

GRANVILLE VILLAGE COUNCIL

AGENDA

May 21, 2025

7:30 P.M.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF AGENDA**
- 5. SPECIAL PRESENTATION- COALITION FACILITY PLAN**
- 6. CITIZENS COMMENTS**
- 7. PUBLIC HEARING**
 - A. **ORDINANCE NO. 07-2025** AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO GRANT A GENERAL USE PERMIT TO MEAGAN COFFIELD ON BEHALF OF COFFIELD PROPERTIES LTD TO LICENSE THE USE OF THE VILLAGE RIGHT-OF-WAY AT 138 EAST BROADWAY
 - B. **ORDINANCE NO. 08-2025** AN ORDINANCE TO AMEND ORDINANCE NO. 22-2024 PROVIDING FOR ADJUSTMENTS OF THE ANNUAL BUDGET FOR THE FISCAL YEAR 2025 AND REVISING SUMS FOR OPERATING EXPENSES
- 8. OLD BUSINESS**
 - A. **ORDINANCE NO. 07-2025** AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO GRANT A GENERAL USE PERMIT TO MEAGAN COFFIELD ON BEHALF OF COFFIELD PROPERTIES LTD TO LICENSE THE USE OF THE VILLAGE RIGHT-OF-WAY AT 138 EAST BROADWAY
 - B. **ORDINANCE NO. 08-2025** AN ORDINANCE TO AMEND ORDINANCE NO. 22-2024 PROVIDING FOR ADJUSTMENTS OF THE ANNUAL BUDGET FOR THE FISCAL YEAR 2025 AND REVISING SUMS FOR OPERATING EXPENSES
- 9. NEW BUSINESS**
 - A. **RESOLUTION NO. 2025-26** A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND (WPCLF) AGREEMENT ON BEHALF OF

THE VILLAGE OF GRANVILLE FOR PLANNING, DESIGN AND CONSTRUCTION OF WASTEWATER OR WATER FACILITIES FOR THE VILLAGE OF GRANVILLE LIME SLUDGE BUILDING IMPROVEMENTS PROJECT, INCLUDING A SYSTEM WIDE WATER MODEL; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN

- B. **RESOLUTION NO. 2025-27** A RESOLUTION OF ACCEPTANCE OF APPROXIMATELY .097 ACRES OF LAND LOCATED AT THE REAR OF THE PARCEL ADDRESSED AS 231 SOUTH PROSPECT STREET OWNED BY GUY E. MICHAEL TRUSTEE
- C. **RESOLUTION NO. 2025-28** A RESOLUTION TO AUTHORIZE THE VILLAGE MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH V3 COMPANIES LTD. FOR ENGINEERING CONSULTING SERVICES
- D. **ORDINANCE NO. 09-2025** AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO GRANT A GENERAL USE PERMIT TO TIM AND CATHY KLINGLER, TO LICENSE THE USE OF THE VILLAGE RIGHT-OF-WAY AT 202 EAST ELM STREET
- E. **ORDINANCE NO. 10-2025** AN ORDINANCE TO AMEND SECTION 505.01 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF GRANVILLE TO EXPAND THE LEASH LAW FOR THE VILLAGE OF GRANVILLE AND DECLARING AN EMERGENCY

10. APPROVAL OF MINUTES

Joint Union Cemetery Board meeting May 7, 2025

Council meeting May 7, 2025

11. MAYOR'S COURT REPORT

12. MANAGER'S REPORT

13. COMMITTEE / COMMISSION / BOARD REPORTS

Granville Community Foundation (Olbur)

Granville Recreation District (Johnson)

Planning Commission (Mickelson)

Granville Arts Commission (Keethler Ball)

Bryn Du Commission (Demarest)
Open Space Committee (Johnson)
Tree & Landscape Commission (Leithauser)
Union Cemetery (Demarest)
Environmental Sustainability Committee (Mickelson)
Education Foundation (Leithauser)

14. OTHER COUNCIL MATTERS

15. OTHER STAFF MATTERS

16. MEETING ANNOUNCEMENTS

May 19	Arts Commission	7:00 P.M.
May 19	CIC meeting	4:00 P.M.
May 19	Planning Commission	6:00 P.M.
May 20	Sustainability Committee	4:30 P.M.
May 21	Village Council	7:30 P.M.
May 22	Bryn Du Commission	7:00 P.M.
June 04	Village Council	7:30 P.M.
June 04	P & Z Committee	6:15 P.M.

17. EXECUTIVE SESSION- Pursuant to O.R.C. 121.22(G) (3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

18. ADJOURNMENT



To: Village Council
From: Herb Koehler, Village Manager
Date: May 16, 2025
Re: Staff Notes – May 21, 2025 Regular Council Meeting

Special Presentation – Coalition Facility Plan. EMH&T, the engineering firm our Coalition is working with, will provide Council an overview of the Facility Plan we submitted to the Ohio EPA earlier this month. We will provide the slides to you on Monday and adjust the packet accordingly.

Ordinance No. 07-2025. This is an ordinance for a general use permit for the Pretzel Shop at 138 East Broadway. There will be four tables with four chairs and an umbrella at each. Staff recommends approval.

Ordinance No. 08-2025. This is an ordinance to amend the 2025 budget. See Carie's memo. Staff recommends approval.

Resolution No. 2025-26. This is a resolution to authorize the Village Manager to apply and accept and enter into a Water Pollution Control Loan Fund Agreement for improvements to the lime sludge building. Staff recommends approval.

Resolution No. 2025-27. This is a resolution to accept approximately .097 acres of land located at the rear of the 231 South Prospect Street owned by Guy and Kristine Michael. During the course of the sale of this property the survey company identified that 231 South Prospect Street was deeded a portion of the Union Cemetery at some unknown time. Since the Village owns property contiguous in the rear of 231 South Prospect Mr. Michael would like to donate the land to the Village. Staff recommends approval.

Resolution No. 2025-28. This is a resolution for the Village Manager to enter into an agreement with V3 for professional engineering services. This measure will greatly assist in streamlining billing and does not prohibit the Village from working with other engineering firms. Staff recommends approval.

Ordinance No. 09-2025. This is an ordinance to allow the Klingler's to use the Village right-of-way to install a fence at the residence located at 202 East Elm Street. Staff recommends setting the public hearing for June 4th.

Ordinance No. 10-2025. This is an ordinance to expand the leash law in the Village where it pertains to the pedestrian pathways, specifically the TJ Evans bike path and the bike path along Newark-Granville Road. Staff recommends setting the public hearing for June 4th.

Staff does anticipate the need for an Executive Session.

BY:

ORDINANCE NO. 07-2025

**AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO GRANT A
GENERAL USE PERMIT TO MEAGAN COFFIELD, ON BEHALF OF COFFIELD
PROPERTIES LTD, TO LICENSE THE USE OF THE VILLAGE RIGHT-OF-WAY
ON THE PROPERTY LOCATED AT 138 EAST BROADWAY ALLOWING FOR
THE INSTALLATION OF AN OUTDOOR CAFÉ SPACE**

WHEREAS, Coffield Properties Ltd., is the owner of certain real property identified as Licking County Parcel No. 020-051672-00.000, addressed as 138 East Broadway, located in the Village of Granville, Licking County, Ohio (the “Grantee’s property”); and

WHEREAS, the Village of Granville is the owner of a certain publicly dedicated right-of-way located as described above, said right-of-way having been dedicated to the Village of Granville as recorded in the Licking County Recorder’s Office in Newark, Ohio; and

WHEREAS, Meagan Coffield, on behalf of Coffield Properties Ltd desires to obtain permission from the Village to utilize an area that is to measure no greater than 217.5 square feet in order to serve as an outdoor café’ patio space for the business located within the structure; and

WHEREAS, the Village has determined that it is in the best interests of the Village and its residents to grant such a general permit to Meagan Coffield, on behalf of Coffield Properties Ltd, for the installation of an outdoor café’ space/patio space, attached hereto and made a part hereof.

NOW THEREFORE BE IT ORDAINED by the Council of Granville, Ohio that:

Section I: The Village Manager is hereby authorized and directed to enter into a General Permit agreement with Meagan Coffield, on behalf of Coffield Properties Ltd, for the installation of an outdoor café’ space/patio space, located on the property as described above, within the right-of-way area described in Exhibit B.

Section II: This Ordinance shall take effect and be in force from and after the earliest period permitted by law.

Passed this 21st day of May, 2025.

Melissa Hartfield, Mayor

ATTEST:

Autumn Klein, Clerk of Council

APPROVED AS TO FORM:

William Mattes, Law Director

GENERAL PERMIT
Exhibit A

THIS GENERAL PERMIT (this "Permit"), is made this____ day of _____, 2025, by and between the VILLAGE OF GRANVILLE, OHIO, a municipal corporation (the "Grantor"), and Meagan Coffield on behalf of Coffield Properties Ltd (the "Grantee").

WHEREAS, Grantee is the fee simple owner of certain real property located in Licking County, Ohio, more particularly described as Licking County Parcel No. 020-0051672-00.000, and located at 138 East Broadway, Granville, Licking County, Ohio (the "Grantee's property"); and

WHEREAS, this project will be constructed within the public right-of-way, utilizing an area not to exceed 217.5 square feet within said right-of-way; and

WHEREAS, Grantor desires to grant and Grantee desires to obtain a revocable non-exclusive license to use a portion of the Grantor's right-of-way as more particularly described on Exhibit B, a map attached hereto and made a part hereof (the "Permitted Area") in order to install a patio that will serve as an outdoor café' space/patio space for the business located within the structure subject to the terms and conditions of this Permit.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties do hereby agree to the foregoing and as follows:

1. Grant. Grantor hereby grants to Grantee a revocable non-exclusive license on, over and across the Permitted Area for use in relation to Grantee's property and more specifically for the limited purpose of the installation of an outdoor café patio space the Grantee's property ("Improvements"). This Permit is granted only to allow the access to Grantee's property and construction of the Improvements. This Permit shall, without any action of the Grantor, automatically terminate upon removal of the Improvements from the Permitted Area.

2. Maintenance and Repair of the Permitted Area. Grantee shall be solely responsible for the maintenance of the Permitted Area (and repair and replacement of all Improvements constructed thereon from time to time), including without limitation the obligation to maintain such area in a good quality and condition of order, repair and cleanliness as Grantor regularly maintains the remainder of the right-of-way. Grantee shall be responsible for all costs and expenses associated with such maintenance, repair and replacement, including any real estate taxes (if applicable). Grantee shall ensure that all Improvements maintenance and repair are done in accordance with the ordinances of the Village of Granville, Ohio and the directions of the Village Manager. This Permit shall, without any action of the Grantor, automatically terminate upon failure of Grantee to comply with this paragraph.

3. Indemnification. The Grantee hereby agrees to indemnify and hold the Grantor and its Council, officers, employees, attorneys and agents harmless from and against any and all

liabilities, obligations, damages, penalties, claims, demands, fines, suits, actions, proceedings, orders, decrees, judgments, costs and expenses (including reasonable attorney's fees and disbursements) of any kind or nature arising out of: (i) any breach or violation of the terms and conditions of this Permit by the Grantee; (ii) the use the Permitted Area or Improvements or from any activity, work, or other acts or things done to the Permitted Area or Improvements by the Grantee, its employees, contractors, invitees, or agents; or (iii) injury to or death of persons (including personnel or employees of the Grantee), and damage to any and all property, including loss of use thereof, resulting from or in any manner arising out of any negligent act or omission of the Grantee, its employees, contractors, invitees, or agents. This indemnification obligation shall survive termination of this Permit.

4. Termination. In addition to automatic termination as set forth in paragraphs 1 and 2, if the Grantor needs the Permitted Area for any other public purpose, as determined in the sole discretion of its Council or Village Manager, then the Grantor may terminate and cancel this Permit upon ninety (90) days' written notice to the Grantee. In the event of termination as provided in paragraph 1, 2 and 5, the Grantee shall not be entitled to, and hereby waives, any rights to seek compensation, indemnification or damages, of any kind or nature, from the Grantor for any loss associated with such termination, including but not limited to any loss associated with the Improvements or any subsequent improvements made under paragraph 2 to the Permitted Area.

5. Miscellaneous.

- (a) Notwithstanding anything in this Permit to the contrary, Grantor reserves the right to use and enjoy the Permitted Area for all purposes not inconsistent with this Permit.
- (b) This Permit contains the entire understanding between the parties hereto concerning the subject matter hereof and it is understood and agreed that all negotiations and agreements had between the parties are merged herein.
- (c) The license granted in this Permit is for the exclusive benefit of the Grantee. The Grantee shall not assign or otherwise transfer the license granted in this Permit to any person or entity, without the prior written consent of the Grantor.
- (d) If any paragraph of this Permit, or portion thereof, is declared by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Permit will not be affected and each paragraph of this Permit will be valid and enforceable to the fullest extent permitted by law.
- (e) This Permit shall be governed by and construed in accordance with the laws of the State of Ohio, without regard to conflicts of law principles. All disputes arising under this Permit must be litigated in Licking County Court of Common Pleas and the parties consent to the jurisdiction and venue of such court.

- (f) This Permit may be executed in any number of counterparts, each of which when so executed and delivered, shall constitute an original, but all of which together shall constitute but one instrument. Signatures transmitted by facsimile shall have the same effect as original signatures.

IN WITNESS WHEREOF, this Permit has been executed as of the day and year set forth above.

