Event Name: Aloha Freedom Festival
Mitigation Plan Filed: 7/9/2021 8:45:19 PM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Carnival Events LLC
Point of Contact Name: Brandi Subee
8084404122
brandi@ekfernandez.com
91-246 Oihana Street, Kapolei, HI 96707

Responsible Individual(s): Scott Fernandez
8082208636
ksfernandez@ekfernandez.com
91-246 Oihana Street, Kapolei, HI 96707

Venue Name and Contact Information: Aloha Stadium
8084832769
stephen.g.lee@hawaii.gov
P.O. Box 30666, Honolulu, HI 96820

Event Description:
Event Date & Time: 7/16/2021 10:00:00 PM
Entry Allowed for Attendees: 7/17/2021 4:00:00 AM
Event Closure for Attendees: 8/2/2021 7:00:00 AM

Event Description: Outdoor carnival with rides, foods, games, and entertainment. The carnival will run for 3 weekends: July 16-18, July 22-25, and July 29-August 1. We anticipate approximately 6,000 people per day at most, but it is difficult to estimate since we have been closed for over a year.

Anticipated Number of Attendees: 6000

Implementation Plan:
Pre-Event Information Collection (if any): NA
Vaccination/Testing Plans:
Verification at Entry: NA

Plan for On-site Testing (if any): NA

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** There will be 3 carnival food trailers selling pizza, cotton candy, and funnel cake. All employees are required to follow the Dept. of Health's food handling rules and regulations, which the company will enforce. Employees are required to wear masks while working in the food wagon. Employees are required to wash their hands frequently and wear gloves when required. Highly utilized surfaces will be sanitized between shifts and as needed. Soap, disinfectant, hand sanitizer, and paper towels will be adequately supplied.

Carnival patrons will be allowed to dine under the large, open dining tent (66'x150') where there is a stage and tables that will be spaced six feet apart. Performers on stage will be distanced ten feet or more away from patrons. Tables and chairs will be sanitized after each party.

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-In Data for all attendees:** We will utilize Altres' Wellness Tracker software, which is a self-screening health questionnaire. At the same time, this will serve as a way to collect attendees' sign-in data which will be stored in a database. Attendees will need to show confirmation of completion before they are allowed entry to the fairgrounds. Manual forms will be available on-site for those that do not have access to a smartphone or the internet.

**Plans for Social distancing:** There will be signs reminding people to be courteous and social distance from other people.

**Plans for Enforcement of use of face coverings (indoor events only):** NA

**Strategies to reduce congestion at choke points:** The capacity at any given time is 5,600 per Tier 5 limits. This limit will be posted on our website and through various media so patrons are aware before arriving at the fairgrounds. Count will be monitored with tally counters. We will work with the stadium if approaching capacity to queue traffic until it has been eased.

All attendees will be required to complete a digital health questionnaire and sign-in data prior to entering the fairgrounds as detailed above.

We are currently open for presale to allow patrons to load their Fun Pass cards now instead of upon arrival. This will alleviate Admissions. We are also posting questionnaire and sign-in data instructions on our website so patrons may complete prior to arrival.

Queue lines will eliminate crowds at the entrance, attractions, and food wagons, and all will have social distancing reminders.

We have increased the amount of portable toilets to twenty-four which will be placed around the fairgrounds.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA
Staff & performer safety

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** See answer in the restaurant/bar/social establishment question above for food handlers. All food handlers will be trained prior to working. Performers will only be on stage which will be ten feet or more away from others.

All employees will also be screened and evaluated for signs of illness prior to starting a shift. Employees displaying signs of illness will be sent home and advised to seek medical treatment as necessary.

**Additional measures to reduce transmission between staff/performers and attendees:** Rides-seats handlebars, and other frequently touched surfaces will be sanitized regularly.

Games-disinfectant wipes will be available for guest use.

Hand sanitizer stands will be placed throughout the fairgrounds. Restrooms will be maintained continuously throughout operations by a third-party janitorial company.

**Plans for addressing symptomatic individuals on-site**

If an individual falls ill on-site, they will be sent to the First Aid tent for initial evaluation and if stable, sent home and advised to seek medical treatment as necessary. Areas encountered by the sick person will be sanitized thoroughly. All employees who may have come into contact with an ill employee will be notified immediately and advised to self-isolate and take a COVID-19 test. Company will pay for employee's test.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Guest responsibility procedures will be posted on our website and communicated through various media. Necessary signage will be posted throughout the fairgrounds. All departments will train their employees on new COVID-19 safety protocols.
Event Name: Hawaii Hotel and Restaurant Show

Mitigation Plan Filed: 7/12/2021 8:35:05 PM

Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Star Events
Point of Contact Name: Gerald Shintaku
(808)294-4608
gshintaku@stareventshawaii.com
500 Ala Moana Blvd 7-500

Responsible Individual(s): Gerald Shintaku
(808)294-4608
gshintaku@stareventshawaii.com
500 Ala Moana Blvd 7-500

Venue Name and Contact Information: Hawaii Convention Center
(808)943-3500
tnewman@hccaeg.com
1801 Kalakaua Ave Honolulu, HI 96815

Event Description:
Event Date & Time: 9/22/2021 10:00:00 PM
Entry Allowed for Attendees: 9/22/2021 7:00:00 PM
Event Closure for Attendees: 9/24/2021 3:00:00 AM

Event Description: Trade show in partnership with the Hawaii Lodging and Tourism Association and Hawaii Restaurant Association showcasing the products and services available to these two industries. It is a closed event to members of these organizations only.

Anticipated Number of Attendees: 2000
Implementation Plan:

Pre-Event Information Collection (if any): Preregistration at Hawaiihotelandrestaurantshow.com of participants required. Information regarding need for vaccination card or proof of negative testing for COVID must be acknowledged online along with contact tracing information.

Vaccination/Testing Plans:

Verification at Entry: We will have persons manning our entrance to verify vaccinations cards or proof of negative testing prior to entry. Anyone not having this will not be allowed to enter the venue.

Plan for On-site Testing (if any): None

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Food will be pre-packaged and served by venue or Star Events staff. Credit card or digital payments will be highly encouraged.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: Plans are to have a digital check-in system in place to capture attendee information.

Plans for Social distancing: Signage will be placed throughout the venue along with floor graphics. Staff will also be monitoring this and frequent announcements will be made on our PA system.

Plans for Enforcement of use of face coverings (indoor events only): We will have staff monitoring attendees throughout the show, ample signage will be posted throughout the venue, and periodic announcements will be made on our PA system.

Strategies to reduce congestion at choke points: Designated one-way entrance and exits, aisles will be 20’ and signage will encourage one-way traffic flow.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Need to discuss with venue

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Staff/exhibitors will be required to wear face masks and gloves recommended. There are no performers at this event. Messaging will be prominent in all communication including signage at the venue.

Additional measures to reduce transmission between staff/performers and attendees: Information will be posted on our website and included in all our marketing communication.
Plans for addressing symptomatic individuals on-site
Temperature screening will be in place. Anyone testing 100.4 or higher will be asked to retake the screen in 10 minutes. IF they fail to meeting the temperature guideline they will not be allowed to enter.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Our protocols will be posted on our websites and included in all of our marketing materials communicated our event.
Event Name: Crystal Baccam & Drake Hidano Wedding
Mitigation Plan Filed: 7/12/2021 10:32:03 PM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Prince Waikiki
Point of Contact Name: Emily Fong
808-952-4789
efong@princewaikiki.com
100 Holomoana Street, Honolulu, HI 96815

Responsible Individual(s): Crystal Baccam
808-347-2265
cabaccam@gmail.com
95-1042 Kahualea Street, Mililani, HI 96789

Venue Name and Contact Information: Prince Waikiki, Pi'inaio Ballroom
808-956-1111
events@princewaikiki.com
100 Holomoana Street, Honolulu, HI 96815

Event Description:
Event Date & Time: 8/8/2021 10:00:00 PM
Entry Allowed for Attendees: 8/9/2021 3:00:00 AM
Event Closure for Attendees: 8/9/2021 9:00:00 AM

Event Description: The Prince Waikiki will be hosting the wedding reception for Crystal Baccam and Drake Hidano during the evening of Sunday, August 8, 2021. The Pi'inaio Ballroom’s capacity is 460. Max attendance including vendors for this wedding will be less than 250. Contact tracing and proof of negative COVID test and/or proof of vaccination will be required and provided to venue prior to the start of event.

Anticipated Number of Attendees: 250
Implementation Plan:

**Pre-Event Information Collection (if any):** Yes, Hotel will ensure contact tracing and proof of both vaccination or negative covid test received prior to the start of event.

**Vaccination/Testing Plans:**

**Verification at Entry:** Hotel will require verification of full vaccination or negative covid test in advance (within 48-hours).

**Plan for On-site Testing (if any):** No

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Guest tables will be set with no more than 10 guests each, set 6’ apart. Mask wearing enforced unless actively eating or drinking. Hand sanitizer stations will be set around Ballroom as well as thermometer at registration.

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** Spreadsheets or other forms of documentation will be submitted to venue from client, prior to the start of event.

**Plans for Social distancing:**

**Plans for Enforcement of use of face coverings (indoor events only):** Posted signage and banquet staff to roam event and enforce mask wearing unless actively eating or drinking.

**Strategies to reduce congestion at choke points:** Diagrams to be created and discussed with clients to show ingress/egress. Banquet Captains to follow timelines so we can keep on pace with event and understand meal times, when to call tables to eat, restroom breaks, etc. where we can control and prevent choke points.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** AC is a closed system, utilizing supply and return (filter side) air. Hotel conducts scheduled coil cleaning and filter replacement on a routine basis.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Pre shift meetings will be conducted prior to the start of each event. Employees will be required to wear their masks for the duration of event.

**Additional measures to reduce transmission between staff/performers and attendees:** Pre shift meetings will be conducted prior to the start of each event. Employees will be required to wear their masks for the duration of event.
Plans for addressing symptomatic individuals on-site
Hotel will alert both Security and Hotel Assistant Managers to tend to specific guest and assess guest’s condition. A security report to be filled out and escort guest off property. Suggestions to visit nearest urgent care, clinic, or hospital depending on severity of symptoms.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Pre shift meetings will be conducted prior to the start of each event.
Event Name: Outdoor welcome dinner event on 7/19/21 at Aulani, A Disney Resort & Spa
Mitigation Plan Filed: 7/15/2021 7:20:10 PM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Aulani, A Disney Resort & Spa
Point of Contact Name: Joe Medwetz
808-674-6393
Joe.Medwetz@Disney.com
92-1185 Aliinui Drive Kapolei, HI 96707

Responsible Individual(s): David McKale
808-202-4537
David.M.McKale@Disney.com
92-1185 Aliinui Drive Kapolei, HI 96707

Venue Name and Contact Information: Aulani, A Disney Resort & Spa
808-674-6393
Joe.Medwetz@Disney.com
92-1185 Aliinui Drive, Kapolei, HI 96707

Event Description:
Event Date & Time: 7/19/2021 10:00:00 PM
Entry Allowed for Attendees: 7/20/2021 4:30:00 AM
Event Closure for Attendees: 7/20/2021 7:30:00 AM

Event Description: This event is an incentive group beach dinner event that includes a musical performance and other entertainment

Anticipated Number of Attendees: 256
Implementation Plan:

Pre-Event Information Collection (if any): This event will be operated at baseline capacity. All attendees at this event will be guests of the Aulani Resort and, as with all resort guests, the Safe Travels app for each guest is verified upon check in to the Resort. All attendees will be required to check in at the event entrance to ensure that they are on the event guest list.

Vaccination/Testing Plans:

Verification at Entry: This event will be operated at baseline capacity. All attendees at this event will be guests of the Aulani Resort and, as with all resort guests, the Safe Travels app for each guest is verified upon check in to the Resort. All attendees will be required to check in at the event entrance to ensure that they are on the event guest list.

Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions:

• All employees must wear a face covering at all times.
• All employees must complete a self-health assessment prior to starting their shift and are required to stay home if they are not feeling well.
• All tables and chairs will be cleaned before and after event.
• Event area has a designated entrance and exit.
• No cash or payments will be required during event.
• Seating is limited to 10 per table and tables are spaced 6 ft apart from chair to chair.
• All F&B stations will be set with plexi-glass and served by staff.
• Employees will take and service all drink orders.
• Two handwashing sinks will be available, along with six hand sanitizer stations at the entrance/exit and throughout the event space

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: • A pre-determined manifest of event attendees with contact information will be created prior to event start. All event attendees will be required to check in at the event entrance.
• This event is for preregistered guests only. There are no “Walk-in” attendees allowed at this event.

Plans for Social distancing: • All tables will be spaced 6’ feet apart.
• Signage will be placed at event entrance to encourage guests to physically distance.
• Rope & stanchion/bicycle racks will designate event space to keep event attendees separate from general public.
• Aulani employees are trained to engage with event attendees and promote physical distancing.

**Plans for Enforcement of use of face coverings (indoor events only):** NA

**Strategies to reduce congestion at choke points:**
• Event area has a designated entrance and exit.
• All tables and stations set at least 6 feet apart.
• See attached event diagram.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:**
• Training: Employees receive training on the Resort’s health and safety protocols including the importance of personal health and hygiene, such as handwashing, staying home when ill and the importance of wearing a face covering and maintaining physical distancing.
• Health and Hygiene: The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote physical distancing, and is requiring all employees (regardless of vaccination status) to wear face coverings at events.
• Health screenings: Employees must complete health screenings prior to their shift and are required to stay home if they are not feeling well.

**Additional measures to reduce transmission between staff/performers and attendees:**
• Please see answer to g.1. above. Plus, entertainers will be on a riser and spaced more than 15 feet from any table where attendees are seated.

**Plans for addressing symptomatic individuals on-site**
As previously mentioned, all of the event attendees are staying at the Resort. If at any point during the event, an attendee begins showing COVID-19 symptoms, the attendee and the attendee’s traveling party will be required to isolate and may be relocated or asked to leave the Resort in accordance with procedures established by the Resort based on applicable state and local requirements.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

• As previously mentioned, all attendees are staying at the Resort. Aulani Resort’s COVID-19 Health & Safety Plan is shared as part of guest communication pre arrival and is accessible via the Resort’s website.

• As mentioned above, all employees are trained on the Resort’s health and safety protocols and the importance of personal health and hygiene.

• Signage will be placed at event entrance to encourage guests to physically distance.

• Aulani employees are trained to engage with event attendees and promote physical distancing.
Event Name: Luke Pascua 19th
Mitigation Plan Filed: 7/16/2021 4:11:56 AM
Event Type: Indoor_Event

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaiian Okinawan Center Waipio A Catered Experience
Point of Contact Name: Thank you, Rem A Catered Experience Food Solutions Building 94-1068 Ka Uka Blvd. Waipahu, HI 96797 P: 808.677.7744 F: 808.678.2025

Thank you, Rem A Catered Experience Food Solutions Building 94-1068 Ka Uka Blvd. Waipahu, HI 96797 P: 808.677.7744 F: 808.678.2025
questions@acateredexperience.com lypascua@aol.com

Thank you, Rem A Catered Experience Food Solutions Building 94-1068 Ka Uka Blvd. Waipahu, HI 96797 P: 808.677.7744 F: 808.678.2025

Responsible Individual(s): Rem A Catered Experience Food Solutions Building 94-1068 Ka Uka Blvd. Waipahu, HI 96797 P: 808.677.7744 F: 808.678.2025
P: 808.677.7744 F: 808.678.2025
questions@acateredexperience.com lypascua@aol.com
Rem A Catered Experience Food Solutions Building 94-1068 Ka Uka Blvd. Waipahu, HI 96797 P: 808.677.7744 F: 808.678.2025

Venue Name and Contact Information: Rem A Catered Experience Food Solutions Building 94-1068 Ka Uka Blvd. Waipahu, HI 96797 P: 808.677.7744 F: 808.678.2025
P: 808.677.7744 F: 808.678.2025
questions@acateredexperience.com
Rem A Catered Experience Food Solutions Building 94-1068 Ka Uka Blvd. Waipahu, HI 96797 P: 808.677.7744 F: 808.678.2025

Event Description:
Event Date & Time: 7/25/2021 10:00:00 PM
Entry Allowed for Attendees: 7/25/2021 8:00:00 PM
Event Closure for Attendees: 7/16/2021

Event Description: 19th birthday
HOST
LYNN PASCUA
808-368-7272

Anticipated Number of Attendees: 200

Implementation Plan:
Pre-Event Information Collection (if any): Contact tracing form provided by A Catered Experience

Vaccination/Testing Plans:
Verification at Entry: Check in table
Plan for On-site Testing (if any): NA
Vaccination card mandatory to enter

COVID-19 Risk Reduction Plan
Plans on how to comply with restaurant/bar/social establishment conditions: Will have food servers/ A Catered Experience staff

Does this event require the collection of Sign-In Data?
Plans for collecting Sign-in Data for all attendees: Contrast tracing form signed upon entering

Plans for Social distancing: Tables spread apart.

Plans for Enforcement of use of face coverings (indoor events only): A Catering Experience staff

Strategies to reduce congestion at choke points: Social distancing; signs

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Social distancing ans masks

Staff & performer safety
Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Mask on at all times except for when eating or drinking

Additional measures to reduce transmission between staff/performers and attendees: Mask at all times and social distancing

Plans for addressing symptomatic individuals on-site
None will be allowed
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

file:///var/mobile/Library/SMS/Attachments/aa/10/B004D686-F932-45AF-BCC2-00F7C854F744/IMG_2692.PNG
Event Name: Kailyn Kupau Graduation Party
Mitigation Plan Filed: 7/16/2021 5:48:26 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: A Catered Experience
Point of Contact Name: Ron Hattori
808677-7744
Questions@acateredexperience.com
94-1068 Ka Uka Blvd Waipahu Hi 96797

Responsible Individual(s): Shanna Kupau
808–479-9049
Kaikupau@yahoo.com
94-1070 Lelehu St Waipahu Hi 96797

Venue Name and Contact Information: A Catered Experience, Legacy Ballroom Hawaii Okinawa Center
808-677-7744
Questions@acateredexperience.com
94-1068 Ka Uka Blvd Waipahu Hi 96797

Event Description:
Event Date & Time: 7/25/2021 10:00:00 PM
Entry Allowed for Attendees: 7/26/2021 3:30:00 AM
Event Closure for Attendees: 7/26/2021 8:30:00 AM

Event Description: Graduation Party

Anticipated Number of Attendees: 200

Implementation Plan:
Pre-Event Information Collection (if any): Aloha family and friends,
We got the approval to move forward at Okinawan Center for Ku’u’s party.

Due to COVID restrictions at Okinawan Center here are the rules we have to abide, to attend Ku’u’s party. So, sorry for the inconvenience, but we hope you are able to attend. Mahalo nui!!

*Please bring and show proof of vaccination (can be picture of the card)
*If not vaccinated please bring and need to show negative test result, 48 hrs before party.
*Need to have mask to enter and when you’re not eating.

Lmk, if you have any questions!

**Please RSVP Yes or No to Kai @ 479-9049, by July 15.

Sorry for the quick turnaround **

Vaccination/Testing Plans:

Verification at Entry: A catered experience staff to verify vaccination or negative test results (within 48 hrs) at entry.

Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: A Catered experience to serve at the buffet, staff to replenish beverages for guests, disposable eating ware, use of disposable condiments packets

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-In Data for all attendees: A Catered experience staff to collect sign-in data entry for all attendees. Data will be kept on file at A Catered Experience.

Plans for Social distancing: NA

Plans for Enforcement of use of face coverings (indoor events only): A Catered experience staff reserves the right to close the party if face coverings are not being used.

Strategies to reduce congestion at choke points: A Catered experience will have layout of ballroom

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Basic commercial AC system in place doors can remain opened for added ventilation

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Performers will wear face covering at all times during their shift when indoors and keep 6 feet distance from each other
Additional measures to reduce transmission between staff/performers and attendees: Performers will wear face covering at all times during their shift when indoors and keep 10 feet distance from each other.

Plans for addressing symptomatic individuals on-site
Signs will posted addressing symptomatic individuals not to attend. A catered experience reserves the right to close the party if this rule is not being followed.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Letter communication safety protocols to attendees and performers to be provided by a catered experience to the responsible party to distribute. A catered experience to hold a staff meeting prior to the event to go over safety protocols. Sign will be posted throughout the ballroom with safety protocols.
Event Name: Science of the Soul
Mitigation Plan Filed: 7/20/2021 7:51:01 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Science of the Soul
Point of Contact Name: Amy Tom
(808) 429-3981
amy808tom@gmail.com
2875 Pacific Heights Road

Responsible Individual(s): Steve Frailey and or Amy Tom
(808) 651-6457 and or (808) 429-3981
amy808tom@gmail.com
2875 Pacific Heights Road

Venue Name and Contact Information: Hawaii Convention Center
(808) 590-1080; (808) 943-3087
KChangf@hccasm.com
1801 Kalakaua Avenue, Honolulu, Hi 96815

Event Description:
Event Date & Time: 7/29/2021 10:00:00 PM
Entry Allowed for Attendees: 7/29/2021 7:15:00 PM
Event Closure for Attendees: 7/29/2021 7:50:00 PM

Event Description: Spiritual Discourse

Anticipated Number of Attendees: 300

Implementation Plan:
Pre-Event Information Collection (if any): NA

Vaccination/Testing Plans:

Verification at Entry: NA
Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: NO FOOD NO BEVERAGES OFFERED

GUESTS MAY BRING A BOTTLE OF WATER TO EVENT

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: Data base of all attendees will be kept and available upon request to City or State

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: There are a plentiful amount of restrooms.

Plan for Entering Venue:

Fully vaccinated guests will be escorted to seats towards the front of the venue

Negative covid tested individuals will be escorted through a separate entrance to the rear of the meeting hall. See attached diagram

Plan for Exiting Venue: same as above in reverse order, row by row.

Announcer will call out the next exiting row.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Per Hawaii Convention Center, their air condition system has been upgraded, specifically their AC Filters. The system has been upgraded to the Merv-13 by Copper Cooling Manufacturer.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: There are no performers. All staff are volunteer members. This event is a free discourse for all members.

Additional measures to reduce transmission between staff/performers and attendees:

• Pre-event training for all volunteer staff. All invited guests are members.

• To gain admittance, all staff and guests will either be Fully Vaccinated or will have a Negative Covid-Test done (tested 48 hrs prior to start of event) and each will use separate entrance and exits to the meeting hall.

• The wearing of mask is mandatory and will be strictly enforced by Ushers.
• All guests and staff will be given a covid screening questionnaire to answer at the screening station on the day of the event.

• All registration staff will be using face shields. Interaction between staff and guests is minimal: (a) during check in and (b) when guests are escorted to their seats.

• This is a seated event. All guests will leave when the discourse is finished. All guests will be dismissed row by row. Vaccinated Guests will leave through separate exits from Negative Covid-tested Guests.

Plans for addressing symptomatic individuals on-site
All guests will be asked to self-monitor themselves and not attend this discourse if not feeling well. All guests and volunteer staff take a thermal scan before gaining entry to the building. There will be NO entry to the venue if guest or staff fail the thermal temperature scan. Anyone not feeling well will be escorted home by a family member or friend.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
All guests and volunteer staff are invited guests thru a telephone tree system. All safety & covid protocols will be explained to invited guests during the telephone tree system. A covid screening questionnaire will also be introduced.

At the time of registration, all guests & staff must pass a temperature check, submit a fully vaccinated card or present a negative covid test (48 hrs prior to event).

All guests will be reminded via announcements before, during and at the end of the event of safety protocols, washing and or sanitizing hands and the wearing of mask. Signs for wearing mask, washing hands, social distancing will be displayed at the event.

NOTE: I could not upload photos and diagrams.
Event Name: Aloha Freedom Festival
Mitigation Plan Filed: 7/21/2021 10:45:28 PM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Carnival Events LLC
Point of Contact Name: Brandi Subee
8084404122
brandi@ekfernandez.com
91-246 Oihana Street, Kapolei, HI 96707

Responsible Individual(s): Brandi Subee
8084404122
brandi@ekfernandez.com
91-246 Oihana Street, Kapolei, HI 96707

Venue Name and Contact Information: Aloha Stadium
8084832769
stephen.g.lee@hawaii.gov
PO Box 30666, Honolulu, HI 96820

Event Description:
Event Date & Time: 7/22/2021 10:00:00 PM
Entry Allowed for Attendees: 7/23/2021 4:00:00 AM
Event Closure for Attendees: 8/2/2021 7:00:00 AM
Event Description: See original submission
Anticipated Number of Attendees: 4000

Implementation Plan:
Pre-Event Information Collection (if any): NA
Vaccination/Testing Plans:
Verification at Entry: NA
Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: See original submission.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: See original submission.

Plans for Social distancing: See original submission.

Plans for Enforcement of use of face coverings (indoor events only): Face coverings will be recommended but not required as this is an outdoor event.

Strategies to reduce congestion at choke points: See attachment.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: See original submission.

Additional measures to reduce transmission between staff/performers and attendees: See original submission.

Plans for addressing symptomatic individuals on-site
See original submission.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
See original submission.
Event Name: Kala'ikuikalokomaika'i Birthday Party
Mitigation Plan Filed: 7/23/2021 3:59:01 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Ke'ehi Lagoon Memorial Park
Point of Contact Name: Inga Randall
808-836-0502
manager@klmemorial.org
2685 North Nimitz Hwy. Honolulu, HI

Responsible Individual(s): Nishalei Tolentino
8023572809
nishalei@gmail.com
PO Box 4163 Waianae, HI 96792

Venue Name and Contact Information: Ke'ehi Lagoon Memorial Park
808-836-0502
manager@klmemorial.org
2685 North Nimitz Hwy. Honolulu, HI 96819

Event Description:
Event Date & Time: 8/7/2021 10:00:00 PM
Entry Allowed for Attendees: 8/8/2021 3:00:00 AM
Event Closure for Attendees: 8/8/2021 7:00:00 AM

Event Description: Birthday Party
Anticipated Number of Attendees: 400

Implementation Plan:
Pre-Event Information Collection (if any): All guests have been notified that all State guidelines will be enforced.
*Please bring and show proof of vaccination (can be picture of the card).

*If not vaccinated, please bring and show proof of negative test result, 48 hrs before party.

*Masks are required at all times except when eating or drinking.

*Temperature check is required at entry

**Vaccination/Testing Plans:**

**Verification at Entry:** KLMP staff member to verify vaccination/negative test result, temperature check, and completed contact tracing form.

**Plan for On-site Testing (if any):** N/A

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Certified catering staff to serve food at the buffet and replenish beverages. All guests will use disposable cutlery and disposable condiments.

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** All sign-in data will be collected at entry and will be kept on file.

**Plans for Social distancing:** Performers will be on stage, 15ft from all attendees. Tables will be 6ft apart with no more than 10 people per table from the same bubble/household.

**Plans for Enforcement of use of face coverings (indoor events only):** Three special duty HPD officers will be on-site to enforce the use of masks for the duration of the function. Masks will be required at all times by all attendees and staff, except when eating or drinking.

**Strategies to reduce congestion at choke points:** Social distancing signs will be posted and staggered arrival times.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Open ventilation venue.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Pre-event meetings will be conducted and all staff, performers, and attendees will be required to wear masks for the duration of event.

**Additional measures to reduce transmission between staff/performers and attendees:** Performers will be on stage, 15ft from all attendees to ensure safety for all. Tables will be 6ft apart with no more than 10 people per table.
Plans for addressing symptomatic individuals on-site
Notice has been sent to all guests addressing symptomatic individuals not to attend our event. Any guests with temperatures higher than the CDC temperature guidelines will be asked to leave and escorted by on-site special duty HPD officers.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
As previously mentioned, a pre-event meeting will be conducted to go over safety protocols. All State guidelines will be enforced during the event.
Event Name: ‘Iolani School Alumni Reunion Dinner- 30th to 50th Reunions
Mitigation Plan Filed: 7/23/2021 6:04:08 PM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: ‘Iolani School
Point of Contact Name: Kim Gennaula
  808-943-2325
  kgennaula@iolani.org
  563 Kamoku Street, Honolulu, HI 96826

Responsible Individual(s): Kim Gennaula
  808-943-2325
  kgennaula@iolani.org
  563 Kamoku Street, Honolulu, HI 96826

Venue Name and Contact Information: Kim Gennaula
  808-943-2325
  kgennaula@iolani.org
  563 Kamoku Street, Honolulu, HI 96826

Event Description:
Event Date & Time: 8/5/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/6/2021 3:00:00 AM
  Event Closure for Attendees: 8/6/2021 7:00:00 AM

Event Description: Dinner for alumni celebrating milestone reunions for their 30th, 35th, 40th, 45th, and 50th reunions are invited to a dinner on Thursday, August 5, 2021.

Anticipated Number of Attendees: 350
Implementation Plan:

Pre-Event Information Collection (if any): Guests are required to RSVP with vaccination status to confirm that two doses (or single dose of Johnson & Johnson vaccine) were received as of 7/22/21.

Vaccination/Testing Plans:

Verification at Entry: All guests are required to show proof of vaccination upon arrival to enter the event. Those who are not fully vaccinated prior to the event are required to show proof of a negative COVID PCR test result within 48 hours of the event date.

Plan for On-site Testing (if any): We do have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test pursuant to ‘Iolani School’s Clinical Laboratory Improvement Amendments (C.L.I.A.) Certificate of Waiver. We

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: ‘Iolani School has implemented COVID safety procedures, as discussed below, and has conducted on-campus activities since September 2020. ‘Iolani School has had 0/NO cases of COVID-19 transmission on campus this school year.

Hand sanitizing stations will be located at check in tents and at each buffet and beverage line. Catering staff will serve guests in a buffet line with plexiglass barriers. Salad will be provided in pre-portioned containers. Dessert will be offered in a stand-alone tent and served in pre-portioned containers. No self-service will be allowed. All drinks served from a beverage tent. Seating will be outdoors, under tents, 8 per table. Guests will remain outdoors at all times during this event.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: Upon arrival, guests will be required to check in and provide proof of vaccination.

Email addresses and phone numbers collected at time of registration are on file.

Plans for Social distancing: Not applicable as all attendees will have provided proof of vaccination or negative COVID test.

Plans for Enforcement of use of face coverings (indoor events only): NA - The event will take place strictly outdoors.

Strategies to reduce congestion at choke points: Please see attached event layout

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA
Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: No live performances at the event. Catering will be provided by Sodexo and all staff are trained on DOH safety protocols and follow guidelines issued by the City and County of Honolulu and ‘Iolani School. Staff and volunteers at check in and beverage stations will be briefed on safety protocol and guidelines issued by the school administration in advance. All staff and volunteers will be required to wear face masks at all times during their shifts.

All ‘Iolani staff and ‘Iolani volunteers are fully vaccinated and will provide proof of vaccination.

Additional measures to reduce transmission between staff/performers and attendees: Please see response to g(i) above.

Plans for addressing symptomatic individuals on-site

Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed in g(i) above, all staff and volunteers will be briefed on safety protocol and guidelines. Many of the volunteers are individuals who are employed by ‘Iolani School and knowledgeable of the School’s strict COVID safety protocols in place which will be reemphasized prior to the event.
Event Name: ‘Iolani School Alumni Reunion Dinner- 5th to 25th Reunions
Mitigation Plan Filed: 7/23/2021 6:20:53 PM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: 'Iolani School
Point of Contact Name: Kim Gennaula
808-943-2325
kgennaula@iolani.org
563 Kamoku Street, Honolulu, HI 96826

Responsible Individual(s): 'Iolani School / Kim Gennaula
808-943-2325
kgennaula@iolani.org
563 Kamoku Street, Honolulu, HI 96826

Venue Name and Contact Information: 'Iolani School / Kim Gennaula
808-943-2325
kgennaula@iolani.org
563 Kamoku Street, Honolulu, HI 96826

Event Description:
Event Date & Time: 8/6/2021 10:00:00 PM
Entry Allowed for Attendees: 8/7/2021 3:00:00 AM
Event Closure for Attendees: 8/7/2021 7:00:00 AM

Event Description: Dinner for alumni celebrating milestone reunions for their 5th, 10th, 15th, 20th and 25th reunions are invited to attend a dinner on Friday, August 6, 2021.

Anticipated Number of Attendees: 475
Implementation Plan:

**Pre-Event Information Collection (if any):** Guests are required to RSVP with vaccination status to confirm that two doses (or single dose of Johnson & Johnson vaccine) were received as of 7/23/21.

**Vaccination/Testing Plans:**

**Verification at Entry:** All guests are required to show proof of vaccination upon arrival to enter the event. Those who are not fully vaccinated prior to the event are required to show proof of a negative COVID PCR test result within 48 hours of the event date.

**Plan for On-site Testing (if any):** We do have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test pursuant to ‘Iolani School’s Clinical Laboratory Improvement Amendments (C.L.I.A.) Certificate of Waiver. We

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** ‘Iolani School has implemented COVID safety procedures, as discussed below, and has conducted on-campus activities since September 2020. ‘Iolani School has had 0/NO cases of COVID-19 transmission on campus this school year.

- Hand sanitizing stations will be located at check in tents and at each buffet and beverage line. Catering staff will serve guests in a buffet line with plexiglass barriers.
- Salad will be provided in pre-portioned containers. Dessert will be offered in a stand-alone tent and served in pre-portioned containers. No self-service will be allowed. All drinks will be served from a beverage tent. Seating will be outdoors, under tents, 8 per table. Guests will remain outdoors at all times during this event.

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** Upon arrival, guests will be required to check in and provide proof of vaccination.

- Email addresses and phone numbers collected at time of registration are on file.

**Plans for Social distancing:** Not applicable as all attendees will have provided proof of vaccination or negative COVID test.

**Plans for Enforcement of use of face coverings (indoor events only):** NA - The event will take place strictly outdoors.

**Strategies to reduce congestion at choke points:** Please see attached event layout.
Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: No live performances at the event. Catering will be provided by Sodexo and all staff are trained on DOH safety protocols and follow guidelines issued by the City and County of Honolulu and ‘Iolani School. Staff and volunteers at check in and beverage stations will be briefed on safety protocol and guidelines issued by the school administration in advance. All staff and volunteers will be required to wear face masks at all times during their shifts. All ‘Iolani staff and ‘Iolani volunteers are fully vaccinated and will provide proof of vaccination.

Additional measures to reduce transmission between staff/performers and attendees: Please see response to g(i) above.

Plans for addressing symptomatic individuals on-site

Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed in g(i) above, all staff and volunteers will be briefed on safety protocol and guidelines. Many of the volunteers are individuals who are employed by ‘Iolani School and knowledgeable of the School’s strict COVID safety protocols in place which will be reemphasized prior to the event.
Event Name: American Job Center Hiring Event
Mitigation Plan Filed: 7/24/2021 6:01:55 PM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: City and County of Honolulu
Point of Contact Name: Mark Menard
  808-386-1154
  mark.menard@honolulu.gov
  680 Iwilei Road Suite 700 Honolulu, HI 96817

Responsible Individual(s): Mark Menard
  808-386-1154
  mark.menard@honolulu.gov
  680 Iwilei Road Suite 700 Honolulu, HI 96817

Venue Name and Contact Information: Pomaikai Ballroom
  808-768-5604
  carl.fujitani@honolulu.gov
  735 Iwilei Road Honolulu, HI 96817

Event Description:
Event Date & Time: 8/3/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/3/2021 7:00:00 PM
  Event Closure for Attendees: 8/4/2021 1:00:00 AM

Event Description: Hiring Event for Job Seekers. 30+ Businesses will participate
Anticipated Number of Attendees: 300

Implementation Plan:
Pre-Event Information Collection (if any): Attendees are required to pre-register by going to
  www.eventbrite.com. Name, phone number, email, mailing address are required. Also, possession of
proof of Vaccination or Negative Covid Test within 48hrs upon check-in is asked as part of the registration.

**Vaccination/Testing Plans:**

**Verification at Entry:** Based on the above registration, a list will be generated of registered attendees. Upon check-in, each attendee will need to present proof of Vaccination or Negative Test.

Each vendor will also be given a copy of the attendance list. We will require the vendor to also record the attendees and time they visited table.

**Plan for On-site Testing (if any):** None

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** NA

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** An attendee list will be generated from the Eventbrite registration site. Attendees will be checked in by staff verifying vaccination/negative test. Sign-in Data will be available upon request by contacting Mark Menard: mark.menard@honolulu.gov 808-386-1154

**Plans for Social distancing:** Through the on-line registration system, we are able to control the maximum number of people in the venue. Signs will be placed throughout the venue reminding attendees to keep 6 feet apart.

**Plans for Enforcement of use of face coverings (indoor events only):** Before entering the venue, will have staff conducting temperature checks and verifying that attendee is wearing face covering.

**Strategies to reduce congestion at choke points:** Control of number of attendees is made by the number of registration allowed at certain times. To avoid congestion a total of 50 people will be allowed to register every half hour. As attendees arrive they will be allowed into the lobby area to wait, avoiding congestion at the entrance.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Exit and entrance doors kept open, central AC will be operational

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Pre meetings are held to coordinate staff and make sure these measures are understood and adhered to. Constant email communications to participating businesses and day-of orientation to take place. Likewise confirmation emails and follow up emails to attendees to be sent reiterating protocols.

**Additional measures to reduce transmission between staff/performers and attendees:** All staff are required to wear face coverings, keep 6 foot distance.
Plans for addressing symptomatic individuals on-site
Anyone with a body temperature of 100.3 or higher, has persistent cough, is not feeling well will be not allowed to enter the venue

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Meetings, pre-meetings, emails, confirmation emails, day-of orientation, announcements during event.
Event Name: "Sip & Shop"- Outdoor Food & Shopping Event
Mitigation Plan Filed: 7/26/2021 1:38:33 AM
Event Type: Outdoor_Event_I

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Park Event Services LLC
Point of Contact Name: Jason Park
  808-699-9540
  jayparkpromo@gmail.com
  1903 Aupuni Street Honolulu, Hi 967817

Responsible Individual(s): Jason Park
  808 699-9540
  jayparkpromo@gmail.com
  1903 Aupuni Street Honolulu Hawaii 96817

Venue Name and Contact Information: Aloha Tower Martetplace
  (808) 544-1433
  kbutts@hpu.edu
  1 Aloha Tower Drive Suite1221

Event Description:
Event Date & Time: 9/3/2021 10:00:00 PM
  Entry Allowed for Attendees: 9/4/2021 3:00:00 AM
  Event Closure for Attendees: 9/4/2021 9:00:00 AM

Event Description: Outdoor evening "Sip and Shop" shopping "open market" style event featuring the best in food trucks, local small businesses, featuring a bar and local entertainment.

Anticipated Number of Attendees: 2000
Implementation Plan:

Pre-Event Information Collection (if any): N/A - We ARE however requiring all entrants to fill out a health screener ahead of time to present at the entrance.

Vaccination/Testing Plans:

Verification at Entry: N/A - We ARE however requiring all entrants to fill out a health screener ahead of time to present at the entrance.

Plan for On-site Testing (if any): N/A

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: The capacity of the venue is 10,000 per Aloha Tower Marketplace. We are expecting 2,000 but will cap capacity at 4K. We have sanitization stations placed around the venue.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: We ARE however requiring all entrants to fill out a health screener ahead of time to present at the entrance of Aloha Tower. No screener / no entry. We will collect this data for contact tracing purposes and will furnish it to the city upon request.

Plans for Social distancing: We are encouraging social distancing in all messaging.

Plans for Enforcement of use of face coverings (indoor events only): N/A

Strategies to reduce congestion at choke points: MAP ATTACHED

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Staff will be temperature checked and pre-health screened.

Additional measures to reduce transmission between staff/performers and attendees: We are requiring that all ticket holders complete a wellness questionnaire 48 hours prior to the show. A wellness questionnaire will be available at door. Attendee then will be responsible for bringing and presenting wellness questionnaire at venue entrance. For everyone's safety, management reserves the right at its sole discretion to refuse admission to any person.

Plans for addressing symptomatic individuals on-site

We will have 3 to 4 medics on hand. Anyone that is symptomatic will be asked to either see a staff medic or leave the premises.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

EVENT MESSAGING (WEB, PR, Advertising) INCLUDES:
This show will comply with all city and state covid regulations that are required on the date of the show.

We are requiring that all ticket holders complete a wellness questionnaire 48 hours prior to the show. A wellness questionnaire will be available at door. Attendee then will be responsible for bringing and presenting wellness questionnaire at venue entrance. For everyone's safety, management reserves the right at its sole discretion to refuse admission to any person.

Face coverings are required when you are inside indoor spaces such as rest rooms so be sure you have a mask with you. Face coverings are not required outdoors.

Face coverings are recommended and encouraged for both vaccinated and unvaccinated individuals in crowds & large groups both outdoors and indoors.

Contract tracing information is required for each individual who attends event. Be prepared to provide your contact information and show an ID to confirm.
Event Name: Alohalaulea Island Music Concert

Mitigation Plan Filed: 7/26/2021 4:19:27 AM

Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Park Event Services LLC
Point of Contact Name: Jason Park
808-699-9540
jayparkpromo@gmail.com
1903 Aupuni Street Honolulu, Hawaii 96817

Responsible Individual(s): Jason Park
808-699-9540
jayparkpromo@gmail.com
1903 Aupuni Street

Venue Name and Contact Information: Aloha Tower Marketplace / Keyla Butts
(808) 544-1433
kbutts@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:

Event Date & Time: 9/4/2021 10:00:00 PM

Entry Allowed for Attendees: 9/5/2021 4:00:00 AM

Event Closure for Attendees: 9/5/2021 9:59:00 AM

Event Description: Island Music Concert Featuring Food Trucks, Crafts, and cocktails and entertainment by Rebel SoulJahz, Kapena, and more

Anticipated Number of Attendees: 4000
Implementation Plan:

**Pre-Event Information Collection (if any):** We will be collecting information pre-event. We are selling tickets via online at www.tmrevents.net and at the door on the day of the event. We are collecting customer data and will be sending a wellness questionnaire 48 hours prior to the show via email. Customers will be required to present wellness check results at venue entry. No wellness check / no entry.

**Vaccination/Testing Plans:**

**Verification at Entry:** We will be collecting information pre-event. We are selling tickets via online at www.tmrevents.net and at the door on the day of the event. We are collecting customer data and will be sending a wellness questionnaire 48 hours prior to the show via email. Customers will be required to present wellness check results at venue entry. No wellness check / no entry.

**Plan for On-site Testing (if any):** N/A

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** We are operating at a 1/2 venue capacity. Per Aloha Tower capacity is 10K people. We will be capping our event at 4,000 to allow for proper distancing

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** We will be collecting information pre-event. We are selling tickets via online at www.tmrevents.net and at the door on the day of the event. We are collecting customer data and will be sending a wellness questionnaire 48 hours prior to the show via email. Customers will be required to present wellness check results at venue entry. No wellness check / no entry.

Data will be available to the city upon request.

**Plans for Social distancing:** Social distancing will be encouraged

**Plans for Enforcement of use of face coverings (indoor events only):** Face coverings will be suggested.

**Strategies to reduce congestion at choke points:** Map and layout attached.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** N/A

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Staff Temperature checks will be taken upon check in. Those with symptoms will be sent home.

**Additional measures to reduce transmission between staff/performers and attendees:** Covid guidelines will be clearly posted, and communicated in all messaging promoting event. Sample messaging below: This show will comply with all city and state covid regulations that are required on the date of the show. We are requiring that all ticket holders complete a wellness questionnaire 48
hours prior to show. Wellness questionnaire will be sent to ticket holder via email. Ticket holder is responsible for bringing and presenting wellness questionnaire at venue entrance. For everyone's safety, management reserves the right at its sole discretion to refuse admission to any person. Face coverings are required when you are inside indoor spaces such as rest rooms so be sure you have a mask with you. Face coverings are not required outdoors.

Contract tracing information is required for each individual who attends event. Be prepared to provide your contact information and show an ID to confirm.

**Plans for addressing symptomatic individuals on-site**
We will have 4 medics on site for anyone needing medical attention.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**
Safety protocols will be clearly communicated in all promotional messaging including social media, radio, pr, etc. This show will comply with all city and state covid regulations which are required on the date of the show. We are requiring that all ticket holders complete a wellness questionnaire 48 hours prior to show. Wellness questionnaire will be sent to ticket holder via email. Ticket holder is responsible for bringing and presenting wellness questionnaire at venue entrance. For everyone's safety, management reserves the right at its sole discretion to refuse admission to any person.

Face coverings are required when you are inside indoor spaces such as rest rooms so be sure you have a mask with you. Face coverings are not required outdoors.

Contract tracing information is required for each individual who attends event. Be prepared to provide your contact information and show an ID to confirm.
Event Name: Kailua Night Doubles

Mitigation Plan Filed: 7/26/2021 7:13:10 PM
Event Type: Outdoor_Event_II

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Jared Carstenn
Point of Contact Name: Jared Carstenn
808-263-4444
info@kailuaracquetclub.com
629 Oneawa St. Kailua, HI 96734

Responsible Individual(s): Jared Carstenn
808-263-4444
info@kailuaracquetclub.com
629 Oneawa St. Kailua, HI 96734

Venue Name and Contact Information: Kailua Racquet Club
808-263-4444
info@kailuaracquetclub.com
629 Oneawa St. Kailua, HI 96734

Event Description:

Event Date & Time: 8/27/2021 10:00:00 PM
Entry Allowed for Attendees: 8/28/2021 3:00:00 AM
Event Closure for Attendees: 9/12/2021 7:00:00 AM

Event Description: This is the 50th running of the largest tennis tournament in the state. We host this event at our private club, The Kailua Racquet Club. It is the most anticipated tournament on the calendar for the tennis community throughout Hawaii. Men's Doubles, Women's Doubles, and Mixed Doubles matches run almost every night for two weeks beginning nightly at 5pm and we close our doors at 10pm. The club lays on 4 acres of land and exists almost completely outdoors, including our food and drink service. We have been lauded across the country for hosting one of the most fun and inclusive events of any club in the US.

Anticipated Number of Attendees: 200
Implementation Plan:

Pre-Event Information Collection (if any): NA

Vaccination/Testing Plans:

Verification at Entry: NA

Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Our restaurant, bar, and social scenarios exist completely outside. We have had the opportunity to run small events, dinner and bar services, and small gatherings throughout this past year and have been able to workshop multiple plans for keeping people safe and separated. The natural set up of our entire club with its open spaces, and spread out court plan encourages the exact kind of social distancing options that we will enforce.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: All participants in the event, all members of the club, and all sponsors and guests of the tournament will register online each day that they come. We will have the names and contact info of every person on the club property every day of the event. Each patron will have a QR code receipt auto generated for them each day they attend.

Plans for Social distancing: We have more than half a dozen bleachers that will be set up around our feature courts that will have marked off seating areas to align with any and all specifications and guidelines set forth by the city and county.

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: The breezy and open layout of our club naturally lends itself to avoiding these types of congestions. In any event, we have dozens of members who will be working this event and set up around different areas of the club where lines may form. The restroom would be the obvious choice and very easy to handle with someone working the entrance and allowing likely 2 people at a time.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: As an outdoor tennis event, this sport also allows the natural spacing of participants. It is a doubles tournament so there will be 4 players on more than 3,000 square feet of court. Our staff have been in charge of operating an extremely busy tennis club throughout all of the tier system changes and have provided an amazing safe, healthy, and happy place for people to enjoy playing and watching tennis.

Additional measures to reduce transmission between staff/performers and attendees: I have attached two PDFs below which have been made up to show seating options and a club layout during more strict guidelines than we are currently under.
Plans for addressing symptomatic individuals on-site
Communication with participates and spectators will be constant throughout our event, as it has been for decades. This year with a more specific focus on health and safety we will constantly monitor the movements and behavior of patrons at our club the entire time.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
We have a constant flow of communication between players, staff, sponsors, and guests that began months ago. Everyone at the event will have received multiple emails, filled out registration forms or applied for sponsorship and entry. We have an email database of everyone involved in the event from start to finish.
Event Name: Hawaii Symphony Orchestra Community Concert

Mitigation Plan Filed: 7/27/2021 11:36:37 PM

Event Type: Outdoor_Event_I

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Symphony Orchestra
Point of Contact Name: Merle Bratlie

808-380-7721
mbratlie@hawaiisymphonyorchestra.org
3610 Waialae Avenue

Responsible Individual(s): Merle Bratlie
808-380-7721
mbratlie@hawaiisymphonyorchestra.org
3610 Waialae Avenue

Venue Name and Contact Information: Waikiki Shell

808.768.5442
Ishihara, Elizabeth <eishihara@honolulu.gov>
Department of Enterprise Services | Neal S. Blaisdell Center & Waikiki Shell 777 Ward Avenue | Honolulu, Hawaii 96814

Event Description:

Event Date & Time: 8/4/2021 10:00:00 PM

Entry Allowed for Attendees: 8/5/2021 4:30:00 AM
Event Closure for Attendees: 8/5/2021 8:00:00 AM

Event Description: Free Community Symphony Concert (Hawaii Foodbank benefit)

Anticipated Number of Attendees: 500

Implementation Plan:
Pre-Event Information Collection (if any): N/A
Vaccination/Testing Plans:
Verification at Entry: N/A
Plan for On-site Testing (if any): N/A

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: N/A

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: Contact tracing information is collected with ticket purchase.

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only): N/A

Strategies to reduce congestion at choke points: One way traffic at entrances and exits including restrooms.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Staff and performers are either vaccinated or tested twice a week. All performers have their temperature taken upon arrival. Hand sanitizer is available.

Additional measures to reduce transmission between staff/performers and attendees: All attendees, staff, and performers as can will wear masks.

Plans for addressing symptomatic individuals on-site
Symptomatic individuals on-site will be advised to go home and/or seek medical advice.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Attendees are informed at time of ticket purchase of covid protocols. SOP has been shared with all staff, performers.
Event Name: Hawaii Symphony Orchestra Community Concert
Mitigation Plan Filed: 7/27/2021 11:51:55 PM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Symphony Orchestra
Point of Contact Name: Merle Bratlie
808-380-772
mbratlie@hawaiisymphonyorchestra.org
3610 Waialae Avenue

Responsible Individual(s): Merle Bratlie
808-380-7721
mbratlie@hawaiisymphonyorchestra.org
3610 Waialae Avenue

Venue Name and Contact Information: Waikiki Shell
808.768.5442
Ishihara, Elizabeth <eishihara@honolulu.gov>
Department of Enterprise Services | Neal S. Blaisdell Center & Waikiki Shell 777 Ward Avenue | Honolulu, Hawaii 96814 | 808.768.5442

Event Description:
Event Date & Time: 8/6/2021 10:00:00 PM
Entry Allowed for Attendees: 8/7/2021 4:30:00 AM
Event Closure for Attendees: 8/7/2021 8:00:00 AM

Event Description: Starlight #7 - The Music of Led Zeppelin

Anticipated Number of Attendees: 1000

Implementation Plan:
Pre-Event Information Collection (if any): N/A
Vaccination/Testing Plans:

Verification at Entry: N/A

Plan for On-site Testing (if any): N/A

**COVID-19 Risk Reduction Plan**

Plans on how to comply with restaurant/bar/social establishment conditions: N/A

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: Contact tracing information is collected with ticket purchase.

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only): N/A

**Strategies to reduce congestion at choke points:** One way traffic at entrances and exits including restrooms.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A

**Staff & performer safety**

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Staff and performers are either vaccinated or tested twice a week. All performers have their temperature taken upon arrival. Hand sanitizer is available.

Additional measures to reduce transmission between staff/performers and attendees: All attendees, staff, and performers as can will wear masks.

Plans for addressing symptomatic individuals on-site

Symptomatic individuals on-site will be advised to go home and/or seek medical advice.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Attendees are informed at time of ticket purchase of covid protocols. SOP has been shared with all staff and performers.
Event Name: Hawaii Symphony Orchestra-The Music of Queen

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Symphony Orchestra
Point of Contact Name: Merle Bratlie
808-380-7721
mbratlie@hawaiisymphonyorchestra.org
3610 Waialae Avenue

Responsible Individual(s): Merle Bratlie
808-380-7721
mbratlie@hawaiisymphonyorchestra.org
3610 Waialae Avenue

Venue Name and Contact Information: Waikiki Shell
808.768.5442
Ishihara, Elizabeth <eishihara@honolulu.gov>
Department of Enterprise Services | Neal S. Blaisdell Center & Waikiki Shell 777 Ward Avenue | Honolulu, Hawaii 96814

Event Description:

Event Date & Time: 8/7/2021 10:00:00 PM
Entry Allowed for Attendees: 8/8/2021 4:30:00 AM
Event Closure for Attendees: 8/8/2021 8:00:00 AM

Event Description: Hawaii Symphony Orchestra - The Music of Queen

Anticipated Number of Attendees: 1500

Implementation Plan:
Pre-Event Information Collection (if any): NA
Vaccination/Testing Plans:
Verification at Entry: NA
Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan
Plans on how to comply with restaurant/bar/social establishment conditions: NA

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: contact tracing information is collected with ticket purchase.

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: One way traffic at entrances and exits including restrooms.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Staff and performers are with vaccinated or tested twice a week. All performers have their temperature taken upon arrival. Hand sanitizer is available.

Additional measures to reduce transmission between staff/performers and attendees: All attendees, staff and performers as can will wear masks.

Plans for addressing symptomatic individuals on-site
Symptomatic individuals on-site will be advised to go home and/or seek medical advice.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Attendees are informed at time of ticket purchase of covid protocols. SOP has been shared with all staff, performers.
Event Name: Hawaii Symphony Orchestra-Starlight #8

Mitigation Plan Filed: 7/28/2021 12:27:41 AM

Event Type: Outdoor_Event_I

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)

Operator Name: Hawaii Symphony Orchestra
Point of Contact Name: Merle Bratlie

808-380-7721
mbratlie@hawaiisymphonyorchestra.org
3610 Waialae Avenue, Honolulu HI 96816

Responsible Individual(s): Merle Bratlie
mbratlie@hawaiisymphonyorchestra.org
mbratlie@hawaiisymphonyorchestra.org
3610 Waialae Avenue

Venue Name and Contact Information: Waikiki Shell

808.768.5442
Ishihara, Elizabeth <eishihara@honolulu.gov>
Department of Enterprise Services | Neal S. Blaisdell Center & Waikiki Shell 777 Ward Avenue | Honolulu, Hawaii 96814

Event Description:

Event Date & Time: 8/13/2021 10:00:00 PM
Entry Allowed for Attendees: 8/14/2021 4:30:00 AM
Event Closure for Attendees: 8/14/2021 8:00:00 AM

Event Description: Hawaii Symphony Orchestra concert

JoAnn Falletta, conductor
Lisa Nakamichi, piano

Program includes Gershwin, Rhapsody in Blue and Rachmaninoff, Symphony No. 2
Anticipated Number of Attendees: 500

Implementation Plan:
Pre-Event Information Collection (if any): NA

Vaccination/Testing Plans:
Verification at Entry: NA
Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan
Plans on how to comply with restaurant/bar/social establishment conditions: NA

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-In Data for all attendees: Contact tracing information is collected with ticket purchase.

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: One way traffic entrances and exits including restrooms.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Staff and performers are either vaccinated or tested twice a week. All performers have their temperature taken upon arrival. Hand sanitizer is available.

Additional measures to reduce transmission between staff/performers and attendees: All attendees, staff and performers as can will wear face masks.

Plans for addressing symptomatic individuals on-site
Symptomatic individuals on-site will be advised to go home and/or seek medical advice.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Attendees are informed at time of ticket purchase of covid protocols. SOP has been shared with all staff, performers.
Event Name: Hawaii Symphony Orchestra- Starlight#8
Mitigation Plan Filed: 7/28/2021 12:48:59 AM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Symphony Orchestra
Point of Contact Name: Merle Bratlie
808-380-7721
mbratlie@hawaiisymphonyorchestra.org
3610 Waialae Avenue

Responsible Individual(s): Merle Bratlie
808-380-7721
mbratlie@hawaiisymphonyorchestra.org
3610 Waialae Avenue

Venue Name and Contact Information: Waikiki Shell
808.768.5442
Ishihara, Elizabeth <eishihara@honolulu.gov>
Department of Enterprise Services | Neal S. Blaisdell Center & Waikiki Shell 777 Ward Avenue | Honolulu, Hawaii 96814 |

Event Description:
Event Date & Time: 8/14/2021 10:00:00 PM
Entry Allowed for Attendees: 8/15/2021 4:30:00 AM
Event Closure for Attendees: 8/15/2021 8:00:00 AM

Event Description: Hawaii Symphony Orchestra concert
JoAnn Falletta, conductor
Lisa Nakamichi, piano
Program includes Gershwin, Rhapsody in Blue and Rachmaninoff, Symphony No. 2
Anticipated Number of Attendees: 500

Implementation Plan:
Pre-Event Information Collection (if any): NA

Vaccination/Testing Plans:

Verification at Entry: NA

Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan
Plans on how to comply with restaurant/bar/social establishment conditions: NA

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-In Data for all attendees: Contact tracing information is collected with ticket purchase.

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: One way traffic at entrances and exits including restrooms.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Staff and performers are either vaccinated or tested twice a week. All performers have their temperature taken upon arrival. Hand sanitizer is available.

Additional measures to reduce transmission between staff/performers and attendees: All attendees, staff, and performers as can will wear face masks.

Plans for addressing symptomatic individuals on-site
Symptomatic individuals on-site will be advised to go home and/or seek medical advice.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Attendees are informed at time of ticket purchase of covid protocols. SOP has been shared with all staff and performers.
Event Name: Hawaii Symphony Orchestra-Starlight #8

Mitigation Plan Filed: 7/28/2021 1:03:16 AM

Event Type: Outdoor_Event_I

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Symphony Orchestra
Point of Contact Name: Merle Bratlie

808-380-7721
mbratlie@hawaiisymphonyorchestra.org
3610 Waialae Avenue

Responsible Individual(s): Merle Bratlie

808-380-7721
mbratlie@hawaiisymphonyorchestra.org
3610 Waialae Avenue, Honolulu, Hawaii 96816

Venue Name and Contact Information: Waikiki Shell

808.768.5442
Ishihara, Elizabeth <eishihara@honolulu.gov>
Department of Enterprise Services | Neal S. Blaisdell Center & Waikiki Shell 777 Ward Avenue |
Honolulu, Hawaii 96814

Event Description:

Event Date & Time: 8/15/2021 10:00:00 PM

Entry Allowed for Attendees: 8/16/2021 4:30:00 AM

Event Closure for Attendees: 8/16/2021 8:00:00 AM

Event Description: Hawaii Symphony Orchestra concert

JoAnn Falletta, conductor
Lisa Nakamichi, piano

Program includes Gershwin, Rhapsody in Blue and Rachmaninoff, Symphony No. 2
Anticipated Number of Attendees: 500

Implementation Plan:
Pre-Event Information Collection (if any): NA

Vaccination/Testing Plans:
Verification at Entry: NA
Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan
Plans on how to comply with restaurant/bar/social establishment conditions: NA

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-In Data for all attendees: Contact tracing information is collected with ticket purchase.

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: One way traffic at entrances and exits including restrooms.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety
Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Staff and performers are either vaccinated or tested twice a week. All performers have their temperature checked upon arrival. Hand sanitizer is available.

Additional measures to reduce transmission between staff/performers and attendees: All attendees, staff, and performers as can will wear masks.

Plans for addressing symptomatic individuals on-site
Symptomatic individuals on-site will be advised to go home and/or seek medical advice.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Attendees are informed at time of ticket purchase of covid protocols. SOP has been shared with all staff, performers.
Event Name: Hawaii Career Expo
Mitigation Plan Filed: 7/30/2021 11:31:17 PM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Star Events
Point of Contact Name: Gerald Shintaku
808-294-4608
gshintaku@stareventshawaii.com
500 Ala Moana Blvd 7-500 Honolulu, HI 96813

Responsible Individual(s): Gerald Shintaku
8082944608
gshintaku@stareventshawaii.com
500 Ala Moana Blvd 7-500 Honolulu, HI 96813

Venue Name and Contact Information: Neal S. Blaisdell Center
808.768.9269
thomas.herman@honolulu.gov
777 Ward Avenue Honolulu, Hawaii 96814

Event Description:
Event Date & Time: 8/4/2021 10:00:00 PM
Entry Allowed for Attendees: 8/4/2021 7:00:00 PM
Event Closure for Attendees: 8/5/2021 1:00:00 AM

Event Description: Visit with Hawaii's best employers and find hundreds of jobs all in one place! Job seekers will be able to connect directly with employers, submit resumes and get hired on the spot.

Anticipated Number of Attendees: 1500

Implementation Plan:
Pre-Event Information Collection (if any): The following information will be requested from all attendees during pre-registration for contact tracing:
Name
Address
Mobile Phone Number (preferred)
Email Address

Proof of vaccination (actual card, photocopies or photos accepted) or negative COVID-19 test results with ID card will be required prior to entrance. Test results must be from an FDA EUA or approved molecular or an antigen test conducted 48 hours before the event start time. If either of these are not met, you will not be allowed in the hall.

Vaccination/Testing Plans:

Verification at Entry: The following information will be requested from all attendees during pre-registration for contact tracing:
Name
Address
Mobile Phone Number (preferred)
Email Address

Proof of vaccination (actual card, photocopies or photos accepted) or negative COVID-19 test results with ID card will be required prior to entrance. Test results must be from an FDA EUA or approved molecular or an antigen test conducted 48 hours before the event start time. If either of these are not met, you will not be allowed in the hall.

Temperature will be taken prior to entry to the building and/or exhibition hall.

If your temperature reads below 100.4 F, you will be allowed to enter.

If your temperature reads above 100.4 F, we will ask you to rest and retake your temperature in 10 minutes. If after ten (10) minutes your temperature remains above 100.4 F, then you will not be able to enter.

Plan for On-site Testing (if any): There will be no on-site testing. If attendees do not have proof of vaccination (actual card, photocopies or photos accepted) or negative COVID-19 test results with ID card will be required prior to entrance. Test results must be from an FDA EUA or approv

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: N/A

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: The below data will be required to be submitted via HawaiiCareerExpo.com prior to entering the exhibition hall.
The following information will be requested from all attendees during pre-registration for contact tracing:

Name
Address
Mobile Phone Number (preferred)
Email Address

Proof of vaccination (actual card, photocopies or photos accepted) or negative COVID-19 test results with ID card will be required prior to entrance. Test results must be from an FDA EUA or approved molecular or an antigen test conducted 48 hours before the event start time. If either of these are not met, you will not be allowed in the hall.

**Plans for Social distancing:** Ample signage will be placed throughout to remind participants to social distance.

Separate doors for entrance and exit to the show floor.

Attendance will be monitored to ensure that we do not exceed 75% of the capacity of the hall.

Aisles will be designed at 20 feet widths and be marked with arrows to encourage one-way traffic flow.

Booths will be designed using eight (8) feet back and side drapes.

**Plans for Enforcement of use of face coverings (indoor events only):** Exhibitors are required to wear a mask to enter the exhibition hall and ample signage will be placed throughout to remind participants to wear face masks at all times.

**Strategies to reduce congestion at choke points:** The following measures are being implemented by Star Events to ensure a safe event.

Separate doors for entrance and exit to the show floor.

Attendance will be monitored to ensure that we do not exceed 75% of the capacity of the hall.

Aisles will be designed at 20 feet widths and be marked with arrows to encourage one-way traffic flow.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Venue meets all ANSI standards.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All Participants:

The following measures are being implemented by Star Events to ensure a safe event.
Separate doors for entrance and exit to the show floor.

Attendance will be monitored to ensure that we do not exceed 75% of the capacity of the hall.

Aisles will be designed at 20 feet widths and be marked with arrows to encourage one-way traffic flow.

Booths will be designed using eight (8) feet back and side drapes.

Encourage digital or touchless collateral and exchange of information at booths.

Encourage touchless payments- use of credit/debit cards and digital payment systems.

Additional hand sanitizing stations will be placed in the building/exhibition hall.

Enhanced cleaning and sanitization of high touchpoint areas throughout the event.

Ample signage will be placed throughout to remind participants to

Social distance,

Wear face masks,

Minimize physical contact,

Use hand sanitizers.

**Additional measures to reduce transmission between staff/performers and attendees:**

**Exhibitor:**

Staff with social distancing in mind- three (3) OR less persons per 10X10 booth at a time.

Digital or touchless collateral and exchange of information is encouraged.

Face masks should be worn.

Eye wear and disposable gloves are recommended.

Constant sanitization of table, chairs, and other high touchpoint areas throughout the show.

Frequent use of hand sanitizing stations and handwashing for minimum of 20 seconds.

**Attendee:**

Face masks must be worn throughout the exhibition hall.

Maintain six (6) feet social distancing.

Minimize handshakes and/or physical contact.

Digital or touchless exchange of information is encouraged.

Frequent use of hand sanitizing stations and handwashing for minimum of 20 seconds.

**Plans for addressing symptomatic individuals on-site**

Participants should stay at home if you are sick, with a cough, fever or exposed to COVID-19. Anyone
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Temperature will be taken prior to entry to the building and/or exhibition hall.

If your temperature reads below 100.4 F, you will be allowed to enter.

If your temperature reads above 100.4 F, we will ask you to rest and retake your temperature in 10 minutes. If after ten (10) minutes your temperature remains above 100.4 F, then you will not be able to enter.
Event Name: Hawaii Market Expo
Mitigation Plan Filed: 7/31/2021 12:21:02 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Huei Enterprise DBA Hawaii Market Expo
Point of Contact Name: Poyuan (Joseph) Chang
4155724867
ncapavilion@yahoo.com
390 Utah St. San Francisco, CA 94103

Responsible Individual(s): Poyuan (Joseph) Chang
4155724867
ncapavilion@yahoo.com
390 Utah St. San Francisco, CA 94103

Venue Name and Contact Information: Blaisdell Center
(808)768-5442
eishihara@honolulu.gov
777 Ward Ave. Honolulu, HI 96814

Event Description:
Event Date & Time: 9/10/2021 7:00:00 PM
Entry Allowed for Attendees: 9/10/2021 5:00:00 PM
Event Closure for Attendees: 9/13/2021

Event Description: Hawaii Market Expo is a business to business, non-public trade show, only open to pre-quality buyers. Invitation only event.
Anticipated Number of Attendees: 1500

Implementation Plan:
Pre-Event Information Collection (if any): Buyers and vendors are required to RSVP with vaccination status to confirm that two doses or one dose (johnson & johnson) were received as of August 21st, 2021.
Vaccination/Testing Plans:

**Verification at Entry:** All buyers and vendors are required to show proof of vaccination upon arrival to enter the event. Those are not fully vaccinated prior to the event are required to show proof a negative COVID test result within 48 hours of the event date.

**Plan for On-site Testing (if any):** NA

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Foods and beverages will be “Grab & Go”, A separate area will be set aside for consumption with adequate spacing of tables & chairs.

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** Upon arrival, buyers and vendors will be required to check in and provide proof of vaccination, email address & phone number will collected at the time of registration, all information will kept on file.

**Plans for Social distancing:** Signage will be placed throughout the venue along with floor graphics, staffs will be monitoring and frequent announcements will be made.

**Plans for Enforcement of use of face coverings (indoor events only):** Face coverings will be enforced, we will have staffs monitoring attendees throughout the show, ample signage will be posted throughout the venue, and periodic announcements will made on our PA system.

**Strategies to reduce congestion at choke points:** Designed one-way entrance & exits, aisles will be signage one-way traffic flow.

Hand sanitizing stations will be placed conveniently throughout the hall.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Ventilation system meets ANSI standards.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Staffs will be required to wear face mask. Temperature screen will require 4 times per day.

**Additional measures to reduce transmission between staff/performers and attendees:** Staffs & vendors will be required to wear face mask. There are no performer at this event.

Messaging will be prominent in all communication including signage at the venue.

**Plans for addressing symptomatic individuals on-site**

Temperature screening will be place, if fail to meeting the guidelines will not be allowed to enter the facility.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Our protocols will be posted on our website and included in all our marketing materials to communicated our event.
Event Name: Hawaii Pacific University Move-in Day

Mitigation Plan Filed: 8/6/2021 7:14:22 AM

Event Type: Outdoor_Event_II

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll
808-687-7051
bcarr@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll
Hawaii Pacific University / Brooke Carroll
bcarr@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Hawaii Pacific University – Aloha Tower Marketplace / Brooke Carroll
808-687-7051
bcarr@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:

Event Date & Time: 8/18/2021 10:00:00 PM
Entry Allowed for Attendees: 8/18/2021 6:00:00 PM
Event Closure for Attendees: 8/19/2021

Event Description: Check-in for students moving into the dorms at Aloha Tower Marketplace.

Anticipated Number of Attendees: 600

Implementation Plan:
Pre-Event Information Collection (if any): NA
Vaccination/Testing Plans:

Verification at Entry: NA

Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to show proof of a negative COVID test result within 48 hours of the event date.

The check-in times are staggered throughout the 8:00am-2:00pm event time. Guest check-in will take place outdoors at the Aloha Tower Marketplace Venue. To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival.

Guest check-in is outlined on the corresponding maps. Guests will proceed to check-in for infrared temperature scan. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Again, masks will be mandatory for entry and participation.

Security will preside over the guest check-in lines to ensure all precautions are taken.

Plan for On-site Testing (if any): NA

We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to than 2500 attendee on-site. We will also have a mobile vaccina

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Hawaii Pacific University has implemented COVID safety procedures, as outlined below, and has conducted on-campus activities since September 2020. We have implemented hand sanitizing stations which will be located at check in tents and at any beverage stations. Catering staff will serve guests beverages. Dessert will be offered in a stand-alone table and served in pre-portioned containers. No self-service will be allowed. Guests will remain outdoors at all times during this event.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-In Data for all attendees: All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

Plans for Social distancing: Security and staff will help to enforce social distancing guidelines and any lineup will be distanced by decals on the ground.

Plans for Enforcement of use of face coverings (indoor events only): Face masks will be required even though event activities will take place outdoors.

Strategies to reduce congestion at choke points: Please see attached event layout.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA
Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff of HPU are required on a daily basis to complete a temperature scan and health questionnaire.

Additional measures to reduce transmission between staff/performers and attendees:

All staff and student volunteers are fully vaccinated and will provide proof of vaccination.

All staff and student volunteers will be required to attend a virtual safety training prior to the event. PPE: Personal protective equipment shall be made available to all employees and vendors working at the event, including hand sanitizer, face coverings. Face coverings will be worn at all times. Face coverings will be required for every individual at all times. A participant’s covering may be removed briefly to drink beverages. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. This is a paperless process which can utilize the daily badge offered through HPU’s App. Any employee or vendor with symptoms occurring within 72 hours of the event will be prohibited from attending the event.

Plans for addressing symptomatic individuals on-site
Please see response above.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.
Event Name: Hawaii Pacific University Move-in Day
Mitigation Plan Filed: 8/6/2021 7:28:54 AM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Hawaii Loa Campus/Brooke Carroll
808-687-7051
bcarroll@hpu.edu
40-045 Kamehameha Hwy., Kaneohe, HI 96744

Event Description:
Event Date & Time: 8/18/2021 10:00:00 PM
Entry Allowed for Attendees: 8/18/2021 6:00:00 PM
Event Closure for Attendees: 8/19/2021

Event Description: Check-in for students moving into the dorms at the Hawaii Loa Campus.

Anticipated Number of Attendees: 300

Implementation Plan:
Pre-Event Information Collection (if any): NA
Guests are encouraged to confirm their vaccination status prior to arrival on August 18.

**Vaccination/Testing Plans:**

**Verification at Entry:** Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to show proof of a negative COVID test result within 48 hours of the event date.

- The check-in times are staggered throughout the 8:00am-2:00pm event time. Guest check-in will take place outdoors at the Aloha Hawaii Loa Campus. To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival.

- Guest check-in is outlined on the corresponding maps. Guests will proceed to check-in for infrared temperature scan. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Again, masks will be mandatory for entry and participation.

- Security will preside over the guest check-in lines to ensure all precautions are taken.

**Plan for On-site Testing (if any):** We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to than 500 attendee on-site. We will also have a mobile vaccination

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Hawaii Pacific University has implemented COVID safety procedures, as outlined below, and has conducted on-campus activities since September 2020. We have implemented hand sanitizing stations which will be located at check in tents and at any beverage stations. Catering staff will serve guests beverages. Dessert will be offered in a stand-alone table and served in pre-portioned containers. No self-service will be allowed. Guests will remain outdoors at all times during this event.

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

**Plans for Social distancing:** Security and staff will help to enforce social distancing guidelines and any lineup will be distanced by decals on the ground.

**Plans for Enforcement of use of face coverings (indoor events only):** Face masks will be required even though event activities will take place outdoors.

**Strategies to reduce congestion at choke points:** Guest check-in is spread out over the entire campus to reduce choke points.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA
Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff of HPU are required on a daily basis to complete a temperature scan and health questionnaire.

Additional measures to reduce transmission between staff/performers and attendees: All staff and student volunteers are fully vaccinated and will provide proof of vaccination.

All staff and student volunteers will be required to attend a virtual safety training prior to the event. Personal protective equipment shall be made available to all employees and vendors working at the event, including hand sanitizer, face coverings. Face coverings will be worn at all times. Face coverings will be required for every individual at all times. A participant’s covering may be removed briefly to drink beverages. All employees and participants shall be reminded prior to the activity that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai‘i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire.

Plans for addressing symptomatic individuals on-site

Any guest who has a positive COVID test will be asked to leave the testing area and not attend the event. Testing staff will report the case through the proper channels.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event.
Event Name: Hawaii Pacific University New Student Welcome Ceremony

Mitigation Plan Filed: 8/6/2021 7:44:13 AM

Event Type: Outdoor_Event_II

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll

808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll

808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Hawaii Pacific University – Aloha Tower Marketplace /Brooke Carroll

808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:

Event Date & Time: 8/18/2021 10:00:00 PM
Entry Allowed for Attendees: 8/19/2021 3:00:00 AM
Event Closure for Attendees: 8/19/2021 6:00:00 AM

Event Description: Welcome Ceremony for incoming freshman with at Aloha Tower Marketplace

Anticipated Number of Attendees: 1000
Implementation Plan:

Pre-Event Information Collection (if any): NA

Vaccination/Testing Plans:

Verification at Entry: NA

Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Hawaii Pacific University has implemented COVID safety procedures, as outlined below, and has conducted on-campus activities since September 2020. We have implemented hand sanitizing stations which will be located at check-in tents. Food trucks will serve guests individual servings. No self-service will be allowed. Cleaning staff will be present to continuously clean the event area and bathrooms. Guests will remain outdoors at all times during this event.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

Plans for Social distancing: Security and staff will help to enforce social distancing guidelines.

Plans for Enforcement of use of face coverings (indoor events only): NA

Event will take place outdoors, but all guests will be required to wear a mask except while eating and drinking.

Strategies to reduce congestion at choke points: Please see attached event layout.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff and student volunteers are fully vaccinated and will provide proof of vaccination.

A COVID-safety officer will be present at the event to ensure guidelines are being met.

All staff and student volunteers will be required to attend a virtual safety training prior to the event. PPE: Personal protective equipment shall be made available to all employees and vendors working at the event, including hand sanitizer, face coverings. Appropriate PPE will be available on-site for those employees and vendors who must engage in OSHA level high or above tasks in the event of a medical or other emergency. All employees and participants shall be reminded prior to the activity that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai‘i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire.
Additional measures to reduce transmission between staff/performers and attendees: Please see response above.

Plans for addressing symptomatic individuals on-site
Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: Daniel Tanigawa and Lisa Kim Wedding
Mitigation Plan Filed: 8/7/2021 3:19:28 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)

Operator Name: Moana Surfrider Hotel
Point of Contact Name: Jillian Tamaru
808-931-8676
jillian.tamaru@marriott.com
2365 Kalakaua Avenue, Honolulu, HI 96815

Responsible Individual(s): Kyoko Akimoto (Coordinator), Serena Okita (Coordinator), Daniel Tanigawa (Groom), Lisa Kim (Bride)
413-313-3197, 808-206-3109, 808-753-1062, 808-896-5098
dtanigaw@hawaii.edu, lhykim@gmail.com
2761 Henry Street, Honolulu, HI 96817

Venue Name and Contact Information: Moana Surfrider Hotel, Jillian Tamaru
808-931-8676
jillian.tamaru@marriott.com
2365 Kalakaua Avenue, Honolulu, HI 96815

Event Description:
Event Date & Time: 8/16/2021 10:00:00 PM
Entry Allowed for Attendees: 8/17/2021 3:00:00 AM
Event Closure for Attendees: 8/17/2021 8:00:00 AM

Event Description: Wedding ceremony and reception amongst 40 guests.
Anticipated Number of Attendees: 40
Implementation Plan:

Pre-Event Information Collection (if any): Guests are required to RSVP with vaccination status to confirm that two doses (or single dose of Johnson & Johnson vaccine) were received as of 08/02/2021.

Vaccination/Testing Plans:

Verification at Entry: All guests are required to show proof of vaccination upon arrival to enter the event. Those who are not fully vaccinated prior to the event are required to show proof of negative FDA EUA COVID PCR test result within 48 hours of event date.

Plan for On-site Testing (if any): Guests have the option to get tested at Doctors on Call locations at the Sheraton Princess Kaiulani, Sheraton Waikiki Hotel, or any other valid rapid testing site located nearby in Waikiki.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Moana Surfrider Hotel has implemented COVID safety procedures as discussed below. Hand sanitizing stations will be located at the check-in/registration table and at the buffet line. Stewarding and culinary department will serve guests in a buffet line with barriers and stanchions to separate the guests from the food line and prevent as much contact as possible. All drinks will be served from a staff member. Seating will be less than 10 per table, guests will remain seated throughout the remainder of the event.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: Bride & groom are already pre-collecting information from guests to ensure a smoother check-in process. Upon arrival to venue, guests will be required to check-in and provide proof of vaccination or negative Covid test within 48-hours of event. Bride & groom are able to provide a list of attendees and contact information if/when necessary.

Plans for Social distancing: N/A

Plans for Enforcement of use of face coverings (indoor events only): Hotel signage is placed at the front entrance of the event, staff members will also be on duty to police the area. Guests will be required to wear masks indoors, unless actively eating or drinking.

Strategies to reduce congestion at choke points: See attached event layout.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): (3) doors to the indoor event space will be wide open, to allow for air flow throughout the room. Guests will be required to wear masks unless actively eating or drinking.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: (1) Live musician will be positioned at the event, more than 10ft away from attendees and staff members and will be required to wear mask during performance. Catering will be provided by Moana Surfrider Hotel and all staff are trained on DOH safety protocols and follow guidelines issued by the City and County of Honolulu. All staff members are required to wear face masks.
at all times during their shifts. All staff members are temperature checked prior to arriving on property for their shifts.

**Additional measures to reduce transmission between staff/performers and attendees:** See above

**Plans for addressing symptomatic individuals on-site**
Staff members who have a temperature over 100.4 degrees are immediately sent home and are not allowed on property. Attendees will be temperature checked prior to entering into the event and will be sent home if they have a temperature over 100.4 degrees. Leadership/upper management will be advised of this incident and will follow-up with any necessary steps.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**
Email communication sent to all attendees include information regarding proof of vaccination, face masks, as well as a list of symptoms to review prior to the event. All staff are briefed on safety protocols prior to working on property.
Event Name: Wedding Rehearsal Dinner
Mitigation Plan Filed: 8/7/2021 3:36:20 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Moana Surfrider Hotel
Point of Contact Name: Jillian Tamaru
   808-931-8676
   jillian.tamaru@marriott.com
   2365 Kalakaua Avenue
Responsibility Individual(s): Susan O'Donnell
   808-943-2711
   aloha.ido@att.net
   PO Box 236045

Venue Name and Contact Information: Moana Surfrider Hotel, Jillian Tamaru
   808-931-8676
   jillian.tamaru@marriott.com
   2365 Kalakaua Avenue

Event Description:
Event Date & Time: 8/20/2021 10:00:00 PM
   Entry Allowed for Attendees: 8/21/2021 3:30:00 AM
   Event Closure for Attendees: 8/21/2021 8:00:00 AM
Event Description: Indoor Event
Anticipated Number of Attendees: 100

Implementation Plan:
Pre-Event Information Collection (if any): Guests are required to RSVP with vaccination status to confirm that two doses (or single dose of Johnson & Johnson vaccine) were received as of 08/06/2021.
Vaccination/Testing Plans:
Verification at Entry: All guests are required to show proof of vaccination upon arrival to enter the event. Those who are not fully vaccinated prior to the event are required to show proof of negative FDA EUA COVID PCR test result within 48 hours of event date.

Plan for On-site Testing (if any): Guests have the option to get tested at Doctors on Call locations at the Sheraton Princess Kaiulani, Sheraton Waikiki Hotel, or any other valid rapid testing site located nearby in Waikiki.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Moana Surfrider Hotel has implemented COVID safety procedures as discussed below. Hand sanitizing stations will be located at the check-in/registration table. All food & beverage will be served from a staff member. Seating will be less than 10 per table, guests will remain seated throughout the remainder of the event, until 8:30PM is when they will be mingling throughout the venue.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: Clients are already pre-collecting information from guests to ensure a smoother check-in process. Upon arrival to venue, guests will be required to check-in and provide proof of vaccination or negative Covid test within 48-hours of event. Client is able to provide a list of attendees and contact information if/when necessary.

Plans for Social distancing: Pods of 10, 6ft feet distance

Plans for Enforcement of use of face coverings (indoor events only): Hotel signage is placed at the front entrance of the event, staff members will also be on duty to police the area. Guests will be required to wear masks indoors, unless actively eating or drinking.

Strategies to reduce congestion at choke points: See attached event layout.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Doors to the indoor restaurant event space will be wide open, to allow for air flow throughout the room. Guests will be required to wear masks unless actively eating or drinking.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Catering will be provided by Moana Surfrider Hotel and all staff are trained on DOH safety protocols and follow guidelines issued by the City and County of Honolulu. All staff members are required to wear face masks at all times during their shifts. All staff members are temperature checked prior to arriving on property for their shifts.

Additional measures to reduce transmission between staff/performers and attendees: See above.

Plans for addressing symptomatic individuals on-site

Staff members who have a temperature over 100.4 degrees are immediately sent home and are not allowed on property. Attendees will be temperature checked prior to entering into the event and will be
sent home if they have a temperature over 100.4 degrees. Leadership/upper management will be advised of this incident and will follow-up with any necessary steps.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Email communication sent to all attendees include information regarding proof of vaccination, face masks, as well as a list of symptoms to review prior to the event. All staff are briefed on safety protocols prior to working on property.
Event Name: Hawaii Pacific University's Convocation and Deans Welcome
Mitigation Plan Filed: 8/8/2021 1:41:01 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll

808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Hawaii Pacific University – Aloha Tower Marketplace / Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:
Event Date & Time: 8/19/2021 10:00:00 PM
Entry Allowed for Attendees: 8/19/2021 7:00:00 PM
Event Closure for Attendees: 8/19/2021 8:15:00 PM

Event Description: Convocation and meeting with Dean's for first year college students.
Anticipated Number of Attendees: 350
Implementation Plan:

Pre-Event Information Collection (if any): Guests are encouraged to confirm their vaccination status prior to arrival on August 19.

