food and beverage items will be individually boxed for grab and go.

Tables will be set at 6ft. distancing and limited to 2 seats per table.

Masks must be worn except when actively eating or drinking.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** All attendees will be required to submit documentation of vaccine to show fully vaccinated OR present card upon arrival or present negative covid test result taken within 48 hours of entry.

Complete contact information will be required from each attendee before admittance.

Temperature check is required of all attendees.

**Plans for Social distancing:** Each vendor booth is 10x10 - delineated with pipe and drape barriers. No more than 3 persons per booth will be allowed to maintain 6ft distancing.

In food area, tables will be 6 ft. apart and each table limited to 2 occupants.

**Plans for Enforcement of use of face coverings (indoor events only):** 1) No admittance without face mask policy will be in effect.
2) Face mask signage will be posted at registration desk and throughout ballroom.

3) Tradeshow staff will regularly monitor mask usage.

4) Reminder announcements will be made via ballroom sound

**Strategies to reduce congestion at choke points:** The following measures are being implemented to ensure a safe event -

Separate entrance and exit to the show.

All attendees must sign in at Registration desk which will be outside the entrance doors of foyer ballroom. Only those who are asymptomatic and

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Meets all standards.

Outside/fresh air into air conditioning mechanical room and duct to meeting space.

Exhaust duct from meeting space to exhaust air handler to outside.

Air conditioning system has supply air and return air to air handler units.

Air hand

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Hotel banquet and tradeshow staff will be required to wear face mask.

Temperature screen will required daily.

Hotel banquet staff will wear gloves.

Hand Sanitizer will be available at registration desk and in every booth.

There are no performers at this event.

**Additional measures to reduce transmission between staff/performers and attendees:** All staff will complete COVID exposure questionnaire, submit proof of vaccination, provide complete contact information, and have temperature check upon arrival.

Hand Sanitizer will be available at registration desk and in every booth.

There are no performers at this event.

**Plans for addressing symptomatic individuals on-site**

Symptomatic individuals, including those that do not pass the temperature check and/or do not pass the COVID screening questionnaire will not be admitted to the show.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Before the Event:

All protocols have been communicated via email to all vendors. (Read receipts maintained).

All protocols have also been communicated to invited buyers via flyer invitation.

At Event:

Protocol Signage will be displayed at registration Desk and throughout the ballroom.

Each vendor booth (27) will also display protocol signage.
Event Name: Convocation and Deans Welcome for freshman students
Mitigation Plan Filed: 8/15/2021 8:52:52 PM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Pier 10 Terminal, Honolulu Harbor/Kamakana Kaimuloa
808-587-3667
kamakana.k.kaimuloa@hawaii.gov
79 S. Nimitz Highway, Honolulu, HI 96813

Event Description:
Event Date & Time: 8/19/2021 10:00:00 PM
Entry Allowed for Attendees: 8/19/2021 7:00:00 PM
Event Closure for Attendees: 8/19/2021 8:30:00 PM

Event Description: Convocation and Deans Welcome for freshman students attending HPU.

Anticipated Number of Attendees: 350

Implementation Plan:
Pre-Event Information Collection (if any): Guests are encouraged to confirm their vaccination status prior to arrival on August 19.
**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to show proof of a negative COVID test result within 48 hours of the event date.

- The check-in times are between 8:00am-9:00am. Guest check-in will take place outdoors at Aloha Tower Marketplace. To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival.

- Guest check-in is outlined on the corresponding maps. Guests will proceed to check-in for infrared temperature scan. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Again, masks will be mandatory for entry and participation.

- Security will preside over the guest check-in lines to ensure all precautions are taken.

**Plan for On-site Testing (if any):** We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to than 400 attendee on-site.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** No food or drinks will be served.

**Does this event require the collection of Sign-In Data?** Yes

**Plans for collecting Sign-in Data for all attendees:** All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

**Plans for Social distancing:** When checking into the event students will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety.

**Plans for Enforcement of use of face coverings (indoor events only):** Face masks will be required at all times.

**Strategies to reduce congestion at choke points:** Please see attached event layout.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** We are adding in portable medical grade air cleaners with heap filters and germicide UVC light.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All staff and volunteers are required to provide proof of vaccination and are required to attend a virtual safety training prior to the event. Personal protective equipment shall be made available to all employees and vendors working at the event, including hand sanitizer, face coverings. Face coverings will be worn at all times. A participant’s covering may be removed while
actively drink beverages. All employees and participants shall be reminded prior to the ceremony that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai‘i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. All staff are fully vaccinated and will provide proof of vaccination.

Additional measures to reduce transmission between staff/performers and attendees: Please see response above.

Plans for addressing symptomatic individuals on-site
Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: Wedding
Mitigation Plan Filed: 8/15/2021 8:57:55 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: elijah samuel
Point of Contact Name: michelle nguyen gaudiel
  12098397006
  nguyen2021@hotmail.com
  8810 55TH PL NE

Responsible Individual(s): michelle nguyen gaudiel
  12098397006
  nguyen2021@hotmail.com
  8810 55TH PL NE

Venue Name and Contact Information: cafe julia
  8085488676
  elijah@cafejuliahawaii.com
  1040 richards st honolulu

Event Description:
Event Date & Time: 9/3/2021 7:00:00 PM
  Entry Allowed for Attendees: 9/4/2021 12:30:00 AM
  Event Closure for Attendees: 9/4/2021 4:30:00 AM

Event Description: 57 guest celebrating a professionally planned wedding
Anticipated Number of Attendees: 57

Implementation Plan:
Pre-Event Information Collection (if any): we'll take down names of people, ensure that everyone person who flew into Hawaii was tested or vaccinated

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require
Verification at Entry:

Plan for On-site Testing (if any): na

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: staff will serve and there will be no contact to anything

Does this event require the collection of Sign-In Data? Yes _Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Yes there will be staff collecting the signing list

Plans for Social distancing: tables will be 6 feet apart

Plans for Enforcement of use of face coverings (indoor events only): na

Strategies to reduce congestion at choke points: staff will usher and guide guests

Description of ventilation system and how COVID risk is mitigated (indoor venues only): na

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: mask and gloves at all times

Additional measures to reduce transmission between staff/performers and attendees: mask and gloves at all times

Plans for addressing symptomatic individuals on-site

end event immediately

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

PowerPoint and practice
Event Name: K&S Wedding
Mitigation Plan Filed: 8/15/2021 9:17:43 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Makani Kai Events, LLC.
Point of Contact Name: Linda Kress
808-729-5353
Makanikaievents@gmail.com
P.O. Box 147 Kahuku, HI 96731

Responsible Individual(s): Linda Kress
808-729-5353
Makanikaievents@gmail.com
P.O. box 147 Kahuku, hi 96712

Venue Name and Contact Information: Private Estate
1-800-880-7256
Info@loulupalm.com
p.o. box 517 Kahuku, HI 96731

Event Description:
Event Date & Time: 8/21/2021 10:00:00 PM
Entry Allowed for Attendees: 8/22/2021 1:00:00 AM
Event Closure for Attendees: 8/22/2021 8:00:00 AM

Event Description: Outdoor wedding
Anticipated Number of Attendees: 140

Implementation Plan:
Pre-Event Information Collection (if any): Contact Tracing
Covid testing within 48 hour
Vaccination cards
**Vaccination/Testing Plans:** Testing_Vaccination_NOT_Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** Contact tracing at stations

- Signage
- Covid Compliance officer on-site from Start to End
- Hand Sanitation stations
- Social Distancing
- Masks recommended

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Signage

- Covid Compliance officer on-site from Start to End
- Hand Sanitation stations
- Social Distancing
- Masks recommended

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Contact Tracing stations

- Temp. checks
- Covid Compliance officer on site
- Signage
- Social Distancing
- Hand Sanitation stations

**Plans for Social distancing:** On site Covid Compliance officer

- Signage
- Outdoors

**Plans for Enforcement of use of face coverings (indoor events only):** N/A

**Strategies to reduce congestion at choke points:** On Site Covid Compliance officer

- Signation
- Various stations
Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Meeting with each vendor upon arrival

Contact Tracing stations
Temp. checks
Covid Compliance officer on site
Signage
Social Distancing
Hand Sanitation stations
Staff required to wear mask and gloves

Additional measures to reduce transmission between staff/performers and attendees: Meeting with each vendor upon arrival

Contact Tracing stations
Temp. checks
Covid Compliance officer on site
Signage
Social Distancing
Hand Sanitation stations
Staff required to wear mask and gloves

Plans for addressing symptomatic individuals on-site
Covid Compliance officer on site
Temp of 100.4 or any symptoms will be escorted off site.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Email sent to all attendees regarding safety protocol.
Contact tracing stations with Temp checks
Covid compliance officer on site

Signage

Covid officer will enforce social distancing

Covid officer will enforce Covid compliance rules
Event Name: Convocation and Deans Welcome for freshman students
Mitigation Plan Filed: 8/15/2021 9:32:08 PM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Pier 9/Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:
Event Date & Time: 8/19/2021 10:00:00 PM
Entry Allowed for Attendees: 8/19/2021 7:00:00 PM
Event Closure for Attendees: 8/19/2021 8:30:00 PM

Event Description: Convocation and Deans Welcome for freshman students attending HPU.
Anticipated Number of Attendees: 550

Implementation Plan:
Pre-Event Information Collection (if any): Guests are encouraged to confirm their vaccination status prior to arrival on August 19.
**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to show proof of a negative COVID test result within 48 hours of the event date.

- The check-in times are between 8:00am-9:00am. Guest check-in will take place outdoors at Aloha Tower Marketplace. To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival.

- Guest check-in is outlined on the corresponding maps. Guests will proceed to check-in for infrared temperature scan. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Again, masks will be mandatory for entry and participation.

- Security will preside over the guest check-in lines to ensure all precautions are taken.

**Plan for On-site Testing (if any):** We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to than 600 attendee on-site.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Hawaii Pacific University has implemented COVID safety procedures, as discussed below, and has conducted on-campus activities since September 2020. We have implemented hand sanitizing stations will be located at check in tents.

No food or drinks will be served.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

**Plans for Social distancing:** When checking into the event students will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety.

**Plans for Enforcement of use of face coverings (indoor events only):** Face masks will be required at all times.

**Strategies to reduce congestion at choke points:** Please see attached event layout.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All staff and volunteers are required to provide proof of vaccination and are required to attend a virtual safety training prior to the event. Personal protective equipment shall be
made available to all employees and vendors working at the event, including hand sanitizer, face coverings. Face coverings will be worn at all times. A participant’s covering may be removed while actively drink beverages. All employees and participants shall be reminded prior to the ceremony that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai‘i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. All staff are fully vaccinated and will provide proof of vaccination.

**Additional measures to reduce transmission between staff/performers and attendees:** Please see response above.

**Plans for addressing symptomatic individuals on-site**

Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: Freshman Lunch and Campus Tour

Mitigation Plan Filed: 8/15/2021 10:53:46 PM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Aloha Tower Promenade/Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:
Event Date & Time: 8/19/2021 10:00:00 PM

Entry Allowed for Attendees: 8/19/2021 8:30:00 PM
Event Closure for Attendees: 8/19/2021 10:00:00 PM

Event Description: Lunch and Campus tour for incoming freshman students. Total number of guests will be broken down into smaller groups of 250 students to lessen density.

Anticipated Number of Attendees: 900
Implementation Plan:

Pre-Event Information Collection (if any): Guests are encouraged to confirm their vaccination status prior to arrival on August 19.

Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to show proof of a negative COVID test result within 48 hours of the event date.

- The check-in times are between 10:30am-12:00pm. Guest check-in will take place outdoors at Aloha Tower Marketplace. Time of student luncheon will vary to avoid the students all gathering at one time. To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival.

- Guest check-in is outlined on the corresponding maps. Guests will proceed to check-in for infrared temperature scan. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Again, masks will be mandatory for entry and participation.

- Security will preside over the guest check-in lines to ensure all precautions are taken.

Plan for On-site Testing (if any): We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to than 900 attendee on-site.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Hawaii Pacific University has implemented COVID safety procedures, as discussed below, and has conducted on-campus activities since September 2020. Hand sanitizing stations will be located at check in tents. Student will be asked to comply with social distancing while waiting in line. Students will be handed a boxed luncheon upon arrival and will be seated until the completion of the meal. Masks will be worn except when actively eating and drinking.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

Plans for Social distancing: When checking into the event students will assemble into socially distanced lines, marked out by decals to ensure participants’ safety.

Plans for Enforcement of use of face coverings (indoor events only): Face masks will be required at all times except when actively eating or drinking.
Strategies to reduce congestion at choke points: Please see attached event layout.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff and volunteers are required to provide proof of vaccination and are required to attend a virtual safety training prior to the event. Personal protective equipment shall be made available to all employees and vendors working at the event, including hand sanitizer, face coverings. Face coverings will be worn at all times. A participant’s covering may be removed while actively drink beverages. All employees and participants shall be reminded prior to the ceremony that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai‘i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. All staff are fully vaccinated and will provide proof of vaccination.

Additional measures to reduce transmission between staff/performers and attendees: Please see response above.

Plans for addressing symptomatic individuals on-site

Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: T & A's Wedding
Mitigation Plan Filed: 8/15/2021 11:16:42 PM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: DECK.
Point of Contact Name: Kotomi
808-931-4450
events@plandosee.com
150 Kapahulu Avenue

Responsible Individual(s): Kotomi
808-726-8947
events@plandosee.com
150 Kapahulu Avenue

Venue Name and Contact Information: Queen Kapiolani Hotel
808-931-4450
events@plandosee.com
150 Kapahulu Avenue

Event Description:
Event Date & Time: 8/16/2021 10:00:00 PM
Entry Allowed for Attendees: 8/17/2021 3:00:00 AM
Event Closure for Attendees: 8/17/2021 8:00:00 AM

Event Description: Wedding ceremony outside and reception
Anticipated Number of Attendees: 95

Implementation Plan:
Pre-Event Information Collection (if any): n/a

Guest list handed in by the couple.

Guests are encouraged to confirm their vaccination status prior to arrival on August 16.
**Vaccination/Testing Plans:** Testing/Vaccination_Required_In

**Verification at Entry:** Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to show proof of a negative COVID test result within 48 hours of the event date. Guest check-in will take place outdoors.

**Plan for On-site Testing (if any):** n/a

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Banquet staff will be in control of the food & beverage service through the event. Food will be plated by a Hotel employee and handed to the attendee.

Drinks will be handled by Hotel bartenders and service staff. Venue staff will be monitoring guests for mask wearing compliance.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** All attendees will be required to submit documentation of vaccine to show fully vaccinated OR present card upon arrival. Or present negative covid test result taken within 48 hours of event date.

**Plans for Social distancing:** Following mandated guidelines by reducing capacity at the venue Decreasing guests per table.

Floor to ceiling sliding doors remain open at all times to maximize ventilation

**Plans for Enforcement of use of face coverings (indoor events only):** Venue staff will be monitoring guests for mask wearing compliance.

Face masks will be required even though event activities will take place outdoors.

**Strategies to reduce congestion at choke points:** Designed one-way entrance & exits, aisles will be signage one-way traffic flow. Hand sanitizing stations will be placed conveniently throughout the hall.

Floor to ceiling sliding glass doors will remain open for maximum ventilation

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Floor to ceiling sliding glass doors will remain open for maximum ventilation.
Staff & performer safety

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Venue will be thoroughly sanitized beforehand

Servers wear proper PPE and complete pre shift health questionnaire

Consistent sanitizing of service areas

Several sanitizing stations will be available for guest use

Performers will be properly distanced from guest and equipment will be sanitized

**Additional measures to reduce transmission between staff/performers and attendees:** Venue will be thoroughly sanitized beforehand

Servers wear proper PPE and complete pre shift health questionnaire

Consistent sanitizing of service areas

Several sanitizing stations will be available for guest use

**Plans for addressing symptomatic individuals on-site**

Temperature screening will be place, if fail to meeting the guidelines will not be allowed to enter the facility.

Participants should stay at home if you sick, with a cough, fever or exposed to COVID-19.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Encourage touchless payments- use of credit/debit cards and digital payment systems.

Additional hand sanitizing stations will be placed in the building/exhibition hall. Enhanced cleaning and sanitization of high touchpoint areas throughout the event. Ample signage will be placed throughout to remind participants to Social distance, Wear face masks, Minimize physical contact, Use hand sanitizers.
Event Name: Parent Orientation- Session 1

Mitigation Plan Filed: 8/16/2021 12:24:17 AM

Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Aloha Tower MPR2/Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:

Event Date & Time: 8/19/2021 10:00:00 PM

Entry Allowed for Attendees: 8/19/2021 7:00:00 PM
Event Closure for Attendees: 8/19/2021 9:45:00 PM

Event Description: Session one of the parent orientation for freshman students.

Anticipated Number of Attendees: 133

Implementation Plan:
Pre-Event Information Collection (if any): Guests are encouraged to confirm their vaccination status prior to arrival on August 19.

Vaccination/Testing Plans: Testing_Vaccination_Required_In
Verification at Entry: Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to take a rapid test before entering the event.

- The check-in times are between 8:00am-9:00am. Guest check-in will take place outdoors at Aloha Tower Marketplace. To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival.
- Guest check-in is outlined on the corresponding maps. Guests will proceed to check-in for infrared temperature scan. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Again, masks will be mandatory for entry and participation.
- Security will preside over the guest check-in lines to ensure all precautions are taken.

Plan for On-site Testing (if any): We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to than 200 attendee on-site.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Hawaii Pacific University has implemented COVID safety procedures, as discussed below, and has conducted on-campus activities since September 2020. Hand sanitizing stations will be located at check in tents. Guests will be asked to comply with social distancing while waiting in line. Masks will be worn expect when actively drinking.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

Plans for Social distancing: When checking into the event students will assemble into socially distanced lines, marked out by decals to ensure participants’ safety.

Plans for Enforcement of use of face coverings (indoor events only): Face masks will be required at all times except when actively drinking.

Strategies to reduce congestion at choke points: Please see attached event layout.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Merv 13 filters are installed in the room.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff and volunteers are required to provide proof of vaccination and are required to attend a virtual safety training prior to the event. Personal protective equipment shall be made available to all employees and vendors working at the event, including hand sanitizer, face coverings. Face coverings will be worn at all times. A participant’s covering may be removed while
actively drink beverages. All employees and participants shall be reminded prior to the ceremony that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai‘i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. All staff are fully vaccinated and will provide proof of vaccination.

**Additional measures to reduce transmission between staff/performers and attendees:** Please see response above.

**Plans for addressing symptomatic individuals on-site**

Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: Parent Orientation Session 1

Mitigation Plan Filed: 8/16/2021 12:38:43 AM

Event Type: Indoor_Event

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll

808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll

808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Aloha Tower MPR3/Brooke Carroll

808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:

Event Date & Time: 8/19/2021 10:00:00 PM
Entry Allowed for Attendees: 8/19/2021 7:00:00 PM
Event Closure for Attendees: 8/19/2021 10:15:00 PM

Event Description: Session one of the parent orientation for freshman students.

Anticipated Number of Attendees: 240

Implementation Plan:
Pre-Event Information Collection (if any): Guests are encouraged to confirm their vaccination status prior to arrival on August 19.

Vaccination/Testing Plans: Testing_Vaccination_Required_In
Verification at Entry: Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to take a rapid test before entering the event.

- The check-in times are between 8:00am-9:00am. Guest check-in will take place outdoors at Aloha Tower Marketplace. To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival.

- Guest check-in is outlined on the corresponding maps. Guests will proceed to check-in for infrared temperature scan. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Again, masks will be mandatory for entry and participation.

- Security will preside over the guest check-in lines to ensure all precautions are taken.

Plan for On-site Testing (if any): We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to than 250 attendee on-site.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Hawaii Pacific University has implemented COVID safety procedures, as discussed below, and has conducted on-campus activities since September 2020. Hand sanitizing stations will be located at check in tents. Guests will be asked to comply with social distancing while waiting in line. Masks will be worn except when actively drinking.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

Plans for Social distancing: When checking into the event students will assemble into socially distanced lines, marked out by decals to ensure participants’ safety.

Plans for Enforcement of use of face coverings (indoor events only): Face masks will be required at all times except when actively drinking.

Strategies to reduce congestion at choke points: Please see attached event layout.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Merv 13 filters are installed in the room.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff and volunteers are required to provide proof of vaccination and are required to attend a virtual safety training prior to the event. Personal protective equipment shall be made available to all employees and vendors working at the event, including hand sanitizer, face coverings. Face coverings will be worn at all times. A participant’s covering may be removed while
actively drink beverages. All employees and participants shall be reminded prior to the ceremony that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai‘i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. All staff are fully vaccinated and will provide proof of vaccination.

**Additional measures to reduce transmission between staff/performers and attendees:** Please see response above.

**Plans for addressing symptomatic individuals on-site**

Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: Parent Luncheon on Ocean Terrace

Mitigation Plan Filed: 8/16/2021 12:55:26 AM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Aloha Tower – Ocean Terrace / Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:
Event Date & Time: 8/19/2021 10:00:00 PM
Entry Allowed for Attendees: 8/19/2021 10:15:00 PM
Event Closure for Attendees: 8/19/2021 11:45:00 PM

Event Description: Luncheon for parents of freshmen students.
Anticipated Number of Attendees: 300

Implementation Plan:
Pre-Event Information Collection (if any): Guests are encouraged to confirm their vaccination status prior to arrival on August 19.
**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to take a rapid test before entering the event.

- The check-in times are between 12:15pm-12:45pm. Guest check-in will take place outdoors at Aloha Tower Marketplace. To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival.

- Guest check-in is outlined on the corresponding maps. Guests will proceed to check-in for infrared temperature scan. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Again, masks will be mandatory for entry and participation.

- Security will preside over the guest check-in lines to ensure all precautions are taken.

**Plan for On-site Testing (if any):** We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to than 300 attendee on-site.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Hawaii Pacific University has implemented COVID safety procedures, as discussed below, and has conducted on-campus activities since September 2020. Hand sanitizing stations will be located at check in tents. Guests will be asked to comply with social distancing while waiting in line. Meals will be served to guests upon entering the venue. Guests will not be allowed to serve themselves. Masks will be worn except when actively eating and drinking.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

**Plans for Social distancing:** When checking into the event students will assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Tables have been moved to be 6 feet apart.

**Plans for Enforcement of use of face coverings (indoor events only):** Face masks will be required at all times except when actively eating or drinking.

**Strategies to reduce congestion at choke points:** Please see attached event layout.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All staff and volunteers are required to provide proof of vaccination and are
required to attend a virtual safety training prior to the event. Personal protective equipment shall be made available to all employees and vendors working at the event, including hand sanitizer, face coverings. Face coverings will be worn at all times. A participant’s covering may be removed while actively drink beverages. All employees and participants shall be reminded prior to the ceremony that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai‘i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. All staff are fully vaccinated and will provide proof of vaccination.

Additional measures to reduce transmission between staff/performers and attendees: Please see response above.

Plans for addressing symptomatic individuals on-site
Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: Parent Luncheon on Sunset Lanai
Mitigation Plan Filed: 8/16/2021 1:05:45 AM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Aloha Tower – Sunset Lanai / Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:
Event Date & Time: 8/19/2021 10:00:00 PM
Entry Allowed for Attendees: 8/19/2021 10:15:00 PM
Event Closure for Attendees: 8/19/2021 11:45:00 PM

Event Description: Luncheon for parents of freshmen students.
Anticipated Number of Attendees: 400

Implementation Plan:
Pre-Event Information Collection (if any): Guests are encouraged to confirm their vaccination status prior to arrival on August 19.
**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to take a rapid test before entering the event.

- The check-in times are between 12:15pm-12:45pm. Guest check-in will take place outdoors at Aloha Tower Marketplace. To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival.