Grantor:

HERB KOEHLER
VILLAGE OF GRANVILLE, OHIO

By: _____

Print Name: _____

Title: _____

Grantees:

MEAGAN COFFIELD ON BEHALF OF
COFFIELD PROPERTIES LTD

By: _____

Print Name: _____

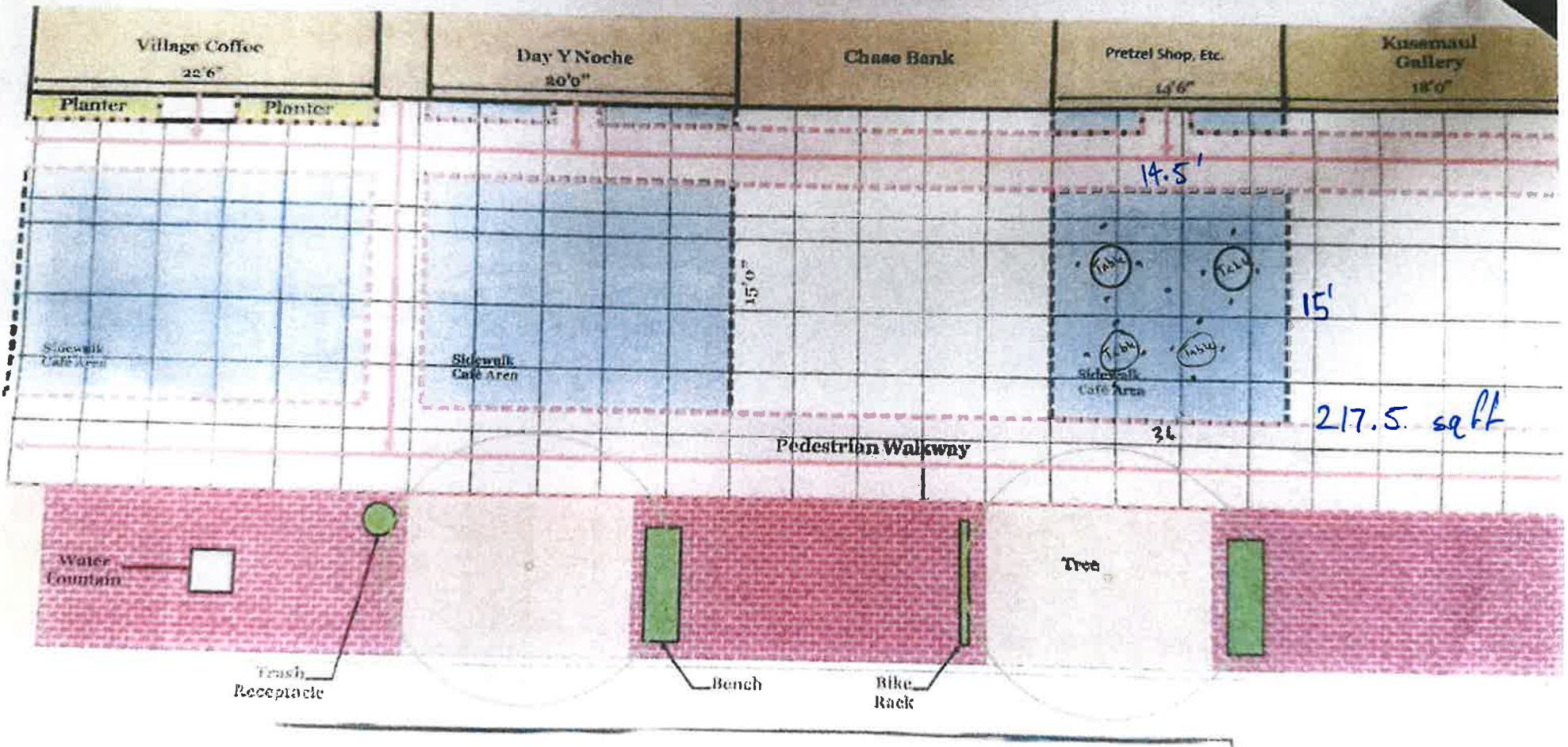
Title: _____

Approved as to form:

William Mattes, Law Director, Village of
Granville

EXHIBIT

B



~~XXXXXXXXXX~~

HOME > COMMERCIAL PATIO FURNITURE > OUTDOOR RESTAURANT TABLES > BLACK OUTDOOR RESIN TABLE TOP WITH RISINOUC EDGE

BLACK OUTDOOR EDGE

#FRULAM-PH-00-6L

TABLE SIZE

30" x 30" +\$43.00

UMBRELLA HOLE

QUANTITY





ELLA OUTDOOR CHAIR IN BLACK

WTRU-OC-311S-BL

FRAME COLOR

Black

SEAT COLOR

Black

QUANTITY

1

ADD TO CART



CHAIRS

BAR STOOLS


TABLES

TABLE BASES

BOOTHS

PATIO FURNITURE

HOME » COMMERCIAL PATIO FURNITURE » PATIO UMBRELLAS » CASEY ALUMINUM COMMERCIAL UMBRELLA - 7.5 FT

 MADE IN USA



CASEY ALUM

#FRU-CUB-UM100-

POLE FINISH

CANOPY MATER

Olefin

<



Selected: **Sunset**

QUANTITY

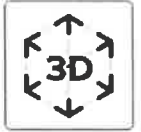
1



HIGH DURABILITY 7.5' COMMERCIAL ALUMINUM PATIO UMBRELLA

Lancaster Table & Seating Marie 20 1/8" x 37 3/8" x 20 7/8" Black Indoor / Outdoor Planter

[Leave a review](#) Item #: 427PLNTM21BK



[Share](#)

[Ask a Question](#)

Memo

To: Mayor & Council

From: Carie Kraner, Finance Director

Date: May 2, 2025

Re: Ordinance No. 08-2025 - Additional Appropriation

Ordinance No. 08-2025 is a supplemental appropriation ordinance to amend the 2025 annual operating budget. A summary of the requested budget amendments are as follows:

A1-4-F-230 Community Services Contractual Services – As you are aware, the Village was recently named in a lawsuit along with the City of Johnstown and the Village of Alexandria. Jersey Township is alleging the City of Johnstown violated the Open Meetings Act by entering into executive session illegally among other allegations. This news has been all over social media and is casting a bad light for all involved. Staff would like to engage the services of a public relation specialists to help navigate through these issues. An additional appropriation of \$7,500 is requested for these PR services.

A1-6-D-250 Storm Sewers Capital Outlay – During periods of rain, water has been backing up on property near the elementary school. Staff has tried to camera the storm sewer in the area to identify the problem however; has been unsuccessful leading to the belief that the storm line is either broken or clogged up. An additional appropriation of \$65,000 is requested to repair or clean this storm line.

A1-7-E-250 Land & Buildings Capital Outlay - The Village has a long-standing lease with the TJ Evans Foundation for parcels of land west of the Village along Broadway. Per the lease agreement, the Village is responsible for maintenance/upkeep of the property. Several large sink holes were recently discovered on the property that need repaired. Staff is requesting an additional appropriation of \$30,000 to repair these sink holes.

A1-7-J-230 Election Fees Contractual Services – Licking County charges the Village for election fees. These fees are paid from the Village's property tax collections and are automatically deducted. The State Auditor requires the Village to post the fees as expenses. A small amount of money is budgeted for this each year; however, we do not know the annual cost until we actually receive our property tax collections for the year. The Village budgeted \$1,200 for election fees for 2025 however, the actual expense for the first half of the year was \$1,307.91. Staff is requesting an additional appropriation of \$700 to meet the short fall and have a reserve should there be another expense on the next property tax distribution.

B10-7-G-230 Weaver/River TIFF Fund – Licking County charges a fee to collect the Village's TIFF revenue. The fees are paid from the Village's property tax collections and are automatically deducted. The State Auditor requires the Village to post the fees as expenses. Money is budgeted for this each year; however, we do not know that annual cost until we receive our property tax collections. The Village budgeted \$1,700 for these fees in 2025 however; the actual expenses in the first round of collections was \$1,922.36. Staff is requesting an additional appropriation of \$1,200 to meet the short fall and have a reserve for the expense on the next property tax distribution.

C3-5-G-250 Sewer Replacement & Improvement Capital Outlay – The Righter Company recently rehabilitated the Erinwood Lift Station. When the project started, it was discovered that more material

was necessary, resulting in a change order at a cost of \$15,961.90. Staff is requesting an additional appropriation of \$16,000 to cover this shortfall.

E91-5-E-250 Water Capital Improvement Capital Outlay – The Granville Exempt Village School District is planning to install a new waterline from the high school to the intermediate school. The Village has asked the School District to increase the sizing of the water line from 6” to 8” and install six fire hydrants. The Village has agreed to pay for the pipe oversizing and the cost of the fire hydrants. Staff is requesting an additional appropriation of \$126,000 for this project.

F2-1-A-250 Equipment Reserve Capital Outlay – Several years ago, the Wastewater Department asked for a new pickup truck to add to its fleet. This truck was budgeted and approved; however, due to demand and a vehicle shortage, the Village has not been able to purchase a truck. Staff has been working with several dealers and is confident they can secure a truck in the next few months. An additional appropriation of \$81,000 is requested to purchase the truck this year.

If you have questions or concerns regarding any of the budget amendments, please contact me.

BY:

Ordinance No. 08-2025

**AN ORDINANCE TO AMEND ORDINANCE NO. 22-2024 PROVIDING FOR
ADJUSTMENTS OF THE ANNUAL BUDGET FOR THE FISCAL YEAR 2025
AND REVISING SUMS FOR OPERATING EXPENSES**

WHEREAS, pursuant to the provisions of Section 2.08 of Article II of the Charter of the Village of Granville, Ohio, the Village Council is authorized to adopt the municipal budget for the fiscal year beginning January 1, 2025 and ending December 31, 2025, and;

WHEREAS, the Village Manager has recommended appropriations to supplement previously made appropriations; and

WHEREAS, adjustments would be made to accommodate the following needs:

- a. General Fund:
 - Public Relations Specialist - \$7,500
 - Storm Sewer Repairs - \$65,000
 - Sink Hole Repair - \$30,000
 - Election Fees – \$700
- b. Weaver/River Tiff Fund:
 - Auditor Fees - \$1,200
- c. Sewer Replacement & Improvement Fund
 - Erinwood Lift Station Upgrades - \$16,000
- d. Water Capital Improvement Fund:
 - Oversizing of School Waterline & Fire Hydrants - \$126,000
- e. Equipment Reserve Fund:
 - Pickup Truck – Waste Water \$81,000

NOW, THEREFORE, be it ordained by the Council of Granville, Ohio that:

Section I: The annual budget of the Village of Granville, as established by Ordinance No.22-2024, is amended by the Council, as recommended by the Village Manager, and is hereby adopted.

Section II: To provide for operating expenditures during the fiscal year ending December 31, 2025, the following additional appropriations are made to the following funds:

<u>Account</u>	<u>Description</u>	<u>Additional Appropriation</u>
General Fund:		
A1-4-F-230	Community Service Contractual Services	\$7,500
A1-6-D-250	Storm Sewers Capital Outlay	\$65,000
A1-7E-250	Land & Buildings Capital Outlay	\$30,000
A1-7-J-230	Election Fees Contractual Services	\$700
Weaver/River Tiff Fund:		
B10-7-G-230	Weaver/River TIFF Contractual Services	\$1,200
Sewer Replacement & Improvement Fund:		
C3-5-G-250	Sewer Replacement & Improvement Capital Outlay	\$16,000

Water Capital Improvement Fund:		
E91-5-E-250	Water Capital Improvement Fund	\$126,000
	Capital Outlay	
Equipment Reserve Fund:		
F2-1-A-250	Equipment Reserve	
	Capital Outlay	\$81,000

Section III: This ordinance shall take effect and be in full force upon the earliest date allowed by law.

Passed this 21st day of May, 2025.

Melissa Hartfield, Mayor

ATTEST:

Autumn Klein, Clerk of Council

APPROVED AS TO FORM:

William Mattes, Law Director

BY:

RESOLUTION NO. 2025-26

A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND (WPCLF) AGREEMENT ON BEHALF OF THE VILLAGE OF GRANVILLE FOR PLANNING, DESIGN AND CONSTRUCTION OF WASTEWATER OR WATER FACILITIES FOR THE VILLAGE OF GRANVILLE LIME SLUDGE BUILDING IMPROVEMENTS PROJECT, INCLUDING A SYSTEM WIDE WATER MODEL; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN

WHEREAS, the Village of Granville seeks to upgrade its existing wastewater facilities; and

WHEREAS, the Village of Granville intends to apply for a Water Pollution Control Loan Fund (WPCLF) for the planning, design and construction of wastewater and water facilities; and

WHEREAS, the Water Pollution Control Loan Fund (WPCLF) requires the government authority to pass legislation for application of a loan and the execution of an agreement as well as designating a dedicated repayment source.

NOW THEREFOR, BE IT RESOLVED by the Village Council of Granville, Ohio that:

Section I: The Village Manager be and is hereby authorized to apply for a WPCLF loan, sign all documents for and enter into a Water Pollution Control Loan Fund (WPCLF) with the Ohio Environmental Protection Agency and the Ohio Water Development Authority for planning, design and/or construction of water facilities on behalf of the Village of Granville, Ohio.

Section II: The dedicated source of repayment will be the wastewater fund.

Section III: This resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed this 21st day of May, 2025.

Mayor Melissa Hartfield

ATTEST:

Autumn Klein, Clerk of Council

APPROVE AS TO FORM:

William Mattes, Law Director

BY:

RESOLUTION NO. 2025-27

**A RESOLUTION OF ACCEPTANCE OF APPROXIMATELY .097
ACRES OF LAND LOCATED AT THE REAR OF THE PARCEL
ADDRESSED AS 231 SOUTH PROSPECT STREET OWNED BY
GUY E. MICHAEL TRUSTEE**

WHEREAS, Guy E. Michael Trustee is the current owner of the property located at 231 South Prospect Street, parcel #020-056022-00.000; and

WHEREAS, the Village of Granville owns a parcel (#020-051622-00.000) contiguous to the rear parcel addressed as 231 South Prospect Street, as identified in Exhibit 1; and

WHEREAS, the Union Cemetery owns the property contiguous to land owned by both the Village of Granville and Guy E. Michael Trustee; and

WHEREAS, during the process of selling 231 South Prospect Street, Guy E. Michael as seller was made aware of approximately .097 acres of property included in his survey which is believed to rightfully belong to the Union Cemetery; and

WHEREAS, attached hereto is Exhibit 1, the proposed Deed of Executor donating to the Village of Granville the .097 acres of property as shown on page four of Exhibit 1, plat of survey; and

WHEREAS, the Planning Commission reviewed and approved an exempted lot split of the property on May 19, 2025; and

WHEREAS, the Council of the Village of Granville thinks it is in the best interest of both parties if the Village of Granville accepts ownership of the .097 acres of the remnant cemetery parcel; and

NOW, THEREFORE, be it resolved by the Council of the Village of Granville, Ohio, that:

SECTION 1. The Council of the Village of Granville hereby accepts the donated .097 acres of land from Guy E. Michael Trustee.

SECTION 2. This Resolution shall take effect and be in full force from and after the earliest date permitted by law.

PASSED this 21st day of May, 2025

Melissa Hartfield, Mayor

ATTEST:

Autumn Klein, Clerk of Council

APPROVED AS TO FORM:

William Mattes, Law Director

**DEED OF EXECUTOR, ADMINISTRATOR, TRUSTEE
GUARDIAN, RECEIVER OR COMMISSIONER
(per Section 5302.09, O.R.C.)**

Chicago Title Box 2500152188-96

Guy E. Michael, Trustee(s) of The Michael Keystone Preservation Trust, dated October 8, 2013, ("Grantor"), grants, with fiduciary covenants, to **Village of Granville** ("Grantee"), whose tax mailing address is 141 East Broadway, Granville, OH 43023, the following real property:

SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF

Tax Parcel No.: 020-056022-00.000

Property Address: 231 S Prospect St, Granville, OH 43023

Prior Instrument Reference: Instrument No. 201310230026404, Recorder's Office,
Licking County, Ohio

This conveyance is:

1. Subject to easements, conditions, covenants, restrictions and reservations of record, zoning ordinances, building, use and occupancy restrictions, and all existing public streets and legal highways, if any, all coal, oil, gas and other mineral rights and interests previously transferred or reserved of record,
2. The lien of real estate taxes and assessments not yet due and payable.