Vaccination/Testing Plans:

Verification at Entry: Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to show proof of a negative COVID test result within 48 hours of the event date. The check-in times are 8:00am-9:00am. Guest check-in will take place outdoors at the Aloha Tower Marketplace Venue. (Room: MPR3) To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival. Guest check-in is outlined on the corresponding maps. Guests will proceed to check-in for infrared temperature scan. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Security will preside over the guest check-in lines to ensure all precautions are taken.

Plan for On-site Testing (if any): We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to 500 attendees on-site.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Hawaii Pacific University has implemented COVID safety procedures, as outlined below, and has conducted on-campus activities since September 2020. We have implemented hand sanitizing stations which will be located at check-in tents. Beverages will be served to guests. No self-service will be allowed. Cleaning staff will be present to continuously clean the event area and bathrooms.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

Plans for Social distancing: Security and staff will help to encourage social distancing guidelines.

Plans for Enforcement of use of face coverings (indoor events only): Face covers will be required at all times, except to briefly drink water or other beverage.

Strategies to reduce congestion at choke points: Please see attached event layout. Each guest will have a badge that is coded with vaccination information, which will allow check-in to proceed quickly, avoiding a bottle neck. Staff will be placed in the aisles to help direct people to their seats.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): MPR3 has a Merv 13 filter installed.
Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff and student volunteers are fully vaccinated and will provide proof of vaccination. All staff and student volunteers will be required to attend a virtual safety training prior to the event. Personal protective equipment shall be made available to all employees and vendors working at the event, including hand sanitizer, face coverings. All employees and participants shall be reminded prior to the activity that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai‘i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. This is a paperless process which can utilize the daily badge offered through HPU’s App. Any employee or vendor with symptoms occurring within 72 hours of the event will be prohibited from attending the event. Guests will be subject to temperature scans.

Additional measures to reduce transmission between staff/performers and attendees: Please see response above.

Plans for addressing symptomatic individuals on-site

Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: Parent Luau
Mitigation Plan Filed: 8/8/2021 3:55:44 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll
  808-687-7051
  bcarroll@hpu.edu
  1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll
  808-687-7051
  bcarroll@hpu.edu
  1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Hawaii Pacific University – Aloha Tower Marketplace /Brooke Carroll
  808-687-7051
  bcarroll@hpu.edu
  1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:
Event Date & Time: 8/18/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/19/2021 3:00:00 AM
  Event Closure for Attendees: 8/19/2021 5:30:00 AM

Event Description: Welcome dinner for parents of first year students.

Anticipated Number of Attendees: 200

Implementation Plan:
Pre-Event Information Collection (if any): Guests are encouraged to confirm their vaccination status prior to arrival on August 18.

Vaccination/Testing Plans:
Verification at Entry: Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to show proof of a negative COVID test result within 48 hours of the event date. The check-in times are between 5:00pm-5:30pm. Guest check-in will take place outdoors at the Aloha Tower Marketplace Venue. To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival. Guest check-in is outlined on the corresponding maps. Guests will proceed to check-in for infrared temperature scan. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Security will preside over the guest check-in lines to ensure all precautions are taken.

Plan for On-site Testing (if any): We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to 250 attendees on-site.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Hawaii Pacific University has implemented COVID safety procedures, as outlined below, and has conducted on-campus activities since September 2020. We have implemented hand sanitizing stations which will be located at check-in tents. Food will be served to guest via buffet line. Guests will NOT be able to individual serving themselves. If the event mandates change the event will adjust to be plated table service. No self-service will be allowed. Cleaning staff will be present to continuously clean the event area and bathrooms. Guests will remain outdoors at all times during this event.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

Plans for Social distancing: Security and staff will help to encourage social distancing guidelines.

Plans for Enforcement of use of face coverings (indoor events only): Face coverings will be worn except while eating and drinking.

Strategies to reduce congestion at choke points: Please see attached event layout. Each guest will have a badge that is coded with vaccination information, which will allow check-in to proceed quickly, avoiding a bottle neck. Staff will be placed in the aisles to help direct people to their seats.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): A Merv 13 ventilation system has been installed.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff and student volunteers are fully vaccinated and will provide proof of vaccination. All staff and student volunteers will be required to attend a virtual safety training prior to
the event. Personal protective equipment shall be made available to all employees and vendors working at the event, including hand sanitizer, face coverings. All employees and participants shall be reminded prior to the activity that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawaiʻi State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. This is a paperless process which can utilize the daily badge offered through HPU’s App. Any employee or vendor with symptoms occurring within 72 hours of the event will be prohibited from attending the event. Guests will be subject to temperature scans.

Additional measures to reduce transmission between staff/performers and attendees: See above

Plans for addressing symptomatic individuals on-site
Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: Parent Welcome Luau
Mitigation Plan Filed: 8/8/2021 4:02:24 AM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Hawaii Pacific University – Aloha Tower Marketplace /Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:
Event Date & Time: 8/18/2021 10:00:00 PM
Entry Allowed for Attendees: 8/19/2021 3:00:00 AM
Event Closure for Attendees: 8/19/2021 5:30:00 AM
Event Description: Welcome Dinner for parents of incoming students.
Anticipated Number of Attendees: 300

Implementation Plan:
Pre-Event Information Collection (if any): NA
Guests are encouraged to confirm their vaccination status prior to arrival on August 18.
Vaccination/Testing Plans:

Verification at Entry: NA

Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to show proof of a negative COVID test result within 48 hours of the event date. The check-in time is between 5:00pm-5:30pm event time. Guest check-in will take place outdoors at the Aloha Tower Marketplace Venue. To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival. Guest check-in is outlined on the corresponding maps. Guests will proceed to check-in for infrared temperature scan. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Security will preside over the guest check-in lines to ensure all precautions are taken.

Plan for On-site Testing (if any): We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to 300 attendees on-site.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Hawaii Pacific University has implemented COVID safety procedures, as outlined below, and has conducted on-campus activities since September 2020. We have implemented hand sanitizing stations which will be located at check-in tents. Dinner will be a served buffet. If regulations change the event will adopt a static plated meal served by waiters. No self-service will be allowed. Cleaning staff will be present to continuously clean the event area and bathrooms. Guests will remain outdoors at all times during this event.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

Plans for Social distancing: Security and staff will help to encourage social distancing guidelines.

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: Please see attached event layout. Each guest will have a badge that is coded with vaccination information, which will allow check-in to proceed quickly, avoiding a bottle neck. Staff will be placed in the aisles to help direct people to their seats.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff and student volunteers are fully vaccinated and will provide proof of vaccination. All staff and student volunteers will be required to attend a virtual safety training prior to the event. Personal protective equipment shall be made available to all employees and vendors working...
at the event, including hand sanitizer, face coverings. All employees and participants shall be reminded prior to the activity that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai`i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. This is a paperless process which can utilize the daily badge offered through HPU’s App. Any employee or vendor with symptoms occurring within 72 hours of the event will be prohibited from attending the event. Guests will be subject to temperature scans.

**Additional measures to reduce transmission between staff/performers and attendees:** Please see response above.

**Plans for addressing symptomatic individuals on-site**

Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: Convocation
Mitigation Plan Filed: 8/8/2021 4:09:17 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Hawaii Pacific University – Aloha Tower Marketplace / Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:
Event Date & Time: 8/19/2021 10:00:00 PM
Entry Allowed for Attendees: 8/19/2021 7:00:00 PM
Event Closure for Attendees: 8/19/2021 8:15:00 PM

Event Description: University Convocation and meeting with the Deans. This is the first assembly of the years and opportunity for the Dean of each college to meet with their students.

Anticipated Number of Attendees: 450

Implementation Plan:
Pre-Event Information Collection (if any): NA

Guests are encouraged to confirm their vaccination status prior to arrival on August 19.
**Vaccination/Testing Plans:**

**Verification at Entry:** NA

Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to show proof of a negative COVID test result within 48 hours of the event date.

The check-in time is between 8:00am-9:00am event time. Guest check-in will take place outdoors at the Aloha Tower Marketplace Venue. To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival.

Guest check-in is outlined on the corresponding maps. Guests will proceed to check-in for infrared temperature scan. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety.

Security will preside over the guest check-in lines to ensure all precautions are taken.

**Plan for On-site Testing (if any):** NA

We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to 500 attendees on-site.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Hawaii Pacific University has implemented COVID safety procedures, as outlined below, and has conducted on-campus activities since September 2020. We have implemented hand sanitizing stations which will be located at check-in tents. Cleaning staff will be present to continuously clean the event area and bathrooms. Guests will remain outdoors at all times during this event.

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

**Plans for Social distancing:** Security and staff will help to encourage social distancing guidelines.

**Plans for Enforcement of use of face coverings (indoor events only):** NA

**Strategies to reduce congestion at choke points:** Please see attached event layout. Each guest will have a badge that is coded with vaccination information, which will allow check-in to proceed quickly, avoiding a bottleneck. Staff will be placed in the aisles to help direct people to their seats.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA
Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff and student volunteers are fully vaccinated and will provide proof of vaccination.

All staff and student volunteers will be required to attend a virtual safety training prior to the event. Personal protective equipment shall be made available to all employees and vendors working at the event, including hand sanitizer, face coverings. All employees and participants shall be reminded prior to the activity that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai‘i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. This is a paperless process which can utilize the daily badge offered through HPU’s App.

Additional measures to reduce transmission between staff/performers and attendees: Please see response above.

Plans for addressing symptomatic individuals on-site

Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Email communication to invited guests include information regarding proof of vaccination, face masks required, as well as a list of symptoms to review prior to the event.
Event Name: Parent Orientation for First year
Mitigation Plan Filed: 8/8/2021 4:27:29 AM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll
  808-687-7051
  bcarroll@hpu.edu
  1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll
  808-687-7051
  bcarroll@hpu.edu
  1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Hawaii Pacific University – Aloha Tower Marketplace / Brooke Carroll
  808-687-7051
  bcarroll@hpu.edu
  1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:
Event Date & Time: 8/19/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/19/2021 7:00:00 PM
  Event Closure for Attendees: 8/19/2021 9:00:00 PM

Event Description: Orientation for freshman parents.
Anticipated Number of Attendees: 400
Implementation Plan:

Pre-Event Information Collection (if any): Guests are encouraged to confirm their vaccination status prior to arrival on August 19.

Vaccination/Testing Plans:

Verification at Entry: Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to show proof of a negative COVID test result within 48 hours of the event date. The check-in times are between 8:00am-9:00am. Guest check-in will take place outdoors at the Aloha Tower Marketplace Venue. To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival. Guest check-in is outlined on the corresponding maps. Guests will proceed to check-in for infrared temperature scan. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Security will preside over the guest check-in lines to ensure all precautions are taken.

Plan for On-site Testing (if any): We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to 450 attendees on-site.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Hawaii Pacific University has implemented COVID safety procedures, as outlined below, and has conducted on-campus activities since September 2020. We have implemented hand sanitizing stations which will be located at check-in tents. Cleaning staff will be present to continuously clean the event area and bathrooms.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

Plans for Social distancing: Security and staff will help to encourage social distancing guidelines.

Plans for Enforcement of use of face coverings (indoor events only): Face coverings should be worn at all times, except when drinking.

Strategies to reduce congestion at choke points: Please see attached event layout. Each guest will have a badge that is coded with vaccination information, which will allow check-in to proceed quickly, avoiding a bottle neck. Staff will be placed in the aisles to help direct people to their seats. At the end of the event staff will be released by row to help reduce bottle necking.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): MERV 13 ventilation system.
**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All staff and student volunteers are fully vaccinated and will provide proof of vaccination. All staff and volunteers will be required to attend a virtual safety training prior to the event. Personal protective equipment shall be made available to all employees and vendors working at the event, including hand sanitizer, face coverings. All employees and participants shall be reminded prior to the activity that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai‘i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. This is a paperless process which can utilize the daily badge offered through HPU’s App. Any employee or vendor with symptoms occurring within 72 hours of the event will be prohibited from attending the event. Guests will be subject to temperature scans.

**Additional measures to reduce transmission between staff/performers and attendees:** Please see above.

**Plans for addressing symptomatic individuals on-site**

Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: Transfer Student Orientation

Mitigation Plan Filed: 8/8/2021 4:57:52 AM

Event Type: Indoor_Event

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)

Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll

808-687-7051  
bcarroll@hpu.edu  
1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll

808-687-7051  
bcarroll@hpu.edu  
1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Hawaii Pacific University – Aloha Tower Marketplace /Brooke Carroll

808-687-7051  
bcarroll@hpu.edu  
1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:

Event Date & Time: 8/20/2021 10:00:00 PM
Entry Allowed for Attendees: 8/20/2021 7:15:00 PM
Event Closure for Attendees: 8/20/2021 9:00:00 PM

Event Description: Orientation for transfer students.

Anticipated Number of Attendees: 350

Implementation Plan:

Pre-Event Information Collection (if any): Guests are encouraged to confirm their vaccination status prior to arrival on August 20.

Vaccination/Testing Plans:
Verification at Entry: Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to show proof of a negative COVID test result within 48 hours of the event date. The check-in times are between 8:00am-9:00am. Guest check-in will take place outdoors at the Aloha Tower Marketplace Venue. To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival. Guest check-in is outlined on the corresponding maps. Guests will proceed to check-in for infrared temperature scan. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Security will preside over the guest check-in lines to ensure all precautions are taken.

Plan for On-site Testing (if any): We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to 400 attendees on-site.

COVID-19 Risk Reduction Plan
Plans on how to comply with restaurant/bar/social establishment conditions: Hawaii Pacific University has implemented COVID safety procedures, as outlined below, and has conducted on-campus activities since September 2020. We have implemented hand sanitizing stations which will be located at check-in tents. Beverages will be served to guests individually. No self-service will be allowed. Cleaning staff will be present to continuously clean the event area and bathrooms. Guests will remain outdoors at all times during this event.

Does this event require the collection of Sign-In Data?
Plans for collecting Sign-in Data for all attendees: All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

Plans for Social distancing: Security and staff will help to encourage social distancing guidelines.

Plans for Enforcement of use of face coverings (indoor events only): Face coverings will be worn except when drinking.

Strategies to reduce congestion at choke points: Please see attached event layout. Each guest will have a badge that is coded with vaccination information, which will allow check-in to proceed quickly, avoiding a bottleneck. Staff will be placed in the aisles to help direct people to their seats.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Room is equipped with MERV 13 ventilation.

Staff & performer safety
Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff and student volunteers are fully vaccinated and will provide proof of vaccination. All staff and student volunteers will be required to attend a virtual safety training prior to the event. Personal protective equipment shall be made available to all employees and vendors working
at the event, including hand sanitizer, face coverings. All employees and participants shall be reminded prior to the activity that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai’i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. This is a paperless process which can utilize the daily badge offered through HPU’s App. Any employee or vendor with symptoms occurring within 72 hours of the event will be prohibited from attending the event. Guests will be subject to temperature scans.

Additional measures to reduce transmission between staff/performers and attendees: Please see response above.

Plans for addressing symptomatic individuals on-site
Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: Transfer Student Luncheon
Mitigation Plan Filed: 8/8/2021 5:15:48 AM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Hawaii Pacific University – Aloha Tower Marketplace /Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:
Event Date & Time: 8/20/2021 10:00:00 PM
Entry Allowed for Attendees: 8/20/2021 9:00:00 PM
Event Closure for Attendees: 8/20/2021 10:00:00 PM

Event Description: Luncheon of transfer students.

Anticipated Number of Attendees: 350

Implementation Plan:
Pre-Event Information Collection (if any): NA
Guests are encouraged to confirm their vaccination status prior to arrival on August 20.
**Vaccination/Testing Plans:**

**Verification at Entry:** Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to show proof of a negative COVID test result within 48 hours of the event date. Guest will exit the ballroom and will proceed to luncheon, which will be setup on the patio outside of the room. To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Security will preside over the guest check-in lines to ensure all precautions are taken.

**Plan for On-site Testing (if any):** We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to 400 attendees on-site.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Hawaii Pacific University has implemented COVID safety procedures, as outlined below, and has conducted on-campus activities since September 2020. We have implemented hand sanitizing stations which will be located at check-in tents. Food on the buffet will be distributed by servers. No self-service will be allowed. Cleaning staff will be present to continuously clean the event area and bathrooms. Guests will remain outdoors at all times during this event.

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

**Plans for Social distancing:** Security and staff will help to encourage social distancing guidelines.

**Plans for Enforcement of use of face coverings (indoor events only):** Face coverings will be worn all times if not eating or drinking.

**Strategies to reduce congestion at choke points:** Please see attached event layout. Each guest will have a badge that is coded with vaccination information, which will allow check-in to proceed quickly, avoiding a bottle neck. Staff will be placed in the walkways to help direct people to their seats.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All staff and student volunteers are fully vaccinated and will provide proof of vaccination. All staff and student volunteers will be required to attend a virtual safety training prior to the event. Personal protective equipment shall be made available to all employees and vendors working at the event, including hand sanitizer, face coverings. All employees and participants shall be reminded prior to the activity that if they have any COVID-like symptoms and/or they have been directed to
quarantine by the Hawai‘i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. This is a paperless process which can utilize the daily badge offered through HPU’s App. Any employee or vendor with symptoms occurring within 72 hours of the event will be prohibited from attending the event. Guests will be subject to temperature scans.

**Additional measures to reduce transmission between staff/performers and attendees:** Please see response above.

**Plans for addressing symptomatic individuals on-site**

Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: Luncheon and Campus Tour for First Year Students
Mitigation Plan Filed: 8/8/2021 5:29:28 AM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Hawaii Pacific University – Aloha Tower Marketplace / Brooke Carroll
808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:
Event Date & Time: 8/19/2021 10:00:00 PM
Entry Allowed for Attendees: 8/19/2021 8:30:00 PM
Event Closure for Attendees: 8/19/2021 10:00:00 PM

Event Description: Luncheon and campus tour for incoming freshman.

Anticipated Number of Attendees: 200

Implementation Plan:
Pre-Event Information Collection (if any): NA
Guests are encouraged to confirm their vaccination status prior to arrival on August 19.

**Vaccination/Testing Plans:**

**Verification at Entry:** NA Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to show proof of a negative COVID test result within 48 hours of the event date. The check-in times are staggered throughout the 10:30am-11:30am event time. Guest check-in will take place outdoors at the Aloha Tower Marketplace Venue. To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival. Guest check-in is outlined on the corresponding maps. Guests will proceed to check-in for infrared temperature scan. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Security will preside over the guest check-in lines to ensure all precautions are taken.

**Plan for On-site Testing (if any):** We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to 250 attendees on-site.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Hawaii Pacific University has implemented COVID safety procedures, as outlined below, and has conducted on-campus activities since September 2020. We have implemented hand sanitizing stations which will be located at check-in area. Box lunches will serve handed individuals. No self-service will be allowed. Cleaning staff will be present to continuously clean the event area and bathrooms. Guests will remain outdoors at all times during this event.

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

**Plans for Social distancing:** Security and staff will help to encourage social distancing guidelines.

**Plans for Enforcement of use of face coverings (indoor events only):** Masks will be worn at all times when not eating and drinking.

**Strategies to reduce congestion at choke points:** Please see attached event layout. Each guest will have a badge that is coded with vaccination information, which will allow check-in to proceed quickly, avoiding a bottle neck. Staff will be placed in the aisles to help direct people to their seats.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA
Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff and student volunteers are fully vaccinated and will provide proof of vaccination. All staff and student volunteers will be required to attend a virtual safety training prior to the event. Personal protective equipment shall be made available to all employees and vendors working at the event, including hand sanitizer, face coverings. All employees and participants shall be reminded prior to the activity that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai‘i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. This is a paperless process which can utilize the daily badge offered through HPU’s App. Any employee or vendor with symptoms occurring within 72 hours of the event will be prohibited from attending the event. Guests will be subject to temperature scans.

Additional measures to reduce transmission between staff/performers and attendees: Please see above.

Plans for addressing symptomatic individuals on-site

Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: First year luncheon and meeting with orientation leaders
Mitigation Plan Filed: 8/8/2021 5:41:06 AM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll
    808-687-7051
    bcarroll@hpu.edu
    1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll
    808-687-7051
    bcarroll@hpu.edu
    1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Hawaii Pacific University – Aloha Tower Marketplace /Brooke Carroll
    808-687-7051
    bcarroll@hpu.edu
    1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:
Event Date & Time: 8/20/2021 10:00:00 PM
    Entry Allowed for Attendees: 8/20/2021 9:00:00 PM
    Event Closure for Attendees: 8/20/2021 11:00:00 PM

Event Description: Lunch for first year students with their orientation leader.
Anticipated Number of Attendees: 250

Implementation Plan:
Pre-Event Information Collection (if any): NA
Guests are encouraged to confirm their vaccination status prior to arrival on August 20.

**Vaccination/Testing Plans:**

**Verification at Entry:** NA

**Plan for On-site Testing (if any):** NA

We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Hawaii Pacific University has implemented COVID safety procedures, as outlined below, and has conducted on-campus activities since September 2020. We have implemented hand sanitizing stations which will be located at check-in area. Box lunches will be served individually to guests. No self-service will be allowed. Cleaning staff will be present to continuously clean the event area and bathrooms. Guests will remain outdoors at all times during this event.

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

**Plans for Social distancing:** Security and staff will help to encourage social distancing guidelines.

**Plans for Enforcement of use of face coverings (indoor events only):** NA

Face coverings will be encouraged when not eating and drinking.

**Strategies to reduce congestion at choke points:** Please see attached event layout. Each guest will have a badge that is coded with vaccination information, which will allow check-in to proceed quickly, avoiding a bottle neck. Staff will be placed in the aisles to help direct people to their seats.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All staff and student volunteers are fully vaccinated and will provide proof of vaccination. All staff and student volunteers will be required to attend a virtual safety training prior to the event. Personal protective equipment shall be made available to all employees and vendors working at the event, including hand sanitizer, face coverings. All employees and participants shall be reminded prior to the activity that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai‘i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. This is a
paperless process which can utilize the daily badge offered through HPU’s App. Any employee or vendor with symptoms occurring within 72 hours of the event will be prohibited from attending the event. Guests will be subject to temperature scans.

**Additional measures to reduce transmission between staff/performers and attendees:** Please see above.

**Plans for addressing symptomatic individuals on-site**

Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: First Year Luncheon and Campus Tour

Mitigation Plan Filed: 8/8/2021 7:22:04 PM

Event Type: Outdoor_Event_I

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)

Operator Name: Hawaii Pacific University
Point of Contact Name: Brooke Carroll

808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Responsible Individual(s): Hawaii Pacific University / Brooke Carroll

808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Venue Name and Contact Information: Hawaii Pacific University – Aloha Tower Marketplace / Brooke Carroll

808-687-7051
bcarroll@hpu.edu
1 Aloha Tower Drive, Honolulu, HI 96813

Event Description:

Event Date & Time: 8/19/2021 10:00:00 PM

Entry Allowed for Attendees: 8/19/2021 8:30:00 PM
Event Closure for Attendees: 8/19/2021 10:00:00 PM

Event Description: Luncheon for incoming freshman level college students with a guided tour of the campus.

Anticipated Number of Attendees: 200
Implementation Plan:

Pre-Event Information Collection (if any): NA

Guests are encouraged to confirm their vaccination status prior to arrival on August 19.

Vaccination/Testing Plans:

Verification at Entry: NA

Guests are required to show proof of vaccination upon arrival to the event. Those who are not fully vaccinated prior to the event are required to show proof of a negative COVID test result within 48 hours of the event date. The check-in times are staggered throughout the 10:30am-11:30am event time. Guest check-in will take place outdoors at the Aloha Tower Marketplace Venue. To assist with contact tracing, HPU will collect sign-in data for all attendees through a reservation/booking system prior to arrival. Guest check-in is outlined on the corresponding maps. Guests will proceed to check-in for infrared temperature scan. Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Security will preside over the guest check-in lines to ensure all precautions are taken.

Plan for On-site Testing (if any): NA

We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test. We will have the ability to rapid test up to 200 attendees on-site.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Hawaii Pacific University has implemented COVID safety procedures, as outlined below, and has conducted on-campus activities since September 2020. We have implemented hand sanitizing stations which will be located at check-in tents. Box lunches will served guests. No self-service will be allowed. Cleaning staff will be present to continuously clean the event area and bathrooms. Guests will remain outdoors at all times during this event.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test. Email addresses and phone numbers collected at time of registration are on file.

Plans for Social distancing: Security and staff will help to encourage social distancing guidelines.

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: Please see attached event layout. Each guest will have a badge that is coded with vaccination information, which will allow check-in to proceed quickly, avoiding a bottle neck. Staff will be placed in the aisles to help direct people to their seats.
Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:

All staff and student volunteers are fully vaccinated and will provide proof of vaccination. All staff and student volunteers will be required to attend a virtual safety training prior to the event. Personal protective equipment shall be made available to all employees and vendors working at the event, including hand sanitizer, face coverings. All employees and participants shall be reminded prior to the activity that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai‘i State Department of Health, they should not attend. All employees, vendors and guests will be required to show proof of completion of HPU’s daily health questionnaire. This is a paperless process which can utilize the daily badge offered through HPU’s App. Any employee or vendor with symptoms occurring within 72 hours of the event will be prohibited from attending the event. Guests will be subject to temperature scans.

Additional measures to reduce transmission between staff/performers and attendees: Please see response above.

Plans for addressing symptomatic individuals on-site

Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test. School administration will follow up with that individual to determine any next steps.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Email communication to invited guests include information regarding proof of vaccination, face masks recommended except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed above, all staff and volunteers will be briefed on safety protocol and guidelines.
Event Name: Laura Yamamoto and Kelly Komoda Wedding
Mitigation Plan Filed: 8/10/2021 1:47:36 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Aloha Wedding Planners, Inc.
Point of Contact Name: Susan O'Donnell
(808) 258-6498
alohaweddingplanners@gmail.com
PO BOX 236045 Honolulu, HI 96823

Responsible Individual(s): Susan O'Donnell
(808) 258-6498
alohaweddingplanners@gmail.com
PO BOX 236045 Honolulu, HI 96823

Venue Name and Contact Information: Royal Hawaiian Hotel, Jillian Tamaru
808-931-8676
jillian.tamaru@marriott.com
2259 Kalakaua Avenue, Honolulu, HI 96815

Event Description:
Event Date & Time: 8/28/2021 10:00:00 PM
Entry Allowed for Attendees: 8/29/2021 2:30:00 AM
Event Closure for Attendees: 8/29/2021 5:30:00 AM

Event Description: Wedding ceremony and reception meal

Anticipated Number of Attendees: 200

Implementation Plan:
Pre-Event Information Collection (if any): Attendees will pre-register by providing copy of their vaccine card showing date of last vaccine, to match name on Master Guest list provided by Wedding couple. As
of 8/6/21 80% of attendees have submitted documentation and we will continue to collect documents up until 8/26/21, after that date, attendees shall bring documentation upon arrival to event.

Vaccination/Testing Plans:

Verification at Entry: Attendees will check in at entrance, get temperature check and receive wristband to identify they have pre-registered all documents as currently required by C&C of Honolulu under Tier 5.

Plan for On-site Testing (if any): None available however Doctors of Waikiki, at Sheraton Princess Kaiulani, is an option if needed.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Banquet staff will be in control of the food & beverage service through the event. Food will be plated by a Hotel employee and handed to the attendee. Drinks will be handled by Hotel bartenders and service staff.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: Yes. All attendees will be required to submit documentation of vaccine to show fully vaccinated OR present card upon arrival. Or present negative covid test result taken within 48 hours of event date.

Plans for Social distancing: N/A

Plans for Enforcement of use of face coverings (indoor events only): C19 Covid Coordinator (C19CC) will work with DJ/Emcee/ Event coordinator and Band Leader to remind attendees to wear masks while indoors.

Strategies to reduce congestion at choke points: See diagram; Covid 19 registration area will be one way in, until such time that all guests have registered, then reverts to two way use. Exit and re-entry to Ceremony site by wristband only with check points by MaiTai Bar. Entry to Monarch Ballroom by wristband only until start of Reception at 6:00pm.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Ballroom doors slide open to allow airflow to pass through. Monarch Ballroom has one full side of structure that is permanently open for ventilation.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: C19CC will brief staff and performers prior to start of event to ensure health & safety of all attendees.

Additional measures to reduce transmission between staff/performers and attendees: Performers are to be on stage, @6feet distanced from direct physical contact of attendees or staff. While indoors and performing, masks shall remain on.
Plans for addressing symptomatic individuals on-site
Any person who presents with a temperature of 100.4 or more will not be allowed to enter. Recommend they seek medical assistance right away. If attendee presents with physical symptoms during the event, they shall be moved to the Coronet Lounge for observation. If medical attention is required, C19CC shall inform Banquet Mgr (on duty) and Hotel Security with regards to the situation. Attendee shall leave the premises to seek medical help as soon as deemed possible.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Utilize Emcee /Band Leader to make announcements of Hotel rules for wearing masks indoors, as needed.
Event Name: Madelyn's 10th Birthday Party
Mitigation Plan Filed: 8/11/2021 12:27:13 AM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Toby Kakehi
Point of Contact Name: Toby Kakehi
8082915532
tskakehi@gmail.com
98-1767 Halakea Street

Responsible Individual(s): Toby Kakehi
8082915532
tskakehi@gmail.com
98-1767 Halakea Street

Venue Name and Contact Information: Malaekahana Beach Campground
8086747715
mbc@kamaainareservations.com
56-335 Kamehameha Highway, Kahuku, HI 96731

Event Description:
Event Date & Time: 8/28/2021 10:00:00 PM
Entry Allowed for Attendees: 8/28/2021 7:00:00 PM
Event Closure for Attendees: 8/29/2021 4:00:00 AM
Event Description: 10th Birthday party for my daughter, Madelyn Kakehi
Anticipated Number of Attendees: 75

Implementation Plan:
Pre-Event Information Collection (if any): NA
Vaccination/Testing Plans:
Verification at Entry: NA
Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: We will be controlling distribution of prepacked bentos and soft drinks. No community or buffet food will be offered.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-In Data for all attendees: We will create a guest list of all those attending including a sign in sheet for verification of attendance.

Plans for Social distancing: NA

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: The location is an open public beach access area managed by the Malaekahana Camp Grounds. It does not have a controlled entrance or exit. There are public restrooms located on premises. We will not be offering on-site testing.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: We will not have any staff or performers. We will however have face masks and hand sanitizer available for everyone to use.

Additional measures to reduce transmission between staff/performers and attendees: We will not have any staff of performers.

Plans for addressing symptomatic individuals on-site

Any attendees exhibiting symptomatic conditions will be asked to leave the premises immediately.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

We will notify all attendees upon invitation and during the event of the safety protocols.
Event Name: 15th Annual Golf Classic
Mitigation Plan Filed: 8/11/2021 12:46:44 AM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: WCIT Foundation
Point of Contact Name: Ronald Tran
   8086383816
   rtran@wcitarch.com
   725 Kapiolani Blvd., Suite C400, Honolulu, HI 96813

Responsible Individual(s): Ronald Tran
   8086383816
   rtran@wcitarch.com
   725 Kapiolani Blvd., Suite C400, Honolulu, HI 96813

Venue Name and Contact Information: Ewa Beach and Golf Club- Glen Klaiber
   808-689-6565 Ex1
   gklaiber@ewabeachgc.com
   91-050 Ft. Weaver Road, Ewa Beach, HI 96706

Event Description:
Event Date & Time: 8/20/2021 10:00:00 PM
   Entry Allowed for Attendees: 8/20/2021 8:00:00 PM
   Event Closure for Attendees: 8/21/2021 4:30:00 AM

Event Description: Outdoor golf tournament fundraiser
Anticipated Number of Attendees: 150

Implementation Plan:
Pre-Event Information Collection (if any): NA
Vaccination/Testing Plans:
Verification at Entry: NA
Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Everyone will be socially distant, and within their own groups of 3 and no more than 6.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: All attendees will have signed up prior for the event and an outdoor socially distant contactless check in process will be observed to confirm the attendee and check them in.

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: With contactless check in and multiple check in stations outdoors and each station spaced apart with the limited number of people there will not be congestion.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Volunteer Staff will be masked and sanitizer will be available onsite.

Additional measures to reduce transmission between staff/performers and attendees: Everyone will be socially distant, there are no performers.

Plans for addressing symptomatic individuals on-site

They will be sent home.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

emails, and socially distant announcement prior to the event start will be the means of communicating the safety protocols.
Event Name: Marques Wyatt (OPEN AIR)- Aug 15th
Mitigation Plan Filed: 8/11/2021 1:16:43 AM
Event Type: Outdoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Matthew McDonnell
Point of Contact Name: Matthew McDonnell
8089549094
mikofrancon@gmail.com
719 Kaulana Place, Honolulu HI 96821

Responsible Individual(s): Matthew McDonnell
8089549094
mikofrancon@gmail.com
719 Kaulana Place, Honolulu HI 96821

Venue Name and Contact Information: Private Land in Hau'ula
8089549094
centerdhawaii@gmail.com
53-720 Puhuli Street, Hau'ula, HI 96717

Event Description:
Event Date & Time: 8/15/2021 10:00:00 PM
Entry Allowed for Attendees: 8/16/2021
Event Closure for Attendees: 8/16/2021 8:00:00 AM

Event Description: We are are local production company who focuses our energy on spiritual gatherings and dance and sound healing. We are planning to host local artists to perform live music, and there will be NO ALCOHOL present at the retreat. It's a day event on Sunday, Aug 15th, we will be offering healthy practices like yoga, meditations, and healing through dance.

We have been doing our best to overcome many setbacks from a lack of events for the last 18 months and this event specifically was designed to help us recover from substantial loss. If we need to cancel...
this event, not only will we be set back more that we already are, we will need to inform our staff and
talent that we cannot afford to pay them which will put over 20 people including artists back as well.

We will have a very hard time recovering from this if we cannot move forward with Sunday. We
appreciate your understanding. Mahalo nui loa. -m

**Anticipated Number of Attendees:** 175

**Implementation Plan:**

**Pre-Event Information Collection (if any):** We are collecting information at the event to ensure
everyone is following proper guidelines.

**Vaccination/Testing Plans:**

**Verification at Entry:** We are confirming vaccination records and/or negative test results at our check in
point upon arrival of ticket holders. We will also be holding a temperature check at the front, and
records are being kept for contact tracing.

**Plan for On-site Testing (if any):** We will not be offering on site testing, we are sharing local testing
locations to our ticket holders via email 72 hours prior to the event.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** We will not be offering
food or beverages. The guests will be allowed to pack their own lunches and snacks.

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** We will have each of our guests sign that they have
submitted proper documentation of vaccine or negative test at the door. We will be doing temperature
checks at the door as well. The list will be available for the state should it be requested or required.

**Plans for Social distancing:** We have secured 16 acres of private land in a wide open farm area in
Hau'ula to ensure more than substantial amounts of room for social distancing. We have limited number
of attendees to 175 to ensure ample space to socially distance.

**Plans for Enforcement of use of face coverings (indoor events only):** NA

**Strategies to reduce congestion at choke points:** We are in a wide open farmland, there will be no
choke points aside from a porto-potty station where we will have staff placement to ensure the guests
and not congregating.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to
communicate the plan:** All of our staff members are vaccinated or negative tested the same as our
attendees. We will be doing temperature checks upon arrival. We will also have our staff wearing masks
to keep our guests comfortable.
Additional measures to reduce transmission between staff/performers and attendees: We have limited staff, 2 security, 1 door girl (who will be alone checking people in), and a few roaming staff to ensure guidelines are being followed.

Plans for addressing symptomatic individuals on-site
They will be isolated immediately from other guests and asked to leave and test as soon as off the premises.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
We are in email contact with our guests and have been communicating our covid structure for their safety. We pride ourselves on the measures we have taken at our past events to ensure the safety of our patrons.
Event Name: Kara Okazaki and Travis Lau
Wedding
Mitigation Plan Filed: 8/11/2021 1:28:46 AM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: The Kahala Hotel and Resort
Point of Contact Name: Joy Ohata
808-739-8851
johata@kahalaresort.com
5000 Kahala Ave, Honolulu, Hawaii 96816

Responsible Individual(s): Joy Ohata
808-739-8851
johata@kahalaresort.com
5000 Kahala Ave, Honolulu, Hawaii 96816

Venue Name and Contact Information: The Kahala Hotel and Resort
808-739-8851
johata@kahalaresort.com
5000 Kahala Ave, Honolulu, Hawaii 96816

Event Description:
Event Date & Time: 8/15/2021 10:00:00 PM
Entry Allowed for Attendees: 8/15/2021 6:00:00 PM
Event Closure for Attendees: 8/15/2021 11:00:00 PM

Event Description: Attendees will pre-register by providing copy of their vaccine card showing date of last vaccine to match name on guest list provided by wedding couple. As of August 10th, 96% attendees have fully vaccinated and 4% attendees are under age. All attendees shall bring documentation upon their arrival. And we will check temperature check upon check in.

Anticipated Number of Attendees: 67
Implementation Plan:
**Pre-Event Information Collection (if any):** Attendees will pre-register by providing copy of their vaccine card showing date of last vaccine to match name on the list provided by wedding couple. As of August 10th, 96% of attendees have vaccinated and 4% of attendees are underage. Upon check-in we will check temperature and keep all documentation as record.

**Vaccination/Testing Plans:**

**Verification at Entry:** Attendees will check in at entrance, get temperature check and receive wristband to identify they have pre-registered all documentation as currently required by C&C of Honolulu under Tier 5.

**Plan for On-site Testing (if any):** None available however Hotel will be in place along with protocol.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** None available (Wedding ceremony only)

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** Yes. All attendees will be required to submit documentation of vaccine to show fully vaccinated or present card upon arrival. Or present negative Covid test result taken within 48 hours of event date.

**Plans for Social distancing:** NA (Wedding ceremony only)

**Plans for Enforcement of use of face coverings (indoor events only):** C19 Covid Coordinator will work with Event coordinator to remind all attendees to wear masks while ceremony and on our property.

**Strategies to reduce congestion at choke points:** Covid 19 registration area will be one way in, until such time that all guests have registered then reverts two way use.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA (outside event)

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** C19 Coordinator will brief staff and performers prior to start of event to ensure health & safety of all attendees.

**Additional measures to reduce transmission between staff/performers and attendees:** We will ensure 6 feet distance and face mask.

**Plans for addressing symptomatic individuals on-site**
Any person who present with a temperature of 100.4 or over will not be allowed to enter our property. Recommend they seek medical assistance away with hotel protocol. If attendee presents with physical symptoms during the event, they shall be moved to the separate area for observation. If
medical attention is required, C19 cc shall inform Catering manager and Hotel security with regards to the situation. Attendee shall leave the premises to seek medical help as soon as deemed possible.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Utilizen coordinator, Hotel Catering manager to make announcements of Hotel protocols for wearing masks as needed.
Event Name: Vo wedding
Mitigation Plan Filed: 8/11/2021 1:30:36 AM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Luana Events
Point of Contact Name: Justine Miller
   8085611495
   Justine@luanaevents.com
   44-672 kahinani place unit 1 Kaneohe hi 96744

Responsible Individual(s): Justine Miller
   8085611495
   Justine@luanaevents.com
   44-672 kahinani place unit 1 Kaneohe hi 96744

Venue Name and Contact Information: Kualoa Ranch
   8082377321
   Weddings@kualoaranch.com
   49-560 Kam hwy Kaneohe hi 96744

Event Description:
Event Date & Time: 8/11/2021 10:00:00 PM
   Entry Allowed for Attendees: 8/12/2021 2:00:00 AM
   Event Closure for Attendees: 8/12/2021 8:00:00 AM

Event Description: Wedding

Anticipated Number of Attendees: 52

Implementation Plan:
Pre-Event Information Collection (if any): I have a contact tracing form with guests names, emails and phone numbers that will be collected prior to event date. Guests will be notified that they need to show proof of their vaccination status (fully vaccinated more than two weeks ago) or proof of a negative pcr test taken within 48 hours of event.
Vaccination/Testing Plans:

**Verification at Entry:** Guests will vaccination card and/or proof of negative pcr test will be checked prior to entering the wedding venue.

**Plan for On-site Testing (if any):** If they do not provide their vaccine card or proof of negative test they will not be allowed entry into the wedding venue.

COVID-19 Risk Reduction Plan

**Plans on how to comply with restaurant/bar/social establishment conditions:** Masks will be worn at all times guests are walking and will only be removed for actively eating and drinking.

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** All data will be kept in an excel document with guests first and last name, contact information, how they showed their vaccine card or proof of negative test result.

**Plans for Social distancing:** We have planned to have more than 6 ft between guests tables, seat families with each other and limited capacity at tables to give more room. Guests meals will be served to limit amount of people needing to get up and down.

**Plans for Enforcement of use of face coverings (indoor events only):** Multiple announcements will be made throughout the evening to remind guests that masks must be worn. If a guest fails to comply they will be escorted off the venue.

**Strategies to reduce congestion at choke points:** The venue has one main entry point and a separate exit point, these will be used to keep guests from clogging up any one point. Guests will be arriving on staggered times to entry point.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** It is an outdoor space.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All staff have been informed that masks are mandatory on-site. Staff handling food or drink will also be wearing gloves and we will limit how many staff are onsite to try and use the least amount the event will allow for.

**Additional measures to reduce transmission between staff/performers and attendees:** Staff will only be around guests when needed, will not hang out in any one area for too long. The event is outside so staff will be able to separate themselves easily from the guests area.

**Plans for addressing symptomatic individuals on-site**
Symptomatic guests will be turned away prior to entry at the venue as they will be temp checked prior to getting on the buses provided.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Guests/staff have all been notified via email and text prior to the day of the event on the policies and protocols for the event. We have contact tracing paperwork already so that if any issues arise we will be able to get a hold of guests/staff easily and quickly. Staff will be reminded of safety protocol throughout the evening by their lead and guests will be reminded throughout the evening by the emcee.
Event Name: Joana Ma & Joshua Byrnes
Mitigation Plan Filed: 8/11/2021 1:35:15 AM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: The Kahala Hotel & Resort
Point of Contact Name: Joy Ohata
808 739 8851
johata@kahalaresort.com
5000 Kahala Avenue, Honolulu, HI 96816

Responsible Individual(s): Joy Ohata
808 739 8851
johata@kahalaresort.com
5000 Kahala Avenue, Honolulu, HI 96816

Venue Name and Contact Information: The Kahala Hotel & Resort
8087398888
johata@kahalaresort.com
5000 Kahala Avenue, Honolulu, HI 97816

Event Description:
Event Date & Time: 9/4/2021 10:00:00 PM
Entry Allowed for Attendees: 9/4/2021 7:00:00 PM
Event Closure for Attendees: 9/5/2021 10:30:00 AM

Event Description: Joana Ma & Josh Byrnes Wedding
Wedding Venue at the Kahala Hotel & Resort.
Ceremony. 5pm. Location: Plumeria Grove
Reception & Cocktail. 5:45 pm to 11pm. Maile Foyer/Maile Ballroom

Anticipated Number of Attendees: 200
Implementation Plan:

**Pre-Event Information Collection (if any):** Attendees will pre-register by providing copy of their vaccine card showing date of last vaccine, to match the guest list provided by bride and groom. Documentation will be fully submitted prior to event date.

**Vaccination/Testing Plans:**

**Verification at Entry:** Attendees will approach check-in table to take temperature and receive wrist band to identify they have pre-registered all documents as currently required by the state.

**Plan for On-site Testing (if any):** None available, however, hotel has COVID protocol in place.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Hotel’s banquet team will operate and service the food & beverage through the event. Food will be plated by hotel employee and handed to attendee. Drinks will be serviced by hotel bartender and service staff.

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** Sign in data will be collected and applied upon check-in. Completed form will be collected by the hotel staff as record.

**Plans for Social distancing:** Attendees will be reminded and advised as needed.

**Plans for Enforcement of use of face coverings (indoor events only):** COVID protocol will be assigned by event planner to ensure and remind attendees to wear mask while indoors. Hotel will post signs to wear mask.

**Strategies to reduce congestion at choke points:** COVID registration will take place upper vs lower lobby apart from actual check-in with distance to avoid congestions. Hotel staff and event team will monitor to avoid congestions.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** HVAC system installed Maile ballroom. Heating ventilation and Air condition in place.

Includes filter system. Airwalls will be open for air flow.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Vendor and hotel staff will be reminded before event execution of wearing mask and washing hands.

Wearing of mask is mandated for all vendors and hotel staff will servicing.

**Additional measures to reduce transmission between staff/performers and attendees:** Staff/performers will be wearing mask during service.

Staff servicing food will be wearing gloves in addition to wearing mask throughout service.
Plans for addressing symptomatic individuals on-site
Any person with temperature of 100.4 or more will not be allowed to enter.
This applies to all vendors, employees and attendees (no exception).
COVID protocol officer will inform hotel staff and hotel will apply COIVD protocol as needed. If medical attention is needed, hotel security and hotel manager on duty will assist as needed.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Staff and performers will enter through back of the house to answer COVID questions and check temperature.
Signs will be posted to wear mask at the ballroom.
EMCEE will announce hotel COVID rules for wearing mask indoors.
Attendees will be reminded until event conclusion.
Hand sanitizer will be placed throughout.
Event Name: James Tokuda Celebration of Life

Mitigation Plan Filed: 8/11/2021 1:58:26 AM

Event Type: Indoor_Event

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)

Operator Name: A Catered Experience

Point of Contact Name: Ron Hattiru, General Manager

808 677-7744
questions@acateredexperience.com
94-1068 Ka Uka Blvd, Waipahu HI 96797

Responsible Individual(s): Loretta Tokuda

808 247-6896
loretta.tokuda@hawaiiantel.net
46-249 Heeia Street. Kaneohe, HI. 96744

Venue Name and Contact Information: A Catered Experience, Legacy Ballroom Hawaii Okinawa Center

808 677-7744
questions@acateredexperience.com
94-1068 Ka Uka Blvd., Waipahu, HI. 96797

Event Description:

Event Date & Time: 8/15/2021 10:00:00 PM

Entry Allowed for Attendees: 8/15/2021 8:00:00 PM

Event Closure for Attendees: 8/16/2021

Event Description: Celebration of Life Service for James Tokuda

Anticipated Number of Attendees: 90

Implementation Plan:

Pre-Event Information Collection (if any): NA
Vaccination/Testing Plans:

**Verification at Entry**: A Catered Experience staff to verify vaccination cards or negative test results of all attendees prior to their entering the ballroom.

Plan for On-site Testing (if any): NA

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions**: A Catered Experience staff to distribute pre-packed bentos and disposable water. All disposable products will be used.

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees**: A Catered Experience staff to collect sign-in data for all attendees before entering the ballroom. Wristbands will be given to all attendees after successfully checking in for re-entry into the ballroom (e.g. if going to the restroom). Data will be kept secured and on file at A Catered Experience.

**Plans for Social distancing**: NA

**Plans for Enforcement of use of face coverings (indoor events only)**: A Catered Experience will have signs posted throughout the facility reminding attendees of mask guideline. If an attendee is not adhering to the guideline, 1) verbal warning will be given, 2) the responsible individual(s) will be informed, and 3) their na

**Strategies to reduce congestion at choke points**: A Catered Experience will have a check-in station set up at the entrances of the ballroom. Signs will be posted at restrooms with the number of occupancy. Signs designating enter/exit will be posted at entry points.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only)**: Performers will wear face coverings at all times during their shift when indoors and keep a 6 feet distance from each other.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan**: Performers will wear face coverings at all times during their shift when indoors and keep a 6 feet distance from attendees.

**Additional measures to reduce transmission between staff/performers and attendees**: Performers will wear face coverings at all times during their shift when indoors and keep a 10 feet distance from attendees.
Plans for addressing symptomatic individuals on-site

A Catered Experience will notify the responsible individuals of the attendee. Signs will be posted asking those with symptoms to not attend. A Catered Experience will take temperature checks and ask health questions for staff. Staff showing symptoms will be sent home.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

The responsible individuals(s) will make hourly announcements reminding all attendees of the safety protocols. A Catered Experience to hold a staff meeting prior to the event to go over safety protocols. Signs will be posted throughout the ballroom with safety protocols.
Event Name: abc
Mitigation Plan Filed: 8/11/2021 2:32:51 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: val
Point of Contact Name: val
  808
  val@gmail.com
  ahg ehne

Responsible Individual(s): va;
  808342
  va@gal
  3215

Venue Name and Contact Information: vale
  50808
  vall@gmail
  5054

Event Description:
Event Date & Time: 8/31/2021 10:00:00 PM
  Entry Allowed for Attendees: 9/1/2021 2:45:00 AM
  Event Closure for Attendees: 9/1/2021 6:45:00 AM

Event Description: wedding dinner
Anticipated Number of Attendees: 25

Implementation Plan:
Pre-Event Information Collection (if any): temp rcheck
Vaccination/Testing Plans:
Verification at Entry: yessng ge
Plan for On-site Testing (if any): eysgsgs

COVID-19 Risk Reduction Plan
Plans on how to comply with restaurant/bar/social establishment conditions: sosbbgs

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: woenskgs

Plans for Social distancing: awewgs

Plans for Enforcement of use of face coverings (indoor events only): wreowa

Strategies to reduce congestion at choke points: aweefw

Description of ventilation system and how COVID risk is mitigated (indoor venues only): afejowfs

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: aweofwonfe

Additional measures to reduce transmission between staff/performers and attendees: aewrfe

Plans for addressing symptomatic individuals on-site

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

afeaee
Event Name: Hyatt Regency Waikiki Paina O Waikiki Hula show
Mitigation Plan Filed: 8/11/2021 2:39:11 AM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hyatt Regency Waikiki
Point of Contact Name: Michele Ganiko
8082376239
michele.ganiko@hyatt.com
2424 Kalakaua Avenue, Honolulu HI  96815

Responsible Individual(s): Michele Ganiko
8082376239
michele.ganiko@hyatt.com
2424 Kalakaua Avenue, Honolulu HI  96815

Venue Name and Contact Information: Hyatt Regency Waikiki
8082376239
michele.ganiko@hyatt.com
2424 Kalakaua Avenue, Honolulu HI  96815

Event Description:
Event Date & Time: 8/12/2021 10:00:00 PM
Entry Allowed for Attendees: 8/13/2021 3:00:00 AM
Event Closure for Attendees: 8/13/2021 5:30:00 AM
Event Description: Hula Show with Plated Dinner
Anticipated Number of Attendees: 125

Implementation Plan:
Pre-Event Information Collection (if any): NA
Vaccination/Testing Plans:
Verification at Entry: NA
Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Banquet staff will be in control of food and beverage service. Food will be plated and served by Hotel staff. Drinks will be handled by Hotel bartenders and serviced by staff.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: All sign in data is collected prior to the event start time and saved in Hotel’s database in case of request by State or City

Plans for Social distancing: Guest tables are set minimum six feet apart. Guests are escorted directly to tables by Hotel staff.

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: Hotel designated one way in entry only, floor markers and signage are available to keep guests socially distanced.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Hotel staff has undergone COVID-specific training during re-orientation meetings and pre-shift event meetings. Performers have been notified of Hotel mandates regarding social distancing and mask wearing.

Additional measures to reduce transmission between staff/performers and attendees: Performers are on stage at all times, minimum six feet away from guests and Hotel staff. Hotel staff are trained to wash their hands, wear face masks at all times, wear gloves and stay socially distant from guests.

Plans for addressing symptomatic individuals on-site
Any person with 100.4 degree temperature or displays any sign of illness will not be allowed to enter. If medical attention is required, Hotel security will be on hand to assist guest(s).

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Hotel staff will advise Hotel Covid-19 mandates to all attendees prior to arrival. Signage will be posted at event entrance for reminders. Hotel staff and performers are reminded at start of each show at pre-shift meetings.
Event Name: Dairy Group Farewell Dinner

Mitigation Plan Filed: 8/11/2021 2:40:46 AM

Event Type: Outdoor_Event_I

Contact Information

**Operator Name and Point of Contact (Tenant, Promoter)**

Operator Name: Turtle Bay Resort

Point of Contact Name: Melina Manchester

808-729-1186

mmanchester@turtlebayresort.com

57-091 Kamehameha Hwy Kahuku HI 96731

**Responsible Individual(s):** Melina Manchester

8087291186

mmanchester@turtlebayresort.com

57-091 Kamehameha Hwy Kahuku HI 96731

**Venue Name and Contact Information:** Turtle Bay Resort

8082936000

mmanchester@turtlebayresort.com

57-091 Kamehameha Hwy Kahuku HI 96731

Event Description:

**Event Date & Time:** 8/11/2021 10:00:00 PM

Entry Allowed for Attendees: 8/12/2021 4:30:00 AM

Event Closure for Attendees: 8/12/2021 7:00:00 AM

**Event Description:** Outdoor dinner on Bay View Beach lawn with food, drinks and music entertainment. Guests will arrive between 6:30pm and 7:00pm, eat dinner, watch a luau show and the event ends at 9:00pm.

**Anticipated Number of Attendees:** 110

Implementation Plan:

**Pre-Event Information Collection (if any):** NA

**Vaccination/Testing Plans:**
Verification at Entry: NA

Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Event will operate at 50% capacity or less.

Food/beverage will be serviced only by Turtle Bay staff who will be wearing masks through the entire event.

Banquet staff will be in control of the food & beverage service through the event. Food will be plated by a Hotel employee and handed to the attendee.

Drinks will be handled by Hotel bartenders and service staff.

Recommending masks be worn except when actively eating or drinking.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: All guests have been registered with the hotel at check in.

Plans for Social distancing: All tables will be a minimum 6 feet apart.

All guests will be asked to maintain social distancing when ordering drinks at the bar.

Signs for mask usage and social distancing will be present.

Plans for Enforcement of use of face coverings (indoor events only): N/A

Strategies to reduce congestion at choke points: The event will be located in an open lawn area so event entrances and exits will not have any congestion.

Signage highlighting physical guidelines for physical distancing and PPE will be available.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff have received Elevated Safety and Sanitization training for all team members as related to COVID-19.

All staff will be required to wear masks at all times

Hand washing and sanitizing stations will be located throughout the event space.

Performers will be required to wear masks when not performing.

Additional measures to reduce transmission between staff/performers and attendees: All staff have received Elevated Safety and Sanitization training for all team members as related to COVID-19.
All staff will be required to wear masks at all times.

Hand washing and sanitizing stations will be located throughout the event space.

Attendees recommended to wear masks when not actively eating or drinking.

**Plans for addressing symptomatic individuals on-site**

Any individual experiencing covid-like symptoms will be required to not attend the event. Guests experiencing symptoms will be asked to remain in their room.

Staff experiencing symptoms will be asked to not come into work.

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**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

All staff have received Elevated Safety and Sanitization training for all team members as related to COVID-19. They will be notified via email prior to the event of additional safety measures taking place.

Event manager to meet with performers prior to the event start time to go over safety precautions.

Utilize Emcee /Band Leader to make announcements of Hotel rules for wearing masks indoors, as needed.
Event Name: 08.22.21-Kimberly Weeks & Tyler Bartels
Mitigation Plan Filed: 8/11/2021 2:41:41 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Perfection An International Event Company
Point of Contact Name: Gina Ho
808-779-9910
Gina@perfectioninternational.com
PO Box 894406 Mililani, HI 96789

Responsible Individual(s): Gina Ho
808-779-9910
Gina@perfectioninternational.com
PO Box 894406 Mililani, HI 96789

Venue Name and Contact Information: Marie Wong
(808) 674-3270
MarieW@jamescampbell.com
92-1101 Alinui Drive Kapolei, HI 96707

Event Description:
Event Date & Time: 8/22/2021 7:00:00 PM
Entry Allowed for Attendees: 8/10/2021 11:00:00 PM
Event Closure for Attendees: 8/11/2021 5:00:00 AM

Event Description: Outdoor wedding for 150 guests
Anticipated Number of Attendees: 150

Implementation Plan:
Pre-Event Information Collection (if any): NA
Vaccination/Testing Plans:
Verification at Entry: NA
Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Bar and buffet will be operated by vendors wearing masks and using sanitation methods. No self serve stations allowed.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: Requiring all guests to complete COVID screening questionnaire with mandatory temperature checks

Plans for Social distancing: Large open space with dining tables separated appropriately.

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: Floorplan can be provided to show the spacing of all major events including COVID check-in, ceremony, and reception.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Confirmation email of all state and venue mandates and requirements will be distributed to vendors. We will require each vendor to also complete COVID screening questionnaire with mandatory temperature checks

Additional measures to reduce transmission between staff/performers and attendees: All vendors to wear masks throughout entire event and maintain social distancing at all times possible.

Plans for addressing symptomatic individuals on-site
Any guests who refuse to comply with onsite temperature check or COVID screening form will be turned away at entry. Any guest or vendor showing a temperature higher than 100.4 will be turned away.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Confirmation email of all state and venue mandates and requirements will be distributed to vendors. We will require each vendor to also complete COVID screening questionnaire with mandatory temperature checks
Event Name: Valdez-Ballesteros Wedding
Mitigation Plan Filed: 8/11/2021 2:51:41 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Kaleo Valdez
Point of Contact Name: Kaleo Valdez
8093047724
Leovaldez1389@gmail.com
91-1020 Kuipuakukui st Kapolei HI 96707

Responsible Individual(s): Kaleo Valdez
8083047724
Leovaldez1389@gmail.com
91-1020 Kuipuakukui st Kapolei HI 96707

Venue Name and Contact Information: Valdez-Ballesteros Wedding
8083047724
Leovaldez1389@gmail.com
91-1020 Kuipuakukui st Kapolei HI 96707

Event Description:
Event Date & Time: 8/21/2021 10:00:00 PM
Entry Allowed for Attendees: 8/22/2021 1:00:00 AM
Event Closure for Attendees: 8/22/2021 8:30:00 AM

Event Description: Disclaimer: Wedding was planned before Governor Ige made restriction changes.
This is an outdoor wedding event.

Anticipated Number of Attendees: 200

Implementation Plan:
Pre-Event Information Collection (if any): NA
Vaccination/Testing Plans:
Verification at Entry: NA

Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: There will be no self service of food, food will be distributed per person to tables.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: Sign in table will be at the front of the event with forms for each household to fill out before entry.

Plans for Social distancing: All tables and seats will be 6 ft apart. Only time acceptable is if all members are from same household.

Plans for Enforcement of use of face coverings (indoor events only): NA but if anyone wants to use face coverings they are free to do so.

Strategies to reduce congestion at choke points: Event is in an open area so there will be no entry or exit way. Public restroom is available for use.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff and entertainment will be masked and social distance from guests.

Additional measures to reduce transmission between staff/performers and attendees: Staff and performers will be asked to do a temperature check before work and fill out sign-in data sheet.

Plans for addressing symptomatic individuals on-site

If any individual is showing any symptoms or does not pass temperature check will be asked to leave the premises immediately and have that person’s emergency contact information.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Before the event there will be a meeting to go over all safety precautions and rules.
Event Name: McGowan Wedding
Mitigation Plan Filed: 8/11/2021 2:52:48 AM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Luana Events
Point of Contact Name: Justine Miller
8085611495
JUSTINE@LUANAEVENTS.COM
44-672 Kahinani Place Unit 1 Kaneohe HI 96744

Responsible Individual(s): Justine Miller
8085611495
JUSTINE@LUANAEVENTS.COM
44-672 Kahinani Place Unit 1 Kaneohe, HI 96744

Venue Name and Contact Information: Kualoa Ranch
808237321
weddings@kualoa.com
49-560 Kam Hwy Kaneohe HI 96744

Event Description:
Event Date & Time: 8/14/2021 10:00:00 PM
Entry Allowed for Attendees: 8/15/2021 2:00:00 AM
Event Closure for Attendees: 8/15/2021 8:00:00 AM

Event Description: Wedding

Anticipated Number of Attendees: 70

Implementation Plan:
Pre-Event Information Collection (if any): All guests and staff have submitted their names, email addresses and phone numbers to Event Planner for contact tracing.

Vaccination/Testing Plans:
Verification at Entry: Upon arrival all guests will be asked to show proof of their vaccination card OR a negative PCR test taken within 48 hours of the event.

Plan for On-site Testing (if any): There will be no onsite testing. If guests do not show proof of vaccine or negative test they will not be allowed to enter the venue.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Food will be plated by a Catering Staff employee and handed to the attendee. Drinks will be handled by bartending staff.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: Yes. All attendees will be required to submit documentation of vaccine to show fully vaccinated OR present card upon arrival OR present negative covid test result taken within 48 hours of event date.

Plans for Social distancing: Event Planner has increased the spacing between tables to ensure more room between guests, limiting capacity at tables. Event is held outdoors with a lot of extra space to utulize.

Plans for Enforcement of use of face coverings (indoor events only): Event Planner will work with Emcee and Staff Leader to make announcements throughout the event reminding guests to wear masks.

Strategies to reduce congestion at choke points: Venue has a main entry point that guests will enter to check-in and show their vaccine/test result and temperature check. They will use a different point to exit at the end of the evening.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): The event is completely outdoors.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Event Planner has contacted staff by email and text to brief them on safety protocols and policies in place for the event. Event Planner will hold a pre-event meeting to review safety policies prior to guests' arrival and answer any questions staff may have.

Additional measures to reduce transmission between staff/performers and attendees: Staff will not hangout in any areas, staff wait area size will be increased and the prep tent will be open to allow air flow.

Plans for addressing symptomatic individuals on-site

Any person who presents with a temperature of 100.4 or more will not be allowed to enter the venue. We will recommend they seek medical assistance right away.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Event Planner will work with the emcee to make announcements throughout the event reminding all about the safety policies.
Event Name: Chen Wedding
Mitigation Plan Filed: 8/11/2021 3:06:39 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Luana Events
Point of Contact Name: Justine Miller
8085611495
JUSTINE@LUANAEVENTS.COM
44-672 Kahinani Place Unit 1 Kaneohe HI 96744

Responsible Individual(s): Justine Miller
8085611495
JUSTINE@LUANAEVENTS.COM
44-672 Kahinani Place Unit 1 Kaneohe HI 96744

Venue Name and Contact Information: Kualoa Ranch
8082377321
weddings@kualoa.com
49-560 Kam Hwy Kaneohe HI 96744

Event Description:
Event Date & Time: 8/28/2021 10:00:00 PM
Entry Allowed for Attendees: 8/29/2021 2:00:00 AM
Event Closure for Attendees: 8/29/2021 8:00:00 AM

Event Description: Wedding ceremony and reception meal

Anticipated Number of Attendees: 53

Implementation Plan:
Pre-Event Information Collection (if any): Guests will pre-register by providing copy of their vaccine card showing date of last vaccine, to match name on Master Guest list provided by
Wedding couple. We will continue to collect documents up until 8/27/21, after that date, guests shall bring documentation upon arrival to event.

**Vaccination/Testing Plans:**

**Verification at Entry:** Guests will check in at the entrance, get a temperature check and show proof of vaccine/negative test result if they have not already submitted.

**Plan for On-site Testing (if any):** No onsite testing.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Catering staff will be in control of the food & beverage service through the event. Food will be plated by catering staff and handed to the guests. Drinks will be handled by bartenders and service staff.

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** All guest will be required to submit documentation of vaccine to show fully vaccinated OR present card upon arrival OR present negative covid test result taken within 48 hours of event date.

**Plans for Social distancing:** Event Planner has allowed for more space in between tables and has limited capacity at tables to ensure more physical distance between guests.

**Plans for Enforcement of use of face coverings (indoor events only):** Event Planner will work Emcee to make announcements throughout the evening to remind guests to wear masks when not actively eating and drinking.

**Strategies to reduce congestion at choke points:** Event Venue has one main entry point that guests will check-in at upon arrival to the venue to show proof of vaccine/negative result and temperature check. The Event Venue has a separate exit point for guests to use. The Event Venue is completely outside.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Event Venue is completely outside.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Event Planner will email all staff prior to event day to update them on the current safety policies for the event. Prior to the guests arrival Event Planner will hold a meeting to brief and remind staff of safety policies.

**Additional measures to reduce transmission between staff/performers and attendees:** Event Planner will limit the number of staff onsite, making sure that we only have the essential staff needed. Staff will
be reminded not to hang out in guest areas, wash hands constantly and keep a physical distance of at least 6ft at all times when possible.

**Plans for addressing symptomatic individuals on-site**

Any person who presents with a temperature of 100.4 or more will not be allowed to enter. Event Planner will recommend that they seek medical attention.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Event Planner will utilize the Emcee to make announcements to remind all about the safety policies throughout the evening.
Event Name: Test

Mitigation Plan Filed: 8/11/2021 3:07:56 AM

Event Type: Outdoor_Wedding

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)

Operator Name: Tim S

Point of Contact Name: TS

808-489-0341
tim.sakahara@honolulu.gov
530 S. King Street

Responsible Individual(s): Tim S

808-489-0341
tim.sakahara@honolulu.gov
530 S. King Street

Venue Name and Contact Information: Honolulu Hale

808-489-0341
tim.sakahara@honolulu.gov
530 S. King Street

Event Description:

Event Date & Time: 8/13/2021 10:00:00 PM

Entry Allowed for Attendees: 8/14/2021 3:00:00 AM

Event Closure for Attendees: 8/14/2021 7:00:00 AM

Event Description: This is a test to see what happens when submitted.

Anticipated Number of Attendees: 51

Implementation Plan:

Pre-Event Information Collection (if any): NA

Vaccination/Testing Plans:

Verification at Entry: NA
Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: All rules will be followed.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: All guest will sign in.

Plans for Social distancing: All tables will be physically distanced.

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: Ingress and egress process utilized.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: The plan will be in place.

Additional measures to reduce transmission between staff/performers and attendees: This a test.

Plans for addressing symptomatic individuals on-site
This a test.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
This a test.
Event Name: Barsotti Wedding
Mitigation Plan Filed: 8/11/2021 3:11:13 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Luana Events
Point of Contact Name: Justine Miller
   808-561-1495
   justine@luanaevents.com
   44-672 Kahinani Place Unit 1 Kaneohe HI 96744

Responsible Individual(s): Justine Miller
   8085611495
   JUSTINE@LUANAEVENTS.COM
   44-672 Kahinani Place Unit 1 Kaneohe HI 96744

Venue Name and Contact Information: Kualoa Ranch
   8082377321
   weddings@kualoa.com
   49-560 Kam Hwy Kaneohe HI 96744

Event Description:
Event Date & Time: 9/4/2021 10:00:00 PM
   Entry Allowed for Attendees: 9/5/2021 2:00:00 AM
   Event Closure for Attendees: 9/5/2021 8:00:00 AM

Event Description: Wedding ceremony and reception meal

Anticipated Number of Attendees: 68

Implementation Plan:
Pre-Event Information Collection (if any): Guests will pre-register by providing copy of their vaccine card showing
date of last vaccine, to match name on Master Guest list provided by
Wedding couple. Event Planner will continue to collect documents up until 9/3/21, after that date, attendees shall bring documentation upon arrival to event.

**Vaccination/Testing Plans:**

**Verification at Entry:** Guests will check in at the entrance, get temperature check and show proof of vaccine/negative test result if they have not already done so.

**Plan for On-site Testing (if any):** No onsite testing.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Catering staff will be in control of the food & beverage service through the event. Food will be plated by catering staff and handed to the guests. Drinks will be handled by bartenders and service staff.

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** All guest will be required to submit documentation of vaccine to show fully vaccinated OR present card upon arrival OR present negative covid test result taken within 48 hours of event date.

**Plans for Social distancing:** Event Planner has allowed for more space in between tables and has limited capacity at tables to ensure more physical distance between guests.

**Plans for Enforcement of use of face coverings (indoor events only):** Event Planner will work Emcee to make announcements throughout the evening to remind guests to wear masks when not actively eating and drinking.

**Strategies to reduce congestion at choke points:** Event Venue has one main entry point that guests will check-in at upon arrival to the venue to show proof of vaccine/negative result and temperature check. The Event Venue has a separate exit point for guests to use. The Event Venue is completely outside.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Event Venue is completely outside.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Event Planner will email all staff prior to event day to update them on the current safety policies for the event. Prior to the guests arrival Event Planner will hold a meeting to brief and remind staff of safety policies.
**Additional measures to reduce transmission between staff/performers and attendees:** Event Planner will limit the number of staff onsite, making sure that we only have the essential staff needed. Staff will be reminded not to hang out in guest areas, wash hands constantly and keep a physical distance of at least 6ft at all times when possible.

**Plans for addressing symptomatic individuals on-site**
Any person who presents with a temperature of 100.4 or more will not be allowed to enter. Event Planner will recommend that they seek medical attention.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**
Event Planner will utilize the Emcee to make announcements to remind all about the safety policies throughout the evening.
Event Name: Vercruyssen Wedding
Mitigation Plan Filed: 8/11/2021 3:21:09 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Luana Events
Point of Contact Name: Justine Miller
8085611495
JUSTINE@LUANAEVENTS.COM
44-672 Kahinani Place Unit 1 Kaneohe HI 96744

Responsible Individual(s): Justine Miller
8085611495
JUSTINE@LUANAEVENTS.COM
44-672 Kahinani Place Unit 1 Kaneohe HI 96744

Venue Name and Contact Information: The Waikiki Collection (Moana Hotel)
808-931-8676
jillian.tamaru@marriott.com
2255 Kalakaua Ave Honolulu HI 96815

Event Description:
Event Date & Time: 9/5/2021 10:00:00 PM
Entry Allowed for Attendees: 9/6/2021 4:00:00 AM
Event Closure for Attendees: 9/6/2021 9:00:00 AM

Event Description: Wedding ceremony and reception meal

Anticipated Number of Attendees: 145

Implementation Plan:
Pre-Event Information Collection (if any): Guests will pre-register by providing copy of their vaccine card showing date of last vaccine, to match name on Master Guest list provided by
Wedding couple. Event Planner will continue to collect documents up until 9/3/21, after that date, attendees shall bring documentation upon arrival to event.

**Vaccination/Testing Plans:**

**Verification at Entry:** Guests will check in at the entrance, get temperature check and show proof of vaccine/negative test result if they have not already done so and will receive a wrist band to identify that they have met all the safety protocols.

**Plan for On-site Testing (if any):** No testing onsite.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Banquet staff will be in control of the food & beverage service through the event. Food will be plated by a Hotel employee and handed to the attendee.

Drinks will be handled by Hotel bartenders and service staff.

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** All guest will be required to submit documentation of vaccine to show fully vaccinated OR present card upon arrival OR present negative covid test result taken within 48 hours of event date.

**Plans for Social distancing:** Event Planner has allowed for more space in between tables and has limited capacity at tables to ensure more physical distance between guests.

**Plans for Enforcement of use of face coverings (indoor events only):** Event Planner will work Emcee/DJ to make announcements throughout the evening to remind guests to wear masks when not actively eating and drinking throughout the time that they are indoors.

**Strategies to reduce congestion at choke points:** Covid 19 registration area will be one way in, until such time that all guests have registered, then reverts to two way use. Exit and re-entry to Ceremony site by wristband only with checkpoints by MaiTai Bar.

Entry to Monarch Ballroom by wristband only until the start of Reception at 6:00pm.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Ballroom doors slide open to allow airflow to pass through. Monarch Ballroom has one full side of structure that is permanently open for ventilation
Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Event Planner will email all staff prior to event day to update them on the current safety policies for the event. Prior to the guests arrival Event Planner will hold a meeting to brief and remind staff of safety policies.

Additional measures to reduce transmission between staff/performers and attendees: Event Planner will limit the number of staff onsite, making sure that we only have the essential staff needed. Staff will be reminded not to hang out in guest areas, wash hands constantly and keep a physical distance of at least 6ft at all times when possible.

Plans for addressing symptomatic individuals on-site
Any person who presents with a temperature of 100.4 or more will not be allowed to enter. Event Planner will recommend that they seek medical attention. If there is any issue with any guests, security will be notified.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Event Planner will utilize the Emcee/DJ to make announcements to remind all about the safety policies throughout the evening.
Event Name: Wedding for Katie McGrade & Caleb Wilkins
Mitigation Plan Filed: 8/11/2021 3:21:10 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Aloha Wedding Planners, Inc.
Point of Contact Name: Susan O'Donnell
  808-943-2711
  alohaweddingplanners@gmail.com
  PO Box 236045 Honolulu, HI 96823

Responsible Individual(s): Susan O'Donnell
  808-943-2711
  alohaweddingplanners@gmail.com
  PO Box 236045

Venue Name and Contact Information: Kualoa Ranch
  808 748-3218
  lfrishak@kualoaranch.com
  PO Box 650 Kaaawa, HI 96730

Event Description:
Event Date & Time: 8/17/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/17/2021 6:00:00 PM
  Event Closure for Attendees: 8/18/2021 4:00:00 AM

Event Description: Wedding ceremony & Lunch reception for Katie McGrade & Caleb Wilkins, outdoors at Paliku Gardens

Anticipated Number of Attendees: 65
Implementation Plan:

Pre-Event Information Collection (if any): NA - although I have a Master guest list with contact information

Vaccination/Testing Plans:

Verification at Entry: NA

Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Table seating will be set up distanced 6ft apart. Food served by attendants

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: Client has provided Master guest list for contact tracing, if needed.

Plans for Social distancing: Outdoor wedding, table seating will be distanced 6ft apart

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: Outdoor event; one entrance direction for ceremony where attendees will receive temperature check and wristbands to verify they passed through check in point. Control food service to keep attendees distanced during meal period.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All vendors will be subject to temperature checks upon arrival, masks to be worn while on duty.

Additional measures to reduce transmission between staff/performers and attendees: Access to hand sanitizers through venue available as are kitchen and bathroom soap & water for hand washing. Performers are distanced 6-10 feet away from attendees when performing. See diagram layout for dining attached

Plans for addressing symptomatic individuals on-site

Any individual who presents with a temperature of 100.4 degrees or more will be refused entry and encouraged to seek medical attention as soon as possible. Any individual who presents symptoms during the event will be sequestered away from the rest of the attendees until medical attention can be provided. The Host (Wedding couple) and other attendees will be notified in an announcement that a member of their event has presented symptoms and has left the premises.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Safety protocols will be emailed to all workers regarding the event protocols to follow up arrival and during event. Signage will be provided to remind attendees of physical distancing. Coordination staff will remind attendees of distancing protocols during the event.
Event Name: Hiraki Wedding
Mitigation Plan Filed: 8/11/2021 3:26:24 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Luana Events
Point of Contact Name: Justine Miller
8085611495
JUSTINE@LUANAEVENTS.COM
44-672 Kahinani Place Unit 1 Kaneohe HI 96744

Responsible Individual(s): Justine Miller
8085611495
JUSTINE@LUANAEVENTS.COM
44-672 Kahinani Place Unit 1 Kaneohe HI 96744

Venue Name and Contact Information: Kualoa Ranch
808-237-7321
weddings@kualoa.com
49-560 Kam Hwy Kaneohe HI 96744

Event Description:
Event Date & Time: 9/8/2021 10:00:00 PM
Entry Allowed for Attendees: 9/9/2021 2:00:00 AM
Event Closure for Attendees: 9/9/2021 8:00:00 AM

Event Description: Wedding ceremony and reception meal

Anticipated Number of Attendees: 21

Implementation Plan:
Pre-Event Information Collection (if any): Guests will pre-register by providing copy of their vaccine card showing

date of last vaccine, to match name on Master Guest list provided by
Wedding couple. Event Planner will continue to collect documents up until 9/7/21, after that date, attendees shall bring documentation upon arrival to event.

Vaccination/Testing Plans:

**Verification at Entry:** Guests will check in at the entrance, get temperature check and show proof of vaccine/negative test result if they have not already done so.

**Plan for On-site Testing (if any):** No onsite testing.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Catering staff will be in control of the food & beverage service through the event. Food will be plated by catering staff and handed to the guests. Drinks will be handled by bartenders and service staff.

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** All guest will be required to submit documentation of vaccine to show fully vaccinated OR present card upon arrival OR present negative covid test result taken within 48 hours of event date.

**Plans for Social distancing:** Event Planner has allowed for more space in between tables and has limited capacity at tables to ensure more physical distance between guests.

**Plans for Enforcement of use of face coverings (indoor events only):** Event Planner will work Emcee to make announcements throughout the evening to remind guests to wear masks when not actively eating and drinking.

**Strategies to reduce congestion at choke points:** Event Venue has one main entry point that guests will check-in at upon arrival to the venue to show proof of vaccine/negative result and temperature check. The Event Venue has a separate exit point for guests to use. The Event Venue is completely outside.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Event Venue is completely outside.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Event Planner will email all staff prior to event day to update them on the current safety policies for the event. Prior to the guests arrival Event Planner will hold a meeting to brief and remind staff of safety policies.

**Additional measures to reduce transmission between staff/performers and attendees:** Event Planner will limit the number of staff onsite, making sure that we only have the essential staff needed.
be reminded not to hang out in guest areas, wash hands constantly and keep a physical distance of at least 6ft at all times when possible.

**Plans for addressing symptomatic individuals on-site**

Any person who presents with a temperature of 100.4 or more will not be allowed to enter. Event Planner will recommend that they seek medical attention.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Event Planner will utilize the Emcee to make announcements to remind all about the safety policies throughout the evening.
Event Name: Castro Wedding
Mitigation Plan Filed: 8/11/2021 3:28:18 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Kualoa Ranch
Point of Contact Name: Jennifer Castro
8084795382
MJ.castro118@gmail.com
22 Kaena Lane, Honolulu 96817

Responsible Individual(s): Jennifer Castro
8084795382
MJ.castro118@gmail.com
22 Kaena Lane, Honolulu 96817

Venue Name and Contact Information: Kualoa Ranch
8082377321
MJ.castro118@gmail.com
49-560 Kamehameha Hwy Kaneohe, HI 96744

Event Description:
Event Date & Time: 11/6/2021 10:00:00 PM
Entry Allowed for Attendees: 11/7/2021 2:00:00 AM
Event Closure for Attendees: 11/7/2021 8:00:00 AM

Event Description: Outdoor wedding at Kualoa Ranch
Anticipated Number of Attendees: 100

Implementation Plan:
Pre-Event Information Collection (if any): NA
Vaccination/Testing Plans: NA
Verification at Entry: NA
Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: 6 foot distance between tables, tables for family sitting only, food and drinks will be served, not self served

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: Log of attendees will be collected with name, address, email, vaccination status

Plans for Social distancing: Rented tents for additional outdoor room for social distancing measures

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: Outdoor, open air venue at Kualoa Ranch, limiting restrooms to 2 persons at a time

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Wedding coordinator responsible for oversite of staff. Staff must wear masks.

Additional measures to reduce transmission between staff/performers and attendees: Staff must wear mask, wash hands, follow COVID prevention protocols

Plans for addressing symptomatic individuals on-site
Temperature check upon entry, question for recent travel and symptoms checklist

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Wedding coordinator with oversee the safety protocols before, during, after event
Event Name: Newman Wedding
Mitigation Plan Filed: 8/11/2021 3:30:06 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Trevor Newman
Point of Contact Name: Trevor Newman
(808) 971-1415
tnewman@hccasm.com
1801 Kalakaua Avenue, Honolulu, HI 96815

Responsible Individual(s): Trevor Newman
(808) 971-1415
tnewman@hccasm.com
1801 Kalakaua Avenue, Honolulu, HI 96815

Venue Name and Contact Information: Four Seasons Resort O'ahu at Ko Olina - Amanda Douglas
(808) 679-3270
amanda.douglas@fourseasons.com
92-1001 Olani Street, Kapolei, Hawaii 96707

Event Description:
Event Date & Time: 9/25/2021 10:00:00 PM
Entry Allowed for Attendees: 9/26/2021 2:00:00 AM
Event Closure for Attendees: 9/26/2021 9:30:00 AM

Event Description: Wedding ceremony and reception banquet

Anticipated Number of Attendees: 170

Implementation Plan:
Pre-Event Information Collection (if any): Guests have RSVP’d with information for contact tracing and have option to upload vaccination card prior to event or show vaccination verification at check-in.

Vaccination/Testing Plans:
**Verification at Entry:** Guests will be required to show proof of full vaccination or a negative covid test result upon check-in per the City requirements for Indoor Events.

**Plan for On-site Testing (if any):** None

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Food & beverage will be operated and managed by the hotel staff (servers, bartenders) throughout the reception. Guest tables will be set with up to 10 guests each and spaced 6' apart.

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** Guest information is already collected prior to the wedding day and required to check-in at welcome table. We are able to provide a list of all attendees and their contact information if necessary.

**Plans for Social distancing:** Ballroom space allows for tables to be spaced 6' apart.

**Plans for Enforcement of use of face coverings (indoor events only):**

- **Outdoor Ceremony** - N/A
- **Indoor Reception** - Hotel has signage, staff and Officiant, DJ/Emcee will remind guests that masks are required except when eating/drinking.

**Strategies to reduce congestion at choke points:** Map of Ballroom attached. The flow/timeline of the event and multiple entry points will reduce choke points into the space.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** The hotel has enhanced with advanced air purification systems using Needlepoint Bipolar Ionization technology.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** The hotel has a Lead With Care program for employee training, additional food handling protocols, and other enhancements to their operations. Hotel staff will also have a pre-shift meeting.

**Additional measures to reduce transmission between staff/performers and attendees:** All staff will have masks at all times for their shifts. Performer for the ceremony will be distanced away from guests and following other guidelines according to Order 8 of the City's tier system.

**Plans for addressing symptomatic individuals on-site**

Guests will have their temperature checked at welcome table and if they have a temperature above 100.4 or any other symptoms they must leave the property to seek further medical attention.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

We have directly communicated safety protocols with guests. Officiant, DJ/Emcee will make routine announcements for reminders of protocols during the evening.
Event Name: Christiana Schott & Jordan Dequinia
Mitigation Plan Filed: 8/11/2021 3:30:27 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Kahala Hotel & Resort
Point of Contact Name: Grace Chan
808-739-8891
gchan@kahalaresort.com
5000 Kahala Avenue, Honolulu, HI 96816

Responsible Individual(s): Grace Chan
808-739-8891
gchan@kahalaresort.com
5000 Kahala Avenue, Honolulu, HI 96816

Venue Name and Contact Information: Kahala Hotel & Resort
808-739-8891
gchan@kahalaresort.com
5000 Kahala Avenue, Honolulu, HI 96816

Event Description:
Event Date & Time: 9/5/2021 10:00:00 PM
Entry Allowed for Attendees: 9/5/2021 8:00:00 PM
Event Closure for Attendees: 9/6/2021 9:00:00 AM

Event Description: Wedding Event:
Ceremony at Plumeria Grove Lawn at 5pm
Dinner reception at Maile Ballroom 6pm till 11pm
vendors set up at 10am
Anticipated Number of Attendees: 170

Implementation Plan:

Pre-Event Information Collection (if any): Attendees will pre-register by providing copy of their vaccine card or negative proof of Covid test to match the names on the Master Guests list.