- Guest check-in is outlined on the corresponding maps. Guests will proceed to check-in for infrared temperature scan. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Again, masks will be mandatory for entry and participation.

- Security will preside over the guest check-in lines to ensure all precautions are taken.

**Plan for On-site Testing (if any):** We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to than 400 attendee on-site.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Hawaii Pacific University has implemented COVID safety procedures, as discussed below, and has conducted on-campus activities since September 2020. Hand sanitizing stations will be located at check in tents. Guests will be asked to comply with social distancing while waiting in line. Meals will be served to guests upon entering the venue. Guests will not be allowed to serve themselves. Masks will be worn expect when actively eating and drinking.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

**Plans for Social distancing:** When checking into the event students will assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Tables have been moved to be 6 feet apart.

**Plans for Enforcement of use of face coverings (indoor events only):** Face masks will be required at all times except when actively eating or drinking.

**Strategies to reduce congestion at choke points:** Please see attached event layout.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All staff and volunteers are required to provide proof of vaccination and are
required to attend a virtual safety training prior to the event. Personal protective equipment shall be made available to all employees and vendors working at the event, including hand sanitizer, face coverings. Face coverings will be worn at all times. A participant’s covering may be removed while actively drink beverages. All employees and participants shall be reminded prior to the ceremony that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai‘i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. All staff are fully vaccinated and will provide proof of vaccination.

**Additional measures to reduce transmission between staff/performers and attendees:** Please see response above.

**Plans for addressing symptomatic individuals on-site**
Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**
Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: Muller / Mack Wedding
Mitigation Plan Filed: 8/16/2021 1:45:50 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Nichole Weddings & Events
Point of Contact Name: Nichole Shin
808.225.1921
nichole@nicholeweddings.com
95-1107 Koolani Dr, Mililani, HI 96789

Responsible Individual(s): Austin Muller
3109096008
austinwedding621@gmail.com
5855 Green Valley Cir Suite 303 Culver City, CA 90230

Venue Name and Contact Information: Kualoa Ranch
(808) 237-7321
lfrishak@kualoa.com
49-560 Kamehameha Hwy Kaneohe, HI 96744-5152

Event Description:
Event Date & Time: 9/6/2021 7:00:00 PM
Entry Allowed for Attendees: 9/6/2021 10:30:00 PM
Event Closure for Attendees: 9/7/2021 5:00:00 AM

Event Description: Outdoor wedding

Anticipated Number of Attendees: 50

Implementation Plan:
Pre-Event Information Collection (if any): We will have a contact tracing form with guests names, emails and phone numbers that will be collected prior to event date. Guests have been notified that they need to show
proof of their vaccination status (fully vaccinated more than two weeks ago) or proof of a Hawaii approved negative pcr test taken within 48 hours of event. All guests will have their temperatures taken prior to entry of the event.

Vaccination/Testing Plans: Testing_Vaccination_NOTRequire

Verification at Entry:

Plan for On-site Testing (if any): They will have to be vaccinated or proof of a Hawaii approved negative pcr test taken within 48 hours of event. Temperatures will be taken prior to guests entering.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: All vendors will wear masks. There will be no buffet - all food beverage will be plated and distributed by the caterers or bartenders. Masks and hand sanitation will be provided for guests.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Prior to entry, all guest will be required to submit Vaccine card or present a Hawaii approved negative Covid test result taken within 48 hours of event date.

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: This is an outdoor event in a 15 acre field so there are no foreseeable choke points. Social distancing will be enforced for the bar/bathroom line. 1 bathroom stall for every 10 guests.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff & performers will be required to wear masks and social distance 6feet+ from each other. Coordinator has communicated this to all vendors.

Additional measures to reduce transmission between staff/performers and attendees: All staff & performers will be required to wear masks and social distance 6feet+ from each guests. Coordinator has communicated this to all vendors.

Plans for addressing symptomatic individuals on-site

All guests will be required to take a temperature test prior to entering. If they show symptoms while on-site, they will be required to leave.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

We will have our wedding planner and all vendors on COVID protocol prior to event. All guests are aware of protocol.
Event Name: Student Luncheon on Ocean Terrace

Mitigation Plan Filed: 8/16/2021 1:58:57 AM

Event Type: Outdoor_Event_II

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)

Operator Name: Hawaii Pacific University

Point of Contact Name: Brooke Carroll

808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll

808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Aloha Tower – Ocean Terrace / Brooke Carroll

808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:

Event Date & Time: 8/20/2021 10:00:00 PM

Entry Allowed for Attendees: 8/20/2021 9:00:00 PM

Event Closure for Attendees: 8/20/2021 11:00:00 PM

Event Description: Luncheon for freshmen students with orientation group.

Anticipated Number of Attendees: 300

Implementation Plan:

Pre-Event Information Collection (if any): Guests are encouraged to confirm their vaccination status prior to arrival on August 20.
**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to take a rapid test before entering the event.

- The check-in times are between 11:00am-1:00pm. Guest check-in will take place outdoors at Aloha Tower Marketplace. To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival.
- Guest check-in is outlined on the corresponding maps. Guests will proceed to check-in for infrared temperature scan. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Again, masks will be mandatory for entry and participation.
- Security will preside over the guest check-in lines to ensure all precautions are taken.

**Plan for On-site Testing (if any):** We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to than 300 attendee on-site.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Hawaii Pacific University has implemented COVID safety procedures, as discussed below, and has conducted on-campus activities since September 2020. Hand sanitizing stations will be located at check in tents. Guests will be asked to comply with social distancing while waiting in line. Masks will be worn expect when actively eating and drinking.

**Does this event require the collection of Sign-In Data?** Yes _Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

**Plans for Social distancing:** When checking into the event students will assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Tables have been moved to be 6 feet apart.

**Plans for Enforcement of use of face coverings (indoor events only):** Face masks will be required at all times except when actively eating or drinking.

**Strategies to reduce congestion at choke points:** Please see attached event layout.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All staff and volunteers are required to provide proof of vaccination and are required to attend a virtual safety training prior to the event. Personal protective equipment shall be
made available to all employees and vendors working at the event, including hand sanitizer, face coverings. Face coverings will be worn at all times. A participant’s covering may be removed while actively drink beverages. All employees and participants shall be reminded prior to the ceremony that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai’i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. All staff are fully vaccinated and will provide proof of vaccination.

Additional measures to reduce transmission between staff/performers and attendees: Please see response above.

Plans for addressing symptomatic individuals on-site
Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: Student Luncheon with Orientation Group on Promenade

Mitigation Plan Filed: 8/16/2021 2:33:06 AM

Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Aloha Tower –Promenade/Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:
Event Date & Time: 8/20/2021 10:00:00 PM

Entry Allowed for Attendees: 8/20/2021 9:00:00 PM
Event Closure for Attendees: 8/20/2021 11:00:00 PM

Event Description: Luncheon for freshmen students with orientation group.

Anticipated Number of Attendees: 400

Implementation Plan:
Pre-Event Information Collection (if any): Guests are encouraged to confirm their vaccination status prior to arrival on August 20.
**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to take a rapid test before entering the event.

- The check-in times are between 11:00am-1:00pm. Guest check-in will take place outdoors at Aloha Tower Marketplace. Guests will be limited to 200 at a time. The site will be cleaned and another 200 students will be seated. For a total of 400 guests. To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival.

- Guest check-in is outlined on the corresponding maps. Guests will proceed to check-in for infrared temperature scan. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Again, masks will be mandatory for entry and participation.

- Security will preside over the guest check-in lines to ensure all precautions are taken.

**Plan for On-site Testing (if any):** We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to than 400 attendee on-site.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Hawaii Pacific University has implemented COVID safety procedures, as discussed below, and has conducted on-campus activities since September 2020. Hand sanitizing stations will be located at check in tents. Guests will be asked to comply with social distancing while waiting in line. Masks will be worn except when actively eating and drinking. Food will be served to students.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file

**Plans for Social distancing:** When checking into the event students will assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Tables have been moved to be 6 feet apart.

**Plans for Enforcement of use of face coverings (indoor events only):** Face masks will be required at all times except when actively eating or drinking.

**Strategies to reduce congestion at choke points:** Please see attached event layout.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All staff and volunteers are required to provide proof of vaccination and are
required to attend a virtual safety training prior to the event. Personal protective equipment shall be made available to all employees and vendors working at the event, including hand sanitizer, face coverings. Face coverings will be worn at all times. A participant’s covering may be removed while actively drink beverages. All employees and participants shall be reminded prior to the ceremony that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai‘i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. All staff are fully vaccinated and will provide proof of vaccination.

Additional measures to reduce transmission between staff/performers and attendees: Please see response above.

Plans for addressing symptomatic individuals on-site
Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: Transfer Orientation Section 1 – MPR3

Mitigation Plan Filed: 8/16/2021 2:47:58 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll

808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll

808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Aloha Tower MPR3/Brooke Carroll

808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:
Event Date & Time: 8/20/2021 10:00:00 PM
Entry Allowed for Attendees: 8/20/2021 7:15:00 PM
Event Closure for Attendees: 8/20/2021 9:00:00 PM

Event Description: Session one of transfer student orientation in MPR3.

Anticipated Number of Attendees: 240

Implementation Plan:
Pre-Event Information Collection (if any): Guests are encouraged to confirm their vaccination status prior to arrival on August 20.
**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to take a rapid test before entering the event.

- The check-in times are between 8:00am-9:15am. Guest check-in will take place outdoors at Aloha Tower Marketplace. To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival.
- Guest check-in is outlined on the corresponding maps. Guests will proceed to check-in for infrared temperature scan. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Again, masks will be mandatory for entry and participation.
- Security will preside over the guest check-in lines to ensure all precautions are taken.

**Plan for On-site Testing (if any):** We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to than 250 attendee on-site.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Hawaii Pacific University has implemented COVID safety procedures, as discussed below, and has conducted on-campus activities since September 2020. Hand sanitizing stations will be located at check in table. Guests will be asked to comply with social distancing while waiting in line. Masks will be worn except when actively drinking.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

**Plans for Social distancing:** When checking into the event students will assemble into socially distanced lines, marked out by decals to ensure participants’ safety.

**Plans for Enforcement of use of face coverings (indoor events only):** Face masks will be required at all times except when actively drinking.

**Strategies to reduce congestion at choke points:** Please see attached event layout.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Merv 13 filters are installed in the room.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All staff and volunteers are required to provide proof of vaccination and are required to attend a virtual safety training prior to the event. Personal protective equipment shall be
made available to all employees and vendors working at the event, including hand sanitizer, face coverings. Face coverings will be worn at all times. A participant’s covering may be removed while actively drink beverages. All employees and participants shall be reminded prior to the ceremony that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai‘i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. All staff are fully vaccinated and will provide proof of vaccination.

Additional measures to reduce transmission between staff/performers and attendees: Please see response above.

Plans for addressing symptomatic individuals on-site
Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: Transfer Orientation Section 1 – Sunset Ballroom
Mitigation Plan Filed: 8/16/2021 3:03:03 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Aloha Tower – Sunset Ballroom/Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:
Event Date & Time: 8/20/2021 10:00:00 PM
Entry Allowed for Attendees: 8/20/2021 7:15:00 PM
Event Closure for Attendees: 8/20/2021 9:00:00 PM

Event Description: Session one of transfer student orientation in Sunset Ballroom.
Anticipated Number of Attendees: 200

Implementation Plan:
Pre-Event Information Collection (if any): Guests are encouraged to confirm their vaccination status prior to arrival on August 20.
**Vaccination/Testing Plans:**

**Testing/Vaccination Required In Verification at Entry:** Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to take a rapid test before entering the event.

- The check-in times are between 8:00am-9:15am. Guest check-in will take place outdoors at Aloha Tower Marketplace. To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival.

- Guest check-in is outlined on the corresponding maps. Guests will proceed to check-in for infrared temperature scan. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Again, masks will be mandatory for entry and participation.

- Security will preside over the guest check-in lines to ensure all precautions are taken.

**Plan for On-site Testing (if any):** We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to than 250 attendee on-site.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Hawaii Pacific University has implemented COVID safety procedures, as discussed below, and has conducted on-campus activities since September 2020. Hand sanitizing stations will be located at check in table. Guests will be asked to comply with social distancing while waiting in line. Masks will be worn except when actively drinking.

**Does this event require the collection of Sign-In Data?** Yes

**Plans for collecting Sign-in Data for all attendees:** All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

**Plans for Social distancing:** When checking into the event students will assemble into socially distanced lines, marked out by decals to ensure participants’ safety.

**Plans for Enforcement of use of face coverings (indoor events only):** Face masks will be required at all times except when actively drinking.

**Strategies to reduce congestion at choke points:** Please see attached event layout.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Portable medical grade air cleaners with hepa filters and germicide UVC lights.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All staff and volunteers are required to provide proof of vaccination and are required to attend a virtual safety training prior to the event. Personal protective equipment shall be
made available to all employees and vendors working at the event, including hand sanitizer, face coverings. Face coverings will be worn at all times. A participant’s covering may be removed while actively drink beverages. All employees and participants shall be reminded prior to the ceremony that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai‘i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. All staff are fully vaccinated and will provide proof of vaccination.

**Additional measures to reduce transmission between staff/performers and attendees:** Please see response above.

**Plans for addressing symptomatic individuals on-site**

Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: Chvosta / Jennings Wedding
Mitigation Plan Filed: 8/16/2021 5:13:37 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Cara and Nick Chvosta
Point of Contact Name: Cara Chvosta
(720)660-2071
carakjennings@gmail.com
2752 Clay St. Unit 301, Denver CO 80211

Responsible Individual(s): Kalinda Ostermann
(808) 462-2411
dreamithawaii@yahoo.com
45-597-A Keahala Road, Kaneohe HI 96744

Venue Name and Contact Information: Kualoa Ranch, Leila Frishak
808-748-3218
lfrishak@kualoa.com
49-560 Kamehameha Hwy, Kaneohe HI 96744

Event Description:
Event Date & Time: 9/7/2021 10:00:00 PM
Entry Allowed for Attendees: 9/8/2021 2:00:00 AM
Event Closure for Attendees: 9/8/2021 8:00:00 AM

Event Description: This is an organized wedding with a licensed coordinator and other professional vendors such as a caterer, photographer, Emcee. Rental and Florist vendors will only be onsite when no guests are present (for set up and breakdown)

Vendors are expected to wear their masks through out the event. Guests are advised to wear masks, social distance on large dancefloor and to wear masks in all indoor areas (restrooms and bridal suite) Guests are dropped off by a shuttle service and to be picked up a the same shuttle service.

Anticipated Number of Attendees: 57
Implementation Plan:

Pre-Event Information Collection (if any): This is an outdoor event "wedding" with 51 guests and 6 vendors. No proof is required as stated below. (due to being under 200 guests)

Vaccination/Testing Plans: Testing_Vaccination_NOTRequire

Verification at Entry:

Plan for On-site Testing (if any): N/A

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Buffet is strictly served by my professional caterers. Guest have clean plates they will given by catering staff, individually wrapped flatware will be given to each guests as they seat. Table service for refilled drinks so bar and water service will not create clustered guests and keep them at their tables, Each guest will be seated according to their household with 6 ft distance from other tables.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Coordinator to create and collect data on sign in sheet, available if requested

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only): N/A

Strategies to reduce congestion at choke points: keeping guests at their seats during dinner service. Having extra staff on site to usher guests and to watch the flow of guests as they enter ceremony, cocktail area, reception area. Monitoring restrooms wear masks are to be worn. Having waitstaff serve...

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: all staff will wear masks, gloves to be consistently changed out as they handle food/beverages. Trash consistently picked up and tossed. Hand sanitizer and disinfectant readily available at all sites (ceremony, sign in table, guest tables, restrooms, bar, dinner line, dessert table) Disposable plates, cups, utensils to be used for each course.

Additional measures to reduce transmission between staff/performers and attendees: Taking turns eating in a sperate area for vendors only, disposable plate, flatware and cups. New items for each use. Personal items to be kept in their cars/transportation. Socially distant in prep areas and having more space available for their service/prep as needed.
Plans for addressing symptomatic individuals on-site
Checking temperatures, asking them questions as to any recent travels/quarantine, if they have been around with anyone with covid19, any other symptoms to be addressed. If continues asking them to excuse themselves.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Emailing protocols to be expected prior to event date and reminding staff before event and during event.
Event Name: Mālama Hawaii Makers Market
Mitigation Plan Filed: 8/16/2021 6:14:36 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Vanessa Lilly
Point of Contact Name: Vanessa Lilly
8082956885
malamahawaiimarket@gmail.com
2558 Namauu Dr.

Responsible Individual(s): Vanessa Lilly
8082956885
malamahawaiimarket@gmail.com
2558 Namauu Dr.

Venue Name and Contact Information: Waialua Community Association
(808) 637-4606
wca96712@hawaii.rr.com
66-434 Kamehameha Highway Haleiwa, Hawaii 96712

Event Description:
Event Date & Time: 8/21/2021 10:00:00 PM
Entry Allowed for Attendees: 8/21/2021 7:00:00 PM
Event Closure for Attendees: 8/22/2021

Event Description: Mālama Hawaii Makers Market is a Hawaii-based pop up marketplace featuring a variety of Hawaii’s talented local makers. Our mission is to malama (take care of) Hawaii’s local businesses by creating a gathering place where they are able to showcase their work, meet their customers, and network with other local makers in a supportive and creative environment.

Anticipated Number of Attendees: 200
Implementation Plan:

Pre-Event Information Collection (if any): contact tracing, temperature checks before entering

Vaccination/Testing Plans: Testing_Vaccination_NOT Require

Verification at Entry:

Plan for On-site Testing (if any): n/a

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: n/a

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: contact tracing and temperature checks administered to all attendees before entering

Plans for Social distancing: We will be limiting the number of attendees allowed to come into the event at a time to ensure proper social distancing

Plans for Enforcement of use of face coverings (indoor events only): n/a

Strategies to reduce congestion at choke points: one way in, one way out. no public restrooms.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): n/a

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Hand sanitizer will be available at every booth and every guest will be required to sanitize before entering.

Additional measures to reduce transmission between staff/performers and attendees: face masks will required at all times.

Plans for addressing symptomatic individuals on-site

Immediate removal.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Verbally communicating safety protocols before entry. All vendors will be aware and adhering to safety protocols.
Event Name: Law Day Golf Tournament
Mitigation Plan Filed: 8/16/2021 6:59:54 AM
Event Type: Static_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Oahu Country Club
Point of Contact Name: Jack Krause, General Manager
  (808)753-1635
  Jkrause@oahucountryclub.com
  150 Country Club Road, Honolulu, HI  96817

Responsible Individual(s): Michael Blaksteen, Food & Beverage Director
  (808)754-1465; (808)595-6331 X121
  Mblaksteen@oahucountryclub.com
  150 Country Club Road, Honolulu, HI  96817

Venue Name and Contact Information: Oahu Country Club
  (808)595-6331
  Reception@oahucountryclub.com
  150 Country Club Road, Honolulu, HI  96817

Event Description:
Event Date & Time: 8/23/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/24/2021 2:30:00 AM
  Event Closure for Attendees: 8/24/2021 5:30:00 AM

Event Description: Oahu Country Club will be hosting a shotgun start charity golf tournament for Hawaii State Bar Foundation. The tournament is called the Law Day Golf Tournament. Golf play will comply with Phase 4.0 of PGA/Aloha Section's "Procedures for Reintroduction to the Game and Business of Golf". The tournament has been capped with a maximum of 108 golfers signed up to play.

After golf, attendees will be seated in outdoor tents at tables of six or nine people. Table seating will be assigned for contact tracing. Meals will be plated and boxed. We do not expect all 108 golfers to stay for the meal after golf. The meal and short program after golf is a structured static event. There will be no mingling.
A short program, approximately 15 to 20 minutes long, will take place with speakers ten feet or more away from the closest people in the audience.

**Anticipated Number of Attendees:** 100

**Implementation Plan:**

**Pre-Event Information Collection (if any):** none expected at this time

**Vaccination/Testing Plans:** Testing_Vaccination_NOTRequire

**Verification at Entry:**

**Plan for On-site Testing (if any):** none at this time

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** This event will be outdoors under tents set up behind the #9 green on the mauka side of the clubhouse. Guest tables will be set with no more than nine guests per table; tables will be set six feet apart. Mask wearing will be encouraged unless the guests are actively eating or drinking. Hand sanitizer stations will be set up and temperature checks will be done.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-In Data for all attendees:** At registration, golfers will check in at a sign-in table. Contact information about each golfer has already been collected through mail-in registration. A wellness questionnaire will be completed by each golfer and turned in at the registration desk. The wellness questionnaire is attached hereto as Exhibit "A" and uploaded on this site.

**Plans for Social distancing:** All golfers and attendees at the meal and program under the tents will be sitting at their assigned tables and will be instructed that mingling will not be allowed.

**Plans for Enforcement of use of face coverings (indoor events only):** NA

**Strategies to reduce congestion at choke points:** Because this event is outdoors with groups of golfers coming in after golf, generally in groups of six, we do not expect areas of congestion. Tables will be clearly numbered so golfers will know where they are to sit. Alcoholic beverage tickets will be so

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** A pre-shift team meeting will be conducted prior to the start of the event. Employees must wear a face covering for the duration of the event. All employees are required to stay home if they are not feeling well.

**Additional measures to reduce transmission between staff/performers and attendees:** A pre-determined list of attendees will be at the registration table. There will be no walk-ins. An email
communication during the week prior to the event will go out to everyone registered to golf in the tournament. The communication will explain the COVID guidelines which everyone must follow.

Golfers will given a written reminder of the guidelines when they check in for golf.

**Plans for addressing symptomatic individuals on-site**

The Club management and the HSBF contact people** will tend to the specific guest and assess the guest's condition. An incident report will be filled out by the Club personnel and the guest will be asked to leave the property. Suggestions will be made to visit the nearest urgent care clinic or emergency room, depending on the severity of the symptoms.

** HSBF contacts: Diane Ono, HSBF President, phone: 808-585-1087, email: dianetono@gmail.com

Calvin Young, Law Day Golf Tournament Chair, phone: 808-547-5814, (808)219-4237, email: cyoung@goodsill.com

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Besides the pre-shift meeting for the staff and personnel working the event, HSBF will email all attendees the protocols that will be in place. At the start of the tournament, written instructions will include safety protocols for dining after golf.
Event Name: 2021 Annual Meeting of Bluestone Condominium Association of Apartment Owners

Mitigation Plan Filed: 8/16/2021 7:19:02 AM

Event Type: Outdoor_Event_II

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Carter Kimsey, President. Board of Directors
Point of Contact Name: Carter Kimsey
(703) 660-1636
ckimsey@juno.com
380 Kaelepu Drive Kailua HI 96734

Responsible Individual(s): Tom Lonigro
(808) 346-6149
general.manager@bluestone-aoao.com
380 Kaelepu Drive Kailua HI 96734

Venue Name and Contact Information: Bluestone Condominium
(808) 346-6149
office@bluestone-aoao.com
380 Kaelepu Drive Kailua HI 96734

Event Description:

Event Date & Time: 8/18/2021 10:00:00 PM
Entry Allowed for Attendees: 8/19/2021 3:00:00 AM
Event Closure for Attendees: 8/19/2021 8:00:00 AM

Event Description: Annual meeting of a condominium association postponed from March, 2021. Registration of attendees is required at a sign-in table. The meeting agenda includes oral reports from officers; making and discussing motions; candidate speeches; voting by paper ballots and any other business or discussion raised by attendees.
Anticipated Number of Attendees: 50

Implementation Plan:

Pre-Event Information Collection (if any): None. Insufficient time to plan and execute this requirement. The meeting was planned and announced prior to the Emergency Declaration of August 10. New law effective in late June allowing virtual voting was not known when meeting was planned and would take 2 weeks to implement. The registration desk personnel will verify identity of attendees by examining photo ID, a requirement for this type of meeting. No additional personnel are available to check vaccination cards nor have attendees received sufficient time to comply. Time is insufficient to notify attendees of the testing requirement and allow them time to secure testing and results prior to the meeting.

Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: No verification is planned. Time to meeting is insufficient to plan and execute this requirement.

Plan for On-site Testing (if any): None

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: No food or beverage allowed and none will be served.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Condominium has name, address, email, and phone number of all attendees.

Plans for Social distancing: Chairs will be placed 6 feet apart. Family members may sit together.

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: Registration table will be located away from seating area. The meeting has been moved to the roadway in front of the building where the meeting was originally planned. The roadway will be closed for the meeting. Map can be provided upon request. Meeti

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Registration officials will wear masks and face shields and sit behind a Plexiglass divider. After being marked, ballots will be placed on a table, not handed to another person. This may necessitate attendees walking past each other but they will be reminded to stay 6 feet apart at all times. Tellers will tally the votes. They will be socially distanced and wear masks.

Additional measures to reduce transmission between staff/performers and attendees: None
Plans for addressing symptomatic individuals on-site

None

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Attendees have been told to wear masks and socially distance in materials announcing the meeting.
Event Name: Q & A with Provost on Ocean Terrace
Mitigation Plan Filed: 8/16/2021 7:31:50 AM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll
  808-687-7051
  bcarroll@hpu.edu
  1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll
  808-687-7051
  bcarroll@hpu.edu
  1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Aloha Tower – Ocean Terrace /Brooke Carroll
  808-687-7051
  bcarroll@hpu.edu
  1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:
Event Date & Time: 8/20/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/20/2021 7:30:00 PM
  Event Closure for Attendees: 8/20/2021 9:00:00 PM

Event Description: Q & A session with the Provost for parents.

Anticipated Number of Attendees: 100

Implementation Plan:
Pre-Event Information Collection (if any): Guests are encouraged to confirm their vaccination status prior to arrival on August 20.
Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to take a rapid test before entering the event.

- The check-in times are between 9:00am-9:30am. Guest check-in will take place outdoors at Aloha Tower Marketplace. To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival.

- Guest check-in is outlined on the corresponding maps. Guests will proceed to check-in for infrared temperature scan. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Again, masks will be mandatory for entry and participation.

- Security will preside over the guest check-in lines to ensure all precautions are taken.

Plan for On-site Testing (if any): We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to than 100 attendee on-site.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Hawaii Pacific University has implemented COVID safety procedures, as discussed below, and has conducted on-campus activities since September 2020. Hand sanitizing stations will be located at check in tents. Guests will be asked to comply with social distancing while waiting in line. Masks will be worn except when actively drinking. All beverages will be served by vendor. Guests will not be able to serve themselves. All tables will be 6 ft apart.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

Plans for Social distancing: When checking into the event students will assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Tables have been moved to be 6 feet apart.

Plans for Enforcement of use of face coverings (indoor events only): Face masks will be required at all times except when actively drinking.

Strategies to reduce congestion at choke points: Please see attached event layout.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:
All staff and volunteers are required to provide proof of vaccination and are required to attend a virtual safety training prior to the event. Personal protective equipment shall be made available to all employees and vendors working at the event, including hand sanitizer, face coverings. Face coverings will be worn at all times. A participant’s covering may be removed while actively drink beverages. All employees and participants shall be reminded prior to the ceremony that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai‘i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. All staff are fully vaccinated and will provide proof of vaccination.

**Additional measures to reduce transmission between staff/performers and attendees:** Please see response above.

**Plans for addressing symptomatic individuals on-site**

Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: Job Fair and Resource Fair
Mitigation Plan Filed: 8/16/2021 7:42:41 AM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Aloha Tower - Pier 9 Stage/Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:
Event Date & Time: 8/20/2021 10:00:00 PM
Entry Allowed for Attendees: 8/20/2021 7:00:00 PM
Event Closure for Attendees: 8/20/2021 9:00:00 PM

Event Description: Job Fair for student positions at the university.

Anticipated Number of Attendees: 400

Implementation Plan:
Pre-Event Information Collection (if any): Guests are encouraged to confirm their vaccination status prior to arrival on August 20.

Vaccination/Testing Plans: Testing_Vaccination_Required_In
**Verification at Entry:** Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to take a rapid test before entering the event.

- The check-in times are between 8:30am-9:30am. Guest check-in will take place outdoors at Aloha Tower Marketplace. To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival.

- Guest check-in is outlined on the corresponding maps. Guests will proceed to check-in for infrared temperature scan. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Again, masks will be mandatory for entry and participation.

- Security will preside over the guest check-in lines to ensure all precautions are taken.

**Plan for On-site Testing (if any):** We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to than 400 attendee on-site.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Hawaii Pacific University has implemented COVID safety procedures, as discussed below, and has conducted on-campus activities since September 2020. Hand sanitizing stations will be located at check in table. Guests will be asked to comply with social distancing while waiting in line. Masks will be worn expect when actively drinking. No food or beverages will be served.

**Does this event require the collection of Sign-In Data?** Yes

**Plans for collecting Sign-in Data for all attendees:** All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

**Plans for Social distancing:** When checking into the event students will assemble into socially distanced lines, marked out by decals to ensure participants’ safety.

**Plans for Enforcement of use of face coverings (indoor events only):** Face masks will be required at all times except when actively drinking.

**Strategies to reduce congestion at choke points:** Please see attached event layout.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All staff and volunteers are required to provide proof of vaccination and are required to attend a virtual safety training prior to the event. Personal protective equipment shall be made available to all employees and vendors working at the event, including hand sanitizer, face coverings. Face coverings will be worn at all times. A participant’s covering may be removed while
actively drink beverages. All employees and participants shall be reminded prior to the ceremony that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai‘i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. All staff are fully vaccinated and will provide proof of vaccination.

**Additional measures to reduce transmission between staff/performers and attendees:** Please see response above.

**Plans for addressing symptomatic individuals on-site**

Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: Parent Orientation Section 2 – MPR3
Mitigation Plan Filed: 8/16/2021 7:52:16 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Aloha Tower - MPR3/Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:
Event Date & Time: 8/19/2021 10:00:00 PM
Entry Allowed for Attendees: 8/20/2021
Event Closure for Attendees: 8/20/2021 12:45:00 AM

Event Description: Session two of the parent orientation for freshman students.

Anticipated Number of Attendees: 240

Implementation Plan:
Pre-Event Information Collection (if any): Guests are encouraged to confirm their vaccination status prior to arrival on August 19.
**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to take a rapid test before entering the event.

- The check-in times are between 8:00am-9:00am. Guest check-in will take place outdoors at Aloha Tower Marketplace. To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival.
- Guest check-in is outlined on the corresponding maps. Guests will proceed to check-in for infrared temperature scan. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Again, masks will be mandatory for entry and participation.
- Security will preside over the guest check-in lines to ensure all precautions are taken.

**Plan for On-site Testing (if any):** We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to than 250 attendee on-site.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Hawaii Pacific University has implemented COVID safety procedures, as discussed below, and has conducted on-campus activities since September 2020. Hand sanitizing stations will be located at check in tents. Guests will be asked to comply with social distancing while waiting in line. Masks will be worn except when actively drinking.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

**Plans for Social distancing:** When checking into the event students will assemble into socially distanced lines, marked out by decals to ensure participants’ safety.

**Plans for Enforcement of use of face coverings (indoor events only):** Face masks will be required at all times except when actively drinking.

**Strategies to reduce congestion at choke points:** Please see attached event layout.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Merv 13 filters are installed in the room.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All staff and volunteers are required to provide proof of vaccination and are required to attend a virtual safety training prior to the event. Personal protective equipment shall be
made available to all employees and vendors working at the event, including hand sanitizer, face coverings. Face coverings will be worn at all times. A participant’s covering may be removed while actively drink beverages. All employees and participants shall be reminded prior to the ceremony that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai‘i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. All staff are fully vaccinated and will provide proof of vaccination.

**Additional measures to reduce transmission between staff/performers and attendees:** Please see response above.

**Plans for addressing symptomatic individuals on-site**
Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**
Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: Parent Orientation Section 3 – MPR3
Mitigation Plan Filed: 8/16/2021 8:02:05 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll
  808-687-7051
  bcarroll@hpu.edu
  1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll
  808-687-7051
  bcarroll@hpu.edu
  1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Aloha Tower - MPR3/Brooke Carroll
  808-687-7051
  bcarroll@hpu.edu
  1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:
Event Date & Time: 8/19/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/20/2021 1:00:00 AM
  Event Closure for Attendees: 8/20/2021 1:45:00 AM

Event Description: Session three of the parent orientation for freshman students.
Anticipated Number of Attendees: 240

Implementation Plan:
Pre-Event Information Collection (if any): Guests are encouraged to confirm their vaccination status prior to arrival on August 19.
Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to take a rapid test before entering the event.

- The check-in times are between 3:00pm-3:45pm. Guest check-in will take place outdoors at Aloha Tower Marketplace. To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival.

- Guest check-in is outlined on the corresponding maps. Guests will proceed to check-in for infrared temperature scan. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Again, masks will be mandatory for entry and participation.

- Security will preside over the guest check-in lines to ensure all precautions are taken.

Plan for On-site Testing (if any): We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to than 250 attendee on-site.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Hawaii Pacific University has implemented COVID safety procedures, as discussed below, and has conducted on-campus activities since September 2020. Hand sanitizing stations will be located at check in tents. Guests will be asked to comply with social distancing while waiting in line. Masks will be worn expect when actively drinking.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

Plans for Social distancing: When checking into the event students will assemble into socially distanced lines, marked out by decals to ensure participants’ safety.

Plans for Enforcement of use of face coverings (indoor events only): Face masks will be required at all times except when actively drinking.

Strategies to reduce congestion at choke points: Please see attached event layout.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Merv 13 filters are installed in the room.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff and volunteers are required to provide proof of vaccination and are required to attend a virtual safety training prior to the event. Personal protective equipment shall be
made available to all employees and vendors working at the event, including hand sanitizer, face coverings. Face coverings will be worn at all times. A participant’s covering may be removed while actively drink beverages. All employees and participants shall be reminded prior to the ceremony that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai‘i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. All staff are fully vaccinated and will provide proof of vaccination.

Additional measures to reduce transmission between staff/performers and attendees: Please see response above.

Plans for addressing symptomatic individuals on-site
Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: Cristina Meisterling & Craig Thomas Wedding
Mitigation Plan Filed: 8/16/2021 2:45:17 PM
Event Type: Outdoor_Wedding

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Tropical Moon Events
Point of Contact Name: Dania Mossman
808.638.1659
dania@tropicalmoonevents.com
PO Box 711 Waialua, HI 96791

Responsible Individual(s): Dania Mossman
808.638.1659
dania@tropicalmoonevents.com
PO Box 711 Waialua, HI 96791

Venue Name and Contact Information: Moli’i Gardens, Kualoa Ranch
808-748-3218
Ifrishak@kualoa.com
Kualoa Ranch 49-560 Kamehameha Hwy. Kaneohe, HI 96744

Event Description:
Event Date & Time: 8/21/2021 10:00:00 PM
Entry Allowed for Attendees: 8/22/2021 1:30:00 AM
Event Closure for Attendees: 8/22/2021 8:00:00 AM

Event Description: Wedding

Anticipated Number of Attendees: 142

Implementation Plan:
Pre-Event Information Collection (if any): We will collect vaccine cards for guests and vendors and store photos of all guest and vendor cards in a dropbox file which we can access on-site for verification.
**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** Each guest and vendor will be required to show vaccination card or proof of negative covid test upon entry.

**Plan for On-site Testing (if any):** none.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Will have QR code for bar service where guests can order drinks to the tables. Plated meal service by caterer. No stand-up cocktail tables, all seated. Pupus are at a served buffet and guests will return to seats.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Names and emails of all guests will be collected prior to event. Will check temperatures at welcome table, anyone with fever will be declined entry.

**Plans for Social distancing:** Guests will be seated at tables of 10 and tables will be spaced as far apart as possible within the layout of the tent.

**Plans for Enforcement of use of face coverings (indoor events only):** n/a

**Strategies to reduce congestion at choke points:** There is plenty of open space at the venue. Guests will be asked to socially distance by ushers and MC.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** n/a

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Emails will be sent to all vendors with event information and COVID mitigation procedures and requests.

**Additional measures to reduce transmission between staff/performers and attendees:** All staff on-site will be masked except for live performers, who will remain at distance of 6' when not masked.

**Plans for addressing symptomatic individuals on-site**
Symptomatic individuals will be sent home or to a free covid testing site on Oahu.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**
Communication to guests will be via clients and wedding website. Communication to staff will be via each vendor’s manager. Event Manager will address any issues with guests or staff on-site. MC will assist in communicating any necessary safety protocols to guests on-site and offering reminders to mask and socially distance and offerings such as the QR code ordering from bar and plated meal service to assist people in doing so.
Event Name: Annie Chan & Adam Yuen
Wedding
Mitigation Plan Filed: 8/16/2021 6:03:02 PM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Aulani, a Disney Resort & Spa
Point of Contact Name: Nicole M. Tam
808-216-8651
nicole.m.tam@disney.com
92-1185 Aliinui Drive, Kapolei, HI 96707

Responsible Individual(s): Nicole M. Tam
808-216-8651
nicole.m.tam@disney.com
92-1185 Aliinui Drive, Kapolei, HI 96707

Venue Name and Contact Information: Nicole M. Tam
808-216-8651
nicole.m.tam@disney.com
92-1185 Aliinui Drive, Kapolei, HI 96707

Event Description:
Event Date & Time: 9/4/2021 10:00:00 PM
Entry Allowed for Attendees: 9/5/2021 2:30:00 AM
Event Closure for Attendees: 9/5/2021 8:15:00 AM

Event Description: Event is a Wedding Ceremony followed by a Dinner Reception

Anticipated Number of Attendees: 60

Implementation Plan:
Pre-Event Information Collection (if any): Couple will provide names and contact information for all guests attending the event.
Attendees will all be required to show verification of vaccine card showing date of last vaccine or Negative Covid Test within 48 hours of the event which will be required to match name on Master Guest list provided by Wedding couple.

**Vaccination/Testing Plans:** Testing/Vaccination_Required_In

**Verification at Entry:** A Cast Member will monitor the verification of vaccination cards and negative Covid test for all guests prior to entry to the wedding venue.

**Plan for On-site Testing (if any):** None

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** All employees must wear a face covering at all times.

All employees must complete a self-health assessment prior to starting their shift and are required to stay home if they are not feeling well.

All tables and chairs will be cleaned before and after event.

Event area has a designated entrance and exit.

No cash or payments will be processed during the event.

Seating is limited to 10 per table and tables are spaced 6 ft apart from chair to chair.

All F&B stations will be set with plexi-glass and served by staff.

Employees will take and service all drink orders.

**Does this event require the collection of Sign-In Data?** Yes_ Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** A pre-determined manifest of event attendees with contact information will be created prior to event start.

All event attendees will be required to check in at the event entrance.

This event is for preregistered guests only.

There are no “Walk-in” attendees allowed at this event.

**Plans for Social distancing:** All tables will be spaced 6` feet apart.

Signage will be placed at event entrance to encourage guests to physically distance.

Aulani employees are trained to engage with event attendees and promote physical distancing.

**Plans for Enforcement of use of face coverings (indoor events only):** Posted signage and banquet staff to roam event and enforce mask wearing unless actively eating or drinking.
**Strategies to reduce congestion at choke points:** Event area has a designated entrance and exit. All tables and stations set at least 6 feet apart. See attached event diagram for indoor event.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Ballrooms are equipped with MERV 14 Filters for ventilation. Ventilation system meets ANSI standards. Aulani has a preventative maintenance program that consists of scheduled and ongoing coil cleaning and filter replacement.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Training: Employees receive training on the Resort’s health and safety protocols including the importance of personal health and hygiene, such as handwashing, staying home when ill and the importance of wearing a face covering and maintaining physical distancing.

Health and Hygiene: The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote physical distancing, and is requiring all employees (regardless of vaccination status) to wear face coverings at events.

Health screenings: Employees must complete health screenings prior to their shift and are required to stay home if they are not feeling well.

**Additional measures to reduce transmission between staff/performers and attendees:** See Above

**Plans for addressing symptomatic individuals on-site**

If at any point during the event, an attendee begins showing COVID-19 symptoms, the attendee and the attendee’s traveling party will be required to isolate and may be relocated or asked to leave the Resort in accordance with procedures established by the Resort based on applicable state and local requirements.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

All attendees are staying at the Resort.

Aulani Resort’s COVID-19 Health & Safety Plan is shared as part of guest communication pre arrival and is accessible via the Resort’s website.
As mentioned above, all employees are trained on the Resort’s health and safety protocols and the importance of personal health and hygiene. Signage will be placed at event entrance to encourage guests to physically distance.

Aulani employees are trained to engage with event attendees and promote physical distancing.
Event Name: Park and Bahnemann Wedding
Mitigation Plan Filed: 8/16/2021 7:18:36 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hyatt Regency Waikiki
Point of Contact Name: Michele Ganiko
8082376239
michele.ganiko@hyatt.com
2424 Kalakaua Avenue Honolulu 96815

Responsible Individual(s): Michele Ganiko
8082376239
michele.ganiko@hyatt.com
2424 Kalakaua Avenue Honolulu 96815

Venue Name and Contact Information: Michele Ganiko
8082376239
michele.ganiko@hyatt.com
2424 Kalakaua Avenue Honolulu 96815

Event Description:
Event Date & Time: 8/21/2021 10:00:00 PM
Entry Allowed for Attendees: 8/22/2021 3:00:00 AM
Event Closure for Attendees: 8/22/2021 8:30:00 AM
Event Description: Outdoor wedding ceremony and reception
Anticipated Number of Attendees: 88

Implementation Plan:
Pre-Event Information Collection (if any): Sign in data for all attendees will be collected 3 days prior to wedding
Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:

Plan for On-site Testing (if any): Any attendees or staff showing signs of illness or with temperature of 100.4 degrees will not be permitted into event. Attendees will be directed to closest testing center at Doctors of Waikiki at Princess Kaiulani Hotel.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: All food and beverage will be prepared and served by Hotel Staff. Dinner buffet will be served by Hotel staff. Hotel staff will take drink orders at guest tables. Guests are not allowed to approach the bar.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: All sign in data is collected prior to the event start time and saved in Hotel's database in case of request by State or City

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: Hotel designated one way in entry only, floor markers and signage are available to keep guests socially distanced.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Hotel staff has undergone COVID-specific training "re-orientation" meetings conducted by Hotel. Performers have been notified of all mandates including social distancing and mask wearing.

Additional measures to reduce transmission between staff/performers and attendees: Hotel staff is reminded of mandates and protocols prior to each event at "pre-shift" meetings. Performers are reminded by Hotel staff upon arrival.

Plans for addressing symptomatic individuals on-site

Any person with 100.4 degree temperature or displays any sign of illness will not be allowed to enter. If medical attention is required, Hotel security will be on hand to assist guest(s).

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Hotel staff will advise Hotel Covid-19 mandates to all attendees prior to arrival. Signage will be posted at event entrance for reminders. Hotel staff and performers are reminded at start of each show at pre-shift meetings.
Event Name: Antonio & Kalima-Gascon Wedding

Mitigation Plan Filed: 8/16/2021 7:40:28 PM

Event Type: Indoor_Event

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hyatt Regency Waikiki
Point of Contact Name: Michele Ganiko

8082376239
michele.ganiko@hyatt.com
2424 Kalakaua Avenue Honolulu 96815

Responsible Individual(s): Michele Ganiko

8082376239
michele.ganiko@hyatt.com
2424 Kalakaua Avenue Honolulu HI  96815

Venue Name and Contact Information: Michele Ganiko

8082376239
michele.ganiko@hyatt.com
2424 Kalakaua Avenue Honolulu HI  96815

Event Description:

Event Date & Time: 8/28/2021 10:00:00 PM

Entry Allowed for Attendees: 8/29/2021 3:00:00 AM
Event Closure for Attendees: 8/29/2021 9:30:00 AM

Event Description: Outdoor ceremony and Indoor reception for currently 106 guests plus 10 vendors

Anticipated Number of Attendees: 126

Implementation Plan:

Pre-Event Information Collection (if any): Hotel will collect sign-in data for all attendees via client. Client must sign and submit a Hotel Mandate Tier 5 agreement.
**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** Wedding Coordinator will provide team to check proof of vaccination OR negative Covid-19 test with photo ID at entry. Wrist band will be provided for all attendees and performers to assure person cleared verification process.

**Plan for On-site Testing (if any):** Any attendees or staff showing signs of illness or with temperature of 100.4 degrees will not be permitted into event. Attendees will be directed to closest testing center at Doctors of Waikiki at Princess Kauiulani Hotel.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** All food and beverage will be prepared and served by Hotel Staff. Dinner buffet will be served by Hotel staff. Drinks will be handled by Hotel bartenders and Hotel staff.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** All sign in data is collected prior to the event start time and saved in Hotel's database in case of request by State or City

**Plans for Social distancing:** Guest tables are set minimum six feet apart. Emcee will be asked to announce and remind attendees to stay socially distanced.

**Plans for Enforcement of use of face coverings (indoor events only):** Hotel staff and wedding coordinator will be responsible for enforcement of use of face coverings. Emcee will be asked to announce and remind attendees to wear face mask when not eating/drinking. Signage will be posted at entry.

**Strategies to reduce congestion at choke points:** Hotel designated one way in entry only, floor markers and signage are available to keep guests socially distanced.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** All ballroom doors to remain open throughout the event to allow airflow to pass through.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Hotel staff has undergone COVID-specific training "re-orientation" meetings conducted by Hotel. Performers have been notified of all mandates including social distancing and mask wearing.

**Additional measures to reduce transmission between staff/performers and attendees:** Hotel staff is reminded of mandates and protocols prior to each event at "pre-shift" meetings. Performers are reminded by Hotel staff upon arrival.

**Plans for addressing symptomatic individuals on-site**

Any person with 100.4 degree temperature or displays any sign of illness will not be allowed to enter. If medical attention is required, Hotel security will be on hand to assist guest(s).
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Hotel staff will advise Hotel Covid-19 mandates to all attendees prior to arrival. Signage will be posted at event entrance for reminders. Hotel staff and performers are reminded at start of each show at pre-shift meetings.
Event Name: Jason Chow and Harley Tunac’s Wedding
Mitigation Plan Filed: 8/16/2021 7:44:26 PM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Allure Events
Point of Contact Name: Marielisa Ganac
(808) 366-9996
allureevents808@gmail.com
3217 Makini Street Honolulu, HI 96815

Responsible Individual(s): Marielisa Ganac; Bailey Tolar
Marielisa (808) 366-9996 and Bailey (808) 829-5968
allureevents808@gmail.com and baileytolar@icloud.com
3217 Makini Street Honolulu, HI 96815 and 3452 Waialae Avenue, Honolulu, HI 96816

Venue Name and Contact Information: Mud Hen Restaurant
Bailey Tolar (808) 829-5968
baileytolar@icloud.com
3452 Waialae Avenue, Honolulu, HI 96816

Event Description:
Event Date & Time: 8/21/2021 10:00:00 PM
Entry Allowed for Attendees: 8/22/2021 2:30:00 AM
Event Closure for Attendees: 8/21/2021 10:00:00 AM

Event Description: Jason and Harley’s Wedding Reception
Anticipated Number of Attendees: 95
Implementation Plan:

Pre-Event Information Collection (if any): Attendees were required to RSVP and provide Covid Vaccination status. If an attendee is not fully vaccinated, he or she was advised to provide a proof of negative Covid-19 test result within 48 hours prior to the event date.

Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: Attendees will be required to check-in with wedding coordinators upon entry, get temperature checked and show a proof of their vaccination card or a negative Covid-19 test result taken within the last 48 hours prior to the event date.

Plan for On-site Testing (if any): There is no available testing on-site.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Attendees will be reminded to remain seated with their table group at all times; no mingling. Social distancing of at least 6 ft will be maintained between groups. All foods and drinks will be served, dinner meal will be offered on a plated service and no self-service stations will be open.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Bride and groom are pre-collecting vaccination card status from guests which is recorded on the guests’ master list, this is for an easier and smoother process on the day of the event. Wedding coordinator is also collecting vaccination status from vendors. Wedding coordinators will be in-charged of checking-in attendees, temperatures will be checked, vaccination cards or negative Covid-19 test results will be verified upon entry using the guests’ master list.

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only): Emcees and DJ will make an announcement before the program starts. Constant reminders of safety protocols including face masks to be worn at all times except when actively eating or drinking. Wedding coordinators and restaurant staff may ask guests to put

Strategies to reduce congestion at choke points: All attendees’ vaccination status will be pre-collected, this will allow check-in process smoothly and quickly to reduce traffic. Each table will be set to no more than 10 guests. The site’s layout is attached.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Restaurant has filtered air-conditioning, kitchen exhaust, open air lanai, and a large garage door that opens to an open-air dining room.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Prior to start working, all staff will be screened and evaluated for any Covid-like symptoms, anyone showing signs of illness will be asked to go home and advised to seek for medical
assistance. All staff will be required to wear face mask at all times except band vocalist when actively singing. Band performers will be placed at least 6 ft away from guests.

**Additional measures to reduce transmission between staff/performers and attendees:** In addition to all staff wearing face mask, wedding coordinators and photographer will maintain social distancing from all guests, band performers and DJ will be placed more than 6 ft away from the guests. Hand sanitizers and disinfectant wipes will also be available for guests and staff to use.

**Plans for addressing symptomatic individuals on-site**
Upon checking-in, any individual including guests, Mud Hen Restaurant staff, and all other vendors with temperature check over 100.4 degrees will be sent home immediately and won’t be allowed into the restaurant. Should there be any individual showing Covid-19 symptoms at any time, the attendee will be asked to step away quietly far from the crowd for observation. If deemed necessary, attendee will be advised to leave the premises and to seek medical assistance.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**
Safety protocols will be reminded to each attendee upon entry. Emcees and/or DJ will make safety protocol announcements before and in between program activities.
Event Name: Badiang Wedding
Mitigation Plan Filed: 8/16/2021 7:50:03 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Susan Lee
Point of Contact Name: Susan Lee
  808-223-6313
  lee.chantel808@gmail.com
  91-1059 Aukahi St. Kapolei, Hi 96707
Responsible Individual(s): Rolyn Mills
  8082309352
  rolynmills1975@gmail.com
  91-212 Hokuimo Pl Kapolei, Hi 96707
Venue Name and Contact Information: Aloha Spencer & David Eckart
  8082323473
  alohae@yahoo.com
  91-0700 Nanaulu St. Ewa Beach, Hi 96706

Event Description:
Event Date & Time: 8/28/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/28/2021 9:00:00 PM
  Event Closure for Attendees: 8/29/2021 8:00:00 AM
Event Description: Wedding Reception
Anticipated Number of Attendees: 100

Implementation Plan:
Pre-Event Information Collection (if any): Will have a list of all attendees, servers and performers name, address and phone numbers, temperature checking upon arrival and covid questionnaire form. All attendees must hand sanitize at check in.
**Vaccination/Testing Plans:** Testing, Vaccination NOT Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** N/A - Not doing any testing

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** N/A - not a restaurant - however food and beverage will be offered with sitting arrangements to have no more than 8 people totable. Food and beverages will be served according to staggered time. All servers will be required to wear mask and gloves at all times.

**Does this event require the collection of Sign-In Data?** Yes, Indoor events, weddings, indoor

**Plans for collecting Sign-in Data for all attendees:** Each attendee will sign in and provide their address, phone number and email address.

**Plans for Social distancing:** Tables will be 6 feet apart with no more than 8 people per table.

**Plans for Enforcement of use of face coverings (indoor events only):** N/A

**Strategies to reduce congestion at choke points:** Will have signs for restroom and limit one person at a time. Will have multiple check in tables, staggered eating times, Every person will be given their own hand sanitizer and mask, in addition each table will have hand sanitizers available. Encourage to

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** N/A

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All servers and performers will wear mask and gloves at all times.

**Additional measures to reduce transmission between staff/performers and attendees:** All servers and performers will be required to wear a mask and gloves. Encourage all attendees to wear a mask. Tables will be at least 6 feet apart with no more than 8 people per table.

**Plans for addressing symptomatic individuals on-site**

Symptomatic individuals will be asked leave.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Make continuous announcements to encourage all attendees including servers and performers to wear masks and to maintain 6 feet apart and not to gather of more than 8 people.
Event Name: Playle & Ishikawa Wedding
Mitigation Plan Filed: 8/16/2021 8:00:15 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: turtle bay resort
Point of Contact Name: megan koehne
     8082862560
     mkoehne@turtlebayresort.com
     57-091 kam highway kahuku, hawaii 96731

Responsible Individual(s): playa and ishikawa wedding
     8085610955
     bcishikawa@me.com
     3736 lurline drive honolulu hawaii 96816

Venue Name and Contact Information: turtle bay resort
     8082936000
     mkoehne@turtlebayresort.com
     57-091 kam hwy kahuku hawaii 96731

Event Description:
Event Date & Time: 9/3/2021 10:00:00 PM
      Entry Allowed for Attendees: 9/4/2021 2:00:00 AM
      Event Closure for Attendees: 9/4/2021 9:00:00 AM

Event Description: dinner in open air outdoor pavilion
Anticipated Number of Attendees: 34

Implementation Plan:
Pre-Event Information Collection (if any): collected guest names and contact information
Vaccination/Testing Plans: Testing_Vaccination_NOT_Require
Verification at Entry:
Plan for On-site Testing (if any): temperature checks and social distance seating

COVID-19 Risk Reduction Plan
Plans on how to comply with restaurant/bar/social establishment conditions: having dedicated staff to serve all guests

Does this event require the collection of Sign-In Data? Yes

Plans for collecting Sign-in Data for all attendees: yes names and contact info collected

Plans for Social distancing: mask recommended even outdoors

Plans for Enforcement of use of face coverings (indoor events only): n/a

Strategies to reduce congestion at choke points: moving coattail hour out door and socially distanced tables

Description of ventilation system and how COVID risk is mitigated (indoor venues only): n/a

Staff & performer safety
Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: all staff to wear masks and gloves when serving food

Additional measures to reduce transmission between staff/performers and attendees: handwashing, socially distanced and proper coverings

Plans for addressing symptomatic individuals on-site
pull aside take temp check and ask to isolate from party

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
pre shift meeting with staff and remind party of all protocols prior to arrival.
Event Name: Hirota & Fujishige Wedding
Mitigation Plan Filed: 8/16/2021 8:10:40 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Turtle Bay Resort
Point of Contact Name: Megan Koehne
8082862560
mkoehne@turtlebayresort.com
57-091 kam hwy kahuku hawaii 96731

Responsible Individual(s): Nicole Hirota
808227-0141
nicolehirota@yahoo.com
1576 b california ave wahiawa hi 96786

Venue Name and Contact Information: Turtle Bay Resort
8082936000
mkoehne@turtlebayresort.com
57-091 Kam Hwy Kahuku Hawaii 96731

Event Description:
Event Date & Time: 8/28/2021 10:00:00 PM
Entry Allowed for Attendees: 8/28/2021 8:00:00 PM
Event Closure for Attendees: 8/29/2021 1:15:00 AM

Event Description: Outdoor ceremony and reception

Anticipated Number of Attendees: 50

Implementation Plan:
Pre-Event Information Collection (if any): All guests names and contact phone and addresses
Vaccination/Testing Plans: Testing_Vaccination_NOT_Require
Verification at Entry:

Plan for On-site Testing (if any): n/a

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: we will have our staff serve all food and beverage

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: pre collected prior to wedding

Plans for Social distancing: spreading out tables and seating

Plans for Enforcement of use of face coverings (indoor events only): n/a recommended

Strategies to reduce congestion at choke points: different restroom locations

arrival and staggered times

Description of ventilation system and how COVID risk is mitigated (indoor venues only): n/a

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: all staff to wear masks and gloves while serving

Additional measures to reduce transmission between staff/performers and attendees: staff to have proper coverings at all time and distanced themselves form guests

Plans for addressing symptomatic individuals on-site

pull aside, take temperature and ask to self isolate from party

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

pre shift discussion with staff about following protocols and discussion with party as well
Event Name: Koko Marina Centrr Ceafa and Gift Fair
Mitigation Plan Filed: 8/16/2021 8:33:25 PM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: 808 Craft and Gift Fairs
Point of Contact Name: Lauren A Mori
8084795525
808craftandgiftfairs@gmail.com
2481 AAPI PL

Responsible Individual(s): Lauren A Mori
8084795525
808craftandgiftfairs@gmail.com
2481 AAPI PL

Venue Name and Contact Information: Lauren A Mori
8084795525
808craftandgiftfairs@gmail.com
2481 AAPI PL

Event Description:
Event Date & Time: 8/21/2021 10:00:00 PM
Entry Allowed for Attendees: 8/21/2021 8:00:00 PM
Event Closure for Attendees: 8/17/2021 1:00:00 AM

Event Description: Craft Fair/outdoor sidewalk sale

Anticipated Number of Attendees: 300

Implementation Plan:
Pre-Event Information Collection (if any): vendor vaccination checks
**Vaccination/Testing Plans:** Testing/Vaccination NOT Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** none

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** does not apply

**Does this event require the collection of Sign-In Data?** Yes_ Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** entry blanks to win prizes

**Plans for Social distancing:** additional space between vendors

**Plans for Enforcement of use of face coverings (indoor events only):** NA

**Strategies to reduce congestion at choke points:** outdoor event with a spacious areas

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Email list

**Additional measures to reduce transmission between staff/performers and attendees:** email

**Plans for addressing symptomatic individuals on-site**

asking them to leave

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

email and in person at the event
Event Name: Waikiki Crafters Market @ Royal Hawaiian Center
Mitigation Plan Filed: 8/16/2021 8:38:52 PM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Lauren Mori
Point of Contact Name: Lauren A Mori
  8084795525
  808craftandgiftfairs@gmail.com
  2481 AAPI PL

Responsible Individual(s): Lauren A Mori
  8084795525
  808craftandgiftfairs@gmail.com
  2481 AAPI PL

Venue Name and Contact Information: Waikiki Crafters Market
  8094795525
  808craftandgiftfairs@gmail.com
  2481 Aapi Pl

Event Description:
Event Date & Time: 8/22/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/17/2021 8:00:00 PM
  Event Closure for Attendees: 8/17/2021 4:00:00 AM

Event Description: craft fair
Anticipated Number of Attendees: 300

Implementation Plan:
Pre-Event Information Collection (if any): negative test results
**Vaccination/Testing Plans:** Testing_Vaccination_NOT_Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** none

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** NA

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** prize giveaways through entry blanks

**Plans for Social distancing:** vendors are spaced out

**Plans for Enforcement of use of face coverings (indoor events only):** all vendors must be wearing a face mask

**Strategies to reduce congestion at choke points:** outdoor event

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** emails

**Additional measures to reduce transmission between staff/performers and attendees:** emails

**Plans for addressing symptomatic individuals on-site**
ask them to leave

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**
emails
Event Name: Sabrina Franks & Ed Ramos
Wedding
Mitigation Plan Filed: 8/16/2021 10:06:19 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Four Seasons Resort Oahu at Ko Olina
Point of Contact Name: William Powell
(808)-679-3267
billy.powell@fourseasons.com
92-1001 Olani St., Kapolei. HI 96707

Responsible Individual(s): Danielle Smout
(808)-679-0079
danielle.smout@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Venue Name and Contact Information: William Powell
(808)-679-3267
billy.powell@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Event Description:
Event Date & Time: 8/20/2021 10:00:00 PM
Entry Allowed for Attendees: 8/21/2021 3:00:00 AM
Event Closure for Attendees: 8/21/2021 8:00:00 AM

Event Description: Outdoor wedding ceremony followed by reception dinner. (46) guests plus 6 vendors. No alcoholic beverages offered. No Dance floor. Chef Attended food stations

Anticipated Number of Attendees: 46
Implementation Plan:

**Pre-Event Information Collection (if any):** All guest data will be on file for contact tracing, and all event attendees will be required to check in at the event entrance to ensure that they are on the event guest list.

**Vaccination/Testing Plans:** Testing_Vaccination_NOTRequire

**Verification at Entry:**

**Plan for On-site Testing (if any):** N/A

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** All employees are screened upon arrival and must wear a face covering at all times.

All employees must complete a self-health assessment prior to starting their shift and are required to stay home if they are not feeling well.

All tables and chairs will be sanitized before and after event

Event area has a designated entrance and exit

Sanitizing stations and face coverings are provided at all events

Dancing is not permitted while food & beverage are being served within close proximity.

All indoor food and beverage stations are set with plexi-glass and served by staff.

Face covering is required at all time indoor, excepted while seated and actively eating.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Contact information will be collected prior to the event, and all event attendees will be required to check in at the event entrance. This event is for pre-registered guests only, there are no walk-in attendees allowed at this event. Four Seasons Lead With Care protocols will be communicated with event organizer and accessible via the Resort website for all event attendees.

**Plans for Social distancing:** Outdoor Events: Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards.

**Plans for Enforcement of use of face coverings (indoor events only):** N/A

**Strategies to reduce congestion at choke points:** Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Outdoor Events: N/A – event is taking place outdoors
Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Employees & vendors are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Additional measures to reduce transmission between staff/performers and attendees: Employees & vendors (including performers) are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety.

Plans for addressing symptomatic individuals on-site

If at any point during the event, an attendee begins showing COVID-19 symptoms, the attendee will be required to depart event. If event attendee is an in-house guest, attendee will be required to isolate and quarantine in their registered room. Additionally, medical services and onsite testing are available.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

All in houses guests and event organizers will be contacted prior to event to ensure all Four Seasons Lead With Care safety protocols are communicated clearly. This is also shared as a part of the guest pre arrival communication and is accessible via the Resort website. All events are coordinated to abide by current City & County of Honolulu and Four Seasons Lead With Care guidelines.

All employees and vendors receive ongoing training on Four Seasons Lead With Care health and safety protocols, and are trained to engage with event attendees to promote social distancing.
The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety.
Event Name: Locations LLC
Mitigation Plan Filed: 8/16/2021 10:16:48 PM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Turtle Bay Resort
Point of Contact Name: Megan Koehne
8082862560
mkoehne@turtlebayresort.com
57-091 kam hwy haleiwa hi 96712

Responsible Individual(s): Renee Dona
808735-3205
renee.dona@locations.com
614 Kapahulu Ave ste 300Honolulu, HI 96815

Venue Name and Contact Information: Turtle Bay Resort
8082936000
mkoehne@turtlebayresort.com
57-091 kam hwy kahuku hawaii 96712

Event Description:
Event Date & Time: 9/8/2021 10:00:00 PM
Entry Allowed for Attendees: 9/8/2021 5:00:00 PM
Event Closure for Attendees: 9/10/2021 10:00:00 PM

Event Description: Day Meetings in Kuilima III Ballrooms
Breakfast and Lunch Service Kuilima II
1 dinner in outside Pavilion

Anticipated Number of Attendees: 55

Implementation Plan:
Pre-Event Information Collection (if any): Collected all names and addresses
**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** Ballroom holds 150 so we are operating under 50% capacity

**Plan for On-site Testing (if any):** n/a

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** We plan to have our staff serve all events.

**Does this event require the collection of Sign-In Data?** Yes _Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** prior to arrival so we know exactly who will be arriving and when

**Plans for Social distancing:** tables will be socially distanced and guests excused at at different times for meal service.

**Plans for Enforcement of use of face coverings (indoor events only):** We will have signage up throughout conference area

**Strategies to reduce congestion at choke points:** excuse guests at different times and to encourage guests to not congregate

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** doors open , fans, and air flowing as tables are distanced

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Staff to always have masks and gloves and to distance for meal service

**Additional measures to reduce transmission between staff/performers and attendees:** Pre planning with staff on service standards and protocols.

**Plans for addressing symptomatic individuals on-site**

ask guests to isolate from group immediately

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Reinforce to guests and staff to follow mask wearing and distancing throughout the program.
Event Name: Medtronic President's Club

Mitigation Plan Filed: 8/16/2021 10:24:39 PM

Event Type: Outdoor_Event_I

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Four Seasons Resort Oahu at Ko Olina
Point of Contact Name: William Powell
(808) 679-3267
billy.powell@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Responsible Individual(s): Danielle Smout
(808)-679-0079
Danielle.smout@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Venue Name and Contact Information: Four Seasons Resort Oahu at Ko Olina
(808) 679-3267
billy.powell@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Event Description:

Event Date & Time: 8/25/2021 10:00:00 PM
Entry Allowed for Attendees: 8/26/2021 4:30:00 AM
Event Closure for Attendees: 8/26/2021 8:00:00 AM

Event Description: Outdoor Dinner for 85 guests. 3 Course plated dinner with open bar. DJ but no dancefloor or dancing.

Anticipated Number of Attendees: 85

Implementation Plan:

Pre-Event Information Collection (if any): Hotel will be collecting all attendee information for contact tracing purposes, prior to the event. All attendees will be required to check in at the event entrance to ensure that they are on the guest list.
**Vaccination/Testing Plans:** Testing, Vaccination NOT Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** Group is testing guests daily on-site.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** All employees are screened upon arrival and must wear a face covering at all times.

All employees must complete a self-health assessment prior to starting their shift and are required to stay home if they are not feeling well.

All tables and chairs will be sanitized before and after event.

Event area has a designated entrance and exit.

Sanitizing stations and face coverings are provided at all events.

Dancing is not permitted while food & beverage are being served within close proximity.

All indoor food and beverage stations are set with plexi-glass and served by staff.

Face covering is required at all time indoor, excepted while seated and actively eating.

**Does this event require the collection of Sign-In Data?** Yes, Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Contact information will be collected prior to the event, and all event attendees will be required to check in at the event entrance. This event is for pre-registered guests only, there are no walk-in attendees allowed at this event. Four Seasons Lead With Care protocols will be communicated with event organizer and accessible via the Resort website for all event attendees.

**Plans for Social distancing:** Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards.

**Plans for Enforcement of use of face coverings (indoor events only):** Indoor events: Face covering required for duration of indoor event, unless actively eating or drinking. Employees are required to wear masks. In accordance with the advice of medical experts and industry best practices, all guests (ages 5 and above) will

**Strategies to reduce congestion at choke points:** Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards. See attached diagram of event.

The Four Seasons Security team has been trained to handle emergency situations & are

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA
Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Employees & vendors are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Additional measures to reduce transmission between staff/performers and attendees: Employees & vendors (including performers) are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety with personal reassurance and comfort

Plans for addressing symptomatic individuals on-site

If at any point during the event, an attendee begins showing COVID-19 symptoms, the attendee will be required to depart event. If event attendee is an in-house guest, attendee will be required to isolate and quarantine in their registered room. Additionally, medical services and onsite testing are available.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

All in houses guests and event organizers will be contacted prior to event to ensure all Four Seasons Lead With Care safety protocols are communicated clearly. This is also shared as a part of the guest pre arrival communication and is accessible via the Resort website. All events are coordinated to abide by current City & County of Honolulu and Four Seasons Lead With Care guidelines.

All employees and vendors receive ongoing training on Four Seasons Lead With Care health and safety protocols, and are trained to engage with event attendees to promote social distancing.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.
Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety.
Event Name: Kim Weeks & Tyler Bartels
Rehearsal Dinner
Mitigation Plan Filed: 8/16/2021 10:30:51 PM
Event Type: Indoor_Event

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Four Seasons Resort Oahu at Ko Olina
Point of Contact Name: William Powell
   (808) 679-3267
   billy.powell@fourseasons.com
   92-1001 Olani Street, Kapolei HI 96707

Responsible Individual(s): Danielle Smout
   (808)-679-0079
   Danielle.smout@fourseasons.com
   92-1001 Olani Street, Kapolei HI 96707

Venue Name and Contact Information: Four Seasons Resort Oahu at Ko Olina
   (808) 679-3267
   billy.powell@fourseasons.com
   92-1001 Olani Street, Kapolei HI 96707

Event Description:
Event Date & Time: 8/21/2021 10:00:00 PM
   Entry Allowed for Attendees: 8/22/2021 4:00:00 AM
   Event Closure for Attendees: 8/22/2021 8:00:00 AM

Event Description: Indoor Dinner with server attended food stations. Open Bar with (1) live soloist. No dance floor or dancing. Floor to ceiling lanai doors opened for fresh air

Anticipated Number of Attendees: 120
Implementation Plan:

Pre-Event Information Collection (if any): Hotel will be collecting all attendee information for contact tracing purposes, prior to the event. All attendees will be required to check in at the event entrance to ensure that they are on the guest list.

Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: All event attendees required to go through screening at event location. Proof of full vaccination or negative COVID-19 test result will be monitored at screening check point

Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: All employees are screened upon arrival and must wear a face covering at all times.

All employees must complete a self-health assessment prior to starting their shift and are required to stay home if they are not feeling well

All tables and chairs will be sanitized before and after event

Event area has a designated entrance and exit

Sanitizing stations and face coverings are provided at all events

Dancing is not permitted while food & beverage are being served within close proximity.

All indoor food and beverage stations are set with plexi-glass and served by staff.

Face covering is required at all time indoor, excepted while seated and actively eating.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Contact information will be collected prior to the event, and all event attendees will be required to check in at the event entrance. This event is for pre-registered guests only, there are no walk-in attendees allowed at this event. Four Seasons Lead With Care protocols will be communicated with event organizer and accessible via the Resort website for all event attendees.

Plans for Social distancing: Indoor Events: Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards.

Plans for Enforcement of use of face coverings (indoor events only): Indoor events: Face covering required for duration of indoor event, unless actively eating or drinking. Employees are required to wear masks. In accordance with the advice of medical experts and industry best practices, all guests (ages 5 and above) will

Strategies to reduce congestion at choke points: Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards.
The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Hotel has an added layer of protection with the installation of the advanced air purification systems using Needlepoint Bipolar Ionization technology, which is 99.4% effective at eliminating COVID.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Employees & vendors are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

**Additional measures to reduce transmission between staff/performers and attendees:** Employees & vendors (including performers) are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

**Plans for addressing symptomatic individuals on-site**

If at any point during the event, an attendee begins showing COVID-19 symptoms, the attendee will be required to depart event. If event attendee is an in-house guest, attendee will be required to isolate and quarantine in their registered room. Additionally, medical services and onsite testing are available.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

All in houses guests and event organizers will be contacted prior to event to ensure all Four Seasons Lead With Care safety protocols are communicated clearly. This is also shared as a part of the guest pre arrival communication and is accessible via the Resort website. All events are coordinated to abide by current City & County of Honolulu and Four Seasons Lead With Care guidelines.

All employees and vendors receive ongoing training on Four Seasons Lead With Care health and safety protocols, and are trained to engage with event attendees to promote social distancing.
The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety.
Event Name: Alicia Ma & Felix Zhang
Wedding
Mitigation Plan Filed: 8/16/2021 10:30:53 PM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Four Seasons Resort Oahu at Ko Olina
Point of Contact Name: William Powell
(808) 679-3267
billy.powell@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Responsible Individual(s): Danielle Smout
(808)-679-0079
Danielle.smout@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Venue Name and Contact Information: Four Seasons Resort Oahu at Ko Olina
(808) 679-3267
billy.powell@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Event Description:
Event Date & Time: 8/22/2021 10:00:00 PM
Entry Allowed for Attendees: 8/23/2021 3:30:00 AM
Event Closure for Attendees: 8/23/2021 8:00:00 AM

Event Description: 50 Person (including vendors) outdoor ceremony followed by a 50 person (including vendors) indoor wedding reception. Plated Dinner and tray-passed appetizers. DJ for entertainment.