**DEED OF EXECUTOR, ADMINISTRATOR, TRUSTEE
GUARDIAN, RECEIVER OR COMMISSIONER**
(continued)

IN WITNESS WHEREOF, the undersigned have executed this document on the date(s)
set forth below.

GRANTOR:

Guy E. Michael, Trustee, of The Michael Keystone Preservation Trust, dated October 8,
2013

BY: _____
Guy E. Michael
Trustee

State of _____

County of _____

The foregoing instrument was acknowledged before me this _____ of May, 2025 by
Guy E. Michael, Trustee, of The Michael Keystone Preservation Trust, dated October 8,
2013.

Notary Public
My Commission Expires:

(SEAL)

This instrument was prepared by:
Forsythe, Mills and Neff, Co., LPA
445 Hutchinson Avenue, Suite 250
Columbus, OH 43235

EXHIBIT "A"
Legal Description

Property Address: 231 S Prospect St, Granville, OH 43023

For APN/Parcel ID(s): 02005602200.000

Situated in the Village of Granville, County of Licking, and State of Ohio, and bounded and described as follows:

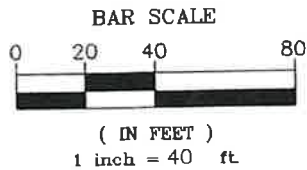
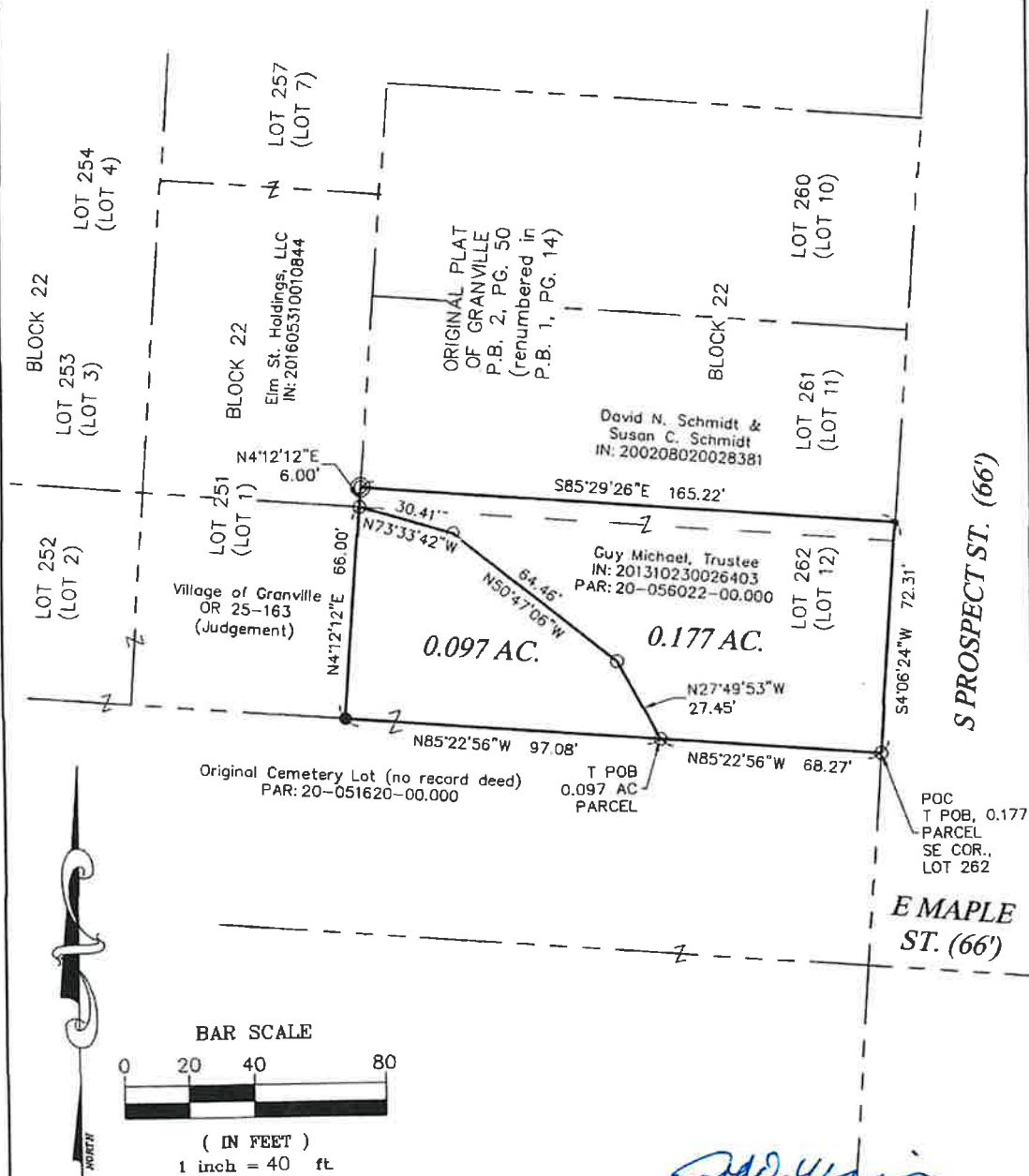
Being Lots Number Eleven (11) and Twelve (12) and as renumbered Lots Two Hundred and Sixty-One (261) and Two Hundred and Sixty-Two (262) in Block Number Twenty-Two (22) in said Village of Granville, except 60 feet off the entire North side of Lot Number Eleven (11).

Together with any subjection to the provisions of an agreement by Karen M. Jackson, single, and Harold E. Sutton and Bessie B. Sutton dated September 6, 1983, and recorded in Volume 838 at Page 55 of the Deed Records in the Office of the Recorder of Licking County, Ohio. Subject to an easement given by Harold E. Sutton and Bessie B. Sutton to Village of Granville by instrument dated July 24, 1984 and recorded in Volume 23 at Page 35 of the Official Records in the Office of the Recorder of Licking County, Ohio and to easement given by Harold E. Sutton and Bessie B. Sutton, Husband and wife, to Village of Granville by instrument dated July 24, 1984 and recorded in Volume 23 at Page 38 of the Official Records in the Office of the Recorder of Licking County, Ohio.

Reference is made to Certificate of Transfer in the estate of Bessie B. Sutton dated June 28, 1989 and recorded in Volume 275 Page 801 of the Official Records in the Office of the Recorder of Licking County, Ohio.

PLAT OF SURVEY MICHAEL PARCEL

SITUATED IN LOT 14, 3RD RING OF LOTS, 1ST DIV., 3RD QTR, TWP 2N, RING 13W, U.S.M.L.,
PART OF LOTS 11 AND 12, ORIGINAL PLAT OF GRANVILLE, P.B. 2, PG. 50,
RENUMBERED IN P.B. 1, PG. 14, AS LOTS 261 AND 262,
VILLAGE OF GRANVILLE, LICKING COUNTY, OHIO



PERTINENT RECORDS USED
Deeds & Plat as shown

LEGEND

- 5/8" Dia. Iron Pin Found
- ⊙ 3/4" O.D. Iron Pipe Found
- Magnetic Nail Set

BASIS OF BEARINGS

Bearings based on the south line of said Lot 262,
being N85°22'56"W, Ohio State Plane Grid, South Zone,
NAD83(2011)

PROJ. NO. 24003

I hereby certify that this plat represents a true and
accurate survey made under my direct supervision of
the parcel herein shown and all measurements were
made in accordance with Chapter 4733-37 of the
Ohio Administrative Code.



Todd D. Willis, PS
Reg. No. S-7996
740-739-4030

Todd Willis
5-08-2025

EXHIBIT A

DESCRIPTION 0.177 AC PARCEL

Situated in Lot 14, 3rd Range of Lots, 1st Division, 3rd Quarter, Township 2 North, Range 13 West, United States Military Lands, Village of Granville, County of Licking, State of Ohio, said parcel being part of Lots 11 and 12 of Block 22, of the Original Plat of Granville as transcribed and rerecorded in Plat Book 2, Page 50 of the Plat Records, said Lots being renumbered 261 and 262 in Plat Book 1, Page 14 of the Plat Records, and being all of the Guy Michael, Trustee parcel, as recorded in Instrument Number 201310230026403, all references are the Records of the Licking County Recorder, said parcel being further described as follows:

Beginning at a 5/8" dia. iron pin found at the southeast corner of said Lot 262 of said Original Plat of Granville, said point being at the northeast corner of the Original Cemetery Lot, no record deed, Parcel No. 20-051620-00.0000, said point also being the **True Point of Beginning** for the parcel herein described:

Thence, along the northerly line of said Original Cemetery Lot, North 85° 22' 56" West, 68.27 feet, to a 5/8" dia. iron pin found at a parcel of land, conveyed to the Village of Granville, by a Judgement, in Volume 25, Page 163 of the Official Records:

Thence, along the northerly line of said Village of Granville parcel, the following three (3) courses:

North 27° 49' 53" West, 27.45 feet, to a 5/8" dia. iron pin found;

North 50° 47' 06" West, 64.46 feet, to a 5/8" dia. iron pin found:

North 73° 33' 42" West, 30.41 feet, to a 5/8" dia. iron pin found at the southeast corner of the Elm St. Holdings, LLC., parcel as recorded in Instrument Number 201605310010844:

Thence, North 04° 12' 12" East, 6.00 feet, along the east line of said Elm St. Holdings, LLC., parcel to a 3/4" O.D. iron pipe found at the southwest corner of the David N. Schmidt and Susan C. Schmidt parcel, as recorded in Instrument Number 200208020028381;

Thence, South 85° 29' 26" East, 165.22 feet, along the south line of said Schmidt parcel, to a magnetic nail set, on the west Right of Way line of South Prospect Street, (66 feet in width);

Thence, South 04° 06' 24" West, 72.31 feet, along the west Right of Way line of said South Prospect Street, to the **True Point of Beginning**.

Containing 0.177 acres, more or less, subject to all legal highways, all limitations of public access to highways, leases, zoning regulations, easements of record and restrictive covenants.

Bearings are based on the south line of said Lot 262, being North 85° 22' 56" West, Ohio State Plane Grid, South Zone NAD83(2011).

PN 20-056022-00.000

EXHIBIT A

DESCRIPTION CEMETERY LAND

Situated in Lot 14, 3rd Range of Lots, 1st Division, 3rd Quarter, Township 2 North, Range 13 West, United States Military Lands, Village of Granville, County of Licking, State of Ohio, said parcel being part of Lot 12 of Block 22, of the Original Plat of Granville as transcribed and rerecorded in Plat Book 2, Page 50 of the Plat Records, said Lots being renumbered 262 in Plat Book 1, Page 14 of the Plat Records, said parcel also being part of the Original Cemetery Lot, no record deed, Parcel No. 20-051620-00.0000, all references are the Records of the Licking County Recorder, said parcel being further described as follows:

Beginning at a 5/8" dia. iron pin found at the southeast corner of said Lot 262 of said Original Plat of Granville, said point being at the northeast corner of the Original Cemetery Lot, no record deed, Parcel No. 20-051620-00.0000;

Thence, along the northerly line of said Original Cemetery Lot, North 85° 22' 56" West, 68.27 feet, to a 5/8" dia. iron pin found at southeast corner of the Guy Michael, Trustee parcel, as recorded in Instrument Number 201310230026403, said point also being the **True Point of Beginning** for the parcel herein described;

Thence, North 85° 22' 56" West, 97.08 feet, along the west line of said Michael Trustee parcel, to an iron pin set at the southeast corner of Lot 251 of said Original Plat of Granville;

Thence, North 04° 12' 12" East, 66.00 feet, along the east line of said Lot 251, to a 5/8" dia. iron pin found at the southeast corner of the Elm St. Holdings, LLC, parcel as recorded in Instrument Number 201605310010844;

Thence, along the westerly lines of said Guy Michael parcel, the following three (3) courses:

South 73° 33' 42" East, 30.41 feet, to a 5/8" dia. iron pin found

South 50° 47' 06" East, 64.46 feet, to a 5/8" dia. iron pin found;

South 27° 49' 53" East, 27.45 feet, to a 5/8" dia. iron pin found, to the **True Point of Beginning**.

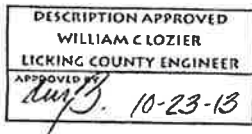
Containing 0.097 acres, more or less, subject to all legal highways, all limitations of public access to highways, leases, zoning regulations, easements of record and restrictive covenants.

Bearings are based on the south line of said Lot 262, being North 85° 22' 56" West, Ohio State Plane Grid, South Zone NAD83(2011).

Part of PN 20-051620-00.000

This Description is based on a survey made under the direction of Todd D. Willis in May, 2025, Reg. Surveyor No. 7996.

Phone No. 740-739-4030, Willis Engineering & Surveying.



TRANSFERRED
Date October 23, 2013
Michael L. Smith dg
Licking County Auditor
SEC.319.202 COMPLIED WITH
MICHAEL L. SMITH, AUDITOR
BY dg Ex-D

Quit-Claim Deed

(Per O.R.C. 5302.11)

Laddie L. Michael and Evelyn R. Michael, husband and wife, individually and as Settlers of "The Michael Keystone Preservation Trust", dated October 8, 2013, of Licking County, Ohio, for valuable consideration paid, grants to Guy E. Michael, Trustee or his Successor(s) as Trustees of "The Michael Keystone Preservation Trust", dated October 8, 2013, whose tax-mailing address is:

231 South Prospect Street
Granville, Ohio 43023

the following REAL PROPERTY: Situated in the Village of Granville, in the County of Licking, in the State of Ohio and being more particularly bounded and described in Exhibit "1" which is herein incorporated by reference:

Subject however to all easements, covenants and restrictions of record.

Parcel No: 020-056022-00.000

Commonly known as: 231 South Prospect Street, Granville, Ohio 43023

Prior Instrument Reference: Vol. 559 Page 412 of the Official Records of Licking County, Ohio.

Signed and acknowledged this 8th day of October 2013.

Laddie L. Michael
Laddie L. Michael

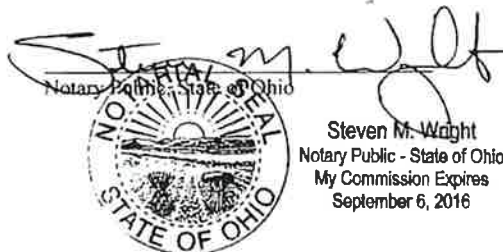
Evelyn R. Michael
Evelyn R. Michael

State of Ohio)
)ss.
County of Knox)



BE IT REMEMBERED, that on this 8th day of October 2013, before me, the subscriber, a notary public in and for said county, personally came Laddie L. Michael and Evelyn R. Michael, the Grantors in the foregoing Deed, and acknowledged the signing thereof to be their voluntary act and deed, for the purposes herein mentioned.

IN TESTIMONY THEREOF, I have hereunto subscribed my name and affixed my seal on this day and year aforesaid.