Vaccination/Testing Plans:

Verification at Entry: Upon check in, wedding planner will measure temperature, verify guest list with vaccination status or show proof of negative Covid test.

Plan for On-site Testing (if any): N/A

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Temperature check upon check in, covid tracing guests list, offer hand sanitizer, guests assigned seating, wear mask in door, vendors will wear mask at all times, social distancing comply, no self-serve buffet

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: Date will be pre-collect before the day of the wedding

Plans for Social distancing: floor plan pre-design per social distancing

Plans for Enforcement of use of face coverings (indoor events only): There is Wearing Mask sign display at the Ballroom, wedding planner will work with DJ and Emcee to remind guests to wear mask in doors

All vendors and hotel staff are mandate to wear mask

Strategies to reduce congestion at choke points: spread out the set up...check in...buffet station (with Chef to serve food)...etc per pre-design floor plan

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Air flow AC and open door entrance and exit

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: staff and vendors must wear mask and wash hand all the times

Additional measures to reduce transmission between staff/performers and attendees: wear gloves all the times

Plans for addressing symptomatic individuals on-site

Anyone with higher than 100.4 temperature will not be enter the ballroom, alert hotel manager, & hotel security then Hotel protocols will take place. All vendors and staff will need to go through temperature check and verify Covid questions before enter to hotel premises.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Emcee, DJ....will remind the guests
Event Name: Night Market
Mitigation Plan Filed: 8/11/2021 3:31:28 AM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Pearl Country Club
Point of Contact Name: Jez Feria
8084872460
jferia@pearlcc.com
98-535 Kaonohi St, Aiea 96701

Responsible Individual(s): Jez Feria
8084872460
jferia@pearlcc.com
98-535 Kaonohi St, Aiea 96701

Venue Name and Contact Information: Jez Feria
8084872460
jferia@pearlcc.com
98-535 Kaonohi St, Aiea 96701

Event Description:
Event Date & Time: 8/25/2021 10:00:00 PM
Entry Allowed for Attendees: 8/26/2021 3:00:00 AM
Event Closure for Attendees: 8/26/2021 7:00:00 AM

Event Description: Similar to Farmer's Market but held in the evening.
Anticipated Number of Attendees: 1000

Implementation Plan:
Pre-Event Information Collection (if any): NA
Vaccination/Testing Plans:
Verification at Entry: NA
Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: This is an outdoor event. Food trucks and food vendors will have hand sanitizers on hand. They will also be signage stating about social distancing and keeping face masks on.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: Will have contact tracing forms at the entrance.

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: Each vendor will have a 6ft space in between the next vendor.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Will always sanitize their hands and arms. Face masks will be worn from beginning of event till the end.

Additional measures to reduce transmission between staff/performers and attendees: There will be a 10ft space between performers and audience.

Plans for addressing symptomatic individuals on-site
Send them home immediately. (But how would we know?)

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Each vendor will have signs posted at their area stating face masks to be worn. They will also have a hand sanitizing station at their area.

We as a venue will also have signs posted around stating face masks to be worn and practice social distancing.
Event Name: Leong Wedding
Mitigation Plan Filed: 8/11/2021 3:33:16 AM
Event Type: Outdoor Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Luana Events
Point of Contact Name: Justine Miller
8085611495
JUSTINE@LUANAEVENTS.COM
44-672 Kahinani Place Unit 1 Kaneohe HI 96744

Responsible Individual(s): Justine Miller
8085611495
JUSTINE@LUANAEVENTS.COM
44-672 Kahinani Place Unit 1 Kaneohe HI 96744

Venue Name and Contact Information: Kualoa Ranch
808-237-7321
weddings@kualoa.com
49-560 Kam Hwy Kaneohe HI 96744

Event Description:
Event Date & Time: 9/10/2021 10:00:00 PM
Entry Allowed for Attendees: 9/11/2021 2:00:00 AM
Event Closure for Attendees: 9/11/2021 8:00:00 AM

Event Description: Wedding ceremony and reception meal

Anticipated Number of Attendees: 34

Implementation Plan:
Pre-Event Information Collection (if any): Guests will pre-register by providing copy of their vaccine card showing
date of last vaccine, to match name on Master Guest list provided by
Wedding couple. Event Planner will continue to collect documents up until 9/3/21, after that date, attendees shall bring documentation upon arrival to event.

**Vaccination/Testing Plans:**

**Verification at Entry:** Guests will check in at the entrance, get temperature check and show proof of vaccine/negative test result if they have not already done so.

**Plan for On-site Testing (if any):** No testing onsite.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Catering staff will be in control of the food & beverage service through the event. Food will be plated by catering staff and handed to the guests.

Drinks will be handled by bartenders and service staff.

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** All guest will be required to submit documentation of vaccine to show fully vaccinated OR present card upon arrival OR present negative covid test result taken within 48 hours of event date.

**Plans for Social distancing:** Event Planner has allowed for more space in between tables and has limited capacity at tables to ensure more physical distance between guests.

**Plans for Enforcement of use of face coverings (indoor events only):** Event Planner will work Emcee to make announcements throughout the evening to remind guests to wear masks when not actively eating and drinking.

**Strategies to reduce congestion at choke points:** Event Venue has one main entry point that guests will check-in at upon arrival to the venue to show proof of vaccine/negative result and temperature check. The Event Venue has a separate exit point for guests to use. The Event Venue is completely outside.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Event Venue is completely outside.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Event Planner will email all staff prior to event day to update them on the current safety policies for the event. Prior to the guests arrival Event Planner will hold a meeting to brief and remind staff of safety policies.
Additional measures to reduce transmission between staff/performers and attendees: Event Planner will limit the number of staff onsite, making sure that we only have the essential staff needed. Staff will be reminded not to hang out in guest areas, wash hands constantly and keep a physical distance of at least 6ft at all times when possible.

Plans for addressing symptomatic individuals on-site
Any person who presents with a temperature of 100.4 or more will not be allowed to enter. Event Planner will recommend that they seek medical attention.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Event Planner will utilize the Emcee to make announcements to remind all about the safety policies throughout the evening.
Event Name: Lee Fuentes and Lester Calaro
Wedding
Mitigation Plan Filed: 8/11/2021 3:36:14 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Wedding Planner 808
Point of Contact Name: Janice M. T. Bachiller
808-688-4405
weddingplanner808@yahoo.com
91-846 Keena Place, Ewa Beach, HI 96706

Responsible Individual(s): Janice M. T. Bachiller
808-688-4405
weddingplanner808@yahoo.com
91-846 Keena Place, Ewa Beach, HI 96706

Venue Name and Contact Information: Dillingham Ranch in Mokuleia

808-637-8088
dillinghamranchweddings@gmail.com
68-540 Farrington Hwy, Waialua, HI 96791

Event Description:
Event Date & Time: 8/22/2021 10:00:00 PM

Entry Allowed for Attendees: 8/23/2021 1:00:00 AM
Event Closure for Attendees: 8/23/2021 8:00:00 AM

Event Description: Wedding Ceremony and Reception

Anticipated Number of Attendees: 100

Implementation Plan:
Pre-Event Information Collection (if any): Attendees will pre-register by providing copy of their vaccine card showing
date of last vaccine, to match name on Master Guest list provided by
Wedding couple. We will have attendees submit
documentation and we will continue to collect documents up until the wedding date of August 21, 2021; after that date, attendees shall bring documentation upon arrival to the wedding. The Master Guestlist is going to include first and last names, residential address and contact numbers with a vaccination card or negative Covid test result.

Vaccination/Testing Plans:
Verification at Entry: Attendees will check in at entrance, get temperature check and receive wristband to identify they have pre-registered all documents as currently required by C&C of Honolulu under Tier 5.

Plan for On-site Testing (if any): None will be available. They will not enter if they have symptoms of fever, cough and no verification of a vaccine card or negative test results.

COVID-19 Risk Reduction Plan
Plans on how to comply with restaurant/bar/social establishment conditions: Banquet staff will be in control of the food & beverage service throughout the wedding reception. Food will be plated by the catering staff and handed to the guests.

Drinks will be handled by the bartenders.

Does this event require the collection of Sign-In Data?
Plans for collecting Sign-in Data for all attendees: Yes. All guests will be required to submit documentation of vaccine to show fully vaccinated OR present card upon arrival. Or present negative covid test result taken within 48 hours of event date.

Plans for Social distancing: N/A

Plans for Enforcement of use of face coverings (indoor events only): The DJ/Emcee/Wedding coordinator and venue manager will remind attendees to wear masks outdoors if within 6 ft from other guests.

Strategies to reduce congestion at choke points: Check in registration area will be one way in, until such time that all guests have registered, then reverts to two way use. Exit and re-entry to Ceremony site by wristband only with check points one way in and one way out.
Entry to Reception will be one way in and one way out.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: We will brief all vendors on the safety of wearing their masks and social distancing upon arrival and throughout the wedding.

Additional measures to reduce transmission between staff/performers and attendees: All Vendors will keep their distance from guests at the ceremony and reception. All vendors will remain their 6 ft social distance and wear masks at all times.

Plans for addressing symptomatic individuals on-site
Any person who presents with a temperature of 100.4 or more will not be allowed to enter. Recommend they seek medical assistance right away. If attendee presents with physical symptoms during the event, they shall be moved to registration welcome table for observation. If medical attention is required, the wedding coordinator shall inform Venue Manager on duty in regards to the situation. Attendee shall leave the premises to seek medical help as soon as deemed possible.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Utilize Emcee and DJ to make announcements of Covid Protocols for wearing masks and social distancing as needed
Event Name: Alicia Albright and Eric Mann Wedding
Mitigation Plan Filed: 8/11/2021 3:45:19 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Loulu Palms Retreats and Events
Point of Contact Name: Ashley Fennell
  8087792464
  ashleyfennell808@gmail.com
  4081 Noonan St Honolulu Hi 96818

Responsible Individual(s): Ashley Fennell
  8087792464
  ashleyfennell808@gmail.com
  4081 Noonan St Honolulu Hi 96818

Venue Name and Contact Information: Loule Palms Retreats and Events
  800-880-7256
  aloha@loulupalm.com
  58-057 Kamehameha Hwy. Haleiwa Hi 96712

Event Description:
Event Date & Time: 8/13/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/13/2021 8:00:00 PM
  Event Closure for Attendees: 8/13/2021 9:00:00 PM

Event Description: Wedding Ceremony and Reception

Anticipated Number of Attendees: 100

Implementation Plan:
Pre-Event Information Collection (if any): NA
Vaccination/Testing Plans:

Verification at Entry: NA

Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Catering Staff will be in control of the food and beverage service throughout the entire event. Food will be plated by the Catering Staff and handed to the Attendee. Drinks will be handled by the Bartenders and Service Staff.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: Yes. All Attendees will be required to submit documentation of vaccine to show fully vaccinated or present card upon arrival. They may also present a negative Covid Test result taken within 48 hours of event date.

Plans for Social distancing: NA

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: No groups larger then 25. Tables will be 6 feet apart with no more then 10 people at each table. The ceremony will have an 18ft space between the first two rows and rows after will have distance between chairs and rows. No more then 10 people in a row of chairs. See attached plan.

There will be Sanitation Stations Setup throughout at the event. People are encouraged to wear their mask but not mandated.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All Staff will Check in with Coordinator and Assistant of event. They will be asked to show vaccination card or Negative Covid Test within 48 hours of event.

Additional measures to reduce transmission between staff/performers and attendees: Mask will be mandated throughout the event and social distancing of 6ft of staff and attendees.

Plans for addressing symptomatic individuals on-site

Any person who presents with a temperature of 100.4 or more will not be allowed to enter. We will recommend they seek medical assistance right away. If attendee or staff present Covid Symptoms during the event they will be asked to leave and seek medical attention right away.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Coordinator and Assistant will call all vendors and Clients prior to event and at event to go over rules of Vaccination cards and Negative Covid Tests within 48 hours of event. We will be going over the importance of Sanitation and Social Distancing.
Event Name: Julie & Colin Schmidt
Mitigation Plan Filed: 8/11/2021 3:47:55 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Makani Kai Events, LLC
Point of Contact Name: Linda Kress
  808-729-5353
  makanikaievents@gmail.com
  P.O. Box 147 Kahuku, HI  96731

Responsible Individual(s): Linda Kress
  808-729-5353
  makanikaievents@gmail.com
  P.O. Box 147 Kahuku, HI 96731

Venue Name and Contact Information: Kualoa Ranch
  808-7148-3218
  Lfrishak@kualoaranch.com
  P.o. Box 650 Kaawa, HI 96730

Event Description:
Event Date & Time: 9/18/2021 10:00:00 PM
  Entry Allowed for Attendees: 9/19/2021 2:00:00 AM
  Event Closure for Attendees: 9/19/2021 8:00:00 AM

Event Description: Wedding

Anticipated Number of Attendees: 151

Implementation Plan:
Pre-Event Information Collection (if any): N/A - Out door event but will collect contract tracing info, including name, phone number address, and email address, will ask Covid questions and check all vaccination cards and covid test results.

Vaccination/Testing Plans:
Verification at Entry: N/A - Will do temperature check upon entry, even if not required.

Plan for On-site Testing (if any): N/A

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Covid Compliance officer will be on-site from the beginning of the event till the end of the event.

Outdoor Event

Contact tracing for each attendee

Hand sanitizer available and covid signage

no more than 10 per table of the same household, tables 6 feet apart

Maintain 6ft of distance between groups

no self serve

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: Upon arrival - All guests are temperature checked.

Hand Sanitizer available and covid signage

Contact tracing information is completed for each attendee

Vaccination cards or negative test within 48 hours required

Plans for Social distancing: Will have covid placement signs to show social distancing requirements

Plans for Enforcement of use of face coverings (indoor events only): N/A - but will let them know face covering is recommended

Strategies to reduce congestion at choke points: Clients enter and will go to one of three contact tracing stations.

Covid signage placed on the ground before entering outside yard.

All outside, almost 3 acres of space.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All Vendors are required to wear masks

Will have covid Compliance signage

Sanitation stations through out venue

Will have a covid officer on duty to communicate the plan to all guests and vendors
Vendors & Guest will require a temperature check upon arrival

**Additional measures to reduce transmission between staff/performers and attendees:** All Vendors are required to wear masks

Will have covid Compliance signage

Sanitation stations throughout venue

Will have a covid officer on duty to communicate the plan to all guests and vendors

Vendors & Guest will require a temperature check upon arrival

**Plans for addressing symptomatic individuals on-site**

Each vendor and guest will be screened.

If they answer yes to any of the questions - They will need to leave and will be escorted out by the compliance officer.

Anyone with 100.4 temperature will be asked to leave and escorted out by the compliance officer.

Anyone that exhibits signs of any illness will be asked to leave and escorted out by the compliance officer.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Client will communicate rules to all attendees.

An email with all rules will be sent to vendors prior to the event.

Screens will take place upon arrival.

PPE will be available to include face coverings, sanitizers and gloves.

Handwashing stations will be available.
Event Name: Comfort Wedding
Mitigation Plan Filed: 8/11/2021 3:50:23 AM
Event Type: Outdoor_Wedding

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Events International
Point of Contact Name: Jeri
8084973008
jeri@eventsint.com
306 Kamani Street Honolulu, HI 96813

Responsible Individual(s): Jeri Yamada
8084973008
jeri@eventsint.com
306 Kamani Street Honolulu, HI 96813

Venue Name and Contact Information: Bayer Estate
8083779359
info@bayerestate.com
5329 Kanaianaole Hwy Honolulu, HI 96821

Event Description:

Event Date & Time: 8/14/2021 10:00:00 PM

Entry Allowed for Attendees: 8/15/2021 1:00:00 AM
Event Closure for Attendees: 8/15/2021 7:00:00 AM

Event Description: We have been planning a wedding for a small group of 45 guests which includes 8 children (ages 1.5-12) and 37 vaccinated adults. We will have (2) COVID Compliance officers on scene to do temp checks, tracking, social distancing, signage, etc. I am aware of the restrictions as I am part of the Hawaii Events Coalition Political Actions Committee. We will ensure social distancing, mask mandate, and sanitization throughout the event.

Anticipated Number of Attendees: 45
Implementation Plan:
Pre-Event Information Collection (if any): N/A

Vaccination/Testing Plans:
Verification at Entry: N/A
Plan for On-site Testing (if any): N/A

COVID-19 Risk Reduction Plan
Plans on how to comply with restaurant/bar/social establishment conditions: All guests tables will be over 6’ apart from each other at an outdoor reception. NO socializing will be allowed, just at each family table.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: All contact tracing will be through guest check-in book as well as touchless temp check.

Plans for Social distancing: All guest tables will be distanced at 6’ or more. Beverages and food will be served table side.

Plans for Enforcement of use of face coverings (indoor events only): n/a

Strategies to reduce congestion at choke points: See attached.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A

Staff & performer safety
Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: We will have masks and gloves at all times. We will Clorox wipe everything that gets touched by guests. Preshift meeting will be held on how to handle guests who are showing signs of sickness and how to food and drink handle.

Additional measures to reduce transmission between staff/performers and attendees: We will have masks and gloves at all times. We will Clorox wipe everything that gets touched by guests.

Plans for addressing symptomatic individuals on-site
Isolate in a tent and transported to a nearby hospital.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Signage and communication with guests and staff.
Event Name: 50th wedding anniversary
Mitigation Plan Filed: 8/11/2021 4:22:33 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: michel's at colony surf
Point of Contact Name: marcia croft
18085958567
marciacroft@aol.com
448 Portlock Road

Responsible Individual(s): marcia croft
18085958567
marciacroft@aol.com
448 Portlock Road

Venue Name and Contact Information: michel's at colony surf
808 923 6552
info@michelshawaii.com
2895 kalakaua ave, 96815

Event Description:
Event Date & Time: 9/5/2021 10:00:00 PM
Entry Allowed for Attendees: 9/5/2021 9:00:00 PM
Event Closure for Attendees: 9/5/2021 12:15:00 PM

Event Description: brunch

Anticipated Number of Attendees: 24

Implementation Plan:
Pre-Event Information Collection (if any): NA
Vaccination/Testing Plans: 
Verification at Entry: NA
Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: PRESET MENU

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: WHATEVER IS REQUIRED

Plans for Social distancing: guests are all vaccinated and aware of the need for social distancing

Plans for Enforcement of use of face coverings (indoor events only): mandated by the restaurant

Strategies to reduce congestion at choke points: room has own restroom

Description of ventilation system and how COVID risk is mitigated (indoor venues only): taken care of by establishment

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: all are vaccinated

Additional measures to reduce transmission between staff/performers and attendees: establishment to set parameters

Plans for addressing symptomatic individuals on-site
ask them to leave

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
take any concerns to john, the manager
Event Name: Ruth Beattie 1st birthday luau
Mitigation Plan Filed: 8/11/2021 4:35:00 AM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Cristeta Ancog
Point of Contact Name: Cristeta Ancog
8082911131
weeklyupdate@hawaii.rr.com
98-1941 F Kaahumanu St, Aiea, HI 96701

Responsible Individual(s): Cristeta Ancog
8082911131
weeklyupdate@hawaii.rr.com
98-1941 F Kaahumanu St, Aiea, HI 96701

Venue Name and Contact Information: Charee Heard, Bishop Museum Events Manager
808-457-5572
charee.heard@bishopmuseum.org
1525 Bernice Street, Honolulu, HI 96817

Event Description:
Event Date & Time: 8/15/2021 10:00:00 PM
Entry Allowed for Attendees: 8/15/2021 10:00:00 PM
Event Closure for Attendees: 8/16/2021 2:00:00 AM

Event Description: Baby first birthday celebration. With food, served by the caterer.

Anticipated Number of Attendees: 80

Implementation Plan:
Pre-Event Information Collection (if any): Will be collecting vaccine information via email from the guests. If we have not received the information prior to the event, guests will need to present upon arrival.
**Vaccination/Testing Plans:**

**Verification at Entry:** Will have a list of all the guest names. We will check them off if we have received their vaccine information. If not, we will verify at the entrance to the event.

If they have not been vaccinated, will check to make sure they have a negative test that was taken within 48 hours.

**Plan for On-site Testing (if any):** none

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Food will be dished out by the caterer, and the dish will be handed to the guest.

No more than 10 people per table, and tables will be more than 6 feet apart.

Drinks will be in single-serve containers and will be individually handed to the guests

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-In Data for all attendees:** Will have a preprinted guest list with contact info. Guest will sign in when they enter, and verify that their contact info is correct.

**Plans for Social distancing:** Tables will be at least 8 feet apart. If not at the table, will remind guests to remain 6 feet apart.

**Plans for Enforcement of use of face coverings (indoor events only):** Will have face masks available at the entrance. Will remind guests to wear, except when eating or drinking. Will periodically remind guests to wear.

**Strategies to reduce congestion at choke points:** Choke point probably at check-in. Will have reminders to keep 6 foot distance. There is plenty of room for guests to spread out.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Outdoor only

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All staff will be wearing masks, and will be required to wash hands frequently. Will have hand sanitizer stations throughout the event.

One live musician will be on a stage at the venue, which is at least 20 feet away from the seated guests.

**Additional measures to reduce transmission between staff/performers and attendees:** see above

**Plans for addressing symptomatic individuals on-site**

Temperatures will be taken on entrance. Guests with temperature of 100.4 or greater will not be allowed to enter. We will screen guests and ask if they are symptomatic. If they have fever, sore throat, cough, runny nose, or other ill symptoms, the guest will not be allowed to enter.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Will send out an email to all guests prior to the event that will indicate that all guests need to be vaccinated/tested, will be screened when they enter our event, and will be required to wear masks at all times, except when eating or drinking.
Event Name: Rebecca and Joels Wedding
Mitigation Plan Filed: 8/11/2021 4:55:50 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Dan Bi Kim
Point of Contact Name: Dan Bi Kim
18082037557
lydiak335@gmail.com
1139 9th Ave Apt #1504 Hon Hi 96816

Responsible Individual(s): Dan Bi Kim
18082037557
lydiak335@gmail.com
1139 9th Ave Apt #1504 Hon Hi 96816

Venue Name and Contact Information: Church of the Crossroads
808-949-2220
office@churchofthecrossroadshawaii.org
1212 University Ave, Honolulu, HI 96826

Event Description:
Event Date & Time: 8/11/2021 10:00:00 PM
Entry Allowed for Attendees: 8/11/2021 2:00:00 AM
Event Closure for Attendees: 8/12/2021 6:00:00 AM

Event Description: Outdoor wedding reception

Anticipated Number of Attendees: 70

Implementation Plan:
Pre-Event Information Collection (if any): NA

Vaccination/Testing Plans:
Verification at Entry: NA
Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: People will serve the food, families sitting in socially distanced seats

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: Front desk registration

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: Put down tape and signs to stand socially distanced

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Masks, social distancing, instructions relayed prior to the event

Additional measures to reduce transmission between staff/performers and attendees: Set list on who’s doing what to know how to limit staff in different places

Plans for addressing symptomatic individuals on-site

Telling them to go home

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Meetings and sending messages
Event Name: Clyde & Joel Ann Pacheco
Mitigation Plan Filed: 8/11/2021 5:07:29 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: A catering experience
Point of Contact Name: Ron hattori GM
    8086777744
    Questions@acateringexperience.com
    94-1068 Ka uka blvd Waipahu hi 96797

Responsible Individual(s): Clyde and Joelann Pacheco
    8087544098
    yamahalic@earthlink.net
    91-114 Haiea place Ewa beach Hi 96706A

Venue Name and Contact Information: A Catered Experience, Legacy Ballroom Hawaii Okinawa Center
    8086777744
    questions@acateredexperience.com
    94-1068 Ka uka Blvd Waipahu Hi 96797

Event Description:
Event Date & Time: 8/22/2021 10:00:00 PM
    Entry Allowed for Attendees: 8/10/2021 7:00:00 PM
    Event Closure for Attendees: 8/11/2021

Event Description: Celebration of life for Gladys Pacheco
Anticipated Number of Attendees: 70

Implementation Plan:
Pre-Event Information Collection (if any): N/A
Vaccination/Testing Plans:
**Verification at Entry:** A Catered Experience staff to verify vaccination card or negative test results of all attendees prior to their entering the ballroom.

**Plan for On-site Testing (if any):** N/A

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** A Catered Experience to serve at the buffet, staff to replenish beverages for guests, disposable eating ware to be used, disposable condiment

Packets will be available upon request. A Catered

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** A Catered Experience staff to collect sign in data for all attendees before entering the ballroom.

Wristband will be given to all attendees after successfully checking in for re-entry into the ballroom (eg if going to the restroom). Data will be kept secured and on file at A catered Experience

**Plans for Social distancing:** N/A

**Plans for Enforcement of use of face coverings (indoor events only):** A Catered Experience will have signs posted throughout the facility reminding attendees of the mask guideline. If a attendee is not adhering to the guideline 1)a verbal warning will be given, 2)the responsible individual(s) (client) will be informed, and

**Strategies to reduce congestion at choke points:** A Catered Experience will have check in station set up at the entrances of the ballroom. Signs will be posted at restrooms with the number of occupancy. Signs designating enter/exit will be posted at entry points. Basuc

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Basic commercial A/C system in place; doors can be opened for added ventilation.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Performers will wear face covering at all times during their shift when indoors and keep a 6 feet distance from each other.

**Additional measures to reduce transmission between staff/performers and attendees:** Performers will be wearing face covering at all times during their shift when indoors and keep 10 feet distance from attendees.

**Plans for addressing symptomatic individuals on-site**

A Catered Experience will notify the responsible individuals (client) of the attendee. Signs will be posted asking those with symptoms to not attend. A Catered Experience will take temperature checks and ask health questions for staff. Staff showing symptoms will be sent home.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

The responsible individual(s) (client) will make hourly announcement of the safety protocols. A Catered Experience to hold a staff meeting prior to the event to go over safety protocols. Signs will be posted throughout the ballroom with safety protocols.
Event Name: MCAH Scholarship Golf Tournament
Mitigation Plan Filed: 8/11/2021 5:12:40 AM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Mason Contractors Association of Hawaii
Point of Contact Name: Rodney Haraga
  8087828661
  rharaga.mih@gmail.com
  94-554 Ahaula Street, Mililani, HI 96789

Responsible Individual(s): Rodney Haraga
  8087828661
  rharaga.mih@gmail.com
  94-554 Ahaula Street, Mililani, HI 96789

Venue Name and Contact Information: Pearl Country Club
  8084872460
  ekageyama@pearlcc.com
  98-535 Kaonohi Street, Aiea 96701

Event Description:
Event Date & Time: 9/24/2021 10:00:00 PM
  Entry Allowed for Attendees: 9/24/2021 8:00:00 PM
  Event Closure for Attendees: 9/25/2021 4:00:00 AM

Event Description: The event is a scholarship fund raiser for the Mason Contractors Association of Hawaii. We expect 50 teams consisting of 3 golfers per team. Additionally, golfers will be paired on the golf course with 2 golfers per cart and three carts per tee.

Anticipated Number of Attendees: 170
Implementation Plan:

Pre-Event Information Collection (if any): NA

Vaccination/Testing Plans:

Verification at Entry: NA

Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Golfers will be checking in at the porte cochere (drive thru) located at the entry of the club house. Masks will be mandatory for all golfers until they are on the golf course. All volunteers are required to be masked at all times on and off the course. Lunch boxes will be handed to each golfer after signing in. There will be no financial transaction at the registration desk. All financial transactions are completed online. Each golfer will wear their mask after completing the round of golf. Dinner will be boxed for golfers to take home. No after golf distribution of gifts/prizes will be allowed. No indoor activities are allowed.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: The list of golfers and volunteers will be available at the registration desk. We will have the golfer/volunteers’ name, e-mail address and phone number available upon request. Names of substitute golfers will be added to the list, as necessary.

Plans for Social distancing: Golfers will be sent to their respective tee assignments in groups of six players using three golf carts. Golf carts will accommodate two players.

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: After golf, each golf cart will go to their cars and drop off their golf bags. The cars are spaced adequately in the parking lot. Golf carts will be returned to the cart station by the driver of the cart. Since there will not be an awards banquet, volunteers will hand out dinner boxes to each of the golfers as they complete their rounds.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All volunteers and staff members will be masked throughout the event. The golfers will be given the "mitigation plan" prior to going to their assigned carts. Additionally, prior to leaving the club house, an announcement will be made to remind the golfers of the mandates.

Additional measures to reduce transmission between staff/performers and attendees: The lunch bento boxes and dinner boxes will be prepared by Mitsukenu and Pearl Country Club. No food service will be available. Volunteers will be wearing masks and using gloves to hand out the boxes.
Plans for addressing symptomatic individuals on-site
Golfers and volunteers will be asked to verify that they have a valid covid vaccination card. A temperature check will be made for ALL attendees. Any symptomatic individuals will not be allowed to participate in the golf tournament. Those who have been in contact with the symptomatic individuals will be sent home immediately.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
A written document with the "mitigation plan" will be distributed to all attendees (golfers) and volunteers. An announcement will also be made prior to the start of golf. Two volunteers will be available to ensure that the protocols are being followed while the golf tournament is in progress.
Event Name: Mari Tollan and Lowell Tong Wedding

Mitigation Plan Filed: 8/11/2021 5:35:47 AM

Event Type: Indoor Event

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)

Operator Name: The Royal Hawaiian Hotel

Point of Contact Name: Stuart Kotake

(808) 341-6177
Staurt.Kotake@marriott.com
2255 Kalakaua Ave, Honolulu Hi 96815

Responsible Individual(s): Kristen Moux

389-7421
hello@kristenmouxevents.com
5205 Kilauea Ave. Honolulu, HI 96816

Venue Name and Contact Information: The Royal Hawaiian Hotel

808-923-7311
RoyalHawaiian-Concierge@pleasant.net
2259 Kalakaua Avenue, Honolulu, Hawaii 96815

Event Description:

Event Date & Time: 8/14/2021 10:00:00 PM

Entry Allowed for Attendees: 8/15/2021 3:00:00 AM

Event Closure for Attendees: 8/15/2021 8:00:00 AM

Event Description: The Royal Hawaiian Hotel will be hosting the Mari Tollan and Lowell Tong Wedding on Saturday, August 14, 2021. The Ocean Lawn will be the site of the ceremony which maximum capacity is 600 guests. The cocktail reception will be outside on the Monarch Terrace and seated buffet dinner inside, open air Monarch Ballroom. Contact Tracing and Proof of Negative COVID test and/or proof of vaccination will be required and provide to venue prior to the start of the event.

Anticipated Number of Attendees: 180
Implementation Plan:

Pre-Event Information Collection (if any): A creditable third party vendor planner, Kristen Moux, has been hired to collect and maintain the data for contact tracing and proof of vaccination or negative COVID test within 48 hours. This data will be collected and received prior to the start of event.

Vaccination/Testing Plans:

Verification at Entry: Hotel will check and verify the guests’ full vaccination or negative COVID test result within 48-hours.

Plan for On-site Testing (if any): Not planned

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: All Guests are verified upon arrival at the check desk. Temperature Check, Vaccination Proof and/or Negative Test Result.

Temperature checks of staff and guests. Anyone at or above 100.4 degrees will not be permitted and encouraged to seek medical attention.

All guest after temperature check will receive a wristband for visual proof they have passed the check in.

Guest tables will be set with no more than 10 guests each.

At least 6’ apart from each table.

Mask wearing enforced unless actively eating or drinking.

Mingling of group will be done outside and with masks unless actively eating or drinking.

Buffet station are served by chef attendant and the food station is shielded with pixel glasses and distant by 6 feet from guests.

No self-service food and beverage are arranged.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: A third party, Kristen Moux, wedding planner, has been hired to collect and maintain the data. A consolidated spreadsheet will be submitted to Hotel’s event manager prior to event start.

Plans for Social distancing: Pre-plan travel route for entering and existing to reduce congestion at choke points. Banquet Captains to follow timelines to call tables to eat, restroom breaks, etc.

Tables to be set 6’ apart.

Hand sanitizer located throughout the area.

Plans for Enforcement of use of face coverings (indoor events only): Posted signage and banquet captain and staff to roam event and enforce mask wearing unless actively eating or drinking.

Reminders from the DJ / Emcee to review the rules and throughout the program enforce the rules.
**Strategies to reduce congestion at choke points:** All glass doors / Rolling glass walls will be left open for fresh air, also allowing for a broader approach to the ballroom and buffet.

Banquet Captain has a releasing order of each table and will not release until there isn't a line or congestion.

Entrance and exit to the room is clearly identified with signage.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Dedicated Air Conditioning Unit

Complete open air venue with sliding glass walls/doors

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Pre shift meetings will be conducted prior to the start of the event to review the safety protocols.

Employees to be temperature checked prior to each shift

Employees required to wear their masks for the duration of event.

Hand washing stations available for use throughout the event

Sanitation materials available for guest and staff use.

Hand sanitizer available

PPE available such as gloves, masks, and aprons available.

**Additional measures to reduce transmission between staff/performers and attendees:** Staff Members are not allowed to seat or mingle with guests

Performers are required to remain more than 20 feet away from guests.

Staff, vendors, and performers are encourage to be fully vaccinated and/or provide wedding planner with these necessary information.

**Plans for addressing symptomatic individuals on-site**

Hotel will alert both Security and Hotel Managers to tend to specific guest and assess guest's condition.

A security report to be filled out and escort guest off property.

When necessary, guests will be escorted to the Doctor on Call clinic located on site at the Sheraton Waikiki hotel or nearest emergency clinic or hospital.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Pre shift meetings will be conducted prior to the start of the event to review the safety protocols.

Employees to be temperature checked prior to each shift

Rules and regulations review with Wedding Planner prior to event in pre-event meeting or client review.

Reminders through DJ and Emcee throughout the night.
Event Name: 'Ohana Nights
Mitigation Plan Filed: 8/11/2021 5:40:00 AM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: 808 Street Fest, LLC
Point of Contact Name: Kalena Hanohano & Charisse Freitas
   808-466-5320 or 808-478-8582
   808streetfest@gmail.com
   92-782 Paala Loop Kapolei, HI 96707

Responsible Individual(s): Kalena Hanohano & Charisse Freitas
   808-466-5320 or 808-478-8582
   808streetfest@gmail.com
   92-782 Paala Loop Kapolei, HI 96707

Venue Name and Contact Information: Windward Mall
   808-235-1143
   patti.bulatao@am.jll.com
   46-056 Kamehameha Hwy, Suite 285 Kaneohe, HI 96744

Event Description:
Event Date & Time: 8/14/2021 7:00:00 PM
   Entry Allowed for Attendees: 8/14/2021 7:00:00 PM
   Event Closure for Attendees: 8/15/2021 3:00:00 AM

Event Description: Outdoor Evening "Ohana Nights" shopping "open market" style event featuring the best food trucks, food tents, crafters, retail and locally owned small businesses with background music by sound system/dj.

Anticipated Number of Attendees: 2000

Implementation Plan:
Pre-Event Information Collection (if any): NA - We are however requiring all entrants to answer a health screener at the time of entrance to the outdoor event.
**Vaccination/Testing Plans:**

**Verification at Entry:** NA - We are however requiring all entrants to answer a health screener at the time of entrance to the outdoor event.

**Plan for On-site Testing (if any):** NA - We are however requiring all entrants to answer a health screener at the time of entrance to the outdoor event.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** The maximum square feet at Windward Mall Outdoor Parking Lot is 50,000 square feet. We are expecting 1500 people and will cap the capacity at 2000. We will have sanitizers at each booth and security to assist with crowd control.

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** We are however requiring all entrants to answer a health screener prior to entrance. No screener/No entry. We will collect this data for contact tracing purposes and will furnish it to the city upon request.

**Plans for Social distancing:** We are encouraging social distance in all messages. Cones/Safety Tape will designate event space to keep event attendees separate from general public. All tables/tents/food trucks will be spaced 6' apart. Signage will be placed at entrance to encourage guests to physically distance. Security guards will be hired to help with event attendees and promote physical distancing. Announcements will be made throughout the event over the PA system/sound system to adhere to all state and city mandates.

**Plans for Enforcement of use of face coverings (indoor events only):** NA

**Strategies to reduce congestion at choke points:** Event area has a designated entrance and exit. All tables/tent/food trucks will set at least 6' apart. MAP ATTACHED

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Staff and vendors will be temperature checked and pre-health screened. A Email/Social Media message will be sent to all participants with the Covid mitigation plan set forth.

**Additional measures to reduce transmission between staff/performers and attendees:** We are requiring all participants/vendors/attendees complete a wellness check before entering the event along with a temperature check (per cdc guidelines). A wellness questionnaire/temperature check will be available at the entrance way before entering. For everyone's safety, event coordinator/management reserves the right at it's sole discretion to refuse admission to any person.
Plans for addressing symptomatic individuals on-site
Anyone that is symptomatic will not be allowed to enter and will be asked to leave the premise immediately and will be encouraged to seek medical assistance/covid pcr test.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
We are encouraging social distance in all messages. Cones/Safety Tape will designate event space to keep event attendees separate from general public. All tables/tents/food trucks will be spaced 6’ apart. Signage will be placed at entrance to encourage guests to physically distance. Security guards will be hired to help with event attendees and promote physical distancing. Announcements will be made throughout the event over the PA system/sound system to adhere to all state and city mandates. We are requiring everyone to complete a wellness check before entering the event along with a temperature check (per cdc guidelines) before entering the event. For everyone’s safety, event coordinator/management reserves the right at it’s sole discretion to refuse admission to any person. Face coverings will be highly encouraged in the outdoor setting. Contact tracing information is required for each individual who attends the event.
Event Name: Garrett & Kamanu wedding
Mitigation Plan Filed: 8/11/2021 5:48:23 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Kamanu Maunupau
Point of Contact Name: Kamanu Maunupau
  8083065029
  birdie.ena8@gmail.com
  94-164 Kupuohi Place, Waipahu, HI 96797

Responsible Individual(s): Garrett Hermosura
  8088596292
  ghermosura79@gmail.com
  94-164 Kupuohi Place, Waipahu, HI 96797

Venue Name and Contact Information: Waimanalo hawaiian homestead association halau
  8084261223
  hana@waimanalohha.org
  411 Ilauhole St, Waimanalo, HI 96795

Event Description:
Event Date & Time: 8/14/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/15/2021 2:30:00 AM
  Event Closure for Attendees: 8/15/2021 8:30:00 AM

Event Description: This is an outdoor wedding that will be implementing COVID19 regulations to ensure the safety of everyone attending. There is a team involved in the planning to ensure all safety measures are implemented.

Anticipated Number of Attendees: 200

Implementation Plan:
Pre-Event Information Collection (if any): N/A
Vaccination/Testing Plans:
Verification at Entry: N/A
Plan for On-site Testing (if any): N/A

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: • Food – all food will be plated only by designated team of people wearing masks and gloves – no plates and utensils will be reused. NO guests will handle serving utensils.
  • Drinks – all drinks will be served by 2 people wearing masks and gloves – no cups will be reused
  • All tables will be 6 feet apart with a max of 8 people per table. Extra tables were added to sit people in their bubbles
  • There will be hand sanitizer on each table
  • Tables will have paper covering
  • Extra paper towels and antibacterial soap was purchased for the bathrooms

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: • Pens at sign in table will be sanitized between use
  • COVID signs will be displayed on sign in table
  • Temperature check will occur at sign in table
  • Masks will be given to each guest at sign in table
  • Sign in table will have a guest book which includes guests names and contact information
  • During housekeeping announcements done by emcee, will disclose that all COVID-19 precaution and guidelines will be enforced and followed

Plans for Social distancing: • All tables will be 6 feet apart with a max of 8 people per table. Extra tables were added to sit people in their bubbles

Plans for Enforcement of use of face coverings (indoor events only): • During housekeeping announcements done by emcee, will disclose that all COVID-19 precaution and guidelines will be enforced and followed
  • Masks will be given to each guest at sign in table

Strategies to reduce congestion at choke points: • There are no doors to entrance so people will be spread out practicing social distancing while waiting to sign in and get temperature checks.
• We will place tape on the ground 6 feet apart at entrances to bathroom, food line, drink line, and sign in table

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: • Sounds – Kanani Wong follows Covid protocol set by the National Audio Council – He will be wiping down all mics and stands that get touched between each act. MC will have her own mic and not be shared

Additional measures to reduce transmission between staff/performers and attendees: • All tables and chairs and equipment will be Lysol/Clorox wiped prior to use. Lysol and Clorox will be available upon request

Plans for addressing symptomatic individuals on-site
• Each invited guest will be sent a text with wellness questions and zoom options within 72 hours of wedding
• All guest displaying symptoms will be asked to leave the venue immediately

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
• During housekeeping announcements done by emcee, will disclose that all COVID-19 precaution and guidelines will be enforced and followed
Event Name: Kaneohe Foursquare Church dba New Hope Windward
Mitigation Plan Filed: 8/11/2021 6:39:49 AM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: New Hope Windward
Point of Contact Name: Roz Suyat
808-261-5975
roz@nhww.org
43 Oneawa Street Suite 203 Kailua, HI 96734

Responsible Individual(s): New Hope Windward / Roz Suyat
808-261-5975
roz@nhww.org
43 Oneawa Street Suite 203 Kailua, HI 96734

Venue Name and Contact Information: Kailua Beach Park / Roz Suyat
808-261-5975
roz@nhww.org
43 Oneawa Street Suite 203 Kailua, HI 96734

Event Description:
Event Date & Time: 8/22/2021 10:00:00 PM
Entry Allowed for Attendees: 8/22/2021 11:30:00 PM
Event Closure for Attendees: 8/23/2021 12:45:00 AM

Event Description: Water Baptism at Kailua Beach for attendees and visitors of New Hope Windward

Anticipated Number of Attendees: 100

Implementation Plan:
Pre-Event Information Collection (if any): NA
Vaccination/Testing Plans:
Verification at Entry: NA
Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: New Hope Windward has implemented COVID safety procedures, as outlined below. We have implemented hand sanitizing stations which will be located at all tent locations as well as registration tables. No self-service of food or beverages will be allowed. Staff and volunteers will serve guest pre-packaged bento and bottled water. Signage will be posted for visual reminders of current safety guidelines implemented at our event. Guest will remain outdoors at all times during this event.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: All guest will have registered prior to arrival and upon arrival. Guest will be required to do temperature checks at check-in and complete a health form. Name, email addresses and phone numbers are collected at time of registration and are kept on file.

Plans for Social distancing: Staff will help to enforce social distancing guidelines and any lineup will be distanced by traffic cones and/or stanchions. Signage will be posted for visual reminders of current safety guidelines implemented at our event.

Plans for Enforcement of use of face coverings (indoor events only): NA Event will take place outdoors at Kailua Beach. Signage will be posted for visual reminders of current safety guidelines implemented at our event.

Strategies to reduce congestion at choke points: Signage will be posted for visual reminders of current safety guidelines implemented at our event. We have implemented a staggered scheduled check in times. Participants will be limited to no more than 25 people and separated into groups.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff and volunteers will follow the same protocol as attendees. They will be required to do temperature checks at check-in and complete a health form. Name, email addresses and phone numbers are collected at time of check-in and are kept on file.

Additional measures to reduce transmission between staff/performers and attendees: A COVID-safety staff person will be present at the event to ensure guidelines are being met. Staff will be required to attend safety training prior to the event. Volunteers will be required to attend a virtual safety training prior to the event. PPE: Personal protective equipment shall be made available to all employees, volunteers, and attendees at the events, including hand sanitizer and face coverings.
Plans for addressing symptomatic individuals on-site
Attendees are required to submit a health survey prior to attending the event. If they answer "YES" to any questions they will not be allowed to attend the event. If the individual exhibits any symptoms during the event, the individual and their guest will be asked to leave the premises immediately and will be encouraged to seek medical advisement. Administrative staff will follow up with the individual to determine any next steps.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Staff: weekly staff training up to the day of the event will take place along with email communications.

Attendees: Email communication will be exercised, Each individual will receive a personal call from designate staff and volunteers to go over all safety protocol and guidelines being implemented and to answer any questions.

Volunteers: Email communication for volunteers and a virtual training will be held to go over safety protocol and guidelines being implemented and to answer any questions.
Event Name: Nagata and Chan
Mitigation Plan Filed: 8/11/2021 7:24:15 AM
Event Type: Outdoor Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Lanikuhonua
Point of Contact Name: Marie Wong
8086723420
mwong@jamescampbell.com
92-1101 Ali’s Nui Dr Kapolei Hawaii 96707

Responsible Individual(s): Shari Dang
808741-8757
info@coutureweddingshawaiinet
PO Box 62255 Honolulu Hi 96839

Venue Name and Contact Information: Lanikuhonua
8086723420
mwong@jamescampbell.com
92-1101 Ali’inui Dr Kapolei 96707

Event Description:
Event Date & Time: 8/12/2021 10:00:00 PM
Entry Allowed for Attendees: 8/11/2021 1:30:00 AM
Event Closure for Attendees: 8/11/2021 8:00:00 AM

Event Description: Outdoor Wedding Celebration
75 guests
All were vaccinated except for minors according to the Bride and Groom
Anticipated Number of Attendees: 72

Implementation Plan:
Pre-Event Information Collection (if any): N/A
Vaccination/Testing Plans:
Verification at Entry: N/A
Plan for On-site Testing (if any): N/A
Yes, we are doing temperature check and contact tracing

COVID-19 Risk Reduction Plan
Plans on how to comply with restaurant/bar/social establishment conditions: Each vendor will be wearing masks
All guests will be wearing masks unless eating or drinking
Food will served plated and individually

Does this event require the collection of Sign-In Data?
Plans for collecting Sign-in Data for all attendees: Temperature check upon guest arrival
Contact tracing collected upon arrival

Plans for Social distancing: Tables will be 6’ distance
Ceremony chairs will be 6’ apart
Encouragement to stay on table pods

Plans for Enforcement of use of face coverings (indoor events only): N/A

Strategies to reduce congestion at choke points: A map of the premises will be readily available upon request

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A

Staff & performer safety
Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: An email was circulated to all vendors that masks will be worn at all times
Temperature checks upon arrival of staff
Contact tracing gathered

Additional measures to reduce transmission between staff/performers and attendees: Masks will be worn at all times except for when eating and drinking
Socially distanced
MC will regulate guests wearing masks
Plans for addressing symptomatic individuals on-site
Send attendee home

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
MC will open remarks by reminding all to practice safety measures
Event Name: Wedding Reception
Mitigation Plan Filed: 8/11/2021 7:34:39 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Sussan Vallejo Teriitahi
Point of Contact Name: Sussan Vallejo Teriitahi
8014258510
sussanvallejo@gmail.com
55-550 Naniloa Loop #6030 Laie, HI 96762

Responsible Individual(s): Kealoha Teriitahi
8087584315
ainokea2404@gmail.com
55-550 Naniloa Loop #6030 Laie, HI 96762

Venue Name and Contact Information: Kea & Sussan's Wedding Reception
808-758-4315
sussanvallejo@gmail.com
55-550 Naniloa Loop #6030 Laie, HI 96762

Event Description:
Event Date & Time: 8/20/2021 10:00:00 PM
Entry Allowed for Attendees: 8/21/2021 3:00:00 AM
Event Closure for Attendees: 8/21/2021 7:30:00 AM

Event Description: It is my wedding reception. There will be 62 guests including my husband and I. Everyone on the list has been vaccinated and so we are also being very cautious by having the tables be social distanced. It is mostly family and a few close friends, very small kine wedding to celebrate our marriage.

Anticipated Number of Attendees: 62

Implementation Plan:
Pre-Event Information Collection (if any): NA
Vaccination/Testing Plans:

Verification at Entry: NA

Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: The food will be served by a few individuals that will limit contact between guests. They will be wearing gloves and masks. We will also be using bottled or individual drinks since it creates less contact with people. Extra utensils and other things will be available upon request, but again limiting the serving of the food to a few individuals, that way people have small contact with each other.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-In Data for all attendees: We already have an RSVP sheet of all people planning to attend, we will also include a sign in space where they will check in as they arrive.

Plans for Social distancing: The tables will be positioned in a way to promote social distancing. Families will only be seated with their specific loved ones in order to reduce the risk of spreading anything.

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: There will be several signs leading the way towards the reception area where a few individuals will be taking up to 6 people at a time down towards the location. It is a pretty wide open space and so we will be encouraging social distancing as people arrive.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All people participating in the serving of food will be social distanced and stationed at a specific place. They will be wearing masks and gloves and only have one person collecting the food from them in order to serve everyone else.

Additional measures to reduce transmission between staff/performers and attendees: The people who will be ushers will be testing the attendees as they arrive by using a thermometer and making sure those who enter don't have a fever. All helpers are vaccinated and will be tested before event. All guests arriving are vaccinated as well.

Plans for addressing symptomatic individuals on-site

As people arrive, they will be checked for temperature, if found to have a higher temperature than normal they will be asked to leave.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

The Friday before the event the staff will be gathered and given instructions on the safety protocols. We will also send out this message to attendees so that they will be aware of the temperature check in as they arrive.
Event Name: Chris and Maegan Wedding
Mitigation Plan Filed: 8/11/2021 7:36:23 AM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Opihi Love Wedding Planning and Design
Point of Contact Name: Kristin Agbayani
8088565187
kristin@opihilove.com
97 Lunalilo Street Wailuku, HI 96793

Responsible Individual(s): Kristin Agbayani
8088565187
kristin@opihilove.com
97 Lunalilo Street Wailuku, HI 96793

Venue Name and Contact Information: Lanikūhonua Cultural Institute
(808) 674-3360
Lanikuhonua@jamescampbell.com
92-1101 Ali‘inui Drive Kapolei, HI 96707

Event Description:
Event Date & Time: 9/20/2021 10:00:00 PM
Entry Allowed for Attendees: 9/21/2021 1:30:00 AM
Event Closure for Attendees: 9/21/2021 8:00:00 AM

Event Description: Wedding Ceremony and Reception

Anticipated Number of Attendees: 128

Implementation Plan:
Pre-Event Information Collection (if any): Attendees will pre-register via an online system and provide a copy of their vaccine card showing date of last vaccine which will be cross matched with clients guest list.

Vaccination/Testing Plans:
Verification at Entry: Attendees will be checked in at entrance and provided a wristband indicating that they have provided proof of vaccination or a negative covid test. An additional series of questions and a health check form will also be required. Once the health questionnaire is completed, temperature checks will be given. This will be done to anyone coming on property, such as the bridal party, guests, staff and vendors. Any person with a temperature over 100.4 will not be permitted to enter the venue. This information is a requirement to enter the wedding venue.

Plan for On-site Testing (if any): No onsite testing will be available however there are urgent care facilities located close to the wedding venue if needed.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: All food and beverage will be handled by the catering and bar staff that will be required to follow all Covid-19 protocols and rules that are in compliance with the CDC and State of Hawaii. All food will be pre-plated and served to guests. Guests will not be allowed to serve themselves.

The reception area will be closely monitored and guests will not be able to sit prior to dinner service. Chairs will be sanitized before and after the wedding ceremony and placed in pre-assigned seated.

Any staff or vendor displaying symptoms of Covid-19 within 72 hours of the event will not be permitted to work.

All bar service ware will be disposable and one time usage.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: Client is to provide contact tracing information (name + phone number + email address) for all guests prior to the event.

This information is a requirement to enter the wedding venue.

Plans for Social distancing: SOCIAL DISTANCING

We encourage that all persons shall maintain a 6ft. distance from others to the fullest extent possible unless they are from the same household.

SEATING  |  TABLE ASSIGNMENTS

Reception - Maximum of 10 persons per table and it is recommended that each table be reserved for members of the same household.

Ceremony - Rows are to be placed 6ft. apart. Assigned seating recommended mirroring the reception seating assignments as much as possible.

SANITATION OF VENUE
The venue will be sanitized before, during and after the event using procedures and products in compliance with CDC guidelines. All high touchpoint surfaces such as restrooms, doorknobs and handles will be sanitized on an hourly basis.

Hand sanitizer will be available to all staff and guests at various locations throughout the venue. We encourage guests and staff to use these often during the event.

**Plans for Enforcement of use of face coverings (indoor events only):** Face coverings will be recommended.

Staff and vendors will be required to use face coverings.

**Strategies to reduce congestion at choke points:** The venue is very large (about 21,356 ft) the check in will take place as guests enter the property, the ceremony will take place ocean side of the venue and the check in will be placed to the left of the property so there is proper room for social distancing as guests enter and exit the property. Each area will be supervised proper direction will be provided for all attendees. See diagram for details.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** The DJ will be behind a DJ booth with a plexiglass covering so attendees are not allowed to enter into his space. The microphone will be sanitized after each use and proper disposable gloves, face coverings and proper sanitizing will be required throughout the evening by all staff members.

**Additional measures to reduce transmission between staff/performers and attendees:** Microphones are required to be located at a minimum of 10ft. From guests. Only one person is permitted to use the microphone at a time which will be sanitized by the DJ or musician.

Staff will be required to wear face coverings throughout the entire event. Staff will be encouraged to maintain proper social distancing from guests.

**Plans for addressing symptomatic individuals on-site**

Attendees or staff that present a temperature of 100.4 or more will not be allowed onsite and encouraged to seek medical attention immediately.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

We have created a Policies and Procedures guideline based on the current rules and recommendations from the CDC and State of Hawaii that has been and continues to be presented to our clients. We are striving to maintain a safe environment so that we can produce a successful event together. We ask our clients to communicate and encourage all of the policies and procedures that have been presented to our clients.
Our clients and attendees must also sign a health waiver prior to entering the event. The health waiver also reiterates our policies and procedures to ensure a safe event.

Any vendors participating in the event will be required to follow State of Hawaii guidelines applicable to their service or craft. All vendors are required to submit their own health and safety guidelines and check in with a venue representative to have their temperature taken, contact tracing details taken and provided with a wrist band once complete.
Event Name: Ventura & Buyacao Wedding
Mitigation Plan Filed: 8/11/2021 8:37:12 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Finishing Touch
Point of Contact Name: Sandra Williams
8086771536
sandra@finishingtouchhawaii.com
91-1010B Kalehuna St, Kapolei, HI 96707

Responsible Individual(s): Jessabelle Buyacao
8082241730
belle_24_jessabelle@yahoo.com
3528 Puuku Mauka Drive, Honolulu, HI 96816

Venue Name and Contact Information: Hilton Hawaiian Village
8089494321
roberta.annis@hilton.com
2005 Kalia Rd, Honolulu, HI 96815

Event Description:
Event Date & Time: 8/14/2021 10:00:00 PM
Entry Allowed for Attendees: 8/15/2021 2:30:00 AM
Event Closure for Attendees: 8/15/2021 8:00:00 AM

Event Description: Wedding ceremony & reception
Anticipated Number of Attendees: 80

Implementation Plan:
Pre-Event Information Collection (if any): NA
Vaccination/Testing Plans:
Verification at Entry: NA
Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Plated dinner and bar will be served and managed by the Hilton Hawaiian Village banquet team.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: A full list of guest names with addresses and phone #s have been collected for contact tracing purpose.

Plans for Social distancing: Guest tables will be placed at least 6' apart.

Plans for Enforcement of use of face coverings (indoor events only): NA. Face masks will be worn in any indoor areas at the the hotel.

Strategies to reduce congestion at choke points: A formal floor plan with assigned seating have been established.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Hilton's commerical AC and all sliding doors will be opened.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff will be masked throughout entire event, hand sanitizers will be placed throughout event space.

Additional measures to reduce transmission between staff/performers and attendees: All staff will be masked throughout entire event, hand sanitizers will be placed throughout event space, staff and attendees should socially distance.

Plans for addressing symptomatic individuals on-site
The individual will be asked to leave the event immediately, venue will be informed.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Staff and attendees will be informed of all safety measures before the event, announcements will also be made throughout the event.
Event Name: Funeral service at MANOA VALLEY CHURCH for Randall Uyehara

Mitigation Plan Filed: 8/11/2021 9:00:47 AM

Event Type: Funeral

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)

Operator Name: MANOA VALLEY CHURCH
Point of Contact Name: Pastor Abraham Han

808-9883271, ext 206
ahan@manoavalleychurch.org
2728 Huapala Street, Honolulu, HI, 96822

Responsible Individual(s): Mae SAITO, deacon of MANOA VALLEY CHURCH

808-5517120
maesaito808@Gmail.com
2655 Pamoa Road, Honolulu, HI 96822

Venue Name and Contact Information: MANOA VALLEY CHURCH

808-9883271
www.manoavalleychurch.org
2729 Huapala Streey

Event Description:

Event Date & Time: 8/17/2021 10:00:00 PM
Entry Allowed for Attendees: 8/18/2021 3:30:00 AM
Event Closure for Attendees: 8/18/2021 4:30:00 AM

Event Description: Funeral service for Randall UYEHARA in sanctuary of Manoa Valley Church. Sanctuary is air conditioned, and all side glass sliding doors will be opened.

Attendees will be family only and persons from Manoa Valley Church as follows: Pastor Abe Han, AV coordinator, 4 deacons (who will be in charge of temperature taking, contact tracing information of attendees, and supervising, mask wearing, social distancing in sanctuary.)
No singing; only live music are 2 cello players. Microphones & handles will be sanitized after each speaker.

ALL attendees and church personnel are vaccinated, except for deceased’s 3 yr old granddaughter.

After service, family will distribute boxed meals to attendees. Meals are to be eaten at home.

There is to be no socializing in church’s breezeway nor parking lot before and after service.

**Anticipated Number of Attendees:** 500

**Implementation Plan:**

**Pre-Event Information Collection (if any):** NA

**Vaccination/Testing Plans:**

**Verification at Entry:** NA

**Plan for On-site Testing (if any):** NA

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** NA

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** There will be 4 of Manoa Valley Church’s deacons who will be temperature taking

and collecting contact tracing information at entry

**Plans for Social distancing:** Yes, Manoa Valley Church always requires social distancing. Church deacons will be attending to this before, during and after funeral service.

**Plans for Enforcement of use of face coverings (indoor events only):** There will be church personnel attending to face coverings and social distancing in the sanctuary as well as outdoors and parking lot.

**Strategies to reduce congestion at choke points:** There are no “choke points” to enter church’s sanctuary; we have 2 large entries.

Minimal of 2 people entry to use restroom.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Sanctuary is air conditioned and both side walls have sliding glass doors which will be fully opened..

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All church personnel and invited funeral attendees are fully vaccinated. There will be church personnel before, during and after service who will attend to seeing that everyone is masked and socially distanced.
Manoa Valley Church has limited “in church” services on Sundays, thus church personnel helping are very cognizant as to the measures needed to be taken for safety of transmission.

**Additional measures to reduce transmission between staff/performers and attendees:** Church personnel will be perusing all areas of sanctuary inside. and out, including parking lot before service, during service and after service.

Prior to formal funeral service and after benediction, attendees will be reminded regarding no gathering after service.

**Plans for addressing symptomatic individuals on-site**
Everyone invited plus church’s personnel helping out at funeral are fully vaccinated. if per chance one of the vaccinated individuals who tests at entry and is symptomatic, he will be asked to leave the campus.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**
Wife and son of deceased have met with Pastor Abe and me (deacon, Mae Saito) and safety protocols were well addressed and accepted by Uyehara family.
Event Name: Nguyen/Kim Wedding Ceremony and Reception
Mitigation Plan Filed: 8/11/2021 9:11:20 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Bishop Museum
Point of Contact Name: Charee Heard
(808) 457-5572
charee.heard@bishopmuseum.org
1525 Bernice Street, Honolulu HI, 96817

Responsible Individual(s): Denise Liu
(808) 284-9793
deniliu@hotmail.com
47-337 Waihee Road, Kaneohe HI, 96744

Venue Name and Contact Information: Charee Heard
(808) 457-5572
charee.heard@bishopmuseum.org
1525 Bernice Street, Honolulu HI, 96817

Event Description:
Event Date & Time: 8/14/2021 10:00:00 PM
Entry Allowed for Attendees: 8/15/2021
Event Closure for Attendees: 8/15/2021 8:00:00 AM

Event Description: Wedding ceremony and celebration of the marriage of Tiana Nguyen and Sung Kim. This outdoor event was planned prior to the Governor's Emergency Order of August 10, 2021.

Anticipated Number of Attendees: 160
Implementation Plan:

**Pre-Event Information Collection (if any):** To the extent possible, guests and participants will be asked to provide verification of vaccination or negative test result on the day of the event prior to the outdoor event.

**Vaccination/Testing Plans:**

**Verification at Entry:** Guests will be asked to provide verification of vaccination or a negative test result upon entry to the outdoor event. Guests will be temperature checked and given a wristband upon entry.

**Plan for On-site Testing (if any):** Self-administered rapid testing using BinaxNOW will be offered to the extent possible.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Food will be plated by the catering staff or will be pre-packaged for individual serving. No self-serving. Catering staff will monitor queuing for proper distancing and flow. Hand sanitizer will be available.

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** Collection of “Check-in” Data for contact tracing purposes will be prior to entering the event venue, to include full name, address, and phone number of each person in attendance. The “Check-in” Data will be kept digitally by the Family and will maintain a record of the data for a minimum period of 28 days and make such data available to State and City health officials upon request and will provide the data to the Bishop Museum, upon request. The data shall otherwise be kept confidential to the greatest extent feasible.

**Plans for Social distancing:**

**Plans for Enforcement of use of face coverings (indoor events only):** Participants will be required to wear a face covering upon entry and while not actively eating or drinking. Announcements will be made during the event to remind guests to wear their face covering. Face coverings will be available for guests who do not

**Strategies to reduce congestion at choke points:** Tables and seating for this outdoor event will be spaced apart to the extent practicable. Entry only, exit only and queuing flow will be well marked. Spacing will be monitored by the coordinators and catering staff while queuing for entry and food and beverage. Guests will be asked not to mingle. Wedding couple will greet guests at their table rather than in a reception line or during the first dance.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Caterer will be asked to brief the staff prior to the outdoor event on proper mitigation procedures. Face covering and distancing will be required.
**Additional measures to reduce transmission between staff/performers and attendees:** Participants and guests will be briefed prior to entering the outdoor event on proper mitigation procedures. Face covering and distancing will be required.

**Plans for addressing symptomatic individuals on-site**
Individuals exhibiting flu-like symptoms, fever of more than 100.4 degrees, or a positive COVID test will not be allowed to enter the event area and advised to self-isolate and seek medical attention.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**
To the extent possible, guests and staff will be reminded to follow all safety protocols prior to the event. Guests will be reminded prior to entering the outdoor event. Announcements will be made during to the event to remind participants to wear their masks and observe proper distancing.
Event Name: Ruggles Wedding
Mitigation Plan Filed: 8/11/2021 1:03:23 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Arluis Weddings
Point of Contact Name: Sally Kubo
8083765631
info@arluisweddings.com
1001 Olani St # 92, Kapolei, HI 96707

Responsible Individual(s): Sally Kubo
8083765631
info@arluisweddings.com
1001 Olani St # 92, Kapolei, HI 96707

Venue Name and Contact Information: Kualoa Ranch, Paliku Gardens
8082377321
lfrishak@kualoa.com
49-560 Kamehameha Highway Kaneohe, Hawaii 96744

Event Description:
Event Date & Time: 9/3/2021 10:00:00 PM
Entry Allowed for Attendees: 9/4/2021 2:00:00 AM
Event Closure for Attendees: 9/4/2021 8:00:00 AM

Event Description: Outdoor wedding event at Kualoa Ranch, Paliku Gardens. Wedding is from 4pm-10pm and completely outdoors.

Anticipated Number of Attendees: 66

Implementation Plan:
Pre-Event Information Collection (if any): NA - We are however requiring all guests to fill out a health screener/questionnaire at the entrance and get a temperature check

Vaccination/Testing Plans:
Verification at Entry: NA

Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: The venue is outdoor, and the capacity of the venue is 250 per Kualoa Ranch’s guidelines. We are expecting 66 guests and 10 vendor staff. We will have sanitation stations placed around the venue

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: We will collect this data for contract tracing purposes and will furnish it to the city upon request. (Email addresses and phone numbers collected ahead of time)

Plans for Social distancing: Tables spread apart and dancing under the wedding guidelines below:

i. 8 dancers for a 12 x 12 dance floor

ii. 12 dancers for a 12 x 18 dance floor

iii. 18 dancers for an 18 x 18 dance floor

iv. 32 dancers for a 24 x 24 dance floor

Plans for Enforcement of use of face coverings (indoor events only): NA - the event is strictly outdoors

Strategies to reduce congestion at choke points: There are more than one entrance point to the venue, restrooms, concession, and welcome table are all spread to different areas to allow for reduced congestion. The site consists of two large lawn areas, an upper garden, as well as an open air pavilion. All spots are being utilized to allow for ample space between guests and choke points.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA - the event is strictly outdoors

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Staff will be temperature checked

Additional measures to reduce transmission between staff/performers and attendees: All vendors and guests will be required to answer daily health questionnaire

Plans for addressing symptomatic individuals on-site

Any persons who presents with a temperature of 100.4 or more will not be allowed to enter. Recommend they seek medical assistance right away.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Utilize Emcee/Band leader to make announcements of house-rules, as needed
Event Name: What the truck?! at the KROC
Mitigation Plan Filed: 8/11/2021 7:22:17 PM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: By My Standards, LLC
Point of Contact Name: Debbie Montero
   808-282-4621
   debbie@by-my-standards.com
   P.O. Box 894784, Mililani, HI 96789

Responsible Individual(s): Debbie Montero
   808-282-4621
   debbie@by-my-standards.com
   P.O. Box 894784, Mililani, HI 96789

Venue Name and Contact Information: The Salvation Army Kroc Center of Hawaii, Brittany Supnet
   808-693-8349
   brittany.supnet@usw.salvationarmy.org
   91-3257 Kualakai Pkwy, Ewa Beach, HI 96706

Event Description:
Event Date & Time: 8/20/2021 10:00:00 PM
   Entry Allowed for Attendees: 8/21/2021 2:00:00 AM
   Event Closure for Attendees: 8/21/2021 6:00:00 AM

Event Description: This is a community event for local small food businesses to sell their products to the public. We will have live music for the entertainment. We anticipate at least 750 people, but the number goes up and down as people leave and arrive.

Anticipated Number of Attendees: 750

Implementation Plan:
Pre-Event Information Collection (if any): NA
Vaccination/Testing Plans:
COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: There will be 48 vendors selling hot/cold foods, desserts, snacks, and retail items. All vendors are required to follow the Dept. of Health's food handling rules and regulations. Vendors have been informed to wear masks at all times while in the booth space and to wear gloves when needed. Hand sanitizers will be available at all booths. Vendors are responsible to sanitize utilized surfaces. Guests are able to consume their purchases and can sit on the grassy area in the parking lot. Performers on stage will be distanced ten feet or more away from guests. No tables and chairs are provided for use by guests.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: We will use Altres' Wellness Tracker software, which is a self-screening health questionnaire. At the same time, this will serve as a way to collect attendees' sign-in data which will be stored in a database. Attendees will show confirmation of completion and issued a wristband. Manual forms will be available on-site for those that do not have access to a smartphone or the internet.

Plans for Social distancing: There will be signs reminding people to be courteous and social distance from other people.

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: We will use cones and stanchions to guide lines so that guests can walk through.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Vendors will wear face coverings at all times and gloves as needed. All guests will wear face coverings at all time unless actively eating and/or drinking. Emailed instructions will be sent to all vendors prior to the event. Signs will be posted throughout the venue asking guests to be use face coverings and to social distance while at this event.

Additional measures to reduce transmission between staff/performers and attendees: In addition, the restroom will be sanitized as needed and trash will be constantly checked and removed as needed.

Plans for addressing symptomatic individuals on-site

Should someone get sick on-site, they will be sent to the main tent for initial evaluation. If stable, they will be sent home and to get medical help if necessary. Areas encountered by the sick person will be sanitized thoroughly. All people who may have come into contact with an sick person will be notified immediately and advised to self-isolate and take a
COVID-19 test.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Guest responsibility procedures will be posted on our website and communicated through various media. Necessary signage will be posted throughout the venue. All vendors will train their workers on new COVID-19 safety protocols.
Event Name: ‘A‘ALI‘I Mentoring Kick-off Orientation

Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: ‘A‘ALI‘I Mentoring
Point of Contact Name: Grace Saturnia
808-220-0088
aaliimentiring@gmail.com
521 Ala Moana Blvd, Suite M302, Honolulu, HI 96813

Responsible Individual(s): Grace Saturnia
8082200088
aaliimentoring@gmail.com
521 Ala Moana Blvd, Suite M302, Honolulu, HI 96813

Venue Name and Contact Information: Homer Maxey International Trade Resource Center
808-586-2510
Administrator@ftz9.org
521 Ala Moana Blvd, Honolulu, 96813

Event Description:
Event Date & Time: 8/14/2021 10:00:00 PM
Entry Allowed for Attendees: 8/14/2021 8:00:00 PM
Event Closure for Attendees: 8/15/2021

Event Description: This is the kick-off orientation event for ‘A‘LI‘I Mentoring, a new nonprofit providing mentorship and support to young people from underserved communities persevere in higher education.
We will have 7 mentoring pairs (14 people) plus no more than 6 staffers/board members in attendance.
At the event, we will be presenting and doing training activities for participants.

Anticipated Number of Attendees: 20
Implementation Plan:

**Pre-Event Information Collection (if any):** Vaccination card proof has been collected digitally. All attendees will be contacted and prescreened for symptoms.

**Vaccination/Testing Plans:**

**Verification at Entry:** Proof vaccination cards digitally or in physical Format will be required.

**Plan for On-site Testing (if any):** None

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** All attendees will be masked and seated in socially distant manner as appropriate.

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** A sign in sheet with attendee contact information will be required for all participants. Name, email, phone, and address will be collected.

**Plans for Social distancing:**

**Plans for Enforcement of use of face coverings (indoor events only):** Staff members will strictly enforce.

**Strategies to reduce congestion at choke points:** There are only 20 people and there are no choke points. The conference room is very large with plenty of space.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Standard filtered A/C system for the office building. Two main doors can be propped open to allow for increased air flow.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Staff are all vaccinated and will wear masks.

**Additional measures to reduce transmission between staff/performers and attendees:** Staff are all vaccinated and will wear masks.

**Plans for addressing symptomatic individuals on-site**
We will send them home immediately and ask them to get tested and isolate.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**
An agreement with covid protocols have been distributed and required to sign for all participants. At the event, we will have screening process prior to entry into conference room.
Event Name: Brigette Amidon & Jordan Pedrina
Mitigation Plan Filed: 8/11/2021 7:47:01 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Kualoa Ranch
Point of Contact Name: Leila Frishak
   (808) 748-3218
   lfrishak@kualoaranch.com
   49-560 Kamehameha Hwy, Kaneohe 96744

Responsible Individual(s): Brigette Amidon and Jordan Amidon
   (916) 790-4167   (808) 397-0427
   brigetteamidon@gmail.com
   1538 NE Butler Market RD. Bend, OR 97701

Venue Name and Contact Information: Kualoa Ranch - Paliku Gardens
   (808) 237-7321
   kualoaranch.com
   49-560 Kamehameha Hwy, Kaneohe 96744

Event Description:
Event Date & Time: 8/15/2021 10:00:00 PM
   Entry Allowed for Attendees: 8/15/2021 8:00:00 PM
   Event Closure for Attendees: 8/15/2021 8:00:00 PM

Event Description: Ceremony and Reception at Paliku Gardens at Kualoa Ranch

Anticipated Number of Attendees: 80

Implementation Plan:
Pre-Event Information Collection (if any): NA
Vaccination/Testing Plans:

Verification at Entry: NA

Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: n/a

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: Guest will share a photo copy of their vaccination card, or proof of a covid test to be uploaded and saved in a file. Will also have a list of all guest attending to include phone number, email or address

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: Will have signage at entrance areas in reception tent and food tent. One way to enter and one way to exit.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Hand sanitizer will be available and placed around the venue, mask will be available. And temperature check upon entering the venue site.

Additional measures to reduce transmission between staff/performers and attendees: Masks to be worn by staff and adequate hand sanitizers located at venue.

Plans for addressing symptomatic individuals on-site

Temperature check, if they are not feeling well guest will not be allowed to attend event.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Temperature check before entering site
Event Name: Wedding
Mitigation Plan Filed: 8/11/2021 7:48:56 PM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Allee Miral
Point of Contact Name: Alle Miral
  808-489-1764
  alzie808miralzie@gmail.com
  91-1057 aukahi st Kapolei, HI 96707

Responsible Individual(s): Raeleen Vitale
  808-779-3925
  thegatheringhale@gmail.com
  91-375 Komohana Place

Venue Name and Contact Information: The Garthering Hale LLC
  808-779-3925
  thegatheringhale@gmail.com
  91-375 Komohana Place

Event Description:
Event Date & Time: 8/14/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/15/2021 1:45:00 AM
  Event Closure for Attendees: 8/15/2021 8:00:00 AM

Event Description: 100 guess, set up will be space 6 feet apart, each household will be assigned to sit together no more then 10 on each tables.

Simple wedding event

Anticipated Number of Attendees: 100

Implementation Plan:
Pre-Event Information Collection (if any): NA
**Vaccination/Testing Plans:**

**Verification at Entry:** NA

**Plan for On-site Testing (if any):** Just temp check and questionnaire at front of entrance

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Food will be service by caterer in take out boxes, drinks will be service by host no alcohol on property for this event.

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** Yes we will have a sign in sheet full name, address, and a contact number.

**Plans for Social distancing:** Social Distance will be set up by staff members.

**Plans for Enforcement of use of face coverings (indoor events only):** Face cover is required on property indoor and outside of our building safety of others.

**Strategies to reduce congestion at choke points:** 1- one person per restroom at a time,

- 6 feet social distance
- no dancing
- no mingling

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** this event will be open area but covered roof extended to outdoor, we do have vents we do have Fans on property.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Performer area will be section off for them.

Staff on property will be upstairs watching from a distance

**Additional measures to reduce transmission between staff/performers and attendees:** No additional measure our Venue is simple and with open outside breeze.

**Plans for addressing symptomatic individuals on-site**

Yes we will have a questionnaire form to answer before entering our venue.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

I will have a form for renter and staff to comply during renters event which MC will announce before and during event.
Event Name: Gayzelijoy Alonzo
Mitigation Plan Filed: 8/11/2021 8:06:52 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Gayzelijoy Alonzo
Point of Contact Name: Gayzelijoy Alonzo
  808-352-3194
  g.joyalonzo@gmail.com
  1326 palena pl Honolulu, HI 96819

Responsible Individual(s): Gayzelijoy Alonzo
  808-352-3194
  gayzelijoy Alonzo
  1326 palena place, HI 96819

Venue Name and Contact Information: The Garthering Hale LLC
  8087793925
  thegatheringhale@gmail.com
  91-375 Komohana Place

Event Description:
Event Date & Time: 8/15/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/15/2021 8:00:00 PM
  Event Closure for Attendees: 8/16/2021 3:00:00 AM

Event Description: Outdoor/Indoor event
Brunch Wedding
Our venue opens up to both indoor and outdoor

Anticipated Number of Attendees: 120

Implementation Plan:
Pre-Event Information Collection (if any): NA
Vaccination/Testing Plans:

Verification at Entry: our event will be open up meaning for our doors will open for an outdoor and indoor event

Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Food will be service by cater company and in Bento boxes, Drink will be pass out by caterer

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: A sign in sheet will be present in site for contact tracing

Plans for Social distancing: We will set up the venue and will be 6 feet apart.

Plans for Enforcement of use of face coverings (indoor events only): Mask signs are up and MUST be warn at all times except for eating and drinking

Strategies to reduce congestion at choke points: We will have staff watching restroom doors 1 at a time, no hanging around and mingling

Description of ventilation system and how COVID risk is mitigated (indoor venues only): roll up gates will be wide open as an outdoor event

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Performer will have its own area, staff will clean area after each group, staff members will be upstairs watching from a distance.

Additional measures to reduce transmission between staff/performers and attendees: No we have everything covered on keeping our guess and staff safe.

Plans for addressing symptomatic individuals on-site

A questionnaire form will be at site for guess to answer.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Staff and MC is will aware of announcing guidelines from start and during event i have them set to announced every 10 mins as guess coming in slowly
Event Name: Wedding for Crystal Whitehead & Robert Bell
Mitigation Plan Filed: 8/11/2021 8:18:48 PM
Event Type: Outdoor_Wedding

**Contact Information**

**Operator Name and Point of Contact (Tenant, Promoter)**
Operator Name: Weddings of Hawaii
Point of Contact Name: Teri Sharman
8086460418
coordinator@wedhawaii.com
1888 Kalakaua Ave C106 Honolulu, Hawaii 96815

**Responsible Individual(s):** Teri Sharman
8086460418
coordinator@wedhawaii.com
1888 Kalakaua Ave C106 Honolulu, Hawaii 96815

**Venue Name and Contact Information:** Sea Life Park - Seaside Gardens
8082592565
tori.wong@sealifeparkhawaii.com
41-202 Kalanianaole Hwy #7 Waimanalo, Hawaii 96795

**Event Description:**

**Event Date & Time:** 8/21/2021 10:00:00 PM
Entry Allowed for Attendees: 8/22/2021 1:15:00 AM
Event Closure for Attendees: 8/22/2021 3:15:00 AM

**Event Description:** Outdoor wedding and photo/video shoot to follow.
No reception will be held.

**Anticipated Number of Attendees:** 70
Implementation Plan:

Pre-Event Information Collection (if any): NA

Vaccination/Testing Plans:

Verification at Entry: NA

Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: No food or drink will be served. This is just the wedding ceremony, no reception.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: This is a destination wedding event so the guests attending are solidified. Sign-in data is being requested in advance of the ceremony. Couple is emailing respective information prior to the event.

Plans for Social distancing: The traditional layout of the wedding will space the guests during the ceremony and group photos to follow will lend to increased distancing between attendees.

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: The outdoor garden wedding venue has one main entrance and exit; a gate approximately 10' wide.

Guest arrival and departure will be staggered based on transportation booked to increase the speed of entry and reduce large gatherings of people to check-in.

Once on property, the wedding will take place with photos to follow. Restrooms will be quite accessible as the park is closed and most wedding guests typically do not use the facilities in the 1 hour they are on the property.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Staff/performers are naturally spaced during wedding events. The vendors on site (officiant, photographer, videographer, coordinator, etc.) are all regular vendors for the company who have previously done hundreds of weddings together.

There is minimal need for them to interact with each other at all, let alone in close proximity, during the event itself as details for the order of events are emailed to everyone in advance.

Additional measures to reduce transmission between staff/performers and attendees: Maintaining a 6' distance between staff and attendees is easily and naturally accommodated during wedding events (photographer & videographer cannot be that close to get good footage, coordinator oversees event from a distance, etc.).
Hand sanitizer will be brought to the wedding in the event this is needed for added safety.

Plans for addressing symptomatic individuals on-site
Individuals who are symptomatic will immediately be asked to leave the event and advised to get a COVID test/seek medical attention.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
We will send a safety email to the couple to share with their guests and to our staff before the event, reminding them to not attend if they are not well, avoid hugging/touching, and to use hand sanitizer that will be available on site.
Event Name: Kristen Borges and Keith Potter Wedding
Mitigation Plan Filed: 8/11/2021 8:22:12 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: DH Catering LLC
Point of Contact Name: Sakara K. Blackwell
808-699-8830
info@dhcatering.com
4348 Wailae Ave #683, Honolulu HI 96816

Responsible Individual(s): Tessa Fournier
808-699-8830
info@dhcatering.com
4348 Wailae Ave #683, Honolulu HI 96816

Venue Name and Contact Information: Kualoa Ranch (Secret Island, Hale Nanea and Dragobot Lawn), Leila Frishak
808-457-4358
lfrishak@kualoaranch.com
49-560 Kamehameha Hwy, Kaneohe, HI 96744

Event Description:
Event Date & Time: 8/25/2021 10:00:00 PM
Entry Allowed for Attendees: 8/26/2021 1:15:00 AM
Event Closure for Attendees: 8/26/2021 8:00:00 AM

Event Description: Wedding Ceremony and Reception

Anticipated Number of Attendees: 56
Implementation Plan:

**Pre-Event Information Collection (if any):** Guests will receive an email with all safety protocols and entry requirements. Guests are required to RSVP with vaccination status to confirm that two doses (or single dose of Johnson & Johnson vaccine) were received as of 8/11/21.

**Vaccination/Testing Plans:**

**Verification at Entry:** All guests are required to show proof of vaccination upon arrival to enter the event. Those who are not fully vaccinated prior to the event are required to show proof of a negative COVID PCR or Antigen test taken no more than 48 hours prior to the event.

**Plan for On-site Testing (if any):** We will not be offering onsite testing as guests will receive a list of locations that offer rapid COVID testing and information on how to facilitate a rapid antigen test from eMed.com which is CDC-approved.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:**
- Hand sanitizing stations will be located at check in, at the food stations and bar
- All food stations will be staff-served
- Seating will be outdoors with a max of 10 guests per table

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** Upon arrival, guests will be required to check in and provide proof of vaccination. Email addresses and phone numbers collected at time of registration are on file.

**Plans for Social distancing:** Tables will placed at a 6 foot distance from each other

**Plans for Enforcement of use of face coverings (indoor events only):** N/A as event is 100% outdoors

**Strategies to reduce congestion at choke points:** This event is 100% outdoors, we do not anticipate any choke points.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** N/A as event is 100% outdoors

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:**
- All onsite staff, vendors and performers will be required to show proof of vaccination or a negative COVID test taken no more than 48 hours prior to event.
- All onsite staff and vendors will be required to wear face masks at all times during their shifts
- All catering staff are trained on Department of Health food safety protocols
Additional measures to reduce transmission between staff/performers and attendees: • All onsite staff, vendors and performers will be required to show proof of vaccination or a negative COVID test taken no more than 48 hours prior to event.
  • All onsite staff and vendors will be required to wear face masks at all times during their shifts
  • All catering staff are trained on Department of Health food safety protocols

Plans for addressing symptomatic individuals on-site
Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. Additionally, we will be conducting temperature checks prior to admittance.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
  • All onsite staff, vendors and performers will be required to show proof of vaccination or a negative COVID test taken no more than 48 hours prior to event.
  • All onsite staff and vendors will be required to wear face masks at all times during their shifts
  • All catering staff are trained on Department of Health food safety protocols
Event Name: Lisa & Justin Kauwale Reception

Mitigation Plan Filed: 8/11/2021 8:30:56 PM

Event Type: Indoor_Event

**Contact Information**

*Operator Name and Point of Contact (Tenant, Promoter)*

Operator Name: Justin Kauwale

Point of Contact Name: Justin Kauwale

- 8083669822
- jkauwale@gmail.com
- 1810 Kaioo Drive, B508, Honolulu, HI 96815

**Responsible Individual(s):** Justin Kauwale

- 8083669822
- jkauwale@gmail.com
- 1810 Kaioo Drive, B508, Honolulu, HI 96815

*Venue Name and Contact Information: Burt Kawasaki*

- 8082204500
- burt@artistryhonolulu.com
- 461 Cooke St. Honolulu Hawaii 96813

**Event Description:**

*Event Date & Time: 8/28/2021 10:00:00 PM*

- Entry Allowed for Attendees: 8/29/2021 2:00:00 AM
- Event Closure for Attendees: 8/29/2021 7:00:00 AM

*Event Description: A wedding reception for Lisa and Justin Kauwale. We were married right before the pandemic and put off the reception until now.*

**Anticipated Number of Attendees:** 100
Implementation Plan:

Pre-Event Information Collection (if any): We are asking all attendees to send us their proof of vaccination prior to arrival. We will verify the proof of vaccination then we will add their name to the guest list.

