

**TYRONE BOROUGH COUNCIL  
MINUTES OF REGULAR COUNCIL MEETING**

**APRIL 13, 2020 @ 7:00PM**

=====

The Regular Monthly Council Meeting of the Tyrone Borough Council was held on Monday, April 13, 2020 @ 7:00PM at the Tyrone Borough Municipal Building, 1100 Logan Avenue, Tyrone, PA. Pastor Ken Patterson, Bible Baptist Church, gave the Invocation and Mayor Latchford led the group in the Pledge of Allegiance.

It was noted that due to COVID-19, tonight's meeting is being live streamed on the Tyrone Borough Police Department Facebook Page. Public was not permitted in the building and those in attendance were seated 6' apart to adhere to the Governor's orders of Social Distancing. No department heads were in attendance. Mayor Latchford also advised the interviews scheduled for tonight for the vacant Council seat have been rescheduled for the May 11, 2020 Council meeting. The deadline for letters of interest was also extended to April 30, 2020.

**CALL TO ORDER:**

Mayor Latchford called the meeting to order and requested roll call. Present: Council members Sarah Jane Miller (by telephone), David Snyder (by telephone), Ken Patterson, Robert Dollar, Charlie Mills, William Wisner and Mayor Latchford. Also present were Borough Manager Ardean Latchford; Solicitor Dan Stants; Consulting Engineer Kevin Nester; and Administrative Assistant Kimberly Gurekovich.

**PUBLIC COMMENT:** There was no public comment.

**APPROVAL OF MINUTES**

It was moved and seconded the March 9, 2020 Minutes of the Regular Council Meeting be approved. Council unanimously approved said motion.

**APPROVAL OF MONTHLY FINANCIAL REPORTS**

It was moved and seconded the financial reports for the monthly accounting period ending March 31, 2020 be approved: (1) The Account Balance Report; (2) Statement of Revenues and Expenses; and (3) Cash Disbursement Journal. Council unanimously approved said motion.

**BOROUGH MANAGER’S MONTHLY REPORT**

**Ratification of Community Funds Expenditure**

Earlier in the month, Council’s approve for donations was sought and approved by the majority. It was moved and seconded hat Council ratify this action. A roll call vote was taken: Council members Patterson, Mills, Wisner, Miller, Snyder and Mayor Latchford. Nays: Council member Bob Dollar. The motion carried.

**Leaf Drop Off**

Leaf drop off has been temporarily suspended; however, the highway garage will be open every Saturday in April for residents to drop off leaf bags and brush. The hours are 8am-noon.

**Statement of Financial Interest Forms**

Statement of Financial Interest Forms have been distributed, if you have not already returned your form, please do so by May 1, 2020

**SOLICITOR’S RERORT:** The Solicitor had the following to report:

**Ordinance No. 1441–Authorizing a Financial Note-Water System Improvements**

It was moved and seconded that Council approve Ordinance No. 1441, the title of which is as follows:

*“Ordinance of the Borough of Tyrone Authorizing And Securing the Issuance of a Guaranteed Water Revenue Note, In The Maximum Principal Amount of \$5,710,200, to the Pennsylvania Infrastructure Investment Authority (PENNVEST), Pursuant to the Pennsylvania Local Government Unit Debt Act, to Design and Construct Improvements to this Borough’s Public Water Facilities, and to Pay Related Costs; Accepting a Loan Proposal From PENNVEST to Purchase the Note; Pledging the Borough’s Water System Revenues to Secure the Note, and Guarantying Payment of the Note By Pledging Its Full Faith, Credit, and Taxing Power; Setting Forth the Substantial Form and Terms of the Note; Approving a Funding Agreement and Other Documents Related to the Note; and Approving All Other Actions Required to Issue and Secure the Note”*

This item was not on the Agenda. Mayor Latchford asked for public comment. There being none, Council unanimously approved said motion.

**Minutes-Regular Council Meeting  
Tyrone Borough Council – April 13, 2020  
Page Two (3)**

Council member Patterson inquired as to the effect this will have on water rates. Borough Manager Latchford advised the Borough has built small increases into water bills since 2017.