Prepared By:
Cooper, Adel & Associates
A Legal Professional Association
Thom L. Cooper
1-800-798-5297

By:

RESOLUTION NO. 2025-28

A RESOLUTION TO AUTHORIZE THE VILLAGE MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH V3 COMPANIES LTD. FOR ENGINEERING CONSULTING SERVICES

WHEREAS, V3 Companies Ltd. currently provides consulting engineering services to the Village of Granville, acting as the primary Village Engineer; and

WHEREAS, the Village of Granville would prefer that V3 Companies Ltd. continue to serve as a Consulting Village Engineer in 2025; and

WHEREAS, V3 Companies Ltd. has presented a formal agreement to allow for fixed fees on most planning and development projects which will allow for more consistent, upfront communication between the Village staff and Village residents with respect to expected costs for development projects within the Village; and

WHEREAS, this formal agreement is non-exclusive and does not prohibit the Village of Granville from working with other engineering firms on Village projects if Village staff deems another firm has more expertise or bandwidth for a particular project or specific realm, such as traffic engineering; and

WHEREAS, the Village Council hereby finds and determines that it is in the best interest of Granville to enter into an agreement with V3 Companies Ltd. for consulting engineering services; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Granville, Licking County, Ohio that:

Section I. The Village Manager is hereby authorized to execute a Professional Services Agreement, a copy of which is attached hereto as Exhibit "A" and made a part hereof.

Section II. This resolution shall become effective upon the earliest date allowed by the laws of the State of Ohio and the Charter of the Village of Granville.

Passed this 21st day of May, 2025.

Melissa Hartfield, Mayor

ATTEST:

Autumn Klein, Clerk of Council

APPROVED AS TO FORM:

William Mattes, Law Director

PROFESSIONAL SERVICES AGREEMENT

Between

The VILLAGE OF GRANVILLE

and

V3 COMPANIES LTD.

THIS IS AN AGREEMENT made as of May 22, 2025, between the VILLAGE OF GRANVILLE, OH (VILLAGE) and V3 COMPANIES LTD. (CONSULTANT). This agreement shall be in effect until December 31, 2025

Witnesseth, that in consideration of the mutual covenants and agreement herein contained, the parties hereto do mutually agree as follows:

PART 1 - SERVICES OF THE CONSULTANT

1.1. General Consultation / VILLAGE Engineer Services

- A. CONSULTANT shall serve as a "Consulting Village Engineer" and assist and advise the Village Manager, Utilities Director, Service Director, Planning Department and Village Council on planning, engineering, floodplain management, construction matters, and development consultation. CONSULTANT will provide plan reviews and technical assistance to Staff, Council, Boards and Commissions, etc. as requested by Village.
- B. CONSULTANT will review and address engineering and project planning questions from staff, residents, developers, project partners, etc.
- C. CONSULTANT will attend meetings at the request of VILLAGE to present and discuss engineering topics.
- D. Maintenance of standards to include recommending updates to standard construction drawings and review of engineering practices and design manuals.
- E. CONSULTANT will provide VILLAGE with the following services associated with private development projects:
 - 1. Private site improvement plan reviews.
 - 2. Plan reviews of public improvements that are constructed in conjunction with private site developments (utility extensions, public roadway extensions, etc.).
 - 3. Storm water design reviews.
 - 4. Reviews of studies, applications, exhibits and cost estimates associated with Development.
- F. Coordination with outside agencies and project partners to include MORPC, LCATS, ODOT, Licking County, Township(s), FEMA, OEPA, etc., upon request.
- G. Construction administration in regard to public improvements that are constructed as part of private development projects, including assistance with fee and bond calculations, periodic inspection, review of as-builts, final site walk-through(s), and project closeout.

- H. CONSULTANT shall be an independent contractor and not an agent of the VILLAGE and shall direct and supervise the professional services as required by this contract with the VILLAGE. The CONSULTANT shall be responsible for means, methods, techniques and sequences and proceedings associated with CONSULTANT's work and shall be responsible for the acts and omissions of its employees, agents and any other persons/sub-consultants providing services under this contract with the VILLAGE.

1.2. Capital Improvement Plan (CIP) - Design and Construction Phase Services

- A. The Services to be provided by the CONSULTANT for specific CIP projects will be detailed in a duly executed individual Project Proposal. Each Project Proposal will indicate the specific tasks and functions to be performed and deliverables to be provided.
- B. This agreement is not a commitment by the VILLAGE to the CONSULTANT to authorize Project Proposals for CIP work.
- C. The general format of the Project Proposal is shown in Exhibit A.
- D. CONSULTANT is to provide the VILLAGE anticipated hours needed to complete CONSULTANT's tasks as identified by the VILLAGE. Hours shall be broken down by specific tasks and individual classifications.
- E. In the event the VILLAGE allows the CONSULTANT to develop the scope of services, the CONSULTANT shall provide anticipated hours needed to achieve the VILLAGE's objectives.
- F. The CONSULTANT shall not be obligated to perform any CIP design and/or construction phase services unless and until the VILLAGE and CONSULTANT agree as to the particulars of the specific project, CONSULTANT's services, compensation, and other appropriate matters and such agreement is put in writing.
- G. Upon authorization by VILLAGE of CIP Project Proposal's, CONSULTANT shall furnish all personnel, equipment, and material necessary to perform engineering, surveying, construction administration, and other project-specific consultation services as follows unless otherwise agreed upon by the Village:
 - 1. Provide complete and detailed plans, including necessary field work, specifications, and estimates of cost. Provide, assemble, and advertise bid packages using VILLAGE's bidding and contract document template.
 - 2. Furnish to VILLAGE at cost the necessary copies of detailed plans, specifications, estimates, and contract documents required for the prosecution of work. Plans, field books, and field records shall become property of VILLAGE, but shall remain in the files of CONSULTANT for future reference.
 - 3. Assist, upon request, at lettings, tabulate proposals and bids, and report same to VILLAGE.
 - 4. Present plans to and assist in obtaining approval of such plans from any Village, County State or Federal Department of other political subdivision, which may have jurisdiction in the development of the project.
 - 5. Provide land surveying field personnel to perform topographic survey, boundary survey and construction layout staking.
 - 6. Provide project representation during construction to be an interpreter and arbitrator of the plans and specifications and make every reasonable effort to protect VILLAGE against deficiencies in Contractor's work.

7. Consult and advise with the VILLAGE on matters that arise during the construction and warranty phase of the project.
8. Review and recommend pay estimates and change orders.
9. Review completed work and submit a final report for the acceptance of construction project.

PART 2 – VILLAGE'S RESPONSIBILITIES

2.1. VILLAGE's Responsibilities

- A. The VILLAGE shall provide full information, which shall set forth the VILLAGE's objectives, schedule, constraints, and budget within reasonable contingencies and criteria.
- B. The VILLAGE shall provide full information, observation reports, testing reports & quantity information during the Construction Phase to the CONSULTANT. The CONSULTANT may use this information in performing or furnishing services under this agreement.
- C. VILLAGE shall make decisions and carry out its other responsibilities in a timely manner and shall bear costs incident thereto so as not to delay the services of the CONSULTANT.
- D. VILLAGE shall provide requirements, programs, instruction, reports, data, and other information to CONSULTANT pursuant to this Agreement. CONSULTANT may use such information in performing or furnishing services under this Agreement.

PART 3 – GENERAL CONSIDERATIONS

3.1. Standards and Parameters of Performance

- A. CONSULTANT shall be responsible for the technical accuracy of its services and documents. The VILLAGE shall not be responsible for discovering deficiencies. CONSULTANT shall correct deficiencies without additional compensation except to the extent such action is directly attributable to deficiencies in VILLAGE furnished information.
- B. CONSULTANT shall serve as VILLAGE's prime professional under each individual CIP Project Proposal. CONSULTANT may employ such subconsultants as CONSULTANT deems necessary to assist in the performance or furnishing of the services with approval of VILLAGE.
- C. CONSULTANT shall comply with applicable laws or regulations and VILLAGE mandated standards. This Agreement is based on these requirements as of the effective date of each individual CIP Project Proposal. Changes to these requirements after the effective date of each individual Project Proposal may be the basis of modification to VILLAGE's responsibilities or to CONSULTANT's scope of services, times or performance, or compensation if the law so requires.
- D. If CONSULTANT provides engineering services during the construction phase of any Project, except in design-build contracts, CONSULTANT shall not supervise, direct, or have control over a Contractor's work, nor shall CONSULTANT have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by a Contractor, for safety precautions and programs incident to a Contractor's work in progress, nor for any failure of a Contractor to comply with laws and regulations applicable to a Contractor's furnishing and performing the work.
- E. CONSULTANT shall not be responsible for the acts or omissions of any Contractor(s), subcontractor(s) or supplier(s), or of any of a Contractor's agents or employees or any other persons (except CONSULTANT's own employees) at a site or otherwise furnishing or performing

any of a Contractor's work; or for any decision made on interpretations or clarifications of the contract documents given by VILLAGE without consultation and advice of CONSULTANT.

3.2. Subcontracting/Assignments/Liability

- A. No assignment of the contract or any portion thereof shall be made without prior written approval of the VILLAGE.
- B. CONSULTANT shall be and remain solely responsible to the VILLAGE for the acts CONSULTANT performs or faults of any sub-CONSULTANT and of any sub-CONSULTANT's officers, agents or employees.
- C. CONSULTANT shall indicate the percentage of contract to be subcontracted in contemplation of contract performance. Following the award of the contract, no additional subcontracting will be allowed without the express prior written consent of the Village.

3.3. Unresolved Findings for Recovery

CONSULTANT affirmatively represents and warrants that it is not subject to any unresolved finding for recovery issued by the Auditor of State under Ohio Revised Code Section 9.24, or that it has taken the appropriate remedial steps required under Section 9.24, or that it otherwise qualifies under that section.

3.4. Ethics and Drug Free Workplace

CONSULTANT agrees that its performance under this Agreement would not be contrary to the terms of R.C. § 102.03 and § 102.04, as applicable (ethics and conflict of interest). CONSULTANT agrees to comply with all applicable state and federal laws regarding drug-free workplace, and while working on Village property or construction site, will not purchase, transfer, use, possess or be under the influence of illegal drugs or alcohol or abuse prescription drugs in any way.

3.5. Ohio Elections Law

CONSULTANT affirms that, as applicable, no party listed in Division (I), or (J) of Section 3517.13 of the Ohio Revised Code or spouse of such party has made, as an individual, within the two previous calendar years, one or more contributions totaling in excess of \$1,000.00 to any elected official of the VILLAGE OF GRANVILLE.

3.6. Taxes

The Village is a tax-exempt entity and shall provide a tax-exempt certificate to the CONSULTANT. The CONSULTANT agrees to withhold all Village Income Taxes due or payable under the provisions of the Codified Ordinance of the Village of Granville for wages, salaries, and commissions paid to employees and further agrees that any subcontractors shall be required to agree to withhold any such Village Income Taxes due under said Codified Ordinances of the Village of Granville for services performed under this Contract.

3.7. Use of Documents

- A. Upon completion or termination of the Agreement, all documents prepared by the CONSULTANT, including tracings, drawings, estimates, specifications, field notes, investigations, copies of computer/electronic files (original application files in .TIF format for drawings), studies and reports shall become the property of and shall be delivered to the VILLAGE upon full payment of monies owed to the CONSULTANT. Copies of VILLAGE-furnished data that may be relied upon by CONSULTANT are limited to the printed copies (also known as hard copies) that are delivered to CONSULTANT pursuant to Part 2 above. Files in electronic media format of text, data, graphics, or of other types that are furnished by VILLAGE to CONSULTANT are only for convenience of CONSULTANT. CONSULTANT shall also be entitled to maintain copies on behalf of the VILLAGE.

- B. Copies of Documents that may be relied upon by VILLAGE are limited to the printed copies (also known as hard copies) that are signed or sealed by CONSULTANT. Files in electronic media format of text, data, graphics, or of other types that are furnished by CONSULTANT to VILLAGE are only for convenience of VILLAGE.
- C. When transferring documents in electronic media format, CONSULTANT makes no representations as to compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by CONSULTANT at the beginning of a Specific Project unless indicated differently in the Project Proposal.
- D. If there is a discrepancy between the electronic files and the hard copies, the hard copies govern.

3.8. Authorized Project Representatives

Contemporaneous with the execution of each individual Project Proposal, CONSULTANT and VILLAGE shall designate specific individuals to act as CONSULTANT's and VILLAGE's representatives with respect to the service to be performed or furnished by CONSULTANT and responsibilities of VILLAGE under the individual

Specific Project. Such individuals may have authority to transmit instruction, receive information, and render decisions relative to a specific project on behalf of each respective party.

3.9. Insurance

- A. Prior to the commencement of any work under this agreement, CONSULTANT shall furnish to VILLAGE certificates of insurance showing that CONSULTANT has obtained the following insurance policies with insurance companies licensed and authorized to do business in the State of Ohio. A new certificate of insurance shall be provided to the VILLAGE each year at the time of policy renewal.
 - 1. Worker's Compensation Insurance: CONSULTANT shall procure and maintain during the life of this contract, Worker's Compensation Insurance, including employers Liability Coverage, in accordance with all applicable statutes of the State of Ohio.
 - 2. Commercial General Liability Insurance: CONSULTANT shall procure and maintain during the life of this agreement, Commercial General Liability Insurance on an Occurrence Basis with limits of Liability not less than \$1,000,000.00 per occurrence and/or aggregate combined single limit, Personal Injury, Bodily Injury, Bodily Injury and Property Damage.
 - 3. Motor Vehicle Liability: CONSULTANT shall procure and maintain during the life of this contract Motor Vehicle Liability Insurance, including Ohio Coverages, with limits of liability of not less than \$1,000,000.00 per occurrence combined single limit Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.
 - 4. Professional Liability: Professional Liability Insurance on a Claims Made Basis with Limits of liability of not less than \$1,000,000.00 per claim/aggregate;
- B. Cancellation Notice: Workers' Compensation Insurance, Commercial General Liability Insurance, Motor Vehicle, and Professional Liability Insurance, as described above, shall include an endorsement stating the following: It is understood and agreed that thirty (30) days advance written notice of cancellation, non-renewal, reduction and/or material change shall be sent to VILLAGE OF GRANVILLE.
- C. At any time, VILLAGE may request that CONSULTANT, provide additional insurance coverage, increased limits, or revised deductibles that are more protective than those specified. If so

requested by VILLAGE, with the concurrence of CONSULTANT, CONSULTANT shall require CONSULTANT's subconsultants to obtain such additional insurance coverage, different limits, or revised deductibles for such period of time as requested by the VILLAGE, and this agreement will be amended to incorporate these requirements.

