

**TYRONE BOROUGH COUNCIL
MINUTES OF REGULAR COUNCIL MEETING**

DECEMBER 9, 2019 @ 7:00PM

=====

The regular monthly Council Meeting of Tyrone Borough Council was held on Monday, December 9, 2019 @ 7:00PM at the Tyrone Borough Municipal Building, 1100 Logan Avenue, Tyrone, PA. The Invocation was given by Pastor Ken Patterson, Bible Baptist Church and Mayor Latchford led the group in the Pledge of Allegiance.

CALL TO ORDER:

Mayor Latchford called the meeting to order and requested roll call. Present: Council Members, Sarah Jane Miller, Charlie Mills, David Snyder, Thad Graham, Robert Dollar and Mayor Latchford. Absent: Council Members Terry Richardson and Michelle Miller. Also present were Borough Manager Ardean Latchford; Solicitor Dan Stants; Consulting Engineer Kevin Nester; Finance Director Shannon Wilson; Water Superintendent Mike Ashcroft; Police Chief John Romeo; and Administrative Assistant Kimberly Gurekovich.

PUBLIC COMMENT: There was no public comment.

Mayor Latchford welcomed several Tyrone students from Mr. King's Civics class. Attendance at a public meeting, during the school year, is a requirement of his class.

PUBLIC HEARING – ALLEY VACATION – CHURCH

Mayor Latchford recessed the Council meeting and turned the Hearing over to Solicitor Stants. Solicitor Stants advised the reason for the public hearing was to hear testimony regarding the request to vacate an unnamed alley, located between Clites Street and the Borough line and abutting property at 2061 Clites Street. There was no public comment. Solicitor Stants recessed the hearing and reconvened the Council meeting.

APPROVAL OF MINUTES

It was moved and seconded the Minutes of the November 12, 2019 Council meeting be approved. Council unanimously approved said motion.

APPROVAL OF MONTHLY FINANCIAL REPORTS

It was moved and seconded the financial reports for the monthly accounting period ending November 30, 2019 be approved: (1) Statement of Revenues and Expenses; (2) Cash Disbursement Journal and (3) Account Balance Report. Council unanimously approved said motion.

**Minutes-Regular Council Meeting
Tyrone Borough Council – December 9, 2019
Page Two (2)**

BOROUGH MANAGER’S MONTHLY REPORT

Resignation of Authority Member Jennifer Bryan

Council was in receipt of a letter of resignation from Tyrone Borough Authority Member Jennifer Bryan. It was moved and seconded that Council accept this resignation. Council unanimously approved said motion.

Bid Award - Sale of Decker Hollow Property

Two bids were received for the sale of a 35-acre parcel of vacant land located along Decker Hollow Road. The bids are as follows:

David Gardner	\$140,000
Sarah Wilson, et al	\$ 77,366

It was moved and seconded that Council award this bid to the high bidder, David Gardner, at his bid price of \$140,000. Council unanimously approved said motion.

Reorganization Meeting – January 6, 2020

Council will hold their Reorganization meeting and Regular Council meeting on Monday, January 6, 2020 @ 6:45pm. Newly elected and re-elected council members will be sworn in at that time.

SOLICITOR’S RERORT: Solicitor Stants had the following to report.

Ordinance No. 1435 – Alley Vacation for Church, Clites Street

It was moved and seconded that Council approve Ordinance No. 1435, granting the vacation of an unnamed alley, located between Clites Street and the Borough line and abutting property at 2061 Clites Street. Council unanimously approved said motion.

Ordinance No. 1436 - 2020 Compensation

It was moved and seconded that Council approve Ordinance No. 1436, adopting the 2020 Compensation budget. The Ordinance is outlined below:

***“An Ordinance of the Borough of Tyrone, A Home Rule Municipality,
Establishing the Compensation of Borough Officials and Employees for***

**Minutes-Regular Council Meeting
Tyrone Borough Council – December 9, 2019
Page Three (3)**

2020; And Establishing An Effective Date”

A roll call vote was taken. Ayes: Councilmembers Snyder, Graham, Dollar and Mills. Nays: Councilmember Sarah Jane Miller. Mayor Latchford abstained.

Ordinance No. 1437 – 2020 Taxes, Fines, Fees, Etc.

It was moved and seconded that Council approve Ordinance No. 1437, adopting Taxes, Fines and Fees for 2020. The Ordinance is outlined below:

“An Ordinance of the Borough of Tyrone, a Home Rule Municipality, Establishing and/or Setting Rates for Various Taxes, Fines Fees, Permits, Licenses and/or Other Charges Imposed By the Borough of Tyrone for 2020; and Establishing an Effective Date.”

Council unanimously approved said motion.