Anticipated Number of Attendees: 50
Implementation Plan:

Pre-Event Information Collection (if any): Hotel will be collecting all attendee information for contact tracing purposes, prior to the event. All attendees will be required to check in at the event entrance to ensure that they are on the guest list.

Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: All event attendees required to go through screening at event location. Proof of full vaccination or negative COVID-19 test result will be monitored at screening check point.

Plan for On-site Testing (if any): N/A

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: All employees are screened upon arrival and must wear a face covering at all times.

All employees must complete a self-health assessment prior to starting their shift and are required to stay home if they are not feeling well.

All tables and chairs will be sanitized before and after event.

Event area has a designated entrance and exit.

Sanitizing stations and face coverings are provided at all events.

Dancing is not permitted while food & beverage are being served within close proximity.

All indoor food and beverage stations are set with plexi-glass and served by staff.

Face covering is required at all time indoor, excepted while seated and actively eating.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Contact information will be collected prior to the event, and all event attendees will be required to check in at the event entrance. This event is for pre-registered guests only, there are no walk-in attendees allowed at this event. Four Seasons Lead With Care protocols will be communicated with event organizer and accessible via the Resort website for all event attendees.

Plans for Social distancing: Indoor Events: Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards.

Plans for Enforcement of use of face coverings (indoor events only): Indoor events: Face covering required for duration of indoor event, unless actively eating or drinking. Employees are required to wear masks. In accordance with the advice of medical experts and industry best practices, all guests (ages 5 and above) will

Strategies to reduce congestion at choke points: Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards.
The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Hotel has an added layer of protection with the installation of the advanced air purification systems using Needlepoint Bipolar Ionization technology, which is 99.4% effective at eliminating COVID.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Employees & vendors are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

**Additional measures to reduce transmission between staff/performers and attendees:** Employees & vendors (including performers) are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

**Plans for addressing symptomatic individuals on-site**

If at any point during the event, an attendee begins showing COVID-19 symptoms, the attendee will be required to depart event. If event attendee is an in-house guest, attendee will be required to isolate and quarantine in their registered room. Additionally, medical services and onsite testing are available.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

All in houses guests and event organizers will be contacted prior to event to ensure all Four Seasons Lead With Care safety protocols are communicated clearly. This is also shared as a part of the guest pre arrival communication and is accessible via the Resort website. All events are coordinated to abide by current City & County of Honolulu and Four Seasons Lead With Care guidelines.

All employees and vendors receive ongoing training on Four Seasons Lead With Care health and safety protocols, and are trained to engage with event attendees to promote social distancing.
The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety.
Event Name: Rachel Capinpin & Gautam Adavi's Wedding Reception

Mitigation Plan Filed: 8/16/2021 11:04:32 PM

Event Type: Outdoor_Wedding

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)

Operator Name: Lorraine Revilla (Hired Wedding Coordinator)

Point of Contact Name: Hazel Capinpin (Mother of Bride)

808-230-0472
hcapinpin@gmail.com
92-375 Paala Place, Kapolei, HI 96707

Responsible Individual(s): Hazel Capinpin (Mother of Bride) & Camille Oliver (Paradise Cove)

808-230-0472
hcapinpin@gmail.com
92-375 Paala Place, Kapolei, HI 96707

Venue Name and Contact Information: Ocean Garden at Paradise Cove

808-791-3848
camille@paradisecovehawaii.com
92-1089 Aliinui Drive, Kapolei, HI 96707

Event Description:

Event Date & Time: 8/21/2021 10:00:00 PM

   Entry Allowed for Attendees: 8/22/2021 2:30:00 AM

   Event Closure for Attendees: 8/22/2021 8:00:00 AM

Event Description: Outdoor Wedding Ceremony and Reception with dinner and cocktails. Dancing will be allowed, dance floor size is 18’ x 20’ (10 couples allowed on the dance floor at any time).

Anticipated Number of Attendees: 185

Implementation Plan:

Pre-Event Information Collection (if any): N/A
Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:

Plan for On-site Testing (if any): N/A

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Guests will be seated on tables of 10 - 12 with 6’ of distance between tables. Catering staff will be wearing face masks and gloves throughout food and beverage service. Catering staff will be at the buffet line and serving the food to the guests. Guests will not touch serving utensils. All guests will be required to wear face masks at the buffet line while in line to get their food. Only one table will be excused to the buffet line at a time. A food truck will also provide Acai Bowls to guests. They will park their vehicle in the event area, guests in line will be served by food truck staff from the truck.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Contact tracing list of ALL guests and vendors is required before the vent date and kept on file. Copy is given to both wedding planner and property. List includes guest and vendor names, telephone numbers, email address and home address.

Plans for Social distancing: One table at a time to the buffet line. Only 5 people in line at the Bar at any time. Limited number of guests in the restrooms.

Plans for Enforcement of use of face coverings (indoor events only): N/A

Strategies to reduce congestion at choke points: We have created another exit to comply with separate ingress and egress requirements.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Location staff are required to answer a health assessment before reporting to work and wear a face mask at all times while on property. Temperature checked upon arrival to work. All vendors will be temperature checked before entering the event space. They will also be told a face mask is recommended.

Additional measures to reduce transmission between staff/performers and attendees: Attendees are asked to wear face masks when visiting the bar and restrooms. Hand sanitizing stations will be placed at the entrance during arrivals, at the buffet line and at the Bar. Extra disposable face masks will be available.

Plans for addressing symptomatic individuals on-site

Symptomatic individuals will be asked to leave property. If anyone's temperature reads 100.3 or higher during arrival the individual will be asked to leave property. If temperature reads 99 degrees - 100 degrees, individual will be asked to wait on the side and a recheck will be performed.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Paradise Cove requires its clients/customers to read and sign a Covid-19 Policies and Procedures document at the time of booking the event space. All updates as we advance to different tiers or adjusted protocols are entered on the document as they are announced. The Covid-19 Policies and Procedures document is reviewed and signed by the client/customer. Signs will be posted at the entrance, restrooms and bar reminding all attendees of the safety protocols. The event Emcee will make announcements throughout the night reminding the guests as well.
Event Name: Natasha Kahaleuahi Wedding
Mitigation Plan Filed: 8/16/2021 11:11:04 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Natasha Kahaleuahi
Point of Contact Name: Natasha Kahaleuahi
808-799-2251
nkahaleuahi@gmail.com
1481 Haleukana st. Lihue HI 96766

Responsible Individual(s): Natasha Kahaleuahi
808-799-2251
nkahaleuahi@gmail.com
1481 Haleukana st Lihue, HI 96766

Venue Name and Contact Information: The Garthering Hale LLC
808-779-3925
thegatheringhale@gmail.com
91-375 Komohana Place

Event Description:
Event Date & Time: 9/5/2021 10:00:00 PM
Entry Allowed for Attendees: 9/5/2021 7:00:00 PM
Event Closure for Attendees: 9/6/2021 9:00:00 AM

Event Description: Wedding Ceremony/Reception
Flows outdoor Pavilion event.

Anticipated Number of Attendees: 150

Implementation Plan:
Pre-Event Information Collection (if any): Our event will have someone at front desk who will be responsible to check for on negative results and vaccination card as they will sign in.
Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:

Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: We will have 2 person responsible of handling drinks
caterer will be responsible on serving guess food.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Contact tracer form will be instructed by front desk.

Plans for Social distancing: Tables will be space 6ft apart, family of household on 1 table no more then 10 guess per table. no mingling, no dancing, no guess of 25 of more in an area.

Plans for Enforcement of use of face coverings (indoor events only): We will have signs around the facility and also have MC mentioned every 10 mins about MASK is required.

Strategies to reduce congestion at choke points: no one is allowed to mingle, restroom will be announced 1 at a time if using the restroom. food will be served to each table.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Outside fresh air.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Staff to be present during event to over sea and control social gathering, dancing, mingling.

Additional measures to reduce transmission between staff/performers and attendees: Staff will have a location to be posted at during event.

MC and Performers will have an area which no one is allowed to come around them

Plans for addressing symptomatic individuals on-site
on the invitation will state, should any one been in contact with someone hows been sick, has anyone traveled outside HI.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
before event starts, Staff and renters will have an understanding protocols.

During event MC is advised to announced every 10minutes to guess and staff
Event Name: Kualoa Secret Island Event

Mitigation Plan Filed: 8/16/2021 11:27:20 PM

Event Type: Outdoor_Event_I

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)

Operator Name: Kulaloa

Point of Contact Name: Dean Kida

8087483244
dkida@kualoaranch.com
P.O BOX 650, Kaaawa, HI 96730

Responsible Individual(s): Pita Taukei

8087217462
pitataukei@go.byuh.edu
55-220 Kulanui St, Laie, HI 96762

Venue Name and Contact Information: Secret Island at Kualoa

8087483244
dkida@kualoaranch.com
49-560 Kamehameha Hwy, Kaneohe, HI 96744

Event Description:

Event Date & Time: 8/18/2021 10:00:00 PM

Entry Allowed for Attendees: 8/18/2021 7:00:00 PM

Event Closure for Attendees: 8/19/2021 12:30:00 AM

Event Description: The event will be outdoor at Kualoa's Secret Island. It will be on the beach where there will be water activities. Strict COVID19 guidelines will be practised where masks will be required at all times, frequent hand sanitizing and social distancing where possible.

Anticipated Number of Attendees: 51

Implementation Plan:

Pre-Event Information Collection (if any): None at this time but we are working on getting them before the start of the event.
**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** Participants will be required to show proof of vaccine or test results before entering the event.

**Plan for On-site Testing (if any):** None

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** There will be none of this.

**Does this event require the collection of Sign-In Data?** No_Funerals_Public_Competitions

**Plans for collecting Sign-in Data for all attendees:**

**Plans for Social distancing:** Participants will need to social distance in groups of 5.

**Plans for Enforcement of use of face coverings (indoor events only):** Only participants with face masks and covering will be allowed to enter the event.

**Strategies to reduce congestion at choke points:** No restrooms are available. No possible choke points since this event is outdoors.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Communications will not be done physically but rather virtually over video chat or over the radio to reduce the risk of transmission.

**Additional measures to reduce transmission between staff/performers and attendees:** Staff will be required to have masks at all times and be required to observe and report any COVID19 rules violations for attendees and staff.

**Plans for addressing symptomatic individuals on-site**
Symptomatic individuals will not be permitted onto the premises and will be sent home immediately.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**
All staff will be communicating in real-time through group chats and over the radio.
Event Name: Celebration of Life for Grandmother

Mitigation Plan Filed: 8/16/2021 11:46:21 PM

Event Type: Indoor_Event

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)

Operator Name: Pagoda Restaurant & Catering

Point of Contact Name: Risa Myers

(808) 948-8380
risam@pagodahawaii.com
1525 Rycroft Street Honolulu, HI 96814

Responsible Individual(s): Risa Myers

(808) 948-8380 / (808) 948-8371
risam@pagodahawaii.com
1525 Rycroft Street Honolulu, HI 96814

Venue Name and Contact Information: Pagoda Floating Restaurant & Catering

(808) 948-8370
melanier@pagodahawaii.com
Pagoda Floating Restaurant & Catering 1525 Rycroft Street Honolulu, HI 96814

Event Description:

Event Date & Time: 8/23/2021 10:00:00 PM

Entry Allowed for Attendees: 8/24/2021 2:00:00 AM

Event Closure for Attendees: 8/24/2021 8:00:00 AM

Event Description: Celebration of life and meal.

Anticipated Number of Attendees: 180

Implementation Plan:

Pre-Event Information Collection (if any): Attendees are required to adhere to the current Hawaii state's mandate and restrictions.
**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** Attendees will check in at entrance, receive temperature check and sign contact trace sheet.

**Plan for On-site Testing (if any):** None available. Will refer them to nearest site available.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Banquet staff will be in control of the food and beverage service throughout the entire event. Food items are plated by employee and handed to the attendee.

Drinks are also handled by service staff.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** All attendees will be required to sign in on contact trace form. Data is turned in to management at the conclusion of the event.

**Plans for Social distancing:** Tables are set 6ft or more apart.

Up to 10 per table, per family / household.

No dancing.

No Mingling.

**Plans for Enforcement of use of face coverings (indoor events only):** Banquet Captain and Catering Manager will work with the host of the event and their vendors to remind attendees to wear masks while indoors when they are not eating or drinking.

**Strategies to reduce congestion at choke points:** Registration area or sign in area will be one way in and separate door will be one way out.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Ballroom doors are able to remain open to allow airflow. There are also additional doors in back of room.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Banquet Captain will brief staff and performers prior to start of event to ensure health and safety of all attendees.

**Additional measures to reduce transmission between staff/performers and attendees:** Performer/Speaker are to be on stage, 6ft distance from direct contact with attendees and/or staff. While indoors and performing/speaking, mask shall remain on at all times.

Hand sanitizer stations are available at entrance and food/beverage stations.
Plans for addressing symptomatic individuals on-site
Any individual who presents a temperature of 100.4 or more will not be allowed to enter the venue. We will recommend they seek medical assistance. Should attendee present symptoms during the event, they shall be removed to the foyer for further observation. If medical attention is required, the banquet captain and manager on duty will notify in-house security. Attendee will then be advised to leave the premise to seek medical help as soon as possible.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Utilize Emcee/Band leader/Speaker or Host of the event to make announcements of Covid rules indoors as needed.
Event Name: Justin & Diana Wedding
Mitigation Plan Filed: 8/17/2021 12:13:03 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii-Day Wedding
Point of Contact Name: CJ Chen
(808) 381-9794
info@hawaiidaywedding.com
91-1115 Hamana St Ewa Beach, HI 96706

Responsible Individual(s): CJ Chen
(808) 381-9794
info@hawaiidaywedding.com
91-1115 Hamana St Ewa Beach, HI 96706

Venue Name and Contact Information: Kualoa Ranch
(808) 237-7321
lfrishak@kualoaranch.com
49-560 Kamehameha Hwy, Kaneohe, HI 96744

Event Description:
Event Date & Time: 9/26/2021 10:00:00 PM
Entry Allowed for Attendees: 9/26/2021 11:45:00 PM
Event Closure for Attendees: 9/27/2021 8:00:00 AM

Event Description: Outdoor wedding ceremony with cocktail hour and reception to follow. Guest count of 60ppl. Total headcount of vendors and guests below the baseline at about 100 or less.

Anticipated Number of Attendees: 60

Implementation Plan:
Pre-Event Information Collection (if any): Couple will provide a guest list with sign-in data to refer to when guests are signing in to the event.
Vaccination/Testing Plans: Testing_Vaccination_NOT_Require
Verification at Entry:

Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: All drinks done during cocktail hour will be handled by the catering company. Catering company will plate the food to guests and handle drinks.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Bride and Groom will be providing guest information to ensure a smoother sign in process on the day. List will consist of name and address for contact tracing.

Plans for Social distancing: 8 Tables spread out throughout the lawn.

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: Tables will be called up by Hawaii-Day staff or by the MC one by one to prevent crowding at the buffet line. See attached layout.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: DJ and fire dancer will be spread out from the rest of guests and staff and will be informed to wear a mask if not performing, eating, or drinking.

Additional measures to reduce transmission between staff/performers and attendees: All vendors must wear face coverings unless performing. Wedding coordinators will be taking temperatures of guests upon arrival. Venue will provide hand sanitizer station. Guests will be recommended to wear the face mask unless they are eating or drinking.

Plans for addressing symptomatic individuals on-site

Guests with temperatures exceeding 100.4 Fahrenheit will be asked to leave the premises. Depending on severity of symptoms they will be suggested to visit the nearest urgent care, medical center, etc.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Email communication prior to event will inform vendors to wear face masks at all times unless performing, eating, or drinking. Temperature checks upon sign-in as well as recommending guests to wear masks unless eating or drinking. Hand sanitizer will also be available for use from the venue.
Event Name: The Surfjack Country Friday -
Held 4th Friday of each month

Mitigation Plan Filed: 8/17/2021 1:35:43 AM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: The Surfjack Hotel & Swim Club
Point of Contact Name: Lynette Eastman
(808) 923-8882
ladylyn@surfjack.com
412 Lewers Street, Honolulu, HI 96815

Responsible Individual(s): Lynette Eastman
(808) 923-8882
ladylyn@surfjack.com
412 Lewers Street, Honolulu, HI 96815

Venue Name and Contact Information: The Surfjack Hotel & Swim Club
(808) 923-8882
ladylyn@surfjack.com
412 Lewers Street, Honolulu, HI 96815

Event Description:
Event Date & Time: 8/27/2021 10:00:00 PM
Entry Allowed for Attendees: 8/28/2021 3:30:00 AM
Event Closure for Attendees: 8/28/2021 8:00:00 AM

Event Description: For 8/27/21 Friday - And every 4th Friday of the month
This is regular, monthly event that is held every 4th Friday. DJ plays country music for hotel guests and patrons once a month. The Swim Club has 5,001 total square feet of OUTDOOR space (not including 1,836 square feet inside Restaurant, Mahina & Sun's). Total available public square fee is 6,837 square fee.
Based on the Outdoor Events II Covid-19 Recovery Framework Tier 5, it allows for 50 people per 1,000 square feet and intermingling. Based on our 5,001 square feet outdoor space, that allows for 250 persons.

Inside the restaurant, we will operate at 50% capacity of the 101 occupancy limit, enforcing mask rules if not actively eating or drinking, 10 people maximum group seating; 6 feet social distancing between tables and everyone must be seated.

Anticipated Number of Attendees: 150

Implementation Plan:

Pre-Event Information Collection (if any): None - part of our Restaurant/Hotel regular services/programming.

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:

Plan for On-site Testing (if any): None

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: We follow the restaurant/bar emergency order requirements including 50% occupancy capacity. Cash not accepted, only credit card digital payments.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: For this event, we have a registration desk at the front door of hotel where all attendees are temperature scanned and fill out the sign-in data. Attendee will be given a wristband identifying that they have signed-in and is 21 years old and over.

(The hotel has information for all guests in occupied rooms. When there is no event, the restaurant/bar staff has all patrons fill out the sign in data.)

Plans for Social distancing: Adequate seating in the outdoor space & restaurant is intentionally set 6 feet apart. Signage and floor graphics placed in areas such as waiting in line at bar and the outdoor dance floor will be designated at 6 feet to prevent intermingling. Masks are a

Plans for Enforcement of use of face coverings (indoor events only): N/A

Strategies to reduce congestion at choke points: The Hotel's Swim Club is 5,001 square feet of outdoor space with adequate 6 feet distancing seating. The spacious areas allow ample space between attendees. We also have staff at every corner to assist in keeping the flow in areas safe and moving.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff required to wear masks and keep 6 feet social distancing to attendees.
We designate 10 feet between the DJ and the attendees. Because we are at hotel and this has been a monthly event, our mitigation plan has been well communicated and management reminds the team every once a month at event.

**Additional measures to reduce transmission between staff/performers and attendees:** Information will be posted on our website's Safety Pledge and on our social media and calendars.

**Plans for addressing symptomatic individuals on-site**
Temperature screens are done upon arrival. Any temperature above 100 or higher will be asked to retake the screening in 10 minutes as they wait outside the entrance of the hotel. If the second temperature screen is still over 100, they will not be allowed to enter.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**
We have a registration desk at the front door that personally communicates the safety protocols. Attendees that have signed in and are 21+ years or age will be given a wristband to easily identify. We also hand out a flyer with all the safety protocols in order to attend the event.
Event Name: John Ghandour & Tiffany Kracy Wedding
Mitigation Plan Filed: 8/17/2021 2:23:29 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hilton Hawaiian Village
Point of Contact Name: Denise Luna
808-208-5212
denise.luna@hilton.com
2005 Kalia Road, Honolulu, HI 96815

Responsible Individual(s): Angela Asato
808-389-9772
angela@blissfulmomentshawaii.com
Honolulu, HI 96815

Venue Name and Contact Information: Denise Luna, Hilton Hawaiian Village
808-208-5212
denise.luna@hilton.com
2005 Kalia Road, Honolulu, HI 96815

Event Description:
Event Date & Time: 8/30/2021 10:00:00 PM
Entry Allowed for Attendees: 8/31/2021 3:00:00 AM
Event Closure for Attendees: 8/31/2021 8:00:00 AM

Event Description: Outdoor Wedding Ceremony & Reception
Anticipated Number of Attendees: 61

Implementation Plan:
Pre-Event Information Collection (if any): N/A - Outdoor Wedding under 200 Guests & below 50% Capacity
**Vaccination/Testing Plans:** Testing_Vaccination_NOT_Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** N/A - Outdoor Wedding under 200 Guests & below 50% Capacity

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** N/A - Outdoor Wedding under 200 Guests & below 50% Capacity

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Sign-in Data will be collected at the Check-in Desk upon entry

**Plans for Social distancing:** Tables will be spaced out at least 6’ apart. Only 12 guests maximum will be allowed on the dancefloor

**Plans for Enforcement of use of face coverings (indoor events only):** When indoors, Masks Required signs will be posted and staff will enforce face coverings

**Strategies to reduce congestion at choke points:** Signage will be posted to social distance and staff will enforce

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** N/A - Outdoor Wedding under 200 Guests & below 50% Capacity

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Signage for masks required indoors will be posted, hand sanitizer machines will be placed throughout, contract tracing forms will be at the check-in desk, temperature checks will be done at the check-in desk for each guest upon entry, plexiglass will be used for the beverage station, all staff including vendors are required to wear masks at all times

**Additional measures to reduce transmission between staff/performers and attendees:** Signage for masks required indoors will be posted, hand sanitizer machines will be placed throughout, contract tracing forms will be at the check-in desk, temperature checks will be done at the check-in desk for each guest upon entry, plexiglass will be used for the beverage station, all staff including vendors are required to wear masks at all times

**Plans for addressing symptomatic individuals on-site**

Security will be notified immediately

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Signage will be posted all night, emcee will make announcements throughout, and staff will continue to enforce
Event Name: The Callangan Wedding
Mitigation Plan Filed: 8/17/2021 2:53:59 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Yanicke Lim Sang
Point of Contact Name: Yanicke Lim Sang
8088407404
Yanickelimsang@yahoo.com
996-B Awaawaanoa Place Honolulu, Hi 96825

Responsible Individual(s): Yanicke Lim Sang
8088407404
Yanickew@zenjuweddingsnevents.com
996-B Awaawaanoa place Honolulu, Hi 96825

Venue Name and Contact Information: Marie Wong
808 674 3270
Mariew@jamescampbell.com
1001 Kamokila Boulevard | James Campbell Building suite 200 Kapolei Hi 96707

Event Description:
Event Date & Time: 8/28/2021 10:00:00 PM
Entry Allowed for Attendees: 8/17/2021 2:30:00 AM
Event Closure for Attendees: 8/17/2021 2:30:00 AM

Event Description: Outdoor wedding for 100-150 persons. Ceremony and reception in Phase 1 of Lanikuhonua. Event will start at 5pm to 10pm.

Anticipated Number of Attendees: 157

Implementation Plan:
Pre-Event Information Collection (if any): My team and I will instruct the client to email all vaccination cards or CoVid negative test 48 hours prior. We will collect all address and phone numbers of every attendee. We will also check everyone’s temperature. Once each attendee has been checked we will
put a wrist band on the attendee, so we will know who has been checked with all their documents. We will have available sanitizer for all attendees and additional mask. No more than 10 persons on the dancefloor at one time. We will be checking all staff of vendors vaccination cards as well or negative CoVid test who will also receive a band.