3.10. Nondiscrimination

The CONSULTANT shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, handicap, or national origin. CONSULTANT will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, age, handicap, or national origin. Such action shall include, but not be limited to employment upgrading, promotion, demotion, termination, rates of pay, or other forms of compensation, and selection for training. CONSULTANT agrees to post in conspicuous places, available to employees and applicants for employment, notices summarizing the provisions of this equal opportunity clause. CONSULTANT shall, in all solicitations or advertisements for employees placed by, or on behalf of the CONSULTANT, state that they are an equal opportunity employer

3.11. Termination

- A. The VILLAGE, may in writing, suspend all or any part of work for such a period the VILLAGE deems appropriate.
- B. This Agreement may be terminated by either party upon not less than ninety (90) days written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.
- C. In the event of termination, the CONSULTANT shall be compensated for the reasonable value of services performed prior to termination, together with reimbursable expenses then due.

3.12. Allocation of Risk

- A. The CONSULTANT agrees to indemnify and hold the VILLAGE harmless from and against any loss or damage resulting solely from the failure of the CONSULTANT to perform any duty or obligation expressly undertaken by the CONSULTANT pursuant to the terms of this Agreement or the negligent performance or failure to perform by the CONSULTANT of any such express duty or obligation.
- B. CONSULTANT will conduct the research that in their professional opinion is necessary to determine the viability of re-using existing equipment and materials in the design of the project. The VILLAGE recognizes that CONSULTANT's research may not identify all defects and that the information and inspection upon which CONSULTANT relies may contain errors or may not be complete. Given the inherent limitations of such inspections, CONSULTANT's recommendations shall not be relied upon by any party as a warranty of the condition of the existing equipment or materials. The extent of the risk the VILLAGE wishes to accept in reusing existing equipment or materials is something the VILLAGE must determine.
- C. The CONSULTANT shall indemnify and hold harmless the VILLAGE and its officers, agents and employees from and against all claims or suits asserted or prosecuted by third parties to the extent arising directly out of error, omission, or negligent act of the CONSULTANT or its sub-CONSULTANTS; and the CONSULTANT at its own expense, shall defend the VILLAGE in all such litigation, pay all attorney's fees, damages, court costs and other expenses arising out of such litigation; and at its own expense, shall satisfy and cause to be discharged judgments as may be obtained against the VILLAGE or any of its officers, agents or employees pursuant to such litigation.
- D. The CONSULTANT shall be given written notice of the assertion of such claims or suits promptly after such matters are brought to the attention of the VILLAGE and subject to the assent of the Village Law Director, which assent shall not be unreasonably withheld or delayed, and shall be permitted to participate in the defense and settlement of any such suits or claims. Nothing contained herein, however, is intended to confer on any third party any rights or benefits hereunder; nor is the foregoing indemnification obligation intended to alter or extend the CONSULTANT's liability for failure to comply with the terms of the contract or for professional or personal negligence or misconduct.
- E. In no event will either party be liable for punitive, multiple, enhanced, incidental, indirect or consequential damages, including loss of profits, even if any of the parties should have been aware of the possibility of such damages.

3.13. Entire Agreement; Waiver

This contract contains the entire agreement between the parties hereto and shall not be modified, amended or supplemented, or any rights herein waived, unless specifically agreed upon in writing by the parties hereto. This contract supersedes any and all previous agreements, whether written or oral, between the parties. A waiver by any party of any breach or default by the other party under this contract shall not constitute a continuing waiver by such party of any subsequent act in breach of or in default here under.

3.14. Headings

The headings in this contract have been inserted for convenient reference and shall not be considered in any questions of interpretation or construction of the contract.

3.15. Severability

The provisions of the contract are severable and independent, and if any such provision shall be unenforceable in whole or in part, the remaining provisions and any partially enforceable provision, to the extent enforceable in any jurisdiction, shall, nevertheless, be binding and enforceable.

3.16. Controlling Law

This Agreement and the rights of the parties hereunder shall be governed by the laws of the State of Ohio, and any action with respect to this engagement shall be filed in the Franklin County, Ohio in a court of competent jurisdiction. The CONSULTANT further shall obey or satisfy all lawful rules, regulations and requirements issued or promulgated under said respective laws by any duly authorized Village, State or Federal officials.

PART 4 – PAYMENTS TO CONSULTANT

4.1 Fee for General Consultation Services

VILLAGE agrees to compensate CONSULTANT for the general engineering services outlined in Scope of Services, Section 1.1 General Consultation / Village Engineer Services. Payment for services provided under Section 1.1 of the Scope of Services shall be hourly not to exceed \$25,000 without prior authorization of the VILLAGE. Labor fees will be computed per the time rates established in Exhibit B. Invoices will be submitted monthly. Budget v. Actual monthly reports by department will also be provided.

4.2 Fee for Individual Project Proposals

Each individual Project Proposal shall include the fee to be paid by VILLAGE to CONSULTANT as negotiated between the parties for the project as well as the Anticipated hours that are to be required for the Project. The agreed upon fee shall reflect that services will be provided on an hourly, or lump sum, basis as determined by the VILLAGE and CONSULTANT and as described in section 1.2(D) of this contract. Hourly fees will be computed per the time rates established in Exhibit B.

4.3. Reimbursable Expenses

A. Reimbursable Expenses include expenses incurred by the CONSULTANT in the interest of the Project for:

1. Expense of transportation in connection with travel required to carry out the scope of services;

2.

2. Fees paid by the CONSULTANT for securing approval of authorities having jurisdiction over the Project; in general, all approval fees shall be paid up front by the CONSULTANT and reimbursed by the VILLAGE and as such are not within the not-to-exceed fee limit established by the CONSULTANT;

3. Reproductions; and

4. Postage and handling of Drawings and Specifications.

B. Reimbursable expenses must be anticipated and quantified by the CONSULTANT and included in the Project Proposal. In the event that expenses exceed original estimates, the CONSULTANT may request from the VILLAGE additional compensation.

4.4. Payment of Invoices

A. Invoices are due and payable within 30 days of receipt.

- B. In the event of a disputed or contested invoice, only that portion so contested may be withheld from payment, and the undisputed portion will be paid.

4.5. Independent Consultant/Employment Taxes

- A. The CONSULTANT shall be and remain an independent contractor with respect to all services performed hereunder and shall accept full exclusive liability for the payments of any and all contributions or taxes for Social Security, unemployment benefits, pensions, and annuities now or hereafter imposed under any State or Federal laws which are measured by the wages, salaries, or other remuneration paid to persons employed by the CONSULTANT on work performed under the terms of this agreement. The CONSULTANT shall indemnify and save harmless the VILLAGE from any contributions, taxes or liability referred to in this article. CONSULTANT is not an employee of the VILLAGE.
- B. While the CONSULTANT shall be required to render services described hereunder during the term of the contract, nothing herein shall be construed to imply that the Village shall have or may exercise any right of control over CONSULTANT with regard to the manner or method of its performance of services hereunder. Except as expressly provided herein, none of the parties shall have the right to bind or obligate the others in any manner without the prior written consent of the other parties.

IN WITNESS WHEREOF, the parties hereto have executed the Agreement, the effective date of which is indicated on Page 1.

Village of Granville (VILLAGE)

V3 Companies Ltd. (CONSULTANT)

By: _____

By: _____
Authorizing Agent

Name: _____

Name: _____

Date: _____

Date: _____

APPROVED AS TO FORM

By: _____
Solicitor

Date: _____

EXHIBIT A
General Project Proposal Format

[Date]

[Name of Recipient]

[Title]

[Address]

Subject: [Professional Services for.....]

Dear [Name of Recipient],

Provide scope of service(s) for project and its phase(s). Phase(s) to be as directed by VILLAGE.

STUDY AND REPORT PHASE

Prepare studies and analysis and reports as directed by VILLAGE's project representative.

DESIGN PHASE

In consultation with VILLAGE, determine general scope, extent, and character of individual project. Provide technical design, technical criteria, topographic or other survey as needed, preparation of easement descriptions as needed, prepare bid documents, plans, and specifications, prepare and pursue necessary permits, furnish drawings, prepare opinions of probable costs, assist in bidding and preparation of construction documents. In essence, provide VILLAGE with complete level of design services from original scope detail through the bidding and selection of contractor.

CONSTRUCTION PHASE

Offer to VILLAGE construction engineering services as authorized by VILLAGE project representative. Such services may include general administration of construction contracts, site observation of construction, interpretation of contract documents, assisting Village obtain needed materials testing services, dispute resolution, review and approval of change orders, review and approval of contractor pay requests, preparation of final inspection reporting and review and/or preparation of as-built drawings.

ADDITIONAL SERVICES

There may be special services needed to meet the goal and objectives of the VILLAGE. They include but are not limited to the following:

- Attend community meetings or represent VILLAGE at County, State, or Regional meetings.
- Assist VILLAGE in preparation applications for grant funding.
- Right of Way/ Easement Acquisition.
- Preparation of master utility plans, including technical modeling, reliability and capacity analysis.
- Preparation of management plans.
- Geographic information services
- Other related services as may be requested and directed by the VILLAGE's Project Representative.

ANTICIPATED HOURS/COMPENSATION

Services shall be provided on an hourly, or lump sum as determined by the VILLAGE and CONSULTANT and as described in section 1.2.D of this contract. Hourly fees will be computed per the time rates established in Exhibit B.

Hourly rates shall be per Exhibit B – Rate Schedule. Anticipated hours are to be provided with each Project Proposal. Detail effort by providing the anticipated hours by the client manager, project manager, and support staff to satisfy the scope requirements of each project.

SCHEDULE

Provide schedule of services.

EXHIBIT B
Rate Schedule

Exhibit B – Rate Schedule

The VILLAGE agrees to pay CONSULTANT as compensation for services performed as required by Part 4 of the Agreement a fee in accordance with the following hourly rates:

Stakes, prints, postal, special delivery and
other miscellaneous itemsAt cost

Filing Fees, Special Consulting (Such as Soils Investigation, etc.)Actual Fee + 10%

Whenever it is deemed necessary by the VILLAGE, acting through the Mayor or the Mayor's designated representative, for employees of the CONSULTANT to work more than forty (40) hours per week, overtime compensation of one and one-half times the regular rate shall be paid for all hours worked over forty (40) per week in accordance with the Fair Labor Standards Act of the United States.



V3 COMPANIES BILLING RATE SCHEDULE

(Rates effective January 1, 2025 through December 31, 2025)

<u>Description</u>	<u>Hourly Rate</u>	<u>Description</u>	<u>Hourly Rate</u>
Principal	265.00	Project Surveyor III	145.00
Director	250.00	Construction Technician IV	145.00
Chief Estimator	245.00	Project Landscape Designer III	145.00
Senior Project Manager	240.00	Project Landscape Architect II	140.00
Director, Field Operations (CG)	240.00	Project Scientist I	140.00
Survey Crew*	235.00	Field Technician (ER)	140.00
Senior Estimator	235.00	Civil Designer II	140.00
Senior Survey Project Manager	225.00	Project Surveyor II	140.00
Resident Construction Manager II	220.00	Construction Technician III	140.00
Resident Engineer II	220.00	Construction Representative II	140.00
Restoration Superintendent	220.00	Construction Manager II (CG)	140.00
Senior Administration	220.00	Planner I	140.00
Superintendent	220.00	Project Designer I	135.00
Senior Crew Chief	215.00	Project Surveyor I	135.00
Senior Project Construction Engineer	210.00	Senior Design Technician	135.00
Estimator II	210.00	Technician III	135.00
1 Man Union Crew	210.00	Operator III	135.00
Project Manager II	205.00	Project Landscape Designer II	135.00
Field Operations Manager (ER)	200.00	Project Landscape Architect I	130.00
Senior Ecologist	200.00	Design Technician III	130.00
Senior Ecological Restoration Project Manager	200.00	Construction Technician II	130.00
Survey Project Manager II	200.00	Scientist III	130.00
Resident Construction Manager I	200.00	Senior Estimating Technician	130.00
Project Construction Engineer II	200.00	Planning Technician III	130.00
Project Manager I	195.00	Project Planner II	130.00
Senior Project Engineer	190.00	Civil Designer I	125.00
Ecological Restoration Project Manager II	190.00	Construction Representative I	125.00
Survey Project Manager I	190.00	Construction Manager I (CG)	125.00
Resident Engineer I	190.00	Technician II	125.00
Project Construction Engineer I	190.00	Senior Survey Technician	125.00
Administration V	190.00	Construction Administrator II	125.00
Estimator I	190.00	Administration III	125.00
Senior Construction Representative	185.00	Project Landscape Designer I	125.00
Ecological Restoration Project Manager I	180.00	Project Planner I	125.00
Project Engineer II	180.00	Design Technician II	120.00
Construction Administrator III	180.00	Construction Technician I	120.00
Senior Planner	175.00	Scientist II	120.00
Senior Project Landscape Architect	170.00	Estimating Technician II	120.00
Project Engineer I	170.00	Operator II	120.00
Senior Project Scientist	165.00	Planning Technician II	120.00
Planner III	165.00	Field Ecologist III	110.00
Senior Project Landscape Designer	165.00	Design Technician I	110.00
Senior Project Designer	160.00	Scientist I	110.00
Senior Construction Technician	160.00	Planning Technician I	110.00
Construction Representative V	160.00	Field Ecologist II	105.00
Administration IV	160.00	Technician I/Intern	105.00
Project Landscape Architect III	150.00	Construction Administrator I	105.00
Project Scientist II	150.00	Administration II	105.00
Civil Designer III	150.00	Estimating Technician I	105.00
Construction Technician V	150.00	Operator I	105.00
Construction Representative III	150.00	Field Ecologist I	100.00
Construction Representative IV	150.00	Administration I	85.00
Planner II	150.00	Project Coordinator	85.00
Project Designer II	145.00		

*Time is charged portal to portal

Y:\Proposals & SOQ's\PROPOSAL PIECES\Billing Rates & Terms-Conditions\2025\2025 DRAFT COPIES\2025 Billing Rate Sheet Review

BY:

ORDINANCE NO. 09-2025

**AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO GRANT A GENERAL
USE PERMIT TO TIM AND CATHY KLINGLER, TO LICENSE THE USE OF THE
VILLAGE RIGHT-OF-WAY AT 202 EAST ELM STREET**

WHEREAS, Tim and Cathy Klingler, are the owners of certain real property located at 202 East Elm Street, Granville, Licking County, Ohio, more particularly described as Licking County Parcel No. 020-054186-00.000; and

WHEREAS, the Village of Granville is the owner of a certain publicly dedicated right-of-way located at 202 East Elm Street, said right-of-way having been dedicated to the Village of Granville as recorded in the Licking County Recorder's Office in Newark, Ohio; and

WHEREAS, Tim and Cathy Klingler, desire to obtain permission from the Village to install a 36" high white picket fence around the entire yard. See Exhibit B.

WHEREAS, Village Council has determined that it is in the best interests of the Village and its residents to grant such a general permit to Tim and Cathy Klingler for the installation of a 36" high white picket fence with gates around the entire yard using approximately 610 square feet of the Village right -of-way as part of the aforementioned right-of-way, attached hereto and made a part hereof.