Vaccination/Testing Plans:

Verification at Entry: For those that do not send in their proof of vaccination prior to arrival, we will have a security checking for proof of vaccination.

Plan for On-site Testing (if any): There will be no on-site testing for covid-19. However, we will have a temperature check and sanitizing station at the front door. Non-vaccinated people will not be allowed into the private event. Only vaccinated guests and staff will be allowed into

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Staff will be in control of the food & beverage service through the event. Food will be plated by staff and handed to the attendee. Drinks will be handled by the staff bartenders. Non-vaccinated people will not be allowed into the private event. Non-vaccinated staff will not be allowed. Everyone in the venue will be vaccinated.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: Yes. All attendees will be required to submit documentation of vaccine to show fully vaccinated OR present card upon arrival. Negative Covid tests will not be allowed. All attendees must be vaccinated.

Plans for Social distancing: The venue is meant for over 350 people seated, but we will have less than 100 guests. Guests will be spread out into different rooms, different tables and different areas.

Plans for Enforcement of use of face coverings (indoor events only): The Emcee will remind attendees to wear masks unless actively eating or drinking. All attendees and staff will also be fully vaccinated. Non-vaccinated people will not be allowed into the private event.

Strategies to reduce congestion at choke points: The only choke point will be at the front door, when checking IDs and proof of vaccination. Congestion shall be reduced by pre-approving people before they arrive. We shall also have multiple people checking IDs and proof of vaccination. All attendees will be asked to arrive between 4 and 6 PM. This will ensure entrance only during those times. After 6 PM, the front door will be for exit only.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): The ventilation system is designed for more than 350 people, with less than 100 people, there will be sufficient fresh air being distributed into the space, which will continuously replace old air.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff will be vaccinated. All staff will also still be required to wear masks.
Additional measures to reduce transmission between staff/performers and attendees: All staff and attendees will have minimal interaction, less than 1 minute at a time. There will be no performers, no singers or bands.

Plans for addressing symptomatic individuals on-site
Any person who presents with a temperature of 100.4 or more will not be allowed to enter. If an attendee presents with physical symptoms during the event, they shall be removed from the venue and asked to seek medical attention.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
The Emcee will continuously make announcements over the sound system to remind the attendees and staff of the safety protocols. There will be no performers, no singers or bands.
Event Name: Rhea + Oscar Wedding
Mitigation Plan Filed: 8/11/2021 8:37:36 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: DH Catering LLC
Point of Contact Name: Sakara Blackwell
  808-699-8830
  info@dhcatering.com
  4348 Wailae Ave #683, Honolulu HI 96816

Responsible Individual(s): Tessa Fournier
  808-699-8830
  info@dhcatering.com
  4348 Wailae Ave #683, Honolulu HI 96816

Venue Name and Contact Information: Barefoot Beach Cafe
  808-924-2233
  info@barefootbeachcafe.com
  2699 Kalakaua Ave. Honolulu HI, 96815

Event Description:
Event Date & Time: 8/19/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/20/2021 4:00:00 AM
  Event Closure for Attendees: 8/20/2021 7:00:00 AM

Event Description: Wedding Reception

Anticipated Number of Attendees: 60

Implementation Plan:
Pre-Event Information Collection (if any): Guests will receive an email with all safety protocols and entry requirements. Guests are required to RSVP with vaccination status to confirm that two doses (or single dose of Johnson & Johnson vaccine) were received 2 weeks prior to event.

Vaccination/Testing Plans:
Verification at Entry: All guests are required to show proof of vaccination upon arrival to enter the event. Those who are not fully vaccinated prior to the event are required to show proof of a negative COVID PCR or Antigen test taken no more than 48 hours prior to the event.

Plan for On-site Testing (if any): We will not be offering onsite testing as guests will receive a list of locations that offer rapid COVID testing and information on how to facilitate a rapid antigen test from eMed.com which is CDC-approved.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: • Hand sanitizing stations will be located at check in, at the food stations and bar
• All food stations will be staff-served
• Seating will be outdoors with a max of 10 guests per table

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: Upon arrival, guests will be required to check in and provide proof of vaccination. Email addresses and phone numbers collected at time of registration are on file.

Plans for Social distancing: Tables will be placed at a 6 foot distance from each other

Plans for Enforcement of use of face coverings (indoor events only): N/A as event is 100% outside

Strategies to reduce congestion at choke points: Please see attached event layout

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A as event is 100% outdoors

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: • All onsite staff, vendors and performers will be required to show proof of vaccination or a negative COVID test taken no more than 48 hours prior to event.
• All onsite staff and vendors will be required to wear face masks at all times during their shifts
• All catering staff are trained on Department of Health food safety protocols

Additional measures to reduce transmission between staff/performers and attendees: • All onsite staff, vendors and performers will be required to show proof of vaccination or a negative COVID test taken no more than 48 hours prior to event.
• All onsite staff and vendors will be required to wear face masks at all times during their shifts
• All catering staff are trained on Department of Health food safety protocols
Plans for addressing symptomatic individuals on-site
Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. Additionally, we will be conducting temperature checks prior to admittance.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
• All onsite staff, vendors and performers will be required to show proof of vaccination or a negative COVID test taken no more than 48 hours prior to event.
• All onsite staff and vendors will be required to wear face masks at all times during their shifts.
• All catering staff are trained on Department of Health food safety protocols.
Event Name: Wedding
Mitigation Plan Filed: 8/11/2021 8:37:37 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Eurie Sayson
Point of Contact Name: Eurie Sayson
808-824-2003
redvirus359@yahoo.com
91-1092 Kauiki St. Ewa Beach, HI 96706

Responsible Individual(s): Eurie Sayson
808-824-2003
redvirus359@yahoo.com
91-1092 Kauiki St. Ewa Beach, HI 96706

Venue Name and Contact Information: Eurie Sayson
808-824-2003
redvirus359@yahoo.com
91-1092 Kauiki St. Ewa Beach, HI 96706

Event Description:
Event Date & Time: 8/28/2021 10:00:00 PM
Entry Allowed for Attendees: 8/29/2021 4:00:00 AM
Event Closure for Attendees: 8/29/2021 8:00:00 AM

Event Description: wedding event
Anticipated Number of Attendees: 80

Implementation Plan:
Pre-Event Information Collection (if any): NA
Vaccination/Testing Plans:
Verification at Entry: NA
Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan
Plans on how to comply with restaurant/bar/social establishment conditions: gloves will be provided before grabbing food and beverages

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: guest check-in List with their basic information including household member.

Plans for Social distancing: all chairs will be 6 feet apart

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: front and back yard will be use with a 6 feet distance

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety
Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: no performers/staffs

Additional measures to reduce transmission between staff/performers and attendees: no performers/staffs

Plans for addressing symptomatic individuals on-site will take temperature check..

Plans for communicating safety protocols with attendees, staff, and performers before and during the event attendees will be reminded to keep social distance when entering the premises and during the party.
Event Name: Larielle Javier & Jason Austria
Wedding
Mitigation Plan Filed: 8/11/2021 8:51:19 PM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Aulani, a Disney Resort & Spa
Point of Contact Name: Nicole M. Tam
808-216-8651
nicole.m.tam@disney.com
92-1185 Aliinui Drive, Kapolei, HI 96707

Responsible Individual(s): Nicole M. Tam
808-216-8651
Nicole.M.Tam@disney.com
92-1185 Aliinui Drive, Kapolei, HI 96707

Venue Name and Contact Information: Aulani, a Disney Resort & Spa
808-674-6400
nicole.m.tam@disney.com
92-1185 Aliinui Drive, Kapolei, HI 96707

Event Description:
Event Date & Time: 8/15/2021 10:00:00 PM
Entry Allowed for Attendees: 8/16/2021 2:00:00 AM
Event Closure for Attendees: 8/16/2021 8:00:00 AM

Event Description: Event is a Wedding Ceremony followed by a Dinner Reception
Anticipated Number of Attendees: 75

Implementation Plan:
Pre-Event Information Collection (if any): Couple will provide names and contact information for all guests attending the event.
Attendees will all be required to show verification of vaccine card showing date of last vaccine or Negative Covid Test within 48 hours of the event which will be required to match name on Master Guest list provided by Wedding couple.

**Vaccination/Testing Plans:**

**Verification at Entry:** A Cast Member will monitor the verification of vaccination cards and negative Covid test for all guests prior to entry to the wedding venue.

**Plan for On-site Testing (if any):** None

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** All employees must wear a face covering at all times.

All employees must complete a self-health assessment prior to starting their shift and are required to stay home if they are not feeling well.

All tables and chairs will be cleaned before and after event.

Event area has a designated entrance and exit.

No cash or payments will be processed during the event.

Seating is limited to 10 per table and tables are spaced 6 ft apart from chair to chair.

All F&B stations will be set with plexi-glass and served by staff.

Employees will take and service all drink orders.

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** A pre-determined manifest of event attendees with contact information will be created prior to event start.

All event attendees will be required to check in at the event entrance.

This event is for preregistered guests only.

There are no “Walk-in” attendees allowed at this event.

**Plans for Social distancing:** All tables will be spaced 6’ feet apart.

Signage will be placed at event entrance to encourage guests to physically distance.

Aulani employees are trained to engage with event attendees and promote physical distancing.

**Plans for Enforcement of use of face coverings (indoor events only):** Posted signage and banquet staff to roam event and enforce mask wearing
unless actively eating or drinking.

**Strategies to reduce congestion at choke points**: Event area has a designated entrance and exit.

All tables and stations set at least 6 feet apart.

See attached event diagram for indoor event.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only)**: Ballrooms are equipped with MERV 14 Filters for ventilation.

Ventilation system meets ANSI standards.

Aulani has a preventative maintenance program that consists of scheduled and ongoing coil cleaning and filter replacement.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan**: Training: Employees receive training on the Resort’s health and safety protocols including the importance of personal health and hygiene, such as handwashing, staying home when ill and the importance of wearing a face covering and maintaining physical distancing.

Health and Hygiene: The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote physical distancing, and is requiring all employees (regardless of vaccination status) to wear face coverings at events.

Health screenings: Employees must complete health screenings prior to their shift and are required to stay home if they are not feeling well.

**Additional measures to reduce transmission between staff/performers and attendees**: See Above

**Plans for addressing symptomatic individuals on-site**

If at any point during the event, an attendee begins showing COVID-19 symptoms, the attendee and the attendee’s traveling party will be required to isolate and may be relocated or asked to leave the Resort in accordance with procedures established by the Resort based on applicable state and local requirements.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

All attendees are staying at the Resort.

Aulani Resort’s COVID-19 Health & Safety Plan is shared as part of guest communication pre arrival and is accessible via the Resort’s website.

As mentioned above, all employees are trained on the Resort’s health and safety protocols and the importance of personal health and hygiene.
Signage will be placed at event entrance to encourage guests to physically distance. Aulani employees are trained to engage with event attendees and promote physical distancing.
Event Name: Emily & Isaiah 9/12/21
Wedding
Mitigation Plan Filed: 8/11/2021 8:59:24 PM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Simple Maui Wedding Group
Point of Contact Name: Aysha Nitze
   Aysha Nitze
   aloha@simplemauiwedding.net
   1787 Wili Pa Loop #3A Wailuku, HI 96793

Responsible Individual(s): Aysha Nitze
   Aysha Nitze
   aloha@simplemauiwedding.net
   1787 Wili Pa Loop #3A Wailuku, HI 96793

Venue Name and Contact Information: Gannon's
   Susan Jencks
   susan@bevgannonrestaurants.com
   100 Wailea Golf Club Drive Suite A Wailea, Hawaii 96753

Event Description:
Event Date & Time: 9/12/2021 10:00:00 PM
   Entry Allowed for Attendees: 9/12/2021 8:00:00 PM
   Event Closure for Attendees: 9/12/2021 9:15:00 PM

Event Description: 50 Guest Outdoor wedding ceremony
Anticipated Number of Attendees: 50

Implementation Plan:
Pre-Event Information Collection (if any): NA
Vaccination/Testing Plans:
Verification at Entry: NA
Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan
Plans on how to comply with restaurant/bar/social establishment conditions: NA
Does this event require the collection of Sign-In Data?
Plans for collecting Sign-in Data for all attendees: Guest check in list with name's & cell phone #
Plans for Social distancing: spread out seating plan
Plans for Enforcement of use of face coverings (indoor events only): na
Strategies to reduce congestion at choke points: out door ceremony with spread open seating plan
Description of ventilation system and how COVID risk is mitigated (indoor venues only): na

Staff & performer safety
Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: all vendors wear masks and practice social distancing
Additional measures to reduce transmission between staff/performers and attendees: no physical contact and mask required for all staff members

Plans for addressing symptomatic individuals on-site
any guest / individual showing symptoms will be removed from the event

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
pre event rules and covid protocol are sent to all clients and guests 10 days prior to event voiced when arriving
Event Name: Gibu/Lee Wedding Aloha Night
Mitigation Plan Filed: 8/11/2021 8:59:26 PM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Kimberly Gibu
Point of Contact Name: Kathy Inouye
(808)216-6809
Kinouye1388@gmail.com
1388 Ala Moana Blvd.,#2604 Honolulu HI 96814

Responsible Individual(s): Kathryn Inouye
(808) 216-6809
Kinouye1388@gmail.com
1388 Ala Moana Blvd.,#2604 Honolulu HI 96814

Venue Name and Contact Information: Park Lane (Gerald Nakashima GM)
(808) 224-4006
Gerald@parklanealamoana.com
1388 Ala Moana Blvd., Honolulu HI. 96814

Event Description:
Event Date & Time: 9/3/2021 10:00:00 PM
   Entry Allowed for Attendees: 9/4/2021 3:30:00 AM
   Event Closure for Attendees: 9/4/2021 7:00:00 AM

Event Description: Outdoor gathering for wedding guests
Anticipated Number of Attendees: 68

Implementation Plan:
Pre-Event Information Collection (if any): Will be collected prior to event and verified upon entry
Vaccination/Testing Plans:

Verification at Entry: Information will be collected prior to event and physically verified with picture IDs upon entry

Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: This is an outdoor event. All guests will be required to wear masks when not eating or drinking. Tables will be spaced apart for social distancing.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: Information will be collected and consolidated prior to event.

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: No on-site testing will be needed since everyone is required to be fully vaccinated, symptom free and will be temperature checked. Anyone not meeting these requirements will be turned away.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Everyone attending the event has already received an email requiring proof of full vaccination.

Additional measures to reduce transmission between staff/performers and attendees: All attendees are required to be fully vaccinated and will be temperature checked upon entry on premises.

Plans for addressing symptomatic individuals on-site
They will not be allowed entry.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
All attendees have been emailed and reminder emails will be sent this week as well.
Event Name: Deyna Araki and Dustin Dimaya
Mitigation Plan Filed: 8/11/2021 9:05:56 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Wedding Planner 808
Point of Contact Name: Janice M. T. Bachiller
808-688-445
weddingplanner808@yahoo.com
91-846 Keena Place, Ewa Beach, HI 96706

Responsible Individual(s): Janice M. T. Bachiller
808-688-4405
WEDDINGPLANNER808@YAHOO.COM
91-846 Keena Place, Ewa Beach, HI 96706

Venue Name and Contact Information: Nutridge Estate
808-533-9016
brianna@millwoodohanaproductions.com
3280 Round Top Drive Honolulu, HI. 96822

Event Description:
Event Date & Time: 8/28/2021 10:00:00 PM
Entry Allowed for Attendees: 8/29/2021 1:00:00 AM
Event Closure for Attendees: 8/29/2021 8:00:00 AM
Event Description: Wedding Ceremony and Reception
Anticipated Number of Attendees: 120

Implementation Plan:
Pre-Event Information Collection (if any): Guests will pre-register by providing copy of their vaccine card showing
date of last vaccine, to match name on Master Guest list provided by
Wedding couple. All guests will submit documentation and we will continue to collect documents up until 8/27/21, after that date, attendees shall bring documentation upon arrival to event.

Vaccination/Testing Plans:

Verification at Entry: Guests will check in at entrance, get temperature check and receive wristband to identify they have pre-registered all documents as currently required by C&C of Honolulu under Tier 5

Plan for On-site Testing (if any): N/A

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Banquet staff will be in control of the food & beverage service through the event. Food will be plated by the caterer and handed to the guest. Drinks will be handled by the bartenders.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: Yes. All guests will be required to submit documentation of vaccine to show fully vaccinated OR present card upon arrival. Or present negative covid test result taken within 48 hours of event date.

Plans for Social distancing: N/A

Plans for Enforcement of use of face coverings (indoor events only): We will work with DJ/Emcee/Wedding coordinator and Venue Manager to remind attendees to wear masks if within 6 ft of other guests.

Strategies to reduce congestion at choke points: The registration welcome area will be one way in, until such time that all guests have registered, then reverts to two way use. Exit and re- entry to Ceremony site by wristband only with check points. Entry to the reception by wristband only until start of Reception.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A
**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Wedding Coordinator will brief all vendors prior to start of event to ensure health & safety of all guests

**Additional measures to reduce transmission between staff/performers and attendees:** Performers are to be on stage, @6 feet distanced from direct physical contact of guests or vendors. Masks shall remain on if other guests are within 6 ft and social distance whenever possible.

**Plans for addressing symptomatic individuals on-site**
Any person who presents with a temperature of 100.4 or more will not be allowed to enter. Recommend they seek medical assistance right away. If guest presents with physical symptoms during the event, they shall be moved to the registration welcome table for observation. If medical attention is required, the Venue Manager will informed about the situation. Guests shall leave the premises to seek medical help as soon as deemed possible.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**
Utilize Emcee /DJ to make announcements of Covid Protocols for wearing masks indoors if within 6 ft of other guests. Encourage Social Distancing.
Event Name: Brittney and Kawaipuna Baby Shower 9/12/21
Mitigation Plan Filed: 8/11/2021 9:12:46 PM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Waimanalo Hawaiian Homes Association
Point of Contact Name: Hana
(808) 426-1223
hana@waimanalohha.org
P.O. Box 353 Waimanalo, HI 96795

Responsible Individual(s): Robin Low
(808) 223-4566
elowrobin@gmail.com
496 Kihapai Street Kailua, HI 96734

Venue Name and Contact Information: Waimanalo Hawaiian Homes Association
(808) 426-1223
waimanalohha.org
P. O. Box 353 Waimanalo, HI 96795

Event Description:
Event Date & Time: 9/12/2021 10:00:00 PM
Entry Allowed for Attendees: 9/12/2021 9:30:00 PM
Event Closure for Attendees: 9/13/2021 1:00:00 AM

Event Description: Baby Shower

Anticipated Number of Attendees: 80

Implementation Plan:
Pre-Event Information Collection (if any): NA
Vaccination/Testing Plans:
Verification at Entry: NA
Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan
Plans on how to comply with restaurant/bar/social establishment conditions: All food will be pre-packaged in bento boxes and containers. All utensils will be pre-packaged for individual use. All beverages will be in cans or bottles.

Does this event require the collection of Sign-In Data?
Plans for collecting Sign-in Data for all attendees: The venue has a contract tracing form currently in place. I have been advised they will be updating it with vaccine and/or negative COVID test requirements as a result of Governor Ige's new proclamation yesterday.

Plans for Social distancing: The venue can accommodate 300. We expect 80 people. The food will be provided in a separate tent from the seating to allow maximum distance between groups.

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: There are multiple entrance,exit points that will reduce any choke point and the restrooms are large enough and open to allow a line to form if need be outside the restroom that would be in open air space.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety
Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: There will be no staff or performers that are not already guests of the event.

Additional measures to reduce transmission between staff/performers and attendees: The staff/performers will be guests of the event.

Plans for addressing symptomatic individuals on-site
They are asked not to attend. If they develop symptoms during the event we will make note of who it is and ask them to leave.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
A notice addressing the expectations prior to the event will be included in all invites and follow up with be done at the venue.
Event Name: Babcock Wedding
Mitigation Plan Filed: 8/11/2021 9:29:29 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Love Made Visible Events
Point of Contact Name: Cassandra Ybarra Babcock
   831-331-6151
   love.made.visible.events@gmail.com
   5424 Franklin Ave., Los Angeles, CA 90027
Responsible Individual(s): Melissa Vargas
   562-537-7455
   love.made.visible.events@gmail.com
   5424 Franklin Ave., Los Angeles, CA 90027
Venue Name and Contact Information: Kualoa Ranch
   (808) 237-7321
   lfrishak@kualoa.com
   49-560 Kamehameha Hwy, Kaneohe, HI 96744

Event Description:
Event Date & Time: 1/8/2022 7:00:00 PM
   Entry Allowed for Attendees: 1/8/2022 11:30:00 PM
   Event Closure for Attendees: 1/9/2022 6:00:00 AM
Event Description: Outdoor wedding
Anticipated Number of Attendees: 100

Implementation Plan:
Pre-Event Information Collection (if any): NA
Vaccination/Testing Plans:
Verification at Entry: NA
Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Guests will be asked to wear masks during the event if they are not vaccinated. Masks for vaccinated guests will be encouraged, but not mandatory. However, in the event that masks are mandatory for all guests, everyone will be asked to wear one regardless of vaccination of status.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: There will be a master guest list with contact information.

Plans for Social distancing: All tables will be spaced accordingly.

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: Kualoa Ranch is a large outdoor venue, therefore we do not foresee any congestion. All lines for food and drinks will be spaced. Distance for bathrooms will also be encouraged.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: We ask that all vendors comply with their employers rules and covid guidelines.

Additional measures to reduce transmission between staff/performers and attendees: Guests will be asked to wear masks during the event if they are not vaccinated. Masks for vaccinated guests will be encouraged, but not mandatory. All vendors may be asked to wear a mask.

Plans for addressing symptomatic individuals on-site
They will be asked to leave the event and provide testing status, if applicable, to ensure proper contact tracing.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Guidelines have been communicated via Travis and Nikole’s wedding website. Links have also been provided to ensure all guests are educated about Hawaii's Covid restrictions, as well as resources for CDC guidelines.
Event Name: Lauren Kawatani and Bryce Iwami Wedding
Mitigation Plan Filed: 8/11/2021 9:40:14 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Lauren Kawatani and Bryce Iwami
Point of Contact Name: Lauren Kawatani/Bryce Iwami
808-203-9499
btiwami@gmail.com
47-570 Hua Place, Kaneohe, HI 96744

Responsible Individual(s): Mona L. Hirata-Sung
808-524-5331
mona@neuevents.com
P.O. Box 2732, Honolulu, HI 96803

Venue Name and Contact Information: Kualoa Ranch
808-748-3218
lfrishak@kualoa.com
P.O. Box 650, Ka'a'awa, HI 96730

Event Description:
Event Date & Time: 8/14/2021 10:00:00 PM
Entry Allowed for Attendees: 8/15/2021 1:30:00 AM
Event Closure for Attendees: 8/15/2021 8:00:00 AM

Event Description: Wedding Ceremony and Reception

Anticipated Number of Attendees: 80

Implementation Plan:
Pre-Event Information Collection (if any): A
Vaccination/Testing Plans:

Verification at Entry: NA

Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: a. Guests will be asked to wear masks unless while actively eating or drinking. Food and beverages will be served (no self-service). Live entertainers will be situated a minimum of 10' from guests/others

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: b. Contact tracing data is currently being gathered with a Google Form

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: Staff will help to keep guests spaced apart in lines

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Staff will be given masks and gloves and informed at time of receiving this PPE about maintaining social distancing where possible, disinfecting, etc.

Additional measures to reduce transmission between staff/performers and attendees: Performers will be situated at least 10’ from guests; catering staff to wear masks and gloves.

Plans for addressing symptomatic individuals on-site

Temperature checks will be conducted upon arrival. Guests with a temperature higher than 100.4 will not be able to stay.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Attendees, staff, and performers have been informed via a Google Form about safety measures in place; emcee will be reminding guests about wearing masks and about trying to maintain social distancing observed.
Event Name: 79th Birthday Party
Mitigation Plan Filed: 8/11/2021 10:05:27 PM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Da Bolalohan & BBQ Grill
Point of Contact Name: Jaysen Agustin
8087293908
jaysen.dtt@gmail.com
91-816 Kimopelekane Rd Ewa Beach HI, 96706

Responsible Individual(s): Ricky Domingo
8089277507
Dickslechon@yahoo.com
98-1608 Piki St Aiea, HI 96701

Venue Name and Contact Information: Da Bolalohan & BBQ Grill
8082379241
Bolalohanbbq@gmail.com
94-333 Waipahu Depot St. Waipahu HI 96797

Event Description:
Event Date & Time: 8/14/2021 10:00:00 PM
Entry Allowed for Attendees: 8/15/2021 4:00:00 AM
Event Closure for Attendees: 8/15/2021 8:00:00 AM

Event Description: Birthday celebration for one of our regular customers, will have drive thru pickup for plates, and also tables and chairs for those wanting to stay and eat. Buffet will not be provided. Instead we will be serving each guest a take out plate, pre packed. Originally live entertainment was included. We are currently in the process of deciding if we will follow thru with the band.

Anticipated Number of Attendees: 60

Implementation Plan:
Pre-Event Information Collection (if any): NA
**Vaccination/Testing Plans:**

**Verification at Entry:** NA

**Plan for On-site Testing (if any):** NA

### COVID-19 Risk Reduction Plan

**Plans on how to comply with restaurant/bar/social establishment conditions:** All food will be served in take out containers, guest will not have access to buffet area. Only staff will be packing and bring food to guests. They are welcome to ask for a specific item, which will be brought to them at their table. This event will be outdoors with tent covering and tables will be spaced to 6ft apart to allow for ample space to walk through. Restrooms will be provided with regular sanitizing and sanitizers will be offered at each table. Guest will be reminded by MC through the night that while walking away from tables they must be wearing mask.

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** We are in the process of creating a paper form to be filled out by each individual or head of household before entering the party area. This for is to be turned in and data entry and printed out once event is completed for records.

**Plans for Social distancing:** As much as possible we want to remind our guests that we are in a pandemic, we may have some freedoms but we have to think of not only ourselves but others around us. Our staff will regularly enforce no intermingling between groups, unless specified while checking in they live in the same household. As much as possible we want to trust that our guests will self police. MC will be making regular announcements to guests regarding social distancing. Tables will be spaced to 6 ft. Also ensuring we have at least 6 extra tables than needed to allow for guest to spread out more.

**Plans for Enforcement of use of face coverings (indoor events only):** NA

**Strategies to reduce congestion at choke points:** Our layout is pretty straight forward. We are in the process of printing and laminating more signs to make areas more visible as well as give direction. We will have an employee posted at entrance to go to indoor dining area where bathroom is located to ensure the indoor area doesn’t get to crowded.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

### Staff & performer safety

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All staff will be required to wear face masks for this event. Face shields will be optional but encouraged. Readily available sanitizing and disinfecting stations will be provided. All current employees at our restaurant/food truck have already been vaccinated. We are in the process to see if the band has been fully vaccinated, otherwise a negative test will be required.

**Additional measures to reduce transmission between staff/performers and attendees:** We will be adjusting our layout for the band, to give more open space between them and guests. If accepting request, the guest can only request through an employee who will pass it along to the singers instead of having them write on a piece of paper and not having this exchange of hands. While guests will be
allowed to take their mask off at the tables, all staff will be required to continue to wear their masks while in the service area.

**Plans for addressing symptomatic individuals on-site**

Before entering we will conduct a temperature check along with asking for guest info for tracking. Any individuals with visual symptoms showing such as fever and coughing, congestion or runny nose will be asked to step to the side for further questioning. If it is deemed they are fully vaccinated and say its dues to allergies or sinus issues. Temperature will be checked again to be sure. We will question to ask if they are regularly around other people or high risk areas. If we feel it is unsafe they will be asked to leave, but record of guest coming to venue will be kept and flagged just in case further action may be needed.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Printouts will be made for guest to read while waiting to be seated. By giving information for tracing they also acknowledge receipt of protocols and information before event.

Meetings will be held before service with all staff to ensure we are all on the same page. MC will be regularly reminding guests of house rules. There many of our customers who have known someone either family of friend that they have lost due to COVID 19. Let it be a lesson to all of us to be careful while enjoying ourselves. Extra signage and postings will be around entire open area to remind customers of our house rules.
Event Name: 76th Anniversary of the End of World War II

Mitigation Plan Filed: 8/11/2021 10:08:49 PM

Event Type: Outdoor_Event_I

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: USS Missouri Memorial Association
Point of Contact Name: Shufen Chang
(808) 455-1600 Ex 228
ShufenC@ussmissouri.org
P.O. Box 879 Aiea, HI 96818

Responsible Individual(s): Shufen Chang
(808) 455-1600 Ex 228
ShufenC@ussmissouri.org
P.O. Box 879 Aiea, HI 96701

Venue Name and Contact Information: USS Missouri Memorial Association
(808) 455-1600
pattig@ussmissouri.org
63 Cowpens Street, Honolulu, HI 96818

Event Description:

Event Date & Time: 9/2/2021 10:00:00 PM

Entry Allowed for Attendees: 9/2/2021 6:45:00 PM
Event Closure for Attendees: 9/2/2021 8:30:00 PM

Event Description: A ceremony to remember and Honor the 76th Anniversary of the End of World War II which took place on the deck of the Battleship USS Missouri.

Anticipated Number of Attendees: 150
Implementation Plan:

Pre-Event Information Collection (if any): The event is by invitation only. All guests planning on attending will be required to RSVP.

A master guest list will be available on site for guests to check in prior to seating. Contact information for all attending guests will be on file.

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:

Plan for On-site Testing (if any): Attendees will check in and be verified against the master guest list. Attendees will then have their temperatures checked before being seated and asked if they are experiencing any COVID-19 symptoms. Any guest experiencing symptoms will not be allowed

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: No food or beverages will be offered at this event.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: All guests will be required to RSVP to the event in which a master guest list will be created. Guests arriving at the event will be checked in and verified against the master guest list. Contact data for all attendees will be on hand.

Plans for Social distancing: The venue will only be seated at 33% capacity. Social distancing and spacing will be maximized.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Separate entrance and exit from the event will be used. These are separated by approximately 60 feet. Two separate restroom locations will be used to reduce any congestion for restrooms. No concessions or testing areas will be offered.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff assisting with the event will be briefed on the COVID-19 mitigations in place prior to the start of the event to ensure health and safety.

Additional measures to reduce transmission between staff/performers and attendees: Any unvaccinated staff will be required to wear a mask at all times while working the event. This can be accomplished due to the fact that the USS Missouri has vaccination data on all staff.

Plans for addressing symptomatic individuals on-site

Any person who's temperature is or exceeds 100.4 degrees Fahrenheit will not be allowed to enter the event. They will be asked to seek medical assistance and be screened for COVID-19. If any person
displays physical symptoms they will be removed from the site and observed. If medical attention is required they will be required to leave the property and seek proper care.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

All guests will be reminded of the COVID-19 requirements and mitigations in place upon check in.
Event Name: Jasah Timbobolan and Nick Barrett Wedding
Mitigation Plan Filed: 8/11/2021 10:09:09 PM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: The Moana Surfrider Hotel
Point of Contact Name: Stuart Kotake
808-341-6177
stuart.kotake@marriott.com
2365 Kalakaua Ave, Honolulu HI 96815

Responsible Individual(s): Julie Nakano
808-398-2462
fromaboveentertainment!gmail.com
PO Box 11936, Honolulu HI 96828

Venue Name and Contact Information: Stuart Kotake
808 341-6177
Stuart.Kotake@marriott.com
2365 Kalakaua Ave, Honolulu HI 96815

Event Description:
Event Date & Time: 8/14/2021 10:00:00 PM
Entry Allowed for Attendees: 8/15/2021 3:30:00 AM
Event Closure for Attendees: 8/15/2021 8:00:00 AM

Event Description: The Moana Surfrider will be hosting the Jasah Timbobolan and Nick Barrett Wedding for Saturday, 14, 2021. The Diamond Lawn and Terrace capacity is 350. Max attendance for this event will be 60 guests. The Grand Salon has a maximum seating capacity of 120 guests.

Contact tracing and proof of negative COVID test and/or proof of vaccination will be required and provided to venue prior to the start of event.

Anticipated Number of Attendees: 60
Implementation Plan:

**Pre-Event Information Collection (if any):** A creditable third party vendor planner, Julie Nakano of From Above Entertainment, has been hired to collect and maintain the data for contact tracing and proof of vaccination or negative COVID test within 48 hours.

This data will be collected and received prior to the start of event.

Attendees will pre-register by providing copy of their vaccine card showing date of last vaccine, to match name on Master Guest list provided by Wedding couple.

Attendees are submitting documentation and we will continue to collect documents up until 8/13/21, after that date, attendees shall bring documentation upon arrival to event.

**Vaccination/Testing Plans:**

**Verification at Entry:** Hotel will check and verify the guests’ full vaccination or negative COVID test result (within 48-hours).

Attendees will check in at entrance, get temperature check and receive wristband to identify they have pre-registered all documents as currently required by C&C of Honolulu under Tier 5.

**Plan for On-site Testing (if any):** Not planned at this time.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Guest tables will be set with no more than 10 guests each. At least 6’ apart from each table.

Mask wearing enforced unless actively eating or drinking.

No mingling between groups.

Seated table service for all food and beverage only. No standing food and beverage arranged. Buffet station are served by chef attendant and the food station is shielded with pixel glasses from guests. No self-service food and beverage are arranged.

Banquet staff will be in control of the food & beverage service through the event. Food will be plated by a Hotel employee and handed to the attendee. Drinks will be handled by Hotel bartenders and service staff.

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** A third party, Julie Nakano of From Above Entertainment, has been hired to collect and maintain the data. A consolidated spreadsheet will be submitted to Hotel’s event manager prior to event start.
All attendees will be required to submit documentation of vaccine to show fully vaccinated OR present card upon arrival. Or present negative COVID test result taken within 48 hours of event date.

**Plans for Social distancing:** Pre-plan travel route for entering and existing to reduce congestion at choke points. Banquet Captains to follow timelines to call tables to the served buffet.

Tables to be set 6’ apart.

Registration area will be one way in, until such time that all guests have registered, then reverts to two-way use. Exit and reentry to dinner site by wristband.

**Plans for Enforcement of use of face coverings (indoor events only):** Posted signage and banquet captain and staff to roam event and enforce mask wearing unless actively eating or drinking.

C19 Covid Coordinator (C19CC) will work with DJ/Emcee/ Event coordinator to remind attendees to wear masks while indoors.

**Strategies to reduce congestion at choke points:** Maintaining 6’ of social distance when entering the interior space.

Providing significant time for guest to move from one location to the next.

Remind guests to provide social distance when transitioning from ceremony to reception to dinner.

Guest access to the served buffet will be called by the banquet captain to avoid congestion.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** AC is a closed system, utilizing supply and return (filter side) air. Hotel conducts scheduled coil cleaning and filter replacement on a routine basis.

Ballroom doors slide open to allow airflow to pass through. Monarch Ballroom has one full side of stru

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Pre shift meetings will be conducted prior to the start of the event to review the safety protocols. Employees to be temperature checked prior to each shift and required to wear their masks for the duration of event.

C19CC will brief staff and performers prior to start of event to ensure health & safety of all attendees.

Catering will be provided by Moana Surfrider Hotel and all staff are trained on DOH safety protocols and follow guidelines issued by the City and County of Honolulu.

All staff members are required to wear face masks at all times during their shifts.

All staff members are temperature checked prior to arriving on property for their shifts.
Live musician will be positioned at the event, more than 10ft away from attendees and staff members and will be required to wear mask during performance.

**Additional measures to reduce transmission between staff/performers and attendees:** Employees to be temperature checked prior to each shift and required to wear their masks for the duration of event.

Performers are to be on stage, 10 feet distanced from direct physical contact of attendees or staff. While indoors and performing, masks shall remain on.

**Plans for addressing symptomatic individuals on-site**
Hotel will alert both Security and Hotel Managers to tend to specific guest and assess guest's condition. A security report will be filled out and escort guest off property. When necessary, guests will be escorted to the Doctor on Call clinic located on site at the Sheraton Waikiki hotel or a nearby medical facility.

Any person who presents with a temperature of 100.4 or more will not be allowed to enter. Recommend they seek medical assistance right away. If attendee presents with physical symptoms during the event, they shall be moved to the Coronet Lounge for observation. If medical attention is required, C19CC shall inform Banquet Manager (on duty) and Hotel Security with regards to the situation. Attendee shall leave the premises to seek medical help as soon as deemed possible.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**
Safety protocols and restrictions are listed on Event Orders for meeting planner to sign off and communicated to the attendees. Staff will attend the Pre shift meetings and review the safety protocols. Adequate signage is displayed at event site to remind guests and performers for the restrictions.

All staff and employees have completed the commitment to clean training prior to establishing employment.

Utilize Emcee /Band Leader to make announcements of Hotel rules for wearing masks indoors, as needed.

Email communication sent to all attendees include information regarding proof of vaccination, face masks, as well as a list of symptoms to review prior to the event. All staff are briefed on safety protocols prior to working on property.
Event Name: Chelsea Saito & Matthew Chong Wedding
Mitigation Plan Filed: 8/11/2021 10:16:14 PM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: A Perfect Day, LLC
Point of Contact Name: Kelly Sugano
  808-497-3339
  kelly@aperfectdayhawaii.com
  PO BOX 860994, Wahiawa, HI 96786

Responsible Individual(s): Chelsea Saito & Matthew Chong
  808-429-5907
  lovethematche@gmail.com
  98-832 Leihulu Place, Aiea, HI 96701

Venue Name and Contact Information: Halekulani Hotel
  808.931.5045
  joel.nishimoto@halekulani.com
  2199 Kalia Road | Honolulu, HI | 96815

Event Description:
Event Date & Time: 10/16/2021 10:00:00 PM
  Entry Allowed for Attendees: 10/17/2021 2:30:00 AM
  Event Closure for Attendees: 10/17/2021 9:00:00 AM

Event Description: Wedding Ceremony & Reception
Anticipated Number of Attendees: 130

Implementation Plan:
Pre-Event Information Collection (if any): We have created a webpage to educate guests and begin collecting digital copies of vaccination cards before the wedding date. The form they would fill out to
provide all contact tracing information will allow guests to upload a photo copy of their vaccination card. ALL information & pictures will be instantly uploaded and saved to a private folder.

**Vaccination/Testing Plans:**

**Verification at Entry:** Upon arrival to the wedding location, guests will be stopped at the venue entrance by Covid Compliance staff who will have iPads bookmarked to the same link mentioned above to submit a copy of their vaccination and contact tracing information. If they have already submitted their documentation, they will simply show their picture ID to be checked off of the "list" and have their temperature checked. In order to pass the staff and attend the wedding, the guest will receive a wristband OR handstamp to signify that they have gone through the Covid compliance verification process.

**Plan for On-site Testing (if any):** There will be no testing offered on site as anyone who wants to attend is required to show proof of a Covid test within 48 hours prior to the ceremony start time. If anyone isn't able to do so, they we not be permitted to stay and offered to find their own

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Meals are plated. Guests are assigned to specific tables. Guests will be wearing masks unless actively eating or drinking. All hotel staff will wear masks at all times. Contact tracing information will be collected, temperature checks, tables will be spread out 6’ apart, no more than 10 people per table, and hand sanitizing stations throughout the property.

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** This information will be collected as part of our PRE-Event Registration of guests and for anyone who doesn't complete it before the wedding day, will do so (via iPads) ON the wedding day BEFORE being allowed to receive the wristband or hand stamp and then to enter.

**Plans for Social distancing:** Check-in lines will be kept to a minimum with the utilization of iPads AND PRE-Event registration.

Tables in the ballroom will be set up more than 6’ apart

**Plans for Enforcement of use of face coverings (indoor events only):** This requirement is being shared with ALL guests multiple times prior to the wedding day and upon arrival. Guests MUST be wearing a mask to be allowed to enter/attend the wedding. The master of ceremonies will be making repeated announcements and remind

**Strategies to reduce congestion at choke points:** See previous notes & all doors will be opened to allow guests to enter from any door once they have passed the Covid compliance station. We have also notified all guests to arrive early to allot more time to check in and ensure all guests don't arrive at the same time.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Air conditioning will be on full and doors to the foyer will be open.
Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Pre-event briefing to advise staff & performers to wear masks, remain 6-10 feet away from all guests/attendees whenever possible and review Covid protocols: wear masks, distance, wash hands frequently.

Additional measures to reduce transmission between staff/performers and attendees: DJ table set up will be more than 10' away from all guests.

DJ & MC will be wearing masks during the entire duration of the event unless actively eating or drinking.

Plans for addressing symptomatic individuals on-site
Any person who presents with a temperature of 100.4 or more will not be allowed to enter. Recommend they seek medical assistance right away. If attendee presents with physical symptoms during the event, they shall be moved outdoors for observation. If medical attention is required, wedding planner shall inform Banquet Mgr (on duty) and Hotel Security with regards to the situation. Attendee shall leave the premises to seek medical help as soon as deemed possible.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

-Guests will be reminded about Covid safety procedures and best practices when submitting their copy of vaccination card before the wedding day.

-Pre-event briefing and confirmations/reminders of vendors and staff

-Reminders by the MC throughout the duration of the reception for guests to keep their masks on unless actively eating or drinking
Event Name: Sinublan Banquet
Mitigation Plan Filed: 8/11/2021 10:27:35 PM
Event Type: Indoor_Event

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Cools in Catering by Sinublan Inc
Point of Contact Name: Samuel Aliro
808-450-3444
general@sinublancateirng.net
PO Box 385 Aiea, Hi 96701

Responsible Individual(s): samuel aliro
8084503444
general@sinublancateirng.net
PO Box 385 Aiea, Hi 96701

Venue Name and Contact Information: The Filipino Community Center
8086800451
filcom@filcom.org
94-428 Mokuola St, Waipahu, HI 96797

Event Description:
Event Date & Time: 8/20/2021 10:00:00 PM
Entry Allowed for Attendees: 8/21/2021 3:30:00 AM
Event Closure for Attendees: 8/21/2021 8:30:00 AM

Event Description: Private dinner banquet to celebrate family accomplishments and coming of age of a family member.

Anticipated Number of Attendees: 200

Implementation Plan:
Pre-Event Information Collection (if any): Guests are encouraged to bring covid vaccination cards and/or negative test copies. Contact tracing information for seated guests per table is required no less than 4 days before the event.
Vaccination/Testing Plans: Testing_Vaccination_NOTRequire

Verification at Entry:

Plan for On-site Testing (if any): No onsite testing is available. Guests will be temperature screened prior to entering the gate.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Caterers will handle plating and distribution of food and beverages. No self service is allowed for any food/beverage.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Contact tracing information per table will be submitted to the Caterer 4 days before the event.

Plans for Social distancing: 6 foot distancing for all guests tables. Guests are encouraged to stay seated with no co mingling.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: There will be separate entrance and exit for guests. Sign in table will be 5 ft away from main entrance.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): The entrance and exit doors will remain open. The venue has AC.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff will be temperature checked. All staff are required to fill out and sign covid check forms.

Additional measures to reduce transmission between staff/performers and attendees: Social distancing will be enforced between staff and guests.

Plans for addressing symptomatic individuals on-site

Guests who show symptoms will be temperature checked, else they will be denied entry.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

The venue and caterer will provide proper signage for all guests reminding to keep social distancing and masks on. Staff will remind guests to follow covid mandates. Guests who do not follow rules will be asked to leave by the client and catering manager.
Event Name: Mele A'e
Mitigation Plan Filed: 8/11/2021 10:37:21 PM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: ʻŌlelo Community Media
Point of Contact Name: Kekoa Graham, Production Manager - ʻŌlelo Community Media
(808) 772-3054
kgraham@olelo.org
1122 Mapunapuna St. Honolulu, HI 96819

Responsible Individual(s): Jo-Lynn Domingo, Production Coordinator - ʻŌlelo Community Media
(808) 265-0946
jdomingo@olelo.org
1122 Mapunapuna St. Honolulu, HI 96819

Venue Name and Contact Information: Jimmy Galam, Senior Broadcast Engineer - ʻŌlelo Community Media
(808) 237-2130
jgalam@olelo.org
1122 Mapunapuna St. Honolulu, HI 96819

Event Description:
Event Date & Time: 8/14/2021 10:00:00 PM
Entry Allowed for Attendees: 8/14/2021 7:30:00 PM
Event Closure for Attendees: 8/15/2021 2:00:00 AM

Event Description: Mele A’e is a locally produced television show featuring up-and-coming musicians. It is recorded with a professional production crew in our large sound-stage venue, Studio 1122 and surrounding isolated areas within our facilities/grounds. We run a staggered-call operation-meaning we have a core group production crew and staggered talent scheduled to arrive/depart throughout the day. Crew is divided into smaller “bubbles” of no more than 8.

Anticipated Number of Attendees: 29
**Implementation Plan:**

**Pre-Event Information Collection (if any):** We are required to have a COVID Safety Compliance person on site for every production, whose sole duty is to enforce compliance. We are required to fill out a "Production Activity Report" and submit to the county/state film offices. It includes a COVID safety plan and attendee details.

All company staff in attendance must fill out our company-mandated COVID self screening application before arriving on-site. Outside talent and vendors participating are asked to submit information before arriving on set. We are also asking for submission of verification for vaccination/negative testing, if available.

Recently implemented company policy will require all ‘Ōlelo staff to submit on-file proof of completed COVID vaccination or a recent negative COVID test results before reporting to work or entering our facilities. Similar requirements are set to be implemented very shortly for outside vendors, talent and clients who wish to enter our facilities.

**Vaccination/Testing Plans:**

**Verification at Entry:** Temperature checks and health screening questionnaire completion is required before entry, in addition to full contact-tracing information collection. All this information is required to be archived both in our internal computer database, and also completed in hardcopy, which must be signed by each attendee. Additionally, mask checks are conducted in order to comply with our company 100% mask mandate while on premises.

**Plan for On-site Testing (if any):** We currently do not provide on-site testing.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** We provide a required meal to all crew members working the production. Meals are all individually pre-packaged as delivered from the vendor. Crew is encouraged to limit capacity inside by eating outside. We allocate appropriate time for all crew to find socially distant areas in/around our facility to consume their meal, if they so choose to eat on premises.

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** All information (both for health questionnaire and contact tracing) is collected both to our internal computer system, and via hardcopy, which must be signed by attendee. Information is also collated and archived for submission to state/city film offices as part of the "Production Activity Report" we are required to submit for each production.

**Plans for Social distancing:** We have staggered crew/talent assignments, with folks coming and departing throughout the day. While on-site, all will be divided into groups of no-more than 8 in any individual room or area (separated by physical structure or appropriate distance). All talent are designated to individually contained "greenrooms" within our facilities while not actively performing. On-site COVID Safety Compliance Officer will monitor and enforce social distancing protocol. Full sanitation is conducted regularly for all touch-points.
Plans for Enforcement of use of face coverings (indoor events only): Our company has a mask mandate that covers all persons entering our facilities. Mask screening is conducted by our COVID safety compliance officer upon entrance. Regular and random compliance checks will occur throughout the day.

Strategies to reduce congestion at choke points: We have staggered arrival, departure, and break schedules. Entrance into facilities is also divided into multiple separate entrance portals. We have multiple, separate bathroom facilities. Talent is divided into separate, individual areas while not actively performing.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Filtered central air conditioning is operational at all times for all enclosed areas. Filters are changed regularly.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: As mentioned, all staff and performers are separated by appropriate social distancing. All crew is required to wear appropriate face coverings, and additional PPE (such as gloves). Sanitation protocols and supplies are continually available and regularly implemented. Performers are segregated to individual spaces while not actively performing, and are required to wear face coverings. While actively performing, performers will stand in designated areas appropriately distanced from staff/crew.

Additional measures to reduce transmission between staff/performers and attendees: No attendees outside of event staff and performers will be allowed on-premises.

Plans for addressing symptomatic individuals on-site

On-site COVID Safety Compliance Officer will be doing regular safety checks. Anyone exhibiting symptomatic behavior will be screened and may be asked to exit premises immediately. Filed contact tracing and COVID health questionnaire information for the individual will be retrieved and forwarded to state/county film offices, as required.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

COVID safety and mitigation plans are submitted to city/state film offices, and communicated via email and/or telephone with all crew/performers before each date. All material will also be made available throughout the event, and COVID Safety Compliance officer will provide any necessary real-time updates.
Event Name: CMAA Golf Tournament
Mitigation Plan Filed: 8/11/2021 10:45:16 PM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: CMAA Hawaii Chapter
Point of Contact Name: Dan Keeley
8082651836
dkeeley@bowersandkubota.com
66-442 Pikai St, haleiwa 96712

Responsible Individual(s): Dan Keeley
8082651836
dkeeley@bowersandkubota.com
66-442 Pikai St

Venue Name and Contact Information: Ewa Beach Golf Course
808.689.6565
gklaiber@ewabeachgc.com
91-050 Ft Weaver Rd, Ewa Beach 96706

Event Description:
Event Date & Time: 8/19/2021 10:00:00 PM
Entry Allowed for Attendees: 8/20/2021 8:30:00 AM
Event Closure for Attendees: 8/20/2021 3:30:00 AM

Event Description: Golf Tournament Fundraiser. The event will consist of only a round of golf, there will be no banquet.

Anticipated Number of Attendees: 88

Implementation Plan:
Pre-Event Information Collection (if any): N/A Guests will be encouraged to confirm their vaccination status prior to the event.

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require
Verification at Entry:

Plan for On-site Testing (if any): Health forms will be required to be filled out at registration.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Pre-packaged grab and go food will be prepared and distributed by the golf course staff.

Does this event require the collection of Sign-In Data? Yes _Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: All sign in data will be collected prior to the event and confirmed at check-in.

Plans for Social distancing: Registration will be outdoors. Lines will be set up to maintain 10' distancing. The remainder of the event golfers will be spread out throughout the course.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Registration will be outdoors in a large open area to avoid choke points. Golf carts will be spread out within the staging area to maintain more than 10' social distancing. Lines requiring 10' distancing will be established for use of bathrooms.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Minimal staff will be present. All staff will wear face coverings and hand sanitizer will be made available. All employees and participants shall be reminded prior to the activity that if they have any COVID-like symptoms and/or they have been directed to quarantine by the Hawai‘i State Department of Health, they should not attend.

Additional measures to reduce transmission between staff/performers and attendees: Noted above

Plans for addressing symptomatic individuals on-site

Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee will be asked to leave the premises immediately and will be encouraged to get a COVID test.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

An email summarizing protocol/requirements will be issued prior to the event. Attendees will be reminded of protocol/requirements at check-in.
Event Name: Steele Wedding
Mitigation Plan Filed: 8/11/2021 10:59:14 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Sierra Steele
Point of Contact Name: Sierra Steele
808-277-4385
steelemyheart2020@gmail.com
41-1426 Kuhimana St. Waimanalo, HI 96795

Responsible Individual(s): Sierra Steele
808-277-4385
steelemyheart2020@gmail.com
41-1426 Kuhimana St. Waimanalo, HI 96795

Venue Name and Contact Information: He'eia State Park
808-235-6509
info@heeiastatepark.org
46-465 Kamehameha Hwy Kaneohe, HI 96744

Event Description:
Event Date & Time: 9/17/2021 7:00:00 PM
Entry Allowed for Attendees: 9/17/2021 10:00:00 PM
Event Closure for Attendees: 9/18/2021 5:30:00 AM

Event Description: Wedding ceremony & reception.
Approx 175 ppl including guests & vendors.

Anticipated Number of Attendees: 175

Implementation Plan:
Pre-Event Information Collection (if any): Outdoors Weddings - N/A.
However if required, back-up plan is: Attendees will RSVP providing vaccination status. Vaccinated attendees (18+) will be notified to bring a copy of their vaccination card in order to attend the Wedding. Non-vaccinated attendees (18+) to provide a negative test result within 48 hours of the Wedding.

**Vaccination/Testing Plans:** Testing_Vaccination_NOT_Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** On-site testing not available.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Caterers to serve guests and handle food/drink service.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Guest List pre-printed for attendees to sign upon entry.

**Plans for Social distancing:** Social distancing will be encouraged.

Tables will only have 10 ppl seated per table.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Event outdoors.

Restrooms - 2 at a time.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** N/A

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Provide vaccination/testing status. Encourage social distancing. Hand sanitizer available.

**Additional measures to reduce transmission between staff/performers and attendees:** Masks optional. Sanitizer available.

**Plans for addressing symptomatic individuals on-site**

Guests should stay at home if you are sick, with a cough, fever, or exposed to COVID-19. Individuals who may feel ill during event must immediately leave the event.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Emcee/DJ to announce before, and periodically throughout the event.
Event Name: Vrindavan
Mitigation Plan Filed: 8/11/2021 11:12:16 PM
Event Type: Private_Party

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Frank Rizzo
Point of Contact Name: Frank rizzo
8089550137
Frankrizzo@gmail.com
2005 Kalia Rd Honolulu, HI 96815 United States

Responsible Individual(s): Frank Rizzo
8089550137
Frankrizzo@gmail.com
2005 Kalia Rd Honolulu, HI 96815 United States

Venue Name and Contact Information: Vrindavan gardens
8089550137
Frankrizzo@gmail.com
2005 Kalia Rd Honolulu, HI 96815 United States

Event Description:
Event Date & Time: 8/11/2021 10:00:00 PM
Entry Allowed for Attendees: 8/12/2021 1:00:00 AM
Event Closure for Attendees: 8/12/2021 7:00:00 AM

Event Description: Private party

Anticipated Number of Attendees: 50

Implementation Plan:
Pre-Event Information Collection (if any): Will collect all required information
Vaccination/Testing Plans: Testing_Vaccination_NOT_Require
Verification at Entry:
Plan for On-site Testing (if any): None

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: All guidelines will be followed

Does this event require the collection of Sign-In Data? No_Funerals_Public_Competitions

Plans for collecting Sign-in Data for all attendees:

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: All choke points will be monitored

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All communication options will be applied

Additional measures to reduce transmission between staff/performers and attendees: All additional measures will be implemented

Plans for addressing symptomatic individuals on-site
They will be sent home

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
All communication avenues will be implemented
Event Name: Talia's First Birthday Party
Mitigation Plan Filed: 8/11/2021 11:24:20 PM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Alexander Mauga
Point of Contact Name: Alex Mauga
8084890388
tuafaith07@gmail.com
98-087 Lii Ipo Street

Responsible Individual(s): Alex Mauga
8084890388
tuafaith07@gmail.com
98-087 Lii Ipo Street

Venue Name and Contact Information: Blaisedell Park
8087686791
tuafaith07@gmail.com
98-319 Kamehameha Highway

Event Description:
Event Date & Time: 8/28/2021 10:00:00 PM
Entry Allowed for Attendees: 8/28/2021 9:00:00 PM
Event Closure for Attendees: 8/29/2021 3:30:00 AM

Event Description: First birthday party with at least 70 - 75 people attending. I will be having them spread apart for social distancing. One inflatable bounce house will be present. We will also be grilling there. One 20x20 tent with 8 tables and 45 chairs.

Anticipated Number of Attendees: 75

Implementation Plan:
Pre-Event Information Collection (if any): none
Vaccination/Testing Plans: Testing_Vaccination_NOT_Require
Verification at Entry:

Plan for On-site Testing (if any): none

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: none

Does this event require the collection of Sign-In Data? Yes _Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: sign in sheet will be present with an attendee.

Plans for Social distancing: table of no more than 10 will be placed 6 feet apart.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: none

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: NA

Additional measures to reduce transmission between staff/performers and attendees: masks and sanitizer will be mandated.

Plans for addressing symptomatic individuals on-site

Will be taking temperature and sending people home if they have symptoms.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

NA
Event Name: Johnson's Wedding
Mitigation Plan Filed: 8/11/2021 11:46:15 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Suanne Spencer
Point of Contact Name: Suanne Spencer
808-347-5257
ihilani277@gmail.com
45-223 Makahinu Street Kaneohe, Hawaii 96744

Responsible Individual(s): Suanne Spencer
808-347-5257
ihilani277@gmail.com
45-223 Makahinu Street Kaneohe, Hawaii 96744

Venue Name and Contact Information: Kalama Beach Club
808-262-5995
info@kalamabeachclub.com
280 North Kalaheo Avenue Kailua, Hawaii 96734

Event Description:
Event Date & Time: 8/14/2021 10:00:00 PM
Entry Allowed for Attendees: 8/14/2021 7:00:00 PM
Event Closure for Attendees: 8/14/2021 7:00:00 PM

Event Description: Outdoor wedding ceremony and reception
Anticipated Number of Attendees: 130

Implementation Plan:
Pre-Event Information Collection (if any): Required for Outdoor Events exercising option to operate at expanded capacity. NOT required for Outdoor Events operating at baseline capacity
**Vaccination/Testing Plans:** Testing/Vaccination NOT Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** Required for Outdoor Events exercising option to operate at expanded capacity. NOT required for Outdoor Events operating at baseline capacity

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Caterer: G Town Catering has safety guidelines with necessary staff members to abide by catering standards (business insurance). Hand sanitizer station available at the banquet serving table and beverage table as well. Venue is outdoors and guests will be at table to eat and drink beverages. Announcement of mask wearing.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** There will be a reception stable with pens sanitized after each use, a sign in book with full names and addresses of attendees, sanitizer and extra masks for guests and staff.

**Plans for Social distancing:** Signs will be posted reminding guests to stay 6 feet apart and wear masks when in close contact with others not from the same household.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Map of Kalama Beach Club.

https://docs.google.com/document/d/10fo9kzuduDD0-tty9GetuLi5iMo83y3qOMVgdPfUv6NM/edit

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Bathroom & Kitchen: Main doors and all windows will remain open and guests will be prompted to wear their masks when using each facility with signs posted at the doors and inside.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Staff will wear masks when handling food, when in close contact with guests and when performing tasks where 6 foot distance isn’t possible.
Performers will be unmasked when singing and will therefore be given a 6 foot+ distance between them and all others.

**Additional measures to reduce transmission between staff/performers and attendees:** Hand sanitizer stations throughout the venue and announcement of mask wearing

**Plans for addressing symptomatic individuals on-site**
Symptomatic individuals will be asked to leave at the reception table.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**
We will be meeting before guests arrive to communicate the guidelines created here and post signage where they will be located.
Event Name: Angelica Bareng and Art Tejada Wedding 2021

Mitigation Plan Filed: 8/11/2021 11:48:34 PM

Event Type: Outdoor_Wedding

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)

Operator Name: THE CARE PACKAGE MKTG CO., KYLE ANCHETA

Point of Contact Name: CARRIE ANNE BALISA

808-200-6741
CARE@TCPMKTG.COM
CARE@TCPMKTG.COM

Responsible Individual(s): CARRIE ANNE BALISA

808-200-6741
CARE@TCPMKTG.COM
91-709 AIKANAKA RD

Venue Name and Contact Information: KYLE ANCHETA

6505331583
ANCHETAK@GMAIL.COM
91-839D POHAKUPUNA RD.

Event Description:

Event Date & Time: 8/21/2021 10:00:00 PM

Entry Allowed for Attendees: 8/22/2021 2:30:00 AM

Event Closure for Attendees: 8/22/2021 7:00:00 AM

Event Description: Outdoor Wedding Ceremony and Outdoor Wedding Meal

Anticipated Number of Attendees: 75

Implementation Plan:

Pre-Event Information Collection (if any): Guests are required to show proof of vaccination upon arrival to the event.
Those who are not fully vaccinated prior to the event are required to show proof of a negative COVID test result within 48 hours of the event date.

Upon arrival, there will be a check-in section for all guests to show proof of vaccination as well as signing a form to implement contact tracing. Management and coordinators will then be collecting the following information through a reservation/booking system prior to arrival and showing proof of the following that they have done so.

Guests will then assemble into socially distanced lines, marked out by decals to ensure participants’ safety. Management and coordinators will preside over the guest check-in lines to ensure all precautions are taken.

**Vaccination/Testing Plans:** Testing_Vaccination_NOT.Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** All guests will have registered prior to arrival and upon arrival, guests will be required to check-in and provide proof of vaccination or negative COVID test.

Email addresses and phone numbers collected at time of registration are on file.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** We are fully enforcing COVID safety procedures such as hand sanitizing stations which will be located in each area throughout the event. Banquet staff will be in control of the food & beverage service through the event. Food will be plated by professional catering company and staff and handed to the attendee. Cleaning staff will be present to continuously clean the event area and bathrooms. Guests will remain outdoors at all times during this event. Drinks will be handled by professional private bartenders and service staff.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** All attendees will be required to submit documentation of vaccine to show fully vaccinated, present card upon arrival, present negative covid test result taken within 48 hours of event date, and upon entrance will be signing and filling out a contact tracing form and signing ensuring to keep all COVID-19 Procedures and rules throughout the entire event.

**Plans for Social distancing:** This is an Outdoor Wedding Function, Therefore all vendors (ex:DJ, F/B) will be spaced out more than 6ft. apart as well as using face coverings. Tables will seat no more than 6 people within the same household. All face coverings will be implemented and used at all times other
than when eating or drinking. There will be no lines, no dancing, no interaction with guests at other tables at all times.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** This event is outdoors, therefore there is one way in through a check-in table on the left and an exit point on the right. There will be signage as well as coordinators to be assisting those to go in and out at all areas of the space.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Each management/staff/coordinator will have walkie-talkies on them to communicate with one another. Masks at all times. No performers. All management/staff/coordinators as well as vendors participating in the event will be screened prior to the event. Upon arrival will present a NEGATIVE test or a COVID-19 Proof of Vaccination Card. They will also be on another contact tracing system to ensure safety and secure the following data.

**Additional measures to reduce transmission between staff/performers and attendees:** All staff/attendees will be prompted at all times to sit, stand, and no dancing, no interacting, or no migrating to one or the next within the area. All vendors will be spaced out more than 6ft. apart. There will be no performers at all.

**Plans for addressing symptomatic individuals on-site**

At check-in, there will be temperatures taken upon arrival. Any person who presents with a temperature of 100.4 or more will not be allowed to enter. Recommend they seek medical assistance right away and leave the premises. If attendee presents with physical symptoms during the event, they shall be prompted to leave. If medical attention is required, coordinators will be prompted to call 911 at any given situation that this may arise. Attendee shall leave the premises to seek medical help as soon as deemed possible.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Utilize Emcee/Band Leader to make announcements and rules if needed. All staff will be required to wear masks at all times and only contact each other via walkie-talkies on the premises.
Event Name: Birthday Party
Mitigation Plan Filed: 8/11/2021 11:51:59 PM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promter)
Operator Name: Marlene DeCosta
Point of Contact Name: Marlen DeCosta
  808-228-7905
  marlenedecosta@gmail.com
  866 Kulani Street Honolulu, Hawaii 96825

Responsible Individual(s): Adriana Huizar
  8089235722
  ahuizar@elkslodge616.org
  2933 Kalakaua Ave.

Venue Name and Contact Information: The Elks Lodge 616
  8089235722
  ahuizar@elkslodge616.org
  2933 Kalakaua Ave.

Event Description:
Event Date & Time: 8/14/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/14/2021 9:00:00 PM
  Event Closure for Attendees: 8/15/2021 2:00:00 AM
Event Description: Birthday Party
Anticipated Number of Attendees: 47

Implementation Plan:
Pre-Event Information Collection (if any): all attendees have been Vaccinated. Per host of the event.
Vaccination/Testing Plans: Testing_Vaccination_Required_In
Verification at Entry: Each guest will have to show proof of vaccination.
Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: All tables will be set up 6 feet apart and social distancing will be enforced

Does this event require the collection of Sign-In Data? Yes _Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Each party will be given a contact tracing sign up sheet at time of entry.

Plans for Social distancing: Staff will enforce restrictions and regulations per the city and county mandate

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: We will have a schematic of the room that will be in use.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Open air area.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff will be wearing masks and gloves

Additional measures to reduce transmission between staff/performers and attendees: Their temperature will be taken prior working the event

Plans for addressing symptomatic individuals on-site
They will be asked to leave the event immediately.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Management will address the city and county mandate rules prior to the event, to ensure the restrictions will be followed
Event Name: Kristine & Corey's Wedding Reception & Ceremony

Mitigation Plan Filed: 8/12/2021 12:10:13 AM

Event Type: Outdoor_Wedding

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)

Operator Name: Tonnette Jones
Point of Contact Name: Roxanne Cambia

8082324646
roxjoy89@gmail.com
1619 Leilehua Lane Honolulu, Hawaii 96813

Responsible Individual(s): Roxanne Cambia

8082324646
roxjoy89@gmail.com
1619 Leilehua Lane Honolulu, Hawaii 96813

Venue Name and Contact Information: Tonnette Jones

8083821430
tonettejones2@hotmail.com
2845 Round Top Drive Honolulu, Hawaii 96822

Event Description:

Event Date & Time: 8/28/2021 10:00:00 PM

Entry Allowed for Attendees: 8/29/2021 1:00:00 AM
Event Closure for Attendees: 8/29/2021 8:00:00 AM

Event Description: Kristine Agonoy & Corey Dennison's Wedding Reception & Wedding Ceremony.

Anticipated Number of Attendees: 80

Implementation Plan:

Pre-Event Information Collection (if any): N/A
Vaccination/Testing Plans: Testing_Vaccination_NOT Require

Verification at Entry:

Plan for On-site Testing (if any): N/A

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: N/A

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Contact tracing by collecting names, phone numbers and address.

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Social Distance, sanitizing stations at entrance and restroom, Wearing face covering throughout event and seating 6 feet apart.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Social Distance, sanitizing stations at entrance and restroom, Wearing face covering throughout event and seating 6 feet apart, communicate through email or texts prior to event and having a specific timeline.

Additional measures to reduce transmission between staff/performers and attendees: Face coverings required, staff must wear gloves when needed, sanitization frequently.

Plans for addressing symptomatic individuals on-site

Will be turned away, and ask to leave.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Through emails and text messaging.
Event Name: PSI Basic Seminar and then we can do that

Mitigation Plan Filed: 8/12/2021 12:18:14 AM

Event Type: Structured_Static_Event

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)

Operator Name: PSI Seminars

Point of Contact Name: Haaheo Scanlan

8084790098

hscsnlan@psiseminars.com

13300 East Hwy 20, Suite N., Clearlake Oaks, CA 95423

Responsible Individual(s): Haaheo Scanlan

8084790098

hscanlan@paiseminars.com

45 555 Keneke Pl Unit A Kaneohe HI 96744

Venue Name and Contact Information: Hawaii Convention Center Tsubasa Ogura

808 973 1045

togura@hccasm.com

1801 Kalakaua Ave., Honolulu, HI 96815

Event Description:

Event Date & Time: 8/27/2021 10:00:00 PM

Entry Allowed for Attendees: 8/27/2021 8:00:00 PM

Event Closure for Attendees: 8/30/2021 8:00:00 AM

Event Description: Professional Seminar

Anticipated Number of Attendees: 90

Implementation Plan:

Pre-Event Information Collection (if any): Prior to entry, each non-vaccinated attendee must present a negative result from an FDA EUA or approved molecular or an antigen test conducted within 48 hours
before the event start time. entry every participant or prior to entry proof or a completed vaccination card [which includes name of person vaccinated, type of vaccine provided and date last dose administered] in original, photocopied, or digital form; or other similar vaccination documentation from a healthcare provider are acceptable proof of vaccination.

**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** Participants will provide valid proof prior to entry and be given a wrist band upon proper verification.

**Plan for On-site Testing (if any):**

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** N/A

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** All data will be collected and available.

**Plans for Social distancing:** The room seats 280. We will have 90 participants with social distancing

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** We will follow the Convention Center protocols set up for entrance and exit as well as social distancing at bathrooms.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Hawaii Convention Center ventilation system

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** There will be no performers. All will follow Covid protocol and wear masks throughout. The speaker will be 10 ft from participants.

**Additional measures to reduce transmission between staff/performers and attendees:** No sharing. Participants will bring their own food and water for daily consumption

**Plans for addressing symptomatic individuals on-site**

Any symptomatic individuals will be asked to leave immediately and requested to test and report back immediately

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Everyone will sign the COVID protocol procedures and agree prior to the event
Event Name: Goodhue Wedding Reception
Mitigation Plan Filed: 8/12/2021 12:27:00 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Chelsey Bitler
Point of Contact Name: Chelsey Bitler
8087419611
liibitler@gmail.com
44-392 Olina Street #2 Kaneohe, HI 96744

Responsible Individual(s): Chelsey Bitler
8087419611
liibitler@gmail.com
44-392 Olina St #2 Kaneohe, HI 96744

Venue Name and Contact Information: Ka Waiwai
(808) 892-1813
aloha@waiwaicollective.com
1110 University Avenue #100 Honolulu, HI 96826

Event Description:
Event Date & Time: 8/21/2021 10:00:00 PM
Entry Allowed for Attendees: 8/22/2021 3:00:00 AM
Event Closure for Attendees: 8/22/2021 7:00:00 AM

Event Description: Reception meal.
Anticipated Number of Attendees: 100

Implementation Plan:
Pre-Event Information Collection (if any): Attendees will fill out a form and provide a copy of their vaccine card showing
date of last vaccine, to match name on Master Guest list provided by
Wedding couple.

**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** Attendees will check in at entrance, get temperature check and verify that they have completed all required pre-registration documents as currently required by C&C of Honolulu under Tier 5.

**Plan for On-site Testing (if any):**

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Staff will be in control of the food & beverage service through the event. Food will be plated by staff and served to attendee at their tables. Drinks will be handled by bartender and staff.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Yes. All attendees will be required to submit documentation of vaccine to show fully vaccinated OR present card upon arrival. Or present negative covid test result taken within 48 hours of event date.

**Plans for Social distancing:**

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** One-way entrance and exit points. Restrooms will be cleaned every half hour.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Venue has two entrances that will remain open to all airflow.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Staff and performers will be required to submit documentation of vaccine to show fully vaccinated OR present card upon arrival. Or present negative covid test result taken within 48 hours of event date.

**Additional measures to reduce transmission between staff/performers and attendees:** Hand washing will be done often. Performers will be on stage, with at least 6 feet distanced from direct physical contact of attendees or staff.
Plans for addressing symptomatic individuals on-site
Any person who presents with a temperature of 100.4 or more will not be allowed to enter. Recommend they seek medical assistance right away.
If attendee presents with physical symptoms during the event, they shall be asked to leave the premises and seek medical attention if necessary.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Utilize Emcee / Performer to make announcements of house rules for wearing masks indoors, as needed.
Event Name: University of Oregon Reception for new students/families
Mitigation Plan Filed: 8/12/2021 12:35:30 AM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: University of Oregon Office of Admissions
Point of Contact Name: Jim Rawlins
(541) 636-7425
jrawlins@uoregon.edu
1217 University of Oregon / Office of Admissions / Eugene, OR 97403-1217

Responsible Individual(s): Jim Rawlins
(541) 636-7425
jrawlins@uoregon.edu
1217 University of Oregon / Office of Admissions / Eugene, OR 97403-1217

Venue Name and Contact Information: Bishop Museum
(808) 457-5572
charee.heard@bishopmuseum.org
1525 Bernice St / Honolulu, HI 96817

Event Description:
Event Date & Time: 8/16/2021 7:00:00 PM
Entry Allowed for Attendees: 8/17/2021 12:30:00 AM
Event Closure for Attendees: 8/17/2021 3:15:00 AM

Event Description: This is a reception to welcome incoming students for our fall freshman class, and let them meet other students and families from the area. It is a very informal program, with an emphasis on mingling and casual conversation. We are using a pair of outdoor venues at the Museum that have a collective capacity of over 300, and our attendance will be less than 25% of that capacity.

Additionally, all attendees except myself (operator/responsible party) are from Hawaii, vs traveling from other states, etc.
Implementation Plan:

Pre-Event Information Collection (if any): We will inform all attendees that, while vaccination is not required since we will be outdoors, and significantly below capacity and volume limits, we still prefer that those attending be vaccinated, and inform them that they will be asked the standard symptom check questions. We will also inform them that anyone attending who is non-vaccinated should prepare to provide proof of a negative test, working from the qPCR EUA approved tests standard, if asked.

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:

Plan for On-site Testing (if any): No on-site testing will be performed.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: We have ensured that facility (Bishop Museum) and caterer (Mud Hen Water) are collaborating to ensure compliance in regard to food and beverage stations. Thorough conversations have already taken place, and in light of the Governor’s updated guidance, we will be reviewing between now and the event.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: All attendees must pre-register in order to attend. In doing so, we will have name/address/phone/email for all attendees. The data will be available to the City/State upon your request.

Plans for Social distancing: While our attendee volume and % capacity are not expected to cause great concerns in this outdoor setting, we are still planning on making liberal use of our space to properly distance food stations, tables, and all other activities for maximum distancing.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Since the event will be entirely outdoors in a spacious setting, we do not anticipate many choke points. However, we will still take steps to ensure check-in involves minimal need for waiting in lines. Pre-registration will allow for a quick QR-code, paperless process. Additionally food and recreation stations are being adequately spaced so that no one part of the venue should ever have too much congestion. Still, event organizers will keep an eye out for any such congestion and ask attendees to re-space as needed.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Masks and hand sanitizer will be available for all staff volunteers and vendors. All staff, volunteers and vendors will be required to perform a self-symptom check prior to the event and will be reminded prior to the event that if they have any COVID-like symptoms and/or they have
been directed to quarantine by the Hawai‘i State Department of Health, they should not attend. As mentioned in earlier responses, all attendees will receive information prior to the event date advising them on this arrangement.

**Additional measures to reduce transmission between staff/performers and attendees:** Caterer will take on all distribution of food and beverage, with no self-service permitted.

**Plans for addressing symptomatic individuals on-site**
All participants will be asked to review health assessment guidelines prior to arriving and will be asked not to attend the event if they exhibit any symptoms. If at any time a participant shows symptoms during the event, the attendee and their guest will be asked to leave immediately and will be encouraged to get medical care and a COVID qPCR test. UO will rely on the local public health authority for follow up and contact tracing if necessary.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**
Email, and phone call follow-up as needed.
Event Name: Louis Wedding
Mitigation Plan Filed: 8/12/2021 1:19:05 AM

Event Type: Indoor_Event

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)

Operator Name: Encarnita Torres
Point of Contact Name: Encarnita Torres
  (808) 599-0688
  chaircovers.weddings.etc@gmail.com
  2909 Waialae Ave #66, Honolulu, HI 96826

Responsible Individual(s): Liana Peitz
  (619) 316-9664
  liana.peitz@gmail.com
  55 S. Kukui #911, Honolulu, HI 96813

Venue Name and Contact Information: Hi`ipaka, LLC., Waimea Valley
  (808) 638-5858
  kanguiano@waimeavalley.net
  59-864 Kamehameha Highway, Haleiwa, HI 96712

Event Description:
Event Date & Time: 10/23/2021 10:00:00 PM
  Entry Allowed for Attendees: 10/24/2021 1:30:00 AM
  Event Closure for Attendees: 10/24/2021 8:00:00 AM

Event Description: Outdoor wedding ceremony and indoor wedding reception, both at Waimea Valley.

Anticipated Number of Attendees: 160

Implementation Plan:
Pre-Event Information Collection (if any): Will collect list of all attendees names, phone numbers, and addresses before the scheduled event.

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require
Verification at Entry:

Plan for On-site Testing (if any): n/a

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: No self-serve stations (food or beverage) will be available. Only catering staff will be handling the food and handing out. Guests will be seated and not mingling while eating or drinking.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: RSVP’s for event will be all online at The Knot. Bride and coordinator will have access to this list in case it is requested.

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Will not block entrances or exits.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): n/a

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Staff will wear facial coverings at all times.

Additional measures to reduce transmission between staff/performers and attendees: Will also have sanitizing stations set up throughout venue.

Plans for addressing symptomatic individuals on-site

Coordinator to ask them to kindly refrain from attending event at the risk of getting others sick.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

MC will communicate these safety protocols during frequent housekeeping announcements.
Event Name: Sharon Kim & Reyn Sugihara
Wedding
Mitigation Plan Filed: 8/12/2021 1:29:28 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Prince Waikiki
Point of Contact Name: Ashley Navor
   808-952-4789
   anavor@princewaikiki.com
   100 Holomoana Street

Responsible Individual(s): Sharon Kim
   808-348-3660
   shmokim@gmail.com
   7000 Hawaii Kai Drive #3202

Venue Name and Contact Information: Prince Waikiki - Muliwai Deck & Pi'inaio Ballroom
   808-956-1111
   events@princewaikiki.com
   100 Holomoana Street

Event Description:
Event Date & Time: 8/21/2021 10:00:00 PM
   Entry Allowed for Attendees: 8/22/2021 2:30:00 AM
   Event Closure for Attendees: 8/22/2021 9:30:00 AM

Event Description: The Prince Waikiki will be hosting the wedding ceremony and reception for Sharon Kim & Reyn Sugihara during the evening of Saturday, August 21, 2021. The Pi'inaio Ballroom's capacity is 460. Max attendance including vendors for this wedding is 153. Contact tracing and proof of negative COVID test and/or proof of vaccination will be required and provided to
venue prior to the start of event.

**Anticipated Number of Attendees:** 153

**Implementation Plan:**

**Pre-Event Information Collection (if any):** Yes, Hotel will ensure contact tracing and proof of both vaccination or negative covid test received prior to the start of event.

**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** Hotel will require verification of full vaccination or negative covid test in advance (within 48-hours).

**Plan for On-site Testing (if any):**

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Guest tables will be set with no more than 10 guests each, set 6’ apart.

Mask wearing enforced unless actively eating or drinking. Hand sanitizer stations will be set around Ballroom as well as thermometer at registration.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Spreadsheets or other forms of documentation will be submitted to venue from client, prior to the start of event.

**Plans for Social distancing:**

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Diagrams to be created and discussed with clients to show ingress/egress.

Banquet Captains to follow timelines so we can keep on pace with event and understand meal times, when to call tables to eat, restroom breaks, etc. where we can control and prevent choke points.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** AC is a closed system, utilizing supply and return (filter side) air. Hotel conducts scheduled coil cleaning and filter replacement on a routine basis.
Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Pre shift meetings will be conducted prior to the start of each event.

Employees will be required to wear their masks for the duration of event.

Additional measures to reduce transmission between staff/performers and attendees: Pre shift meetings will be conducted prior to the start of each event.

Employees will be required to wear their masks for the duration of event.

Plans for addressing symptomatic individuals on-site

Hotel will alert both Security and Hotel Assistant Managers to tend to specific guest and assess guest’s condition. A security report to be filled out and escort guest off property. Suggestions to visit nearest urgent care, clinic, or hospital depending on severity of symptoms.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Pre shift meetings will be conducted prior to the start of each event.
Event Name: Shieh and Kam Wedding
Mitigation Plan Filed: 8/12/2021 1:32:52 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Moana Belle Events
Point of Contact Name: Lena Teboul
808-282-4390
lena@moanabelle.com
6354 Kalama Road Kapaa, HI 96746

Responsible Individual(s): Lena Teboul
808-282-4390
lena@moanabelle.com
6354 Kalama Road Kapaa, HI 96746

Venue Name and Contact Information: Lanikuhonua Cultural Institute
(808) 674-3360
MarieW@jamescampbell.com
92-1101 Ali‘inui Dr, Kapolei, HI 96707

Event Description:
Event Date & Time: 8/15/2021 10:00:00 PM
Entry Allowed for Attendees: 8/16/2021 1:45:00 AM
Event Closure for Attendees: 8/16/2021 8:00:00 AM

Event Description: Wedding Ceremony and Dinner Reception

Anticipated Number of Attendees: 63

Implementation Plan:
Pre-Event Information Collection (if any): Attendees will be notified in advance (via email) of COVID19 Health & Safety Guidelines and rules and will be required to pre-register by providing a copy of their vaccine card showing the date of their last vaccine, to match the name on the Master Guest/Attendee List. Should guests fail to pre-register or are unable to upload proper documentation, attendees shall be
instructed to bring documentation to the event and provide proper documentation for clearance to enter the event.

**Vaccination/Testing Plans:**

**Verification at Entry:** Attendees will check-in at the entrance to the venue, where temperature checks will be given and documentation will be verified. Once guests have been confirmed to be compliant with all requirements, they will be allowed entrance into the event space.

**Plan for On-site Testing (if any):** No on-site testing will be available, however; notice will be given to attendees in advance with the following testing resources for in-advance testing:

Kidney Foundation of Hawaii located at Daniel K. Inouye International Airport: https://kidneyhi.work

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Food will be plated by catering staffing and will be served in compliance with county health and safety guidelines. Catering staff will hand the plated food directly to the attendee at their designated dinner table. Drinks will be handled by bartending and service staff. Catering staff will maintain proper handwashing and sanitation practices throughout the event and will wear face masks at all times.

**Does this event require the collection of Sign-In Data?**

**Plans for collecting Sign-in Data for all attendees:** All attendees will be required to submit documentation providing proof of vaccination -OR- proof of a negative COVID19 test taken no more than 48 hours prior to the event. Requests will be sent to attendees in advance to ensure that they submit this documentation prior to the event which we will track. Upon arrival / entry, Moana Belle will ensure an attendee check-in station is set up and will check each individual guest is checked-in, verifying that proper required documentation has been provided. If it has not, attendee will be asked to provide documentation at that time. If attendee is not able to provide proof of vaccination -OR- proof of a negative COVID19 test taken no more than 48 hours prior to the event, the attendee will not be permitted to enter the event space. This process will be overseen by a designated C19 Covid Coordinator (C19CC) appointed by Moana Belle Events to ensure compliance with all mandatory requirements.

**Plans for Social distancing:**

1. Signage will be provided to notify guests to socially distance themselves.

2. Signage at staff interaction points (such as at the bar) will be provided notifying guests to maintain a 6’ distance from staff members.

3. Guests will be instructed to gather in small groups (exclusive to same-households), to be serviced with food and beverage at small individual tables and or lounge seating areas during the cocktail reception. During dinner, Dining tables will be separated by same household and will be limited to no more than 8 individuals per dining table.