**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** The client will email me all attendees vaccination cards or check the negative CoVid test results in person at the registration table.

**Plan for On-site Testing (if any):** N/A

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** All catering and bar staff will need to present vaccination cards or negative CoVid test results. All staff will share out the food not allowing attendees to touch the food or alcohol.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** The client will submit all contact tracing information to the coordinator.

**Plans for Social distancing:** We will social distance tables the best we can

**Plans for Enforcement of use of face coverings (indoor events only):** NA

**Strategies to reduce congestion at choke points:** NA

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Staff and performers will be 6ft away from the guests

**Additional measures to reduce transmission between staff/performers and attendees:** Checking all staff vaccination cards or CoVid testing 48 hours of event

**Plans for addressing symptomatic individuals on-site**

Any attendee over 100.7 temperature or does not have a vaccination card or negative CoVid test will not allowed into the event.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Checking all their vaccinations cards making sure the 2nd shot is two weeks after or a 48 hour negative CoVid test. All staff need to wear their masks.
Event Name: Tiki in Waikiki
Mitigation Plan Filed: 8/17/2021 5:32:10 AM
Event Type: Outdoor_Event_I

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: 17A Productions
Point of Contact Name: Angelina Khan
(808) 783-8381
aloha@tikiinwaikiki.com
P.O. Box 1351, Honolulu, HI 96807

Responsible Individual(s): Angelina Khan
(808) 783-8381
aloha@tikiinwaikiki.com
P.O. Box 1351, Honolulu, HI 96807

Venue Name and Contact Information: International Market Place
(808) 921-0536
internationalmarketplace@taubman.com
2330 Kalakaua Avenue, Honolulu, HI 96815

Event Description:

Event Date & Time: 8/27/2021 10:00:00 PM
Entry Allowed for Attendees: 8/28/2021 1:00:00 AM
Event Closure for Attendees: 8/30/2021 8:00:00 AM

Event Description: Tiki in Waikiki is a three-day event featuring live music, luaus, symposiums, a cocktail competition and local vendors. Activities and entertainment will be held at four outdoor venues, Friday, August 27th - Sunday, August 29th:

International Market Place
(808) 921-0536
internationalmarketplace@taubman.com
2330 Kalakaua Avenue, Honolulu, HI 96815
White Sands Hotel (Heyday Pool Bar)
(808) 924-7263
talktous@whitesandshotel.com
431 Nohonani Street, Honolulu, HI 96815

Kō Hana Distillers
(808) 649-0830
aloha@kohanarum.com
92-1770 Kunia Road #227, Kunia, HI 96759

Skull & Crown Trading Co.
(808) 372-9618
aloha@skullandcrowntrading.com
62 N. Hotel Street, Honolulu, HI 96817

Capacity is limited to 100 participants. Attendees must be 21 years of age or older. Tickets are required for entry. No tickets sold at the door.

Proof of vaccination or negative COVID-19 test is required.

**Anticipated Number of Attendees:** 70

**Implementation Plan:**

**Pre-Event Information Collection (if any):** Attendees must purchase tickets online prior to attending event. Contact tracing information for each attendee is collected via Eventbrite when purchasing a ticket.

**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** Proof of vaccination or negative COVID-19 test will be verified prior to entry. Upon check-in, attendees must present event staff with their completed vaccination card (including full name of the person vaccinated, type of vaccine provided and date last dose was administered) in original, photocopied or digital form. Each non-vaccinated attendee must present a negative result from an FDA EUA or approved molecular or an antigen test conducted within 48 hours before the event start time.

Attendees are required to show valid photo ID in addition to proof of vaccination or negative COVID-19 test.

**Plan for On-site Testing (if any):** N/A

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** The proper use of face coverings will be strictly enforced at all times. Attendees must wear masks when not actively eating or
drinking (staff will be monitoring and reminding attendees that they must comply). Tables will be spaced six feet apart to follow social distancing guidelines. Food will be prepared offsite by Highway Inn and Olay's. Catered food and drinks will be served by staff that were cleared to work at the event. All staff will have their temperature checked and must present proof of vaccination or negative COVID-19 test prior to clocking in. Staff handling food and drinks will be wearing masks and gloves.

**Does this event require the collection of Sign-In Data?** Yes _Indoor_events_weddings_indo

**Plans for collecting Sign-In Data for all attendees:** Each attendee will be required to fill out a contact tracing form (including full name, phone number, address as well as email address) upon check-in.

**Plans for Social distancing:** All four event venues are outdoors. There will be ample space for physical distancing between attendee groups.

**Plans for Enforcement of use of face coverings (indoor events only):** N/A

**Strategies to reduce congestion at choke points:** All four event venues are operating at 50% capacity. There will be ample space for physical distancing between attendee groups.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** N/A

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All staff and performers will be trained on COVID-19 safety protocols prior to event. All staff and performers will have their temperature checked and must present proof of vaccination or negative COVID-19 test prior to clocking in.

**Additional measures to reduce transmission between staff/performers and attendees:** The proper use of face coverings will be strictly enforced at all times (staff will be monitoring and reminding attendees that they must comply). Sanitation stations will be visible and accessible to all all attendees, staff and performers.

**Plans for addressing symptomatic individuals on-site**
Symptomatic individuals will be asked to immediately leave the venue.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**
COVID-19 safety protocols will be included in attendee welcome letters (to be distributed at check-in). COVID-19 safety protocols will also be communicated verbally at event venues and via email to all attendees, staff and performers prior to the event.
Event Name: Tayler and Morgan's Wedding
Mitigation Plan Filed: 8/17/2021 6:10:00 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Angelica Montania
Point of Contact Name: Angelica Montania
  (808) 781-3738
  angelica@foreveramourevents.com
  1672 Laukahi St. Honolulu, HI 96821

Responsible Individual(s): Angelica Montania
  (808) 781-3738
  angelica@foreveramourevents.com
  1672 Laukahi St Honolulu, HI 96821

Venue Name and Contact Information: Private Residence
  (808) 779-3745
  alypson@gmail.com
  255 Portlock Road, Honolulu, HI 96825

Event Description:
Event Date & Time: 8/28/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/29/2021 2:45:00 AM
  Event Closure for Attendees: 8/29/2021 8:00:00 AM

Event Description: Intimate close family and friend wedding at a friend of the families private residence. There will be a small ceremony followed by a catered dinner.

Anticipated Number of Attendees: 37

Implementation Plan:
Pre-Event Information Collection (if any): Vaccination card.
Vaccination/Testing Plans: Testing_Vaccination_NOT_Require
Verification at Entry:

Plan for On-site Testing (if any): Temperature checks and recorded names and addresses of each person.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Make sure guests are wearing their masks until they start eating and drinking. When they start eating and drinking, make sure they maintain 6 ft social distancing and stay in their own groups of separate families.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Printed worksheet.

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: There will only be 27 guests (most of whom are family).

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Staff will be required to wear masks at all times, even outdoors. Practice social distancing and hand sanitizer will be handy.

Additional measures to reduce transmission between staff/performers and attendees: Staff will be required to wear masks at all times, even outdoors. Practice social distancing and hand sanitizer will be handy.

Plans for addressing symptomatic individuals on-site
Quickly quarantine the individual and ask them to leave the premises. Must tell other guests and staff to quarantine and take a test themselves.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
We have had multiple meetings and will have one more at our last site visit to go over all protocol.
Event Name: William and Cynthia Hui's Wedding
Mitigation Plan Filed: 8/17/2021 6:35:57 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Golden Palace Seafood Restaurant
Point of Contact Name: Kimberly Hui
521-8268
hui.kimberly@gmail.com
111 North King St., Honolulu, HI 96817

Responsible Individual(s): Kimberly Hui
(808) 521-8268
Hui.kimberly@gmail.com
111 North King St., Honolulu, HI 96817

Venue Name and Contact Information: Golden Palace Seafood Restaurant
521-8268
hui.kimberly@gmail.com
111 North King St., Honolulu, HI 96817

Event Description:
Event Date & Time: 9/25/2021 10:00:00 PM
Entry Allowed for Attendees: 9/26/2021 4:00:00 AM
Event Closure for Attendees: 9/26/2021 8:00:00 AM

Event Description: Wedding reception dinner for around 100-120 people, consisting of family and friends. Seating of 10 people per table, each table 6ft apart, chinese banquet style dinner. No performers, no dancing.

Anticipated Number of Attendees: 100
Implementation Plan:

**Pre-Event Information Collection (if any):** Will compile RSVP'd guests' name address and phone number into a master sheet.

**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** An entry screener will check vaccination cards, check ID and scan forehead temperature prior to guests entering.

**Plan for On-site Testing (if any):** N/A

COVID-19 Risk Reduction Plan

**Plans on how to comply with restaurant/bar/social establishment conditions:** Maximum 10 people per table, each table spaced 6 ft apart.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Sign-in data (name, table number, address and phone number) will be taken at the entrance, after verified vaccination card/ negative Covid-19 test, and temperature check.

**Plans for Social distancing:** Household members will be seated together and tables will be set 6-ft apart.

**Plans for Enforcement of use of face coverings (indoor events only):** Guests must have masks on to enter. No mask, no entry. We will also have signs on the dining tables to remind guests to keep masks on, with the exception of activities eating or drinking. We will make additional microphone announcements during seating time.

**Strategies to reduce congestion at choke points:** Line control attendant will ensure 6-ft distance in line to enter dining room.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** A/c on, fans on and doors will be open for entire event. Sanitizer administered for each guest upon entering. Alcohol sanitizer at sign-in table, on each dining table, restrooms, and photo area. Antiseptic wipes to clean guest check in tables, for knobs/

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Staff will be required to be vaccinated, temperature checked, and wear masks. We will have sanitizer in food distribution area. Owners will also have a "Wash hands" reminders posted in back area.

**Additional measures to reduce transmission between staff/performers and attendees:** No performers. Staff will help remind guests to keep masks on when leaving the table.

**Plans for addressing symptomatic individuals on-site**

Anyone with cold- like symptoms or a temperature of 99 degrees or higher will be asked to leave.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Organizer, Kimberly Hui, will have a hand out to staff, have a note reminder posted for guests at each dining table and will make announcements over the microphone.
Event Name: Traci Copeland and Eddie Lincoln Wedding Welcome to Hawaii Reception
Mitigation Plan Filed: 8/17/2021 6:39:34 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: The Moana Surfrider Hotel
Point of Contact Name: Stuart Kotake
808-341-6177
Stuart.kotake@marriott.com
2365 Kalakaua Ave, Honolulu Hi 96815

Responsible Individual(s): Susan O’Donnell
808-943-2711
aloha.ido@att.net
1400 Kapiolani Blvd, A23 Honolulu, HI 96814

Venue Name and Contact Information: The Moana Surfrider Hotel
808-341-6177
stuart.kotake@marriott.com
2365 Kalakaua Ave. Honolulu, HI 96815

Event Description:
Event Date & Time: 8/18/2021 10:00:00 PM
Entry Allowed for Attendees: 8/19/2021 3:00:00 AM
Event Closure for Attendees: 8/19/2021 5:00:00 AM

Event Description: The Moana Surfrider will be hosting the Traci Copeland and Eddie Lincoln Welcome to Hawaii Reception for Wednesday, August 18, 2021. The Roof Garden and Lanais' banquet capacity is 80. Max attendance for this event will be capped at 80. Guests will come and go on a flow. Contact
tracing and proof of negative COVID test and/or proof of vaccination will be required and provided to venue prior to the start of event.

**Anticipated Number of Attendees:** 80

**Implementation Plan:**

**Pre-Event Information Collection (if any):** A creditable third party vendor planner, Aloha Wedding Planners, has been hired to collect and maintain the data for contact tracing and proof of vaccination or negative COVID test within 48 hours. This data will be collected and received prior to the start of event.

Attendees will pre-register by providing copy of their vaccine card showing date of last vaccine, to match name on Master Guest list provided by Wedding couple. As of 8/16/21 80% of attendees have submitted documentation and we will continue to collect documents up until 8/17/21, after that date, attendees shall bring documentation upon arrival to event.

**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** Hotel will check and verify the guests’ full vaccination or negative COVID test result (within 48-hours).

Attendees will check in at entrance, get temperature check and receive wristband to identify they have pre-registered all documents as currently required by C&C of Honolulu under Tier 5.

**Plan for On-site Testing (if any):** No at this time.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Guest tables will be set with no more than 10 guests each. At least 6’ apart from each table.

Mask wearing enforced unless actively eating or drinking.

No self-service food and beverage are arranged.

No food at this event.

Banquet staff will be in control of the beverage service through the event.

Drinks will be handled by Hotel bartenders and service staff.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** A third party, Aloha Wedding Planners, has been hired to collect and maintain the data. A consolidated spreadsheet will be submitted to Hotel’s event manager prior to event start.
All attendees will be required to submit documentation of vaccine to show fully vaccinated OR present card upon arrival. Or present negative COVID test result taken within 48 hours of event date.

**Plans for Social distancing:** Pre-plan travel route for entering and existing to reduce congestion at choke points. Tables to be set 6’ apart.

Registration area will be one way in, until such time that all guests have registered, then reverts to two-way use. Exit and reentry to event

**Plans for Enforcement of use of face coverings (indoor events only):** Posted signage and banquet captain and staff to roam event and enforce mask wearing unless actively eating or drinking.

C19 Covid Coordinator (C19CC) will work with Event coordinator and Hotel Staff to remind attendees to wear masks while indoors.

**Strategies to reduce congestion at choke points:** Space has to spaces outside on the lanais and additional spaces in the garden room. All doors will remain open for ease of flow and guest access.

Main elevator utilized as entrance and two side elevators used for exits.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** AC is a closed system, utilizing supply and return (filter side) air. Hotel conducts scheduled coil cleaning and filter replacement on a routine basis. Garden room doors will remain open to allow airflow to pass through.

Two lanais are open air and do no

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Pre shift meetings will be conducted prior to the start of the event to review the safety protocols. Employees to be temperature checked prior to each shift and required to wear their masks for the duration of event.

C19CC will brief staff prior to start of event to ensure health & safety of all attendees.

Catering will be provided by Moana Surfrider Hotel and all staff are trained on DOH safety protocols and follow guidelines issued by the City and County of Honolulu. All staff members are required to wear face masks at all times during their shifts. All staff members are temperature checked prior to arriving on property for their shifts.

**Additional measures to reduce transmission between staff/performers and attendees:** Employees to be temperature checked prior to each shift and required to wear their masks for the duration of event.

No performers, live entertainment, or DJ for this event.
Plans for addressing symptomatic individuals on-site

Hotel will alert both Security and Hotel Managers to tend to specific guest and assess guest's condition. A security report will be filled out and escort guest off property. Help if they need a medical facility.

Any person who presents with a temperature of 100.4 or more will not be allowed to enter. Recommend they seek medical assistance right away. If attendee presents with physical symptoms during the event, they shall be moved to a private area for observation. If medical attention is required, C19CC shall inform Hotel Rep with regards to the situation. Attendee shall leave the premises to seek medical help as soon as deemed possible.

Staff members who have a temperature over 100.4 degrees are immediately sent home and are not allowed on property.

Leadership/upper management will be advised of this incident and will follow-up with any necessary steps.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Safety protocols and restrictions are listed on Event Orders for meeting planner to sign off and communicated to the attendees. Staff will attend the Pre shift meetings and review the safety protocols. Adequate signage is displayed at event site to remind guests of the restrictions.

All staff and employees have completed the commitment to clean training prior to establishing employment.

Email communication sent to all attendees include information regarding proof of vaccination, face masks, as well as a list of symptoms to review prior to the event. All staff are briefed on safety protocols prior to working on property.
Event Name: Mililani Night Market at YMCA
Mitigation Plan Filed: 8/17/2021 7:39:38 AM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: 808 Street Fest, LLC
Point of Contact Name: Kalena & Charisse
  808-466-5320 or 808-478-8582
  808streetfest@gmail.com
  92-782 Paala Loop Kapolei, HI 96707
Responsible Individual(s): Kalena & Charisse
  808-466-5320 or 808-478-8582
  808streetfest@gmail.com
  92-782 Paala Loop Kapolei, HI 96707
Venue Name and Contact Information: YMCA Mililani
  808-625-1040
  mabbott@ymcahonolulu.org
  95-1190 Hikikaulia Street Mililani, HI 96789

Event Description:
Event Date & Time: 8/27/2021 7:00:00 PM
   Entry Allowed for Attendees: 8/27/2021 11:00:00 PM
   Event Closure for Attendees: 8/28/2021 3:00:00 AM
Event Description: Outdoor Evening shopping "open market" style event featuring food trucks, food tents, crafters, retail and locally owned small businesses with background music/sound system.
Anticipated Number of Attendees: 1000

Implementation Plan:
Pre-Event Information Collection (if any): N/A we are however requiring all entrants to answer a health screener, contact tracing and temperature check at the time of entrance to the outdoor event.
Vaccination/Testing Plans: Testing_Vaccination_NOT_Require
Verification at Entry:

Plan for On-site Testing (if any): N/A

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: The maximum square feet at Mililani YMCA Outdoor Parking Lot is 20000 Square Feet. We are expecting 800 people and will cap the capacity at 1000 people. We will have sanitizers at each booth and security to assist with crowd control.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: We are requiring all entrants to answer a health screener prior to entrance. No screener/No entry. We will collect data for contact tracing purposes and will furnish it to the city or state upon request.

Plans for Social distancing: N/A

Plans for Enforcement of use of face coverings (indoor events only): N/A

Strategies to reduce congestion at choke points: Event area has a designated entrance and exit. All tables/tent/food truck will set at least 6’ apart. Map Attached

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Staff & Vendors will be temperature checked, pre-health screened. A email/social media message will be sent to all participants with the covid mitigation plan set forth.

Additional measures to reduce transmission between staff/performers and attendees: We are requiring all participants/vendor/attendees complete a wellness check before entering the event along with a temperature check (per cdc guidelines). A wellness questionnaire/temperature check will be available at the entrance way before entering. For everyone's safety, event coordinator/management reserves the right at it's sole discretion to refuse admission to any person.

Plans for addressing symptomatic individuals on-site
Anyone that is symptomatic will not be allowed to enter and will be asked to leave the premise immediately and will be encouraged to seek medical assistance/covid pcr test.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
We are encouraging social distancing in all messages. Cones/Safety Tape will designate event space to keep event attendees separate from the general public. All tables, tents, food trucks will be spaced 6’ apart. Signage will be placed at entrance to encourage guests to physically distance. Security guards will be hired to help with the event attendees and promote physical distancing. Announcements will be
made throughout the event over the PA System to adhere to all state and city mandates. We are requiring everyone to complete a wellness check before entering the event along with a temperature check (per cdc guidelines) and contact tracing before entering the event. For everyone's safety, the event coordinator/management reserves the right at it's sole discretion to refuse admission to any person. Face coverings will be highly encouraged in the outdoor setting. Contract tracing information is required for each individual who attends the event.
Event Name: Parent Orientation Section 2 – MPR4
Mitigation Plan Filed: 8/17/2021 7:39:46 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Aloha Tower – MPR4/Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:
Event Date & Time: 8/19/2021 10:00:00 PM
Entry Allowed for Attendees: 8/20/2021 1:00:00 AM
Event Closure for Attendees: 8/20/2021 2:00:00 AM

Event Description: Session two of the parent orientation for freshman students.
Anticipated Number of Attendees: 78

Implementation Plan:
Pre-Event Information Collection (if any): Guests are encouraged to confirm their vaccination status prior to arrival on August 19.
**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to take a rapid test before entering the event.

- The check-in times are between 3:00pm-3:15pm. Guest check-in will take place outdoors at Aloha Tower Marketplace. To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival.
- Guest check-in is outlined on the corresponding maps. Guests will proceed to check-in for infrared temperature scan. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Again, masks will be mandatory for entry and participation.
- Security will preside over the guest check-in lines to ensure all precautions are taken.

**Plan for On-site Testing (if any):** We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to than 100 attendee on-site.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Hawaii Pacific University has implemented COVID safety procedures, as discussed below, and has conducted on-campus activities since September 2020. Hand sanitizing stations will be located at check in tents. Guests will be asked to comply with social distancing while waiting in line. Masks will be worn except when actively drinking.

**Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo**

**Plans for collecting Sign-in Data for all attendees:** All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

**Plans for Social distancing:** When checking into the event students will assemble into socially distanced lines, marked out by decals to ensure participants’ safety.

**Plans for Enforcement of use of face coverings (indoor events only):** Face masks will be required at all times except when actively drinking.

**Strategies to reduce congestion at choke points:** Please see attached event layout. ISO medical grad hepa filter will be installed in the space.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** ISO medical grad hepa filter will be installed in the space.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All staff and volunteers are required to provide proof of vaccination and are
required to attend a virtual safety training prior to the event. Personal protective equipment shall be made available to all employees and vendors working at the event, including hand sanitizer, face coverings. Face coverings will be worn at all times. A participant’s covering may be removed while actively drink beverages. All employees and participants shall be reminded prior to the ceremony that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai‘i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. All staff are fully vaccinated and will provide proof of vaccination.

**Additional measures to reduce transmission between staff/performers and attendees:** Please see response above.

**Plans for addressing symptomatic individuals on-site**

Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: Outdoor Seated Student Concert
Mitigation Plan Filed: 8/17/2021 7:58:54 AM
Event Type: Outdoor_Event_II

Contact Information
 Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll
  808-687-7051  
  bcarroll@hpu.edu 
  1 Aloha Tower Drive, Honolulu, HI 96813
Responsible Individual(s): Hawaii Pacific University / Brooke Carroll
  808-687-7051 
  bcarroll@hpu.edu 
  1 Aloha Tower Drive, Honolulu, HI 96813
Venue Name and Contact Information: Aloha Tower – Ocean Terrace /Brooke Carroll
  808-687-7051 
  bcarroll@hpu.edu 
  1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:
Event Date & Time: 8/20/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/21/2021 6:00:00 AM
  Event Closure for Attendees: 8/21/2021 8:00:00 AM

Event Description: Outdoor seated concert for freshmen students.

Anticipated Number of Attendees: 200

Implementation Plan:
Pre-Event Information Collection (if any): Guests are encouraged to confirm their vaccination status prior to arrival on August 20.
**Vaccination/Testing Plans: Testing_Vaccination_Required_In**

**Verification at Entry:** Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to take a rapid test before entering the event.

- The check-in times are between 7:30pm-8:00pm. Guest check-in will take place outdoors at Aloha Tower Marketplace. To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival.

- Guest check-in is outlined on the corresponding maps. Guests will proceed to check-in for infrared temperature scan. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Again, masks will be mandatory for entry and participation.

- Security will preside over the guest check-in lines to ensure all precautions are taken.

**Plan for On-site Testing (if any):** We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to than 200 attendee on-site.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Hawaii Pacific University has implemented COVID safety procedures, as discussed below, and has conducted on-campus activities since September 2020. Hand sanitizing stations will be located at check in tents. Guests will be asked to comply with social distancing while waiting in line. All food and beverages will be served at tables. Masks will be worn expect when actively eating and drinking.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

**Plans for Social distancing:** When checking into the event students will assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Tables have been moved to be 6 feet apart.

**Plans for Enforcement of use of face coverings (indoor events only):** Face masks will be required at all times except when actively eating or drinking.

**Strategies to reduce congestion at choke points:** Please see attached event layout.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All staff and volunteers are required to provide proof of vaccination and are required to attend a virtual safety training prior to the event. Personal protective equipment shall be
made available to all employees and vendors working at the event, including hand sanitizer, face coverings. Face coverings will be worn at all times. A participant’s covering may be removed while actively drink beverages. All employees and participants shall be reminded prior to the ceremony that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai‘i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. All staff are fully vaccinated and will provide proof of vaccination.