NOW, THEREFORE, BE IT ORDAINED by the Council of Granville, Ohio that:

Section I: The Village Manager is hereby authorized and directed to enter into a General Permit agreement between Tim and Cathy Klingler and the Village of Granville, for the installation of a 36" high white picket fence with gates around the entire yard using approximately 610 square feet of the right-of-way area described in Exhibit B.

Section II: This Ordinance shall take effect and be in force from and after the earliest period permitted by law.

Passed this 4th day of June, 2025.

Mayor Melissa Hartfield

Attest:

Autumn Klein, Clerk of Council

Approved as to Form:

William Mattes, Law Director

GENERAL PERMIT
Exhibit A

THIS GENERAL PERMIT (this "Permit"), is made this____ day of _____, 2025, by and between the VILLAGE OF GRANVILLE, OHIO, a municipal corporation (the "Grantor"), and Adam Himes (the "Grantee").

WHEREAS, Grantee is the fee simple owner of certain real property located in Licking County, Ohio, more particularly described as Licking County Parcel No. 020-054186-00.000, and located at 202 East Elm Street, Granville, Licking County, Ohio (the "Grantee's property"); and

WHEREAS, this project will be constructed within the public right-of-way, utilizing an area not to exceed 610 square feet within said right-of-way along Fairview Ave; and

WHEREAS, Grantor desires to grant and Grantee desires to obtain a revocable non-exclusive license to use a portion of the Grantor's right-of-way as more particularly described on Exhibit B, a map attached hereto and made a part hereof (the "Permitted Area") for the installation of fencing and gates subject to the terms and conditions of this Permit.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties do hereby agree to the foregoing and as follows:

1. Grant. Grantor hereby grants to Grantee a revocable non-exclusive license on, over and across the Permitted Area for use in relation to Grantee's property and more specifically for the limited purpose of the installation of a 36" white picket fencing with gates to the Grantee's property ("Improvements"). This Permit is granted only to allow the access to Grantee's property and construction of the Improvements. This Permit shall, without any action of the Grantor, automatically terminate upon removal of the Improvements from the Permitted Area.

2. Maintenance and Repair of the Permitted Area. Grantee shall be solely responsible for the maintenance of the Permitted Area (and repair and replacement of all Improvements constructed thereon from time to time), including without limitation the obligation to maintain such area in a good quality and condition of order, repair and cleanliness as Grantor regularly maintains the remainder of the right-of-way. Grantee shall be responsible for all costs and expenses associated with such maintenance, repair and replacement, including any real estate taxes (if applicable). Grantee shall ensure that all Improvements maintenance and repair are done in accordance with the ordinances of the Village of Granville, Ohio and the directions of the Village Manager. This Permit shall, without any action of the Grantor, automatically terminate upon failure of Grantee to comply with this paragraph.

3. Indemnification. The Grantee hereby agrees to indemnify and hold the Grantor and its Council, officers, employees, attorneys and agents harmless from and against any and all liabilities, obligations, damages, penalties, claims, demands, fines, suits, actions, proceedings, orders, decrees, judgments, costs and expenses (including reasonable attorney's fees and

disbursements) of any kind or nature arising out of: (i) any breach or violation of the terms and conditions of this Permit by the Grantee; (ii) the use the Permitted Area or Improvements or from any activity, work, or other acts or things done to the Permitted Area or Improvements by the Grantee, its employees, contractors, invitees, or agents; or (iii) injury to or death of persons (including personnel or employees of the Grantee), and damage to any and all property, including loss of use thereof, resulting from or in any manner arising out of any negligent act or omission of the Grantee, its employees, contractors, invitees, or agents. This indemnification obligation shall survive termination of this Permit.

4. Termination. In addition to automatic termination as set forth in paragraphs 1 and 2, if the Grantor needs the Permitted Area for any other public purpose, as determined in the sole discretion of its Council or Village Manager, then the Grantor may terminate and cancel this Permit upon ninety (90) days' written notice to the Grantee. In the event of termination as provided in paragraph 1, 2 and 5, the Grantee shall not be entitled to, and hereby waives, any rights to seek compensation, indemnification or damages, of any kind or nature, from the Grantor for any loss associated with such termination, including but not limited to any loss associated with the Improvements or any subsequent improvements made under paragraph 2 to the Permitted Area.

5. Miscellaneous.

- (a) Notwithstanding anything in this Permit to the contrary, Grantor reserves the right to use and enjoy the Permitted Area for all purposes not inconsistent with this Permit.
- (b) This Permit contains the entire understanding between the parties hereto concerning the subject matter hereof and it is understood and agreed that all negotiations and agreements had between the parties are merged herein.
- (c) The license granted in this Permit is for the exclusive benefit of the Grantee. The Grantee shall not assign or otherwise transfer the license granted in this Permit to any person or entity, without the prior written consent of the Grantor.
- (d) If any paragraph of this Permit, or portion thereof, is declared by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Permit will not be affected and each paragraph of this Permit will be valid and enforceable to the fullest extent permitted by law.
- (e) This Permit shall be governed by and construed in accordance with the laws of the State of Ohio, without regard to conflicts of law principles. All disputes arising under this Permit must be litigated in Licking County Court of Common Pleas and the parties consent to the jurisdiction and venue of such court.
- (f) This Permit may be executed in any number of counterparts, each of which when so executed and delivered, shall constitute an original, but all of which

together shall constitute but one instrument. Signatures transmitted by facsimile shall have the same effect as original signatures.

IN WITNESS WHEREOF, this Permit has been executed as of the day and year set forth above.

Grantor:

HERB KOEHLER
VILLAGE OF GRANVILLE, OHIO

By: _____

Print Name: _____

Title: _____

Grantees:

TIM & CATHY KLINGLER

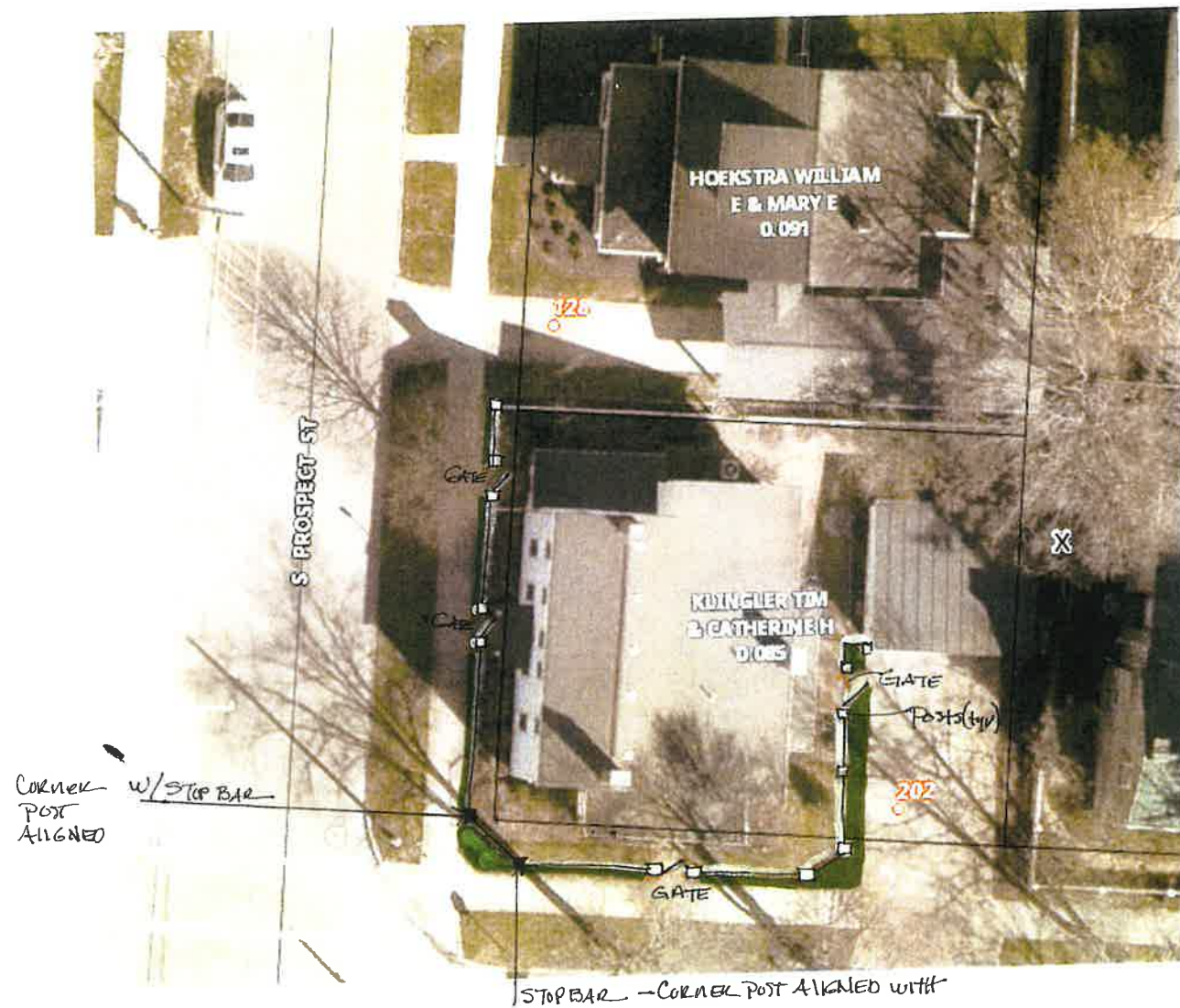
By: _____

Print Name: _____

Title: _____

Approved as to form:

William Mattes, Law Director, Village of
Granville



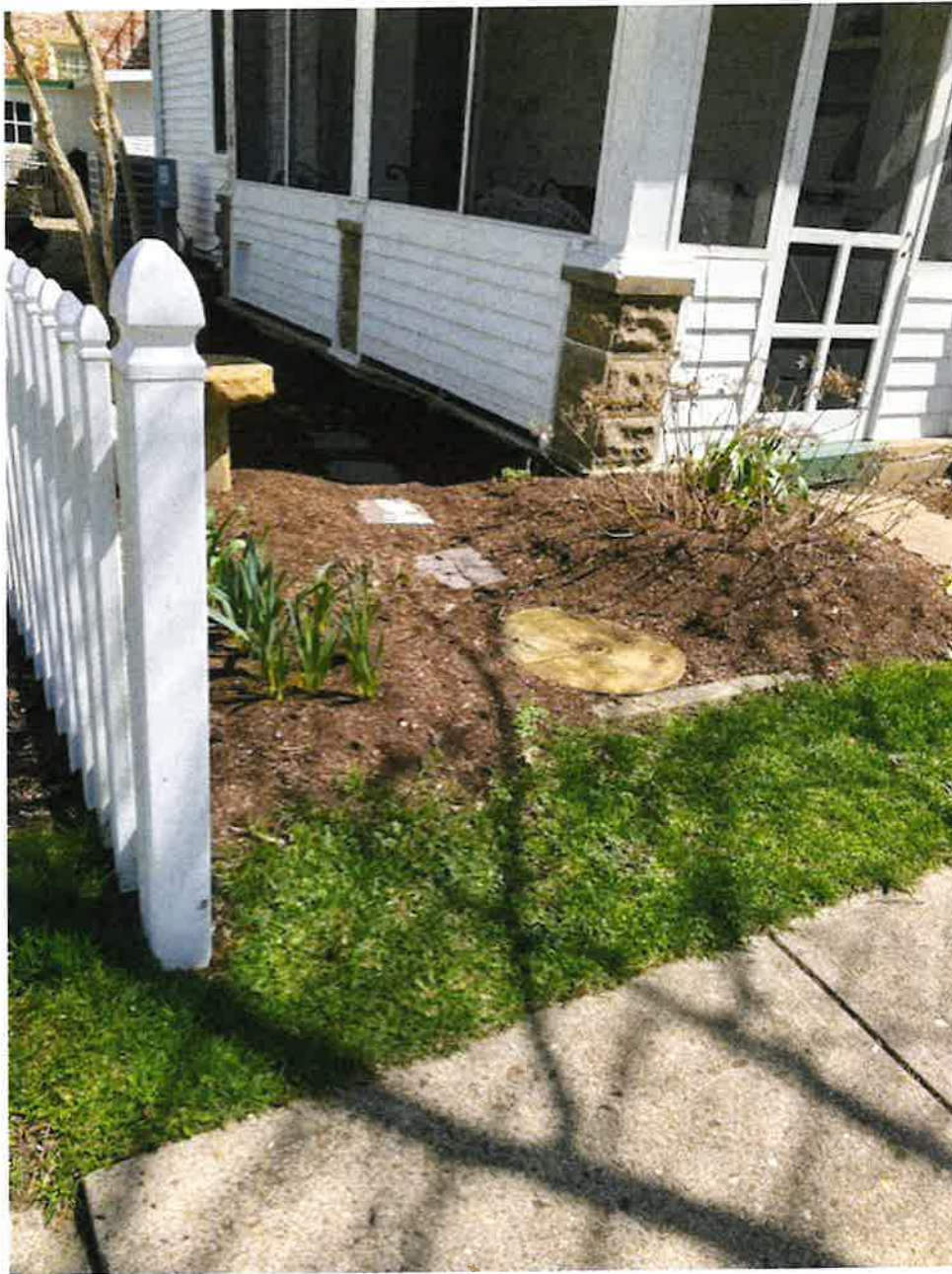
Tim and Cathy Klingler
202 E. Elm St.

FENCE DETAILS:

- Using 4" x 4" treated, kiln-dried posts, less than 42" high, which includes the cap; pickets to be 36" high and bottom of the picket positioned 2" above ground
- Posts to be placed 12" from the public sidewalk, per the existing fence post on the northwest corner of the property
- Driveway posts to be placed approximately 2'6" from driveway
- First post north of the public sidewalk and next to the driveway will be placed 30" from west edge of driveway and 38" north of the public sidewalk. From that post, the fence will then angle 42" southwest to a post that is 12" from the public sidewalk. This allows for a better view for backing out of the driveway.
- Fence will be angled on both corners closest to East Elm Street for visibility. The two angles are not the same, but the one on the southwest corner of the property mimics the angle of the public sidewalk.



The above picture shows the style of fence we would like to have installed.



The above picture shows the 12" distance of the existing fence post from the public sidewalk, which we would like to continue for our proposed fence.

Thank you.
Cathy Klingler

Sent from my iPhone

BY:

ORDINANCE NO. 10-2025

AN ORDINANCE TO AMEND SECTION 505.01 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF GRANVILLE TO EXPAND THE LEASH LAW FOR THE VILLAGE OF GRANVILLE AND DECLARING AN EMERGENCY

WHEREAS, the Village periodically receives complaints from residents that dogs are running loose on the pedestrian pathways in the community; and

WHEREAS, the purpose of this ordinance is to expand the leash law for the Village of Granville to include certain pedestrian pathways; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Granville, Ohio that:

Section I. Section 505.01 of the Codified Ordinances of the Village of Granville is hereby amended to read as follows:

505.01 DOGS AND OTHER ANIMALS RUNNING AT LARGE

(a) No person being the owner or having charge of cattle, sheep, geese, ducks, turkeys, chickens or other fowl or animals shall permit them to run at large upon any public place, or upon any unenclosed lands, or upon the premises of another.