**Amendment to Lease Agreement**

The Borough leases the water system to the Tyrone Borough Authority. The new water improvement project has required several changes to be made to the Agreement. It was moved and seconded that Council approve said Amendment to the Lease Agreement. Council unanimously approved said motion.

**CONSULTING ENGINEER:** Council was in receipt of Mr. Kevin Nester's report. Mr. Nester had the following for Council's approval:

**Payment Application #5 – Clarifier Tank Rehab Project**

Council was in receipt of Payment Request # 5 for the Clarifier Tank Rehab Project at the Wastewater Treatment Plant. GHD has reviewed this request and they are recommending payment in the amount of \$63,840. It was moved and seconded that Council approve this payment request. Council unanimously approved said motion.

**Proposal for Local Limits Evaluation**

Council was in receipt of a proposal for GHD to assist the Sewer Department in completing the Local Limits Evaluation as required by the Borough's NPDES permit. It was moved and seconded that Council approve the proposal in the amount of \$37,000. Council unanimously approved said motion.

**Award of Contract No. 1 – Water System Improvements**

The Borough accepted bids, via teleconference, on March 31, 2020 for improvements to the water system. Contract No. 1 includes water mains on W. 15<sup>th</sup> Street from Lincoln Avenue to Reservoir Drive and Pennsylvania Avenue from 10<sup>th</sup> Street to 16<sup>th</sup> Street, stream crossings, valve insertions, hydrants and service connections. Six bids were received and are listed below:

D & M Contracting	\$ 4,367,000
HRI, Inc.	\$ 4,416,200
Ligonier Construction, Inc.	\$ 4,442,078
Glenn Johnston, Inc.	\$ 4,030,168
Continental Construction, Inc.	\$ 5,534,224

**Minutes-Regular Council Meeting  
Tyrone Borough Council – April 13, 2020  
Page Four (4)**

Harger Utility Contractors                      \$ 4,220,308

It was moved and seconded that Council award this bid to the low bidder, Glenn Johnston, Inc. at their bid price of \$ 4,030,168. Bid documents have been reviewed by GHD and they recommend award. Council unanimously approved said motion.

**Award of Contract No. 2 – Water System Improvements**

The Borough accepted bids, via teleconference, on March 31, 2020 for improvements to the water system. Contract No. 2 includes rehab to the 23<sup>rd</sup> Street tank and pump station and chlorine booster station. Three bids were received and are listed below:

HRI, Inc.	\$ 1,044,000
SE Construction Group	\$ 819,805
Hickes Associates, Inc.	\$ 898,606

It was moved and seconded that Council award this bid to the low bidder, SE Construction Group, LLC at their bid price of \$ 819,805. Bid documents have been reviewed by GHD and they recommend award. Council unanimously approved said motion.

**PENNVEST Loan – Water Treatment Plant**

A phone conference is scheduled with PENNVEST for Tuesday, April 13, 2020 to discuss the financing for the Borough's PENNVEST approved loan. Closing on this loan should occur mid-June.

**CODE ENFORCEMENT:** Council was in receipt of Mr. Frazell's report.

**POLICE DEPARTMENT:** Council was in receipt of Chief Romeo's report.

**SEWER DEPARTMENT:** Council was in receipt of Mr. Harris's monthly report.

**WATER DEPARTMENT:** Council was in receipt of Mr. Ashcroft's monthly report.

**HIGHWAY DEPARTMENT:** Council was in receipt of Mr. Bywater's report.

**MISCELLANEOUS**

Mayor Latchford thanked the remaining Borough staff, police and secretaries for their help through the COVID-19 crisis and preparing for this unprecedented type meeting.

**Minutes-Regular Council Meeting  
Tyrone Borough Council – April 13, 2020  
Page Five (5)**

Council member Bob Dollar thanked those who participated in the Easter parade.

The Meeting Adjourned at 7:35pm.

Respectfully Submitted,

Ardean C. Latchford/kdg  
Borough Manager