4. Staging, DJ, Entertainers will be given designated spacing no more than 10’ from guests areas (such as dining tables, dance floors, seating areas).
Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: See diagram; Covid 19 registration area will be one way in, until such time that all guests have registered, then reverts to two way use. Guest arrival via transportation will be planned in a manner to ensure that guests arrival is separated into different times to ensure that too many guests do not show up at the same time to check in. Assistants appointed by the C19 Covid Coordinator (C19CC) will be assigned to checking in multiple guests at a time to ensure guests check in process is quick. Should guests arrive in larger groups, the C19 Covid Coordinator (C19CC) will monitor any guest lines to maintain an orderly queue and will direct guests to allow 6’ of space in between each guest as they await their turn at check in.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff and vendors providing services on-site will be notified in advance of all requirements expected on-site to ensure that the vendors and staff have ample notice and time to make proper preparations to comply with health and safety rules and regulations. On-site, C19CC will brief staff and performers prior to start of event to ensure health & safety of all attendees and will ensure that vendors and staff remain compliant throughout the event.

Additional measures to reduce transmission between staff/performers and attendees: Performers/ DJ/ Entertainer/ Emcee will be assigned designated spaces for performances, of which will be positioned at least 10’ away from guests, ensuring there is no direct physical contact of attendees or staff. While performing, masks shall remain on.

Plans for addressing symptomatic individuals on-site

Any person who presents with a temperature of 100.4 or more will not be allowed to enter and it will be recommended that they seek medical assistance right away. If an attendee presents with physical symptoms during the event, the planner will take steps to arrange guest transportation for the individual. If emergency medical attention is required, C19CC will contact proper emergency services (such as an ambulance). In any case, the attendee shall leave the premises to seek medical help as soon as deemed possible.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Moana Belle Events will prepare and utilize proper signage to communicate rules for wearing masks and social distancing in visible and high-traffic areas (such as the event entrance and bar areas). C19 Covid Coordinator (C19CC) will directly communicate with staffing, attendees and performers to ensure that all are compliant with rules for mask wearing and social distancing throughout the event. Additionally, C19 Covid Coordinator (C19CC) will work with and utilize Emcee /DJ/ Band Leader to make announcements of rules for wearing masks, limiting dance floor occupants as needed.
Event Name: Lawrence Hart & Kiera Egan
Wedding
Mitigation Plan Filed: 8/12/2021 2:19:12 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Four Seasons Resort Oahu at Ko Olina
Point of Contact Name: Shane McCarley
8086793278
shane.mccarley@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Responsible Individual(s): Danielle Smout
808-679-0079
Danielle.smout@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Venue Name and Contact Information: Shane McCarley
8086793278
shane.mccarley@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Event Description:
Event Date & Time: 8/14/2021 10:00:00 PM
Entry Allowed for Attendees: 8/15/2021 8:00:00 AM
Event Closure for Attendees: 8/15/2021 9:45:00 AM

Event Description: This event is an structured outdoor wedding with dancing indoor event with DJ entertainment. No food or drink will be served indoor during dancing and face covering is required at all time.

Anticipated Number of Attendees: 27
Implementation Plan:

Pre-Event Information Collection (if any): Hotel will be collecting all attendee information for contact tracing purposes, prior to the event. All attendees will be required to check in at the event entrance to ensure that they are on the guest list.

Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: All event attendees required to go through screening at event location. Proof of full vaccination or negative COVID-19 test result will be monitored at screening check point.

Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: All employees are screened upon arrival and must wear a face covering at all times.

All employees must complete a self-health assessment prior to starting their shift and are required to stay home if they are not feeling well

All tables and chairs will be sanitized before and after event

Event area has a designated entrance and exit

Sanitizing stations and face coverings are provided at all events

Dancing is not permitted while food & beverage are being served within close proximity.

All indoor food and beverage stations are set with plexi-glass and served by staff.

Face covering is required at all time indoor, excepted while seated and actively eating.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Contact information will be collected prior to the event, and all event attendees will be required to check in at the event entrance. This event is for pre-registered guests only, there are no walk-in attendees allowed at this event. Four Seasons Lead With Care protocols will be communicated with event organizer and accessible via the Resort website for all event attendees.

Plans for Social distancing: Event area has designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Event area has designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards. See attached diagram of event.
The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Hotel has an added layer of protection with the installation of the advanced air purification systems using Needlepoint Bipolar Ionization technology, which is 99.4% effective at eliminating COVID.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Employees & vendors are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Additional measures to reduce transmission between staff/performers and attendees: Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety with personal reassurance and comfort.

Training focused on educating and empowering employees to deliver the enhanced health and safety program with confidence, passing on this care to each and every guest.

The COVID-19 Advisory Board advertising on the global training program for all employees including: ensuring employees have a well-informed understanding of the disease and its transmission, providing guidance on appropriate social distancing and use of personal protective equipment, as well as physical and mental health monitoring and support.

Grounded in emotional intelligence, employees are undergoing behavioral training, ensuring empathetic, personalized care and connection are not lost in the absence of close contact and limited face to face interaction.

Plans for addressing symptomatic individuals on-site

If at any point during the event, an attendee begins showing COVID-19 symptoms, the attendee will be required to depart event. If event attendee is an in-house guest, attendee will be required to isolate and quarantine in their registered room. Additionally, medical services and onsite testing are available.
The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

All in houses guests and event organizers will be contacted prior to event to ensure all Four Seasons Lead With Care safety protocols are communicated clearly. This is also shared as a part of the guest pre arrival communication and is accessible via the Resort website. All events are coordinated to abide by current City & County of Honolulu and Four Seasons Lead With Care guidelines.

All employees and vendors receive ongoing training on Four Seasons Lead With Care health and safety protocols, and are trained to engage with event attendees to promote social distancing.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.
Event Name: Melissa Tigno & Tamerlane Bastes Jr. Wedding
Mitigation Plan Filed: 8/12/2021 2:28:37 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Ho'okipa Events, LLC
Point of Contact Name: Maurice Tokuda-Higashi
(808) 597-4460
Maurice@HookipaEvents.com
3075 Ala Poha Place, Honolulu, HI 96818

Responsible Individual(s): Maurice Tokuda-Higashi
(808) 597-4460
Maurice@HookipaEvents.com
3075 Ala Poha Place, Honolulu, HI 96818

Venue Name and Contact Information: Leila Frishak
808.217.9095
LFrishak@KualoaRanch.com
49-345 Kamehameha Hwy, Kaneohe, HI 96744

Event Description:
Event Date & Time: 8/24/2021 10:00:00 PM
Entry Allowed for Attendees: 8/25/2021 1:00:00 AM
Event Closure for Attendees: 8/25/2021 8:00:00 AM

Event Description: Wedding Ceremony & Reception
Anticipated Number of Attendees: 90

Implementation Plan:
Pre-Event Information Collection (if any): Proof of COVID-19 Vaccination or Negative COVID-19 Test
Any person, including vendors & all members of their team, entering our events are required to provide a printed copy of a valid vaccination card, or a negative test. Documentation may be presented in digital form, such as a screenshot or photo on a phone. The entire front of any vaccine documentation must be visible or it will not be accepted. A negative COVID-19 test result must be obtained within 72 hours of the event for people who are not fully vaccinated. Home testing kit results will not be accepted. Vendors may email me this documentation accompanied with a valid photo ID at Maurice@hookipaevents.com. If any person is unable to provide this documentation, they will not be granted access into the venue site, no exceptions.

Contact Tracing

All persons whom enter our event sites will be asked to provide their name, phone number (will be verified upon check-in) and home address (No PO Boxes).

**Vaccination/Testing Plans:** Testing_Vaccination_NOT_Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** No On-Site Testing. Proof of COVID-19 Vaccination or Negative COVID-19 Test

Any person, including vendors & all members of their team, entering our events are required to provide a printed copy of a valid vaccination card, or a negative test. Documentation may be presented in digital form, such as a screenshot or photo on a phone. The entire front of any vaccine documentation must be visible or it will not be accepted. A negative COVID-19 test result must be obtained within 72 hours of the event for people who are not fully vaccinated. Home testing kit results will not be accepted. Vendors may email me this documentation accompanied with a valid photo ID at Maurice@hookipaevents.com. If any person is unable to provide this documentation, they will not be granted access into the venue site, no exceptions.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** No buffet. Meals will be pre-plated and served to guest at tables.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Proof of COVID-19 Vaccination or Negative COVID-19 Test

Any person, including vendors & all members of their team, entering our events are required to provide a printed copy of a valid vaccination card, or a negative test. Documentation may be presented in digital form, such as a screenshot or photo on a phone. The entire front of any vaccine documentation must be visible or it will not be accepted. A negative COVID-19 test result must be obtained within 72 hours of the event for people who are not fully vaccinated. Home testing kit results will not be accepted. Vendors may email me this documentation accompanied with a valid photo ID at Maurice@hookipaevents.com. If any person is unable to provide this documentation, they will not be granted access into the venue site, no exceptions.

Contact Tracing

All persons whom enter our event sites will be asked to provide their name, phone number (will be verified upon check-in) and home address (No PO Boxes).
**Plans for Social distancing:** Tables and Chairs will be placed at least 6 feet apart. Due to the nature of the event, Temperature Checks will also be administered at the entrance.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Outdoor Event: Meals will be plated and served to guests.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** N/A

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Training: Ho’okipa Events Staff Members receive additional training on new measures as well as the continued importance of personal health and hygiene, such as handwashing and of course, staying home when ill. For some, this includes training on how to help everyone who visits to follow new health and safety measures, including wearing a face covering & maintaining physical distancing.

Health and Hygiene: We've enhanced the cleaning in work areas, adjusted our work practices to promote physical distancing, & are requiring all Ho’okipa Events Members, Operating Participants, Vendors and Contractors to wear face coverings.

Health screenings: Ho’okipa Events Staff Members must complete health screenings prior to their shift & are required to stay home if they are not feeling well. All Vendors, Contractors and Operating Participants are also required to conduct health screenings of their employees and prohibit employees from entering the event if they do not pass the health screening.

**Additional measures to reduce transmission between staff/performers and attendees:** Training: Ho’okipa Events Staff Members receive additional training on new measures as well as the continued importance of personal health and hygiene, such as handwashing and of course, staying home when ill. For some, this includes training on how to help everyone who visits to follow new health and safety measures, including wearing a face covering & maintaining physical distancing.

Health and Hygiene: We've enhanced the cleaning in work areas, adjusted our work practices to promote physical distancing, & are requiring all Ho’okipa Events Members, Operating Participants, Vendors and Contractors to wear face coverings.

Health screenings: Ho’okipa Events Staff Members must complete health screenings prior to their shift & are required to stay home if they are not feeling well. All Vendors, Contractors and Operating Participants are also required to conduct health screenings of their employees and prohibit employees from entering the event if they do not pass the health screening.
Plans for addressing symptomatic individuals on-site
All Vendors, Attendees, Contractors and Operating Participants are also required to conduct health screenings of their employees and prohibit employees from entering the event if they do not pass the health screening. No person will be allowed to enter unless they pass the health screening.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Our staff will be collecting information and conducting health screenings for all individuals entering the event. Our staff will be reminding attendees of the current protocols we have in place and reserve the right to end the event early should we have resistance on compliance from attendees, vendors, and/or client.
Event Name: Wedding
Mitigation Plan Filed: 8/12/2021 2:40:46 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Niki Torrijos-Sherlock
Point of Contact Name: Niki Torrijos-Sherlock
808-497-6434
Nikitorrijos@gmail.com
45-268 Pahikaua St

Responsible Individual(s): Niki Torrijos-Sherlock
808-497-6434
Nikitorrijos@gmail.com
45-268 Pahikaua St

Venue Name and Contact Information: Kualoa Ranch- Paliku Garden
808-748-3218
lfrishak@kualoaranch.com
P.O. Box 650 Kaawa, HI 96730

Event Description:
Event Date & Time: 10/31/2021 10:00:00 PM
Entry Allowed for Attendees: 10/31/2021 8:00:00 PM
Event Closure for Attendees: 11/1/2021 9:00:00 AM

Event Description: Wedding for Niki Torrijos and Rowen Sherlock. Ceremony on grassy field and reception in open air pavilion. Food will be distributed individually in closed covered containers. Been trying to organizing the floor plans to fit social distancing procedures based around households.

Anticipated Number of Attendees: 75

Implementation Plan:
Pre-Event Information Collection (if any): Attendees flying in will either be fully vaccinated more than the allotted time described or COVID Test prior to event due to travel regulations.
**Vaccination/Testing Plans:** Testing_Vaccination_NOT_Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** Temperature checks at check in and vaccination/test status, if they are breaking quarantine procedures we will deny them access to the event.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Food will be individually distributed in closed covered containers. Drinks are served in disposable cups.

**Does this event require the collection of Sign-In Data?** Yes _Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Guest book

**Plans for Social distancing:** Currently working on floors plans for social distancing

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Instructed by the MC of the event

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** We hold meetings via email or FaceTime. During event, everyone should be wearing masks when moving out of their designated areas, tending to food, or in heavily trafficked areas.

**Additional measures to reduce transmission between staff/performers and attendees:** Social distancing and masks.

**Plans for addressing symptomatic individuals on-site**

Requested anyone to not attend if ill. If they show up ill and negative COVID test, they will be required to wear their mask throughout the event.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Reminder about the mask mandate and social distancing.
Event Name: Makenna Smith & Brandon Akau Wedding Reception
Mitigation Plan Filed: 8/12/2021 2:49:51 AM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Prince Waikiki
Point of Contact Name: Emily Fong
(808) 952-4789
efong@princewaikiki.com
100 Holomoana Street, Honolulu, HI 96815

Responsible Individual(s): Jodi Akau (Mother of the Groom)
(808) 227-5684
jakau@hawaii.rr.com
95-221 P104 Lanikuhana Avenue

Venue Name and Contact Information: Prince Waikiki, Muliwai Deck
(808) 952-4789
events@princewaikiki.com
100 Holomoana Street, Honolulu, HI 96815

Event Description:
Event Date & Time: 8/14/2021 10:00:00 PM
Entry Allowed for Attendees: 8/15/2021 3:00:00 AM
Event Closure for Attendees: 8/15/2021 7:00:00 AM

Event Description: The Prince Waikiki will be hosting the wedding reception for Makenna Smith and Brandon Akau during the evening of Saturday, August 14, 2021 from 5:00pm - 9:00pm. The Muliwai Deck's maximum capacity is 200 persons. There will be no more than 75 guests attending this wedding and has no vendors. Contact tracing and proof of negative COVID test and/or proof of full vaccination will be required and provided to venue prior to the start of event by client.

Anticipated Number of Attendees: 75
Implementation Plan:

**Pre-Event Information Collection (if any):** Yes, Hotel will ensure contact tracing and proof of both full vaccination or a negative Covid test 48-hours prior to event is received prior to the event start time.

**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** Hotel requires verification of full vaccination or negative Covid test in advance (within 48-hours).

**Plan for On-site Testing (if any):**

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Guest tables will be set with no more than 10 guests each and set 6’ apart. Mask wearing enforced unless actively eating or drinking. Hand Sanitizer Stations will be set around the Muliwai Deck as well as a Thermometer Scanner Stand at registration.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Spreadsheets or other forms of documentation will be submitted to venue from client, prior to the start of event.

**Plans for Social distancing:**

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Diagrams/Floorplans to be created and discussed with clients to show ingress/egress. Banquet Manager and Captains to follow timelines so we can keep on pace with event and understand meal times, when to call tables to eat, restroom breaks, etc. where we can control and prevent choke points.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** N/A

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Pre shift meetings will be conducted prior to the start of each event.

Employees will be required to wear their masks for the duration of event.

**Additional measures to reduce transmission between staff/performers and attendees:** Pre shift meetings will be conducted prior to the start of each event.

Employees will be required to wear their masks for the duration of event.

**Plans for addressing symptomatic individuals on-site**

Hotel will alert both Security and Hotel Assistant Managers to tend to specific guest and assess guest’s condition. A security report to be filled out and escort guest off property. Suggestions to visit nearest urgent care, clinic, or hospital depending on severity of symptoms.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Pre shift meetings will be conducted prior to the start of each event.
Event Name: Ken and Sascha Fujiwara Wedding
Mitigation Plan Filed: 8/12/2021 2:50:04 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Ken Fujiwara
Point of Contact Name: Ken Fujiwara
8082582478
kei.fujifam@gmail.com
1212 Punahou Street apt 3502 Honolulu, HI 96826

Responsible Individual(s): Ken Fujiwara
8082582478
kei.fujifam@gmail.com
1212 Punahou Street apt 3502 Honolulu, HI 96826

Venue Name and Contact Information: Waimea Valley
8086335858
kanguiano@waimeavalley.net
59-864 Kamehameha Hwy Haleiwa, HI 96712

Event Description:
Event Date & Time: 10/9/2021 10:00:00 PM
Entry Allowed for Attendees: 10/9/2021 10:00:00 PM
Event Closure for Attendees: 10/10/2021 7:00:00 AM

Event Description: Outdoor Wedding and Indoor Reception with 40-45 attendees including vendors
Anticipated Number of Attendees: 45

Implementation Plan:
Pre-Event Information Collection (if any): Will collect vaccine information for all attendees and contact info before event.
**Vaccination/Testing Plans:** Testing/Vaccination_Required_In

**Verification at Entry:** Will collect information before the event

**Plan for On-site Testing (if any):**

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** families will be spaced apart and tables will be separated

**Does this event require the collection of Sign-In Data?** Yes/Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Will have a separate sign in book with COVID info

**Plans for Social distancing:** Ceremony space seats three times the amount of actual attendees, space will be abundant

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** With a small amount of guests this should not be an issue

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Open air reception area and indoor section will have limited people in the area

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Communicate to all guests to follow CDC guidelines

**Additional measures to reduce transmission between staff/performers and attendees:** Communicate to all guests to follow CDC guidelines

**Plans for addressing symptomatic individuals on-site**

Will turn away symptomatic individuals from entrance.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

All will be communicated with wedding coordinator ahead of scheduled date
Event Name: US Vets- Hawaii Cars Under the Stars
Mitigation Plan Filed: 8/12/2021 2:52:35 AM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: HA KA Entertainment
Point of Contact Name: Hanale Kaanapu

(808)479-4164
ha.ka.ent@me.com
392 N. Vineyard Blvd. B17, Honolulu, HI 96817

Responsible Individual(s): Alan Yamamoto

(808)371-2910
ayamamoto96821@yahoo.com
P. O. Box 10235, Honolulu, HI 96816

Venue Name and Contact Information: Aloha Stadium

(808)483-2769
stephen.g.lee@hawaii.gov
P. O. Box 30666, Honolulu, HI 96820

Event Description:
Event Date & Time: 8/14/2021 10:00:00 PM

Entry Allowed for Attendees: 8/15/2021 3:30:00 AM
Event Closure for Attendees: 8/15/2021 7:00:00 AM

Event Description: Drive-in movie.

Anticipated Number of Attendees: 200

Implementation Plan:
Pre-Event Information Collection (if any): None. Attendees will remain in their vehicles.
**Vaccination/Testing Plans:** Testing_Vaccination_NOT_Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** None. Attendees remain in their vehicles. Stadium staff will do temperature checks of all drivers and passengers.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Food and beverage available at drive-by tents.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** US Vets - Hawaii is collecting information for each vehicle ticket order.

**Plans for Social distancing:** Each vehicle will park in every other parking stall - with 6 feet between vehicles. Attendees remain in vehicles unless going to restroom. Masks required outside vehicles.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Entry, exit, food & beverage are all drive-through only. Restrooms are available in the rear of the parking area. Guests are required to wear masks when going to the restrooms. There are three stalls available for the 100 vehicles. No intermission.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Working staff will be separated in their respective stations. No performers as the attraction is a movie.

**Additional measures to reduce transmission between staff/performers and attendees:** Attendees are to remain in their vehicles.

**Plans for addressing symptomatic individuals on-site**

If an attendee has a high temperature, the entire vehicle will be turned away.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Written guidelines have been distributed with each vehicle order and to staff.
Event Name: Kevin Pieper Wedding
Mitigation Plan Filed: 8/12/2021 2:56:09 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Kevin Pieper
Point of Contact Name: Kevin Pieper
3603481081
k.pieper@me.com
1614 w 51st Ave Kennewick wa 99337

Responsible Individual(s): Kevin Pieper
3603481081
k.pieper@me.com
1614 w 51st Ave kennewick wa 99337

Venue Name and Contact Information: Hale kamalani
3603481081
k.pieper@me.com
Kevin Pieper

Event Description:
Event Date & Time: 8/18/2021 10:00:00 PM
Entry Allowed for Attendees: 8/19/2021 1:30:00 AM
Event Closure for Attendees: 8/19/2021 8:00:00 AM

Event Description: Small outdoor wedding with 33 total attendees. Also approximately 10 vendors.
Anticipated Number of Attendees: 33

Implementation Plan:
Pre-Event Information Collection (if any): Individuals verified vaccinated prior to travel to Hawaii. Any attendees with symptoms will not be allowed. Wait staff will be masked and gloved.
Vaccination/Testing Plans: Testing_Vaccination_NOT_Require
**Verification at Entry:**

**Plan for On-site Testing (if any):** NA

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Event outdoor only. Socially distanced and masked when not eating or drinking. Food and beverage servers to be gloved and masked.

**Does this event require the collection of Sign-In Data?** Yes

**Plans for collecting Sign-in Data for all attendees:** We have all attendees information.

**Plans for Social distancing:**

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Social distance at line to bar. Outdoors.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Caterers policy’s are to wear to masks and gloves at all times.

**Additional measures to reduce transmission between staff/performers and attendees:** Guests to be masked if in food prep area. Food prep area outdoors.

**Plans for addressing symptomatic individuals on-site**

They will be turned away at gate.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Verbal confirmation with catering staff.
Event Name: Taylor May and Andrew Castellano Wedding
Mitigation Plan Filed: 8/12/2021 3:03:04 AM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Forever by Ingrid
Point of Contact Name: Ingrid Pohai Carlos

8083515448
Foreverbyingrid@gmail.com
89-1143 Pikaiolena Street

Responsible Individual(s): Ingrid Pohai Carlos

8083515448
Foreverbyingrid@gmail.com
89-1143 Pikaiolena Street

Venue Name and Contact Information: Kualoa Ranch

808-748-3218
lfrishak@kualoa.com
49-560 Kamehameha Hwy. Kaneohe, HI 96744

Event Description:
Event Date & Time: 9/6/2021 10:00:00 PM
Entry Allowed for Attendees: 9/7/2021 2:00:00 AM
Event Closure for Attendees: 9/7/2021 8:00:00 AM

Event Description: Wedding Ceremony and Reception at Kualoa Ranch, Moli‘i Gardens
Ceremony 4:30pm
Cocktails To follow
Reception 6pm
Anticipated Number of Attendees: 135

Implementation Plan:

Pre-Event Information Collection (if any): We are requesting that all attendees and vendors email a copy of vaccination records to Forever by Ingrid by 8/28/21. The Master Guest list will include vaccination dates along with COVID negative test date. By 9/5/21 a completed file will be created and kept in a secure location by Forever by Ingrid.

If you should have any questions at any time the file will be ready.

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:

Plan for On-site Testing (if any): N/A

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: A Catered Experience providing catering for Pupu's and Dinner Buffet.

Their Banquet staff will be in control of the food & beverage service through the event. Food will be plated by a Banquet Staff and passed to guess coming through the line. Buffet line will be spaced out into 3 sections.

Drinks will be handled by Forever by Ingrid service staff.

Water served directly at the tables when attendee's are seated.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Yes. All attendees will be required to check in at the sign in table and all personal contact information will be double checked upon there arrival, at this time the will also go thru a temper check the temp. will be written down next to there name.

We will also suggest that that they where there mask through out the event

Reminder signs will be placed around the entire

Sanitization Stations will be placed around the entire event

Plans for Social distancing: All guest tables are set apart with no more than 8 attendees per table.

All seats are assigned and allows for adequate space between one another

Assigned seating are done by family's sitting together

Additional Pupu (preset plated and passed by staff) tables and Bars have been added to prevent clusters and 6ft signage placed in those areas

Ceremony Seats spaced out 6ft apart
Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Buffett line has been broken into 3 stations Additional Pupu tables and Bars have been added to prevent clusters and 6ft signage placed in those areas A layout of the venue will be shared with the client and staff to ensure smooth and safe service with everyone having their section

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Pre event planning meeting done prior to the event and 2 hrs. prior to the event to ensure all COVID 19 rules and regulations are in place and will be followed throughout the event. Signage to assist with communication as well as additional staffing to provide a safe and clean well-kept environment. Client has also agreed to our COVID 19 policy's and procedures

Additional measures to reduce transmission between staff/performers and attendees: See above Entertainers following the same staffing rules

Plans for addressing symptomatic individuals on-site Temperature screening will be in place, Anyone testing 100.4 or higher will be asked to retake the screen in 10 minutes. If they fail to meet the temperature guideline they will not be allowed to enter and or will be asked to leave.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event Our protocols will given to the host of the event and signed by them, and will also be displayed through signage throughout the event. Staff has gone through training on COVID 19 Protocol
Event Name: Kupu Board of Directors-Reception
Mitigation Plan Filed: 8/12/2021 3:18:09 AM
Event Type: Private_Party

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Kupu
Point of Contact Name: Alyson Marsh
   808-738-4517
   alyson.marsh@kupuhawaii.org
   677 ALA MOANA BLVD STE 1200

Responsible Individual(s): Alyson Marsh
   808-738-4517
   alyson.marsh@kupuhawaii.org
   677 ALA MOANA BLVD STE 1200

Venue Name and Contact Information: Marie Wong
   808-674-3270
   MarieW@jamescampbell.com
   1001 Kamokila Boulevard, James Campbell Building, Suite 200, Kapolei, HI 96707

Event Description:
Event Date & Time: 10/15/2021 10:00:00 PM
Entry Allowed for Attendees: 10/16/2021 3:00:00 AM
Event Closure for Attendees: 10/16/2021 6:00:00 AM

Event Description: Board Member and Family Dinner
Anticipated Number of Attendees: 60
Implementation Plan:

Pre-Event Information Collection (if any): Electronic submission of vaccination cards with confirmation of last administered shot no less than 15 days prior to 10/15/2021. Sent via google sheets to capture pdf, jpg, png.

Acceptance of negative results via electronic submission via google sheets between 10/13/2021 and 10/15/2021.

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:

Plan for On-site Testing (if any): We currently do not have a plan for on-site testing as our current capacity is well below the 50% capacity for an outdoor private party.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Food and beverages provided will be prepared and packaged by the food establishment prior to delivery. Guests will be served with pre-plated options for individual consumption only. All drinks provided will be served individually.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: All guests will RSVP no later than 14 days of event.

Each guests will check in with our administrative teams to confirm that their information has been captured appropriately.

An electronic data sheet will contain their proof of vaccination information should they elect to share that information.

Contact information including name, address, email, and phone number will be provided by all adult attendees and adult representatives of children under the age of 18.

Temperature Checks and assessment forms will be completed on site before allowing guest on to the premises.

Plans for Social distancing: Each table will be at a maximum capacity of 8 for members of the same household.

Smaller tables will be available to accommodate couples and smaller parties within the same household.

Food will be served to minimize gathering at choke points.

All staff members are confirmed vaccination w/ proof of vaccination provided.

Plans for Enforcement of use of face coverings (indoor events only):
Strategies to reduce congestion at choke points: Maps and pre-selected seating charts will be provided. As this is an outdoor venue, signs will be posted on reception tables and prep stations. Use of AV equipment will be at limited to pre-approved hosts.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): This is an outdoor event

Staff & performer safety
Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff will attend a pre-event brief outline protocol measures and requirements including but not limited to guest tracing/tracking, floor management/flow, customer service expectations, how to enforce COVID regulations & rules.

Additional measures to reduce transmission between staff/performers and attendees: All staff servicing the event is vaccinated.

Plans for addressing symptomatic individuals on-site
We currently have a COVID assessment plan that will be used on site. Any individual who arrives at the location and is assessed to have symptoms listed under COVID CDC guidelines will be asked to leave including all party members that have come into close contact with the individual.

Any staff member who comes into contact with individual will be asked to remove themself from the location and a replacement will be provided. While our staff members are fully vaccinated, we do not want accidental transmission of the virus to occur.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
All attendees will be required to sign an agreement to attend the event.

COVID requirements were placed in our invitations prior to the RSVP
Reminder notifications are sent 60 days prior to the event to allow attendees to obtain a vaccination card in a timely manner
Reminder videos and emails are sent 14 days prior to the event to follow up on last-minute submission and to notify guests of any changes.

Signs will be posted on-site for the day of the event.
Event Name: Marlie Leong and Rid Holland's Wedding
Mitigation Plan Filed: 8/12/2021 3:25:06 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Love Letter Weddings
Point of Contact Name: Louise Moriarty
8083425137
louise@loveletterweddings.com
1145 Bethel Street, Honolulu HI 96813

Responsible Individual(s): Louise Moriarty
8083425137
louise@loveletterweddings.com
1145 Bethel Street Honolulu, HI 96813

Venue Name and Contact Information: Kualoa Ranch
808.748.3218
lfrishak@kualoaranch.com
po box 650 Ka’a’awa, HI 96730

Event Description:
Event Date & Time: 8/21/2021 10:00:00 PM
Entry Allowed for Attendees: 8/22/2021 1:30:00 AM
Event Closure for Attendees: 8/22/2021 9:00:00 AM

Event Description: Wedding
Anticipated Number of Attendees: 100

Implementation Plan:
Pre-Event Information Collection (if any): NA
Vaccination/Testing Plans:
Verification at Entry: NA
Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: • Recommend Back of House staff do the following health and safety measures, kitchen cleaning, surface disinfection, physical distancing, PPE compliance and handwashing.
• Recommend Front of House staff have temperature checks, wash hands, disinfect high touch surfaces, line spacing (6 ft), modify food service sets (Buffets, Chef Table) for safety measures, glove hand service, use of hand wipes at meal stations.

Does this event require the collection of Sign-In Data?

Plans for collecting Sign-in Data for all attendees: Google form sent to all guests and vendors in direct contact with guests. Info gathered will be:
- name of each attendee
- phone number
- address
- photo of vaccination card or negative covid-19 test within 48 hours of event date.

Plans for Social distancing:
- Ceremony seating rows spaced 6’ apart
- guest dinning tables 6'+ apart from each other
- extra large dancefloor for guests to spread out. MC to encourage guests to only dance with their partners.

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: Multiple coordination team members to greet and direct guests for efficiency upon arrival.

Floor markers outside the restrooms to space guests waiting for the restroom 6' apart.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All vendors will be temperature checked upon arrival. All vendors will be required to wear masks.
Staff will be notified via email in the prep of the event logistics.

On the wedding day, a covid safety officer will verbally reiterate the rules to the staff upon check in.

**Additional measures to reduce transmission between staff/performers and attendees:** All staff will wear masks for the duration of the event.

**Plans for addressing symptomatic individuals on-site**
Politely invite any individuals with symptoms to go home. Additional on-call staffing will be available for back up.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

- **Attendees** - Wedding website, google form to gather info, MC verbal reminders during the event
- **Staff** - All vendors will be temperature checked upon arrival. All vendors will be required to wear masks.

Staff will be notified via email in the prep of the event logistics.

On the wedding day, a covid safety officer will verbally reiterate the rules to the staff upon check in.
Event Name: Khristian 2nd birthday party
Mitigation Plan Filed: 8/12/2021 3:33:25 AM
Event Type: Private_Party

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Irene
Point of Contact Name: Irene
808-385-7368
irene_rodrigues89@yahoo.com
98-630 Moanalua Loop apt 327

Responsible Individual(s): Irene Rodrigues-kaikana
808-385-7368
irene_rodrigues89@yahoo.com
98-630 Moanalua Loop apt 327

Venue Name and Contact Information: Neal S. Blaisdell Park
808-768-6791
N/a
98-319 kamehameha hwy

Event Description:
Event Date & Time: 8/14/2021 10:00:00 PM
Entry Allowed for Attendees: 8/14/2021 9:30:00 PM
Event Closure for Attendees: 8/15/2021 4:00:00 AM

Event Description: Birthday bash for our sons 2 year old birthday party since covid ruined his 1st party and we had everything set before the next restrictions came into play

Anticipated Number of Attendees: 45

Implementation Plan:
Pre-Event Information Collection (if any): Everyone attending will be family and close friends who have kids (21 kids), have a permit from city and county for 45 people only

Vaccination/Testing Plans: Testing_Vaccination_NOT_Requie
**Verification at Entry:**

**Plan for On-site Testing (if any):** None, everyone will be wearing mask if they are not eating, temperature checks will be done

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** All food will be served by family members with gloves and mask

**Does this event require the collection of Sign-In Data?** No

**Plans for collecting Sign-in Data for all attendees:**

**Plans for Social distancing:** All tables will be 6 ft apart

**Plans for Enforcement of use of face coverings (indoor events only):** Na

**Strategies to reduce congestion at choke points:** Na

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Na

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Na

**Additional measures to reduce transmission between staff/performers and attendees:** Na

**Plans for addressing symptomatic individuals on-site**

Na

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

45 family members which includes kids
Event Name: Eric Greco & Katherine Morgan Wedding
Mitigation Plan Filed: 8/12/2021 3:41:06 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii-Day Wedding
Point of Contact Name: CJ Chen
(808) 381-9794
info@hawaiidaywedding.com
91-1115 Hamana St Ewa Beach, HI 96706

Responsible Individual(s): CJ Chen
(808) 381-9794
info@hawaiidaywedding.com
91-1115 Hamana St Ewa Beach, HI 96706

Venue Name and Contact Information: Private house
(808) 381-9794
info@hawaiidaywedding.com
225 South Kalaheo Ave Kailua, HI 96734

Event Description:
Event Date & Time: 9/4/2021 10:00:00 PM
Entry Allowed for Attendees: 9/5/2021 1:30:00 AM
Event Closure for Attendees: 9/5/2021 8:15:00 AM

Event Description: Wedding ceremony with cocktail hour and dinner reception to follow all outdoors on the Morgan home property. Contains 88 guests (Bride and Groom included in headcount). Vendor amount will still be under the baseline amount of 200.

Anticipated Number of Attendees: 86
Implementation Plan:

Pre-Event Information Collection (if any): Couple will provide a guest list with sign in data prior to the date to refer to when guests are signing in to the event.

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:

Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: All drinks done during cocktail hour will be handled by the bar service company 1979. Keneke catering will be plating the food to the guests at the buffet line. Drinks, dinnerware will all be handled by Keneke company.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Bride and Groom will be providing guest information prior to the date to ensure a smoother sign in process on the day. List will consist of name and address for contact tracing.

Plans for Social distancing: Tables of 10 spread out throughout the lawn.

Plans for Enforcement of use of face coverings (indoor events only): 

Strategies to reduce congestion at choke points: Tables will be called up by Hawaii-Day staff or by the MC one by one to prevent crowding at the buffet line. Guests and vendors will be informed of where the restrooms are. See attached layout.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Live musician will be placed inside the residence more than 10ft away from guests and other vendors. They will wear face coverings if not performing.

Additional measures to reduce transmission between staff/performers and attendees: All vendors must wear face coverings unless performing. Temperature will be checked while sign in is in process. The home owners will provide hand sanitizer and face masks for guests to wear if they are unvaccinated. Unvaccinated guests will be asked to wear the face mask unless they are eating or drinking.

Plans for addressing symptomatic individuals on-site

Those with temperatures meeting or exceeding 100.4 Fahrenheit will be asked to leave the premises. Depending on severity of symptoms they will be suggested to visit the nearest urgent care, medical center, etc.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Email communication prior to event will inform vendors to wear face masks at all times unless performing, eating, or drinking. Temperature checks upon sign-in as well as informing guests to wear masks if they are unvaccinated. Hand sanitizer will also be available for use from the residence owners.
Event Name: The Salsis wedding

Mitigation Plan Filed: 8/12/2021 3:52:24 AM

Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Kualoa Ranch
Point of Contact Name: Leila Frishak
808-748-3218
lfrishak@kualoa.com
49-560 Kamehameha Hwy, Kaneohe, HI 96744

Responsible Individual(s): Jessica Mcdonagh & Zane Salsis
707-280-6482
jessymcd08@yahoo.com
640 West C St.

Venue Name and Contact Information: Kualoa Ranch
808-748-3218
lfrishak@kualoa.com
49-560 Kamehameha Hwy, Kaneohe, HI 96744

Event Description:
Event Date & Time: 8/31/2021 7:00:00 PM
Entry Allowed for Attendees: 8/11/2021 5:00:00 PM
Event Closure for Attendees: 9/1/2021 5:00:00 AM

Event Description: Celebrating an outdoor wedding with close friends and family. This event has been planned and anticipated for almost a year, with all travelers taking precautions and abiding by cdc guidelines for the covid 19. This event will start at 3pm with a outdoor ceremony. The provided chairs will be properly 6ft distanced and masks and hand sanitzer will be available for those who are need. After the ceremony there will be a cocktail hour in which beverages and appetizers will be served individually by masked wait staff. Once cocktail hour is over, the guest will be seated at tables again following the 6ft social distancing requirements, and masks and sanitization will be available at all times. The food will be served individually by masked wait staff, to avoid any guest contact with the
food. The covid guidelines have been relayed to all guest and vendors and we have full cooperation and understanding from the attendees.

**Anticipated Number of Attendees:** 90

**Implementation Plan:**

**Pre-Event Information Collection (if any):** Majority of the attendees are traveling from the mainland. Prior to arriving in Honolulu they guest will have either been fully vaccinated or have proof of a negative covid 19 test from a trusted partner.

**Vaccination/Testing Plans:** Testing>Vaccination>NOT>Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** No plan for on-site testing

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Food and beverage lines will require 6 feet of distance between patrons. Masks to be worn at all times unless eating or drinking. Vendors will be required to adhere to sanitation and mask rules.

**Does this event require the collection of Sign-In Data?** No_Funerals_Public_Competitions

**Plans for collecting Sign-in Data for all attendees:**

**Plans for Social distancing:** Socially distancing food and beverage lines- 6ft. Create 6 ft distance between tables, limit number of people at each table, only same household family members allowed at the same table.

**Plans for Enforcement of use of face coverings (indoor events only):** NA

**Strategies to reduce congestion at choke points:** To reduce congestion at entrance and exit we will suggest same house hold members arrive and depart together.

Restrooms will be properly labeled to comply with social distancing requirements.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Vendors will be given the information listed above. Symptom self checks, mask mandates, and will be required to socially distance.

**Additional measures to reduce transmission between staff/performers and attendees:** Hand sanitizer will be available at all tables and food/beverage stations.
Plans for addressing symptomatic individuals on-site
Symptomatic people will not be allowed. All patrons will be required to self check for symptoms.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Vendors will be given the information listed above. Symptom self checks, mask mandates, and will be required to socially distance. We will continue to remind attendees and staff of the covid restrictions for social gatherings throughout the event.
Event Name: Roosevelt High School 80TH Birthday
Mitigation Plan Filed: 8/12/2021 4:17:21 AM
Event Type: Private_Party

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Anita Naone
Point of Contact Name: Anita Naone
(808) 375-7301
anitanaone@msn.com
605 Alihi Place, Kailua, HI 96734

Responsible Individual(s): Anita Naone
(808) 375-7301
anitanaone@msn.com
605 Alihi Place, Kailua, HI 96734

Venue Name and Contact Information: Saint Louis Club House
(808) 949-6633
david.diamond@stlouisalumni.org
916 Coolidge Street, Honolulu, HI 96826

Event Description:
Event Date & Time: 9/5/2021 10:00:00 PM
Entry Allowed for Attendees: 9/5/2021 8:00:00 PM
Event Closure for Attendees: 9/6/2021 1:00:00 AM

Event Description: This is an alumni gathering for the Roosevelt High School Class of 1959 celebrating their 80th birthday together.

Anticipated Number of Attendees: 150
Implementation Plan:

**Pre-Event Information Collection (if any):** Attendees are 80 years old and some are technology challenged. We will be gathering trace contact information such as Name, Address, and telephone contact in advance. We will have a check in list ready for who actually attended.

We are requesting in advance submission of their Covid-19 proof of vaccination in advance to be submitted electronically.

Upon arrival, guests who have not provided their proof of vaccination in advance, they will need to provide this card to be photographed and on file upon arrival. For those with no vaccination card, they will need to provide a negative test from FDA EUA as required or they will not be allowed entry.

**Vaccination/Testing Plans:** Testing/Vaccination_Required_In

**Verification at Entry:** Cards will be asked to be presented as original or photo copy at the event and will be verified by a person at the event who is solely responsible for this function.

**Plan for On-site Testing (if any):**

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** We have a signed agreement on file from Saint Louis Clubhouse which includes their Covid Mitigation Plan for the establishment and will upload that document as an attachment which outlines all of the rules and regulations that we need to abide by for their establishment as our host.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Our treasurer will print the full list of those who have registered for the event. The treasurer will be checking each person in when they arrive. We already have on file their names, addresses, and contact information for contact tracing.

**Plans for Social distancing:** We are at 50% capacity in the establishment with a max of 150 guests. We have ordered as many 8 foot tables as possible to meet the spacing requirements. Guests will be required to wear a mask unless actively eating or drinking. Additional tables will be set up to ensure if there are those that want to remain more distant than the minimum of 6 feet.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** There will be room monitors assigned by staff of the venue to continuously throughout the event wipe down with cleaning solution high touch points. Restrooms will also be monitored to ensure that social distancing in restrooms are adhered to according to venues policy. Food servers will be stationed behind plexiglass partitions. Attendees will be served by staff who will walk meals to their tables. Attendees will be monitored by venue staff to ensure there are no gatherings or loitering in common areas or high choke point areas. There is a separate entrance and exits for this event.
Description of ventilation system and how COVID risk is mitigated (indoor venues only): Doors and all exits will remain open during the event. The event is fully air conditioned and will be on during the event.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: We have only one performance group and this group will be on stage with more than 10 feet away from any attendees or stationed workforce. We will not be allowing any dancing of any kind. Our performance group will be in and out and will not be mingling with any attendees during their performance.

Additional measures to reduce transmission between staff/performers and attendees: Staff will be wearing gloves, cleaning regularly will be taking place. We will have hand sanitizer stations throughout and there will be hand sanitizer at each table. Everyone will be masked unless actively eating or drinking.

Plans for addressing symptomatic individuals on-site
It must be reported to management and event organizers. The person will be asked to leave the event and recommended to quarantine or seek advice from their health care provider. The location where this individual was seated will be thoroughly sanitized and guests relocated to an open table while this takes places.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
All attendees whether they be guests or performers have been in constant communications with our event organizers. 5 days prior to the event we have plans to send out all the safety information, covid protocol, and expectations for check in and behavior at the event.
Event Name: Parker Wedding
Mitigation Plan Filed: 8/12/2021 4:22:36 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Michele Drumright
Point of Contact Name: Aaron Drumright
5303044527
kaysan.lalea@gmail.com
8585 Quail Canyon Rd. Vacaville, CA 95688

Responsible Individual(s): Aaron Drumright
5303044527
kaysan.lalea@gmail.com
8585 Quail Canyon Rd. Vacaville, CA 95688

Venue Name and Contact Information: Adam Christensen
8087834316
sunriserentalshi@gmail.com
53-091 Halai St. Hauula, HI 96717

Event Description:

Event Date & Time: 8/21/2021 6:00:00 PM
Entry Allowed for Attendees: 8/21/2021 10:30:00 PM
Event Closure for Attendees: 8/22/2021 3:00:00 AM

Event Description: Outdoor wedding with immediate family and extended family. Event will include dinner and entertainment by and for wedding guests.

Anticipated Number of Attendees: 100

Implementation Plan:
Pre-Event Information Collection (if any): NA
Vaccination/Testing Plans: Testing_Vaccination_NOT_Require
Verification at Entry:

Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Wear a mask unless eating or drinking. Servers will wear mask and gloves. Plates will be pre-made to avoid cross-contamination. There will be hand sanitizer stations available to everyone.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: We will be using a QR code to a Google Form that will include date, name, phone number, email address, and home address of all attendees and staff. In case technology is not working, we will also have a printed contact tracing form that will be used to collect information.

Plans for Social distancing: Seating will be arranged by house-holds. Tables and guests will remain 6 ft apart at all times.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Attached below is our "Wedding Floor Plan Final" which illustrates the open pathways for directing the flow of traffic so as to reduce congestion at potential choke points. Guests will be positioned in locations to direct guests in the right direction as well.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Meeting prior to event.

Additional measures to reduce transmission between staff/performers and attendees: Wearing PPE, constantly washing hands, and maintaining social distancing.

Plans for addressing symptomatic individuals on-site

Wellness and temperature checks upon arrival, a Physician Assistant will be on-site monitoring guest vitals and able to help any who may feel unwell.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Will be provided with information prior to attending via email and phone reminding them that if they don't feel well they should stay home as well as to stay home if they have been in contact with anyone that has been sick in the past two weeks. They will also be provided with information upon arrival on-site and throughout the event they will be reminded of the safety protocols set in place.
Event Name: Traci Copeland and Eddie Lincoln Wedding

Mitigation Plan Filed: 8/12/2021 4:51:06 AM

Event Type: Outdoor_Event_I

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)

Operator Name: The Moana Surfrider Hotel

Point of Contact Name: Stuart Kotake

808-341-6177
Stuart.Kotake@marriott.com
2255 Kalakaua Ave, Honolulu HI 96815

Responsible Individual(s): Susan O'Donnell

808-943-2711
aloha.ido@att.net
1400 Kapiolani Blvd, A23, Honolulu, HI 96814

Venue Name and Contact Information: Stuart Kotake

808-341-6177
Stuart Kotake
2255 Kalakaua Ave, Honolulu HI 96817

Event Description:

Event Date & Time: 8/19/2021 10:00:00 PM

Entry Allowed for Attendees: 8/20/2021 3:30:00 AM
Event Closure for Attendees: 8/20/2021 8:00:00 AM

Event Description: The Moana Surfrider will be hosting the Traci Copeland and Eddie Lincoln Wedding for Thursday, August 19, 2021. The Diamond Lawn and Terrace's banquet capacity is 350 guests. Attendance for this event will be 111 guests. Contact tracing and proof of negative COVID test and/or proof of vaccination will be required and provided to venue prior to the start of event.

Anticipated Number of Attendees: 111
Implementation Plan:

Pre-Event Information Collection (if any): A creditable third party vendor planner, Susan O'Donnell with Aloha Wedding Planner, has been hired to collect and maintain the data for contact tracing and proof of vaccination or negative COVID test with-in 48 hours. This data will be collected and received prior to the start of event.

Attendees will pre-register by providing copy of their vaccine card showing date of last vaccine, to match name on master guest list provided by wedding couple.

As of 8/11/21 80% of attendees have submitted documentation and we will continue to collect documents up until 8/18/21, after that date, attendees shall bring documentation upon arrival to event.

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:

Plan for On-site Testing (if any): No at this time

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Guest tables will be set with no more than 10 guests each. At least 6’ apart from each table.

Mask wearing enforced unless actively eating or drinking.

Seated table service for all food and beverage only. No standing food and beverage arranged.

No self-service food and beverage are arranged.

Banquet staff will be in control of the food & beverage service through the event.

Food will be plated by a Hotel employee and handed to the attendee.

Drinks will be handled by Hotel bartenders and service staff.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: A third party, Susan O'Donnell from Aloha Wedding Planners, has been hired to collect and maintain the data.

A consolidated spreadsheet will be submitted to Hotel’s event manager prior to event start.

All attendees will be required to submit documentation of vaccine to show fully vaccinated OR present card upon arrival. Or present negative COVID test result taken within 48 hours of event date.

Posted signage and banquet captain and staff to roam event and enforce mask wearing unless actively eating or drinking.
C19 Covid Coordinator (C19CC) will work with DJ/Emcee/Event coordinator to remind attendees to wear masks while indoors and remain seated.

**Plans for Social distancing:** Pre-plan travel route for entering and existing to reduce congestion at choke points. Tables to be set 6’ apart.

Registration area will be one way in, until such time that all guests have registered, then reverts to two-way use.

Exit and reentry to Ceremony, Reception and Dinner site by wristband only

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Arrival area for check in will have social distancing by 6 feet. Ample space to provide distance while process happens.

Large entrance to ceremony and located outside in open space.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA - Outside

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Pre shift meetings will be conducted prior to the start of the event to review the safety protocols. Employees to be temperature checked prior to each shift and required to wear their masks for the duration of event.

C19CC will brief staff and performers prior to start of event to ensure health & safety of all attendees.

Catering will be provided by Moana Surfrider Hotel and all staff are trained on DOH safety protocols and follow guidelines issued by the City and County of Honolulu. All staff members are required to wear face masks at all times during their shifts. All staff members are temperature checked prior to arriving on property for their shifts.

Live musician will be positioned at the event, more than 10ft away from attendees and staff members and will be required to wear mask during performance. Catering will be provided by Moana Surfrider Hotel and all staff are trained on DOH safety protocols and follow guidelines issued by the City and County of Honolulu.

**Additional measures to reduce transmission between staff/performers and attendees:** Employees to be temperature checked prior to each shift and required to wear their masks for the duration of event.

Performers are to be on stage, 6 feet distanced from direct physical contact of attendees or staff. While indoors and performing, masks shall remain on.
Plans for addressing symptomatic individuals on-site

Hotel will alert both Security and Hotel Managers to tend to specific guest and assess guest’s condition. A security report will be filled out and escort guest off property. When necessary, guests will be escorted to the Doctor of Waikiki located at the Sheraton Princess Kaiulani or a nearby medical facility.

Any person who presents with a temperature of 100.4 or more will not be allowed to enter. Recommend they seek medical assistance right away. If attendee presents with physical symptoms during the event, they shall be moved to a private space for observation. If medical attention is required, C19CC shall inform Banquet Manager (on duty) and Hotel Security with regards to the situation. Attendee shall leave the premises to seek medical help as soon as deemed possible.

Staff members who have a temperature over 100.4 degrees are immediately sent home and are not allowed on property.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Staff will attend the Pre shift meetings and review the safety protocols. Adequate signage is displayed at event site to remind guests and performers for the restrictions.

All staff and employees have completed the commitment to clean training prior to establishing employment.

Utilize Emcee/Band Leader to make announcements of Hotel rules for wearing masks indoors, as needed.

Email communication sent to all attendees include information regarding proof of vaccination, face masks, as well as a list of symptoms to review prior to the event. All staff are briefed on safety protocols prior to working on property.
Event Name: Manoa Valley Theatre

Mitigation Plan Filed: 8/12/2021 5:31:49 AM

Event Type: Structured_Static_Event

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)

Operator Name: Manoa Valley Theatre

Point of Contact Name: Kip Wilborn, Executive Director

808-542-4529
kip.wilborn@manoavalleytheatre.com
2833 East Manoa Road, Honolulu, HI 96822

Responsible Individual(s): Kip Wilborn

8085424529
kip.wilborn@manoavalleytheatre.com
2833 East Manoa Road

Venue Name and Contact Information: Manoa Valley Theatre

808-988-6131
kip.wilborn@manoavalleytheatre.com
Manoa Valley Theatre

Event Description:

Event Date & Time: 9/2/2021 10:00:00 PM

Entry Allowed for Attendees: 9/3/2021 5:30:00 AM

Event Closure for Attendees: 9/3/2021 8:30:00 AM

Event Description: Regular live theatre performances. Full Vaccination and masks required for entry. Some performances have intermissions. If regulations will permit we will have our concession open outside on our lanai. There is NO FOOD OR DRINK allowed in the theatre. Our audience comes in to assigned seating and if there is an intermission go to the lanai, restrooms etc. then returns to the theatre for the second act. Season runs from Sept 2, 2021 through August 2022. When in production the mainstage performances are Thursday-Sunday at 7:30 p.m. Saturday there is also an afternoon performance at 3:00.

Anticipated Number of Attendees: 100
Implementation Plan:

Pre-Event Information Collection (if any): Upload of Vaccination Cards through the portal on our website or emailed copy.

WE ARE REQUIRING PROOF OF FULL VACCINATIONS FOR ALL STAFF AND AUDIENCE MEMBERS.

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:

Plan for On-site Testing (if any): WE ARE REQUIRING PROOF OF FULL VACCINATION FOR ALL STAFF AND AUDIENCE MEMBERS.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Outdoor beverages will be allowed on our lanai regulations permitting. Masks will be required when not seated at a table. All tables are at least 6 feet apart. No food or drink allowed inside the theatre.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: We gather names and contact information from all who buy a ticket, consequently, our ticket manifest has full contact information for each audience member. If someone is coming as a guest with a ticket holder, we gather full information before permitting entry. The guest must present picture ID and proof of full vaccination for admittance.

Plans for Social distancing: Before entering the theatre there are markings spaced at 6-feet where the line would form for entry. Signs are posted encouraging social distancing. When a patron is observed not distancing or not properly wearing a mask, our staff are instructed to ask them to.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: 6 foot markers on the walkway entering the theatre lanai by the box office. Signs requesting distancing near the restrooms.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Newly installed 25ton AC by Heide & Cook. The AC has air filtration and draws fresh air in from the outside.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff and volunteers are required to wear a mask at all times. Hand sanitizer stations are in numerous places around the theatre both in the house and backstage. Before each performance the theatre is sanitized using an electrostatic sprayer to spread disinfectant. The seating area, common areas, restrooms, backstage and dressing rooms are treated. Common touch spots are wiped with disinfectant. All microphones are not shared and are disinfected after each use. We have a safety manual that we produced in cooperation with the Healthy Verify Certification. The safety guide is made available to all personnel.
**Additional measures to reduce transmission between staff/performers and attendees:** Performers are fully vaccinated and never come into contact with attendees. Our ushers and staff are required to be fully vaccinated, social distance and wear a mask at all times. They are encouraged to wash their hands frequently.

**Plans for addressing symptomatic individuals on-site**
Upon arrival at the theatre, patrons are required to produce a valid photo ID and proof of full vaccination. Additionally, they must answer a verbal screening for any symptoms related to Covid-19. If they are unable to say "no I have had no symptoms" or if a staff member observes related signs, they will immediately be asked to leave the property.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**
We have posted our full vaccination policy on our website and there have been several emails that have gone out to our e-list (@ 13,000) with the policy as part of the content. Prior to each performance there will be an email to the our volunteers (ushers) and attendees listed on the manifest for the next show reminding them in detail of our policies regarding vaccination and admittance. There will also be a request in the email that if they are experiencing any kind of symptoms that point to them being sick, we ask that they not attend the scheduled performance. A change of ticket to another night will be made at no charge. If a change is not possible, then a future show credit will be given.
Event Name: Birthday Celebration

Mitigation Plan Filed: 8/12/2021 5:55:48 AM

Event Type: Private_Party

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)

Operator Name: Kyle and Jana Sung

Point of Contact Name: Jana Sung

- 8083934129
- Jana.51912@gmail.com
- PO Box 893933 Mililani, HI 96789

Responsible Individual(s): Jana Sung

- 8083934129
- Jana.51912@gmail.com
- PO Box 893933 Mililani, HI 96789

Venue Name and Contact Information: Kathy Ireland Weddings - Villa Elizabeth, Thomas Meharey

- 8087221967
- Tmeharey@sterlingwinters.com
- 5505 Kalanianaole Highway Honolulu, HI 96821

Event Description:

Event Date & Time: 9/11/2021 10:00:00 PM

Entry Allowed for Attendees: 8/11/2021 9:00:00 PM

Event Closure for Attendees: 8/11/2021 11:30:00 PM

Event Description: First Birthday Party

Anticipated Number of Attendees: 50

Implementation Plan:

Pre-Event Information Collection (if any): Only fully vaccinated individuals were invited to the party (except for 8 children under the age of 12). It was also requested that attendees do not travel outside of Hawaii for 2 weeks prior to the party. This was performed through verbal confirmation. All attendees
will be asked to provide a copy of their vaccination prior to the party or submit their card on the day of the party.

**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** Visual verification of the attendees vaccination card will be conducted prior to allowing entrance on the day of the party, if not provided beforehand. Temperature checks will also be performed and any attendee with a temperature >100.4 will not be allowed to enter.

**Plan for On-site Testing (if any):**

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** All food will be individually packaged and served to the guests. Food will be packaged by the catering restaurant. Individual drinks will also be served. No self-service allowed.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** All attendees will be required to submit documentation of their vaccine or present their card on arrival.

**Plans for Social distancing:** Outdoor tables will be spaced 6 feet apart. All guest tables except for 3 will be outside. Indoor tables will be more than 6 feet apart. Sliding doors next to the indoor tables will be fully opened to allow for ventilation.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Minimal choke points expected. Entrance door/COVID check in will be one way in until all guests have arrived. Staggered exits will be done to minimize traffic. Two bathrooms available for use.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** N/A

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** 2 vendors will be used for the party. One vendor will not be in attendance, but will do everything through a zoom session. 2nd vendor and his staff are confirmed vaccinated and will be masked at all times.

Food will be picked up and brought to the venue by us to minimize traffic from non-attendees. Drinks will be in sealed containers and served to attendees.

**Additional measures to reduce transmission between staff/performers and attendees:** Emcee/day planner will brief vendor to ensure mask requirements are met. Vendor will also undergo temperature check prior to entrance.
Plans for addressing symptomatic individuals on-site
Any attendee presenting with a temperature >100.4 or symptoms will not be allowed to enter. Attendees who develop symptoms during the party will be isolated, assessed by a doctor on site and will leave the venue as soon as possible. Immediate relatives/household members of the attendee will also be asked to leave.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Safety protocols will be communicated to all attendees PRIOR to the party. Emcee will also make announcements on the day of the party to ensure compliance.
Event Name: Ashlee & Micah Wedding Celebration
Mitigation Plan Filed: 8/12/2021 6:11:32 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Kapolei Golf Club
Point of Contact Name: Tracy Wong
808-447-0226
twong@kapoleigolf.com
91-701 Farrington Hwy, Kapolei HI 96707

Responsible Individual(s): Tracy Wong
(808) 447-0226
twong@kapoleigolf.com
91-701 Farrington Highway, Kapolei HI 96707

Venue Name and Contact Information: Kapolei Golf Club
808-447-0226
twong@kapoleigolf.com
91-701 Farrington Hwy, Kapolei HI 96707

Event Description:
Event Date & Time: 8/21/2021 10:00:00 PM
Entry Allowed for Attendees: 8/22/2021 2:30:00 AM
Event Closure for Attendees: 8/22/2021 7:00:00 AM

Event Description: Outdoor Ceremony and Outdoor Wedding Reception
Anticipated Number of Attendees: 130

Implementation Plan:
Pre-Event Information Collection (if any): Contact Tracing Information for each individual attending ceremony to individual names, phone number or email address
Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:

Plan for On-site Testing (if any): Not required

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Operating at less than 50% capacity with tables socially distanced. Food service to be plated service with no standing buffet or self serve food stations. No "groups" to exceed outdoor limitation of 25, with table seating of 10 or less guests.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Contract Tracing form required to be prefilled by banquet "host" and submitted prior to event date, with missing contact information acquired from guests at the reception table day of. Temp checks to be conducted of each individual at the reception table and logged on same contact tracing form

Plans for Social distancing: Tables set 6+ feet apart with pathways to restrooms and to tables.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: One main entry to outdoor venue, with circular exit and pathway to restrooms. Two additional pathways available to restrooms to ease congestion or crowding.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Temperature checks conducted and recorded when staff arrive for shift. Staff required to wear masks throughout banquet service, even for outdoor wedding. Also required to wear gloves when servicing food, and to wash and/or use hand sanitizer often, with hand sanitizer available in server station and at entry points to venue.

Additional measures to reduce transmission between staff/performers and attendees: DJ kept at 10ft social distance parameters with table used as spacing between guests and vendor. Vendors also required to wear masks even for outdoor wedding. Maintenance staff scheduled for hourly sanitization for public touchpoints such as door handles, railings, restrooms, etc. Masks encouraged when not actively eating or drinking, even for outdoor wedding, with signs posted in visible areas. Hand sanitizer stands at all entrances to venue.

Plans for addressing symptomatic individuals on-site

Temp Check conduction with each individual upon arrival to venue. Individuals with temperature of 100.4 + will not be allowed to enter venue or remain at event. KGC Staff are discouraged from coming
to work if experiencing flu like symptoms. Staff will also not be allowed to remain at work with temp of 100.4+.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
COVID agreement form listing COVID mitigation steps, sent to banquet host or banquet contact, prior to event and required to be signed by both venue COVID Monitor and banquet host and returned before event allowed to move forward. EMCEE of banquet to announce KGC listed safety protocols in place at onset of reception.
Event Name: Stella Wakamatsu's 100th Birthday Celebration

Mitigation Plan Filed: 8/12/2021 6:41:46 AM
Event Type: Private_Party

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: BRANDI OSHIRO
Point of Contact Name: BRANDI OSHIRO
(808)232-5823
BRANDI@PRO808.COM
970 IOPONO LOOP

Responsible Individual(s): BRANDI OSHIRO
(808)232-5823
brandi@pro808.com
970 Iopono Loop

Venue Name and Contact Information: BRANDI OSHIRO
(808)232-5823
BRANDI@PRO808.COM
970 IOPONO LOOP

Event Description:
Event Date & Time: 9/18/2021 10:00:00 PM
Entry Allowed for Attendees: 9/18/2021 9:00:00 PM
Event Closure for Attendees: 9/19/2021 2:00:00 AM

Event Description: STELLA WAKAMATSU'S 100TH BIRTHDAY CELEBRATION. ACTUAL BIRTHDAY IS 9/16/2021 AND HAVE HAD THIS IN THE WORKS FOR THE LAST YEAR. INVITATION IS TO IMMEDIATE FAMILY AND CLOSE FAMILY FRIENDS ONLY. PRIVATE LOCATION IS THE HOUSE OF STELLA'S GRANDDAUGHTER.

Anticipated Number of Attendees: 75
Implementation Plan:

Pre-Event Information Collection (if any): WE WILL PROVIDE ADDITIONAL INSTRUCTIONS TO ALL INVITED GUESTS THAT VACCINATION PROOF IS REQUIRED TO ATTEND. WE WILL CHOOSE TO RESTRICT ALL NON-VACINATED INDIVIDUALS FROM ATTENDING THIS EVENT AS A SAFETY PRECAUTION FOR ALL GUESTS.

Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: ALL GUEST WILL BE ASKED TO PROVIDE THEIR VACCINATION CARD (ORIGINAL OR COPY) PRIOR TO ENTRY TO EVENT.

Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: N/A

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: WILL COLLECT NAMES, ADDRESSES AND PHONE NUMBERS OF ALL GUEST IN ATTENDANCE OF THIS EVENT.

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: N/A. NO ONSITE TESTING OFFERED. IF GUEST IS NOT VACINATED, INVITATION WILL NOT WILL BE EXTENDED AT THIS TIME.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): VENUE WILL BE OUTDOORS ONLY

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: ALL FOOD STAFF WILL BE MASKED AS WELL AS ALL GUEST

Additional measures to reduce transmission between staff/performers and attendees: ALL GUESTS WILL BE REQUIRED TO ABIDE BY CURRENT COVID-19 PROTOCOLS.

Plans for addressing symptomatic individuals on-site

WE WILL NOT ALLOW ANY SYMPTOMATIC INDIVIDUALS FROM ENTERING

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

ALL GUEST WILL BE MADE AWARE OF SAFETY PROTOCOLS BY EMAIL AND TEXT PRIOR TO THE DATE OF THIS EVENT.
Event Name: Ka'eo Mau and Kristen Nakagawa Wedding
Mitigation Plan Filed: 8/12/2021 6:44:37 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Say I Do by Karisa
Point of Contact Name: Karisa Hayashi
808-349-2555
sayido.karisa@gmail.com
1017-G Alewa Dr., Honolulu, HI 96817

Responsible Individual(s): Ka'eo Mau
808-306-8453
misterk43@gmail.com
871 Hoomoana Way, Pearl City, HI 96782

Venue Name and Contact Information: Lanikuhonua Cultural Institute, Marie Wong
808-674-3270
mariew@jamescampbell.com
92-1101 Ali‘inui Dr, Kapolei, HI 96707

Event Description:
Event Date & Time: 8/20/2021 10:00:00 PM
Entry Allowed for Attendees: 8/21/2021 2:00:00 AM
Event Closure for Attendees: 8/21/2021 8:00:00 AM

Event Description: Wedding Ceremony and Dinner Reception
Anticipated Number of Attendees: 197

Implementation Plan:
Pre-Event Information Collection (if any): N/A
**Vaccination/Testing Plans:** Testing_Vaccination_NOT_Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** N/A

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** All attendees and vendors will go through a temperature check upon entry. All food and beverages will be served by staff. Food and beverage staff will wear masks during the wedding. Guests will be seated on tables with no more than 10 people. We will have face masks available at the check-in area for attendees and staff. We will have hand sanitizer available as well as antibacterial soap in the restrooms for hand washing.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** We have all attendees contact information for contact tracing purposes.

**Plans for Social distancing:**

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Check-in area will be outdoors and one way in. Once all attendees are checked in for wedding it will become two way entrance and exit.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** N/A

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Wedding planner will inform all staff and performers prior to event start time on covid-19 protocols.

**Additional measures to reduce transmission between staff/performers and attendees:** Food and beverage staff will wear masks and frequently wash hands with anti-bacterial soap. Hand sanitizer will be available to all staff and performers.

**Plans for addressing symptomatic individuals on-site**

We will do temperature checks upon entry into venue for all attendees and staff. If anyone has a temperature of 100.4 degrees and above will not be allowed to enter the wedding. We will recommend that symptomatic individual to seek medical attention immediately.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

We will have the emcee make safety protocol announcements throughout the wedding.
Event Name: Edwards and Keim Wedding
Mitigation Plan Filed: 8/12/2021 7:26:23 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: For the Good Events
Point of Contact Name: Monique Geoghegan
   (808) 382-3129
   monique@forthegoodhawaii.com
   1164 Bishop Street, Suite #612, Honolulu, HI 96813

Responsible Individual(s): Monique Geoghegan
   (808) 382-3129
   monique@forthegoodhawaii.com
   1164 Bishop Street, Suite #612, Honolulu, HI 96813

Venue Name and Contact Information: Lanikai Private Estate
   310-597-0088
   lesliewe@gmail.com
   271 Kaepelulu Drive, Kailua, 96734

Event Description:
Event Date & Time: 8/21/2021 10:00:00 PM
   Entry Allowed for Attendees: 8/22/2021 1:30:00 AM
   Event Closure for Attendees: 8/22/2021 8:00:00 AM

Event Description: Wedding ceremony and reception amongst 50 guests.

Anticipated Number of Attendees: 50

Implementation Plan:
Pre-Event Information Collection (if any): Contact tracing and proof of negative COVID test and/or proof of vaccination will be required prior to the start of the event.

Vaccination/Testing Plans: Testing_Vaccination_NOTRequire
Verification at Entry:

Plan for On-site Testing (if any): N/A. All attendees are fully vaccinated.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Full-service caterer and bartender will be responsible and in control of the food and beverage throughout the event. To further align with the current restrictions, the caterer will be providing a plated meal to all guests. There will be no self-serve food or beverage at the event.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Upon arrival at the venue, guests will be required to check-in. We will already have their contact information (email addresses, phone numbers, etc) and proof of vaccination or negative COVID test prior to the start of the event.

Plans for Social distancing: We plan to implement social distancing by spacing out tables, encourage guests to use the entire venue space, and not overcrowd certain areas. There will also be no official dance time for guests to ensure everyone is practicing social distancing.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Please see attached for the layout.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff and vendors will be briefed and encouraged to wear a mask throughout the duration of the event.

Additional measures to reduce transmission between staff/performers and attendees: All staff and vendors will practice social distancing when possible and wear a mask throughout the duration of the event.

Plans for addressing symptomatic individuals on-site

Any person who presents with a temperature of 100.4 or more will not be allowed to enter the venue. We would recommend they seek medical assistance right away. If they get a positive result, we would then implement contact tracing measures and alert all guests and vendors.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

We would ask the Emcee to make announcements throughout the event.
Event Name: Tuliloa-Mafi Wedding
Mitigation Plan Filed: 8/12/2021 7:29:58 AM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Serena Tuliloa
Point of Contact Name: Vai Aiu
8083860201
vaiu@hotmail.com
2736 Laniloa Rd. Honolulu, HI 96813

Responsible Individual(s): Serena Tuliloa, Chris Tuliloa
8083214145
stuliloa@hotmail.com
PO Box 522 Laie, HI 96762

Venue Name and Contact Information: Kualoa Ranch- Leila Frishk
8087483218
weddings@kualoa.com
49-560 Kamehameha Hwy, Kaneohe, HI 96744

Event Description:
Event Date & Time: 8/28/2021 10:00:00 PM
Entry Allowed for Attendees: 8/29/2021 3:00:00 AM
Event Closure for Attendees: 8/29/2021 7:00:00 AM

Event Description: Wedding Ceremony and Reception to follow. No alcohol. Plated dinner to be served.

Anticipated Number of Attendees: 150

Implementation Plan:
Pre-Event Information Collection (if any): Guest list preassigned via contact information and will keep record of attendees.

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require
Verification at Entry:

Plan for On-site Testing (if any): Temperature check and request guests to leave if temperature is 100 degrees.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Food/beverages will be plated prior for guests. Gloves and masks will be worn by those preparing plated dinner.

Does this event require the collection of Sign-In Data?  Yes _ Indoor _ events _ weddings _ indo

Plans for collecting Sign-in Data for all attendees: Contact information will be provided upon request.

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Space available is in compliance of 50% capacity. Multiple exits.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: A meeting will be held to articulate the plan and procedures and the performers prior to event.

Entertainment will be less than 4 people performing at a time which complies to the 50% ratio of space. Staff will wear gloves and mask when plating dinner. Also disinfect Hand sanitizers will be provided.

Additional measures to reduce transmission between staff/performers and attendees: Entertainment will be less than 4 people performing at a time which complies to the 50% ratio of space. Staff will wear gloves and mask when plating dinner. Also disinfect area and hand sanitizers will be provided.

Plans for addressing symptomatic individuals on-site

Individuals will be asked to leave the event.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Plans for safety protocols will be shared with attendees, staff and performers through prior meeting and included in the private social media page. The Masters of Ceremony will continue to announce and notify all attendees, staff and performers of safety protocols during the event.
Event Name: Roden Parro and Deidra Raqueno's Wedding
Mitigation Plan Filed: 8/12/2021 8:24:27 AM
Event Type: Outdoor Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Jez Events
Point of Contact Name: Jez Feria
  (808)469-2005
  info.jezeventshawaii.com
  725 Kapiolani Blvd., #C118 Honolulu, HI 96813

Responsible Individual(s): Deidra Raqueno, Roden Parro
  (808)388-2962, (808)852-7421
  draqueno@gmail.com , roden.parro@gmail.com
  94-1013 Kuhao St. Waipahu, HI 96797

Venue Name and Contact Information: The Filipino Community Center, Inc.
  (808)680-0451
  filcom@filcom.org
  94-428 Mokuola St., Suite 302 Waipahu, HI 96797

Event Description:
Event Date & Time: 8/28/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/29/2021 3:30:00 AM
  Event Closure for Attendees: 8/29/2021 8:00:00 AM

Event Description: The Filipino Community Center will be hosting the wedding reception for Roden Parro and Deidra Raqueno during the evening of Saturday, August 28, 2021. The Consuelo Courtyard has a capacity of 100. Max attendance will be below max capacity. Contact tracing forms will be filled out prior to the event as well as temperate checks when arriving to the venue.

Anticipated Number of Attendees: 92
Implementation Plan:

Pre-Event Information Collection (if any): Contact tracing forms will be filled out by the host prior to the event and submitted to the venue.

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:

Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Catering and event staff will be in control of the food and beverage service through the event.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: The bride and groom have collected all attendee's data to ensure a smoother check-in process and will be able to provide a list of information to City or the State if necessary.


Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Please see attached map of venue layout

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Catering will be provided by the Filipino Community Centers trusted caterer Cool in Catering and all staff are trained on DOH safety protocols and follow guidelines issued by the City and County of Honolulu. All staff members are required to wear face masks at all times during their shifts.

Additional measures to reduce transmission between staff/performers and attendees: NA

Plans for addressing symptomatic individuals on-site

Any person who presents with a temperature of 100.4 or more will not be allowed to enter. Recommend they seek medical assistance right away. If
the attendee presents with physical symptoms during the event, the attendee shall leave the premises to seek medical help as soon as deemed possible.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Utilize Emcee to make announcements of venue rules for wearing masks at all times, and to remain 6ft of social distancing if possible.
Event Name: ‘Iolani School Residential Life Parent Reception
Mitigation Plan Filed: 8/12/2021 8:29:22 AM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: ‘Iolani School
Point of Contact Name: Megan Small
  office (808) 943-2231 or mobile (917) 684-9170
  msmall@iolani.org
  563 Kamoku Street, Honolulu, HI 96826

Responsible Individual(s): Megan Small
  office (808) 943-2231 or mobile (917) 684-9170
  msmall@iolani.org
  563 Kamoku Street, Honolulu, HI 96826

Venue Name and Contact Information: Kahala Hotel & Resort, Grace Chan, Director of Catering and Conference Services
  (808) 739-8891
  gchan@kahalaresort.com
  5000 Kahala Avenue, Honolulu, HI 96816

Event Description:
Event Date & Time: 8/16/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/17/2021 3:00:00 AM
  Event Closure for Attendees: 8/17/2021 5:00:00 AM

Event Description: Welcome reception for ‘Iolani School boarding students' parents and guardians
Anticipated Number of Attendees: 65
Implementation Plan:

Pre-Event Information Collection (if any): Guests are required to RSVP with vaccination status to confirm that two doses (or single dose of Johnson & Johnson vaccine) were received as of 8/1/21.

Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: All guests are required to show proof of vaccination by submitting a copy of their vaccination card. Those who are not fully vaccinated are required to take a rapid test on Monday, August 16. We plan to rapid test attendees if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test pursuant to ‘Iolani School’s Clinical Laboratory Improvement Amendments (C.L.I.A.) Certificate of Waiver. At this time, we have not received requests from attendees with religious or medical exemptions or who have other extenuating circumstances and therefore do not plan to have on-site testing.

Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: - Hand sanitizing stations will be located in the check in area
- Hotel catering staff will be serving guests from food stations setup with plexiglass barriers
- No self-service - hotel staff will take and deliver drink orders to guests

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: - Guests will be required to check in upon arrival
- Proof of vaccination is required to attend the event
- Email addresses and phone numbers collected at time of registration are on file

Plans for Social distancing: Seating will be limited to 5 per table and tables will be physically distanced from each other

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Please see attached banquet event order created by the hotel

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA - Event is being held outdoors under a tent

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: - One live performer will be singing from a physically distanced area away from guests
- The performer is a member of our ‘Iolani staff and is fully vaccinated
- Catering will be provided by the Kahala Hotel and & Resort
- ‘Iolani staff and volunteers at check in will be briefed on safety protocol and guidelines - issued by the school administration in advance
- All staff and volunteers will be required to wear face masks at all times during their shifts
- All ‘Iolani staff and ‘Iolani volunteers are fully vaccinated and will provide proof of vaccination

Additional measures to reduce transmission between staff/performers and attendees: Please see response to g(i) above

Plans for addressing symptomatic individuals on-site
- Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms
- If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test.
- School administration will follow up with that individual to determine any next steps.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
- Email communication to invited guests include information regarding proof of vaccination, face masks required except when actively eating or drinking, as well as a list of symptoms to review prior to the event
- As discussed in g(i) above, all staff employed by ‘Iolani School are knowledgeable of the School’s strict COVID safety protocols in place which will be reemphasized prior to the event.
Event Name: Hawaii Shakespeare Festival
“Henry IV, Part One”
Mitigation Plan Filed: 8/12/2021 9:07:23 AM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaiian Mission Houses Historic Site and Archives (HMH) / Hawaii Shakespeare Festival (HSF)
Point of Contact Name: Elizabeth Poʻoloa (HMH) / Nicole Tessier (HSF)
(925) 708-0164
epooloa@missionhouses.org
553 S. King Street, Honolulu, HI 96813

Responsible Individual(s): Elizabeth Poʻoloa
(925) 708-0164
epooloa@missionhouses.org
553 S. King Street, Honolulu HI 96813

Venue Name and Contact Information: Hawaiian Mission Houses Historic Site and Archives
8084473910
info@missionhouses.org
553 S. King Street, Honolulu, HI 96813

Event Description:
Event Date & Time: 8/12/2021 10:00:00 PM
Entry Allowed for Attendees: 8/13/2021 3:30:00 AM
Event Closure for Attendees: 8/13/2021 8:00:00 AM

Event Description: Outdoor Theater Presentation of Henry IV, Part One.
6 show run, August 12, 13, 14, 19, 20, and 21
Mitigation Plan and capacity are the same for all 6 shows.

Anticipated Number of Attendees: 80
Implementation Plan:

Pre-Event Information Collection (if any): All ticket purchasers will be pre-screened to comply with site safety policies at the time of ticket purchase. Ticket holders will provide name and contact information as well as the name of everyone in their party into our online booking and point-of-sale system. All site operations are reservation only, no walk-in purchase of tickets will be allowed. Event will only be for pre-purchased ticket holders and their party.

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:

Plan for On-site Testing (if any): None

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Food Service will be provided by a permitted food vendor. They will plate and serve food directly to attendee.

Drink Service will be provided by event staff with social distancing measures in place. Single use cups provided to attendees.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Only pre-registered attendees will be allowed and will be verified upon check in. Attendees are ticket holders and will check in against a manifest from HMH point-of-sale system at entrance, get temperature check and receive wristband to identify they have pre-registered and have been checked in properly. Each member of the individual parties will be verified as a member of that party at check in. Data is kept by HMH in booking system.

Plans for Social distancing: Face coverings will be mandatory at all times in any indoor space such as restrooms and will be required at all times outdoors unless actively eating or drinking. Signage posted throughout event areas stating site policy to wear mask.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Audience seating will be socially distanced and divided by party. Event staff will be arranging seating appropriately to keep ticket holder parties separated a minimum of 6 ft from each other. There will be social distancing markers at any place that a line may develop.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: asks will be required of technical crew in the technical equipment tent, performers are to be masked when not on stage. Director of the play will communicate directly with the performers before event. Also see staff mitigation strategies below. Hand sanitizing will be required
upon entry with additional hand sanitizing stations provided near restrooms, gift shop, and drink service area.

**Additional measures to reduce transmission between staff/performers and attendees:** Handwashing station available in restrooms, hand sanitizing stations provided in all event areas, hand sanitization prompted at gift shop entry

Additional masks and gloves are available for all staff and guests

Plexiglass sneeze guard provided for gift shop staff

Increased cleaning and sanitization procedures for restrooms and high touch areas, such as restrooms and store

HMH uses cleaning solution that is effective against COVID

Overall mitigation of mingling:

Performers and crew are to be on stage, at a minimum of 6 feet distanced from direct physical contact of attendees or staff.

Attendees will be seated within party groups

**Plans for addressing symptomatic individuals on-site**

Any person who presents with a temperature of 100.4 or more will not be allowed to enter. Recommend they seek medical assistance right away. If attendee presents with physical symptoms during the event, they shall be moved to an outdoor space isolated from the rest of the event for observation. Event staff will be notified and attendee shall leave the premises to seek medical help as soon as deemed possible and necessary.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

This mitigation plan will be shared with all staff, crew and performers. Signage stating site policies will be posted throughout event spaces. Performers will address attendees from the stage prior to start of event over the speaker system. Any additional announcements will be made from the stage by event staff over speaker system.
Event Name: Rachael Pericas and John Moore Wedding

Mitigation Plan Filed: 8/12/2021 9:36:48 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Poppy's Events LLC
Point of Contact Name: Candace Cox
(808) 372-7279
candace@poppysevents.com
1111 Hele St. Kailua, HI. 96734

Responsible Individual(s): Candace Cox (Coordinator)
(808) 372-7279
candace@poppysevents.com
1111 Hele St. Kailua, HI. 96734

Venue Name and Contact Information: Hale Thomas - Colonel John J. Pericas
(703) 625-6750
johnpericas@live.com
1576 Mokulu Drive Kailua, HI. 96753

Event Description:
Event Date & Time: 8/21/2021 10:00:00 PM
- Entry Allowed for Attendees: 8/22/2021 1:00:00 AM
- Event Closure for Attendees: 8/22/2021 8:00:00 AM

Event Description: Wedding ceremony and reception amongst 57 guests.
Anticipated Number of Attendees: 57

Implementation Plan:
Pre-Event Information Collection (if any): Attendees have provided a copy of their vaccine cards showing the date of their last vaccine, to match the name on the Master Guestlist provided by the
Wedding couple. As of 8/11/21 50 attendees have submitted documentation and we will continue to collect documents up until 8/19/21, after that date, attendees shall bring documentation upon arrival to the event. We have also purchased Binax NOW rapid covid tests for those guests who do not have vaccination cards.

**Vaccination/Testing Plans:** Testing_Vaccination_NOT_Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** We have the ability to rapid test attendees on site if needed using the FDA approved Abbott Laboratories BinaxNOW COVID-19 rapid antigen test.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Banquet staff will be in control of the food & beverage service through the event. Food will be served and handled by catering employees. Drinks will be served and handled by professional bartenders. Hand sanitizing stations will be located at the check-in/registration table. Seating will be 8 per table.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** The wedding couple has already pre-collected sign-in data and vaccination cards from guests to ensure a smoother check-in process. Client is able to provide a list of attendees and contact information if/when necessary.

**Plans for Social distancing:** All tables will be spaced 6’ feet apart. Signage will be placed at event entrance to encourage guests to physically distance. Coordinator will work with DJ & Emcee to remind attendees to socially distance and encourage guests to wear masks.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** See diagram attached. All areas are spread out throughout the property (ex: registration area, bar, buffet, reception). The registration area will be one way in, until such time that all guests have registered, then reverts to two way use.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA - Outdoor Event

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All staff members are required to wear masks and wash their hands frequently. Event coordinator will brief staff prior to start of event to ensure health & safety of all attendees. We’ve also emailed all staff members reminding them of Hawaii’s COVID safety protocols & restrictions.

**Additional measures to reduce transmission between staff/performers and attendees:** Performers are to be on stage, 6 feet distanced from direct physical contact of attendees or staff.
Plans for addressing symptomatic individuals on-site
All guests and staff to receive temperature checks on arrival. Any person who presents with a temperature of 100.4 or more will not be allowed to enter. Recommend they seek medical assistance right away.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
We will utilize the emcee and band leader to make announcements of covid safety protocols (ex. hand washing/sanitizing, encourage guests to wear masks, encourage social distancing).
Event Name: Rhys' 1st Birthday
Mitigation Plan Filed: 8/12/2021 9:37:13 AM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Bishop Museum
Point of Contact Name: Charee Heard
(808)457-5572
Elleandmika@gmail.com
2630 Kapiolani Blvd Ph1 Honolulu HI 96826

Responsible Individual(s): Danielle Thompson
(808)679-6690
Charee.heard@bishopmuseum.org
1525 Bernice St, Honolulu, HI 96817

Venue Name and Contact Information: Bishop Museum's Atherton Hālau & Hālau Wa’a
+18084575572
Charee.heard@bishopmuseum.org
1525 Bernice St, Honolulu, HI 96817

Event Description:
Event Date & Time: 9/26/2021 10:00:00 PM
Entry Allowed for Attendees: 8/11/2021 9:00:00 PM
Event Closure for Attendees: 8/11/2021 11:45:00 PM

Event Description: Baby's first birthday.
Anticipated Number of Attendees: 100

Implementation Plan:
Pre-Event Information Collection (if any): On our invitation we are asking only friends and family who have been vaccinated to attend.