(b), No person being the owner of or having charge of any dog, whether wearing a registration tag or not, shall permit it to run at large upon any public place or upon the premises of another. No owner, keeper or harbinger of any female dog shall permit such dog to go beyond the premises of such owner or keeper at any time such dog is in heat, unless such dog is properly in leash. Subject to the provisions of paragraphs (c) below, the owner or keeper of every dog shall at all times keep such dog either confined upon the premises of the owner or keeper, or under reasonable control of some person.

(c) No person being the owner of or having charge of any dog shall permit the dog to enter upon any public or private property in Downtown Granville unless the dog is securely restrained by a leash and is under the full and complete care of a person of suitable age and discretion to control the dog. Exceptions to this requirement include when a dog is lawfully engaged in a sanctioned demonstration or show and accompanied by the owner or person having charge of the dog.

(d) For the purposes of this section, Downtown Granville shall be defined as:

1. Properties on East Broadway from Main Street to Granger Street
2. Properties on North Prospect Street from Broadway to College Street
3. Properties on South Prospect Street from Broadway to Elm Street
4. Properties on Main Street from College Street to the TJ Evans Trail
- 5. The full expanse of the TJ Evans Trail that is within the Village limit; this includes the connector path to Raccoon Valley Park.**
- 6. The pedestrian path along Newark-Granville Rd. between E. College Street and Thornwood Crossing.**

(e) The running at large of any such animal in or upon any of the places mentioned in this section is prima-facie evidence that it is running at large in violation of this section.

(f) Whoever violates this section is guilty of a minor misdemeanor.”

Section II. This ordinance shall be effective from and after the earliest period allowed by law.

Passed this 4th day of June, 2025.

Melissa Hartfield, Mayor

ATTEST:

Autumn Klein, Clerk of Council

APPROVED AS TO FORM:

William Mattes, Law Director

**GRANVILLE UNION CEMETERY ANNUAL MEETING
GRANVILLE TOWNSHIP TRUSTEES & GRANVILLE VILLAGE
COUNCIL
Minutes
May 7, 2025
7:00 P.M.**

- 1. CALL TO ORDER-** Mayor Hartfield called the Joint Union Cemetery Board meeting to order at 7:00pm.
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL: GRANVILLE TOWNSHIP TRUSTEES AND GRANVILLE VILLAGE COUNCIL**

Clerk Klein conducted roll call. Councilmember Demarest, Councilmember Keethler Ball, Councilmember Leithauser, Councilmember Mickelson, Vice Mayor Johnson, Mayor Hartfield, Trustee Schaadt, Trustee VanNess, Manager Koehler, Law Director Mattes

Motion by Councilmember Olbur excuse Trustee Bryd, second Councilmember Mickelson

Motion passed by a vote of 9-0

- 4. APPROVAL OF AGENDA**

Motion by Trustee VanNess to approve the agenda, second by Councilmember Mickelson

Motion passed by a vote of 9-0

- 5. JOINT MEETING OF THE UNION CEMETERY BOARD**

Pursuant to Section 759.34 of the Ohio Revised Code, the Village Council and the Township Trustees have a joint meeting annually to discuss the continuation of the agreement to share the operation and maintenance of the Old Colony Burying Ground. Where the operation and maintenance of a cemetery are shared by a municipality and a township, under the provisions of the Ohio Revised Code, that cemetery is referred to as a "Union Cemetery."

- 6. NEW BUSINESS**

- A. **REPORT OF UNION CEMETERY BOARD-** LYN BOONE, UNION CEMETERY BOARD MEMBER
- B. **REPORT OF UNION CEMETERY BOARD FINANCES-** JIM PATIN, UNION CEMETERY BOARD MEMBER

Lyn Boone highlighted both the report of the activities of the Union Cemetery Board and the financial statements.

Regarding the activities, she first highlighted the volunteer maintenance work completed in June and September of 2024. In June they had 45 volunteers, 49 headstones were cleaned and nine were straightened. In September there were nineteen volunteers, 24 headstones were cleaned and five were straightened. There were a total of 116 headstones cleaned or repaired in 2024 and there was an estimated 277 volunteer hours.

In 2024 with a collaborative effort between the UCB, Village and Township ten new frost-free above ground hydrants were designed and installed around the perimeter of the yard and down the center of path.

The UCB engaged Stonehugger Cemetery Restoration to restore large, heavy or complexly damaged headstones coming in June-July of 2025, this will cost about \$6,870.00.

The local Sons of the American Revolution proposed to install in the Old Colony a memorial stone to the 23 veterans of the American Revolution who are buried in the historic graveyard. The memorial will be dedicated on May 31, 2025 at 1:00pm.

Tentatively planned projects subject to funding in 2025 is to replace the numerical markers with signage that contains a QR code that would mark noteworthy stones and graves. They could provide an accessible link to more in-depth historical information than can be offered on a one-page, paper tour guide.

The next one is the replacement of the twenty-year old Ohio historical plaque, which shows signs of critical deterioration. Depending on fundraising and grant availability the \$4,000 project may need to wait until 2026.

She then reviewed the revenues and expenses of the 2024 year end report.

Trustee VanNess stated I would just add that I want to thank Lyn for all the work she puts into that. But the twelve to thirteen markers that we're going to have Stonehugger do will be the last of those really serious ones and the rest of them are we can do in-house and that'll complete all of the damaged markers over the

years. So other than if something happens as time goes on, it'll just be really kind of complete a restoration of the cemetery.

Mayor Hartfield stated I say it every year. We have one of the best pioneer cemeteries in the United States that's cared for. I'm really proud of what we do.

- C. **RESOLUTION NO. 2025-24** A RESOLUTION TO DECLARE WITH THE GRANVILLE TRUSTEES THAT OPERATION AND MAINTENANCE OF THE UNION CEMETERY, UNDER PROVISIONS OF SECTION 759.27 OF THE OHIO REVISED CODE, SHALL CONTINUE

Councilmember Demarest introduced and made a motion to adopt Resolution No. 2025-24, second by Councilmember Mickelson

Motion passed unanimously

7. ADJOURNMENT- 7:23pm

Motion by Councilmember Demarest to adjourn, second by Trustee VanNess

Motion passed unanimously

Minutes submitted by: Autumn Klein, Clerk of Council

Minutes approved by: Herb Koehler, Village Manager

GRANVILLE VILLAGE COUNCIL

Minutes

May 7, 2025

7:30 P.M.

1. **CALL TO ORDER-** Mayor Hartfield called the Wednesday, May 7, 2025 Council meeting to order at 7:31pm.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Clerk Klein conducted roll call. Councilmember Demarest, Councilmember Keethler Ball, Councilmember Leithauser, Councilmember Mickelson, Councilmember Olbur, Vice Mayor Johnson, Mayor Hartfield, Manager Koehler, Law Director Mattes

4. **APPROVAL OF AGENDA**

Motion by Councilmember Mickelson to approve the agenda, second by Councilmember Olbur

Motion passed unanimously

5. **SPECIAL PRESENTATION- GAC GRANT WINNERS**

Mayor Hartfield, Billie Zimmers, Chair of GAC, Ali Rafter, GAC member and Councilmember Keethler Ball, ex-officio member of the GAC presented two of the three students selected to receive a grant from the GAC for \$750.00 their checks.

6. **CITIZENS COMMENTS**

There were no comments from citizens.

7. **PUBLIC HEARING**

- A. **ORDINANCE NO. 06-2025 AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO GRANT A GENERAL USE PERMIT TO ADAM HIMES, TO LICENSE THE USE OF THE VILLAGE RIGHT-OF-WAY AT 1174 NEWARK GRANVILLE ROAD**

There were no comments from citizens, Mayor Hartfield closed the public hearing.

8. **OLD BUSINESS**

- A. **ORDINANCE NO. 06-2025** AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO GRANT A GENERAL USE PERMIT TO ADAM HIMES, TO LICENSE THE USE OF THE VILLAGE RIGHT-OF-WAY AT 1174 NEWARK GRANVILLE ROAD

Councilmember Mickelson introduced and made a motion to adopt Ordinance No. 06-2025, second by Councilmember Demarest

Mayor Hartfield called for a roll call vote. Councilmember Demarest (yes), Councilmember Keethler Ball (yes), Councilmember Leithauser (yes), Councilmember Mickelson (yes), Councilmember Olbur (yes), Vice Mayor Johnson (yes), Mayor Hartfield (yes)

Motion passed by a vote of 7-0

9. NEW BUSINESS

- A. **RESOLUTION NO. 2025-25** A RESOLUTION TO LIFT THE MORATORIUM ON THE PROCESSING AND APPROVAL OF APPLICATIONS FOR THE DEMOLITION OF ANY EXISTING STRUCTURE WITH A FOUNDATION ON ANY PROPERTY IN THE VILLAGE OF GRANVILLE, OHIO

Councilmember Demarest introduced and made a motion to adopt Resolution No. 2025-25, second by Vice Mayor Johnson

Motion passed by a unanimous vote.

- B. **ORDINANCE NO. 07-2025** AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO GRANT A GENERAL USE PERMIT TO MEAGAN COFFIELD ON BEHALF OF COFFIELD PROPERTIES LTD TO LICENSE THE USE OF THE VILLAGE RIGHT-OF-WAY AT 138 EAST BROADWAY

Vice Mayor introduced Ordinance No. 07-2025 and set the public hearing for May 21st, second by Councilmember Mickelson

Manager Koehler stated that this is for a café space in front of the Pretzel Shop.

- C. **ORDINANCE NO. 08-2025** AN ORDINANCE TO AMEND ORDINANCE NO. 22-2024 PROVIDING FOR ADJUSTMENTS OF THE ANNUAL BUDGET FOR THE FISCAL YEAR 2025 AND REVISING SUMS FOR OPERATING EXPENSES

Councilmember Mickelson introduced Ordinance No. 08-2025 and set the public hearing for May 21st, second by Vice Mayor Johnson

10. APPROVAL OF MINUTES

Council meeting April 16, 2025

Motion by Councilmember Demarest to approve the meeting minutes, second by Councilmember Mickelson

Motion by unanimously

11. COMMITTEE / COMMISSION / BOARD REPORTS

Granville Community Foundation (Olbur) – No Report

Granville Recreation District (Johnson) stated they're pretty excited about the passage of their levy. I think the Concert on the Green flyer just dropped and they're a little behind on mowing for obvious reasons but they're beginning to get caught up.

Planning Commission (Mickelson) stated we had a couple of compliments to Darren and his crew for trimming trees in the Village right-of-way. One compliment was from Tim Klingler and the other one came from the Flynn's on South Pearl Street.

They reheard the application for the Whit's group. This was based on their lawyers suggesting that per our Code, the vote should have been a majority of the quorum as opposed to those present. Whether that's the case or not Planning Commission reheard the application and the result was still they did not approve it by a 1 to 5 vote. So that will probably be coming to Council on an appeal.

The house at 635 Newark Granville Road, that's the red one next to the golf course. It's the historical house. They came back with some changes to the original application. I think the Planning Commission all agreed that these were good changes to make everything flow together better so it didn't look like there was a new addition to this old historical house. That will be significant.

It's great being on Planning Commission and seeing that love their houses so much and really want to do the upkeep of the historical value in the Village. The Flynn's are paying quite a bit of money to do some window replacements that are really in keeping with the house. They don't have to do that, but they're doing that because they love the house and the work they put into it to keep it historical and true.

Granville Arts Commission (Keethler Ball) she thanked Council for their support tonight.

Bryn Du Commission (Demarest) – No report

Open Space Committee (Johnson) – No Report

Tree & Landscape Commission (Leithauser) stated that he has information to share about determining between flowering trees and Bradford Pears that the Mayor had asked for at the last Council meeting.

Union Cemetery (Demarest) Lyn Boones' annual report was earlier that evening.

Environmental Sustainability Committee (Mickelson) – No report

Education Foundation (Leithauser) – No Report

12. OTHER COUNCIL MATTERS

Councilmember Mickelson stated that one of her running friends shared with her that she was almost hit by a car crossing Main Street. One car stopped for her but the other one didn't. Officer Brenner was near the location and saw what happened and pulled the motorist over; he didn't give them a ticket but explained the situation.

Vice Mayor Johnson asked if there was still going to be a press release about the Community Foundation helping to support the purchase of the Old Academy Building.

Manager Koehler stated that staff has a meeting regarding that purchase tomorrow and hope to resolve a small issue and then do the release for the weekend.

Mayor Hartfield stated that she attended the Historical Society's grand opening and that everyone did a really great job.

Councilmember Leithauser announced that it was going to be a big weekend up on campus. There are tennis, lacrosse, and softball are hosting tournaments. Parents will be here moving kids out.

13. OTHER STAFF MATTERS

Manager Koehler stated we've had a couple of small setbacks with the signalization. Rain being one of them, sewer without structures being in place was another causing some stormwater backup downtown. Darren and Matt's teams were able to mitigate that over the weekend. There were supply issues with the pavers, those are now on hand. They're going to begin saw cutting tomorrow, and then next week they'll begin installing those pavers. This weekend will look much like it does today, unfortunately, but beginning next week we'll start seeing some real progress.

We don't believe it's impacted timeline in terms of the 4th of July at this point, because they got the substructures in pretty quickly over the very first two weeks of the project, but we do have an update with them next week to understand any other downstream impacts to the schedule.

Councilmember Keethler Ball asked if there was any additional tidying up that could be done at the intersection.

Manager Koehler stated we'll get the gravel policed up and swept up now that it's not going to rain as much. It's going to rain a little bit tomorrow, but not Friday. We'll neaten up the structures as best we can, mostly to make them safe, as opposed to making them pretty. We just want to keep people out of them and away from them. But yes, we'll do a walkthrough before the weekend.

In the meeting before last perhaps, we talked about some concerns about leash use on the bike path. I sent an update to Council and we have a pretty clear and somewhat swift path to getting that adjusted where we can enforce that on the bike path. We'll require an ordinance that begins first reading next week, the second reading the first week in June. Likely we'll recommend that it be passed by emergency to get it in place faster before the middle of summer.

We appreciate Council's patience on the Demolition Code. The moratorium did take longer than we'd like, but I think at the end of the day, we've got a document in place, a new code in place, that is really going to be helpful for, it's going to achieve what Council wanted, but also be able to execute in a manner that takes into consideration residents' rights and timelines and ensuring they get their just consideration for their application. We do have a small population of applications part of the pipeline awaiting for that lift. They'll get started on that beginning tomorrow.