Additional measures to reduce transmission between staff/performers and attendees: Please see above.

Plans for addressing symptomatic individuals on-site
Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: Don Motz 75th Birthday Memorial Event
Mitigation Plan Filed: 8/17/2021 6:02:51 PM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: The Sheraton Waikiki
Point of Contact Name: Stuart Kotake
808-341-6177
Stuart.Kotake@marriott.com
2255 Kalakaua Avenue, Honolulu HI 96815

Responsible Individual(s): Beverly Motz
808-780-9757
motzb@hawaii.rr.com
94-1010 Lelepua Place, Waipahu HI 96797

Venue Name and Contact Information: Stuart Kotake
808-341-6177
stuart.kotake@marriott.com
2255 Kalakaua Avenue, Honolulu HI 96815

Event Description:
Event Date & Time: 8/21/2021 10:00:00 PM
Entry Allowed for Attendees: 8/22/2021 3:30:00 AM
Event Closure for Attendees: 8/22/2021 7:00:00 AM

Event Description: The Sheraton Waikiki will be hosting the Memorial Event for Don Motz on what would have been his 75th birthday on Saturday, August 8, 2021. The Kahuku and Honolulu's banquet capacity is 150. Maximum attendance for this event will be capped at 80. Contact tracing and proof of negative COVID test and/or proof of vaccination will be required and provided to venue prior to the start of event.

Anticipated Number of Attendees: 74
Implementation Plan:

**Pre-Event Information Collection (if any):** Beverly Motz will maintain the data for contact tracing and proof of vaccination or negative COVID test within 48 hours. This data will be collected and received prior to the start of the event and provided to the Catering Manager.

Attendees will pre-register by providing copy of their vaccine card showing date of last vaccine, to match name on Master Guest list provided by Wedding couple. As of 8/16/21 85% of attendees have submitted documentation and we will continue to collect documents up until 8/20/21, after that date, attendees shall bring documentation upon arrival to event.

**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** Hotel will check and verify the guests’ full vaccination or negative COVID test result (within 48-hours).

Attendees will check in at entrance, get temperature check and receive wristband to identify they have pre-registered all documents as currently required by C&C of Honolulu under Tier 5.

**Plan for On-site Testing (if any):** No planned at this time.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Guest tables will be set with no more than 10 guests each. At least 6’ apart from each table.

Mask wearing enforced unless actively eating or drinking.

No mingling between groups.

Seated table service for all food and beverage only.

No standing food and beverage arranged.

Buffet station are served by chef attendant and the food station is shielded with plexiglass from guests.

No self-service food and beverage are arranged.

Banquet staff will be in control of the food & beverage service through the event.

Food will be plated by a Hotel employee and handed to the attendee.

Drinks will be handled by Hotel bartenders and service staff.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** A consolidated spreadsheet will be submitted to Hotel’s event manager prior to event start.
All attendees will be required to submit documentation of vaccine to show fully vaccinated OR present card upon arrival. Or present negative COVID test result taken within 48 hours of event date.

**Plans for Social distancing:** All banquet tables are separated by 6’ of distance. All buffet areas have more than 10’ of distance from seated guest tables. 6' demarcation set on the floor at the bar and check in. No other events will be located near the current event in the Honolulu.

**Plans for Enforcement of use of face coverings (indoor events only):** Posted signage and banquet captain and staff to roam event and enforce mask wearing unless actively eating or drinking. Guests will be required to wear masks at all times unless actively eating or drinking. Both client and staff will actively reminded gue

**Strategies to reduce congestion at choke points:** Pre-plan travel route for entering and existing to reduce congestion at choke points. Banquet Captains to follow timelines to call tables to eat, restroom breaks, etc. Tables to be set 6’ apart.

Registration area will be one way in, until such time that

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** AC is a closed system, utilizing supply and return (filter side) air. Hotel conducts scheduled coil cleaning and filter replacement on a routine basis. Doors to the indoor event space will be wide open, to allow for air flow throughout the room.

Directl

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Pre shift meetings will be conducted prior to the start of the event to review the safety protocols.

Employees to be temperature checked prior to each shift and required to wear their masks for the duration of event.

All staff members are required to wear face masks at all times during their shifts.

All staff members are provided PPE and sanitation products.

Live musician will be positioned at the event, more than 10ft away from attendees and staff members and will be required to wear mask during performance.

Catering will be provided by Sheraton Waikiki Hotel and all staff are trained on DOH safety protocols and follow guidelines issued by the City and County of Honolulu.
**Additional measures to reduce transmission between staff/performers and attendees:** Employees to be temperature checked prior to each shift and required to wear their masks for the duration of event. Performers are to be 11 feet distanced from direct physical contact of attendees or staff.

**Plans for addressing symptomatic individuals on-site**
Hotel will alert both Security and Hotel Managers to tend to specific guest and assess guest's condition.

A security report will be filled out and escort guest off property.

When necessary, guests will be escorted to the Doctor on Call clinic located on site at the Sheraton Waikiki hotel or a nearby medical facility.

Any person who presents with a temperature of 100.4 or more will not be allowed to enter.

Recommend they seek medical assistance right away.

If attendee presents with physical symptoms during the event, they shall be moved to a private space for observation.

If medical attention is required, Hotel Security will be notified and will assist with regards to the situation.

Attendee shall leave the premises to seek medical help as soon as deemed possible.

Staff members who have a temperature over 100.4 degrees are immediately sent home and are not allowed on property.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**
Safety protocols and restrictions are listed on Event Orders for client to sign off and communicated to the attendees.

Staff will attend the Pre shift meetings and review the safety protocols.

Adequate signage is displayed at event site to remind guests and performers for the restrictions.

All staff and employees have completed the commitment to clean training prior to establishing employment.

Utilize Emcee/Musician to make announcements of Hotel rules for wearing masks indoors, as needed.

Email communication sent to all attendees include information regarding proof of vaccination, face masks, as well as a list of symptoms to review prior to the event. All staff are briefed on safety protocols prior to working on property.
Event Name: Graduate Student Orientation – MPR3
Mitigation Plan Filed: 8/17/2021 7:02:38 PM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Pacific University
Point of Contact Name: Allison Gough
808-544-1109
agough@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Allison Gough
808-544-1109
agough@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Aloha Tower - MPR3/Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:
Event Date & Time: 8/21/2021 10:00:00 PM
Entry Allowed for Attendees: 8/21/2021 6:00:00 PM
Event Closure for Attendees: 8/21/2021 10:00:00 PM

Event Description: Graduate student orientation.

Anticipated Number of Attendees: 83

Implementation Plan:
Pre-Event Information Collection (if any): Guests are encouraged to confirm their vaccination status prior to arrival on August 21.
**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to take a rapid test before entering the event.

- The check-in times are between 8:00am-9:00am. Guest check-in will take place outdoors at Aloha Tower Marketplace. To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival.

- Guest check-in is outlined on the corresponding maps. Guests will proceed to check-in for infrared temperature scan. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Again, masks will be mandatory for entry and participation.

- Security will preside over the guest check-in lines to ensure all precautions are taken.

**Plan for On-site Testing (if any):** We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to than 100 attendee on-site.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Hawaii Pacific University has implemented COVID safety procedures, as discussed below, and has conducted on-campus activities since September 2020. Hand sanitizing stations will be located at check in tents. Guests will be asked to comply with social distancing while waiting in line. All food and beverages will be served to guests. Guests will not be allowed to serve themselves. Masks will be worn expect when actively eating and drinking.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

**Plans for Social distancing:** When checking into the event students will assemble into socially distanced lines, marked out by decals to ensure participants’ safety.

**Plans for Enforcement of use of face coverings (indoor events only):** Face masks will be required at all times except when actively eating or drinking.

**Strategies to reduce congestion at choke points:** Please see attached event layout.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Merv 13 filters are installed in the room.
Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff and volunteers are required to provide proof of vaccination and are required to attend a virtual safety training prior to the event. Personal protective equipment shall be made available to all employees and vendors working at the event, including hand sanitizer, face coverings. Face coverings will be worn at all times. A participant’s covering may be removed while actively eating or drink beverages. All employees and participants shall be reminded prior to the ceremony that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai‘i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. All staff are fully vaccinated and will provide proof of vaccination.

Additional measures to reduce transmission between staff/performers and attendees: Please see response above.

Plans for addressing symptomatic individuals on-site
Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: Aha Aina Luau
Mitigation Plan Filed: 8/17/2021 7:19:13 PM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Royal Hawaiian Hotel
Point of Contact Name: Micah Suderman
8089317920
micah.suderman@luxurycollection.com
2259 Kalakau Ave

Responsible Individual(s): Micah Suderman
8083415709
micah.suderman@luxurycollection.com
2259 Kalakau Ave

Venue Name and Contact Information: Royal Hawaiian Hotel
8089317311
micah.suderman@luxurycollection.com
2259 Kalakau Ave

Event Description:
Event Date & Time: 8/19/2021 10:00:00 PM
Entry Allowed for Attendees: 8/20/2021 2:45:00 AM
Event Closure for Attendees: 8/20/2021 6:00:00 AM

Event Description: This is a bi-weekly Luau at The Royal Hawaiian Hotel. It is held on the Ocean Lawn outdoors. Tables are sold as individual parties and are social distanced 6 feet apart. There is no mingling between any parties and all attendees are seated throughout the event. The food and beverage is served as plated service. No buffet or walk up bar. Contact tracing is done at the time of reservation for each party. The show check in begins at 4:45pm every Monday and Thursday and concludes at 8pm.

Anticipated Number of Attendees: 200
Implementation Plan:

**Pre-Event Information Collection (if any):** At the time of reservation contact information is collected and stored for the 28 days.

**Vaccination/Testing Plans:** Testing/Vaccination NOT Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** None

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** We service the guest as individual tables. No intermixing of parties. Food and Beverage are serviced by a server and is plated.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Reservation lists are printed from our reservation site and on arrival guests are checked in by staff.

**Plans for Social distancing:** 6 feet of distance between all parties. This is a seated event

**Plans for Enforcement of use of face coverings (indoor events only):** NA

**Strategies to reduce congestion at choke points:** We have a line in and out as well as 2 exits for guests. Bathrooms are located on opposite sides of the lower lobby. See Pdf attachment

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Pre shift meetings will be conducted prior to the start of the event to review the safety protocols. Employees to be temperature checked prior to each shift and required to wear their masks for the duration of event.

Catering will be provided by Royal Hawaiian Hotel and all staff are trained on DOH safety protocols and follow guidelines issued by the City and County of Honolulu. All staff members are required to wear face masks at all times during their shifts. All staff members are temperature checked prior to arriving on property for their shifts.

Live musician will be positioned at the event, more than 10ft away from attendees and staff members and will be required to wear mask during performance.

**Additional measures to reduce transmission between staff/performers and attendees:** Employees to be temperature checked prior to each shift and required to wear their masks for the duration of event.

Performers are to be on stage, 10 feet distanced from direct physical contact of attendees or staff. While indoors and performing, masks shall remain on.
Plans for addressing symptomatic individuals on-site

Any person who presents with a temperature of 100.4 or more will not be allowed to enter. Recommend they seek medical assistance right away. If attendee presents with physical symptoms during the event, they shall be moved to the Coronet Lounge for observation. If medical attention is required, C19CC shall inform Banquet Mgr (on duty) and Hotel Security with regards to the situation. Attendee shall leave the premises to seek medical help as soon as deemed possible.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Safety protocols and restrictions are listed on Event Orders for meeting planner to sign off and communicated to the attendees. Staff will attend the Pre shift meetings and review the safety protocols. Adequate signage is displayed at event site to remind guests and performers for the restrictions.

All staff and employees have completed the commitment to clean training prior to establishing employment.

Utilize Emcee /Band Leader to make announcements of Hotel rules for wearing masks indoors, as needed.
Event Name: Sandra Flores & Ruben Cisneros Wedding
Mitigation Plan Filed: 8/17/2021 7:44:51 PM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Kahala Hotel & Resort
Point of Contact Name: Grace Chan
808-739-8891
gchan@kahalaresort.com
5000 Kahala Avenue, Honolulu 96816

Responsible Individual(s): Grace Chan
808-739-8891
gchan@kahalaresort.com
5000 Kahala Avenue, Honolulu, 96816

Venue Name and Contact Information: Kahala Hotel & Resort
808-739-8891
gchan@kahalaresort.com
5000 Kahala Avenue, Honolulu, 96816

Event Description:
Event Date & Time: 9/3/2021 10:00:00 PM
Entry Allowed for Attendees: 9/3/2021 10:00:00 PM
Event Closure for Attendees: 9/4/2021 9:00:00 AM

Event Description: Wedding Event:
Vendors will arrive to set up at the Maile Ballroom after 12pm
Ceremony 5pm at the Plumeria Grove Lawn
Dinner reception at Maile Ballroom 6pm till 11pm
Anticipated Number of Attendees: 80

Implementation Plan:

Pre-Event Information Collection (if any): Wedding Planner Kelly Sugano of A Perfect Day 497-3339 will assist in pre-collecting the data of guests' vaccine card or negative Covid test result (48 hours before event day), she will also match the names on the Master Guests lists.

Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: upon check in, wedding planner will give temperature measure to the guests, verify guests list with Vaccination status or covid test status

Plan for On-site Testing (if any): n/a

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Temperature check upon check in, Covid Tracing Guests list, Hand Sanitizer available, Guests assigned seating, Guests to wear masks in door, Vendors and hotel staff will wear masks at all times, Practice social distancing, no self-service buffet, food will be plated by hotel staff and hand to the guests. Drinks will be handled by hotel bartenders and Bqt staff

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Data will be pre-collected by B&G & Wedding Planner before the day of the wedding.

Documentations of Vaccine or negative Covid test result

Plans for Social distancing: There is "wearing Masks" sign display at the Ballroom, Wedding planners will work with Bqt manager, Catering Manager, DJ, Emcee to remind guests to wear mask in door and comply to Covid restriction rules

All Vendors & Hotel staff are mandate to wear masks

Plans for Enforcement of use of face coverings (indoor events only): Floor plan pre-design per social distancing

Strategies to reduce congestion at choke points: Spread out the set up...check in area...buffet stations...tables...etc per pre-design floor plan

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Air Flow AC and Open door entrance and exit

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Staff and Vendors must wear masks at all times and wash hands all the times

Additional measures to reduce transmission between staff/performers and attendees: Bqt staff to wear gloves at all times
Plans for addressing symptomatic individuals on-site
Anyone with higher than 100.4 temperature will not be entering the ballroom. Wedding planner will alert Catering manager, then hotel protocols will take place (alert security, hotel manager)

All vendors and staff will need to go through Temperature check and verify covid questions before entering to the hotel premises

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
First need to communicate with Bride and groom on the Covid restrictions and Rules.

We need to have mutual respect and understanding. During the event, we need to make sure there is good monitor from the Wedding planner, Catering manager, Bqt manager & Bqt staff. We need to assistance from DJ, Emcee to remind the guests of the Safety protocols if needed
Event Name: 7th grade Punahou day camp
Mitigation Plan Filed: 8/17/2021 8:44:12 PM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Kaniela Lyman-Mersereau
Point of Contact Name: Kaniela Lyman-Mersereau
(808) 366-9556
klyman-mersereau@punahou.edu
2213 Hunnewell Place Honolulu, HI, 96822

Responsible Individual(s): Kaniela Lyman Mersereau
8083669556
klyman-mersereau@punahou.edu
2213 Hunnewell Place

Venue Name and Contact Information: Waimanalo beach park (Huananiho)
808-768-6843
jlee7@honolulu.gov
Kai Waimanalo Complex

Event Description:
Event Date & Time: 8/25/2021 10:00:00 PM
Entry Allowed for Attendees: 8/25/2021 6:45:00 PM
Event Closure for Attendees: 8/26/2021

Event Description: This is an educational event with Punahou 7th graders with 46 students and 4-6 adults. I have acquired permits from the department of parks and recreation for several dates:
8/25
8/27
9/3
9/8
We plan to do some ocean safety lessons, clean the beach and learn about marine debris, along with some team building activities.

Students and adults will be masked at all times and spread out. All students must do a daily health check in and are not allowed on campus if they or their families show any symptoms. We also have a high percentage of middle school students vaccinated and the group they are traveling with is the bubble they are in throughout the year.

The reason I’m doing this inquiry is that for our initial explanation of instructions I would like to have the group together before we split into smaller groups of 15 students if possible.

**Anticipated Number of Attendees:** 50

**Implementation Plan:**

**Pre-Event Information Collection (if any):** Medical forms and health screening for each student and adult.

**Vaccination/Testing Plans:** Testing_Vaccination_NOT_Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** none

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** We will be eating home lunch outside spaced far apart.

**Does this event require the collection of Sign-In Data?** No_Funerals_Public_Competitions

**Plans for collecting Sign-in Data for all attendees:**

**Plans for Social distancing:** Students will be outside all day, masked and 6 foot distance enforced by faculty.

**Plans for Enforcement of use of face coverings (indoor events only):** NA

**Strategies to reduce congestion at choke points:** No choke points aside from public restrooms. Only 1-2 students allowed to go to restroom at a time.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA
Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Masks, distance and all teachers are vaccinated.

Additional measures to reduce transmission between staff/performers and attendees: Masks, distance and all teachers are vaccinated.

Plans for addressing symptomatic individuals on-site
Symptomatic individuals will have to depart site via a parent ride home and quarantine at home.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
I will meet with all individuals before each trip on campus.
Event Name: Strong Bonds AC-FY21-10651
Mitigation Plan Filed: 8/17/2021 9:38:47 PM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hyatt Regency Waikiki
Point of Contact Name: Hanako Lemelle
  (808)342-9622
  hanako.lemelle@hyatt.com
  2424 Kalakaua Avenue, Honolulu, Hawaii 96815

Responsible Individual(s): Hanako Lemelle
  (808)342-9622
  hanako.lemelle@hyatt.com
  2424 Kalakaua Avenue Honolulu Hawaii 96815

Venue Name and Contact Information: Hyatt Regency Waikiki Bach Resort and Spa
  808-923-1234
  hanako.lemelle@hyatt.com
  2424 Kalakaua Avenue Honolulu Hawaii 96815

Event Description:
Event Date & Time: 8/26/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/27/2021 3:00:00 AM
  Event Closure for Attendees: 8/28/2021 9:00:00 PM

Event Description: Military training/meeting event and guests will be staying at Hyatt Regency Waikiki for 8/26-8/28.
Meeting will be from 5:00pm - 6:30pm on 8/26
7:30am - 6:00pm on 8/27
7:30am - 11:00am on 8/28
Breakfast, Lunch and Dinner will be served as individual plated meals.
Anticipated Number of Attendees: 93

Implementation Plan:

Pre-Event Information Collection (if any): Hotel will collect sign-in data for all attendees. Client must sign and submit a Hotel Mandate Tier 5 agreement.

Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: Verification at entry or sent in digitally prior to the event

Hotel team will check proof of vaccination OR negative Covid-19 test with photo ID at entry. For Proof of vaccination, the guests will have choice to send in digitally prior to the event and the hotel will match the name with attendee list.

Plan for On-site Testing (if any): Any attendees or staff showing signs of illness or with temperature of 100.4 degrees will not be permitted into event. Attendees will be directed to closest testing center at Doctors of Waikiki at Princess Kaiulani Hotel.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: All food and beverage will be prepared and served by Hotel Staff. Plated meals will be served by Hotel staff. No alcohol beverage will be served at this event. Hotel staff will serve coffee and tea at the guests table.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: All sign in data is collected prior to the event start time and saved in Hotel's database in case of request by State or City

Plans for Social distancing: Guest tables are set minimum six feet apart. Speaker will be asked to announce and remind attendees to stay socially distanced. Signage will be posted at entry.

Plans for Enforcement of use of face coverings (indoor events only): Hotel staff and Event Manager will be responsible for enforcement of use of face coverings. Chaplain/ Speaker will be asked to announce and remind attendees to wear face mask when not eating/drinking. Signage will be posted at entry.

Strategies to reduce congestion at choke points: Hotel designated one way in entry only, floor markers and signage are available to keep guests socially distanced. Each families are required to follow 6ft apart social distancing in the line for registration and staggered entry

Description of ventilation system and how COVID risk is mitigated (indoor venues only): All ballroom doors to remain open throughout the event to allow airflow to pass through.
Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Hotel staff has undergone COVID-specific training "re-orientation" meetings conducted by Hotel.

Additional measures to reduce transmission between staff/performers and attendees: Hotel staff is reminded of mandates and protocols prior to each event at "pre-shift" meetings.

Plans for addressing symptomatic individuals on-site
Any person with 100.4 degree temperature or displays any sign of illness will not be allowed to enter. If medical attention is required, Hotel security will be on hand to assist guest(s).

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Hotel staff will advise Hotel Covid-19 mandates to all attendees prior to arrival. Signage will be posted at event entrance for reminders. Hotel staff and performers are reminded at start of each show at pre-shift meetings.
Event Name: Shannon Lee and Geoff Hemenway Wedding
Mitigation Plan Filed: 8/17/2021 10:05:19 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Sea Life Park Hawaii
Point of Contact Name: Tori Piccoli-Wong
(808) 354.4476
tori.wong@sealifeparkhawaii.com
41-202 Kalanianaole Hwy #7  Waimanalo, Hawaii 96795

Responsible Individual(s): Lianne Lee (Mother of the Bride), Shannon Lee (Bride), Geoff Hemenway (Groom), Olivia Purdy (coordinator)
(808) 349-0199
scoutylee@gmail.com
45-621 Halekou Road  Kaneohe, Hawaii 96744

Venue Name and Contact Information: Sea Life Park Hawaii
(808) 354.4476
tori.wong@sealifeparkhawaii.com
41-202 Kalanianaole Hwy #7  Waimanalo, Hawaii 96795

Event Description:
Event Date & Time: 9/4/2021 10:00:00 PM
Entry Allowed for Attendees: 9/5/2021 3:00:00 AM
Event Closure for Attendees: 9/5/2021 8:00:00 AM

Event Description: Outdoor ceremony and reception at Sea Life Park Hawaii amongst 70 guests.

Anticipated Number of Attendees: 70

Implementation Plan:
Pre-Event Information Collection (if any): RSVP required of all attendees
**Vaccination/Testing Plans:** Testing_Vaccination_NOT_Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** N/A

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Sea Life Park Hawaii has implemented the following COVID safety measures: Employees - All employees must wear face coverings during their shifts. Customers - Customers must wear face coverings consistent with Order 5 of the Order at all times within the facility, except when eating or drinking. No standing bar/dining areas are allowed. Seating shall be arranged so that six (6) feet of separation is maintained between groups. Groups within the Restaurant/Bar intermingling not allowed. Tables and chairs frequently sanitized after each group (or individual customer) leaves the Bar/Restaurant. Disposable cups used each purchase. Hourly touch-point sanitization (workstations, equipment, etc.). No self-service drink/buffet stations. Clear barriers between staff/guests. Bar service to end no later than 10pm depending on event time. All employees trained to know and enforce the requirements. Frequent hand washing/sanitizing by employees is required.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Bride and groom will have sign-in data available at the event including name, address, and phone number. Guests will be confirming that the information is correct and accurate during a smooth and timely check-in process and will be available if needed.

**Plans for Social distancing:** Sea Life Park Hawaii is practicing the following social distancing protocols: No self-service drink/buffet stations (serving stations are staffed). No standing bar/dining areas are allowed. Seating shall be arranged so that six (6) feet of separation is

**Plans for Enforcement of use of face coverings (indoor events only):** N/A

**Strategies to reduce congestion at choke points:** No food or beverage service or consumption allowed in the area where services are being provided. Guests to be served in buffet-line with groups not to exceed 25 guests.