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require
Verification at Entry:

Plan for On-site Testing (if any): None. Guests must be fully vaccinated to attend.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Food & beverage will be distributed by designated servers. There will be no self serve food/beverages offered.

Does this event require the collection of Sign-In Data? Yes

Plans for collecting Sign-in Data for all attendees: Prior to event, data will be collected on attendees. At event sign-in table, attendees will be asked to verify their information, show proof of vaccination if they haven't already done so, and have their temperature checked.

Plans for Social distancing: Tables will be spaced apart and only families/groups from the same bubble will be assigned to a table. There will be no formal program to allow for attendees to eat as they please and not be confined to sitting at their tables for a set time all together.

Vendors will be strategically placed to comply with social distancing restrictions.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: We will have multiple signs reminding guests about social distancing and a socially distanced sign-in line.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): This is an open air venue with mostly roofing as overhead shelter. The pavilion is made of doors on two sides which will be wide open to allow for breezy ventilation.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: There will be no performers. Designated servers are vaccinated and will be trained on safe food handling prior to event. Vendors will be spread out with ample space between them.

Additional measures to reduce transmission between staff/performers and attendees: Social distancing in line for vendors will be enforced and noted with tape on the ground for where attendees should line up.

Plans for addressing symptomatic individuals on-site

If attendee has a temperature of 100.4 or more at sign-in they will be asked to leave. Any attendees that should become sick or show symptoms of sickness later will be asked to leave.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

On invitation we ask that only those who are vaccinated attend. At sign-in, attendees will have their temperature checked, information verified, vaccination card verified and be reminded to social distance.
Although this is an outdoor event we will provide masks and encourage our guests to wear masks when they are not eating or drinking.
Event Name: David Nakamura & Margorie Merel Wedding
Mitigation Plan Filed: 8/12/2021 11:04:23 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: David Nakamura
Point of Contact Name: David Nakamura
(347) 463-2776
d.tl.nakamura@gmail.com
3920 KILAUEA AVE, Honolulu, HI 96816

Responsible Individual(s): Aubrey Mariano
(808) 366-4714
anym@hawaii.edu
3920 KILAUEA AVE, Honolulu, HI 96816

Venue Name and Contact Information: Bishop Museum
808-848-4127
charee.heard@bishopmuseum.org
1525 Bernice St, Honolulu, HI 96817

Event Description:
Event Date & Time: 9/25/2021 10:00:00 PM
Entry Allowed for Attendees: 9/26/2021 1:00:00 AM
Event Closure for Attendees: 9/26/2021 8:00:00 AM

Event Description: Small outdoor wedding of 40 people. Outdoors, socially distanced, masks required. Temp screening & self-health assessments at the door. Food served to guests, no self-service.

Anticipated Number of Attendees: 40

Implementation Plan:
Pre-Event Information Collection (if any): Phone numbers & relevant contact info to be collected.
**Vaccination/Testing Plans:** Testing_Vaccination_NOT_Require

**Verification at Entry:**

Plan for On-site Testing (if any): N/A

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** No self-service, food to be served.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Pre-collected data & contact information

**Plans for Social distancing:**

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Tables spaced apart with wide aisle pathways, also 6 feet apart

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** N/A. Open air.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Masks, social distancing, additional ppe (gloves required). Health assessments upon entry.

**Additional measures to reduce transmission between staff/performers and attendees:** Masks, social distancing. Health assessments upon entry.

**Plans for addressing symptomatic individuals on-site**
Sick individuals will be advised to exit event & recommended testing.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**
Email, text, or phone communication re-stating Hawaii covid guidelines, whereby masks are required at event.
Event Name: GWEN AKIYAMA MURPHY CELEBRATION OF LIFE

Mitigation Plan Filed: 8/12/2021 2:41:53 PM

Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: HALEKULANI HOTEL
Point of Contact Name: JOEL NISHIMOTO
808.931.5045
JOEL.NISHIMOTO@HALEKULANI.COM
2199 Kālia Rd, Honolulu, HI 96815

Responsible Individual(s): JOEL NISHIMOTO
808.931.5045
JOEL.NISHIMOTO@HALEKULANI.COM
2199 Kālia Rd, Honolulu, HI 96815

Venue Name and Contact Information: Peter Murphy - Venue: Gwen Akiyama Murphy Celebration of Life
2014461096
pmurphy@pgk225.com
6251 YELLOW WOOD PL

Event Description:
Event Date & Time: 10/20/2021 4:00:00 PM
Entry Allowed for Attendees: 10/20/2021 3:00:00 PM
Event Closure for Attendees: 10/20/2021 7:00:00 PM

Event Description: Luncheon for the Hawaii relatives and friends of Gwen Akiyama Murphy to celebrate Gwen's life who passed March 7, 2021.

Anticipated Number of Attendees: 30
Implementation Plan:

Pre-Event Information Collection (if any): digital database of mobile phone numbers for all attendees to text or call if required.

Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: completed vaccination card

Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Yes

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: sign - in at door

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Maps and diagram of facilities will be posted and placed on tables

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Provided by Halekulani

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Provided by Halekulani

Additional measures to reduce transmission between staff/performers and attendees: Provided by Halekulani

Plans for addressing symptomatic individuals on-site
Temperature testing will be administered at the entrance

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Provided by Halekulani
Event Name: Medtronic President's Club
Mitigation Plan Filed: 8/12/2021 5:37:00 PM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Four Seasons Resort Oahu at Ko Olina
Point of Contact Name: William Powell
(808) 679-3267
billy.powell@fourseasons.com
92-1001 Olani Street, Kapolei Hawaii, 96707

Responsible Individual(s): Daniel Smout
808-679-3350
daniel.smout@fourseasons.com
92-1001 Olani Street, Kapolei Hawaii, 96707

Venue Name and Contact Information: Four Seasons Resort Oahu at Ko Olina
808-679-3267
billy.powell@fourseasons.com
92-1001 Olani Street, Kapolei Hawaii, 96707

Event Description:
Event Date & Time: 8/22/2021 10:00:00 PM
Entry Allowed for Attendees: 8/22/2021 8:00:00 PM
Event Closure for Attendees: 8/23/2021 5:00:00 AM

Event Description: The 'event' is an open air venue serving at a hospitality/check venue. Guests will enter and receive collateral from the event coordinator.

All guests will not enter at once but will enter on a flow as they check into the resort throughout the day. There will be lighter food and beverage offerings. Mainly pre-packages items. All Food and beverage will be serviced per a Four Seasons server attendant in appropriate PPE.

Anticipated Number of Attendees: 100
Implementation Plan:

**Pre-Event Information Collection (if any):** All guests in attendance will have proof of full vaccination of Covid 19. In addition, daily testing will be implemented per the group coordinator.

**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** Hotel will be collecting all attendee information for contact tracing purposes, prior to the event. All attendees will be required to check in at the event entrance to ensure that they are on the guest list.

**Plan for On-site Testing (if any):**

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** All employees are screened upon arrival and must wear a face covering at all times.

All employees must complete a self-health assessment prior to starting their shift and are required to stay home if they are not feeling well.

All tables and chairs will be sanitized before and after event.

Event area has a designated entrance and exit.

Sanitizing stations and face coverings are provided at all events.

Dancing is not permitted while food & beverage are being served within close proximity.

All indoor food and beverage stations are set with plexi-glass and served by staff.

Face covering is required at all time indoor, excepted while seated and actively eating.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Contact information will be collected prior to the event, and all event attendees will be required to check in at the event entrance. This event is for pre-registered guests only, there are no walk-in attendees allowed at this event. Four Seasons Lead With Care protocols will be communicated with event organizer and accessible via the Resort website for all event attendees.

**Plans for Social distancing:** Indoor Events: Event area has designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Event area has designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards. See attached diagram of event.
The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Indoor Event: Hotel has an added layer of protection with the installation of the advanced air purification systems using Needlepoint Bipolar Ionization technology, which is 99.4% effective at eliminating COVID.

**Staff & performer safety**

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Employees & vendors are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety with personal reassurance and comfort

Additional measures to reduce transmission between staff/performers and attendees: The COVID-19 Advisory Board advertising on the global training program for all employees including: ensuring employees have a well-informed understanding of the disease and its transmission, providing guidance on appropriate social distancing and use of personal protective equipment, as well as physical and mental health monitoring and support

Grounded in emotional intelligence, employees are undergoing behavioral training, ensuring empathetic, personalized care and connection are not lost in the absence of close contact and limited face to face interaction.

Plans for addressing symptomatic individuals on-site

If at any point during the event, an attendee begins showing COVID-19 symptoms, the attendee will be required to depart event. If event attendee is an in-house guest, attendee will be required to isolate and quarantine in their registered room. Additionally, medical services and onsite testing are available.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

All in house guests and event organizers will be contacted prior to event to ensure all Four Seasons Lead With Care safety protocols are communicated clearly. This is also shared as a part of the guest pre arrival communication and is accessible via the Resort website. All events are coordinated to abide by current City & County of Honolulu and Four Seasons Lead With Care guidelines.

All employees and vendors receive ongoing training on Four Seasons Lead With Care health and safety protocols, and are trained to engage with event attendees to promote social distancing.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety.
Event Name: Remigio Wedding
Mitigation Plan Filed: 8/12/2021 5:38:25 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Bishop Museum
Point of Contact Name: Charee' Heard
(808) 457-5572
charee.heard@bishopmuseum.org
1525 Bernice St. Honolulu HI 96817

Responsible Individual(s): Charee' Heard
(808) 457-5572
charee.heard@bishopmuseum.org
1525 Bernice St. Honolulu HI 96817

Venue Name and Contact Information: Bishop Museum
(808) 847-3511
charee.heard@bishopmuseum.org
1525 Bernice St. Honolulu HI 96817

Event Description:
Event Date & Time: 11/6/2021 10:00:00 PM
Entry Allowed for Attendees: 11/7/2021 2:15:00 AM
Event Closure for Attendees: 11/7/2021 7:30:00 AM

Event Description: Wedding ceremony and reception

Anticipated Number of Attendees: 135

Implementation Plan:
Pre-Event Information Collection (if any): Guests are encouraged to confirm their vaccination status prior to arrival on November 6th.
Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:

Plan for On-site Testing (if any): Guests may get tested at valid rapid testing locations prior to the event. There will be no on-site testing

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: All food and beverages will be served from hired servers. We will have hand sanitizing stations at sign in table and throughout the event.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: There will be a supervised sign in table near the entrance where all contact information will be collected and available to the city or state upon request.

Plans for Social distancing: We will have 8-10 guests per table

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: N/A

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: DJ will be placed more than 10ft from anyone. All Servers will be using masks and following all CDC requirements.

Additional measures to reduce transmission between staff/performers and attendees: See Above

Plans for addressing symptomatic individuals on-site
Anyone showing any symptoms will be asked to leave immediately and not allowed on property.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Guests and staff members will be informed of all safety protocols prior to the event via email and invitations.
Event Name: Medtronic President's Club  
Mitigation Plan Filed: 8/12/2021 6:03:16 PM

Event Type: Outdoor_Event_I

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Four Seasons Resort Oahu at Ko Olina
Point of Contact Name: William Powell
  808-679-3267
  billy.powell@fourseasons.com
  92-1001 Olani Street, Kapolei HI, 96707

Responsible Individual(s): Daniel Smout
  808-679-3350
  daniel.smout@fourseasons.com
  92-1001 Olani Street, Kapolei HI, 96707

Venue Name and Contact Information: Four Seasons Resort Oahu at Ko Olina
  808-679-3267
  billy.powell@fourseasons.com
  92-1001 Olani Street, Kapolei HI, 96707

Event Description:

Event Date & Time: 8/23/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/24/2021 4:30:00 AM
  Event Closure for Attendees: 8/24/2021 8:00:00 AM

Event Description: Outdoor welcome reception with socially distanced table seating. Live musical entertainment & luau performance with 25' of distance from stage to guest tables. Table seating of (8-10) guests per table. Food Stations with chef and server attendants with full PPE.

Anticipated Number of Attendees: 130
Implementation Plan:

**Pre-Event Information Collection (if any):** Hotel will be collecting all attendee information for contact tracing purposes, prior to the event. All attendees will be required to check in at the event entrance to ensure that they are on the guest list.

**Vaccination/Testing Plans:** Testing_Vaccination_NOT_Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** Event organizer is also offering on-site testing in addition to all guests in attendance having been fully-vaccinated.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** All employees are screened upon arrival and must wear a face covering at all times.

All employees must complete a self-health assessment prior to starting their shift and are required to stay home if they are not feeling well

All tables and chairs will be sanitized before and after event

Event area has a designated entrance and exit

Sanitizing stations and face coverings are provided at all events

Dancing is not permitted while food & beverage are being served within close proximity.

All indoor food and beverage stations are set with plexi-glass and served by staff.

Face covering is required at all time indoor, excepted while seated and actively eating.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Contact information will be collected prior to the event, and all event attendees will be required to check in at the event entrance. This event is for pre-registered guests only, there are no walk-in attendees allowed at this event. Four Seasons Lead With Care protocols will be communicated with event organizer and accessible via the Resort website for all event attendees.

**Plans for Social distancing:** Event area has designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Event area has designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards. See attached diagram of event.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.
Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Employees & vendors are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety with personal reassurance and comfort.

Additional measures to reduce transmission between staff/performers and attendees: Employees & vendors (including performers) are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Plans for addressing symptomatic individuals on-site

If at any point during the event, an attendee begins showing COVID-19 symptoms, the attendee will be required to depart event. If event attendee is an in-house guest, attendee will be required to isolate and quarantine in their registered room. Additionally, medical services and onsite testing are available.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

All in houses guests and event organizers will be contacted prior to event to ensure all Four Seasons Lead With Care safety protocols are communicated clearly. This is also shared as a part of the guest pre arrival communication and is accessible via the Resort website. All events are coordinated to abide by current City & County of Honolulu and Four Seasons Lead With Care guidelines.

All employees and vendors receive ongoing training on Four Seasons Lead With Care health and safety protocols, and are trained to engage with event attendees to promote social distancing.
The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety.
Event Name: All White Yacht Affair
Mitigation Plan Filed: 8/12/2021 6:10:43 PM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Nkosei Gravesande
Point of Contact Name: Blaine Williams
8087218971
bussabandent@gmail.com
500 Ala Moana Drive Suite 7400, Honolulu, HI 96813

Responsible Individual(s): Blaine Williams
8087218971
bws.llc525@gmail.com
500 Ala Moana Drive Suite 7400, Honolulu, HI 96813

Venue Name and Contact Information: Atlantis Adventures
8082284155
ccole@atlantisadventures.com
703 N. Nimitz Highway, Pier 27, honolulu, HI 96817

Event Description:
Event Date & Time: 9/4/2021 10:00:00 PM
Entry Allowed for Attendees: 9/5/2021 6:00:00 AM
Event Closure for Attendees: 9/5/2021 10:00:00 AM

Event Description: Elegant All White Gala, which requires attendees to have in their possession their COVID Vaccination Card or a Negative COVID test within the last 48hours. All COVID 19 protocol will be strictly followed during this event to include no sale of alcohol past midnight. Event coordinator will also have on-site COVID Testing at 6pm for attendees that do not have a recent Negative COVID test. This Gala will be table based, separated with no mingling between tables allowed.

Anticipated Number of Attendees: 257
Implementation Plan:

Pre-Event Information Collection (if any): Attendees will be required to have in their possession their COVID Vaccination Card or a Negative COVID test within the last 48 hours with proper identification. All COVID 19 protocol will be strictly followed during this event to include no sale of alcohol past midnight. Event coordinator will also have on-site COVID Testing at 6pm for attendees that do not have a recent Negative COVID test. This Gala will be table based, separated with no mingling between tables allowed.

Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: Vaccination/Test will be verified at the door by event coordinator and security to ensure guests has proper documentation of vaccination card or test with proper identification.

Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: All COVID 19 protocol will be strictly followed during this event to include no sale of alcohol past midnight. 21yrs and older only allowed to attend the event with COVID19 Vaccination card or Negative COVID test within the last 48hrs. Event coordinator will also have on-site COVID Testing at 6pm for attendees that do not have a recent Negative COVID test. This Gala will be table based, separated with no mingling between tables allowed.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: All guest will be required to sign in on our contact tracing form with their full name, address and proof of Vaccination card or Negative COVID test within the last 48hrs.

Plans for Social distancing: This Gala will be table based which will be separated according to COVID 19 protocol, with no mingling between tables allowed.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: There will be no mingling in hallways or restrooms, all guest utilizing the entrance, exit, restrooms, concession and test area must be separated by COVID 19 Protocol measures. There will also be on-site testing for guests that cannot show proper identification, COVID Vaccination card and Negative COVID test.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff are required to wear a mask at all times, their will be an initial briefing at 5pm the day of the Gala to ensure staff understand the COVID 19 Protocol and the mitigation techniques that will be enforced.
**Additional measures to reduce transmission between staff/performers and attendees:** Staff will also be required to show a Negative COVID test within the last 48hrs or COVID Vaccination card. If they cannot, the event coordinator is willing to pay for their testing at the on-site facility.

**Plans for addressing symptomatic individuals on-site**
Any guest showing signs of symptomatic will not be able to attend and ticket will be refunded in full.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**
Staff will be briefed at 5pm, Guest will be briefed at 8pm over the loud speaker and prior to the boat sailing.
Event Name: Medtronic President's Club
Mitigation Plan Filed: 8/12/2021 6:11:10 PM
Event Type: Outdoor_Event_I

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Four Seasons Resort Oahu at Ko Olina
Point of Contact Name: William Powell
808-679-3267
billy.powell@fourseasons.com
92-1001 Olani Street, Kapolei HI, 96707

Responsible Individual(s): Danielle Smout
808-679-3350
danielle.smout@fourseasons.com
92-1001 Olani Street, Kapolei HI, 96707

Venue Name and Contact Information: Four Seasons Resort Oahu at Ko Olina
808-679-3267
billy.powell@fourseasons.com
92-1001 Olani Street, Kapolei HI, 96707

Event Description:
Event Date & Time: 8/24/2021 10:00:00 PM
Entry Allowed for Attendees: 8/25/2021 4:00:00 AM
Event Closure for Attendees: 8/25/2021 8:00:00 AM

Event Description: Outdoor dinner with socially distanced table seating. No live music or entertainment. Table seating of (8-10) guests per table. Food Stations with chef and server attendants with full PPE.

Anticipated Number of Attendees: 30
Implementation Plan:

Pre-Event Information Collection (if any): Hotel will be collecting all attendee information for contact tracing purposes, prior to the event. All attendees will be required to check in at the event entrance to ensure that they are on the guest list.

Vaccination/Testing Plans: Testing_Vaccination_NOT Require

Verification at Entry:

Plan for On-site Testing (if any): Event organizer is also offering on-site testing in addition to all guests in attendance having been fully-vaccinated.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: All employees are screened upon arrival and must wear a face covering at all times.

All employees must complete a self-health assessment prior to starting their shift and are required to stay home if they are not feeling well.

All tables and chairs will be sanitized before and after event.

Event area has a designated entrance and exit.

Sanitizing stations and face coverings are provided at all events.

Dancing is not permitted while food & beverage are being served within close proximity.

All indoor food and beverage stations are set with plexi-glass and served by staff.

Face covering is required at all time indoor, excepted while seated and actively eating.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Contact information will be collected prior to the event, and all event attendees will be required to check in at the event entrance. This event is for pre-registered guests only, there are no walk-in attendees allowed at this event. Four Seasons Lead With Care protocols will be communicated with event organizer and accessible via the Resort website for all event attendees.

Plans for Social distancing: Event area has designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Event area has designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards. See attached diagram of event.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.
Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Employees & vendors are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety.

Additional measures to reduce transmission between staff/performers and attendees: Employees & vendors (including performers) are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Plans for addressing symptomatic individuals on-site

If at any point during the event, an attendee begins showing COVID-19 symptoms, the attendee will be required to depart event. If event attendee is an in-house guest, attendee will be required to isolate and quarantine in their registered room. Additionally, medical services and onsite testing are available.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

All in houses guests and event organizers will be contacted prior to event to ensure all Four Seasons Lead With Care safety protocols are communicated clearly. This is also shared as a part of the guest pre arrival communication and is accessible via the Resort website. All events are coordinated to abide by current City & County of Honolulu and Four Seasons Lead With Care guidelines.

All employees and vendors receive ongoing training on Four Seasons Lead With Care health and safety protocols, and are trained to engage with event attendees to promote social distancing.
The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety.
**Event Name:** Medtronic President's Club

Mitigation Plan Filed: 8/12/2021 6:11:44 PM

Event Type: Outdoor_Event_I

**Contact Information**

**Operator Name and Point of Contact (Tenant, Promoter)**

Operator Name: Four Seasons Resort Oahu at Ko Olina

Point of Contact Name: William Powell

808-679-3267

billy.powell@fourseasons.com

92-1001 Olani Street, Kapolei HI, 96707

**Responsible Individual(s):** Danielle Smout

808-679-3350

danielle.smout@fourseasons.com

92-1001 Olani Street, Kapolei HI, 96707

**Venue Name and Contact Information:** Four Seasons Resort Oahu at Ko Olina

808-679-3267

billy.powell@fourseasons.com

92-1001 Olani Street, Kapolei HI, 96707

**Event Description:**

**Event Date & Time:** 8/25/2021 10:00:00 PM

Entry Allowed for Attendees: 8/26/2021 4:00:00 AM

Event Closure for Attendees: 8/26/2021 8:00:00 AM

**Event Description:** Outdoor dinner with socially distanced table seating. DJ entertainment. No Dancing. Table seating of (8-10) guests per table. Plated dinner with server attendants with full PPE.

**Anticipated Number of Attendees:** 100

**Implementation Plan:**

**Pre-Event Information Collection (if any):** Hotel will be collecting all attendee information for contact tracing purposes, prior to the event. All attendees will be required to check in at the event entrance to ensure that they are on the guest list.
**Vaccination/Testing Plans:** Testing _Vaccination NOT Require_

**Verification at Entry:**

**Plan for On-site Testing (if any):** Event organizer is also offering on-site testing in addition to all guests in attendance having been fully-vaccinated.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** All employees are screened upon arrival and must wear a face covering at all times.

All employees must complete a self-health assessment prior to starting their shift and are required to stay home if they are not feeling well.

All tables and chairs will be sanitized before and after event.

Event area has a designated entrance and exit.

Sanitizing stations and face coverings are provided at all events.

Dancing is not permitted while food & beverage are being served within close proximity.

All indoor food and beverage stations are set with plexi-glass and served by staff.

Face covering is required at all time indoor, excepted while seated and actively eating.

**Does this event require the collection of Sign-In Data?** Yes _Indoor_events_weddings_indo_

**Plans for collecting Sign-in Data for all attendees:** Contact information will be collected prior to the event, and all event attendees will be required to check in at the event entrance. This event is for pre-registered guests only, there are no walk-in attendees allowed at this event. Four Seasons Lead With Care protocols will be communicated with event organizer and accessible via the Resort website for all event attendees.

**Plans for Social distancing:** Event area has designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Event area has designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards. See attached diagram of event.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Employees & vendors are required to receive ongoing training on Four Seasons
Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety.

**Additional measures to reduce transmission between staff/performers and attendees:** Employees & vendors (including performers) are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

**Plans for addressing symptomatic individuals on-site**

If at any point during the event, an attendee begins showing COVID-19 symptoms, the attendee will be required to depart event. If event attendee is an in-house guest, attendee will be required to isolate and quarantine in their registered room. Additionally, medical services and onsite testing are available.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

All in houses guests and event organizers will be contacted prior to event to ensure all Four Seasons Lead With Care safety protocols are communicated clearly. This is also shared as a part of the guest pre arrival communication and is accessible via the Resort website. All events are coordinated to abide by current City & County of Honolulu and Four Seasons Lead With Care guidelines.

All employees and vendors receive ongoing training on Four Seasons Lead With Care health and safety protocols, and are trained to engage with event attendees to promote social distancing.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety.
Event Name: Subcontractors Association of Hawaii Annual Golf Tournament

Mitigation Plan Filed: 8/12/2021 6:25:57 PM

Event Type: Outdoor_Event_II

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)

Operator Name: Subcontractors Association of Hawaii

Point of Contact Name: Cheryl K.L. Lewis

(808)620-0354

clewishawaiiantel.net

1188 Bishop St., Ste. 1003 Honolulu, HI 96813

Responsible Individual(s): Tim Lyons

(808) 537-5619

timlyons@hawaiiantel.net

1188 Bishop St., Ste. 1003 Honolulu, HI 96813

Venue Name and Contact Information: Ewa Beach Golf Club - Liane Otake

(808) 689-6565 ext. 7

lotake@ewabeachgc.com

91-050 Ft. Weaver Rd. Ewa Beach, HI 96706

Event Description:

Event Date & Time: 8/13/2021 10:00:00 PM

Entry Allowed for Attendees: 8/13/2021 8:15:00 PM

Event Closure for Attendees: 8/14/2021 4:00:00 AM

Event Description: Subcontracts Association of Hawaii Annual Golf Tournament

Anticipated Number of Attendees: 175
Implementation Plan:

**Pre-Event Information Collection (if any):** Every attendee of the golf tournament is required to check in. Check in will be outdoors in the open air. This will be a shotgun tournament and participants will be placed in groups of 3 but teeing off in a group of 6. We will be using all 18 holes.

**Vaccination/Testing Plans:** Testing_Vaccination_NOT_Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** There will be no on-site testing.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** There will be no banquet at the end of the tournament.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Every participant is required to check-in prior to golfing. This event was planned prior to Governor David Ige's August 10, 2021 order.

**Plans for Social distancing:**

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Registration/Check-in will be done outdoors and limited to 25 registrants at a time.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** n/a

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** n/a

**Additional measures to reduce transmission between staff/performers and attendees:** n/a

**Plans for addressing symptomatic individuals on-site**

n/a

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

n/a
Event Name: Sinublan Company Banquet and Ceromony
Mitigation Plan Filed: 8/12/2021 7:10:38 PM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Cools in Catering by Sinublan Inc
Point of Contact Name: samuel aliro
8084503444
general@sinublan cateirng.net
PO Box 385 Aiea, Hi 96701

Responsible Individual(s): samuel aliro
8084503444
general@sinublan cateirng.net
PO Box 385 Aiea, Hi 96701

Venue Name and Contact Information: Michelle Pelino
(808) 680-0451
michelle@filcom.org
94-428 Mokuola St, Waipahu, HI 96797

Event Description:
Event Date & Time: 8/14/2021 10:00:00 PM
Entry Allowed for Attendees: 8/15/2021 3:30:00 AM
Event Closure for Attendees: 8/15/2021 8:30:00 AM

Event Description: Sinublan company banquet and meeting.

Anticipated Number of Attendees: 100

Implementation Plan:
Pre-Event Information Collection (if any): All guests will provide contact tracing information no less than 4 days before the event. Copy of list will be on hand.
Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:

Plan for On-site Testing (if any): NA. Temperature checks are mandatory for all guests and staff prior to entering the venue.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Staff will be responsible for plating and distributing all food and beverages.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Contact tracing information will be submitted to the caterer 4 days prior to the event. We will have a copy of the list on hand.

Plans for Social distancing: Distance between tables will be increased to no less than 8 ft.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: The ballroom will have separate doors for entrance and exit. Food area will be no less than 10 ft away from guests seating area.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Entrance and exit doors will remain open. The ballroom has AC.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Staff/performers will be given a briefing before the event starts. All catering staff will fill out a covid pre-check form before coming to work.

Additional measures to reduce transmission between staff/performers and attendees: Social distancing and masks will always be enforced. Limit communication between staff and all attendees to appointing a POC.

Plans for addressing symptomatic individuals on-site

Any individuals displaying signs of sickness will not be allowed to attend.

Guests who do not pass the 1st temperature check will be allowed a second/third try with 5 min interval testing. If they are unable to pass, they will not be allowed to enter.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

The venue will have signage to remind guests about covid protocols. The caterer will also provide our own covid signage. Guests who do not follow the mandates will be informed by the client and caterer only once before they are
Event Name: Lilo Wedding
Mitigation Plan Filed: 8/12/2021 7:27:57 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Kualoa Ranch
Point of Contact Name: Leila Frishak
808-237-7321
lfrishak@kualoaranch.com
49-560 Kamehameha Hwy, Kaneohe, HI 96744

Responsible Individual(s): Jane Kim
808-386-3238
jane@simplyflawlessweddings.com
400 Keawe St Apt 417, Honolulu HI 96813

Venue Name and Contact Information: Kualoa Ranch
808-237-7321
lfrishak@kualoaranch.com
49-560 Kamehameha Hwy, Kaneohe, HI 96744

Event Description:
Event Date & Time: 8/27/2021 10:00:00 PM
Entry Allowed for Attendees: 8/28/2021 2:30:00 AM
Event Closure for Attendees: 8/28/2021 8:00:00 AM

Event Description: Outdoor wedding at Molii Gardens, Kualoa Ranch

Anticipated Number of Attendees: 125

Implementation Plan:
Pre-Event Information Collection (if any): This is a planned outdoor wedding. We have collected all contact information of all guests and vendors.

Vaccination/Testing Plans: Testing_Vaccination_NOT_Required
Verification at Entry:

Plan for On-site Testing (if any): n/a

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: We have implemented hand sanitizing stations which will be located at check-in. No self-service of food and drinks will be allowed. Cleaning staff will be present to continuously clean the event area and bathrooms. Guests will remain outdoors at all times during this event. Masks, gloves and face shield will be worn by staff serving the food and drinks.

Does this event require the collection of Sign-In Data? Yes _Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: We already have a contact list for all guests and vendors. We will also have a sign in sheet for all people attending the wedding.

Plans for Social distancing: Guests will remain outdoors at all times during this event and abiding by social distancing recommendations.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Registration area will be one way in, until such time that all guests have registered, then reverts to two way use. Restrooms will have a line that honors the social distancing protocol.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Temperature checks will be taken before the start of the event. Masks, gloves and face shields will be worn by staff.

Additional measures to reduce transmission between staff/performers and attendees: Temperature checks will be taken for all staff. Covid vaccination records will be asked to be kept on file. Masks, gloves and face shields will be worn by staff.

Plans for addressing symptomatic individuals on-site

Any person who presents with a temperature of 100.4 or more will not be allowed to enter. Recommend they seek medical assistance right away. If attendee presents with physical symptoms during the event, they shall be moved away from the reception to the pavilion where they can be observed or arrange to leave the wedding.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

All staff will be sent Covid safety protocol procedures before the event. Printed sign will also be present at staff area.
Event Name: Justin and Mylene Wedding Reception

Mitigation Plan Filed: 8/12/2021 7:34:05 PM

Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Justin Sniffen
Point of Contact Name: Justin Sniffen
8082259148
sniffen.justin@gmail.com
91-1010 Wahineomao Pl. Ewa Beach, HI 96706

Responsible Individual(s): Justin Sniffen
8082259148
sniffen.justin@gmail.com
91-1010 Wahineomao Pl. Ewa Beach, HI 96706

Venue Name and Contact Information: Liane Otake
8086898317
lotake@ewabeachgc.com
91-050 Fort Weaver Rd. Ewa Beach, HI 96706

Event Description:
Event Date & Time: 8/14/2021 10:00:00 PM
Entry Allowed for Attendees: 8/13/2021 3:30:00 AM
Event Closure for Attendees: 8/13/2021 7:30:00 AM

Event Description: Wedding Reception. Guest are aware of the strict mask guidelines and social distancing. Food will be served and not operating as a buffet. Guest will not be allowed to mingle amongst other tables. We already have everyone’s address and contact information for contact tracing. There will be no out of town guest. Only guest from the Honolulu County.

Anticipated Number of Attendees: 90
Implementation Plan:

Pre-Event Information Collection (if any): Not required, event operating under 50%.

Vaccination/Testing Plans: Testing, Vaccination NOT Require

Verification at Entry:

Plan for On-site Testing (if any): None

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Guest are aware of the strict mask guidelines and social distancing. Guest will only be allowed to remove mask only when actively eating or drinking. Food and drinks will be served and not operating as a buffet. Tables will be set 6ft apart from each other. Guest will not be allowed to mingle amongst other tables.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: We used an online RSVP system to track all our guest. Data for contact tracing is readily available. Temperature checks will also be taken upon arrival of guest.

Plans for Social distancing: Tables are set 6ft apart from each other. Guest will not be allowed to mingle amongst other tables.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Diagram has been drawn out with assigned seating for guest with Social distancing requirements.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): AC with Filtration system. Side Doors will also be open to allow air flow.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Shared plan with staff and ensured everyone is on the same page.

Additional measures to reduce transmission between staff/performers and attendees: Staff will be wearing mask entire time of event. For staff to avoid any cross contamination of serving utensils, staff will have designated servers to plate the food and waiters will serve plates to guest. As well as the drinks.

Plans for addressing symptomatic individuals on-site

Guest who test positive will not be allowed to attend event. Guest who were in contact with someone with Covid 19 will be required to take a test and must show proof of negative test result. Guest who show signs of any flu like symptoms will be asked to go home.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

The venue coordinator and staff are well aware of the safety protocols of before and during the event.
Event Name: Aloha Council Wood Badge Adult Training
Mitigation Plan Filed: 8/12/2021 7:55:58 PM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Boy Scouts of America, Aloha Council
Point of Contact Name: Lokahi Molale, District Executive
(808) 380-5431
lokahi.molale@scouting.org
42 Puiwa Rd, Honolulu, HI 96817

Responsible Individual(s): Lokahi Molale
(808) 380-5431
lokahi.molale@scouting.org
42 Puiwa Rd, Honolulu, HI 96817

Venue Name and Contact Information: Scout Camp Pūpūkea
(808) 380-5431
lokahi.molale@scouting.org
59-780 Pupukea Rd, Haleiwa, HI 96712

Event Description:
Event Date & Time: 8/20/2021 10:00:00 PM
Entry Allowed for Attendees: 8/20/2021 5:00:00 PM
Event Closure for Attendees: 8/23/2021 3:30:00 AM

Event Description: Boy Scouts of America adult training retreat
8/20/21-8/22/21
Three day camp/class using indoor and outdoor learning spaces

Anticipated Number of Attendees: 45
Implementation Plan:

**Pre-Event Information Collection (if any):** Pre-registered participants will email image of vaccination card showing date and type of last vaccine to course medical officer. Participants who do not provide proof of vaccination in advance (or have not been fully vaccinated as defined by the City & County of Honolulu) will provide proof of vaccination upon arrival or show a negative COVID test taken within the past 48 hours.

**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** Only registered participants and staff will be allowed entry to the campgrounds. Temperatures are checked as they enter the gate, before exiting their vehicles. Only people with temperatures under 100.4 degrees fahrenheit will be allowed to exit their vehicles and enter the campgrounds.

Names are checked against the list of people who have provided vaccination status in advance, and those who have not yet been cleared must provide proof of vaccination or a negative COVID test taken within the past 48 hours.

The Boy Scouts of America require all participants to provide a certificate of medical clearance signed by a physician acknowledging they are healthy and fit enough to participate in camping activities.

Aloha Council also requires all people on site (participants and staff) to sign a waiver form acknowledging risk, and complete a daily temperature log starting 14 days prior to the event.

**Plan for On-site Testing (if any):**

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Kitchen staff will be in charge of all food and beverage service through the event. Food will be plated by kitchen staff and handed directly to participants. Beverages will be served by kitchen staff in single use, disposable cups, or pre-bottled portions.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** All staff and participants are pre-registered, and contact information is collected. All attendees will be checked in upon arrival. No “day of” registrations allowed.

**Plans for Social distancing:** Participants will be grouped in pods of five, and pods will not intermingle.

**Plans for Enforcement of use of face coverings (indoor events only):**
Strategies to reduce congestion at choke points: Indoor venue has multiple ingress and egress points, including double-wide doors. Restrooms are single stall, located in separate, outdoor facilities.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Indoor venue is well ventilated with windows and doors to the open outside air covering 50% of wall space. Portable fans will also be setup to move air through the room. Temperature checks of all people on site will occur at least twice daily.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Staff has been briefed on proper protocols including mask wearing, hand washing, physical distancing, and room and surface decontamination.

Additional measures to reduce transmission between staff/performers and attendees: Total staff size has been reduced to minimum viable staffing. Staff will not congregate during event. Staff meetings will take place outdoors in an area that will allow for sufficient physical distancing.

Plans for addressing symptomatic individuals on-site
Any persons who exhibit any flu-like symptoms, including but not limited to a temperature of 100.4 degrees Fahrenheit will be either refused entry to event, or isolated in a separate lodging for observation and additional temperature check using oral thermometer. If temperature is confirmed, participant will be dismissed to seek medical assistance (if able), or appropriate medical personnel will be called. All people on site will also be given an oral temperature check to identify any other potentially symptomatic individuals.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Staff have previously been briefed multiple times at training sessions. All people on site will receive comprehensive safety brief during opening of event, and daily briefings through the event. Participants and staff who refuse to follow health and safety protocols will be dismissed from the event.
Event Name: Komagome and Takenouchi Wedding
Mitigation Plan Filed: 8/12/2021 8:04:45 PM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hyatt Regency Waikiki
Point of Contact Name: Michele Ganiko
808-237-6239
michele.ganiko@hyatt.com
2424 Kalakaua Avenue Honolulu 96815

Responsible Individual(s): Michele Ganiko
8082376239
michele.ganiko@hyatt.com
2424 Kalakaua Avenue Honolulu 96815

Venue Name and Contact Information: Hyatt Regency Waikiki
8082376239
michele.ganiko@hyatt.com
2424 Kalakaua Avenue Honolulu 96815

Event Description:
Event Date & Time: 8/14/2021 10:00:00 PM
Entry Allowed for Attendees: 8/15/2021 3:30:00 AM
Event Closure for Attendees: 8/15/2021 9:30:00 AM

Event Description: Wedding reception for 100 guests and staff. Guests must provide proof of vaccination or negative COVID-19 test upon arrival. Buffet is being served by Hotel staff. All other mandates will be followed per re-opening strategy.

Anticipated Number of Attendees: 100
Implementation Plan:

Pre-Event Information Collection (if any): Client has sent contact tracing document to Hotel. Attendees will be pre-screened by providing vaccine card or negative test before entry. Attendees will also have their temperature checked prior to entry. Any attendee with no proof of vaccine/negative test OR 100.4 temperature or higher will not be allowed to enter.

Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: Hotel will provide staff will be on hand to verify documentation prior to allowing attendee to enter.

Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Buffet will be served by Hotel staff only. Hotel staff will handle all beverage orders from guest tables. No standing in line at the bar and no self-service food or beverages stations will be allowed.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Sign-in data is being provided by client 3-days ahead of wedding. Hotel will keep documentation for contact tracing purposes.

Plans for Social distancing: Hotel has taken additional steps in regards to social distancing. Hotel has maintained limited indoor capacity to 50%. Also, guest tables are spaced out minimum 7-8 feet. Hotel has client sign a mandate letter and guests are also sent an email from client. Signage at entry regarding social distancing is provided.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: One door is dedicated to entry and a different door is dedicated to exit. Hotel will provide social distancing floor markers at registration table to keep guests minimum six feet apart.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Ballroom doors will be kept open at all times to allow airflow to pass through.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Hotel staff has undergone COVID-specific training during re-orientation meetings and pre-shift event meetings. Performers have been notified of Hotel mandates regarding social distancing and mask wearing.

Additional measures to reduce transmission between staff/performers and attendees: Performers are on stage at all times, minimum six feet away from guests and Hotel staff. Hotel staff are trained to wash their hands, wear face masks at all times, wear gloves and stay socially distant from guests.
Plans for addressing symptomatic individuals on-site
Any person with 100.4 degree temperature or displays any sign of illness will not be allowed to enter. If medical attention is required, Hotel security will be on hand to assist guest(s). Hotel also has designated "COVID compliance officers" to assist.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Hotel staff will advise Hotel Covid-19 mandates to all attendees prior to arrival. Signage will be posted at event entrance for reminders. Hotel staff and performers are reminded at start of each show at pre-shift meetings.
Event Name: test
Mitigation Plan Filed: 8/12/2021 8:05:07 PM
Event Type: Funeral

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: test
Point of Contact Name: test
  00000000
test
test

Responsible Individual(s): test
  00000000
test
test

Venue Name and Contact Information: test
test
test
test

Event Description:
Event Date & Time: 9/10/2021 10:00:00 PM
  Entry Allowed for Attendees: 9/9/2021 7:00:00 PM
  Event Closure for Attendees: 9/18/2021 8:15:00 PM

Event Description: test

Anticipated Number of Attendees: 54

Implementation Plan:
Pre-Event Information Collection (if any): test

Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: test
Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: test

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: test

Plans for Social distancing: test

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: test

Description of ventilation system and how COVID risk is mitigated (indoor venues only): test

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: test

Additional measures to reduce transmission between staff/performers and attendees: test

Plans for addressing symptomatic individuals on-site

test

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

test
Event Name: Ryan and Mariah’s Wedding
Mitigation Plan Filed: 8/12/2021 8:35:45 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Mariah Schiessell-kaaialii
Point of Contact Name: Mariah Schiessell-kaaialii
8087269670
Nohelanikaialii@gmail.com
2131 Fern st #b

Responsible Individual(s): Mariah Schiessell-kaaialii
8087269670
Nohelanikaialii@gmail.com
2131 fern st #b

Venue Name and Contact Information: Hauula beach park
8087269670
Nohelanikaialii@gmail.com
Same as above

Event Description:
Event Date & Time: 11/13/2021 10:00:00 PM
Entry Allowed for Attendees: 8/13/2021 1:00:00 AM
Event Closure for Attendees: 8/13/2021 8:00:00 AM

Event Description: This event will be held outdoors. Guest count is below 200 people. There will be contract tracing (book that all attendees need to sign) and a temp check for everyone prior to being seated.

Guests are going to be required to wear their masks at all times unless they are eating and/or drinking.

Anticipated Number of Attendees: 170
Implementation Plan:

Pre-Event Information Collection (if any): All guests will be asked to bring their vaccination card with them.

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:

Plan for On-site Testing (if any): No on site testing will be done

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Food items will be set and handed out to each guest to limit contact.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: There will be a contract tracing book in the front that all guests will sign prior to entering the function.

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: All parties will do their best to remain an except-able distance away from others

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: The stage where performers will be playing music will be over 6 ft away from the crowd.

Additional measures to reduce transmission between staff/performers and attendees: All wear their masks and use hand sanitizer.

Plans for addressing symptomatic individuals on-site

They MUST LEAVE. No one is allowed to attend the event if they’re feeling the slightest bit sick.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Everyone will be talked to before the event takes place.
Event Name: Social Gathering for Terence Wesley-Smith

Mitigation Plan Filed: 8/12/2021 8:36:01 PM

Event Type: Indoor_Event

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Lola Quan Bautista
Point of Contact Name: Lola Quan Bautista
8083667967
lolab@hawaii.edu
3275 Keahi Street, Honolulu, HI 96822

Responsible Individual(s): Lola Quan Bautista
8083667967
lolab@hawaii.edu
3275 Keahi Street, Honolulu, HI 96822

Venue Name and Contact Information: Aloha Council, BSA
808-595-6366
scoutinghawaii@scouting.org
42 Puiwa Rd. Honolulu, HI 96817

Event Description:

Event Date & Time: 9/4/2021 10:00:00 PM
Entry Allowed for Attendees: 9/4/2021 9:00:00 PM
Event Closure for Attendees: 9/5/2021 1:00:00 AM

Event Description: This social gathering is planned to celebrate a recent retiree from the University of Hawaii, Manoa. The attendees are mostly colleagues and friends from UHM.

Anticipated Number of Attendees: 25

Implementation Plan:

Pre-Event Information Collection (if any): I do not plan to collect any pre-event information.
Vaccination/Testing Plans: Testing_Vaccination_NOT.Require

Verification at Entry:

Plan for On-site Testing (if any): I do not plan to have any on-site testing.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: For this social gathering of 25 indoors—the following plans will be employed:

Face coverings will be required by all attendees, except when eating or drinking.

Attendees will have sit-down tables which will be arranged so that six feet of separation is maintained between groups. Tables and chairs will be fully sanitized.

Disposable dish ware and utensils will be used. (There will be no self-service buffets or drink stations.)

Ample supply of hand and will be provided.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: The organizer, Lola Quan Bautista, will collect all data of the attendees. This will be available upon request.

Plans for Social distancing: Signage will be present to encourage physical distancing.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: No strategies since there are no identifiable "choke points" at this location.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): There is a built in AC system in the hall that allows for air flow. However, it will not be used since there are two side sliding lanai doors and entrance door that can be opened to ventilate the space (in fact, the sliding doors and entrance door take up

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Any/All performers will maintain physical distance of at least six (6) feet from attendees and wear face coverings at all times.

Additional measures to reduce transmission between staff/performers and attendees: (None.)

Plans for addressing symptomatic individuals on-site

Any individual with symptoms on-site will be asked to immediately separate themselves from others, inform their established point of contact at their workplace (e.g., supervisor or occupational health program), and arrange for medical evaluation and testing.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Before the social gathering, a detailed email will be sent to each attendee outlining safety protocols. In addition, signage will be provided at the entrance and within the structure to remind attendees of safety protocols. Finally, an announcement will be made at the beginning of the social gathering event.
Event Name: Diamond Head Theatre Show: "Oliver"
Mitigation Plan Filed: 8/12/2021 8:55:52 PM
Event Type: Structured_Static_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Diamond Head Theatre
Point of Contact Name: Deena Dray
808-733-0277 ext 301
ddray@diamondheadtheatre.com
520 MAKAPUU AVE

Responsible Individual(s): Deena Dray
808-733-0277
ddray@diamondheadtheatre.com
520 MAKAPUU AVE

Venue Name and Contact Information: Diamond Head Theatre
808-733-0277
ddray@diamondheadtheatre.com
520 MAKAPUU AVE

Event Description:
Event Date & Time: 9/24/2021 10:00:00 PM
Entry Allowed for Attendees: 9/25/2021 5:30:00 AM
Event Closure for Attendees: 9/25/2021 8:00:00 AM

Event Description: Diamond Head Theatre will be presenting the show, 'Oliver" from September 24 to October 10, 2021. There will be 13 performances.

Anticipated Number of Attendees: 350

Implementation Plan:
Pre-Event Information Collection (if any): We are collecting at the door.
**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** Patrons will be informed when they purchase their tickets that proof of vaccination will be required at each and every show. Exceptions for COVID tests (48 hours prior) will be allowed but vaccine proof will be the preferred option. Prior to entry, on our lanai, a check-in tent will be set up. Vaccination proof will be checked and a paper wrist band will be affixed.

At the door of the theatre (the only entry point), ticket takers will check for wrist bands and then scan tickets. All ticket purchases require an address, telephone, and email, if contact tracing is needed.

**Plan for On-site Testing (if any):**

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** No food or beverages are allowed.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Every ticket is purchased online and is trackable by name, address, phone, and email. For season subscribers, we collect all their information during the summer when they purchase their package of shows. All the information resides in a Salesforce-based database called Patron Manager.

**Plans for Social distancing:** Will be recommended in the lines to check-in and enter

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** We have markers on sidewalks and encourage patrons not to bunch up (we have had socially distanced shows at less than 50% since January so our patrons are "trained"); we have large signs for rows and seats; restrooms are monitored. Prior to the start of the show, we announce masks kept on throughout the show and at the show's end, their row will be called starting from the rear of the theatre.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** At the beginning of the pandemic, we installed Merv-13 (HEPA-like) air filters; our A/C system itself was installed new in April 2019; our ceilings are high approx. 50 feet from the floor and the auditorium is cavernous.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** We have a 17-page Safety Guideline Pandemic Plan which we developed in 2020 and update regularly. It is given to staff, cast, crew, and volunteers. We have been deemed a Healthy Verify site and participate in the Aloha Safe app program.

**Additional measures to reduce transmission between staff/performers and attendees:** We require that employees, cast, crew and volunteers provide proof of vaccination. We recommend masks for daytime staff; do not gather and are in separate offices. We require masks for performers except when
on stage. We require masks for all who work on show nights. We have hand sanitizers at several checkpoints.

**Plans for addressing symptomatic individuals on-site**
We will question any individual presenting possible symptoms and require a temperature check. Should their temperature be elevated, we would refuse entry.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**
For staff, performers, etc. safety manual to be reviewed regularly.

For patrons, signage on walls, in restrooms, on walkways and in pre-show announcement
Event Name: Gaudiel Wedding
Mitigation Plan Filed: 8/12/2021 9:14:22 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Elijah Samuel
Point of Contact Name: Elijah
      (808)-548-8676
      elijah@cafejuliahawaii.com
      1040 richards st., honolulu hi 96813
Responsibility Individual(s): Michelle Nguyen Gaudiel
      12098397006
      nguyen2021@hotmail.com
      8810 55TH PL NE
Venue Name and Contact Information: Cafe Julia
      (808)-548-8676
      elijah@cafejuliahawaii.com
      1040 richards st., honolulu hi 96813

Event Description:
Event Date & Time: 9/3/2021 7:00:00 PM
  Entry Allowed for Attendees: 9/3/2021 11:00:00 PM
  Event Closure for Attendees: 9/4/2021 4:30:00 AM
Event Description: Hosting an outdoor wedding in a courtyard
Anticipated Number of Attendees: 60

Implementation Plan:
Pre-Event Information Collection (if any): Everybody attending the event is flying into Hawaii on Sep 1 and 2, after getting their covid test. Therefore the wedding will not require submissions of vaccination cards or covid tests, because everyone who is flying into Hawaii on Sep 2 will have already completed the state's travel mandate.
**Vaccination/Testing Plans:** Testing_Vaccination_NOT_Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** no onsite testing required

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Only staff members with gloves and masks will be handling all food, bars and etc.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Clipboard with full name and signature will be requested upon arrival

**Plans for Social distancing:** Families are seated together, in groups 6 feet away from other tables

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** staff will be guided on the wedding day to escort guest and designate traffic around the building

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** na

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Ensure only masked and gloved staffed are working

**Additional measures to reduce transmission between staff/performers and attendees:** gloves and mask on the entire event

**Plans for addressing symptomatic individuals on-site**

end event immediately

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Announcements about social distancing, and covid protocols with everyone
Event Name: Tanae Wedding event
Mitigation Plan Filed: 8/12/2021 9:16:38 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Tanae Heffernan
Point of Contact Name: Tanae Heffernan
  808-209-4774
tanaheffernan@gmail.com
  1672A California Ave Wahiawa, HI 96789

Responsible Individual(s): Tanae Heffernan
  808-209-4774
tanaheffernan@gmail.com
  1672A california Ave wahiawa, HI 96789

Venue Name and Contact Information: The Garthering Hale LLC
  808-779-3925
thegatheringhale@gmail.com
  91-375 Komohana Place

Event Description:
Event Date & Time: 9/4/2021 10:00:00 PM
Entry Allowed for Attendees: 9/5/2021 1:15:00 AM
Event Closure for Attendees: 9/5/2021 9:15:00 AM

Event Description: Small size Wedding event with close friends and family

Anticipated Number of Attendees: 125

Implementation Plan:
Pre-Event Information Collection (if any): Front desk will be required to check in fully vaccination card, and also check in 72 hours prior to our event a document of negative results.
Vaccination/Testing Plans: Testing_Vaccination_NOT_Require
Verification at Entry:

Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: We will have someone from our catering handling all foods and beverages.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: We will have a contact tracer form for our event.

Plans for Social distancing: Tables will be 6 ft apart, each household family on table no more then 10, 1 person at a time for restroom, no mingling.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Contact tracer form, Temp check, mask on, handsitizer

Description of ventilation system and how COVID risk is mitigated (indoor venues only): it will be an outdoor event fresh air

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Performers will be at its area just for them, staff will have an area just for staff

Additional measures to reduce transmission between staff/performers and attendees: Only contact will be with staff, if staff needs to make his or her rounds.

Plans for addressing symptomatic individuals on-site

We will have someone announcing every 10 mins a reminder if feeling sick, or contact with anyone or traveling

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
we have a guideline form for each staff, renters, performers. that will be given out at time of event.
Event Name: Kubo-Medeiros Wedding
Mitigation Plan Filed: 8/12/2021 9:18:33 PM
Event Type: Outdoor Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Lotus Events & Weddings
Point of Contact Name: Lisa Makaneole
  808-651-8252
  lotus.events.weddings.808@gmail.com
  PO BOX 792, Koloa HI 96756

Responsible Individual(s): Lisa Makaneole
  808-651-8252
  lotus.events.weddings.808@gmail.com
  PO Box 792

Venue Name and Contact Information: Kua Loa Ranch
  808-748-3218
  lfrishak@kualoaranch.com
  49-560 Kamehameha Hwy

Event Description:
Event Date & Time: 8/28/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/29/2021 1:30:00 AM
  Event Closure for Attendees: 8/29/2021 8:00:00 AM

Event Description: Outdoor Wedding and Reception at Hale Nanea and Dragon boat Lawn
Anticipated Number of Attendees: 100

Implementation Plan:
Pre-Event Information Collection (if any): Yes, there will be a tracking system, each guest will show proof of vaccine or pre-covid negative test results.

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require
Verification at Entry:

Plan for On-site Testing (if any): Staff will wear masks, guests will be spread apart, per the outdoor rules.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Social distancing will be enforced by onsite staff.

Does this event require the collection of Sign-In Data? No_Funerals_Public_Competitions

Plans for collecting Sign-in Data for all attendees:

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only): NA

Strategies to reduce congestion at choke points: NA

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff will be wearing masks, and social distancing will be enforced.

Additional measures to reduce transmission between staff/performers and attendees: All staff will be wearing masks, and social distancing will be enforced.

Plans for addressing symptomatic individuals on-site

Ask to leave premises.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Announcements made during ceremony, and reception.
Event Name: Chrysanta + Chris Wedding
Mitigation Plan Filed: 8/12/2021 9:21:52 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: For The Good Events + Styled Elopements
Point of Contact Name: Marisa Hartzell
(808) 476-6772
marisa@forthegoodhawaii.com
1164 Bishop Street Honolulu, Hawaii, 96813

Responsible Individual(s): Marisa Hartzell
(808) 476-6772
marisa@forthegoodhawaii.com
1164 Bishop Street Honolulu, Hawaii, 96813

Venue Name and Contact Information: Kualoa Ranch
(808) 237-7321
weddings@kualoa.com
49-560 Kamehameha Hwy, Kaneohe, HI 96744

Event Description:
Event Date & Time: 8/12/2021 10:00:00 PM
Entry Allowed for Attendees: 8/13/2021 12:45:00 AM
Event Closure for Attendees: 8/13/2021 2:00:00 AM

Event Description: Ceremony at Paliku Gardens at Kualoa Ranch at Watershed. 44 guests and 6 vendors will be on site.
Anticipated Number of Attendees: 44

Implementation Plan:
Pre-Event Information Collection (if any): Guests are asked to send proof of vaccination or proof of negative COVID test within 48 hours to couple.
Vaccination/Testing Plans: Testing_Vaccination_NOT_Require
Verification at Entry:

Plan for On-site Testing (if any): Temperature checks.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: No drinks or food served.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: We have sign-in data for all attendees.

Plans for Social distancing: Masks required for ceremony and after. Social distancing encouraged after ceremony.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Outdoor ceremony.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Outdoor ceremony.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All vendors are required to show proof of vaccination or negative COVID test within 48 hours of event.

Additional measures to reduce transmission between staff/performers and attendees: Masks will be worn at all times. Social distancing encouraged at all times.

Plans for addressing symptomatic individuals on-site

Temperature checks will be performed. Symptomatic individuals will be asked to leave immediately.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Officiant will announce at beginning of ceremony. Coordinators will encourage guests to wear masks at all times while guests enter ceremony area.
Event Name: Food Truck Battle
Mitigation Plan Filed: 8/12/2021 9:46:45 PM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Residence Inn Kapolei
Point of Contact Name: Brian Hunnings
8087770211
bhunnings@wslm.biz
731 Kunehi Street, Kapolei Hawaii 96707

Responsible Individual(s): Brian Hunnings
8087770211
bhunnings@wslm.biz
731 Kunehi Street, Kapolei HI 96707

Venue Name and Contact Information: Residence Inn by Marriott, Oahu Kapolei
1-808-674-4480
bhunnings@wslm.biz
731 Kunehi Street, Kapolei HI 96707

Event Description:
Event Date & Time: 10/28/2021 10:00:00 PM
Entry Allowed for Attendees: 10/29/2021 3:30:00 AM
Event Closure for Attendees: 10/29/2021 7:30:00 AM

Event Description: A charity fundraiser for Hawaii Lodging and Tourism Association’s Charity Walk. It is a cooking competition between 10 food trucks who pair up with 10 resort chefs to create the best dish. Attendees get tasting samples of all 10 dishes and vote on a winner. Ticket price gets donated to charity walk.

Anticipated Number of Attendees: 500
Implementation Plan:

**Pre-Event Information Collection (if any):** This is a ticketed event. All tickets must be pre-purchased online for all attendees and complete contact information for each ticket holder is required before they can pay for the tickets.

**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** At the door upon check in - verified via the ticket purchasing process

**Plan for On-site Testing (if any):**

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** The dishes being served are small tasting portions or bites- individual plated, no sit down tables. This is a standing cocktail party style reception. Additional staff will be on hand to enforce social distancing standards and a clean/sanitation team will be circulating throughout the outdoor area constantly disposing garbage and sanitizing areas.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Digital record online and printed lists at the door.

**Plans for Social distancing:** We are closing the parking lot and side street - over 3 acres of space - plenty of space to social distance as well as additional monitors in all areas maintaining standards.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Ten trucks spread out over 3 acres- placards and monitors at each truck ensuring proper 6 feet distance from those waiting to grab their bites.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** N/A

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Performers will be on four smaller stages 6 feet apart and barricaded from the public being able to reach them- stages are outside in the parking lot.

**Additional measures to reduce transmission between staff/performers and attendees:** Masks will be required at all times except when eating or drinking. All staff and volunteers working the event are vaccinated. Electrostatic spray guns with hospital grade disinfectants will be deployed in all areas and common areas- ie restrooms, etc.

**Plans for addressing symptomatic individuals on-site**

Digital temperature checks at the gate and anyone with a temperature will be denied access to the event.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

When booking tickets it is explained as well as on the confirmation for the ticket. Large posters will also be at registration for all to see.
Event Name: Employee Owner Meeting
Mitigation Plan Filed: 8/12/2021 9:53:51 PM
Event Type: Structured_Static_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii-Western Management Group, Inc.
Point of Contact Name: Leihua Kahookele-Escober
   (808) 591-0088
   hr@hwmg.org
   737 Bishop St. Ste. 1200, Honolulu, HI 96813

Responsible Individual(s): Paul Kaiser
   (808) 591-0088
   pkaiser@hwmg.org
   737 Bishop St. Ste. 1200, Honolulu, HI 96813

Venue Name and Contact Information: YWCA Laniākea
   (808) 538-7061
   elijah@cafejuliahawaii.com
   1040 Richards St., Honolulu, HI 96813

Event Description:
Event Date & Time: 8/13/2021 10:00:00 PM
   Entry Allowed for Attendees: 8/14/2021 12:10:00 AM
   Event Closure for Attendees: 8/14/2021 2:15:00 AM

Event Description: Company meeting

Anticipated Number of Attendees: 70

Implementation Plan:
Pre-Event Information Collection (if any): Employees will be required to provide proof of vaccination or negative COVID-19 test result within 48 hours of event.

Vaccination/Testing Plans: Testing_Vaccination_Required_In
**Verification at Entry**: Employees will be required to provide proof of vaccination or negative COVID-19 test result within 48 hours of event. Check-in time is between 2:10 pm and 2:30 pm and employees will be required to ensure proper distancing if there is a line to sign in. Human Resources will preside over the line to ensure all precautions are taken.

**Plan for On-site Testing (if any):**

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions**: N/A

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees**: Employees will be required to sign-in upon arrival. Employees will be required to provide proof of vaccination or negative COVID-19 test result within 48 hours of event. Employees’ contact information is on file.

**Plans for Social distancing**: Chairs will be arranged to ensure proper distancing.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points**: If there is congestion at the entrance to sign in for the meetings, employees may wait in the open-air courtyard. To avoid congestion when the meeting ends, employees will be excused by row.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only)**: Entry/Exit doors can be opened to allow airflow to pass through.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan**: Staff are required to wear masks and venue has procedures in place for its staff. Human Resources will email employees regarding measures/precautions that must be adhered to. Hand sanitizer is available at the venue.

**Additional measures to reduce transmission between staff/performers and attendees**: Venue staff and attendees are required to wear masks.

**Plans for addressing symptomatic individuals on-site**

Employees who are not feeling well or are exhibiting any symptoms will be asked to attend the meeting virtually. If an employee exhibits symptoms during the meeting, they shall be asked to exit the meeting room. Medical assistance will be recommended for those who are not feeling well or are exhibiting symptoms.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Human Resources will send an email to employees prior to the meeting and emcee will make an announcement at the meeting.
Event Name: MPRRC Runners HI 20K Run
Mitigation Plan Filed: 8/12/2021 10:05:04 PM
Event Type: Outdoor_Event_I

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: 808 Race Hawaii with MPRRC
Point of Contact Name: Raul Torres
  808-223-2622
  boca@bocahawaii.com
  330 Cooke Street, Honolulu, HI 96813

Responsible Individual(s): Raul Torres
  808-223-2622
  boca@bocahawaii.com
  330 Cooke Street, Honolulu HI 96813

Venue Name and Contact Information: 808 Race Hawaii with MPRRC
  808-591-9839
  808race@gmail.com
  330 Cooke Street, Honolulu HI 96813

Event Description:
Event Date & Time: 8/29/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/29/2021 4:00:00 PM
  Event Closure for Attendees: 8/29/2021 7:30:00 PM

Event Description: Outdoor athletic event, a 20K endurance run for individuals to run their own pace. A wave start and timing mat will easily allow athletes to start and finish in a socially distanced manner. (The 15K Run was successfully executed on 8/8/21 with safety protocols effectively in place. Full cooperation by all was experienced)

Anticipated Number of Attendees: 200
Implementation Plan:

**Pre-Event Information Collection (if any):** Name, address, phone, email and birthdate information is collected and required for registration of each participant.

**Vaccination/Testing Plans:** Testing_Vaccination_NOT_Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** Athletes will be social distanced and required to wear masks before and after run portion of event. No on-site testing.

COVID-19 Risk Reduction Plan

**Plans on how to comply with restaurant/bar/social establishment conditions:** Pre-packaged snacks will be offered. Self-serve aid stations will be set up and monitored by masked/gloved volunteers.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Athletes are required to register for the event and provide personal/contact information. This data is stored online and reports are easily accessible and can be provided upon request.

**Plans for Social distancing:** Athletes must social distance from start to finish at event and must wear a mask. (They are not required to wear a mask on the actual run portion that is done on roadways with natural open air ventilation and where distancing is easily possible). There is no congregating allowed anywhere before, after or on the course.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Staggered start and an open course will keep athletes distanced from one another. There is no start meeting and no awards ceremony, so athletes will not be congested at any point of the event.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

Staff & performer safety

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Information is provided on event website. And email updates and reminders are sent to everyone involved:

https://808racehawaii.com/#safety

https://808racehawaii.com/races/runners-hi-20k/

**Additional measures to reduce transmission between staff/performers and attendees:** Volunteers will be wearing masks, face shields and gloves at aid stations. Admin staff will be wearing masks. Athletes must wear masks at the start and finish of event, and are asked to vacate the area after they finish their run.
Plans for addressing symptomatic individuals on-site
Athletes are told not to attend if they experience symptoms before the event. If at the event they show symptoms, they will not be allowed to participate and will be asked to go home.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Safety protocols are posted on the website and emailed to participants.
https://808racehawaii.com/#safety
https://808racehawaii.com/races/runners-hi-20k/
Event Name: Aloha Freedom Festival
Mitigation Plan Filed: 8/12/2021 10:08:26 PM
Event Type: Outdoor_Event II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Carnival Events LLC
Point of Contact Name: Brandi Subee
(808) 440-4122
brandi@ekfernandez.com
91-246 Oihana St., Kapolei, HI 96707

Responsible Individual(s): Brandi Subee
(808) 440-4122
brandi@ekfernandez.com
91-246 Oihana St., Kapolei, HI 96707

Venue Name and Contact Information: Aloha Stadium
(808) 483-2769
stephen.g.lee@hawaii.gov
P.O. Box 30666 Honolulu, HI 96820-0666

Event Description:
Event Date & Time: 8/26/2021 10:00:00 PM
Entry Allowed for Attendees: 8/27/2021 4:00:00 AM
Event Closure for Attendees: 9/7/2021 7:00:00 AM

Event Description: Outdoor carnival with rides, foods, games, and entertainment. The carnival will run for 2 weekends: August 26-29 and September 2-6, at Aloha Stadium's Lower Halawa parking lot.

Anticipated Number of Attendees: 4000

Implementation Plan:
Pre-Event Information Collection (if any): NA
Vaccination/Testing Plans: Testing_Vaccination_NOT_Require
Verification at Entry:

Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: There will be 3 carnival food trailers selling pizza, cotton candy, and funnel cake. All employees are required to follow the Dept. of Health’s food handling rules and regulations, which the company will enforce. Employees are required to wear masks while working in the food wagon. Employees are required to wash their hands frequently and wear gloves when required. Highly utilized surfaces will be sanitized between shifts and as needed. Soap, disinfectant, hand sanitizer, and paper towels will be adequately supplied. Carnival patrons will be allowed to dine under the large, open dining tent (66’x150’) where there is a stage and tables that will be spaced six feet apart. Performers on stage will be distanced ten feet or more away from patrons. Tables and chairs will be sanitized after each party.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: We will utilize Altres’ Wellness Tracker software, which is a self-screening health questionnaire. At the same time, this will serve as a way to collect attendees’ sign-in data which will be stored in a database. Attendees will need to show confirmation of completion before they are allowed entry to the fairgrounds. Paper forms will be available on-site for those that do not have access to a smartphone or the internet.

Plans for Social distancing: There will be signs reminding people to be courteous and social distance from other people.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Please see mitigation plan attachment.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA
Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: See answer in the restaurant/bar/social establishment question above for food handlers. All food handlers will be trained prior to working. Performers will only be on stage which will be ten feet or more away from others. All employees will also be screened and evaluated for signs of illness prior to starting a shift. Employees displaying signs of illness will be sent home and advised to seek medical treatment as necessary.

Additional measures to reduce transmission between staff/performers and attendees: Rides-seats handlebars, and other frequently touched surfaces will be sanitized regularly. Games-disinfectant wipes will be available for guest use. Hand sanitizer stands will be placed throughout the fairgrounds. Restrooms will be maintained continuously throughout operations by a third-party janitorial company.

Plans for addressing symptomatic individuals on-site
If an individual falls ill on-site, they will be sent to the First Aid tent for initial evaluation and if stable, sent home and advised to seek medical treatment as necessary. Areas encountered by the sick person will be sanitized thoroughly. All employees who may have come into contact with an ill employee will be notified immediately and advised to self-isolate and take a COVID-19 test. Company will pay for employee's test.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Guest responsibility procedures will be posted on our website and communicated through various media. Necessary signage will be posted throughout the fairgrounds. All departments will train their employees on new COVID-19 safety protocols.
Event Name: Full Moon Market
Mitigation Plan Filed: 8/12/2021 10:14:22 PM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Residence Inn by Marriott, Oahu, Kapolei
Point of Contact Name: Brian Hunnings
8087770211
bhunnings@wslm.biz
731 Kunehi Street Kapolei Hawaii 96707

Responsible Individual(s): Brian Hunnings
8087770211
bhunnings@wslm.biz
731 Kunehi Street Kapolei HI 96707

Venue Name and Contact Information: Residence Inn by Marriott Oahu Kapolei
8087770211
bhunnings@wslm.biz
731 Kunehi Street Kapolei HI 96707

Event Description:
Event Date & Time: 10/29/2021 10:00:00 PM
Entry Allowed for Attendees: 10/30/2021 3:30:00 AM
Event Closure for Attendees: 10/30/2021 7:30:00 AM

Event Description: Outdoor open air market that is free to guests. This is part of Marriott’s commitment to charity give back. We don’t charge any fees to vendors and don’t charge to attend the event.

Anticipated Number of Attendees: 1000

Implementation Plan:
Pre-Event Information Collection (if any): Will be at the gate the night of the event.
Vaccination/Testing Plans: Testing_Vaccination_Required_In
**Verification at Entry:** At the entry gate upon entry.

**Plan for On-site Testing (if any):**

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** No on-site consumption or sit down tables allowed- guests can purchase and take food with them or stand and eat and dispose of food containers.

**Does this event require the collection of Sign-In Data? Yes_ Indoor_events_weddings_indo**

**Plans for collecting Sign-in Data for all attendees:** At the gate upon entry.

**Plans for Social distancing:** Event is outside. We are closing down the side street and parking lot so vendors and food trucks can be far apart from each other spaced out over 3 acres.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** We will have monitors and security in place enforcing masks and social distancing standards as well as a clean/sanitation team roaming the grounds sanitizing.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Performers will be on a separate stage barricaded from the public and distanced by 6feet. Stage is in the parking lot.

**Additional measures to reduce transmission between staff/performers and attendees:** Requesting proof of vaccination and or neg test results from all performers.

**Plans for addressing symptomatic individuals on-site**

Digital thermometer at entrance registration- any symptomatic people will be barred from entry.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

On all advertising for the event as well as on large posters at the entrance.
Event Name: Full Moon Market
Mitigation Plan Filed: 8/12/2021 10:28:50 PM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Residence Inn by Marriott Oahu Kapolei
Point of Contact Name: Brian Hunnings
8087770211
bhunnings@wslm.biz
731 Kunehim Street, Kapolei HI 96707

Responsible Individual(s): Brian Hunnings
8087770211
bhunnings@wslm.biz
731 Kunehi Street Kapolei HI 96707

Venue Name and Contact Information: Residence Inn by Marriott Oahu Kapolei
8087770211
bhunnings@wslm.biz
731 Kunehi Street, Kapolei HI 96707

Event Description:
Event Date & Time: 10/30/2021 10:00:00 PM
Entry Allowed for Attendees: 10/31/2021 3:30:00 AM
Event Closure for Attendees: 8/13/2021 3:30:00 AM

Event Description: An outdoor night market with crafters, food trucks and assorted vendors. This is a community give back event that Marriott supports as part of its community cares program.

Anticipated Number of Attendees: 1000

Implementation Plan:
Pre-Event Information Collection (if any): Will be requested at the gate
Vaccination/Testing Plans: Testing_Vaccination_Required_In
Verification at Entry: Negative COVID test or vaccination card

Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: There is no table dining-this is a walking event. People are NOT encouraged to eat at the event but to purchase and take it with them.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Available at the entry gate.

Plans for Social distancing: We will be spread over 3 acres with additional staff monitors and security on hand to enforce safety protocols.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: We will be spread over 3 acres with additional staff monitors and security on hand to enforce safety protocols. Food trucks will be closely monitored with spacing placards in place.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Entertainers will be on a separate stage barricaded from the public being able to get within 6 feet.

Additional measures to reduce transmission between staff/performers and attendees: All performers will be requested to have negative test results or vaccination card.

Plans for addressing symptomatic individuals on-site

Digital thermometer at entrance gate. Symptomatic individuals will be barred from entry.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Via all advertising as well on large posters at the entry gate.
Event Name: Kupu Culinary Lab- Kewalo Sunset Dinner
Mitigation Plan Filed: 8/12/2021 10:34:07 PM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Kupu
Point of Contact Name: Pu'u Zablan
808-439-8376
hc@kupuhawaii.org
677 Ala Moana Blvd. Ste. 1200 Honolulu, HI 96813

Responsible Individual(s): Pu'u Zablan
808-439-8376
hc@kupuhawaii.org
677 Ala Moana Blvd. Ste. 1200 Honolulu, HI 96813

Venue Name and Contact Information: The Harry & Jeanette Weinberg Ho'okupu Center
808-439-8376
hc@kupuhawaii.org
677 Ala Moana Blvd. Ste. 1200 Honolulu, HI 96813

Event Description:
Event Date & Time: 8/25/2021 10:00:00 PM
Entry Allowed for Attendees: 8/26/2021 3:00:00 AM
Event Closure for Attendees: 8/26/2021 6:00:00 AM

Event Description: The Kupu Culinary Lab- Kewalo Sunset Dinner is a unique dining experience that immerses guests in Hawaiian culture and traditions, food, and music. Guests will arrive at the Harry & Jeanette Weinberg Ho'okupu Center and participate in cultural workshops, witness an imu (underground oven) uncovering, and dinner with Hawaiian music, storytelling, and hula. These labs help our organization to support at-risk youth in providing workforce opportunities and programming.

Anticipated Number of Attendees: 100
Implementation Plan:

**Pre-Event Information Collection (if any):** An online form will be available for guests to complete and upload their vaccination cards. COVID-19 Screening Questionnaire will be available for guests 24 hours prior to the event.

**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** Identical to the pre-event information collection as described above. Available specifically for those who did not complete it 24 hours prior to arrival in the pre-event information collection period. In addition to completing the screening questionnaire and providing a vaccination card and/or negative COVID test, entry door temperature checks will be conducted.

**Plan for On-site Testing (if any):**

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Food will be served on a food line with Kupu staff/interns serving. Food will be protected behind an acrylic guard. Kupu staff/interns are required to wear face coverings and gloves. Staff/interns practice and follow all food safety and handling guidelines. Guests will be allowed to enter the food area in groups of ten and will be required to wear their masks in order to collect their food items. Beverages will be served by Kupu staff/interns or a vendor at a beverage station.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-In Data for all attendees:** An online form will be available for pre-information collection and screening questionnaire. Guests will also be able to check in and complete the forms on-site prior to entry. Using their phone, guests will scan the QR code to Sign-in and complete the online form. We will also have an iPad available (sanitized between each use) for those who do not have a phone and also paper forms on hand.

**Plans for Social distancing:**

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Check-in area will be at the front of the building and will be one way in, until all guests have arrived and completed the screening. The area will then revert back to a normal two way use. While waiting to be screened, guests will wait outside along the building and access lane.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** The Harry & Jeanette Weinberg Ho’okupu Center facility is equipped with garage doors surrounding the main event area. When open, the facility is identical to an open air pavilion, with two oversized ceiling fans that maximize air flow. The facility also h

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Staff & performers must be vaccinated and show proof or provide a negative
COVID result within 48 hours prior to the event. They will be required to review the safety protocols and attend a safety briefing prior to the event. Face coverings, gloves, handwashing stations, and hand sanitizer will be available to staff and performers.

Additional measures to reduce transmission between staff/performers and attendees: Staff, performers and guests must be vaccinated and show proof or provide a negative COVID result within 48 hours prior to the event.

Plans for addressing symptomatic individuals on-site
Prior to arrival guests will be asked to review our safety protocols and our COVID-19 Screening Questionnaire will be available 24 hours prior to the event start time. Those members associated with the event, who are exhibiting symptoms prior, will not be allowed to attend. If at any time associated members show symptoms during the event, they will be removed to the outside porch landing if they need immediate assistance OR will be required to leave the premises immediately. Management will encourage them to get a COVID PCR test and will follow up to determine any next steps.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
All members associated with the event will be able to review all safety protocols prior to the event which is available on our website. Staff/interns, performers and vendors will also be briefed prior to the event start time. Guests will be reminded at the point of entry and primary guests will be responsible for making announcements during the event. All members may submit a photocopy of their vaccination card via our website or present it at the point of entry upon arrival. They may also complete the COVID-19 Screening Questionnaire via an online link on our website 24 hours prior to the event start time. The screening questionnaire will also be available at the point of entry.
Event Name: Splash-Inn Pool Party
Mitigation Plan Filed: 8/12/2021 10:41:51 PM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Residence Inn by Marriott Oahu Kapolei
Point of Contact Name: Brian Hunnings
8087770211
bhunnings@wslm.biz
731 Kunehi Street Kapolei HI 96707

Responsible Individual(s): Brian Hunnings
8087770211
bhunnings@wslm.biz
731 Kunehi Street Kapolei HI 96707

Venue Name and Contact Information: Residence Inn by Marriott Oahu Kapolei
8087770211
bhunnings@wslm.biz
731 Kunehi Street Kapolei HI 96707

Event Description:
Event Date & Time: 8/28/2021 10:00:00 PM
Entry Allowed for Attendees: 8/28/2021 10:00:00 PM
Event Closure for Attendees: 8/29/2021 2:00:00 AM

Event Description: A charity pool party event raising money for Sustainable Coastlines Hawaii

Anticipated Number of Attendees: 100

Implementation Plan:
Pre-Event Information Collection (if any): Yes via ticket site sales site.
Vaccination/Testing Plans: Testing_Vaccination_Required_In
Verification at Entry: At registration table
Plan for On-site Testing (if any):

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Capacity has been reduced by 50% tables will be spaced according to safety protocols.

**Does this event require the collection of Sign-In Data?** Yes, Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Via ticket sales site and at the door.

**Plans for Social distancing:** Seating is reduced by 50% and overflowing to the courtyard area for additional space.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Safety monitors and additional security will be policing the event.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** DJ will be barricaded 6 feet from all attendees.

**Additional measures to reduce transmission between staff/performers and attendees:** DJs will be requested to have negative test results or vaccination card

**Plans for addressing symptomatic individuals on-site**

Digital thermometer at registration desk. Symptomatic attendees will be turned away.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Via pre marketing/advertising and signage at registration.
Event Name: Dad's 60th Birthday
Mitigation Plan Filed: 8/12/2021 11:01:31 PM
Event Type: Private_Party

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Pagoda Restaurant & Catering
Point of Contact Name: Tori Samiere
808-948-8354
toris@pagodahawaii.com
1525 Rycroft Street Honolulu, HI 96814

Responsible Individual(s): Tori Samiere
808-948-8354
toris@pagodahawaii.com
1525 RYCROFT STREET Honolulu, HI 96814

Venue Name and Contact Information: Pagoda Restaurant & Catering - International Ballroom
808-948-8354
toris@pagodahawaii.com
1525 Rycroft Street

Event Description:
Event Date & Time: 8/14/2021 10:00:00 PM
Entry Allowed for Attendees: 8/14/2021 11:00:00 PM
Event Closure for Attendees: 8/15/2021 2:00:00 AM

Event Description: Dad's 60th Birthday

Anticipated Number of Attendees: 100

Implementation Plan:
Pre-Event Information Collection (if any): Attendees are required to adhere to all Hawaii’s current mandate and covid restrictions.

Vaccination/Testing Plans: Testing_Vaccination_NOTRequire
Verification at Entry:

Plan for On-site Testing (if any): None available. Will refer them to nearest site

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Staff will be in control of food and beverage through entire event. Food items are plated by staff and handed to attendees. Drinks are also handled by service staff.

Does this event require the collection of Sign-In Data? Yes _ Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: All attendees are required to sign in on contact trace form. Data is turned in to management at the end of the event.

Plans for Social distancing: Tables are set 6ft. apart. Up to 10 per table per family/household. No dancing and mingling allowed.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Registration are will be one way in and separate door will be another way out.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Ballroom doors are able to remain open to allow airflow.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Manager will brief staff prior to start of event to ensure health and safety of all attendees

Additional measures to reduce transmission between staff/performers and attendees: Performers/speakers are to be on stage, 6ft distance from direct contact with attendees or staff. While indoors and performing/speaking, mask shall remain on.

Hand sanitizer stations are available at entrance and exit doors.

Plans for addressing symptomatic individuals on-site

Any individual who presents a temperature of 100.4 or more will not be allowed to enter the venue. We will recommend they seek medical assistance. Should attendee present symptoms during the event, they shall be removed from the room onto the foyer for further observation. If medical attention is required, the manager on duty will contact in house security for further assistance and will advise attendee to leave premise to seek medical help as soon as possible.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Utilize emcee/speaker or host of event to make announcements of covid rules / restrictions indoors as needed.
Event Name: Pau Hana
Mitigation Plan Filed: 8/12/2021 11:04:28 PM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Hawaii-Western Management Group, Inc.
Point of Contact Name: Leihua Kahookele-Escober
   (808) 591-0088
   hr@hwmg.org
   737 Bishop Street, Suite 1200, Honolulu, HI 96813

Responsible Individual(s): Paul Kaiser
   (808) 591-0088
   pkaiser@hwmg.org
   737 Bishop Street, Suite 1200, Honolulu, HI 96813

Venue Name and Contact Information: Ferguson’s Pub
   (808) 521-9020
   reidwheelon@yahoo.com
   729 Bishop St., Honolulu, HI 96813

Event Description:
Event Date & Time: 8/13/2021 10:00:00 PM
   Entry Allowed for Attendees: 8/14/2021 2:00:00 AM
   Event Closure for Attendees: 8/14/2021 4:00:00 AM

Event Description: Refreshments following company meeting

Anticipated Number of Attendees: 35

Implementation Plan:
Pre-Event Information Collection (if any): N/A

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require
Verification at Entry:
Plan for On-site Testing (if any): n/a

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Food and beverages will be handled by the restaurant staff.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Employees are required to RSVP prior to the event.

Plans for Social distancing: N/A

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: N/A

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Human Resources will email employees regarding measures/precautions that must be adhered to.

Additional measures to reduce transmission between staff/performers and attendees: Restaurant staff are required to wear masks and attendees are required to wear masks when they are not actively eating or drinking.

Plans for addressing symptomatic individuals on-site

Employees who are not feeling well or are exhibiting any symptoms will not be allowed to attend the event. If an employee exhibits symptoms during the event, they shall be asked to leave. Medical assistance will be recommended for those who are not feeling well or are exhibiting symptoms.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Human Resources will send an email to employees prior to the event and make an announcement at the meeting prior to the event.
Event Name: North Shore Triathlon

Mitigation Plan Filed: 8/12/2021 11:10:42 PM

Event Type: Outdoor_Event

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)

Operator Name: Ben Williams/USA Triathlon

Point of Contact Name: Ben Williams

(808)747-3716
ben@hitricenter.com
315 Uluniu Street Kailua 96734

Responsible Individual(s): Ben Williams

(808)747-3716
ben@hitricenter.com
315 Uluniu street Kailua 96734

Venue Name and Contact Information: Mokuleia Beach Park

808-637-9721
rroibal@honolulu.gov
650 S King St, Honolulu, HI 96813

Event Description:

Event Date & Time: 9/11/2021 10:00:00 PM

Entry Allowed for Attendees: 8/11/2021 3:00:00 PM

Event Closure for Attendees: 8/11/2021 7:00:00 PM

Event Description: This is a public triathlon sporting event for the community. Participants must register online prior to the event, and only registered participants will be allowed in the venue. Participants will start in groups of less than 25 at a time with 5 minutes between groups in order to complete the course of a 400 meter swim, 20km bike, and 5k run.