Ordinance No. 1438 – 2020 Budget

It was moved and seconded that Council approve Ordinance No. 1438, adopting the 2020 Budget. The Ordinance is outlined below:

“An Ordinance of the Borough of Tyrone, A Home Rule Municipality Adopting the 2020 Final Budget Appropriating Specific Sums Estimated To Be Required For the Specific Purposes of the Municipal Government Hereinafter Set Forth During the Year, 2020.”

Council unanimously approved said motion.

Resolution No. 2019-12 – Civil Service Appointment – Craig Kilmer

It was moved and seconded that Council approve Resolution No. 2019-12, reappointing Craig Kilmer to the Civil Service Commission for a term of six years. Mr. Kilmer’s new term will end December 31, 2025. Council unanimously approved said motion.

Resolution No. 2019-13 – Zoning Hearing Board Appointment – Aaron Craig

It was moved and seconded that Council approve Resolution No. 2019-13, reappointing Aaron Craig to the Zoning Hearing Board for a term of three years. Mr. Craig’s new term will end December 31, 2022. Council unanimously approved said motion.

**Minutes-Regular Council Meeting
Tyrone Borough Council – December 9, 2019
Page Four (4)**

Resolution No. 2019-14 – Tyrone Borough Authority Appointment – Thad Graham

It was moved and seconded that Council approve Resolution No. 2019-14, appointing Thad Graham to fill the vacancy left by the resignation of Jennifer Bryan. Mr. Graham's new term will end December 31, 2024. A roll call vote was taken. Ayes: Council members Snyder, Dollar, Mills and Mayor Latchford. Nays: Council member Sarah Jane Miller. Abstentions: Council member Thad Graham. Motion carried.

CONSULTING ENGINEER: Council was in receipt of Mr. Nester's report. Mr. Nester had the following for Council's approval:

Meadow Street Sanitary Sewer Replacement – Application for Payment #2

Council was in receipt of Application for Payment No. 2 in the amount of \$103,240.21. This has been reviewed by Borough staff and GHD and they recommend approval of Application for Payment No. 2. It was moved and seconded that Council approve Application for Payment No. 2. Council unanimously approved said motion.

Meadow Street Sanitary Sewer Replacement Change Order No. 1

Council was in receipt of Change Order No. 1, Final Balancing Change Order, for the Meadow Street Sanitary Sewer Replacement project in the amount of \$35,433.82. This change order is mainly due to Borough pavement restoration base course and Borough pavement restoration wearing course. During construction a trench edge collapsed causing additional work. It was moved and seconded that Council approve said Change Order No. 1. Council unanimously approved said motion.

Clarifier Rehab – WWTP – Application for Payment No. 2

Council was in receipt of Payment Application No. 2 in the amount of \$157,125. This has been reviewed by Borough staff and GHD and they recommend approval of Application No. 2 for payment. It was moved and seconded that Council approve Application for Payment No. 2. Council unanimously approved said motion.

Clarifier Rehab – Wastewater Treatment Plant – Change Order No. 1

Council was in receipt of Change Order No. 1 for the Clarifier Rehab project. This Change Order is in the amount of \$8,900 and is for additional concrete grout due to the base of the clarifier floor being uneven. This has been reviewed by Borough staff and GHD and they recommend approval of Change Order No. 1.

**Minutes-Regular Council Meeting
Tyrone Borough Council – December 9, 2019
Page Five (5)**

It was moved and seconded that Council approve Change Order No. 1. Council unanimously approved said motion.

Final Design Phase – 9th Street Pedestrian Bridge

GHD provided an amendment to the Master Engineering Agreement in the amount of \$18,500 for final design phase, bidding/award phase and construction-engineering phase services for this project. It was moved and seconded that Council approve this cost for the final design phase. A roll call vote was taken: Ayes: Council members Snyder, Graham, Dollar, Mills and Mayor Latchford. Nays: Council member Sarah Jane Miller. Motion carried.

CODE ENFORCEMENT: Council was in receipt of Mr. Frazell's report.

POLICE DEPARTMENT: Council was in receipt of Chief Romeo's report. Chief Romeo advised Officer Beall is being deployed again in January, 2020. A help wanted ad for part time police has been extended to January 3. Chief advised they would table the appointment of a part time officer as listed on the Agenda.

SEWER DEPARTMENT: Council was in receipt of Mr. Nulton's monthly report.

WATER DEPARTMENT: Council was in receipt of Mr. Ashcroft's monthly report.

HIGHWAY DEPARTMENT: Council was in receipt of Mr. Bywater's report.

MISCELLANEOUS

Councilmember Snyder thanked Council for allowing the Christmas tree to be placed in City Hotel Park this year. The festivities were fantastic and the feedback has been very positive.

The Meeting Adjourned at 7:40pm.

Respectfully Submitted,

Ardean C. Latchford/kdg
Borough Manager