Customers enter and exit through different entries using one-way traffic.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** N/A

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Training for employees regarding these requirements and each facility’s respective COVID-19 mitigation plan. Preliminary sent out prior to each event with timelines, layout, plan. Floor markings and signage will be used in areas where lines may form. Dining tables will be spaced to allow adequate distancing per group. All cleaning procedures have been reestablished using products that effectively remove COVID-19. Staff working directly with guests will be required to wear
proper PPE as directed by the state of Hawaii. Staff not directly interacting with public will be required to wear masks when interacting in other staff areas. To limit direct contact/interaction with guests, "interaction barriers" will be installed such as Plexiglas barriers at all point of sale locations without a barrier.

**Additional measures to reduce transmission between staff/performers and attendees:** All employees of Sea Life Park Hawaii must wear face coverings during their shifts. Hand washing capability or sanitizer for employees and customers. Adequate supply of soap, disinfectant, hand sanitizer, and paper towels available at all times. Frequent hand washing/sanitizing by employees is required. No employee displaying symptoms of COVID-19 should provide services to customers. Symptomatic or ill employees should not report to work.

**Plans for addressing symptomatic individuals on-site**
Attendees will be temperature checked prior to entering into the event and will be sent home if they have a temperature over 100.4 degrees. If this were to occur, venue manager will be advised of the incident and act accordingly. Symptomatic or ill employees should not report to work.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**
Sea Life Park Hawaii staff have received training in regards to their workplace COVID mitigation plan. In regards to wedding events, staff is briefed and received appropriate timelines and safety protocols. Wedding attendees have been actively updated by the wedding hosts. The coordinator will assist day-of to communicate safety protocols.
Event Name: Honors Student Program for Freshman in Student Union

Mitigation Plan Filed: 8/17/2021 10:08:35 PM

Event Type: Indoor_Event

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)

Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Aloha Tower – Student Union /Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:

Event Date & Time: 8/18/2021 10:00:00 PM
Entry Allowed for Attendees: 8/19/2021 3:00:00 AM
Event Closure for Attendees: 8/19/2021 4:00:00 AM

Event Description: Meeting for new honors college freshmen students.

Anticipated Number of Attendees: 100

Implementation Plan:

Pre-Event Information Collection (if any): Guests are encouraged to confirm their vaccination status prior to arrival on August 18.
**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to take a rapid test before entering the event.

- The check-in times are between 4:00pm-5:00pm. Guest check-in will take place outdoors at Aloha Tower Marketplace. To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival.

- Guest check-in is outlined on the corresponding maps. Guests will proceed to check-in for infrared temperature scan. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Again, masks will be mandatory for entry and participation.

- Security will preside over the guest check-in lines to ensure all precautions are taken.

**Plan for On-site Testing (if any):** We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to than 100 attendee on-site.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Hawaii Pacific University has implemented COVID safety procedures, as discussed below, and has conducted on-campus activities since September 2020. Hand sanitizing stations will be located at check in tents. Guests will be asked to comply with social distancing while waiting in line. All food and beverages will be served at tables. Masks will be worn expect when actively eating and drinking.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

**Plans for Social distancing:** When checking into the event students will assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Tables have been moved to be 6 feet apart.

**Plans for Enforcement of use of face coverings (indoor events only):** Face masks will be required at all times except when actively eating or drinking.

**Strategies to reduce congestion at choke points:** Please see attached event layout.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** The student union has no air condition. It is floor to ceiling doors which will all be open.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All staff and volunteers are required to provide proof of vaccination and are
required to attend a virtual safety training prior to the event. Personal protective equipment shall be made available to all employees and vendors working at the event, including hand sanitizer, face coverings. Face coverings will be worn at all times. A participant’s covering may be removed while actively drink beverages. All employees and participants shall be reminded prior to the ceremony that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai’i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. All staff are fully vaccinated and will provide proof of vaccination.

Additional measures to reduce transmission between staff/performers and attendees: Please see response above.

Plans for addressing symptomatic individuals on-site
Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: Bijou at HB Social Club
Mitigation Plan Filed: 8/17/2021 11:19:03 PM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Metta Group LLC
Point of Contact Name: Matthew Hall
(808)294-1699
matt@wearemetta.com
95-239 Kapanoe Place

Responsible Individual(s): Lee Anderson
(808) 781-6522
Lee@hawaiianbrians.com
1680 Kapiolani Blvd., 2nd Floor

Venue Name and Contact Information: HB Social Club
(808) 781-6522
Lee@hawaiianbrians.com
1680 Kapiolani Blvd., 2nd Floor

Event Description:
Event Date & Time: 8/21/2021 10:00:00 PM
Entry Allowed for Attendees: 8/22/2021 5:30:00 AM
Event Closure for Attendees: 8/22/2021 9:45:00 AM

Event Description: bijou to perform. Ticketed sales
Anticipated Number of Attendees: 180

Implementation Plan:
Pre-Event Information Collection (if any): n/a
Vaccination/Testing Plans: Testing_Vaccination_Required_In
Verification at Entry: Security staff verifies compliance upon entry and data is collected via smartphone with a QR code or if guests do not have a smart phone, we maintain physical logs in its place.

Plan for On-site Testing (if any): n/a

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: We are following Tier 5 social establishment guidelines.

Does this event require the collection of Sign-In Data? Yes _Indoor_events_weddings_indo

Plans for collecting Sign-In Data for all attendees: Online database via QR code and physical data sheet.

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only): Security and staff ask guests to wear a mask when not at a table and moving around the venue.

Strategies to reduce congestion at choke points: There are 4 different ways to enter/exit the building, so we utilize each to reduce traffic.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): There are 5 - 30 ton air handler units that blow air out of the venue at high capacity. We also have industrial fans that can circulate the air based on the cubic feet in the room in less than 15 minutes.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Sanitation is amply available and performers have their own entrance/exit from the building. The stage is 3 feet off the ground and performers are more than 10 feet from audience members.

Additional measures to reduce transmission between staff/performers and attendees: Extra security staff has been hired for each event to enforce mask wearing and to make sure there is no congestion.

Plans for addressing symptomatic individuals on-site

Symptomatic individuals are asked to leave.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Pre-shift meeting occurs 15 minutes prior to doors opening every day.
Event Name: Vedic celebration
Mitigation Plan Filed: 8/17/2021 11:19:07 PM
Event Type: Private_Party

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Veda Rukmini
Point of Contact Name: Veda Rukmini
  808295-5503
  arnoldkuruksetra@gmail.com
  42-103 Alekaa place

Responsible Individual(s): Veda Rukmini
  808295503
  arnoldkuruksetra@gmail.com
  42-103 Alekaa place

Venue Name and Contact Information: Private estate
  808295503
  arnoldkuruksetra@gmail.com
  42-103 Alekaa place

Event Description:
Event Date & Time: 8/31/2021 10:00:00 PM
  Entry Allowed for Attendees: 9/1/2021 4:00:00 AM
  Event Closure for Attendees: 9/1/2021 8:00:00 AM

Event Description: Private party for friends celebration janmastami

Anticipated Number of Attendees: 200

Implementation Plan:
Pre-Event Information Collection (if any): Name, address, phone, covid neg test or vaccine confirm.

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:
Plan for On-site Testing (if any): No on site testing

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Everyone brings their own food and doesn’t share

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: We will have a notepad that one designated individual will record all details.

Plans for Social distancing: 6 feet

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: Maps will be in place to show exists and entrances with one person directing people so zero choke points situations occur.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: No staff or performance

All people helping with choke point mitigation will take extra precautions which will include masks, frequent hand sanitizing and temp checks

Additional measures to reduce transmission between staff/performers and attendees: Helpers will stay 6 feet apart and practice the safety protocols stated above.

Plans for addressing symptomatic individuals on-site

They will be asked to leave immediately and seek medical professional diagnosis

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

A meeting with all attendees and staff will be mandatory as well as emails to all stating the protocols in place.
Event Name: Camille Cabalo and Gerard Cyr Wedding
Mitigation Plan Filed: 8/17/2021 11:45:05 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Kualoa Ranch
Point of Contact Name: Leila Frishak
(808) 748-3218
lfrishak@kualoaranch.com
P. O. Box 650, Ka‘a’awa, HI 96730

Responsible Individual(s): Lorraine Revilla
(808) 953-9622
lrevillaevents@gmail.com
2352 10th Avenue Place, Honolulu, HI 96816

Venue Name and Contact Information: Kualoa Ranch
(808) 748-3218
lfrishak@kualoaranch.com
P. O. Box 650, Ka‘a’awa, HI 96730

Event Description:
Event Date & Time: 10/8/2021 10:00:00 PM
Entry Allowed for Attendees: 10/9/2021 1:30:00 AM
Event Closure for Attendees: 10/9/2021 8:00:00 AM

Event Description: Wedding ceremony and reception for 122 guests.

Anticipated Number of Attendees: 122

Implementation Plan:
Pre-Event Information Collection (if any): Attendees are being contacted to determine vaccination status and we are confirming that they have received either the single dose of Johnson & Johnson
Vaccine or the two full doses of Pfizer or Moderna before September 24, 2021. Individuals who are not vaccinated will need to complete an FDA EUA COVID PCR test within 48 hours of the event date.

**Vaccination/Testing Plans:** Testing_Vaccination_NOT_Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** Guests have been informed of either vaccination card status or testing beforehand so no on-site testing will be offered.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Food and beverages will be offered at the event and comply with current restaurant/bar/social establishment conditions.

A Catered Experience will set up pupus and entrees in chafing dishes and staff has been hired for this event to specifically serve food to attendees to prevent cross contamination. There will only be one table at a time in the food tent to pick up their dinner.

The bar will be managed by two serving staff, Travis Medina and Brendan Cervantes and these individuals will serve guests with bottles of water, cans of juice, wine, beer, and spirits. The Bar will serve 5 people at a time with 6 feet apart, all will be wearing masks.

A Catered Experience will manage serving coffee and hot tea to attendees.

All food and beverage staff will be wearing masks and gloves and follow all proper food and service protocols. They will be checked for temperature and symptoms before beginning setup.

Dessert will be individually portioned by A Catered Experience staff in the food tent.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Names, addresses and phone numbers for all attendees have been collected already and will be made available to our day of coordinator ahead of the event and will be available for the City or the State upon request.

**Plans for Social distancing:** We will set up dinner tables and cocktail tables 6 feet apart and space the ceremony seats out accordingly.

**Plans for Enforcement of use of face coverings (indoor events only):** NA

**Strategies to reduce congestion at choke points:** Pre-collection of information will ensure a smooth check in process. The only indoor area that could be a potential choke point would be the bathrooms and signage will indicate bathroom capacity limits where applicable. We will be limiting 3 people at a t

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** 1 live musician will be positioned at the event, more than 10 ft away from attendees and staff members. Food/beverage staff and coordination staff will be provided by A Catered
Experience, Brendan Cervantes and Travis Medina, and Lorraine Revilla Events and all staff are trained on DOH safety protocols and will follow guidelines issued by the City and County of Honolulu. Pre-event discussion with vendors will ensure the expectation is that all staff members are required to wear face masks at all time during their shifts and they will all be temperature checked prior to arriving on property for their shift.

**Additional measures to reduce transmission between staff/performers and attendees:** Please see above.

**Plans for addressing symptomatic individuals on-site**
All attendees and staff will be informed prior to the event that anyone with temperature of 100.4F degrees will be immediately sent home and not allowed on property. And all attendees and staff will be informed ahead of the event that anyone who is exhibiting cold or flu like symptoms on the day or have been experiencing them for 14 days before the event will also be asked to stay home. Our day of wedding coordinator will be advised of this incident and will follow-up with any necessary steps.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**
A mailer was sent to all attendees outlining the COVID-19 restrictions listed in this mitigation plan and we have begun calling every individual to discuss compliance with these measures. Notification has begun to every vendor on expectations also listed in this mitigation plan via email. Consistent reminders will be announced through the emcee throughout the night to ensure compliance during the event.
Event Name: The Wedding of Jenn and Dane
Mitigation Plan Filed: 8/17/2021 11:52:49 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Jennifer Park
Point of Contact Name: Jennifer Park
  8086402055
daneandjenn2021@gmail.com
94-470 Kupuohi St Apt 8A

Responsible Individual(s): Jennifer Park
  8086402055
daneandjenn2021@gmail.com
94-470 Kupuohi St Apt 8A Waipahu, HI 96797

Venue Name and Contact Information: Cafe Julia
  8088398397
elijah@cafejulia.com
1040 Richards St. Honolulu, HI 96813

Event Description:
Event Date & Time: 11/21/2021 10:00:00 PM
  Entry Allowed for Attendees: 11/22/2021 2:00:00 AM
  Event Closure for Attendees: 11/22/2021 7:00:00 AM

Event Description: This is an outdoor wedding for two Hawai‘i residents. The venue is able to hold 700 people, but we anticipate between 100-110 guests. All attendees will be vaccinated, with the exception of 4 children who are below the age requirement to be able to receive the vaccine.

Anticipated Number of Attendees: 110
Implementation Plan:

Pre-Event Information Collection (if any): When RSVPing for the event, we will be requesting that all guests who wish to attend, provide a copy of their vaccination card with their RSVP response.

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:

Plan for On-site Testing (if any): No plan for onsite testing.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Masks will be required for guests unless actively eating or drinking. Social distancing requirements will be in compliance.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: A copy of the guest book will be made, which will have each guests name, address, and phone number and will be available upon request.

Plans for Social distancing: Each table seats 10 guests, and they will be spread among the outdoor courtyard area to increase social distancing.

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: At the sign-in table, we will include a map of the venue and where to find the restrooms, food area, etc. Signs will also be posted to point guests in the direction of each location.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff members will wear facial coverings.

Additional measures to reduce transmission between staff/performers and attendees: Unless guests are actively eating or drinking, they will be required to wear facial coverings.

Plans for addressing symptomatic individuals on-site
Any individual showing symptoms of covid or any other illness will be turned away from the event.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
The MC/coordinator will regularly remind guests to keep facial coverings on and to maintain social distancing.
Event Name: Woerner LaPlante Wedding
Mitigation Plan Filed: 8/18/2021 12:11:03 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Pilaloha Productions
Point of Contact Name: Pilaloha Miller
808-864-6517
pili@pilalohaproductions.com
47-108 Kamehameha Highway Kaneohe, HI 96744

Responsible Individual(s): Brian Woerner
724-809-0770
brian.w.woerner@gmail.com
95 Horatio Street, Apt 507 New York, NY 10014

Venue Name and Contact Information: Kualoa Ranch
808) 237-7321
lfrishak@kualoaranch.com
49-560 Kamehameha Hwy, Kaneohe, HI 96744

Event Description:
Event Date & Time: 9/14/2021 4:00:00 PM
Entry Allowed for Attendees: 9/14/2021 7:30:00 PM
Event Closure for Attendees: 9/15/2021 2:00:00 AM

Event Description: Wedding

Anticipated Number of Attendees: 84

Implementation Plan:
Pre-Event Information Collection (if any): All guest names and contact information will be collected and available with wedding planner.

Vaccination/Test Plans: Testing_Vaccination_NOT_Require
Verification at Entry:

Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Guests will be asked to maintain appropriate social distance from each other when in line at bar for drink service. Masks will be provided for guests. Food will be served by staff in masks and gloves.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: All guest names and contact information will be collected and provided as needed.

Plans for Social distancing: Venue is outdoors providing for plenty of space to social distance. Tables will be placed minimum of 6 feet apart.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Guests will be asked to maintain distance from each other in line at bar and restrooms, which would be only potential congestion points.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Food and drink service staff will wear masks and gloves, and all event staff will be asked to maintain a social distance from each other at all possible times.

Additional measures to reduce transmission between staff/performers and attendees: Food and drink service staff wear masks and gloves, and all event staff will be asked to maintain a social distance from guests at all possible times.

Plans for addressing symptomatic individuals on-site

Any guests feeling unwell will alert the wedding planner and be provided separate transportation back to hotel immediately. Masks will be available onsite.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Bride and groom will provide written protocol instructions to all guests in advance via email. Wedding planner will communicate protocols with all vendors and event staff.
Event Name: Philippine Medical Association of Hawaii, Labor Day Weekend CME

Mitigation Plan Filed: 8/18/2021 12:44:20 AM

Event Type: Structured_Static_Event

**Contact Information**

**Operator Name and Point of Contact (Tenant, Promoter)**

Operator Name: Philippine Medical Association of Hawaii, Labor Day Weekend CME

Point of Contact Name: Rainier Dennis Bautista

13232299640

bigbote@gmail.com

94-837 Waipahu Street, Waipahu, Hawaii 96797

**Responsible Individual(s):** Rainier Dennis Bautista

3232299640

bigbote@gmail.com

94-837 Waipahu Street, Waipahu, Hawaii 96797

**Venue Name and Contact Information:** Turtle Bay Resort

(808)-293-6004

MManchester@turtlebayresort.com

57-091 Kamehameha Hwy, Kahuku, HI 96731

**Event Description:**

**Event Date & Time:** 9/5/2021 10:00:00 PM

Entry Allowed for Attendees: 9/5/2021 5:00:00 PM

Event Closure for Attendees: 9/6/2021 6:30:00 AM

**Event Description:** This will be an all-day event during September 5, 2021.

The main bulk of the event is a series of lectures in a classroom setting, with an anticipated 40 attendees. During breaks, the attendees will be able to go around the event space where Pharmaceutical companies are set up with tables able to promote their products. There will be two
meals served during the event, which will be set up in a separate space that has been set-up according to county guidelines.

**Anticipated Number of Attendees:** 40

**Implementation Plan:**

**Pre-Event Information Collection (if any):** None

**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** There will be check in station at the entrance to the venue, where staff will verify each attendees vaccination card or Test result.

**Plan for On-site Testing (if any):** None

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** During the scheduled meals (lunch and dinner), there will be a maximum of six people per round table, and each table will be at least six feet from each other. Masks will be worn unless attendees are actively eating.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Most attendees are pre-registered online.

If an attendee is not able to be verified with their online registration, contact information sheets will be filled up prior to entry to the event.

**Plans for Social distancing:** Layouts for social distancing are attached as a file to this form, but in summary, in the classroom, each attendee will be six feet away on all directions from each other. In the vendor space, each vendor table will be at least ten feet away from each other.

**Plans for Enforcement of use of face coverings (indoor events only):** Face coverings will be required throughout the event except for when eating or drinking.

Organizers will regularly monitor attendees and enforce compliance.

Masks will be provided to attendees who do not have their own masks.

**Strategies to reduce congestion at choke points:** Diagram attached to this form.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Turtle Bay has provided us with a newly renovated event space that is fully airconditioned.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:**

i. Staff will be wearing face coverings during the event.

ii. Hand Sanitizers will be provided

iii. All organizers and volunteers will be vaccinated
Additional measures to reduce transmission between staff/performers and attendees: Staff will as much as possible be at least six feet away from attendees.

Plans for addressing symptomatic individuals on-site
Temperature check to detect fever for anyone entering the classroom or the vendor area.
Self-report questionnaire for symptoms during the event.
Anyone symptomatic will not be allowed entry to the venue, and will instead be required to attend class virtually.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
All safety protocols will be emailed to all staff and attendees before the event.
Safety protocols will be posted on strategic points around the venue during the event.
Event Name: PSI Basic Seminars
Mitigation Plan Filed: 8/18/2021 12:55:01 AM
Event Type: Static_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hilton Hawaiian Village
Point of Contact Name: Denise Luna
  808-208-5212
  denise.luna@hilton.com
  2005 Kalia Road, Honolulu, HI 96815

Responsible Individual(s): Haaheo Scanlan
  808-479-0098
  haaheo@me.com
  P.O. Box 990, Clear Lake Oaks, CA 95423

Venue Name and Contact Information: Denise Luna, Hilton Hawaiian Village
  808-208-5212
  denise.luna@hilton.com
  2005 Kalia Road, Honolulu, HI 96815

Event Description:
Event Date & Time: 9/1/2021 10:00:00 PM
  Entry Allowed for Attendees: 9/2/2021 3:00:00 AM
  Event Closure for Attendees: 9/2/2021 8:00:00 AM

Event Description: Meeting with Guest Speaker to talk about PSI Basic Seminars.

Anticipated Number of Attendees: 100

Implementation Plan:
Pre-Event Information Collection (if any): N/A
Vaccination/Testing Plans: Testing_Vaccination_NOTRequire
Verification at Entry:
Plan for On-site Testing (if any): N/A

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: N/A

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Sign-in data will be collected upon registration for every attendee before entering the meeting.

Plans for Social distancing: Chairs will be set 6’ apart.

Plans for Enforcement of use of face coverings (indoor events only): Signage for masks required will be posted as well as staff enforcing face coverings.

Strategies to reduce congestion at choke points: Signage will be posted and staff will direct attendees to multiple bathroom locations.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Air conditioning will be on high and doors will be open.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Masks required and social distancing signs will be posted, hand sanitizer machines will be located throughout, QR code and tracing forms will be required, and temperature screening will be done.

Additional measures to reduce transmission between staff/performers and attendees: Masks required and social distancing signs will be posted, hand sanitizer machines will be located throughout, QR code and tracing forms will be required, temperature screening will be done, chairs will be set 6’ apart, and the guest speaker will be 10’ away.

Plans for addressing symptomatic individuals on-site
Security will be called immediately.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Signage, staff enforcement, and announcements will be made before and during the meeting.
Event Name: Outdoor Wedding : Nakasone and Lutz

Mitigation Plan Filed: 8/18/2021 12:57:42 AM

Event Type: Outdoor_Wedding

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)

Operator Name: Charming Events Hawaii LLC
Point of Contact Name: Brianna Kaui
  808-394-7911
  charmingeventshawaii@gmail.com
  PO Box 5241 Kaneohe, HI 96744

Responsible Individual(s): Brianna Kaui
  808-394-7911
  charmingeventshawaii@gmail.com
  PO Box 5241 Kaneohe, HI 96744

Venue Name and Contact Information: Kualoa Ranch - Molii Gardens
  808-457-4538
  weddings@kualoa.com
  49-560 Kamehameha Hwy

Event Description:

Event Date & Time: 9/4/2021 10:00:00 PM
  Entry Allowed for Attendees: 9/4/2021 8:00:00 PM
  Event Closure for Attendees: 9/5/2021 8:00:00 AM

Event Description: Outdoor Wedding

Anticipated Number of Attendees: 88
Implementation Plan:

Pre-Event Information Collection (if any): Pre-registration with verification of a negative COVID-19 test result within 48hrs prior to the wedding OR verification of being fully vaccinated will be collected one day prior to the event date.

Vaccination/Testing Plans: Testing_Vaccination_NOTRequire

Verification at Entry:

Plan for On-site Testing (if any): n/a

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Catering company to serve guests and there will be no self-serve options

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: All sign in data including the first and last name of each guest attending and the phone number or email address of each head of household is required to be submitted to the Event Organizer no later than 3 days prior to the Event.

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only): n/a

Strategies to reduce congestion at choke points: There will be multiple check in tables to reduce congestion, tables will be released for dinner one by one and social distancing of 6ft between each guest will be enforced at the bar.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): n/a

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All event coordinators are vaccinated, will be wearing masks and will brief additional staff and vendors prior to the start of the Event.

Additional measures to reduce transmission between staff/performers and attendees: Performers will be at least 6ft away from guests while performing and wear masks at anytime they are not performing or consuming food/beverages.

Plans for addressing symptomatic individuals on-site

Any individuals that arrive with a temperature of 100.4 or higher will not be allowed to enter. Any individuals that present symptoms throughout the event will be asked to remain in the Dupree Cottage until further medical attention may be provided. Should their temperature during this time be above 100.4, they will be asked to leave the premises.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

All event coordinators, performers and any other vendor staff members will be briefed prior to the Event date on safety protocols to follow before and during the event. Confirmation of understanding and receipt of this information will be required by all vendors and participating staff members.