Anticipated Number of Attendees: 200
Implementation Plan:

Pre-Event Information Collection (if any): We do not intend to collect test results or vaccination status from participants.

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:

Plan for On-site Testing (if any): We have no plans for on-site testing.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: We will not have on-premise consumption of food or beverages.

Does this event require the collection of Sign-In Data? No_Funerals_Public_Competitions

Plans for collecting Sign-in Data for all attendees:

Plans for Social distancing: Participants will be assigned pods of 24 people centered every 1,000 square feet. They will start the event in this pod and will be widely spaced from other pods through the duration of the event.

Plans for Enforcement of use of face coverings (indoor events only): NA. Although participants will be requested to wear masks when not competing.

Strategies to reduce congestion at choke points: Participants will be assigned arrival and start times limiting the flow to less than 24 people per 5 minutes.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA this is an outdoor event.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Event will operate on skeleton staff. All staff will work in an individual basis with no pairs of two or more. Staff will wear masks when near participants or other staff.

Additional measures to reduce transmission between staff/performers and attendees: Online registration - no in person on race day.

Online COVID screening 48 hours prior to event

Rolling check-in and start with assigned scheduled times

One-way flow through venue

Impeccable contact tracing through registration and emergency contact process

Electronic chip timing system for no-contact results

Sanitation- hand sanitizer and masks available on site
Contact-less presentations - all briefings and awards via Zoom

Plans for addressing symptomatic individuals on-site
Medical staff will be on-site with thermometer and will advise symptomatic individuals to leave the site and seek formal testing.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
All communication will be written via email or presented electronically via zoom.
Event Name: Badiang Wedding
Mitigation Plan Filed: 8/12/2021 11:12:27 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Susan Lee
Point of Contact Name: Susan Lee
8082236313
lee.chantel808@gmail.com
91-1059 Aukahi St. Kapolei, Hi 96707

Responsible Individual(s): Rolyn Mills
8082309352
rolynmills@gmail.com
91-212 Hokuimo Pl Kapolei, Hi 96707

Venue Name and Contact Information: Aloha Spencer
8082323473
alohae@yahoo.com
91-0700 Nanaulu St. Ewa Beach, Hi 96706

Event Description:
Event Date & Time: 8/28/2021 10:00:00 PM
Entry Allowed for Attendees: 8/28/2021 10:00:00 PM
Event Closure for Attendees: 8/29/2021 6:00:00 AM

Event Description: Wedding Reception
Anticipated Number of Attendees: 100

Implementation Plan:
Pre-Event Information Collection (if any): Will have a list of all attendees, servers and performers name, address and phone numbers, temperature checking upon arrival and covid questionnaire form. All attendees must hand sanitize at check in.

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require
Verification at Entry:

Plan for On-site Testing (if any): N/A - not doing any testing

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: N/A - not a restaurant - however food and beverage will be offered with sitting arrangements to have no more than 8 people per table. Food and beverages will be served according to staggered time. All servers will be required to wear mask and gloves at all times.

Does this event require the collection of Sign-In Data? Yes, Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Each attendee will sign in and provide their address, phone number and email address.

Plans for Social distancing: Tables will be 6 feet apart with no more than 8 people per table.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Will have signs for restroom and limit one person at a time. Will have multiple check in tables, staggered eating times. Every person will be given their own hand sanitizer and mask, in addition each table will have hand sanitizers available. Encourage to wear a mask at all times except when eating.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): n/a

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All servers and performers will wear mask and gloves at all times.

Additional measures to reduce transmission between staff/performers and attendees: All servers and performers will be required to wear a mask and gloves. Encourage all attendees to wear a mask. Tables will be at least 6 feet apart with no more than 8 people per table.

Plans for addressing symptomatic individuals on-site
Symptomatic individuals will be asked leave.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Make continuous announcements to encourage all attendees including servers and performers to wear mask and to maintain 6 feet apart and not to gather of more than 8 people.
Event Name: Lanikai Canoe Club- Outrigger Canoe Race
Mitigation Plan Filed: 8/12/2021 11:19:52 PM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Lanikai Canoe Club
Point of Contact Name: Joey Foti
(808) 753 7685
joellefoti@gmail.com
P.O. Box 501 Kailua, HI  96734

Responsible Individual(s): Amber Kuhlman
(808) 255-1245
ambedextria@hawaii.rr.com
P.O. Box 501 Kailua, HI  96734

Venue Name and Contact Information: Joelle Foti
(808) 753 7685
joellefoti@gmail.com
P.O. Box 501 Kailua, HI  96734

Event Description:
Event Date & Time: 8/14/2021 10:00:00 PM
Entry Allowed for Attendees: 8/14/2021 5:00:00 PM
Event Closure for Attendees: 8/15/2021 2:00:00 AM

Event Description: Open ocean canoe race spaced out throughout the day.
Kids will begin around 8:15am and paddlers will leave site around 9:15am.
Short course will begin around 9:30am and paddlers will leave site around 11:45 am. Long course will begin around noon and paddlers will leave site around 3pm
Anticipated Number of Attendees: 400

Implementation Plan:

Pre-Event Information Collection (if any): All participants will have registered for the event by Friday, August 13. This will include name and contact information.

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:

Plan for On-site Testing (if any): NA

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Any items being distributed at the race will be given to single representative (steersperson) from each group of paddlers (6 paddlers per group).

Volunteers will wear masks when in close contact.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: All participants will register with contact information prior to start of the event.

Plans for Social distancing: Paddlers will be requested to stay with their canoe when on premises as much as possible. This will lead to groups of 6 that are physically distanced.

Race course will be discussed with one representative of each group (steersman or coach).

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Paddlers will be encouraged to keep 6 feet of distance when using restroom.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Encourage mask usage and physical distancing. Will post signs up at tent location. Will have sanitizer available.

Additional measures to reduce transmission between staff/performers and attendees: Encourage mask usage and physical distancing. Will post signs up at tent location.

Plans for addressing symptomatic individuals on-site

Symptomatic individuals will be requested to leave the premises immediately. No symptomatic paddler will be allowed to compete.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Safety protocol will be posted on social media sites and sent out via email.
Event Name: Hawaii Spartan Race Trifecta Weekend
Mitigation Plan Filed: 8/12/2021 11:29:21 PM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Spartan Race
Point of Contact Name: Mike Morris
978-502-9814
mikem@spartan.com
234 Congress Street, 6th Floor, Boston, MA, 02110

Responsible Individual(s): Daniel Luzzi
781-856-5548
danl@spartan.com
234 Congress Street, 6th Floor, Boston, MA, 02110

Venue Name and Contact Information: Kualoa Ranch - JJ Johnson
808-782-2161
goprojj1@me.com
49-560 Kamehameha Highway Kane‘ohe, HI 96744

Event Description:
Event Date & Time: 8/21/2021 4:00:00 PM
Entry Allowed for Attendees: 8/21/2021 9:30:00 AM
Event Closure for Attendees: 8/23/2021 1:00:00 AM

Event Description: Spartan Race is an outdoor obstacle racing event who hosts courses of varying degrees and difficulties all over the world. We will be hosting our event at Kualoa Ranch on Saturday and Sunday 8/21 and 8/22 where we will have our Ultra(30 Mile) and Beast(13 Mile) course on Saturday and our Super(7 Miles) and Sprint(3.5 Mile) courses on Sunday. We are anticipating roughly 1800 people for Saturday and 4200 for Sunday with waves of 75 people going off every 5 minutes. Saturday races begin at 6 am and conclude at 12 PM, and Sundays races begin at 7:00 and conclude at 3:30 PM. We have documentation that outlines the steps that we are following to host our events safely in the Covid-
19 space that have been approved by a state certified epidemiologist in Boston, which I can share with any interested parties. Racers will be following pre-marked courses that contain different physical obstacles to complete and water stations for hydration.

**Anticipated Number of Attendees:** 6000

**Implementation Plan:**

**Pre-Event Information Collection (if any):** All vaccinated event staff are required to provide negative antigen tests within 5 days of travel and no additional testing is required. All non-vaccinated staff are required to provide proof of a negative PCR test within 5 days of travel, an antigen test upon arrival and before check in to the hotel, and then additionally every 72 hours onsite. All attendees must sign a waiver verifying that they are not experiencing any Covid symptoms in the past 14 days and have not come into contact with anyone to the best of their knowledge in that time. Additionally, we are also following the state of Hawaii travel requirements for anyone traveling from the mainland or elsewhere and requiring all event attendees to adhere to these travel policies.

**Vaccination/Testing Plans:** Testing_Vaccination_NOT_Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** The ratio of people attending the event (Saturday - 1800, Sunday - 4200) is well within the required limitations of 50 people for every 1,000 sq ft and therefore we do not foresee the need to test all attendees. We will still be testing all non-vaccinated

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Onsite Food and beverage sales will be available. We have a beer garden set up to separate alcoholic beverage sales separate from F&B with many large shade tents and designated areas for food consumption. Staff will also be required to sanitize all areas regularly and are willing to work with any additional guidance required by the State of Hawaii.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** All event attendees must pass through our registration entrance before gaining access to the event. Our registration staff is responsible for collecting all needed racer information such as ID, birthdate, address, phone numbers, etc and direct the attendee to sign a waiver that identifies that they have not come in contact or have shown any signs or symptoms of Covid-19 in the last 14 days prior to the event.

**Plans for Social distancing:** We send our participants off in staggered heats of approximately 250 people every hour. We also actively encourage people to maintain 6 feet of separation in both our pre race messaging and onsite communications. We do not encourage group activity within our festival area and racers are not encouraged to help each other with obstacles on the course or face the risk of disqualification. All obstacles are watched over by experienced event staff and trained volunteers to ensure these protocols are being followed.

**Plans for Enforcement of use of face coverings (indoor events only):**
Strategies to reduce congestion at choke points: We strongly encourage our racers to arrive 30 minutes prior to their race and to not hang around. We have the option for Food and beverage and merchandise sales but have designed our festival so that customers are encouraged to leave shortly after completion of their event. We have rented over 80 portable restrooms with hand sanitizer and handwashing stations to accommodate the number of people attending our event. Staff members in our festival area are always actively managing and attending to lines formed by customers with one of our main objectives being to reduce the amount of time people need to spend closely together, no matter the means.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Pre-event emails have gone out addressing travel to Hawaii to all racers and staff alike. This information is also hosted on our website at the following links:

https://race.spartan.com/en/race/detail/7234/overview

Additional measures to reduce transmission between staff/performers and attendees: All vaccinated staff are required to show proof of vaccination and at least 14 days since the last shot. Vaccinated staff will still be required to take a covid antigen test 5 days prior to travel. All non vaccinated staff will be required to take a PCR test within 5 days of travel and an antigen test before checking into their hotel. Additionally all non vaccinated staff will be required to take an antigen test every 72 hours that they are onsite. Regardless of vaccination status, all staff will be required to wear a mask on event days. We also have made all non-local staff comply with the regulations set forth by the state of Hawaii safe travels website and shared this info with all of our customers via email and on our website.

Plans for addressing symptomatic individuals on-site

All staff who are showing symptoms of Covid-19 will be tested, and either sent home or quarantined depending upon the status of their Covid test. All staff that have been in contact with an infected staff member will also undergo testing and will follow the same procedures as necessary. Customers showing symptoms of covid-19 will be asked to leave the site and may face legal action. All customers entering the property must sign a waiver that states they have not experienced Covid 19 symptoms or to their knowledge have been around someone with Covid 19 in the past 14 days before entering the event. (See attached Docs)

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

We have been actively communicating all the Covid relating restrictions to both our staff and our racers for sometime now. It is our main priority to ensure that we can continue to host these events in the Covid space and thus have taken measures to ensure that we are doing everything in our power to prevent the spread of Covid 19. Staff will be given designated vehicles with which they are not to deviate from using during the course of event operations in an effort to minimize potential transmission.
We are also making all staff and attendees aware of and to comply with all regulations set forth from the State of Hawaii safe travels website. We are very willing to work with the state of Hawaii in every way necessary to ensure that we can have the event that we have been planning for the past 4 months and have spent hundreds of thousands of dollars in the planning of. Our teams are already on the ground setting up our event and are willing to do whatever it takes to make this happen.

Please see updated Hawaii Spartan Race Trifecta Weekend mitigation plan submitted on 8/14/21.
Event Name: Filipinos in Manoa
Mitigation Plan Filed: 8/12/2021 11:31:15 PM
Event Type: Outdoor_Event_I

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Manoa Heritage Center
Point of Contact Name: Jessica Welch
   (808) 988-1287
   jessica@manoaheritagecenter.org
   2856 Oahu Avenue, Honolulu, HI 96822

Responsible Individual(s): Jessica Welch
   (808) 988-1287
   jessica@manoaheritagecenter.org
   2856 Oahu Avenue, Honolulu, HI 96822

Venue Name and Contact Information: Jessica Welch
   (808) 988-1287
   jessica@manoaheritagecenter.org
   2856 Oahu Avenue

Event Description:
Event Date & Time: 10/23/2021 10:00:00 PM
   Entry Allowed for Attendees: 10/23/2021 8:00:00 PM
   Event Closure for Attendees: 10/24/2021

Event Description: Filipinos in Manoa is a celebration of Filipino heritage of Manoa Valley. This invite-only event will be located outdoors at Manoa Heritage Center and include filipino food, cultural activities, eskrima, parol-making, oral history and more. The event is sponsored by Manoa Heritage Center and Alexander & Baldwin and is being organized by a group community members with ties to Filipino culture.

Anticipated Number of Attendees: 75
Implementation Plan:

Pre-Event Information Collection (if any): Covid-waiver including health symptoms, travel, either proof of negative test results or vaccination.

Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: Submitted in advance of the event along with a waiver regarding health symptoms

Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Bentos will be provided

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Sign-in data will be collected at entry along with temperature checks.

Plans for Social distancing: The group will be divided into smaller groups and rotate through learning stations.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Outdoor parking leads to an open grass area where temperature checks will be done. Floor will be marked to make sure people stand safely distanced when waiting for the restroom.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Staff and performers will adhere to same measures as event attendees (signing waiver with health symptoms, proof of negative test or vaccination as well as temperature check upon arrival)

Additional measures to reduce transmission between staff/performers and attendees: Staff, performers and attendees will wear face masks. Space will be provided throughout the event so as to avoid congestion.

Plans for addressing symptomatic individuals on-site
Symptomatic individuals will be asked to leave the event.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Waiver with negative test and proof of vaccination will be required as part of the RSVP process. Signage including floor markings (for bathrooms) will communicate safety protocols during the event. Masks will
be required. Staff and planning committee members will communicate safety protocols during the event.
Event Name: Health and Harm Reduction Charity Event

Mitigation Plan Filed: 8/12/2021 11:52:29 PM

Event Type: Indoor_Event

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)

Operator Name: Scarlet Honolulu
Point of Contact Name: Robert Baldwin
3124021100
robbie@scarlethonolulu.com
80 S Pauahi St, Honolulu HI 96813

Responsible Individual(s): Robert Baldwin
3124021100
robbie@scarlethonolulu.com
80 South Pauhi st, honolulu HI 96813

Venue Name and Contact Information: Scarlet Honolulu
3124021100
robbie@scarlethonolulu.com
80 S Pauahi St. Honolulu HI 96813

Event Description:

Event Date & Time: 8/21/2021 10:00:00 PM

Entry Allowed for Attendees: 8/22/2021 5:00:00 AM
Event Closure for Attendees: 8/22/2021 9:45:00 AM

Event Description: Drag Show Charity Event

Anticipated Number of Attendees: 500

Implementation Plan:

Pre-Event Information Collection (if any): Attendees will pre-register by providing Name and contact information on our website - Scarlethonolulu.com as well as payment. It is clearly stated on our website...
that we are a 100% vaccinated venue and they will need to bring proof of vaccination to show upon arrival to our venue. We will not except negative tests.

**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** Attendees will check in at entrance and receive a wristband to identify they have presented all documents as currently required by C&C of Honolulu under Tier 5. We will scan the QR code that they have been sent upon registering on our website so we will have real time accurate account of all attendees

**Plan for On-site Testing (if any):**

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Scarlet Honolulu has implemented strict COVID safety protocols. All attendees, staff, entertainers and EVERY person will be fully vaccinated. The MC will announce mask rules repeatedly on the microphone. On site televisions will display current rules.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Attendees will register at ScarletHonolulu.com where they will enter in their name, address, email address and phone number. Once registered they will receive a QR code that will be scanned upon their arrival to venue.

**Plans for Social distancing:**

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** We will have separate entrance and exit doors.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Venue has 30 tons of AC running through HEPA filters that are changed weekly. Commercial dehumidifers and air filters run through out the venue

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All staff is 100% vaccinated. Scarlet keeps a record of all employees vaccination cards. Wellness checks will be done upon their arrival. They will be instructed not to come to work if they are not feeling well

**Additional measures to reduce transmission between staff/performers and attendees:** Performance areas are more than 6ft from customers

**Plans for addressing symptomatic individuals on-site**

They will not be allowed on-site. Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and
their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Safety protocols and current rules are posted on our website where all attendees are required to register. Staff/performers will be informed of safety protocols via our staff pages and emails.
Event Name: Justice and Remington wedding
Mitigation Plan Filed: 8/12/2021 11:53:12 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Residence Inn
Point of Contact Name: Paina Mikaele
   (808) 260-0982
   painam@wslm.biz
   731 kunehi st. Kapolei Hi, 96731

Responsible Individual(s): Justice Magallanes
   (301)768-7113
   Justicemagallanes@yahoo.com
   91-1075 Kealiiahonui st Kapolei Hi. 96707

Venue Name and Contact Information: Residence Inn
   8082600982
   painam@wslm.biz
   731 kunehi st. Kapolei Hi 96707

Event Description:
Event Date & Time: 8/21/2021 10:00:00 PM
   Entry Allowed for Attendees: 8/22/2021 2:00:00 AM
   Event Closure for Attendees: 8/22/2021 6:00:00 AM

Event Description: Justice and Remington are starting to family and are sealing the deal. They will have their wedding ceremony and reception in our dining area.

Anticipated Number of Attendees: 35
Implementation Plan:

**Pre-Event Information Collection (if any):** We are collecting information of how many invitees are vaccinated to determine who needs to have a negative test 48 hrs prior to the wedding.

**Vaccination/Testing Plans:** Testing_Vaccination_NOT_Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** We will check temperature upon arrival.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** We will comply with all condition required.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** We will have every attendee fill out our COVID forms we provide for all of our guest. We will also check temperature.

**Plans for Social distancing:**

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** We have a total of 35 people coming. We are diving into two groups. 10 people inside and 35 people outside.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All staffs and performers will be notified and briefed about the event and the restrictions. They will have mask at all times. We will also have signage and reminders for everyone.

**Additional measures to reduce transmission between staff/performers and attendees:** The couple have notified all invitees and families about the rules and plans in-order to keep everyone safe. We will also have signage at the event for everyone to see for reminders. We will have hand sanitation station and mask available for everyone. Our housekeeping will make sure all areas are disinfected. Everyone check in and complete COVID forms and take their temperature.

**Plans for addressing symptomatic individuals on-site**

We will ask them to leave and get medical attention.

We will remove them from the area and make sure everyone involved area notified.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

We already have sent out emails about the event and the restrictions. We are over communicating it with everyone.
Event Name: Galindo 1st Birthday Luncheon
Mitigation Plan Filed: 8/13/2021 12:29:38 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Bird of Paradise at Hawaii Prince Golf Club
Point of Contact Name: Ross Butterfield
8089524718
rbutterfield@hiprincegolfclub.com
91-1200 Fort Weaver Road

Responsible Individual(s): Ross Butterfield
8089524718
rbutterfield@hawaiiprincegolfclub.com
91-1200 Fort Weaver Road

Venue Name and Contact Information: Bird of Paradise Restaurant at Hawaii Prince Golf Club
8089524718
rbutterfield@hawaiiprincegolfclub.com
91-1200 Fort Weaver Road

Event Description:

Event Date & Time: 8/21/2021 10:00:00 PM
Entry Allowed for Attendees: 8/21/2021 9:00:00 PM
Event Closure for Attendees: 8/22/2021 1:00:00 AM

Event Description: 1st Birthday party luncheon. All vendors have been cancelled except for the magician. Children will be kept 6’ apart and seated with their immediate family members only.

Anticipated Number of Attendees: 90
Implementation Plan:

**Pre-Event Information Collection (if any):** Contact information including name, phone number and either mailing address or email address will be collected from at least 1 member of each family.

**Vaccination/Testing Plans:**

**Verification at Entry:** Attendees will check in at registration. Temperature will be checked and wrist bands will be issued to identify that either they have shown proof of vaccination or a negative test result within the last 48 hours.

**Plan for On-site Testing (if any):**

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Food is served plated by the restaurant staff. Beverages are also served by the restaurant staff. Masks and gloves required at all times for staff as well as continual sanitizing of the area when vacated. Tables are set up 6’ apart and with maximum of 10 persons per table. Masks must be worn at all times except when eating or drinking. No intermingling allowed.

**Does this event require the collection of Sign-In Data?** Yes_ Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Guest list will be provided by the host with name, phone # and either home address or email address.

**Plans for Social distancing:** Tables are set up 6’ apart. Enter and exit doors are clearly marked.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** 6’ social distancing stickers placed on the floor at registration area. Restaurant set up to seat 90 persons which is half the normal capacity.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** This is an open air facility which has plantation style doors surrounding the entire restaurant that open up to the outside. No air conditioning, just the open air breezes.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Magician only. Will be 6’-8’ from the guests. Staff wears mask and gloves at all times.

**Additional measures to reduce transmission between staff/performers and attendees:** Performers will be reminded to wear their mask at all times. MC will remind the guests that masks must be worn at all times except when eating or drinking.
Plans for addressing symptomatic individuals on-site
Temperatures are checked at the registration desk. Anyone with 100.4 or more will not be allowed in. If any person presents physical symptoms, they will be taken to the security office and instructed to seek medical attention.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Emcee and restaurant staff to make announcements to guests and monitor wearing of masks and social distancing.
Event Name: Locations LLC
Mitigation Plan Filed: 8/13/2021 12:37:26 AM
Event Type: Structured_Static_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Pagoda Restaurant and Catering
Point of Contact Name: Darlene Leones-Akiu
808-948-8369
darlenel@pagodahawaii.com
1525 Rycroft Street Honolulu, HI 96814

Responsible Individual(s): Darlene Leones-Akiu
808-948-8369
darlenel@pagodahawaii.com
1525 Rycroft Street Honolulu, HI 96814

Venue Name and Contact Information: Japanese Cultural Center of Hawaii
808-948-8370
darlenel@pagodahawaii.com
c/o Pagoda Restaurant & Catering 1525 Rycroft Street Honolulu, HI 96814

Event Description:
Event Date & Time: 8/24/2021 10:00:00 PM
Entry Allowed for Attendees: 8/24/2021 6:00:00 PM
Event Closure for Attendees: 8/25/2021

Event Description: Locations Hawaii- CE Class

Anticipated Number of Attendees: 150

Implementation Plan:
Pre-Event Information Collection (if any): All attendees are required to adhere to all of Hawaii’s current mandate and Covid restrictions.

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require
Verification at Entry:

Plan for On-site Testing (if any): None available. Will refer to nearest site.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Banquet staff will be in control of any food and beverage service throughout the entire event. Food items if any are plated by employee and handed to the attendee. Drinks are also handled by service staff.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: All attendees will be required to sign in on contact trace form. Data is turned in to management at the conclusion of the event.

Plans for Social distancing: Tables are to be set 6ft. apart and classroom style with 2 per.

Plans for Enforcement of use of face coverings (Indoor events only):

Strategies to reduce congestion at choke points: Registration area will be on way in and separate door will be one way out. Floor plan not attached but can be submitted if needed.

Description of ventilation system and how COVID risk is mitigated (Indoor venues only): Ballroom doors are able to remain open to allow airflow. There are also additional doors in the back of the room.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Banquet captain/mgr will brief staff prior to start of event to ensure health and safety of all attendees and staff.

Additional measures to reduce transmission between staff/performers and attendees: Performers/speakers are to be on stage, 6ft distance from direct contact with attendees and/or staff. While indoors and performing/speaking, mask shall remain on at all times.

Hand sanitizer stations are available at entrance and f&b stations.

Plans for addressing symptomatic individuals on-site

Any individual who presents a temperature of 100.4 or more will not be allowed to enter the venue. We will recommend they seek medical assistance. Should an attendee present symptoms during the event, they shall be removed from the venue for further observation. If medical attention is required, the banquet captain/mgr will notify advise attendee to leave the premise to seek medical help as soon as possible.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Utilize Emcee/Speaker/ or Host of the event to make announcements of Covid rules/restrictions as needed.
Event Name: Goodwill Hawaii Staff Training
Mitigation Plan Filed: 8/13/2021 1:09:30 AM
Event Type: Structured_Static_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Goodwill Hawaii
Point of Contact Name: MERLE HAYASHI
808-792-8561
mhayashi@higoodwill.org
2610 Kilihau Street, Honolulu, HI  96819

Responsible Individual(s): Katy Chen
8087928562
kchen@higoodwill.org
2610 KILIHAU STREET, Honolulu, HI  96819

Venue Name and Contact Information: Aloha Council, BSA
808-595-6366
scoutinghawaii@scouting.org
42 Puiwa Rd. Honolulu, HI 96817

Event Description:
Event Date & Time: 9/7/2021 10:00:00 PM
Entry Allowed for Attendees: 9/7/2021 6:00:00 PM
Event Closure for Attendees: 9/7/2021 10:00:00 PM

Event Description: Staff Training
Anticipated Number of Attendees: 25

Implementation Plan:
Pre-Event Information Collection (if any): N/A
Vaccination/Testing Plans: Testing_Vaccination_NOT_Require
Verification at Entry:
Plan for On-site Testing (if any): N/A

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Individually packaged food and beverages

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Data from attendees will be completed upon sign-in.

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Attendees will be instructed on social distancing protocols for this facility.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): There is a built in AC system and four ceiling fans in the hall that allows for air flow. Additionally, there are two side sliding lanai doors and entrance door that can be opened to ventilate the space.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Face masks will be required.

Additional measures to reduce transmission between staff/performers and attendees: Seating will confirm to social distancing protocols.

Plans for addressing symptomatic individuals on-site

They will not be allowed to attend the training.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Staff will meet prior to the training and be advised of COVID Safety Protocols & Social Distancing Rules.
Event Name: Hanawahine Memorial
Mitigation Plan Filed: 8/13/2021 1:21:37 AM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Kalei Duvauchelle
Point of Contact Name: Kalei Duvauchelle
   (808) 397-4748
   kaleiduvaushell@gmail.com
   41-545 Hihimanu St. Apt 4-20 Waimanalo HI 96795

Responsible Individual(s): Kalei Duvauchelle
   (808) 397-4748
   kaleiduvaushell@gmail.com
   41-545 Hihimanu St. Apt 420 Waimanalo HI 96795

Venue Name and Contact Information: Waimanalo Homestead Halau Association
   (808) 426-1223
   reservations@waimanalohha.org
   P.O Box 353 Waimanalo HI 96795

Event Description:
Event Date & Time: 8/15/2021 10:00:00 PM
   Entry Allowed for Attendees: 8/16/2021
   Event Closure for Attendees: 8/16/2021 8:00:00 AM

Event Description: Memorial gathering. We will be conducting memorial service and gathering for our departed brother.

Anticipated Number of Attendees: 175

Implementation Plan:
Pre-Event Information Collection (if any): N/A
Vaccination/Testing Plans: Testing_Vaccination_NOT_Require
Verification at Entry:

Plan for On-site Testing (if any): N/A

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: The restaurant/bar/social scenarios exist completely outside. Food will be prepared and pre-plated in a certified food safe kitchen on site. All food handlers will be wearing gloves & face masks in the preparation and distribution of all food & beverage items. Food will be distributed per table by food handlers. There will be no buffet line set up and available to access.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: All attendees will be required to sign in utilizing an event QR code upon entry to the premises. All information received will be kept on file.

Plans for Social distancing: Floor plan will be set up to allow proper outdoor social distancing.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: The open layout of the grounds allow for ample access for everyone. We do have restroom attendants who will allow (2) guests in at a time to lessen the congestion of this particular space. There will be a one-way entry and exit point to also alleviate any possible congestion as well.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Pre-event meetings will be conducted. Covid guidelines will be clearly communicated prior to the event.

Additional measures to reduce transmission between staff/performers and attendees: Covid guidelines will be clearly posted and communicated. Reminders will be shared over the PA system throughout the duration of the event. Hand sanitizer stations will be available. Event organizers will also patrol the event grounds to enforce proper covid protocols set by state guidelines.

Plans for addressing symptomatic individuals on-site

Symptomatic individuals on-site will be advised to leave the event and seek medical advice.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Covid guidelines will be clearly posted throughout the event grounds. Frequent Announcements will be made over the PA system, throughout the duration of the event going over safety protocols according to all state guidelines.
Event Name: PhotoCON Hawai'i 2021
Mitigation Plan Filed: 8/13/2021 1:22:12 AM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Ric Noyle
Point of Contact Name: Denise Noyle
808721450
denise@ricnoyle.com
836 Ocean View Drive

Responsible Individual(s): Richmond Noyle
8087372885
ric@ricnoyle.com
836 Ocean View Drive

Venue Name and Contact Information: PhotoCON Hawaii
8087372885
denise@ricnoyle.com
836 Ocean View Drive

Event Description:
Event Date & Time: 9/11/2021 10:00:00 PM
Entry Allowed for Attendees: 9/11/2021 6:30:00 PM
Event Closure for Attendees: 8/13/2021 7:00:00 AM

Event Description: PhotoCON Hawai’i 2021 is Hawai’i’s Fifth Annual Première PhotoEducational and Informational photography event. Industry experts from around the world bring their game-changing workshops to this year’s hybrid convention at breathtaking (pre-) historic Kualoa Ranch, where Jurassic Park was filmed. On-location workshops cover stills, videography, lighting, will all be spread out over the entire Kualoa Ranch. Each of the workshops will be limited to the required size.

Anticipated Number of Attendees: 200
Implementation Plan:

Pre-Event Information Collection (if any): We are requesting for attendees to check on: I have been vaccinated or I have not been vaccinated but will present a negative result for an FDA EUA antigen test within 48 hours of attending the event. They would not be able to register if not. We would ask them to show proof of their vaccination upon entry.

Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: We require each attendee to show proof of their vaccination or negative test results at registration. We will be taking temperatures also.

Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Individual Bentos will be provided and tables will be separated outdoors for people to eat their meals. All chairs and tables will be thoroughly wiped down after each use and masks will be required when not eating or drinking. We will ask that they sit 6 feet apart.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Each attendee registers online so we have their name, emails and information.

Plans for Social distancing: We will limit our workshop classes that are outdoors to 25 people and ask for them to keep a good distance and keep their masks on.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: We have a registration area where tables and chairs will be scattered out. The Bentos will be available only at lunch time. All of our workshops are outdoors and are scattered throughout the property at both Hale Nanea at Kualoa on the 11th and 12th and in the Valley on the 12th in the afternoon.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA this is an outdoor event

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Staff and volunteers are required to have the same restrictions for vaccinations or proof of neg. test results, masks, distancing and hand sanitizing regularly. Temperatures for each individual will also be taken on the day of.

Additional measures to reduce transmission between staff/performers and attendees: We will be sure to keep distancing and mask wearing. All of our immediate staff has been vaccinated fully.
Plans for addressing symptomatic individuals on-site
We will ask any symptomatic individual that is not feeling well to please leave the event immediately.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
We will have our restrictions on our site, and reminders upon registration and constantly remind people to keep their mask on correctly. We will supply hand sanitizers in strategic areas.
Event Name: The Surfjack Old School By the Pool Silent Disco- Held 3rd Saturday of each month
Mitigation Plan Filed: 8/13/2021 1:51:55 AM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: The Surfjack Hotel & Swim Club
Point of Contact Name: Lynette Eastman
808-923-8882
LADYLYN@SURFJACK.COM
412 Lewers Street Honolulu, Hawaii 96815

Responsible Individual(s): Lynette Eastman
808-923-8882
LADYLYN@SURFJACK.COM
412 Lewers Street Honolulu, Hawaii 96815

Venue Name and Contact Information: THE SURFJACK HOTEL & SWIM CLUB
808-923-8882
LADYLYN@SURFJACK.COM
412 Lewers Street Honolulu, Hawaii 96815

Event Description:
Event Date & Time: 8/21/2021 10:00:00 PM
Entry Allowed for Attendees: 8/22/2021 4:30:00 AM
Event Closure for Attendees: 8/22/2021 8:00:00 AM

Event Description: For 8/21/21 Saturday - And every 3rd Saturday of the month
This is regular, monthly event that is held every 3rd Saturday. DJ plays music from the 70's, 80's, 90's genre for hotel guests and patrons once a month. The Swim Club has 5,001 total square feet of
OUTDOOR space (not including 1,836 square feet inside Restaurant, Mahina & Sun’s). Total available public square feet is 6,837 square feet.

Based on the Outdoor Events II Covid-19 Recovery Framework Tier 4, it allows for 50 people per 1,000 square feet and intermingling. Based on our 5,001 square feet outdoor space, that allows for 250 persons.

Inside the restaurant, we will operate at 50% capacity of the 101 occupancy limit, enforcing mask rules if not actively eating or drinking, 10 people maximum group seating; 6 feet social distancing between tables and everyone must be seated.

**Anticipated Number of Attendees:** 150

**Implementation Plan:**

**Pre-Event Information Collection (if any):** None - part of our Restaurant/Hotel regular services/programming.

**Vaccination/Testing Plans:** Testing_Vaccination_NOT Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** None

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** YES, for the restaurant we follow the the restaurant/bar emergency order requirements including 50% occupancy capacity. Cash not accepted, only credit card digital payments.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** For this event, we have a registration desk at the front door of hotel where all attendees are temperature scanned and fill out the sign-in data. Attendee will be given a wristband identifying that they have signed-in and is 21 years old and over.

(The hotel has information for all guests in occupied rooms. When there is no event, the restaurant/bar staff has all patrons fill out the sign in data.)

**Plans for Social distancing:** Adequate seating in the outdoor space & restaurant is intentionally set 6 feet apart. Signage and floor graphics placed in areas such as waiting in line at bar and the outdoor dance floor will be designated at 6 feet to prevent intermingling. Masks are always available at the Front Desk and the Restaurant for those attendees in need.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** The Hotel's Swim Club is 5,001 square feet of outdoor space with adequate 6 feet distancing seating. The spacious areas allow ample space between attendees. We also have staff at every corner to assist in keeping the flow in areas safe and moving.
Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All staff required to wear masks and keep 6 feet social distancing to attendees. We designate 10 feet between the DJ and the attendees. Because we are a hotel and this has been a monthly event, our mitigation plan has been well communicated and management reminds the team every once a month at event.

Additional measures to reduce transmission between staff/performers and attendees: Information will be posted on our website's Safety Pledge and on our social media and calendars.

Plans for addressing symptomatic individuals on-site
Temperature screens are done upon arrival. Any temperature above 100 or higher will be asked to retake the screening in 10 minutes as they wait outside the entrance of the hotel. If the second temperature screen is still over 100, they will not be allowed to enter.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
We have a registration desk at the front door that personally communicates the safety protocols. Attendees that have signed in and are 21+ years of age will be given a wristband to easily identify. We also hand out a flyer with all the safety protocols in order to attend the event.
Event Name: 2nd Annual Innovations in Sanitation Convening

Mitigation Plan Filed: 8/13/2021 1:52:19 AM

Event Type: Indoor_Event

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)

Operator Name: WAI: Wastewater Alternatives & Innovations
Point of Contact Name: Stuart Coleman
  808-381-6220
  stuart@waicleanwater.org
  2927 Hibiscus Pl, Honolulu, HI

Responsible Individual(s): Christina Comfort
  484-553-4205
  christina@waicleanwater.org
  59-632 Maulukua Pl, Haleiwa HI 96712

Venue Name and Contact Information: Pacific Club
  808-748-4829
  dcarmona@thepacificclub.org
  1451 Queen Emma Street, Honolulu, HI 96813

Event Description:

Event Date & Time: 8/18/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/18/2021 11:00:00 PM
  Event Closure for Attendees: 8/19/2021 4:30:00 AM

Event Description: This event is a conference and workshop focused on solutions for the issue of 88,000 cesspools throughout Hawaii that must be converted to other alternatives by 2050, as per Act 125. This workshop will highlight innovative technologies, regulation and policy reforms, and financing options to assist homeowners with the conversion process.

Anticipated Number of Attendees: 65
Implementation Plan:

Pre-Event Information Collection (if any): All attendees must register ahead of time via EventBrite. They must sign a form indicating that they are vaccinated in order to register and must bring proof of vaccination to the event.

Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: We plan to cross-check each person entering with their name on our registered list, and they will need to be able to show proof of vaccination upon request.

Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Attendees will be seated at tables in small groups; food will be plated by servers; no self-service; masks will be required at all times when not eating or drinking.

Does this event require the collection of Sign-In Data? Yes _Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Attendees will sign in at entry and we will collect the data on an Excel document.

Plans for Social distancing: No inter-mingling between tables; the room is large and we will encourage attendees to spread out and maintain social distance when outside their table group.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: We will ensure attendees enter through one door and leave through another door during busy times such as coffee/bathroom breaks. Volunteer coordinators on site will help direct traffic, and we will announce the in/out doors.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): We will have all possible windows and doors open to increase air flow and circulation; the room has large doors to the outside.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All speakers will show proof of vaccination before the event. Staff and speakers will wear masks except when actively presenting.

Additional measures to reduce transmission between staff/performers and attendees: Staff will be wearing masks and maintain social distance from attendees. Speakers will be located far from attendees and will speak into a mic to reduce the need to overly project vocally.
Plans for addressing symptomatic individuals on-site
Symptomatic individuals have been asked to sign in via Zoom instead of attending in person. Even very mild symptoms indicate that the participant will not be permitted to the in-person event. Participants will be asked about symptoms at sign-in to verify that everyone is healthy.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
We have been in ongoing conversations with the staff at Pacific Club about safety protocols. The WAI team will communicate the safety plan to speakers by email in the days before the event and again in person on the day of the event. Attendees will receive an email 5 days before the event with safety guidelines, and will be reminded in person at the event.
Event Name: JCI Hawaii sip of the world
Mitigation Plan Filed: 8/13/2021 1:55:10 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: JCI Hawaii
Point of Contact Name: Delle Tanioka
  8082063737
  delletanioka@yahoo.com
  3332 Hayden Street
Responsible Individual(s): Delle Tanioka
  8082063737
  delletanioka@yahoo.com
  3332 Hayden Street
Venue Name and Contact Information: Natsunoya Tea house
  8085954488
  Natsunoyateahouse@gmail.com
  1935 makanani street

Event Description:
Event Date & Time: 8/12/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/13/2021 4:00:00 AM
  Event Closure for Attendees: 8/13/2021 6:00:00 AM
Event Description: Fundraiser dinner for JCI Hawaii
Anticipated Number of Attendees: 55

Implementation Plan:
Pre-Event Information Collection (if any): Vaccine card or negative COVID test before entry
Vaccination/Testing Plans: Testing_Vaccination_Required_In
Verification at Entry: Attendees will present card or negative test results upon entry
Plan for On-site Testing (if any):

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** 6 tables of 10 or less, no mingling, tables are 6 feet apart.

**Does this event require the collection of Sign-In Data?** Yes

**Plans for collecting Sign-in Data for all attendees:** Data collected at ticket purchase

**Plans for Social distancing:** 6 feet apart seated dinner

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Only event in building normal capacity is 200

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Social distancing and windows are open

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Food will be served, attendees will not help themselves and will wear masks whenever not actively eating or drinking.

**Additional measures to reduce transmission between staff/performers and attendees:** Gloves, masks etc

**Plans for addressing symptomatic individuals on-site**

Temperature taken at entry, attendees have been told they cannot attend with symptoms

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Restaurant staff will enforce masks, seated dining, no mingling and announcements will be made
Event Name: Domino's Forum Members Meeting
Mitigation Plan Filed: 8/13/2021 2:17:48 AM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Four Seasons Resort Oahu at Ko Olina
Point of Contact Name: Amanda Douglas

8086793270
amanda.douglas@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Responsible Individual(s): Danielle Smout

808-679-0079
Danielle.smout@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Venue Name and Contact Information: Amanda Douglas

8086793270
amanda.douglas@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Event Description:
Event Date & Time: 8/29/2021 10:00:00 PM
Entry Allowed for Attendees: 8/30/2021 3:30:00 AM
Event Closure for Attendees: 8/30/2021 5:00:00 AM

Event Description: This event is an group outdoor oceanfront dinner event.
Anticipated Number of Attendees: 260

Implementation Plan:
Pre-Event Information Collection (if any): N/A – outdoor event operating at baseline capacity.
**Vaccination/Testing Plans:** Testing_Vaccination_NOT_Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** Onsite testing is available and can be arranged directly with Hotel, prior to event, to ensure timely covid testing.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** All employees are screened upon arrival and must wear a face covering at all times.

All employees must complete a self-health assessment prior to starting their shift and are required to stay home if they are not feeling well

All tables and chairs will be sanitized before and after event

Event area has a designated entrance and exit
Sanitizing stations and face coverings are provided at all events
Dancing is not permitted while food & beverage are being served within close proximity.
All indoor food and beverage stations are set with plexi-glass and served by staff.
Face covering is required at all time indoor, excepted while seated and actively eating.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Contact information will be collected prior to the event, and all event attendees will be required to check in at the event entrance. This event is for pre-registered guests only, there are no walk-in attendees allowed at this event. Four Seasons Lead With Care protocols will be communicated with event organizer and accessible via the Resort website for all event attendees.

**Plans for Social distancing:** Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards. See attached diagram of event.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** N/A – event is taking place outdoors
Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Employees & vendors are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Additional measures to reduce transmission between staff/performers and attendees: Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety with personal reassurance and comfort.

Training focused on educating and empowering employees to deliver the enhanced health and safety program with confidence, passing on this care to each and every guest.

The COVID-19 Advisory Board advertising on the global training program for all employees including: ensuring employees have a well-informed understanding of the disease and its transmission, providing guidance on appropriate social distancing and use of personal protective equipment, as well as physical and mental health monitoring and support.

Grounded in emotional intelligence, employees are undergoing behavioral training, ensuring empathetic, personalized care and connection are not lost in the absence of close contact and limited face to face interaction.

Plans for addressing symptomatic individuals on-site

If at any point during the event, an attendee begins showing COVID-19 symptoms, the attendee will be required to depart event. If event attendee is an in-house guest, attendee will be required to isolate and quarantine in their registered room. Additionally, medical services and onsite testing are available.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

All in houses guests and event organizers will be contacted prior to event to ensure all Four Seasons Lead With Care safety protocols are communicated clearly. This is also shared as a part of the guest pre
arrival communication and is accessible via the Resort website. All events are coordinated to abide by current City & County of Honolulu and Four Seasons Lead With Care guidelines.

All employees and vendors receive ongoing training on Four Seasons Lead With Care health and safety protocols, and are trained to engage with event attendees to promote social distancing.
Event Name: Domino's Forum Members Meeting
Mitigation Plan Filed: 8/13/2021 2:24:00 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Four Seasons Resort Oahu at Ko Olina
Point of Contact Name: Amanda Douglas
8086793270
amanda.douglas@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Responsible Individual(s): Danielle Smout
808-679-0079
Danielle.smout@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Venue Name and Contact Information: Amanda Douglas
8086793270
amanda.douglas@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Event Description:
Event Date & Time: 8/30/2021 10:00:00 PM
Entry Allowed for Attendees: 8/30/2021 5:00:00 PM
Event Closure for Attendees: 8/30/2021 6:00:00 PM

Event Description: This is a intimate group indoor site-down breakfast inside our large ballroom

Anticipated Number of Attendees: 50
Implementation Plan:

Pre-Event Information Collection (if any): Hotel will be collecting all attendee information for contact tracing purposes, prior to the event. All attendees will be required to check in at the event entrance to ensure that they are on the guest list.

Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: All event attendees required to go through screening at event location. Proof of full vaccination or negative COVID-19 test result will be monitored at screening check point.

Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: All employees are screened upon arrival and must wear a face covering at all times.

All employees must complete a self-health assessment prior to starting their shift and are required to stay home if they are not feeling well.

All tables and chairs will be sanitized before and after event.

Event area has a designated entrance and exit.

Sanitizing stations and face coverings are provided at all events.

Dancing is not permitted while food & beverage are being served within close proximity.

All indoor food and beverage stations are set with plexi-glass and served by staff.

Face covering is required at all time indoor, excepted while seated and actively eating.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Contact information will be collected prior to the event, and all event attendees will be required to check in at the event entrance. This event is for pre-registered guests only, there are no walk-in attendees allowed at this event. Four Seasons Lead With Care protocols will be communicated with event organizer and accessible via the Resort website for all event attendees.

Plans for Social distancing: Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards. See attached diagram of event.
The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Hotel has an added layer of protection with the installation of the advanced air purification systems using Needlepoint Bipolar Ionization technology, which is 99.4% effective at eliminating COVID.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Employees & vendors are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Additional measures to reduce transmission between staff/performers and attendees: Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety with personal reassurance and comfort

Training focused on educating and empowering employees to deliver the enhanced health and safety program with confidence, passing on this care to each and every guest.

The COVID-19 Advisory Board advertising on the global training program for all employees including: ensuring employees have a well-informed understanding of the disease and its transmission, providing guidance on appropriate social distancing and use of personal protective equipment, as well as physical and mental health monitoring and support

Grounded in emotional intelligence, employees are undergoing behavioral training, ensuring empathetic, personalized care and connection are not lost in the absence of close contact and limited face to face interaction.

Plans for addressing symptomatic individuals on-site

If at any point during the event, an attendee begins showing COVID-19 symptoms, the attendee will be required to depart event. If event attendee is an in-house guest, attendee will be required to isolate and quarantine in their registered room. Additionally, medical services and onsite testing are available.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

All in houses guests and event organizers will be contacted prior to event to ensure all Four Seasons Lead With Care safety protocols are communicated clearly. This is also shared as a part of the guest pre arrival communication and is accessible via the Resort website. All events are coordinated to abide by current City & County of Honolulu and Four Seasons Lead With Care guidelines.

All employees and vendors receive ongoing training on Four Seasons Lead With Care health and safety protocols, and are trained to engage with event attendees to promote social distancing.
Event Name: Domino's Forum Members Meeting

Mitigation Plan Filed: 8/13/2021 2:27:42 AM

Event Type: Indoor_Event

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Four Seasons Resort Oahu at Ko Olina
Point of Contact Name: Amanda Douglas

8086793270
amanda.douglas@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Responsible Individual(s): Danielle Smout

808-679-0079
Danielle.smout@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Venue Name and Contact Information: Amanda Douglas

8086793270
amanda.douglas@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Event Description:

Event Date & Time: 8/30/2021 10:00:00 PM

Entry Allowed for Attendees: 8/31/2021
Event Closure for Attendees: 8/31/2021 4:00:00 AM

Event Description: Indoor site down meeting inside our largest ballroom that fits 900 guests

Anticipated Number of Attendees: 130
Implementation Plan:

Pre-Event Information Collection (if any): Hotel will be collecting all attendee information for contact tracing purposes, prior to the event. All attendees will be required to check in at the event entrance to ensure that they are on the guest list.

Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: All event attendees required to go through screening at event location. Proof of full vaccination or negative COVID-19 test result will be monitored at screening check point.

Plan for On-site Testing (if any): COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: All employees are screened upon arrival and must wear a face covering at all times.

All employees must complete a self-health assessment prior to starting their shift and are required to stay home if they are not feeling well

All tables and chairs will be sanitized before and after event

Event area has a designated entrance and exit

Sanitizing stations and face coverings are provided at all events

Dancing is not permitted while food & beverage are being served within close proximity.

All indoor food and beverage stations are set with plexi-glass and served by staff.

Face covering is required at all time indoor, excepted while seated and actively eating.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Contact information will be collected prior to the event, and all event attendees will be required to check in at the event entrance. This event is for pre-registered guests only, there are no walk-in attendees allowed at this event. Four Seasons Lead With Care protocols will be communicated with event organizer and accessible via the Resort website for all event attendees.

Plans for Social distancing: Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards. See attached diagram of event.
The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Hotel has an added layer of protection with the installation of the advanced air purification systems using Needlepoint Bipolar Ionization technology, which is 99.4% effective at eliminating COVID.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Employees & vendors are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety with personal reassurance and comfort.

**Additional measures to reduce transmission between staff/performers and attendees:** Training focused on educating and empowering employees to deliver the enhanced health and safety program with confidence, passing on this care to each and every guest.

The COVID-19 Advisory Board advertising on the global training program for all employees including: ensuring employees have a well-informed understanding of the disease and its transmission, providing guidance on appropriate social distancing and use of personal protective equipment, as well as physical and mental health monitoring and support.

Grounded in emotional intelligence, employees are undergoing behavioral training, ensuring empathetic, personalized care and connection are not lost in the absence of close contact and limited face to face interaction.

**Plans for addressing symptomatic individuals on-site**

If at any point during the event, an attendee begins showing COVID-19 symptoms, the attendee will be required to depart event. If event attendee is an in-house guest, attendee will be required to isolate and quarantine in their registered room. Additionally, medical services and onsite testing are available.
The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

All in houses guests and event organizers will be contacted prior to event to ensure all Four Seasons Lead With Care safety protocols are communicated clearly. This is also shared as a part of the guest pre arrival communication and is accessible via the Resort website. All events are coordinated to abide by current City & County of Honolulu and Four Seasons Lead With Care guidelines.

All employees and vendors receive ongoing training on Four Seasons Lead With Care health and safety protocols, and are trained to engage with event attendees to promote social distancing.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.
Event Name: Domino's Forum Members Meeting
Mitigation Plan Filed: 8/13/2021 2:38:16 AM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Four Seasons Resort Oahu at Ko Olina
Point of Contact Name: Amanda Douglas
8086793270
amanda.douglas@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Responsible Individual(s): Danielle Smout
808-679-0079
Danielle.smout@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Venue Name and Contact Information: Amanda Douglas
8086793270
amanda.douglas@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Event Description:
Event Date & Time: 8/30/2021 10:00:00 PM
Entry Allowed for Attendees: 8/31/2021 4:45:00 AM
Event Closure for Attendees: 8/31/2021 7:00:00 AM

Event Description: Outdoor sit-down dinner, open air
Anticipated Number of Attendees: 160

Implementation Plan:
Pre-Event Information Collection (if any): N/A — outdoor event operating at baseline capacity.
**Vaccination/Testing Plans:** Testing, Vaccination NOT Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** N/A – outdoor event operating at baseline capacity, and on-site testing available if needed.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** All employees are screened upon arrival and must wear a face covering at all times.

All employees must complete a self-health assessment prior to starting their shift and are required to stay home if they are not feeling well.

All tables and chairs will be sanitized before and after event

Event area has a designated entrance and exit

Sanitizing stations and face coverings are provided at all events.

Dancing is not permitted while food & beverage are being served within close proximity.

All indoor food and beverage stations are set with plexi-glass and served by staff.

Face covering is required at all time indoor, excepted while seated and actively eating.

**Does this event require the collection of Sign-In Data?** Yes, Indoor, events, weddings, indoor

**Plans for collecting Sign-in Data for all attendees:** Contact information will be collected prior to the event, and all event attendees will be required to check in at the event entrance. This event is for pre-registered guests only, there are no walk-in attendees allowed at this event. Four Seasons Lead With Care protocols will be communicated with event organizer and accessible via the Resort website for all event attendees.

**Plans for Social distancing:** Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards. See attached diagram of event.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** N/A – event is taking place outdoors
**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Employees & vendors are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety with personal reassurance and comfort.

**Additional measures to reduce transmission between staff/performers and attendees:** Training focused on educating and empowering employees to deliver the enhanced health and safety program with confidence, passing on this care to each and every guest.

The COVID-19 Advisory Board advertising on the global training program for all employees including: ensuring employees have a well-informed understanding of the disease and its transmission, providing guidance on appropriate social distancing and use of personal protective equipment, as well as physical and mental health monitoring and support.

Grounded in emotional intelligence, employees are undergoing behavioral training, ensuring empathetic, personalized care and connection are not lost in the absence of close contact and limited face to face interaction.

**Plans for addressing symptomatic individuals on-site**

If at any point during the event, an attendee begins showing COVID-19 symptoms, the attendee will be required to depart event. If event attendee is an in-house guest, attendee will be required to isolate and quarantine in their registered room. Additionally, medical services and onsite testing are available.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

All in houses guests and event organizers will be contacted prior to event to ensure all Four Seasons Lead With Care safety protocols are communicated clearly. This is also shared as a part of the guest pre
arrival communication and is accessible via the Resort website. All events are coordinated to abide by current City & County of Honolulu and Four Seasons Lead With Care guidelines.

All employees and vendors receive ongoing training on Four Seasons Lead With Care health and safety protocols, and are trained to engage with event attendees to promote social distancing.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.
Event Name: Domino's Forum Members Meeting
Mitigation Plan Filed: 8/13/2021 2:40:33 AM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Four Seasons Resort Oahu at Ko Olina
Point of Contact Name: Amanda Douglas

- 8086793270
- amanda.douglas@fourseasons.com
- 92-1001 Olani Street, Kapolei HI 96707

Responsible Individual(s): Danielle Smout

- 808-679-0079
- Danielle.smout@fourseasons.com
- 92-1001 Olani Street, Kapolei HI 96707

Venue Name and Contact Information: Amanda Douglas

- 8086793270
- amanda.douglas@fourseasons.com
- 92-1001 Olani Street, Kapolei HI 96707

Event Description:
Event Date & Time: 8/30/2021 10:00:00 PM
Entry Allowed for Attendees: 8/31/2021 4:45:00 AM
Event Closure for Attendees: 8/31/2021 7:00:00 AM

Event Description: Open air outdoor site down dinner

Anticipated Number of Attendees: 160

Implementation Plan:
Pre-Event Information Collection (if any): N/A – outdoor event operating at baseline capacity.
**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** N/A – outdoor event operating at baseline capacity. All guest data will be on file for contact tracing, and all event attendees will be required to check in at the event entrance to ensure that they are on the event guest list.

**Plan for On-site Testing (if any):**

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** All employees are screened upon arrival and must wear a face covering at all times.

All employees must complete a self-health assessment prior to starting their shift and are required to stay home if they are not feeling well

All tables and chairs will be sanitized before and after event

Event area has a designated entrance and exit

Sanitizing stations and face coverings are provided at all events

Dancing is not permitted while food & beverage are being served within close proximity.

All indoor food and beverage stations are set with plexi-glass and served by staff.

Face covering is required at all time indoor, excepted while seated and actively eating.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Contact information will be collected prior to the event, and all event attendees will be required to check in at the event entrance. This event is for pre-registered guests only, there are no walk-in attendees allowed at this event. Four Seasons Lead With Care protocols will be communicated with event organizer and accessible via the Resort website for all event attendees.

**Plans for Social distancing:** Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards. See attached diagram of event.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.
Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A – event is taking place outdoors

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Employees & vendors are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Additional measures to reduce transmission between staff/performers and attendees: Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety with personal reassurance and comfort

Training focused on educating and empowering employees to deliver the enhanced health and safety program with confidence, passing on this care to each and every guest.

The COVID-19 Advisory Board advertising on the global training program for all employees including: ensuring employees have a well-informed understanding of the disease and its transmission, providing guidance on appropriate social distancing and use of personal protective equipment, as well as physical and mental health monitoring and support

Grounded in emotional intelligence, employees are undergoing behavioral training, ensuring empathetic, personalized care and connection are not lost in the absence of close contact and limited face to face interaction.

Plans for addressing symptomatic individuals on-site

If at any point during the event, an attendee begins showing COVID-19 symptoms, the attendee will be required to depart event. If event attendee is an in-house guest, attendee will be required to isolate and quarantine in their registered room. Additionally, medical services and onsite testing are available.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

All in houses guests and event organizers will be contacted prior to event to ensure all Four Seasons Lead With Care safety protocols are communicated clearly. This is also shared as a part of the guest pre arrival communication and is accessible via the Resort website. All events are coordinated to abide by current City & County of Honolulu and Four Seasons Lead With Care guidelines.

All employees and vendors receive ongoing training on Four Seasons Lead With Care health and safety protocols, and are trained to engage with event attendees to promote social distancing.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.
Event Name: Domino's Forum Members Meeting
Mitigation Plan Filed: 8/13/2021 2:41:16 AM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Four Seasons Resort Oahu at Ko Olina
Point of Contact Name: Amanda Douglas
8086793270
amanda.douglas@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Responsible Individual(s): Danielle Smout
808-679-0079
Danielle.smout@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Venue Name and Contact Information: Amanda Douglas
8086793270
amanda.douglas@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Event Description:
Event Date & Time: 8/30/2021 10:00:00 PM
Entry Allowed for Attendees: 8/31/2021 4:45:00 AM
Event Closure for Attendees: 8/31/2021 7:00:00 AM

Event Description: Outdoor sit-down dinner, open air
Anticipated Number of Attendees: 160

Implementation Plan:
Pre-Event Information Collection (if any): N/A — outdoor event operating at baseline capacity.
Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:

Plan for On-site Testing (if any): N/A – outdoor event operating at baseline capacity, and on-site testing available if needed.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: All employees are screened upon arrival and must wear a face covering at all times.

All employees must complete a self-health assessment prior to starting their shift and are required to stay home if they are not feeling well

All tables and chairs will be sanitized before and after event

Event area has a designated entrance and exit
Sanitizing stations and face coverings are provided at all events
Dancing is not permitted while food & beverage are being served within close proximity.

All indoor food and beverage stations are set with plexi-glass and served by staff.
Face covering is required at all time indoor, excepted while seated and actively eating.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Contact information will be collected prior to the event, and all event attendees will be required to check in at the event entrance. This event is for pre-registered guests only, there are no walk-in attendees allowed at this event. Four Seasons Lead With Care protocols will be communicated with event organizer and accessible via the Resort website for all event attendees.

Plans for Social distancing: Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards. See attached diagram of event.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A – event is taking place outdoors
**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Employees & vendors are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety with personal reassurance and comfort.

**Additional measures to reduce transmission between staff/performers and attendees:** Training focused on educating and empowering employees to deliver the enhanced health and safety program with confidence, passing on this care to each and every guest.

The COVID-19 Advisory Board advertising on the global training program for all employees including: ensuring employees have a well-informed understanding of the disease and its transmission, providing guidance on appropriate social distancing and use of personal protective equipment, as well as physical and mental health monitoring and support.

Grounded in emotional intelligence, employees are undergoing behavioral training, ensuring empathetic, personalized care and connection are not lost in the absence of close contact and limited face to face interaction.

**Plans for addressing symptomatic individuals on-site**

If at any point during the event, an attendee begins showing COVID-19 symptoms, the attendee will be required to depart event. If event attendee is an in-house guest, attendee will be required to isolate and quarantine in their registered room. Additionally, medical services and onsite testing are available.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

All in houses guests and event organizers will be contacted prior to event to ensure all Four Seasons Lead With Care safety protocols are communicated clearly. This is also shared as a part of the guest pre
arrival communication and is accessible via the Resort website. All events are coordinated to abide by current City & County of Honolulu and Four Seasons Lead With Care guidelines.

All employees and vendors receive ongoing training on Four Seasons Lead With Care health and safety protocols, and are trained to engage with event attendees to promote social distancing.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.
Event Name: Rainelle Sta Ana and Jeremy Jose Wedding  
Mitigation Plan Filed: 8/13/2021 2:42:36 AM  
Event Type: Outdoor_Wedding

Contact Information  
Operator Name and Point of Contact (Tenant, Promoter)  
Operator Name: Cherished in Hawaii Weddings  
Point of Contact Name: Mina Brightman and Jayvee Austria  
8083533951  
mina@cherishedinhawaiiweddings.com  
350 Ward Ave. Ste 106-268 Honolulu HI 96814

Responsible Individual(s): Mina Brightman  
8083533951  
mina@cherishedinhawaiiweddings.com  
350 Ward Ave. Ste 106-268 Honolulu HI 96814

Venue Name and Contact Information: Lanikuhonua Cultural Institute - Phase 1, Marie Wong  
8086743270  
marieW@jamescampbell.com  
1001 Kamokila Blvd. James Campbell Bldg. Ste 200 Kapolei HI 96707

Event Description:  
Event Date & Time: 8/16/2021 10:00:00 PM  
Entry Allowed for Attendees: 8/17/2021 2:00:00 AM  
Event Closure for Attendees: 8/17/2021 8:00:00 AM

Event Description: Outdoor Wedding Ceremony and Reception  
Anticipated Number of Attendees: 77

Implementation Plan:  
Pre-Event Information Collection (if any): Attendees were informed that proof of vaccination or negative Covid test will be required to attend the event. Attendees have been asked to provide a
master guest list with their contact tracing information, including home address, phone no and email address. They were informed to show their vaccination card or a digital copy prior to or on the day of the event. Proof of vaccination must match the names on the guest list. Those who cannot present a vaccination card must present negative covid test result taken within 48 hours before the event start time, along with a valid photo ID.

**Vaccination/Testing Plans:** Testing_Vaccination_NOT_Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** n/a

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** All guests will be seated on tables of no more than 10 ppl per table. Catering staff will be wearing face masks throughout the food and beverage service. Appetizers are pre-set and served. Drinks will be handled by professional bartender. Guests will be asked to wear face masks while in line at food/drink stations and will be 6-ft apart while waiting in line for food or drinks.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Sign-in data have been collected and will be kept on file. Guests will check-in and sign in before entering the premises.

**Plans for Social distancing:** One table at a time will be released at the buffet line. Only 5 people at a time in line at the bar. Guests will stand 6-ft apart while waiting in line at the bar and restrooms.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Covid 19 check-in area will be one way in, until such time that all guests have registered, then reverts to two way use. The venue is for the exclusive use of this event so no other attendees will be permitted if they are not on the master guest list.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Staff will be briefed prior to the event to ensure health and safety of all attendees

**Additional measures to reduce transmission between staff/performers and attendees:** Attendees are asked to wear face masks in restrooms. Staff are asked to wash hands/sanitize often. Extra disposable face masks are going to be available for staff and attendees.

**Plans for addressing symptomatic individuals on-site**

Temperature check will be done before entry at the venue. Symptomatic individuals will be asked to leave property and seek medical attention. If temperature is 100.4 degrees and above during arrivals they will not be allowed into the event.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

The couple has been informed of the safety protocols during the event. Vendors were asked to read and acknowledge our Covid-19 safety guidelines prior to the event date. On the day of the event, an announcement will be made to inform guests of health and safety protocols to be implemented during the event.
Event Name: Domino's Forum Members Meeting- Breakfast

Mitigation Plan Filed: 8/13/2021 2:44:35 AM

Event Type: Indoor_Event

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Four Seasons Resort Oahu at Ko Olina
Point of Contact Name: Amanda Douglas

8086793270
amanda.douglas@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Responsible Individual(s): Danielle Smout

808-679-0079
Danielle.smout@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Venue Name and Contact Information: Amanda Douglas

8086793270
amanda.douglas@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Event Description:

Event Date & Time: 8/31/2021 10:00:00 PM

Entry Allowed for Attendees: 8/31/2021 5:00:00 PM
Event Closure for Attendees: 9/1/2021 6:00:00 AM

Event Description: Indoor intimate sit-down breakfast

Anticipated Number of Attendees: 40
Implementation Plan:

**Pre-Event Information Collection (if any):** Hotel will be collecting all attendee information for contact tracing purposes, prior to the event. All attendees will be required to check in at the event entrance to ensure that they are on the guest list.

**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** All event attendees required to go through screening at event location. Proof of full vaccination or negative COVID-19 test result will be monitored at screening check point.

**Plan for On-site Testing (if any):**

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** All employees are screened upon arrival and must wear a face covering at all times.

All employees must complete a self-health assessment prior to starting their shift and are required to stay home if they are not feeling well.

All tables and chairs will be sanitized before and after event.

Event area has a designated entrance and exit.

Sanitizing stations and face coverings are provided at all events.

Dancing is not permitted while food & beverage are being served within close proximity.

All indoor food and beverage stations are set with plexi-glass and served by staff.

Face covering is required at all time indoor, excepted while seated and actively eating.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Contact information will be collected prior to the event, and all event attendees will be required to check in at the event entrance. This event is for pre-registered guests only, there are no walk-in attendees allowed at this event. Four Seasons Lead With Care protocols will be communicated with event organizer and accessible via the Resort website for all event attendees.

**Plans for Social distancing:** Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards. See attached diagram of event.
The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Hotel has an added layer of protection with the installation of the advanced air purification systems using Needlepoint Bipolar Ionization technology, which is 99.4% effective at eliminating COVID.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Employees & vendors are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

**Additional measures to reduce transmission between staff/performers and attendees:** Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety with personal reassurance and comfort.

Training focused on educating and empowering employees to deliver the enhanced health and safety program with confidence, passing on this care to each and every guest.

The COVID-19 Advisory Board advertising on the global training program for all employees including: ensuring employees have a well-informed understanding of the disease and its transmission, providing guidance on appropriate social distancing and use of personal protective equipment, as well as physical and mental health monitoring and support.

Grounded in emotional intelligence, employees are undergoing behavioral training, ensuring empathetic, personalized care and connection are not lost in the absence of close contact and limited face to face interaction.

**Plans for addressing symptomatic individuals on-site**

If at any point during the event, an attendee begins showing COVID-19 symptoms, the attendee will be required to depart event. If event attendee is an in-house guest, attendee will be required to isolate and quarantine in their registered room. Additionally, medical services and onsite testing are available.
The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

All in houses guests and event organizers will be contacted prior to event to ensure all Four Seasons Lead With Care safety protocols are communicated clearly. This is also shared as a part of the guest pre-arrival communication and is accessible via the Resort website. All events are coordinated to abide by current City & County of Honolulu and Four Seasons Lead With Care guidelines.

All employees and vendors receive ongoing training on Four Seasons Lead With Care health and safety protocols, and are trained to engage with event attendees to promote social distancing.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.
Event Name: Domino's Forum Members Meeting
Mitigation Plan Filed: 8/13/2021 2:49:20 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Four Seasons Resort Oahu at Ko Olina
Point of Contact Name: Amanda Douglas
  8086793270
  amanda.douglas@fourseasons.com
  92-1001 Olani Street, Kapolei HI 96707

Responsible Individual(s): Danielle Smout
  808-679-0079
  Danielle.smout@fourseasons.com
  92-1001 Olani Street, Kapolei HI 96707

Venue Name and Contact Information: Amanda Douglas
  8086793270
  amanda.douglas@fourseasons.com
  92-1001 Olani Street, Kapolei HI 96707

Event Description:
Event Date & Time: 8/31/2021 10:00:00 PM
  Entry Allowed for Attendees: 9/1/2021
  Event Closure for Attendees: 9/1/2021 4:00:00 AM

Event Description: 130 pax Indoor site-down meeting inside a 900 pax ballroom
Anticipated Number of Attendees: 130
Implementation Plan:

Pre-Event Information Collection (if any): Hotel will be collecting all attendee information for contact tracing purposes, prior to the event. All attendees will be required to check in at the event entrance to ensure that they are on the guest list.

Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: All event attendees required to go through screening at event location. Proof of full vaccination or negative COVID-19 test result will be monitored at screening check point.

Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: All employees are screened upon arrival and must wear a face covering at all times.

All employees must complete a self-health assessment prior to starting their shift and are required to stay home if they are not feeling well

All tables and chairs will be sanitized before and after event

Event area has a designated entrance and exit

Sanitizing stations and face coverings are provided at all events

Dancing is not permitted while food & beverage are being served within close proximity.

All indoor food and beverage stations are set with plexi-glass and served by staff.

Face covering is required at all time indoor, excepted while seated and actively eating.

Does this event require the collection of Sign-In Data? Yes _Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Contact information will be collected prior to the event, and all event attendees will be required to check in at the event entrance. This event is for pre-registered guests only, there are no walk-in attendees allowed at this event. Four Seasons Lead With Care protocols will be communicated with event organizer and accessible via the Resort website for all event attendees.

Plans for Social distancing: Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards. See attached diagram of event.
The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Hotel has an added layer of protection with the installation of the advanced air purification systems using Needlepoint Bipolar Ionization technology, which is 99.4% effective at eliminating COVID.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Employees & vendors are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Additional measures to reduce transmission between staff/performers and attendees: Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety with personal reassurance and comfort

Training focused on educating and empowering employees to deliver the enhanced health and safety program with confidence, passing on this care to each and every guest.

The COVID-19 Advisory Board advertising on the global training program for all employees including: ensuring employees have a well-informed understanding of the disease and its transmission, providing guidance on appropriate social distancing and use of personal protective equipment, as well as physical and mental health monitoring and support

Grounded in emotional intelligence, employees are undergoing behavioral training, ensuring empathetic, personalized care and connection are not lost in the absence of close contact and limited face to face interaction.

Plans for addressing symptomatic individuals on-site

If at any point during the event, an attendee begins showing COVID-19 symptoms, the attendee will be required to depart event. If event attendee is an in-house guest, attendee will be required to isolate and quarantine in their registered room. Additionally, medical services and onsite testing are available.
The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

All in houses guests and event organizers will be contacted prior to event to ensure all Four Seasons Lead With Care safety protocols are communicated clearly. This is also shared as a part of the guest pre arrival communication and is accessible via the Resort website. All events are coordinated to abide by current City & County of Honolulu and Four Seasons Lead With Care guidelines.

All employees and vendors receive ongoing training on Four Seasons Lead With Care health and safety protocols, and are trained to engage with event attendees to promote social distancing.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.
Event Name: Domino's Forum Members Meeting
Mitigation Plan Filed: 8/13/2021 2:54:25 AM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Four Seasons Resort Oahu at Ko Olina
Point of Contact Name: Amanda Douglas
  8086793270
  amanda.douglas@fourseasons.com
  92-1001 Olani Street, Kapolei HI 96707

Responsible Individual(s): Danielle Smout
  808-679-0079
  Danielle.smout@fourseasons.com
  92-1001 Olani Street, Kapolei HI 96707

Venue Name and Contact Information: Amanda Douglas
  8086793270
  amanda.douglas@fourseasons.com
  92-1001 Olani Street, Kapolei HI 96707

Event Description:
Event Date & Time: 8/31/2021 10:00:00 PM
  Entry Allowed for Attendees: 9/1/2021 4:45:00 AM
  Event Closure for Attendees: 9/1/2021 8:00:00 AM

Event Description: Outdoor open air site-down dinner
Anticipated Number of Attendees: 90

Implementation Plan:
Pre-Event Information Collection (if any): N/A — outdoor event operating at baseline capacity.
Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:

Plan for On-site Testing (if any): N/A – outdoor event operating at baseline capacity, and on-site testing available if needed.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: All employees are screened upon arrival and must wear a face covering at all times.

All employees must complete a self-health assessment prior to starting their shift and are required to stay home if they are not feeling well

All tables and chairs will be sanitized before and after event

Event area has a designated entrance and exit

Sanitizing stations and face coverings are provided at all events

Dancing is not permitted while food & beverage are being served within close proximity.

All indoor food and beverage stations are set with plexi-glass and served by staff.

Face covering is required at all time indoor, excepted while seated and actively eating.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Contact information will be collected prior to the event, and all event attendees will be required to check in at the event entrance. This event is for pre-registered guests only, there are no walk-in attendees allowed at this event. Four Seasons Lead With Care protocols will be communicated with event organizer and accessible via the Resort website for all event attendees.

Plans for Social distancing: Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards. See attached diagram of event.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.
Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A – event is taking place outdoors

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Employees & vendors are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Additional measures to reduce transmission between staff/performers and attendees: Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety with personal reassurance and comfort

Training focused on educating and empowering employees to deliver the enhanced health and safety program with confidence, passing on this care to each and every guest.

The COVID-19 Advisory Board advertising on the global training program for all employees including: ensuring employees have a well-informed understanding of the disease and its transmission, providing guidance on appropriate social distancing and use of personal protective equipment, as well as physical and mental health monitoring and support

Grounded in emotional intelligence, employees are undergoing behavioral training, ensuring empathetic, personalized care and connection are not lost in the absence of close contact and limited face to face interaction.

Plans for addressing symptomatic individuals on-site

If at any point during the event, an attendee begins showing COVID-19 symptoms, the attendee will be required to depart event. If event attendee is an in-house guest, attendee will be required to isolate and quarantine in their registered room. Additionally, medical services and onsite testing are available.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

All in houses guests and event organizers will be contacted prior to event to ensure all Four Seasons Lead With Care safety protocols are communicated clearly. This is also shared as a part of the guest pre arrival communication and is accessible via the Resort website. All events are coordinated to abide by current City & County of Honolulu and Four Seasons Lead With Care guidelines.

All employees and vendors receive ongoing training on Four Seasons Lead With Care health and safety protocols, and are trained to engage with event attendees to promote social distancing.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.
Event Name: Domino's Forum Members Meeting
Mitigation Plan Filed: 8/13/2021 2:59:13 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Four Seasons Resort Oahu at Ko Olina
Point of Contact Name: Amanda Douglas
  8086793270
  amanda.douglas@fourseasons.com
  92-1001 Olani Street, Kapolei HI 96707

Responsible Individual(s): Danielle Smout
  808-679-0079
  Danielle.smout@fourseasons.com
  92-1001 Olani Street, Kapolei HI 96707

Venue Name and Contact Information: Amanda Douglas
  8086793270
  amanda.douglas@fourseasons.com
  92-1001 Olani Street, Kapolei HI 96707

Event Description:
Event Date & Time: 9/1/2021 10:00:00 PM
  Entry Allowed for Attendees: 9/1/2021 5:00:00 PM
  Event Closure for Attendees: 9/1/2021 6:00:00 PM

Event Description: Indoor intimate sit down breakfast
Anticipated Number of Attendees: 90
Implementation Plan:

Pre-Event Information Collection (if any): Hotel will be collecting all attendee information for contact tracing purposes, prior to the event. All attendees will be required to check in at the event entrance to ensure that they are on the guest list.

Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: All event attendees required to go through screening at event location. Proof of full vaccination or negative COVID-19 test result will be monitored at screening check point.

Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: All employees are screened upon arrival and must wear a face covering at all times.

All employees must complete a self-health assessment prior to starting their shift and are required to stay home if they are not feeling well

All tables and chairs will be sanitized before and after event

Event area has a designated entrance and exit

Sanitizing stations and face coverings are provided at all events

Dancing is not permitted while food & beverage are being served within close proximity.

All indoor food and beverage stations are set with plexi-glass and served by staff.

Face covering is required at all time indoor, excepted while seated and actively eating.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Contact information will be collected prior to the event, and all event attendees will be required to check in at the event entrance. This event is for pre-registered guests only, there are no walk-in attendees allowed at this event. Four Seasons Lead With Care protocols will be communicated with event organizer and accessible via the Resort website for all event attendees.

Plans for Social distancing: Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards. See attached diagram of event.
The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Hotel has an added layer of protection with the installation of the advanced air purification systems using Needlepoint Bipolar Ionization technology, which is 99.4% effective at eliminating COVID.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Employees & vendors are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

**Additional measures to reduce transmission between staff/performers and attendees:** Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety with personal reassurance and comfort

Training focused on educating and empowering employees to deliver the enhanced health and safety program with confidence, passing on this care to each and every guest.

The COVID-19 Advisory Board advertising on the global training program for all employees including: ensuring employees have a well-informed understanding of the disease and its transmission, providing guidance on appropriate social distancing and use of personal protective equipment, as well as physical and mental health monitoring and support

Grounded in emotional intelligence, employees are undergoing behavioral training, ensuring empathetic, personalized care and connection are not lost in the absence of close contact and limited face to face interaction.

**Plans for addressing symptomatic individuals on-site**

If at any point during the event, an attendee begins showing COVID-19 symptoms, the attendee will be required to depart event. If event attendee is an in-house guest, attendee will be required to isolate and quarantine in their registered room. Additionally, medical services and onsite testing are available.
The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

All in houses guests and event organizers will be contacted prior to event to ensure all Four Seasons Lead With Care safety protocols are communicated clearly. This is also shared as a part of the guest pre arrival communication and is accessible via the Resort website. All events are coordinated to abide by current City & County of Honolulu and Four Seasons Lead With Care guidelines.

All employees and vendors receive ongoing training on Four Seasons Lead With Care health and safety protocols, and are trained to engage with event attendees to promote social distancing.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.
Event Name: Domino's Forum Members Meeting
Mitigation Plan Filed: 8/13/2021 2:59:48 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Four Seasons Resort Oahu at Ko Olina
Point of Contact Name: Amanda Douglas
8086793270
amanda.douglas@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Responsible Individual(s): Danielle Smout
808-679-0079
Danielle.smout@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Venue Name and Contact Information: Amanda Douglas
8086793270
amanda.douglas@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Event Description:
Event Date & Time: 9/1/2021 10:00:00 PM
Entry Allowed for Attendees: 9/1/2021 5:00:00 PM
Event Closure for Attendees: 9/1/2021 6:00:00 PM

Event Description: Indoor intimate sit down breakfast
Anticipated Number of Attendees: 90
Implementation Plan:

Pre-Event Information Collection (if any): Hotel will be collecting all attendee information for contact tracing purposes, prior to the event. All attendees will be required to check in at the event entrance to ensure that they are on the guest list.

Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: All event attendees required to go through screening at event location. Proof of full vaccination or negative COVID-19 test result will be monitored at screening check point.

Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: All employees are screened upon arrival and must wear a face covering at all times.

All employees must complete a self-health assessment prior to starting their shift and are required to stay home if they are not feeling well.

All tables and chairs will be sanitized before and after event.

Event area has a designated entrance and exit.

Sanitizing stations and face coverings are provided at all events.

Dancing is not permitted while food & beverage are being served within close proximity.

All indoor food and beverage stations are set with plexi-glass and served by staff.

Face covering is required at all time indoor, excepted while seated and actively eating.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Contact information will be collected prior to the event, and all event attendees will be required to check in at the event entrance. This event is for pre-registered guests only, there are no walk-in attendees allowed at this event. Four Seasons Lead With Care protocols will be communicated with event organizer and accessible via the Resort website for all event attendees.

Plans for Social distancing: Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards. See attached diagram of event.
The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Hotel has an added layer of protection with the installation of the advanced air purification systems using Needlepoint Bipolar Ionization technology, which is 99.4% effective at eliminating COVID.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Employees & vendors are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Additional measures to reduce transmission between staff/performers and attendees: Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety with personal reassurance and comfort.

Training focused on educating and empowering employees to deliver the enhanced health and safety program with confidence, passing on this care to each and every guest.

The COVID-19 Advisory Board advertising on the global training program for all employees including: ensuring employees have a well-informed understanding of the disease and its transmission, providing guidance on appropriate social distancing and use of personal protective equipment, as well as physical and mental health monitoring and support.

Grounded in emotional intelligence, employees are undergoing behavioral training, ensuring empathetic, personalized care and connection are not lost in the absence of close contact and limited face to face interaction.

Plans for addressing symptomatic individuals on-site

If at any point during the event, an attendee begins showing COVID-19 symptoms, the attendee will be required to depart event. If event attendee is an in-house guest, attendee will be required to isolate and quarantine in their registered room. Additionally, medical services and onsite testing are available.
The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

All in houses guests and event organizers will be contacted prior to event to ensure all Four Seasons Lead With Care safety protocols are communicated clearly. This is also shared as a part of the guest pre arrival communication and is accessible via the Resort website. All events are coordinated to abide by current City & County of Honolulu and Four Seasons Lead With Care guidelines.

All employees and vendors receive ongoing training on Four Seasons Lead With Care health and safety protocols, and are trained to engage with event attendees to promote social distancing.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.
Event Name: Domino's Forum Members Meeting
Mitigation Plan Filed: 8/13/2021 3:04:30 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Four Seasons Resort Oahu at Ko Olina
Point of Contact Name: Amanda Douglas
8086793270
amanda.douglas@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Responsible Individual(s): Danielle Smout
808-679-0079
Danielle.smout@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Venue Name and Contact Information: Amanda Douglas
8086793270
amanda.douglas@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Event Description:
Event Date & Time: 9/1/2021 10:00:00 PM
Entry Allowed for Attendees: 9/2/2021
Event Closure for Attendees: 9/2/2021 4:00:00 AM
Event Description: Indoor sit-down meeting inside a 900 pax ballroom
Anticipated Number of Attendees: 130
Implementation Plan:

Pre-Event Information Collection (if any): Hotel will be collecting all attendee information for contact tracing purposes, prior to the event. All attendees will be required to check in at the event entrance to ensure that they are on the guest list.

Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: All event attendees required to go through screening at event location. Proof of full vaccination or negative COVID-19 test result will be monitored at screening check point.

Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: All employees are screened upon arrival and must wear a face covering at all times.

All employees must complete a self-health assessment prior to starting their shift and are required to stay home if they are not feeling well

All tables and chairs will be sanitized before and after event

Event area has a designated entrance and exit

Sanitizing stations and face coverings are provided at all events

Dancing is not permitted while food & beverage are being served within close proximity.

All indoor food and beverage stations are set with plexi-glass and served by staff.

Face covering is required at all time indoor, excepted while seated and actively eating.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Contact information will be collected prior to the event, and all event attendees will be required to check in at the event entrance. This event is for pre-registered guests only, there are no walk-in attendees allowed at this event. Four Seasons Lead With Care protocols will be communicated with event organizer and accessible via the Resort website for all event attendees.

Plans for Social distancing: Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards. See attached diagram of event.
The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Hotel has an added layer of protection with the installation of the advanced air purification systems using Needlepoint Bipolar Ionization technology, which is 99.4% effective at eliminating COVID.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Employees & vendors are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well. The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

**Additional measures to reduce transmission between staff/performers and attendees:** Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety with personal reassurance and comfort. Training focused on educating and empowering employees to deliver the enhanced health and safety program with confidence, passing on this care to each and every guest.

The COVID-19 Advisory Board advertising on the global training program for all employees including: ensuring employees have a well-informed understanding of the disease and its transmission, providing guidance on appropriate social distancing and use of personal protective equipment, as well as physical and mental health monitoring and support. Grounded in emotional intelligence, employees are undergoing behavioral training, ensuring empathetic, personalized care and connection are not lost in the absence of close contact and limited face to face interaction.

**Plans for addressing symptomatic individuals on-site**

If at any point during the event, an attendee begins showing COVID-19 symptoms, the attendee will be required to depart event. If event attendee is an in-house guest, attendee will be required to isolate and quarantine in their registered room. Additionally, medical services and onsite testing are available.
The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

All in houses guests and event organizers will be contacted prior to event to ensure all Four Seasons Lead With Care safety protocols are communicated clearly. This is also shared as a part of the guest pre arrival communication and is accessible via the Resort website. All events are coordinated to abide by current City & County of Honolulu and Four Seasons Lead With Care guidelines.

All employees and vendors receive ongoing training on Four Seasons Lead With Care health and safety protocols, and are trained to engage with event attendees to promote social distancing.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.
Event Name: Domino's Forum Members Meeting
Mitigation Plan Filed: 8/13/2021 3:08:47 AM
Event Type: Indoor_Event

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Four Seasons Resort Oahu at Ko Olina
Point of Contact Name: Amanda Douglas

8086793270
amanda.douglas@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Responsible Individual(s): Danielle Smout

808-679-0079
Danielle.smout@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Venue Name and Contact Information: Amanda Douglas

8086793270
amanda.douglas@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Event Description:

Event Date & Time: 9/1/2021 10:00:00 PM
Entry Allowed for Attendees: 9/2/2021
Event Closure for Attendees: 9/2/2021 4:00:00 AM

Event Description: Indoor sit-down meeting inside a 900 pax ballroom

Anticipated Number of Attendees: 130
Implementation Plan:

**Pre-Event Information Collection (if any):** Hotel will be collecting all attendee information for contact tracing purposes, prior to the event. All attendees will be required to check in at the event entrance to ensure that they are on the guest list.

**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** All event attendees required to go through screening at event location. Proof of full vaccination or negative COVID-19 test result will be monitored at screening check point.

**Plan for On-site Testing (if any):**

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** All employees are screened upon arrival and must wear a face covering at all times.

All employees must complete a self-health assessment prior to starting their shift and are required to stay home if they are not feeling well.

All tables and chairs will be sanitized before and after event.

Event area has a designated entrance and exit.

Sanitizing stations and face coverings are provided at all events.

Dancing is not permitted while food & beverage are being served within close proximity.

All indoor food and beverage stations are set with plexi-glass and served by staff.

Face covering is required at all times indoor, excepted while seated and actively eating.

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**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Contact information will be collected prior to the event, and all event attendees will be required to check in at the event entrance. This event is for pre-registered guests only, there are no walk-in attendees allowed at this event. Four Seasons Lead With Care protocols will be communicated with event organizer and accessible via the Resort website for all event attendees.

**Plans for Social distancing:** Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards. See attached diagram of event.
The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Hotel has an added layer of protection with the installation of the advanced air purification systems using Needlepoint Bipolar Ionization technology, which is 99.4% effective at eliminating COVID.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Employees & vendors are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

**Additional measures to reduce transmission between staff/performers and attendees:** Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety with personal reassurance and comfort

Training focused on educating and empowering employees to deliver the enhanced health and safety program with confidence, passing on this care to each and every guest.

The COVID-19 Advisory Board advertising on the global training program for all employees including: ensuring employees have a well-informed understanding of the disease and its transmission, providing guidance on appropriate social distancing and use of personal protective equipment, as well as physical and mental health monitoring and support

Grounded in emotional intelligence, employees are undergoing behavioral training, ensuring empathetic, personalized care and connection are not lost in the absence of close contact and limited face to face interaction.

**Plans for addressing symptomatic individuals on-site**

If at any point during the event, an attendee begins showing COVID-19 symptoms, the attendee will be required to depart event. If event attendee is an in-house guest, attendee will be required to isolate and quarantine in their registered room. Additionally, medical services and onsite testing are available.
The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

All in houses guests and event organizers will be contacted prior to event to ensure all Four Seasons Lead With Care safety protocols are communicated clearly. This is also shared as a part of the guest pre arrival communication and is accessible via the Resort website. All events are coordinated to abide by current City & County of Honolulu and Four Seasons Lead With Care guidelines.

All employees and vendors receive ongoing training on Four Seasons Lead With Care health and safety protocols, and are trained to engage with event attendees to promote social distancing.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.
Event Name: Domino's Forum Members Meeting
Mitigation Plan Filed: 8/13/2021 3:08:50 AM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Four Seasons Resort Oahu at Ko Olina
Point of Contact Name: Amanda Douglas
8086793270
amanda.douglas@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Responsible Individual(s): Danielle Smout
808-679-0079
Danielle.smout@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Venue Name and Contact Information: Amanda Douglas
8086793270
amanda.douglas@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Event Description:
Event Date & Time: 9/1/2021 10:00:00 PM
Entry Allowed for Attendees: 9/2/2021 4:30:00 AM
Event Closure for Attendees: 9/2/2021 8:00:00 AM

Event Description: Outdoor open air sit down dinner

Anticipated Number of Attendees: 275

Implementation Plan:
Pre-Event Information Collection (if any): N/A – outdoor event operating at baseline capacity.
**Vaccination/Testing Plans:** Testing_Vaccination_NOT_Requiere

**Verification at Entry:**

**Plan for On-site Testing (if any):** N/A – outdoor event operating at baseline capacity, and on-site testing available if needed.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** All employees are screened upon arrival and must wear a face covering at all times.

All employees must complete a self-health assessment prior to starting their shift and are required to stay home if they are not feeling well.

All tables and chairs will be sanitized before and after event.

Event area has a designated entrance and exit.

Sanitizing stations and face coverings are provided at all events.

Dancing is not permitted while food & beverage are being served within close proximity.

All indoor food and beverage stations are set with plexi-glass and served by staff.

Face covering is required at all time indoor, excepted while seated and actively eating.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Contact information will be collected prior to the event, and all event attendees will be required to check in at the event entrance. This event is for pre-registered guests only, there are no walk-in attendees allowed at this event. Four Seasons Lead With Care protocols will be communicated with event organizer and accessible via the Resort website for all event attendees.

**Plans for Social distancing:** Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards. See attached diagram of event.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** N/A – event is taking place outdoors.
**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Employees & vendors are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

**Additional measures to reduce transmission between staff/performers and attendees:** Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety with personal reassurance and comfort

Training focused on educating and empowering employees to deliver the enhanced health and safety program with confidence, passing on this care to each and every guest.

The COVID-19 Advisory Board advertising on the global training program for all employees including: ensuring employees have a well-informed understanding of the disease and its transmission, providing guidance on appropriate social distancing and use of personal protective equipment, as well as physical and mental health monitoring and support

Grounded in emotional intelligence, employees are undergoing behavioral training, ensuring empathetic, personalized care and connection are not lost in the absence of close contact and limited face to face interaction.

**Plans for addressing symptomatic individuals on-site**

If at any point during the event, an attendee begins showing COVID-19 symptoms, the attendee will be required to depart event. If event attendee is an in-house guest, attendee will be required to isolate and quarantine in their registered room. Additionally, medical services and onsite testing are available.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

All in houses guests and event organizers will be contacted prior to event to ensure all Four Seasons Lead With Care safety protocols are communicated clearly. This is also shared as a part of the guest pre
arrival communication and is accessible via the Resort website. All events are coordinated to abide by current City & County of Honolulu and Four Seasons Lead With Care guidelines.

All employees and vendors receive ongoing training on Four Seasons Lead With Care health and safety protocols, and are trained to engage with event attendees to promote social distancing.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.
Event Name: Domino's Forum Members Meeting
Mitigation Plan Filed: 8/13/2021 3:10:03 AM
Event Type: Outdoor_Event_I

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Four Seasons Resort Oahu at Ko Olina
Point of Contact Name: Amanda Douglas
8086793270
amanda.douglas@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Responsible Individual(s): Danielle Smout
808-679-0079
Danielle.smout@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Venue Name and Contact Information: Amanda Douglas
8086793270
amanda.douglas@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Event Description:
Event Date & Time: 9/1/2021 10:00:00 PM
Entry Allowed for Attendees: 9/2/2021 4:30:00 AM
Event Closure for Attendees: 9/2/2021 8:00:00 AM

Event Description: Outdoor open air sit down dinner
Anticipated Number of Attendees: 275

Implementation Plan:
Pre-Event Information Collection (if any): N/A – outdoor event operating at baseline capacity.
**Vaccination/Testing Plans:** Testing\_Vaccination\_NOT\_Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** N/A – outdoor event operating at baseline capacity, and on-site testing available if needed.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** All employees are screened upon arrival and must wear a face covering at all times.

All employees must complete a self-health assessment prior to starting their shift and are required to stay home if they are not feeling well

All tables and chairs will be sanitized before and after event

Event area has a designated entrance and exit

Sanitizing stations and face coverings are provided at all events

Dancing is not permitted while food & beverage are being served within close proximity.

All indoor food and beverage stations are set with plexi-glass and served by staff.

Face covering is required at all time indoor, excepted while seated and actively eating.

**Does this event require the collection of Sign-In Data?** Yes\_Indoor\_events\_weddings\_indo

**Plans for collecting Sign-in Data for all attendees:** Contact information will be collected prior to the event, and all event attendees will be required to check in at the event entrance. This event is for pre-registered guests only, there are no walk-in attendees allowed at this event. Four Seasons Lead With Care protocols will be communicated with event organizer and accessible via the Resort website for all event attendees.

**Plans for Social distancing:** Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards. See attached diagram of event.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** N/A – event is taking place outdoors
Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Employees & vendors are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Additional measures to reduce transmission between staff/performers and attendees: Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety with personal reassurance and comfort

Training focused on educating and empowering employees to deliver the enhanced health and safety program with confidence, passing on this care to each and every guest.

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Grounded in emotional intelligence, employees are undergoing behavioral training, ensuring empathetic, personalized care and connection are not lost in the absence of close contact and limited face to face interaction.

Plans for addressing symptomatic individuals on-site

If at any point during the event, an attendee begins showing COVID-19 symptoms, the attendee will be required to depart event. If event attendee is an in-house guest, attendee will be required to isolate and quarantine in their registered room. Additionally, medical services and onsite testing are available.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

All in houses guests and event organizers will be contacted prior to event to ensure all Four Seasons Lead With Care safety protocols are communicated clearly. This is also shared as a part of the guest pre
arrival communication and is accessible via the Resort website. All events are coordinated to abide by current City & County of Honolulu and Four Seasons Lead With Care guidelines.

All employees and vendors receive ongoing training on Four Seasons Lead With Care health and safety protocols, and are trained to engage with event attendees to promote social distancing.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.
Event Name: Domino's Forum Members Meeting
Mitigation Plan Filed: 8/13/2021 3:12:43 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Four Seasons Resort Oahu at Ko Olina
Point of Contact Name: Amanda Douglas
8086793270
amanda.douglas@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Responsible Individual(s): Danielle Smout
808-679-0079
Danielle.smout@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Venue Name and Contact Information: Amanda Douglas
8086793270
amanda.douglas@fourseasons.com
92-1001 Olani Street, Kapolei HI 96707

Event Description:
Event Date & Time: 9/2/2021 10:00:00 PM
Entry Allowed for Attendees: 9/2/2021 7:00:00 PM
Event Closure for Attendees: 9/2/2021 9:00:00 PM

Event Description: Indoor intimate site down meeting inside a 900 pax ballroom
Anticipated Number of Attendees: 90
Implementation Plan:

Pre-Event Information Collection (if any): Hotel will be collecting all attendee information for contact tracing purposes, prior to the event. All attendees will be required to check in at the event entrance to ensure that they are on the guest list.

Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: All event attendees required to go through screening at event location. Proof of full vaccination or negative COVID-19 test result will be monitored at screening check point.

Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: All employees are screened upon arrival and must wear a face covering at all times.

All employees must complete a self-health assessment prior to starting their shift and are required to stay home if they are not feeling well.

All tables and chairs will be sanitized before and after event.

Event area has a designated entrance and exit.

Sanitizing stations and face coverings are provided at all events.

Dancing is not permitted while food & beverage are being served within close proximity.

All indoor food and beverage stations are set with plexi-glass and served by staff.

Face covering is required at all time indoor, excepted while seated and actively eating.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Contact information will be collected prior to the event, and all event attendees will be required to check in at the event entrance. This event is for pre-registered guests only, there are no walk-in attendees allowed at this event. Four Seasons Lead With Care protocols will be communicated with event organizer and accessible via the Resort website for all event attendees.

Plans for Social distancing: Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Event area has a separate designated entrance and exit, and employees to ensure attendees maintain necessary social distancing standards. See attached diagram of event.
The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Hotel has an added layer of protection with the installation of the advanced air purification systems using Needlepoint Bipolar Ionization technology, which is 99.4% effective at eliminating COVID.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Employees & vendors are required to receive ongoing training on Four Seasons Lead with Care guidelines, including health & safety protocols and the importance of personal health and hygiene. The Resort has enhanced the cleaning in work areas, adjusted its work practices to promote social distancing, and requires all employees to wear face coverings. Employees & vendors must also complete health screenings prior to their shift and are required to stay home if they are not feeling well.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Additional measures to reduce transmission between staff/performers and attendees: Lead With Care training building on Four Seasons legendary service model and diligent attention to detail, ensuring Lead With Care procedures and delivered in a thoughtful, attentive manner that balances guest safety with personal reassurance and comfort

Training focused on educating and empowering employees to deliver the enhanced health and safety program with confidence, passing on this care to each and every guest.

The COVID-19 Advisory Board advertising on the global training program for all employees including: ensuring employees have a well-informed understanding of the disease and its transmission, providing guidance on appropriate social distancing and use of personal protective equipment, as well as physical and mental health monitoring and support

Grounded in emotional intelligence, employees are undergoing behavioral training, ensuring empathetic, personalized care and connection are not lost in the absence of close contact and limited face to face interaction.

Plans for addressing symptomatic individuals on-site

If at any point during the event, an attendee begins showing COVID-19 symptoms, the attendee will be required to depart event. If event attendee is an in-house guest, attendee will be required to isolate and quarantine in their registered room. Additionally, medical services and onsite testing are available.
The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

All in houses guests and event organizers will be contacted prior to event to ensure all Four Seasons Lead With Care safety protocols are communicated clearly. This is also shared as a part of the guest pre arrival communication and is accessible via the Resort website. All events are coordinated to abide by current City & County of Honolulu and Four Seasons Lead With Care guidelines.

All employees and vendors receive ongoing training on Four Seasons Lead With Care health and safety protocols, and are trained to engage with event attendees to promote social distancing.

The Four Seasons Security team has been trained to handle emergency situations & are continuously updating policies & procedures to ensure the health and well being of guests and employees.
Event Name: 2021 Ohana Music Festival

Events Name: 2021 Ohana Music Festival

Mitigation Plan Filed: 8/13/2021 3:30:31 AM

Event Type: Indoor_Event

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)

Operator Name: The United Korean Association of Hawaii & Korea Times/Radio Seoul Hawaii

Point of Contact Name: David Suh

(808) 393-1671
dys@hawaii.rr.com

1649 Kalakaua Avenue #202, Honolulu, Hawaii 96826

Responsible Individual(s): David Suh & Soo Kyung Shin

(808) 393-1671
dys@hawaii.rr.com

1649 Kalakaua Avenue #202, Honolulu, Hawaii 96826

Venue Name and Contact Information: Christ United Methodist Church, Chang Yong Kim

(808) 536-7244

hawaiicumc@gmail.com

1639 Ke‘eaumoku St, Honolulu, HI 96822

Event Description:

Event Date & Time: 8/20/2021 10:00:00 PM

Entry Allowed for Attendees: 8/21/2021 5:00:00 AM

Event Closure for Attendees: 8/21/2021 7:00:00 AM

Event Description: "2021 Ohana Music Festival" is a concert featuring performances by local musicians and singers encompassing eastern and western instruments and genres. This is a free concert—to bring messages of healing, hope and restoration to the audience even in the midst of the pandemic.

Anticipated Number of Attendees: 199

Implementation Plan:

Pre-Event Information Collection (if any): Event tickets are distributed to the anticipated attendees. There is pre-event information collection.
**Vaccination/Testing Plans: Testing_Vaccination_Required_In**

**Verification at Entry:** Prior to entering the venue, the attendees will be (1) checked for temperature and (2) required to present proof of the full vaccination (i.e. a completed vaccination card in original, photocopied, or digital form or other similar vaccination documentation from a healthcare provider) to the ushers and provide name, address and phone number information. The verified attendees will receive a marking sticker to place on their outer garments.

**Plan for On-site Testing (if any):**

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Not applicable--no food/beverages will be offered.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** All attendees will be required to fill out individual cards in which the attendees will confirm the vaccination status and provide the contact information.

**Plans for Social distancing:** The attendees will be seated six-feet apart.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** The attendees will have separate entrance and exit doors. The performers will have their own separate entrance and exit points. Please see attached drawing.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** Central air conditioning system is filtered. Windows can be opened to facilitate further ventilation.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All ushers are required to wear face masks at all times and temperature checked. All performers are required to wear face masks when not performing and temperature checked.

**Additional measures to reduce transmission between staff/performers and attendees:** Performers and attendees will be physically separated and not allowed to comingle.

**Plans for addressing symptomatic individuals on-site**

Attendees will be asked to review health assessments guidelines prior to entering and will not be allowed to attend if they exhibit any symptoms. If an attendee shows symptoms during the event, the attendee will be asked to leave the venue immediately and will be encouraged to get tested.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

All ushers, volunteers and performers will be briefed on the safety protocol and guidelines. The attendees will be briefed on the safety protocol and guidelines prior to beginning of the event.
Event Name: Human Trafficking Advanced Investigations/Case Coordination
Mitigation Plan Filed: 8/13/2021 3:36:56 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Point of Contact Name: Deputy Special Agent in Charge Lucia Cabral De-Armas
808-271-0544
Lucia.Cabral-Dearmas@ice.dhs.gov
595 Ala Moana Blvd., Honolulu, HI 96813

Responsible Individual(s): HSI Special Agent Paul Malana
808-3719350
Paul.Malana@ice.dhs.gov
595 Ala Moana Blvd., Honolulu, HI 96813

Venue Name and Contact Information: Harbor Church/Pastor Matt Dirks
808-358-8978
matt@harborhawaii.org
423 Kamakee Street Honolulu, Hawaii,

Event Description:
Event Date & Time: 8/23/2021 10:00:00 PM
Entry Allowed for Attendees: 8/23/2021 5:30:00 PM
Event Closure for Attendees: 8/26/2021 3:00:00 AM

Event Description: The event will be attended by Police officers from the state of Hawaii in conjunction with state and local prosecutors to discuss methods of investigation in human trafficking. State laws and case laws will be discussed.

Because the facility is a large venue we will be able to use an upstairs and downstairs area to separate the attendees and comply with social distancing regulations. All attendings will be required to use masks and hand sanitizers will be provided thought the venue.
**Anticipated Number of Attendees:** 55

**Implementation Plan:**

**Pre-Event Information Collection (if any):** A roster will be maintained of all attendees for contact tracing

**Vaccination/Testing Plans:** Testing/Vaccination_Required_In

**Verification at Entry:** Attendees will have to enter via the check in counter. The counter will be manned by federal law enforcement agents hosting the event. Only invitees who with a confirmed RSVP will be allowed to attend.

**Plan for On-site Testing (if any):**

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** N/A

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Because this is a law enforcement function the event is restricted to RSVP attendees only. A check-in roster will be maintained at the entrance of the venue.

**Plans for Social distancing:** The venue has an upstairs and downstairs section. The training will be divided in two groups. The venue is large enough to provide social distancing.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** the bottom section will exit via the lower level the upper level will have its own exit and entry.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** A/C units with appropriate air exchange rates exist in the facility.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Everyone will be required to wear a mask and use hand sanitizers.

**Additional measures to reduce transmission between staff/performers and attendees:** Same as above

**Plans for addressing symptomatic individuals on-site**

The attendee will not be allowed entry into the venue and identification will be obtained.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

The compliance rules will be addressed by the event coordinator prior to the event via e-mail and an announcement will be made daily before the beginning of the event.
Event Name: Seulgi & Alexander's Wedding Ceremony

Mitigation Plan Filed: 8/13/2021 4:36:09 AM
Event Type: Indoor_Event

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: He'eia State Park
Point of Contact Name: Jolie Moniz
  8082356509
  info@heeiastatepark.org
  46-465 Kamehameha Hwy, Kaneohe Hi 96744

Responsible Individual(s): Jolie Moniz and Bobby Buendia
  8082356509
  info@heeiastatepark.org
  46Kamehameha -465 Hwy, Kaneohe Hi 96744

Venue Name and Contact Information: He'eia State Park
  8082356509
  info@heeiastatepark.org
  46-465 Kamehameha Hwy, Kaneohe Hi 96744

Event Description:

Event Date & Time: 8/21/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/22/2021
  Event Closure for Attendees: 8/22/2021 7:00:00 AM

Event Description: All guest will be screened prior to entry for temp, covid test or vaccination and a wrist banned will be placed by security to ensure they had the proper documentation needed.

Clients will have entry at 9am to set up and decorate.

3 pm ceremony starts (all guest must show proof of covid test or vaccination prior to start)
String quartet will be playing while court is walking down the isle (no singing, 6ft from guest and wearing mask)

4pm 1 acoustic guitarist will be playing music (no singing, 6ft from guest and wearing mask)

5-9:30 Reception. Again all guest will be screened prior to entry for temp, covid test or vaccination and a wrist banned will be placed by security to ensure they had the proper documentation needed.

9:45pm event ends

10:30pm gates will lock

10:30pm cleaning and sanitation will begin

Anticipated Number of Attendees: 120

Implementation Plan:

Pre-Event Information Collection (if any): Guest list was required to be turned into HSP prior to event date. All guest was notified by bride and groom of the covid rules.

Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: All guests are required to show proof of vaccination upon arrival to enter the event. Those who are not fully vaccinated prior to the event are required to show proof of a negative COVID PCR test result within 48 hours of the event date. Temp checks will also be done upon entry and all guest will be issued a wrist band by security to verify they have been checked and have proper documentation for entry.

Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Catering will be provided by a licensed food service company. All staff are trained on DOH safety protocols and follow guidelines issued by the City and County of Honolulu. Staff and volunteers at check in and beverage stations will be briefed on safety protocol and guidelines in advance. All staff and volunteers will be required to wear face masks at all times during their shifts.

The catering will be through El Chino Loco LLC. All tables will be dismissed via tables so we are not having crowds in line.

Does this event require the collection of Sign-In Data? Yes

Plans for collecting Sign-in Data for all attendees: Upon arrival, guests will be required to check in and provide proof of vaccination. Email addresses and phone numbers collected at time of registration are on file.

Plans for Social distancing: All tables will be set 6ft apart and mingling will not be allowed. All guest will however be checked at the door for covid vaccination or test prior to entry.
Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Signs are posted in regards to 6ft distancing, no mingling, restroom limits are posted at the entry. MC will go over house rules which include covid rules throughout the event. Security and Site Manager to be present throughout the event and will be monitoring.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): the hall has 47 windows (included side windows for cross ventilation), 2 double doors, 3 single door, grated ceiling window vents

- 6 ceiling fans and 4 portable large fan.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test.

Additional measures to reduce transmission between staff/performers and attendees: All staff and volunteers will be required to wear face masks at all times during their shifts. They will also be required to check in and show proof of covid test or vaccination and temp check prior to entry.

Plans for addressing symptomatic individuals on-site

Guests are asked to review health assessment guidelines prior to arriving and will not be allowed to attend the event if they exhibit any symptoms. If at any time a guest shows symptoms during the event, the attendee and their guest will be asked to leave the premises immediately and will be encouraged to get a COVID PCR test.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Emailed communication to bride and groom who intern emailed invited guests and vendors to include information regarding proof of vaccination and or covid test required for entry for ALL guest attending. Posted Covid Rules in Hall and went over with bride and groom prior to event date. Face masks required except when actively eating or drinking, as well as a list of symptoms to review prior to the event. As discussed in g(i) above, all staff and volunteers will be briefed on safety protocol and guidelines. House rules will be given to the MC which include covid rules that will be required to be explained several times throughout the night.
Event Name: Quality Assurance and Special Inspection of Masonry

Mitigation Plan Filed: 8/13/2021 5:01:34 AM

Event Type: Indoor_Event

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Masonry Institute of Hawaii
Point of Contact Name: Rodney Haraga
8087828661
rharaga.mih@gmail.com
95-1030 Meheula Parkway #892711, Mililani, HI 96789

Responsible Individual(s): Rodney Haraga
8087828661
rharaga.mih@gmail.com
95-1030 Meheula Parkway #892711, Mililani, HI 96789

Venue Name and Contact Information: Pearl Country Club
808-481-2460
ekageyama@pearlcc.com
98-535 Kaonohi Street, Aiea, HI 97601

Event Description:
Event Date & Time: 8/13/2021 10:00:00 PM
Entry Allowed for Attendees: 8/13/2021 5:00:00 PM
Event Closure for Attendees: 8/13/2021 9:30:00 PM

Event Description: A seminar on Quality Control and Special Inspection is being given by the Executive Director of the Masonry Institute of America. The seminar will include a power point presentation of quality control issues with masonry construction. It will also include issues that deal with inspection of the masonry buildings/structures.

Anticipated Number of Attendees: 40
Implementation Plan:

Pre-Event Information Collection (if any): Records of the attendee’s vaccination cards are being kept on file. If participant does not provide a vaccination card, participant is required to be covid tested (negative) a minimum of 48 hours prior to the class. Complete information for all attendees are on file including names, addresses, e-mail addresses and phone number. Information will be provided if contract tracing is required.

Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: Attendees were asked to provide a copy of the vaccination card prior to entering the classroom. Most attendees have already sent copies of the vaccination card prior to the class. Any covid testing results (negative tests) must be provided to be allowed to attend the seminar.

Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: The seminar will include breakfast. The buffet will be served by the staff of Pearl Country Club with the buffet line located outside on the patio. Drinks will be provided inside of the classroom. Hand sanitizers will be provided for all who enter the classroom and masks shall be worn during the entire class except when eating or drinking.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: A complete attendance list is already made and will be used to verify vaccination card information as well as all contract tracing information.

Plans for Social distancing: Pearl Country Club has set up tables to be distanced a minimum of 6 feet apart with a maximum of 4 persons to a table.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: The only choke point will be during the check-in portion of the seminar. We will be monitoring and enforcing the social distancing requirements during this period.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Room will have air conditioning and all attendees will be required to be masked during the entire seminar.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Information of the mitigation measures have already been issued to the attendees including the vaccination card or negative covid testing results (48 hours prior).

Additional measures to reduce transmission between staff/performers and attendees: A monitor will be stationed in the back of the classroom to ensure that all attendees are masked and are following social distancing requirements.
Plans for addressing symptomatic individuals on-site
Symptomatic individuals will not be allowed into the classroom. Temperature checks will be made prior to entering the classroom.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Attendees were notified of the safety protocols during the seminar.
Event Name: CARLA & CHRISTIAN SALUSTIANO WEDDING
Mitigation Plan Filed: 8/13/2021 5:54:13 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Everlasting Love LLC
Point of Contact Name: Jennifer Arola
808554-6114
jendarola808@gmail.com
91-1011 E Aeoia St Ewa Beach HI 96706

Responsible Individual(s): Jennifer Arola
808554-6114
jendarola808@gmail.com
91-1011 E Aeoia St Ewa Beach HI 96706

Venue Name and Contact Information: Lanikuhonua Cultural Institute
674-3360
lanikuhonua@jamescampbell.com
92-1101 Ali‘inui Dr Kapolei HI 96707

Event Description:
Event Date & Time: 8/28/2021 10:00:00 PM
Entry Allowed for Attendees: 8/28/2021 7:00:00 PM
Event Closure for Attendees: 8/29/2021 9:00:00 AM

Event Description: Christian & Carla Salustiano Wedding Ceremony & Reception
Anticipated Number of Attendees: 100

Implementation Plan:
Pre-Event Information Collection (if any): Guest/Vendors over 12 years old must present proof of vaccination or negative COVID test within 48 hours before event start time.
Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:

Plan for On-site Testing (if any): Guest/Vendors over 12 years old must present proof of vaccination or negative COVID test within 48 hours before event start time.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Tanioka Catering will be serving the food

Aloha Tropical will provide Servers and Bartender

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Obtain Guest List & Vendor list prior to event

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Guest will be seated with family members / Guest Tables will be  6Ft apart

Assign someone to manage areas to avoid congestion. Rented a larger tent to allow more social distance. Dance floor will be located outside of tent. Large open area for more social distance for vendors and guests.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Notifying  all vendors prior to event  the guidelines before entering Lanikuhonua. Guest and vendors over 12 years must present proof of vaccination or negative COVID test within 48 hours before start of event. During the event Emcee will constantly remind guest to social distance / sanitize and COVID -19 related restrictions for safety protocols.

Additional measures to reduce transmission between staff/performers and attendees: Notifying  all vendors prior to event the guidelines before entering Lanikuhonua. Guest and vendors over 12 years must present proof of vaccination or negative COVID test within 48 hours before start of event. Temperature Check will be required before entry. During the event Emcee will constantly remind guest to social distance / sanitize and COVID -19 related restrictions for safety protocols. Hand Sanitizers will be on guest table / food stations/ drink stations. Social distance from performers and attendees. Performer will be on dance floor outside of tents as attendees will be in the Tent.

Plans for addressing symptomatic individuals on-site

Guest and vendors over 12 years must present proof of vaccination or negative COVID test within 48 hours before start of event.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Notifying all vendors prior to event the guidelines before entering Lanikuhonua. Guest and vendors over 12 years must present proof of vaccination or negative COVID test within 48 hours before start of event. During the event Emcee will constantly remind guest to social distance / sanitize and COVID-19 related restrictions for safety protocols.
Event Name: Antoinette Lee 80th Birthday Celebration
Mitigation Plan Filed: 8/13/2021 9:18:30 AM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Brook Lee
Point of Contact Name: Brook Lee
  3108018051
  Beaglelee@hotmail.com
  2435 Komo Mai Drive, Pearl City, Hawaii 96782

Responsible Individual(s): Tory Mell
  3107701717
  Tory@torymell.com
  2435 Komo Mai Drive, Pearl City, Hawaii 96782

Venue Name and Contact Information: Halekulani Hotel: Joel Nishimoto
  808-931-5045
  Joel.nishimoto@halekulani.com
  2199 Kālia Road Honolulu HI 96815

Event Description:
Event Date & Time: 10/10/2021 10:00:00 PM
  Entry Allowed for Attendees: 10/10/2021 8:00:00 PM
  Event Closure for Attendees: 10/11/2021

Event Description: 80th birthday brunch for Antoinette Lee, 80 guests in attendance and a musical trio.
Anticipated Number of Attendees: 80

Implementation Plan:
Pre-Event Information Collection (if any): Possible set up of a website where people can upload proof of vaccination card. Vaccinated people only will be allowed. No non-vaccinated with proof of rapid test.
Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: We will either provide a website where they can upload copies of their vaccination card..or require they bring it or a copy to show at the check in.

Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: We will be following the socially distanced regulations of Halekulani Hotel as far as set up of tables and musicians etc.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: We will have Covid-19 Waivers for guests to sign that will have all info needed to contact trace.

Plans for Social distancing: We will follow the guidelines of the hotel on proper distancing.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: We will comply with what Halekulani puts in place for reduction of congestion at choke points.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): The Hau terrace is an open air reception room we plan to have all the sliding doors open and utilizing the patio areas.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: We will comply with Halekulani regulations for mask wearing when not actively eating, as well as make sure the performing musicians are in a well ventilated area.

Additional measures to reduce transmission between staff/performers and attendees: We will make sure people keep their masks on if not eating or drinking, we will be providing face masks at check in as a party favor to make sure people wear their masks.

Plans for addressing symptomatic individuals on-site
We will comply with Halekulani’s protocols on symptomatic people.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
We hope to have a 80th bday party website set up where we can have everyone upload their vaccination cards, as well as explain all the protocols to expect at the event.
Event Name: Driving Out Epilepsy
Mitigation Plan Filed: 8/13/2021 10:35:19 AM
Event Type: Structured_Static_Event

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Epilepsy Foundation of Hawaii
Point of Contact Name: Naomi Manuel
8085283058
naomi@epilepsyhawaii.org
200 N. Vineyard Blvd. Suite B259, Honolulu, HI 96817

Responsible Individual(s): Naomi Manuel
8085283058
naomi@epilepsyhawaii.org
200 N. Vineyard Blvd. Suite B259, Honolulu, HI 96817

Venue Name and Contact Information: Bayview Driving Range
808) 247-0451
bvdrivingrange@gmail.com
45-285 Kaneohe Bay Dr, Kaneohe, HI 96744

Event Description:

Event Date & Time: 8/28/2021 10:00:00 PM
Entry Allowed for Attendees: 8/28/2021 7:00:00 PM
Event Closure for Attendees: 8/28/2021 11:00:00 PM

Event Description: A non-profit fundraiser where participants play virtual golf games by hitting golf balls with ball-tracking technology onto the driving range. Group registrations are maxed out at 4 people per lane. Lanes are 6 feet apart creating a safe distance to socially distance groups.

Anticipated Number of Attendees: 100

Implementation Plan:

Pre-Event Information Collection (if any): Participants are encouraged to show proof of vaccination. All participants will need to fill out a wellness check at check-in.
**Vaccination/Testing Plans:** Testing_Vaccination_NOT_Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** NA

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Venue is open-air. Food will be pre-packaged and distributed by event staff.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** Event pre-registration and day-of-event check-in are required to serve as sign-in data.

**Plans for Social distancing:** There is a 6-foot distance between driving lanes, safely separating participants and groups. There will be no place to centrally gather. Food will be pre-packaged for individual distribution.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** Diagram attached

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** A COVID safety plan will be communicated both in written and verbal form to staff, volunteers, and participants.

**Additional measures to reduce transmission between staff/performers and attendees:** Hand sanitizing is required at check-in. Lanes are disinfected prior to the event and one group is assigned one lane for the duration of the event. The golf balls are sanitized and cleaned when they’re collected from the target areas on the driving range. Golf clubs rented from Bayview for this event will be sprayed with a cleaning agent and left out to air dry. Staff and volunteers are required to wear facemasks.

**Plans for addressing symptomatic individuals on-site**

Staff members who have a temperature over 100.4 degrees are immediately sent home and are not allowed on property. Attendees will be temperature checked prior to entering the event and will be sent home if they have a temperature over 100.4 degrees. Those that self-report possible COVID-19 symptoms on the wellness check will be further investigated to determine if their symptoms are related to another existing and reasonably explainable condition.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

COVID-19 safety protocols will be emailed and verbally communicated to all staff, volunteers, and participants before the event. The safety protocols will be printed and posted at check-in and all staff/volunteers will be briefed to remind participants when safety protocols are not being followed.
Event Name: Alyssa Panuco and Oscar Alcala Wedding
Mitigation Plan Filed: 8/13/2021 11:09:15 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Fred and Kate Events
Point of Contact Name: Tessa Gomes
(808) 391-3971
tessa@fredandkate.com
380 E Kawaihae Street, Honolulu HI 96825

Responsible Individual(s): Tessa Gomes
(808) 391-3971
tessa@fredandkate.com
380 E Kawaihae Street, Honolulu HI 96825

Venue Name and Contact Information: Waimea Valley, Kim Anguiano
(808) 638-5864
kanguiano@waimeavalley.net
59-864 Kamehameha Hwy. Haleiwa HI 96712

Event Description:
Event Date & Time: 8/21/2021 10:00:00 PM
Entry Allowed for Attendees: 8/22/2021 2:00:00 AM
Event Closure for Attendees: 8/22/2021 8:00:00 AM
Event Description: Wedding ceremony and reception
Anticipated Number of Attendees: 70
Implementation Plan:

Pre-Event Information Collection (if any): Attendees will be asked in advance to be prepared to show proof of vaccination or negative COVID test. All guests are traveling domestically, so will have done a Safe Travels pretest.

Vaccination/Testing Plans: Testing_Vaccination_NOTRequire

Verification at Entry:

Plan for On-site Testing (if any): N/A

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Catering staff will handle all food and beverage. Menu is plated, guests will be seated while eating/drinking.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Client will provide guest list with all sign in data, and we will check all guests in as we temp check everyone.

Plans for Social distancing: Guest count is well below 50% capacity of outdoor space, so tables can be distanced 6’ apart.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: As it’s an outdoor venue, there are no entrance/exit choke points. There are multiple restrooms on site, reducing changes of choke points.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All vendors will be temp checked upon arrival, and will wear masks even though it's an outdoor venue. Catering staff will be responsible for briefing all staff prior to start.

Additional measures to reduce transmission between staff/performers and attendees: No performers. See above for staff/vendor information.

Plans for addressing symptomatic individuals on-site

Individuals with a fever over 100.4 will be immediately sent away, and event manager will be informed.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

MC will make constant reminders during reception, officiant will make reminders before/after ceremony.
Event Name: Canne + Quinata Wedding Reception
Mitigation Plan Filed: 8/13/2021 11:37:32 AM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: James Campbell Company LLC
Point of Contact Name: Marie Wong
   808-674-3270
   mariew@jamescampbell.com
   1001 Kamokila Blvd, James Campbell Building Ste 200, Kapolei 96707

Responsible Individual(s): Jez Feria
   (808) 469-2005
   info@jezeventshawaii.com
   725 Kapiolani Blvd, Ste C118, Honolulu 96813

Venue Name and Contact Information: Lanikuhonua under James Campbell Company LLC
   808-674-3270
   mariew@jamescampbell.com
   1001 Kamokila Blvd, James Campbell Building Ste 200, Kapolei 96707

Event Description:
Event Date & Time: 8/13/2021 10:00:00 PM
   Entry Allowed for Attendees: 8/14/2021 2:00:00 AM
   Event Closure for Attendees: 8/14/2021 8:00:00 AM

Event Description: Wedding Reception

Anticipated Number of Attendees: 150

Implementation Plan:
Pre-Event Information Collection (if any): NA
**Vaccination/Testing Plans:** Testing_Vaccination_NOT_Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** NA

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Caterers and bar staff to wear gloves. Sanitizing hands and arms throughout service.

For the buffet, the staff will serve the guests.

Facemasks to be worn at all times.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** A list of names of guest attendees with address and phone numbers has been submitted to the tenant.

**Plans for Social distancing:**

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** 6 ft distancing as much as possible.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Caterers and bar staff to wear gloves. Sanitizing hands and arms throughout service.

For the buffet, the staff will serve the guests.

Facemasks to be worn at all times.

**Additional measures to reduce transmission between staff/performers and attendees:** Caterers and bar staff to wear gloves. Sanitizing hands and arms throughout service.

For the buffet, the staff will serve the guests.

Facemasks to be worn at all times.

**Plans for addressing symptomatic individuals on-site**

How do we know if they are symptomatic? If they are sick, they get sent home.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Pre-brief with staff and vendors with the the current guidelines and restrictions.
Event Name: John E. Reid and Associates, Inc
Mitigation Plan Filed: 8/13/2021 2:42:07 PM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Bron Lile
Point of Contact Name: Phil Mullenix
   (312) 583-2074
   blile@reid.com
   123 West Madison Street 9th floor Chicago, IL 60602

Responsible Individual(s): Phil Mullenix
   (312) 346-7660
   mullenixlaw@yahoo.com
   123 West Madison Street 9th flr Chicago, IL 60602

Venue Name and Contact Information: Honolulu Convention Center
   (808) 943-3594
   tnewman@hccasm.com
   1801 Kalakaua Avenue Honolulu, HI 96815

Event Description:
Event Date & Time: 9/14/2021 5:00:00 PM
   Entry Allowed for Attendees: 9/14/2021 12:30:00 PM
   Event Closure for Attendees: 9/17/2021 10:00:00 PM

Event Description: Police training seminar The Reid Technique of Interview and Interrogation Technique
Anticipated Number of Attendees: 80

Implementation Plan:
Pre-Event Information Collection (if any): All attendees will be advised of HCC requirements
**Vaccination/Testing Plans**: Testing_Vaccination_NOTRequire

**Verification at Entry**: 

**Plan for On-site Testing (if any)**: HCC has testing sites at entry areas

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions**: HCC is providing catering beverages only

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-In Data for all attendees**: John E. Reid and Associates, Inc. and Honolulu PD will have lists of attendees available upon request

**Plans for Social distancing**: Announcement to be made

**Plans for Enforcement of use of face coverings (indoor events only)**:

**Strategies to reduce congestion at choke points**: rows to be dismissed intermittently at breaks and lunch

**Description of ventilation system and how COVID risk is mitigated (indoor venues only)**: HCC installed and maintained Merve 13 filtration systems these are hospital grade

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan**: HCC has protocol in place and will communicate to participants

**Additional measures to reduce transmission between staff/performers and attendees**: Social distance to be maintained thru out the training

**Plans for addressing symptomatic individuals on-site**

If temperature screening is above 100.4 degrees a second screening will be administered if determined they are not well re entry will not be allowed and they will be directed to proper medical care.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

Reminders sent and announcements made HCC has signage thru out the venue
Event Name: Wedding Reception
Mitigation Plan Filed: 8/13/2021 8:31:26 PM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Jadean Takao
Point of Contact Name: Jadean Takao
8089271150
rynmchll@gmail.com
98-364 Kaonohi St, Aiea, Hawaii 96701

Responsible Individual(s): Jadean Takao
8089271150
jadeant@gmail.com
752 Pahumele Place, Kailua, Hawaii, 96734

Venue Name and Contact Information: Private Residence
8089271150
jadeant@gmail.com
752 Pahumele Place, Kailua, Hawaii, 96734

Event Description:
Event Date & Time: 9/3/2021 10:00:00 PM
Entry Allowed for Attendees: 9/4/2021 3:30:00 AM
Event Closure for Attendees: 9/4/2021 8:30:00 AM

Event Description: This is a pre-planned outdoor wedding reception at a private residence. Tables and seating will be spaced and staggered. Temps checked at the door with sanitizing stations provided. Masks worn unless eating or drinking.

Anticipated Number of Attendees: 60

Implementation Plan:
Pre-Event Information Collection (if any): All guests are vaccinated.
Vaccination/Testing Plans: Testing_Vaccination_Required_In
**Verification at Entry:** Upon entry.

**Plan for On-site Testing (if any):**

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Masks will be worn at all times unless eating or drinking.

**Does this event require the collection of Sign-In Data?** Yes_ Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** All attendees information is collected already.

**Plans for Social distancing:** Everyone will be asked to stay within their family groups and distance as much as possible. Masks being worn unless eating or drinking.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** NA

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** NA

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** NA

**Additional measures to reduce transmission between staff/performers and attendees:** NA

**Plans for addressing symptomatic individuals on-site**

If anyone is experiencing symptoms, they will not be permitted to attend.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**

DJ will aid us in communication regulations and safety procedures throughout the night.
Event Name: 46th Annual Honolulu Intertribal Powwow- Pre-Event Dinner Meal

Mitigation Plan Filed: 8/13/2021 8:42:57 PM

Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Oahu Intertribal Council
Point of Contact Name: Mealii 'Mae' Prieto
(808) 392-4479
mae.prieto@oichawaii.org
1409 Kapalama Ave. Honolulu, HI 96817

Responsible Individual(s): Mealii 'Mae' Prieto
(808) 392-4479
mae.prieto@oichawaii.org
1409 Kapalama Ave. Honolulu, HI 96817

Venue Name and Contact Information: Bishop Museum - AmberJacroux Bixel
(808) 843-7654
amber.bixel@bishopmuseum.org
1525 Bernice St. Honolulu, Hawaii 96817

Event Description:
Event Date & Time: 9/10/2021 10:00:00 PM
Entry Allowed for Attendees: 9/11/2021 3:30:00 AM
Event Closure for Attendees: 9/11/2021 6:00:00 AM

Event Description: Private dinner meal for invited powwow participants and guests.

Anticipated Number of Attendees: 150
Implementation Plan:

Pre-Event Information Collection (if any): Attendees will submit their contact information (name, (email) address and phone #) to event organizers by 9/8/2021 and will be matched against organization's Master Guest list on event date.

Vaccination/Testing Plans: Testing_Vaccination_NOTRequire

Verification at Entry:

Plan for On-site Testing (if any): N/A

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Event staff will plate and serve all food and drinks to guests throughout the event.

All event staff will wear gloves and masks.

Hand sanitizers and hand-washing stations on site for staff and guests.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: All attendees will be required to sign-in and submit to a temperature check.

Plans for Social distancing: Table and seating arrangements will be 6 ft. apart and reserved by family & guest groups.

6-ft. physical distancing signs will be posted around event.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: See diagram - Guest check-in will be one-way in, until such time that all guests have checked-in, entrance will revert to the exit. No re-entry allowed.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Organizers will brief staff and performers two weeks prior to event through email, text and phone calls and at the start of event to ensure health and safety protocols of all attendees.

Additional measures to reduce transmission between staff/performers and attendees: Dancers and performers will be on stage at a minimum of 6ft distance from direct physical contact of attendees and staff.

Plans for addressing symptomatic individuals on-site

Individuals who present with a temperature of 100.4 or higher will not be allowed to enter and will be asked to leave. Assistance will be provided to individual as much as possible.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Organizers will remind guests of safety protocols prior to event through social media, phone call, emails and text messaging and make periodic announcements throughout the evening.
Event Name: 46th Annual Honolulu Intertribal Powwow
Mitigation Plan Filed: 8/13/2021 9:14:43 PM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Oahu Intertribal Council
Point of Contact Name: Mealii 'Mae' Prieto
(808) 392-4479
mae.prieto@oichawaii.org
1409 Kapalama Ave. Honolulu, Hawaii 96817

Responsible Individual(s): Melii 'Mae' Prieto
(808) 392-4479
mae.prieto@oichawaii.org
1409 Kapalama Ave. Honolulu, Hawaii 96817

Venue Name and Contact Information: Bishop Museum - Amber Jacroux Bixel
(808) 843-7654
amber.bixel@bishopmuseum.org
1525 Bernice St. Honolulu, Hawaii 96817

Event Description:
Event Date & Time: 9/11/2021 10:00:00 PM
Entry Allowed for Attendees: 9/11/2021 7:00:00 PM
Event Closure for Attendees: 9/12/2021 3:00:00 AM

Event Description: 2 day event featuring Native American dancing, drumming, music and Native American arts & craft vendors. Native American Navajo frybread & tacos will be sold, along with Shave Ice and Hawaiian food plate lunch.

Anticipated Number of Attendees: 600
Implementation Plan:

**Pre-Event Information Collection (if any):** Attendees will pre-register through the Bishop Museum website by purchasing tickets prior to event. Day of the event tickets can be purchased on a space-available basis.

**Vaccination/Testing Plans:** Testing_Vaccination_NOT_Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** N/A

COVID-19 Risk Reduction Plan

**Plans on how to comply with restaurant/bar/social establishment conditions:** Food preparation and service will be handled by Navajo Chef Loren Holly of Kimo's Akamai Catering and event staff. Ordering and pick-up lines will be designated by signage and 6ft. physical distancing signs around food booth. All event staff will wear gloves and masks at all times. Hand sanitizers and hand washing stations will be available. Staff will wear masks and gloves at all times.

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** All attendees must register by purchasing an admission ticket either at the Bishop museum website or on a walk-in, space-available basis. Temperature checks will be conducted.

**Plans for Social distancing:** Signage will be posted at each vendor tent and regular announcements by event staff and Emcee director will be made throughout event.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** See diagram. Entrance and exit will be through the museum Jabulka Pavilion. Physical distancing signage will be posted.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** N/A

Staff & performer safety

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** Organizers will brief event staff and performers prior and day of event regarding safety protocols.

**Additional measures to reduce transmission between staff/performers and attendees:** Barriers will be placed at 6ft. intervals around the performance stage to prevent attendees from direct physical contact with performers.

**Plans for addressing symptomatic individuals on-site**

Individuals who present with a temperature of 100.4 or higher will not be allowed to enter and will be asked to leave. Assistance will be provided to individual as much as possible.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Organizers will remind guests of safety protocols prior to event through social media, phone call, emails and text messaging and make periodic announcements throughout the event.
Event Name: Memorial Service for Richard A. Stellmacher, Deceased
Mitigation Plan Filed: 8/13/2021 9:16:56 PM
Event Type: Outdoor_Event_II

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Jennifer Stellmacher
Point of Contact Name: Jennifer Stellmacher
(808) 384-4045
jennifer.stellmacher@gmail.com
2210 Halulu Way, Honolulu, HI 96822

Responsible Individual(s): Jennifer Stellmacher
(808) 384-4045
jennifer.stellmacher@gmail.com
2210 Halulu Way

Venue Name and Contact Information: Kaimana Ventures, LTD. dba Moanalua Gardens
(808) 425-8790-
KaimanaVentures@gmail.com
2850-A Moanalua Gardens Road, Honolulu, HI 96819

Event Description:
Event Date & Time: 9/5/2021 10:00:00 PM
Entry Allowed for Attendees: 9/6/2021 3:00:00 AM
Event Closure for Attendees: 9/6/2021 6:00:00 AM

Event Description: Memorial service officiated by a Chaplain, outdoor venue at privately owned Moanalua Gardens park being 24 acres; the park has been closed to the public during the pandemic; only invited guests will be attendance. We are sending email invitation to attend and expect approximately 60-70 people total. Masks will be required and we will provide if needed. Social distancing and a guest registration book for contact tracing. Will request caterer to prepare pre-packaged meals, drinks in bottles or cans. Indoor viewing of photo gallery will be capped to 10 or less people at a time and we will post a sign at the entry re same.
Anticipated Number of Attendees: 70

Implementation Plan:

Pre-Event Information Collection (if any): I was informed by your office that for a group of this size on a venue (24 acres) of this size, proof of vaccination not required.

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:

Plan for On-site Testing (if any): None

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Will request caterer to prepare pre-packaged (bento style) meals.

Does this event require the collection of Sign-In Data? Yes_Indoor_eventsweddings_indo

Plans for collecting Sign-in Data for all attendees: We will ask for RSVP on invitations, and we will have a guest book at entry for name/address/telephone/email information.

Plans for Social distancing: We will request social distancing. We will scatter chairs and tables seating 4 each on the large lawn area fronting the King’s cottage.

Plans for Enforcement of use of face coverings (indoor events only): NA

Description of ventilation system and how COVID risk is mitigated (indoor venues only): NA

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: 3 musicians to play music on open air balcony facing lawn - well separated from other guests.

Additional measures to reduce transmission between staff/performers and attendees: Musicians are family and known performers; they are vaccinated.

Plans for addressing symptomatic individuals on-site

Request they not attend.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Our requests for masking, social distancing, etc., will be on email invitation and reinforced verbally at guest registration. We will also discourage those not vaccinated from attending.
Event Name: Shayla + Taylor Wedding
Mitigation Plan Filed: 8/13/2021 9:18:49 PM
Event Type: Outdoor_Wedding

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: For The Good Events
Point of Contact Name: Marisa Hartzell
808-476-6772
marisa@forthegoodhawaii.com
1164 Bishop St.

Responsible Individual(s): Marisa Hartzell
808-476-6772
marisa@forthegoodhawaii.com
1164 Bishop St.

Venue Name and Contact Information: Brianna at Nutridge Estate
808-394-7911
events@millwoodohanaproductions.com
3280 Round Top Drive | Honolulu, HI 96822

Event Description:

Event Date & Time: 8/14/2021 10:00:00 PM
Entry Allowed for Attendees: 8/15/2021 2:15:00 AM
Event Closure for Attendees: 8/15/2021 8:00:00 AM

Event Description: Outdoor wedding at Nutridge Estate held on the lawn.

Anticipated Number of Attendees: 55

Implementation Plan:

Pre-Event Information Collection (if any): All guests are asked to provide proof of vaccination or negative COVID test within 48 hours of event start time.

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require
Verification at Entry:

Plan for On-site Testing (if any): Temperature checks.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Guests will wear masks when not actively eating or drinking. Tables will be 6 feet apart. Food will be served by banquet servers who will be following heightened health + safety measures.

Does this event require the collection of Sign-In Data? Yes_ Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Guests share their name, address, DOB, for contact tracing purposes.

Plans for Social distancing: Tables will be 6 feet apart. Outdoor event.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Outdoor venue. The reception has been designed to provide ample space for all guests to keep distance.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Outdoor wedding.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Staff will be required to wear masks and social distance whenever possible.

Additional measures to reduce transmission between staff/performers and attendees: Staff will be required to wear masks and social distance whenever possible.

Plans for addressing symptomatic individuals on-site

Symptomatic individuals will be asked to immediately leave the venue.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Has been communicated via email to vendors, and will be communicated to guests by officiant and emcee during ceremony + reception.
Event Name: Son’s First Bday
Mitigation Plan Filed: 8/13/2021 9:29:31 PM
Event Type: Private_Party

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Dennis Famisan
Point of Contact Name: Dennis Famisan
  (808) 227-5040
  Den2x00@yahoo.com
  2609 Kamanaiki St. Honolulu Hawaii 96819

Responsible Individual(s): Dennis Famisan
  (808) 227-5040
  Den2x00@yahoo.com
  2609 Kamanaiki St. Honolulu, Hawaii 96819

Venue Name and Contact Information: At Home
  8082275040
  Den2x00@yahoo.com
  2608 Kamanaiki Street, Honolulu Hawaii 96819

Event Description:
Event Date & Time: 8/14/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/15/2021 2:00:00 AM
  Event Closure for Attendees: 8/15/2021 7:00:00 AM

Event Description: Celebrating our son’s first Bday.

Anticipated Number of Attendees: 50

Implementation Plan:
Pre-Event Information Collection (if any): None
Vaccination/Testing Plans: Testing_Vaccination_NOT_Require
Verification at Entry:
Plan for On-site Testing (if any): Temperature check in

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: N/A

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: We will have sign in sheet for all the attendees.

Plans for Social distancing: 6 feet apart

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: N/A

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: N/A

Additional measures to reduce transmission between staff/performers and attendees: Mask will be worn during any interaction.

Plans for addressing symptomatic individuals on-site
Symptomatic individual will be ask to leave the party, and advice them to go get tested for Covid.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Mask will be worn.
Event Name: 46th Annual Honolulu Intertribal Powwow
Mitigation Plan Filed: 8/13/2021 9:41:39 PM
Event Type: Outdoor_Event_I

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Oahu Intertribal Council
Point of Contact Name: Mealii 'Mae' Prieto
(808) 392-4479
mae.prieto@oichawaii.org
1409 Kapalama Ave. Honolulu, Hawaii 96817

Responsible Individual(s): Mealii 'Mae' Prieto
(808) 392-4479
mae.prieto@oichawaii.org
1409 Kapalama Ave. Honolulu, Hawaii 96817

Venue Name and Contact Information: Bishop Museum - Amber Jacroux Bixel
(808) 843-7654
amber.bixel@bishopmuseum.org
1525 Bernice St. Honolulu, Hawaii 96817

Event Description:
Event Date & Time: 9/12/2021 10:00:00 PM
Entry Allowed for Attendees: 9/12/2021 7:00:00 PM
Event Closure for Attendees: 9/13/2021 3:00:00 AM

Event Description: 2 day event featuring Native American dancing, drumming, music and Native American arts & crafts vendors. Native American Navajo frybread & tacos will be sold, along with Shave Ice and Hawaiian food plate lunch.

Anticipated Number of Attendees: 600
Implementation Plan:

Pre-Event Information Collection (if any): Attendees will pre-register through the Bishop Museum website by purchasing tickets on an hourly basis prior to event. Day of the event tickets can be purchased on a space-available basis.

Vaccination/Testing Plans: Testing_Vaccination_NOTRequire

Verification at Entry:

Plan for On-site Testing (if any): N/A

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Food preparation and service will be handled by Navajo Chef Loren Holly of Kimo’s Akamai Catering and event staff. Ordering and pick-up lines will be designated by signage and 6ft. physical distancing signs around food booth. All event staff will wear gloves and masks at all times. Hand sanitizers and hand washing stations will be available. Staff will wear masks and gloves at all times.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: All attendees must register by purchasing an admission ticket at the Bishop Museum website or on a walk-in, space available basis. Temperature checks will be conducted.

Plans for Social distancing: Signage will be posted at each vendor tent, performance stage, etc. and regular safety protocol announcements by staff and Emcee director will be made throughout event.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: See diagram. Entrance and exit will be through the museum Jabulka Pavilion. Physical distance signage will be posted.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Organizers will brief event staff and performers prior and day of event regarding safety protocols.

Additional measures to reduce transmission between staff/performers and attendees: Barriers will be placed at 6ft. intervals around the performance stage to prevent attendees from direct physical contact with performers.

Plans for addressing symptomatic individuals on-site

Individuals who present with a temperature of 100.4 or higher will not be allowed to enter and will be asked to leave. Assistance will be provided to individual as much as possible.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Organizers will remind guests of safety protocols prior to event through social media, phone calls, emails and text messaging and make periodic announcements throughout the event.
Event Name: Roaring 20s Event
Mitigation Plan Filed: 8/13/2021 9:48:44 PM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Bri Tomlinson
Point of Contact Name: Bri Tomlinson
(808) 946-1343
brilynn960@gmail.com
1680 Kapiolani Blvd., 2nd Floor

Responsible Individual(s): Lee Anderson
(808) 781-6522
Lee@hawaiianbrians.com
1680 Kapiolani Blvd., 2nd Floor

Venue Name and Contact Information: HB Social Club
946-1343
goodvibes@hawaiianbrians.com
1680 KAPIOLANI BLVD STE 2ND

Event Description:
Event Date & Time: 8/15/2021 10:00:00 PM
Entry Allowed for Attendees: 8/16/2021 5:00:00 AM
Event Closure for Attendees: 8/16/2021 9:45:00 AM

Event Description: Roaring 20s themed event

Anticipated Number of Attendees: 125

Implementation Plan:
Pre-Event Information Collection (if any): N/A
Vaccination/Testing Plans: Testing_Vaccination_Required_In
Verification at Entry: Security staff verifies compliance upon entry and data is collected via smartphone with a QR code or if guests do not have a smart phone, we maintain physical logs in its place.

Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: We are following Tier 5 social establishment guidelines.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Online database via QR code and physical data sheet.

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: There are 4 different ways to enter/exit the building, so we utilize each to reduce traffic.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): There are 5 - 30 ton air handler units that blow air out of the venue at high capacity. We also have industrial fans that can circulate the air based on the cubic feet in the room in less than 15 minutes.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Sanitation is amply available and performers have their own entrance/exit from the building. The stage is 3 feet off the ground and performers are more than 10 feet from audience members.

Additional measures to reduce transmission between staff/performers and attendees: Extra security staff has been hired for each event to enforce mask wearing and to make sure there is no congestion.

Plans for addressing symptomatic individuals on-site

Symptomatic individuals are asked to leave.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Pre-shift meeting occurs 15 minutes prior to doors opening every day.
Event Name: Department of the Army Retention Training (DART)
Mitigation Plan Filed: 8/13/2021 10:10:46 PM
Event Type: Indoor_Event

Contact Information

Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: 25th Infantry Division Retention
Point of Contact Name: SGM Mark Munoz
5059331015
juan.m.munoz.mil@mail.mil
148 Curtis Loop, Wheeler Army Air Field, Hi 96857

Responsible Individual(s): SGM Mark Munoz
5059331015
juan.m.Muñoz.mil@mail.mil
148 Curtis Loop, Wheeler Army Air Field, Hi 96857

Venue Name and Contact Information: Oahu Veterans Center
808-422-4000
Info@oahuveteranscenter.com
298 Kukila St, Honolulu, Hi 96818

Event Description:
Event Date & Time: 9/13/2021 10:00:00 PM
      Entry Allowed for Attendees: 9/13/2021 6:30:00 PM
      Event Closure for Attendees: 9/17/2021 2:00:00 AM

Event Description: 25th Infantry Division is hosting Department of the Army (DART) that will be conducted by instructors from the US Army Recruiting and Retention College, Fort Knox, Ky. Training is a requirement for all regular army Retention NCOs. The attendees will all be active duty Soldiers stationed on the island of Oahu and it is a 4 day training event from 8 am to 4 pm daily from 13-16 September

Anticipated Number of Attendees: 130
Implementation Plan:

Pre-Event Information Collection (if any): Notification has been sent out to all attendees stating the requirement for either vaccine or negative Covid-19 test

Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: Hosting team and instructors are all vaccinated. All attendees will be required to show proof of vaccination or have a negative COVID-19 test to enter training. Hosting team will complete checks before entry.

Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: N/A

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Physical addresses will be collected prior to training event and verified the first day of training

Plans for Social distancing: Oahu vet center can accommodate up to 130 attendees with 6 ft distancing. 25ID retention team (host team) has verified the layout for individuals and limited attendees to 120. Plan to limit to 100 if needed.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Attendees will be allowed entrance into training area one at a time. Breaks will be scheduled and monitored in groups to ensure the least amount of congestion. No concessions will be provided.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Doors to event room will be left open; Oahu vet center has sufficient ventilation system.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: All attendees, hosts and instructors will wear mask and maintain social distancing.

Additional measures to reduce transmission between staff/performers and attendees: No other measures are needed

Plans for addressing symptomatic individuals on-site

There will be US Army Medical personnel on site to address any symptomatic personnel.
Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Hosting team will be on site during whole event. They will sanitize area every day and ensure Oahu Vet Center personnel are up to date.
Event Name: Dominique Dacanay + Bradley Esteba Wedding
Mitigation Plan Filed: 8/13/2021 10:36:15 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Queen Kapiolani Hotel + The Best Hawaii Wedding
Point of Contact Name: Julie Aragaki
8088291423
julie@hawaiibride.com
47-472 hui kelu street

Responsible Individual(s): Dominique Dacanay, Bradley Esteba
808 4281696
thebesthawaiiwedding@gmail.com
47-472 hui kelu street

Venue Name and Contact Information: Queen Kapiolani Hotel
(808) 922-1941
lindsay.louise@plandosee.com
150 Kapahulu Ave.

Event Description:
Event Date & Time: 8/21/2021 10:00:00 PM
Entry Allowed for Attendees: 8/22/2021 3:00:00 AM
Event Closure for Attendees: 8/22/2021 8:00:00 AM

Event Description: Ceremony & Reception on the patio area of the 3rd floor

Anticipated Number of Attendees: 80

Implementation Plan:
Pre-Event Information Collection (if any): The Bride & Groom will send out an email to all guests letting them know a negative COVID 19 test or proof of full vacation is required to attend the event. Efforts will
be made to verify documents prior to the event. For guest who do not submit the required documentation, they will be given the opportunity do so upon check in. Guest that are unable to provide supporting documentation will be denied entrance.

**Vaccination/Testing Plans:** Testing_Vaccination_Required_In

**Verification at Entry:** A staff member will be onsite to verify supporting documentation as well as an ID check upon entry.

**Plan for On-site Testing (if any):**

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Floor Plan Adjustments

- Following mandated guidelines by reducing capacity at the venue
- Decreasing guests per table
- Floor to ceiling sliding doors remain open at all times to maximize ventilation

**Sanitation**

- Venue will be thoroughly sanitized beforehand
- Servers wear proper PPE and complete pre shift health questionnaire
- Consistent sanitizing of service areas
- Several sanitizing stations will be available for guest use
- Buffet will transition from guest self service to banquet server service

**Pre Screening Procedure**

- Roster of guests and address will be required prior to the execution of the event
- Proof of vaccination or negative COVID test within 48 hours of event date will be required upon entry
- Hand Sanitization Temperature checks of all guests

**Mask Must Be Worn At All Times Except For Active Eating & Drinking**

**Does this event require the collection of Sign-In Data?** Yes_Indoor_events_weddings_indo

**Plans for collecting Sign-in Data for all attendees:** The final guest list as well as their email and phone numbers will need to be submitted by the bride & groom 48 hours prior to the event.

**Plans for Social distancing:**

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** We have no bottle neck areas at the venue as its open.
Description of ventilation system and how COVID risk is mitigated (indoor venues only): The area is open, all doors will remain open at all time.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Staff members will be required to temp check, hand sanitize and wear mask at all times during the event.

Additional measures to reduce transmission between staff/performers and attendees: Mask must be worn at all times, social distancing will be required when possible.

Plans for addressing symptomatic individuals on-site
Anyone showing symptoms will be asked to leave the venue immediately.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Emcee will make announcements regularly reminding guest to comply with safety guidelines.
Event Name: Tracy Spencer + Jordan Resnick
Mitigation Plan Filed: 8/13/2021 10:45:59 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: The Best Hawaii Wedding
Point of Contact Name: Julie Aragaki
8084281596
julie@hawaiibride.com
47-472 hui kelu street

Responsible Individual(s): Tracy Spencer + Jordan Resnick
8084281596
julie@hawaiibride.com
47-472 hui kelu street

Venue Name and Contact Information: Queen Kapiolani Hotel
(808) 922-1941
lindsay.louise@plandosee.com
150 Kapahulu Ave, Honolulu, HI 96815

Event Description:
Event Date & Time: 8/23/2021 10:00:00 PM
Entry Allowed for Attendees: 8/24/2021 3:00:00 AM
Event Closure for Attendees: 8/24/2021 8:00:00 AM

Event Description: Outdoor wedding ceremony and reception on the 3rd floor.
Anticipated Number of Attendees: 52

Implementation Plan:
Pre-Event Information Collection (if any): The Bride & Groom will send out an email to all guest letting them know a negative COVID 19 test or proof of full vacation is required to attend the event. Efforts will
be made to verify documents prior to the event. For guest who do not submit the required
documentation, they will be given the opportunity do so upon check in. Guest that are unable to provide
supporting documentation will be denied entrance.

Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: Staff member will verify supporting documentation from all guest upon arrival

Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Floor Plan Adjustments

● Following mandated guidelines by reducing capacity at the venue
● Decreasing guests per table
● Floor to ceiling sliding doors remain open at all times to maximize ventilation

Sanitation

● Venue will be thoroughly sanitized beforehand
● Servers wear proper PPE and complete pre shift health questionnaire
● Consistent sanitizing of service areas
● Several sanitizing stations will be available for guest use
● Buffet will transition from guest self service to banquet server service

Pre Screening Procedure

● Roster of guests and address will be required prior to the execution of the event
● Proof of vaccination or negative COVID test within 48 hours of event date will be required upon entry
● Hand Sanitization Temperature checks of

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: The Bride & Groom will send out an email to all guest
letting them know a negative COVID 19 test or proof of full vacation is required to attend the event.
Efforts will be made to verify documents prior to the event. For guest who do not submit the required
documentation, they will be given the opportunity do so upon check in. Guest that are unable to provide
supporting documentation will be denied entrance.

Plans for Social distancing:

Plans for Enforcement of use of face coverings (indoor events only):
Strategies to reduce congestion at choke points: No bottle neck areas since venue is all open

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Open area but all windows and doors will be kept open at all time.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Staff members will be temp checked, hands sanitized and mask worn at all times.

Additional measures to reduce transmission between staff/performers and attendees: Mask will be worn at all times. Social distancing when possible

Plans for addressing symptomatic individuals on-site
Anyone showing symptoms will be asked to leave the venue immediately.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Emcee will make announcements regularly reminding guest to comply with safety guidelines.
Event Name: Kaleo and shereise valdez ballesteros wedding
Mitigation Plan Filed: 8/13/2021 11:14:14 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Brittany achiu
Point of Contact Name: Brittany achiu
8085469646
extremeswirl@yahoo.com
1055 alohikea st apt 720

Responsible Individual(s): Brittany achiu
8085469646
extremeswirl@yahoo.com
1055 alohikea st apt 720

Venue Name and Contact Information: Maili beach park
8085468646
extremeswirl@yahoo.com
87-21 Farrington Hwy, Waianae, HI 96792

Event Description:
Event Date & Time: 8/21/2021 10:00:00 PM
Entry Allowed for Attendees: 8/22/2021 1:00:00 AM
Event Closure for Attendees: 8/15/2021 8:30:00 AM

Event Description: Wedding reception and ceremony
Disclaimer: wedding was planned before governor Ige made new restrictions.
Anticipated Number of Attendees: 200
Implementation Plan:

Pre-Event Information Collection (if any): We will be implementing temperature checks before entering, information forms will be filled out, mandatory wearing of masks will be required, and social distancing of 6feet apart. We will also have sanitation areas available.

Vaccination/Testing Plans: Testing_Vaccination_NOT_Require

Verification at Entry:

Plan for On-site Testing (if any): None

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: None

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: We will have entry data information sheets available to fill out before entering wedding.

Plans for Social distancing: We will be implementing 6ft social distancing by spreading out tables and chairs 6ft apart for every individual household.

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: Na

Description of ventilation system and how COVID risk is mitigated (indoor venues only): Na

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Staff and performers will hold a meeting before event to discuss all measurement for social distancing, sanitizing, temperature checks and mandatory masks.

Additional measures to reduce transmission between staff/performers and attendees: Staff/performers will ensure that all attendees are following guidelines before and during event. Will be insuring social distancing of 6ft apart, sanitation is being used and wearing of masks is in effect.

Plans for addressing symptomatic individuals on-site

Any individuals who has a temperature of 100 or more will not be allowed to enter. We will recommend they seek medical attention right away and ask to vacate the event.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Sign in attendant and Emcee will announce the mandatory social distancing of 6ft and wearing of masks.
Event Name: Blas Birthday luncheon
Mitigation Plan Filed: 8/13/2021 11:28:22 PM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Bird of Paradise at Hawaii Prince Golf Club
Point of Contact Name: Ross Butterfield
8089524718
rbutterfield@hawaiiprincegolfclub.com
91-1200 Fort Weaver Road

Responsible Individual(s): Renee Blas
8087216529
blasrenee@yahoo.com
436 Green Gables Ave LV. NV 89183

Venue Name and Contact Information: Bird of Paradise Restaurant at Hawaii Prince Golf Club
8089524718
rbutterfield@hawaiiprincegolfclub.com
91-1200 Fort Weaver Road

Event Description:
Event Date & Time: 8/22/2021 10:00:00 PM
Entry Allowed for Attendees: 8/22/2021 10:00:00 PM
Event Closure for Attendees: 8/23/2021 1:00:00 AM

Event Description: The Bird of Paradise will be hosting a 60th birthday luncheon for Ms. Blas. The maximum capacity of the Bird of Paradise is 268 persons and this event will be for 75. Contact tracing and proof of negative COVID test and/or proof of vaccination will be required and provided to the venue prior to the start of the event.

Anticipated Number of Attendees: 75
Implementation Plan:

Pre-Event Information Collection (if any): Yes, Bird of Paradise will ensure contact tracing and proof of both vaccination or negative covid test received prior to the start of the event.

Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: We will require verification of full vaccination or negative covid test in advance within 48 hours.

Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Guest tables will be set up with no more than 10 guests per table and will be set up 6' apart. Mask wearing will be enforced unless eating or drinking. Hand sanitizer will be provided at both entrance doors of the restaurant.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Spreadsheets or other forms of documentation will be submitted to venue from the guest prior to the start of the event.

Plans for Social distancing: Guests are to remain seated throughout the event unless getting up to use the restroom.

Plans for Enforcement of use of face coverings (indoor events only): 

Strategies to reduce congestion at choke points: Diagrams to be created and discussed with clients to show ingress/egress.

Banquet Captains to follow timelines so we can keep on pace with event and understand meal times, when to call tables to eat, restroom breaks, etc.

where we can control and prevent choke points.

Description of ventilation system and how COVID risk is mitigated (indoor venues only): The Bird of Paradise is an open air restaurant with plantation style doors around the entire dining room. No air conditioning in the dining room, all open air.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Staff will be informed during pre-shift meetings that masks and gloves are to be worn at all times. Performers will also be informed that masks must be worn at all times.

Additional measures to reduce transmission between staff/performers and attendees: Staff will be informed during pre-shift meetings that masks and gloves are to be worn at all times. Performers will also be informed that masks must be worn at all times.
Plans for addressing symptomatic individuals on-site
Manager on duty will inform security. A security report will be filled out and guest will be escorted off property. Will suggest to visit nearest urgent care, clinic or hospital, depending on how severe the symptoms may be.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event
Conduct pre-shift meetings before the event.
Event Name: Deidra Raqueno wedding
Mitigation Plan Filed: 8/13/2021 11:42:55 PM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Residence Inn
Point of Contact Name: Paina Mikaele
808-260-0982
painam@wslm.biz
731 kunehi st. kapolei, Hi 96707

Responsible Individual(s): Paina Mikaele
808-260-0982
painam@wslm.biz
731 kunehi st. Kapolei Hi 96707

Venue Name and Contact Information: Residence Inn-Kapolei
808-674-4480
painam@wslm.biz
731 kunehi st. kapolei Hi 96707

Event Description:
Event Date & Time: 8/28/2021 10:00:00 PM
Entry Allowed for Attendees: 8/29/2021 2:00:00 AM
Event Closure for Attendees: 8/29/2021 7:00:00 AM

Event Description: Wedding reception for the couple and their friends. Its for all their friends that were not able to make it to their wedding ceremony due to the COVID restrictions.

Anticipated Number of Attendees: 30

Implementation Plan:
Pre-Event Information Collection (if any): Plans for collecting information from all attendees
1. I will get a list of all the attendees
2. They will confirm and send in a picture of all vaccinated attendee

3. We will have a list of all those who needs to get a COVID test 48hrs prior to the event.

The couple are already working on getting these information from everyone that are confirmed to come to the wedding.

**Vaccination/Testing Plans:** Testing\_Vaccination\_NOT\_Require

**Verification at Entry:**

**Plan for On-site Testing (if any):** We will not have an on-site testing area. We will be checking temperatures upon arrival and also having all attendees complete our COVID forms.

**COVID-19 Risk Reduction Plan**

**Plans on how to comply with restaurant/bar/social establishment conditions:** Plans for the dining area:

1. Disinfect the entire dining area.
2. Have sanitation station available
3. Proper social distancing set up (6ft apart)
4. Food will be served by family members( no self serve)

**Does this event require the collection of Sign-In Data?** Yes\_Indoor\_events\_weddings\_indo

**Plans for collecting Sign-in Data for all attendees:** We have a QR code for attendees to use to complete our COVID questionnaire and we will also check temperature upon arrival

**Plans for Social distancing:** We will have an MC on the mic to remind everyone to have mask on at all times unless eating and drinking. To also practice social distancing.

**Plans for Enforcement of use of face coverings (indoor events only):**

**Strategies to reduce congestion at choke points:** We will have 4 different entrance and exits. We will also open up our pool area, that adjacent to the dining area to help if the social distancing. We have 2 set of restrooms for guest to use. We will have people in the area to monitors and remind everyone to keep the social distancing.

**Description of ventilation system and how COVID risk is mitigated (indoor venues only):** We have 4 exits and entrances that will be used to keep everyone from being congested. We have a check-in desk at everyone entrance, that will check temperature and provide QR code for attendees to complete their COVID questionnaire.

**Staff & performer safety**

**Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan:** All staff member and performers will follow COVID guidelines by wearing their mask at all times and to also advise guest if they are not wearing their mask. They will be given strict
instructions and information. We also have a pre-shift every day before the start of our day, where we remind everyone.

**Additional measures to reduce transmission between staff/performers and attendees:** All staffs and Performer will be in the area to help with directing everyone and to advise anyone that's not complying with the rules. Signs will also be posted to remind everyone to always wear their mask and to practice social distancing.

**Plans for addressing symptomatic individuals on-site**
We will kindly ask them to leave for the safety of everyone attending and advise them to seek medical attention.

**Plans for communicating safety protocols with attendees, staff, and performers before and during the event**
We pre-shift with our staff every morning. They will be given instructions on informing attendees and performers during the event. We have already send out safety protocol information to all attendees and performers.

All staff will assist with safety protocols. We will also have the MC remind everyone on the rules and safety protocols.
Event Name: Katie Nakamura and Brian Ako Wedding Ceremony
Mitigation Plan Filed: 8/13/2021 11:49:04 PM
Event Type: Outdoor_Wedding

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Royal Hawaiian Hotel
Point of Contact Name: Jillian Tamaru
  808-931-8676
  jillian.tamaru@marriott.com
  2259 Kalakaua Avenue, Honolulu, HI 96815

Responsible Individual(s): Katie Nakamura
  808-542-8363
  cktnakamura@gmail.com
  400 Keawe Street, Apt 212, Honolulu, HI 96813

Venue Name and Contact Information: Royal Hawaiian Hotel, Jillian Tamaru
  808-931-8676
  jillian.tamaru@marriott.com
  2259 Kalakaua Avenue

Event Description:
Event Date & Time: 8/29/2021 10:00:00 PM
  Entry Allowed for Attendees: 8/30/2021 1:30:00 AM
  Event Closure for Attendees: 8/30/2021 3:30:00 AM

Event Description: Outdoor wedding ceremony

Anticipated Number of Attendees: 60

Implementation Plan:
Pre-Event Information Collection (if any): Guests are required to RSVP with vaccination status to confirm that two doses (or single dose of Johnson & Johnson vaccine) were received as of 08/15/2021.
Vaccination/Testing Plans: Testing_Vaccination_NOTRequire

Verification at Entry:

Plan for On-site Testing (if any): Guests have the option to get tested at Doctors on Call locations at the Sheraton Princess Kaiulani, Sheraton Waikiki Hotel, or any other valid rapid testing site located nearby in Waikiki.

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: The Royal Hawaiian Hotel has implemented COVID safety procedures as discussed below. Hand sanitizing stations will be located at the check-in/registration table. Seating will be socially distanced, guests will remain seated throughout the remainder of the event.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Bride & groom are already pre-collecting information from guests to ensure a smoother check-in process. Upon arrival to venue, guests will be required to check-in and provide proof of vaccination or negative Covid test within 48-hours of event. Bride & groom are able to provide a list of attendees and contact information if/when necessary.

Plans for Social distancing: N/A

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: See attached event layout

Description of ventilation system and how COVID risk is mitigated (indoor venues only): N/A

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: Live musician will be positioned at the event, more than 10ft away from attendees and staff members and will be required to wear mask during performance. All staff are trained on DOH safety protocols and follow guidelines issued by the City and County of Honolulu. All staff members are required to wear face masks at all times during their shifts. All staff members are temperature checked prior to arriving on property for their shifts.

Additional measures to reduce transmission between staff/performers and attendees: Live musician will be positioned at the event, more than 10ft away from attendees and staff members and will be required to wear mask during performance. All staff are trained on DOH safety protocols and follow guidelines issued by the City and County of Honolulu. All staff members are required to wear face masks at all times during their shifts. All staff members are temperature checked prior to arriving on property for their shifts.

Plans for addressing symptomatic individuals on-site

Staff members who have a temperature over 100.4 degrees are immediately sent home and are not allowed on property. Attendees will be temperature checked prior to entering into the event and will be
sent home if they have a temperature over 100.4 degrees. Leadership/upper management will be advised of this incident and will follow-up with any necessary steps.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Email communication sent to all attendees include information regarding proof of vaccination, face masks, as well as a list of symptoms to review prior to the event. All staff are briefed on safety protocols prior to working on property.
Event Name: Katie Nakamura and Brian Ako Wedding Reception
Mitigation Plan Filed: 8/13/2021 11:55:55 PM
Event Type: Indoor_Event

Contact Information
Operator Name and Point of Contact (Tenant, Promoter)
Operator Name: Moana Surfrider Hotel
Point of Contact Name: Jillian Tamaru
808-931-8676
jillian.tamaru@marriott.com
2365 Kalakaua Avenue, Honolulu, HI 96815

Responsible Individual(s): Katie Nakamura
808-542-8363
cktnakamura@gmail.com
400 Keawe Street, Apt 212, Honolulu, HI 96813

Venue Name and Contact Information: Moana Surfrider Hotel, Jillian Tamaru
808-931-8676
jillian.tamaru@marriott.com
2365 Kalakaua Avenue, Honolulu, HI 96815

Event Description:
Event Date & Time: 8/29/2021 10:00:00 PM
Entry Allowed for Attendees: 8/30/2021 2:45:00 AM
Event Closure for Attendees: 8/30/2021 6:30:00 AM

Event Description: Wedding reception with culinary served meal in a separate enclosed room.

Anticipated Number of Attendees: 60

Implementation Plan:
Pre-Event Information Collection (if any): Guests are required to RSVP with vaccination status to confirm that two doses (or single dose of Johnson & Johnson vaccine) were received as of 08/15/2021.
Vaccination/Testing Plans: Testing_Vaccination_Required_In

Verification at Entry: All guests are required to show proof of vaccination upon arrival to enter the event. Those who are not fully vaccinated prior to the event are required to show proof of negative FDA EUA COVID PCR test result within 48 hours of event date.

Plan for On-site Testing (if any):

COVID-19 Risk Reduction Plan

Plans on how to comply with restaurant/bar/social establishment conditions: Moana Surfrider Hotel has implemented COVID safety procedures as discussed below. Hand sanitizing stations will be located at the check-in/registration table and at the buffet line. Stewarding and culinary department will serve guests in a buffet line with barriers and stanchions to separate the guests from the food line and prevent as much contact as possible. All drinks will be served from a staff member. Seating will be less than 10 per table.

Does this event require the collection of Sign-In Data? Yes_Indoor_events_weddings_indo

Plans for collecting Sign-in Data for all attendees: Bride & groom are already pre-collecting information from guests to ensure a smoother check-in process. Upon arrival to venue, guests will be required to check-in and provide proof of vaccination or negative Covid test within 48-hours of event. Bride & groom are able to provide a list of attendees and contact information if/when necessary.

Plans for Social distancing: N/A

Plans for Enforcement of use of face coverings (indoor events only):

Strategies to reduce congestion at choke points: See attached event layout

Description of ventilation system and how COVID risk is mitigated (indoor venues only): (4) doors to the indoor event space will be wide open, to allow for air flow throughout the room. Guests will be required to wear masks unless actively eating or drinking.

Staff & performer safety

Additional measures to reduce risk of transmission amongst staff and performers how to communicate the plan: DJ will be positioned at the event, more than 10ft away from attendees and staff members and will be required to wear mask during performance. Catering will be provided by Moana Surfrider Hotel and all staff are trained on DOH safety protocols and follow guidelines issued by the City and County of Honolulu. All staff members are required to wear face masks at all times during their shifts. All staff members are temperature checked prior to arriving on property for their shifts.

Additional measures to reduce transmission between staff/performers and attendees: Catering will be provided by Moana Surfrider Hotel and all staff are trained on DOH safety protocols and follow guidelines issued by the City and County of Honolulu. All staff members are required to wear face masks at all times during their shifts. All staff members are temperature checked prior to arriving on property for their shifts.
Plans for addressing symptomatic individuals on-site

Staff members who have a temperature over 100.4 degrees are immediately sent home and are not allowed on property. Attendees will be temperature checked prior to entering into the event and will be sent home if they have a temperature over 100.4 degrees. Leadership/upper management will be advised of this incident and will follow-up with any necessary steps.

Plans for communicating safety protocols with attendees, staff, and performers before and during the event

Email communication sent to all attendees include information regarding proof of vaccination, face masks, as well as a list of symptoms to review prior to the event. All staff are briefed on safety protocols prior to working on property.