14. **EXECUTIVE SESSION-** Pursuant to O.R.C. 121.22(G) (3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

Vice Mayor Johnson made a motion to enter into executive session, second by Councilmember Mickelson

Mayor Hartfield called for a roll call vote. Councilmember Keethler Ball (yes), Councilmember Leithauser (yes), Councilmember Mickelson (yes), Councilmember Olbur (yes), Vice Mayor Johnson (yes), Mayor Hartfield (yes)

Motion passed by a vote of 7-0. -7:54pm

Councilmember Demarest made a motion to leave executive session, second by Councilmember Mickelson

Mayor Hartfield called for a roll call vote. Councilmember Leithauser (yes), Councilmember Mickelson (yes), Councilmember Olbur (yes), Councilmember Keethler Ball (yes), Vice Mayor Johnson (yes), Mayor Hartfield (yes)

Motion passed by a vote of 7-0 - 8:29pm

15. ADJOURNMENT-8:30pm

Motion by Councilmember Demarest to adjourn, second by Vice Mayor Johnson

Motion passed unanimously

Minutes submitted by: Autumn Klein, Clerk of Council

Minutes approved by: Herb Koehler, Village Manager

Monthly Mayor's Court Report

Granville Mayor's Court
Cash Flow for April 2025

Page : 1
Report Date : 05/01/2025
Report Time : 09:49:02

	Current Period	Year-To-Date	Last Year-to-Date
City Revenue From:			
Court Costs			
Court Costs	\$39.00	\$117.00	\$0.00
Village Revenue From Costs	\$2,581.00	\$7,445.00	\$8,726.00
Fines			
Village Revenue From Fines	\$5,389.00	\$15,154.00	\$21,939.00
Miscellaneous/Other			
Miscellaneous/Other	\$400.00	\$3,210.00	\$3,350.00
Bond Forfeits			
Bond Forfeits	\$0.00	\$0.00	\$0.00
Miscellaneous/Other			
Bond Administration Fees	\$0.00	\$0.00	\$0.00
Total to City:	\$8,409.00	\$25,926.00	\$34,015.00
State Revenue From:			
Court Costs			
Court Costs	\$1,385.00	\$3,951.00	\$4,703.00
Victims of Crime	\$496.00	\$1,428.00	\$1,696.00
Drug Law Enforcement Fund	\$185.50	\$539.00	\$655.50
Fines			
Seat Belt-Driver	\$0.00	\$0.00	\$30.00
Indigent Defense Support Fund (fines)	\$0.00	\$75.00	\$75.00
Total to State:	\$2,066.50	\$5,993.00	\$7,159.50
Other Revenue From:			
Court Costs			
Court Costs	\$79.50	\$231.00	\$280.50
Area Fines			
OVI Indigent Fund - County	\$0.00	\$25.00	\$25.00
Restitution			
Restitution	\$0.00	\$100.00	\$0.00
Total to Other:	\$79.50	\$356.00	\$305.50
TOTAL REVENUE *	\$10,555.00	\$32,275.00	\$41,480.00
*Includes credit card receipts of	\$8,350.00	\$26,717.00	\$33,359.00

END OF REPORT

Location Activity Listing

Granville Mayor's Court
Reported By Issue Date From 04/01/2025 To 04/30/2025

Page : 1
Report Date : 05/01/2025
Report Time : 09:48:38

Ordinance Number	Ordinance Description	Total Offenses
<i>Offenses for Location Burg St @ W College St</i>		
331.190	Failure to Stop at a Stop Sign	2
Total Offenses for This Location:		2
<i>Offenses for Location E Broadway @ Main St</i>		
313.010	Traffic Control Devices	1
Total Offenses for This Location:		1
<i>Offenses for Location E Broadway @ S Main St</i>		
331.170	Right of way when turning left	1
Total Offenses for This Location:		1
<i>Offenses for Location James Rd near 2513 James Rd</i>		
333.030	Speed	1
Total Offenses for This Location:		1
<i>Offenses for Location James Rd near 2689 James Rd</i>		
333.030	Speed	1
Total Offenses for This Location:		1
<i>Offenses for Location N Granger St / 223 N Granger</i>		
331.050	Overtaking, Passing To Left Of Center	1
Total Offenses for This Location:		1
<i>Offenses for Location N Granger St @ E College</i>		
331.190	Failure to Stop at a Stop Sign	1
Total Offenses for This Location:		1
<i>Offenses for Location N Pearl St @ E College St</i>		
331.190	Failure to Stop at a Stop Sign	3
Total Offenses for This Location:		3
<i>Offenses for Location N Plum St @ W College St</i>		
331.190	Failure to Stop at a Stop Sign	1
Total Offenses for This Location:		1
<i>Offenses for Location N Plum St near W College St</i>		
331.190	Failure to Stop at a Stop Sign	1
Total Offenses for This Location:		1
<i>Offenses for Location New Gran Rd</i>		
333.030	Speed	1
Total Offenses for This Location:		1
<i>Offenses for Location New Gran Rd near Jones Rd</i>		
333.030	Speed	2
Total Offenses for This Location:		2
<i>Offenses for Location Prospect @ E Broadway</i>		
335.074	Driving under suspension or child support suspensi	1
Total Offenses for This Location:		1
<i>Offenses for Location S Main St @ Broadway</i>		
313.010	Traffic Control Devices	1
335.010	No Operators License	1
Total Offenses for This Location:		2
<i>Offenses for Location S Main St @ Ross IGA</i>		

Location Activity Listing

Granville Mayor's Court
Reported By Issue Date From 04/01/2025 To 04/30/2025

Page : 2
Report Date : 05/01/2025
Report Time : 09:48:39

Ordinance Number	Ordinance Description	Total Offenses
331.220	Failure to yeild right of way	1
Total Offenses for This Location:		1
<i>Offenses for Location S Main St near 466 S Main St</i>		
333.030-1	ACDA	1
Total Offenses for This Location:		1
<i>Offenses for Location ST RT !6 near River Rd</i>		
335.100	Tag/Sticker Violation / Expired plates	1
335.110-A1	Display Of Fictitious Plates	1
Total Offenses for This Location:		2
<i>Offenses for Location ST RT 16 nea Thornwood Xing</i>		
333.030	Speed	1
Total Offenses for This Location:		1
<i>Offenses for Location ST RT 16 near Thornwood Xing</i>		
333.030	Speed	1
Total Offenses for This Location:		1
<i>Offenses for Location ST RT 16 near River Rd</i>		
335.072	Driving Under Suspension	1
Total Offenses for This Location:		1
<i>Offenses for Location ST RT 16 near River Rd</i>		
333.030	Speed	4
333.030-1	ACDA	1
335.010	No Operators License	1
335.072	Driving Under Suspension	1
335.110-A1	Display Of Fictitious Plates	1
Total Offenses for This Location:		8
<i>Offenses for Location ST RT 16 near Thornwood Xing</i>		
331.080	Marked Lanes	1
333.030	Speed	4
335.072	Driving Under Suspension	1
335.100	Tag/Sticker Violation / Expired plates	1
Total Offenses for This Location:		7
<i>Offenses for Location W Broadway @ Main St</i>		
313.010	Traffic Control Devices	1
335.100	Tag/Sticker Violation / Expired plates	1
Total Offenses for This Location:		2
<i>Offenses for Location Welsh Hills Rd near Pinehurst</i>		
333.030	Speed	2
Total Offenses for This Location:		2
Total Offenses:		45

END OF REPORT

Offense Activity Listing

Ordinance Number	Ordinance Description	Total Citations
313.010	Traffic Control Devices	3
331.050	Overtaking, Passing To Left Of Center	1
331.080	Marked Lanes	1
331.170	Right of way when turning left	1
331.190	Failure to Stop at a Stop Sign	8
331.220	Failure to yeild right of way	1
333.030-1	ACDA	2
333.030	Speed	17
335.010	No Operators License	2
335.072	Driving Under Suspension	3
335.074	Driving under suspension or child support suspensi	1
335.100	Tag/Sticker Violation / Expired plates	3
335.110-A1	Display Of Fictitious Plates	2

Total Citations: 45

END OF REPORT

Monthly Fund Report
April 30, 202505/01/2025 09:36:21
CLK Period 04/2025

Account Title Number	Beginning MTD Balance YTD Balance	MTD Debits YTD Debits	MTD Credits YTD Credits	Ending Balance	MTD Change YTD Change
General Fund	3,970,206.23	1,091,280.22	540,443.55		550,836.67
A01-A-100	3,757,136.99	2,933,605.47	2,169,699.56	4,521,042.90	763,905.91
Municipal Building Rsv Fund	106,582.21	.00	.00		
A02-A-100	106,582.21	.00	.00	106,582.21	
Park Land Reserve Fund	31,724.58	.00	.00		
A03-A-100	31,724.58	.00	.00	31,724.58	
Strategic Land Reserve Fund	.00	.00	.00		
A04-A-100	.00	.00	.00	.00	
Road Improvement Reserve Fund	188,690.65	.00	.00		
A06-A-100	188,690.65	.00	.00	188,690.65	
Pathway Reserve Fund	78,000.00	.00	.00		
A07-A-100	78,000.00	.00	.00	78,000.00	
Capital Project Reserve Fund	1,498,688.52	.00	.00		
A08-A-100	1,715,120.52	.00	216,432.00	1,498,688.52	-216,432.00
Street Fund	178,650.14	19,442.31	17,868.21		1,574.10
B01-B-100	310,298.44	85,645.38	215,719.58	180,224.24	-130,074.20
Highway Fund	73,337.62	1,576.40	1,551.47		24.93
B02-B-100	76,658.77	6,944.23	10,240.45	73,362.55	-3,296.22
Opera House Park Improvement F	.00	.00	.00		
B03-B-100	.00	.00	.00	.00	
Bryn Du Fund	56,136.41	.00	625.26		-625.26
B04-B-100	14,609.28	258,971.75	218,069.88	55,511.15	40,901.87
Coronavirus Relief Fund	.00	.00	.00		
B05-A-100	.00	.00	.00	.00	
American Rescue Plan Fund	.00	.00	.00		
B06-A-100	.00	.00	.00	.00	
Permissive Tax Fund	.00	.00	.00		
B08-B-100	.00	.00	.00	.00	
Law Enforcement Trust Fund	734.02	.00	.00		
B09-B-100	734.02	.00	.00	734.02	
Weaver/River Rd TIF	632,509.40	.00	.00		
B10-B-100	477,401.05	157,030.71	1,922.36	632,509.40	155,108.35
Hplex TIF 1	176,706.31	.00	.00		
B11-B-100	152,321.98	24,686.54	302.21	176,706.31	24,384.33
Law Enforcement & Education Fu	10,189.90	.00	.00		
B13-B-100	10,189.90	.00	.00	10,189.90	
FEMA Fund	.00	.00	.00		
B16-B-100	.00	.00	.00	.00	

Monthly Fund Report
April 30, 2025

05/01/2025 09:36:21

CLK Period 04/2025

Account Title Number	Beginning MTD Balance YTD Balance	MTD Debits YTD Debits	MTD Credits YTD Credits	Ending Balance	MTD Change YTD Change
ServiceCenter Bond Retirement C01-A-100	46,447.40 46,447.40	.00 .00	.00 .00	46,447.40	
MunsonSprings Bond Retirement C02-A-100	7,892.76 7,892.76	.00 .00	.00 .00	7,892.76	
Sewer Replacement & Improvemen C03-C-100	782,368.69 782,368.69	6,250.00 6,250.00	108,882.39 108,882.39	679,736.30	-102,632.39 -102,632.39
WaterlineReplace Bond Retireme C05-A-100	1,807.00 1,807.00	.00 .00	.00 .00	1,807.00	
OWDA Capital Project Fund D01-A-100	.00 .00	.00 .00	.00 .00	.00	
Service Center Constuction Fu D02-A-100	.00 .00	.00 .00	.00 .00	.00	
OWDA Loan D03-A-100	.00 .00	.00 14,800.00	.00 14,800.00	.00	
SIB Loan D04-A-100	.00 .00	.00 .00	.00 .00	.00	
Waterline Replace Construction D05-A-100	481,426.76 691,079.47	.00 .00	.00 209,652.71	481,426.76	-209,652.71
Water Fund E01-E-100	653,068.63 671,554.22	101,302.93 382,798.91	69,463.12 369,444.69	684,908.44	31,839.81 13,354.22
Sewage Treatment Fund E02-E-100	754,385.62 670,215.71	82,622.77 322,186.98	89,171.92 244,566.22	747,836.47	-6,549.15 77,620.76
Refuse Fund E08-E-100	.00 .00	.00 .00	.00 .00	.00	
Water Capital Improvement Fund E91-E-100	632,440.40 632,440.40	5,450.00 5,450.00	22,825.50 22,825.50	615,064.90	-17,375.50 -17,375.50
Equipment Reserve Fund F02-F-100	330,687.32 330,687.32	.00 .00	.00 .00	330,687.32	
Lewis Park Fund G04-G-100	110.00 110.00	.00 .00	.00 .00	110.00	
Mayor's Court Agency G08-A-100	7,380.00 9,636.00	7,864.00 21,720.00	7,380.00 23,492.00	7,864.00	484.00 -1,772.00
Special Assessment Fund H01-H-100	21,823.98 21,823.98	.00 .00	.00 .00	21,823.98	
** Fund Totals **	10,721,994.55 10,785,531.34	1,315,788.63 4,220,089.97	858,211.42 3,826,049.55	11,179,571.76	457,577.21 394,040.42

GRANVILLE INCOME TAX REVENUE REPORT FOR THE YEAR 2025

MONTHLY INCOME TAX RECEIPTS

FOR THE MONTH OF
APRIL, 2025

DATE	INDIVIDUAL	WITHHOLDING	TOTAL	REFUND	% IND	% W/H
04/01/25	\$4,760.89	\$2,885.84	\$7,646.73		62.26%	37.74%
04/02/25	\$12,044.94	\$4,920.04	\$16,964.98		10.70%	29.00%
04/03/25	\$16,978.10	\$4,259.32	\$21,237.42		79.94%	20.06%
04/04/25	\$1,814.43	\$95,453.69	\$97,268.12		1.87%	98.13%
04/08/25	\$31,608.26	\$23,709.59	\$55,317.85	\$3,295.30	57.14%	42.86%
04/09/25	\$29,016.85	\$15,831.85	\$44,848.70		64.70%	35.30%
04/10/25	\$36,762.26	\$17,346.84	\$54,109.10		67.94%	32.06%
04/11/25	\$18,549.20	\$5,756.47	\$24,305.67		76.32%	23.68%
04/14/25	\$66,837.50	\$31,490.80	\$98,328.30		67.97%	32.03%
04/15/25	\$91,519.84	\$94,734.43	\$186,254.27		49.14%	50.86%
04/16/25	\$27,401.87	\$44,359.13	\$71,761.00		38.18%	61.82%
04/17/25	\$53,306.51	\$2,713.87	\$56,020.38		95.16%	4.84%
04/18/25	\$58,671.95	\$11,211.63	\$69,883.58		83.96%	16.04%
04/21/25	\$11,762.00	\$10,335.01	\$22,097.01		53.23%	46.77%
04/23/25	\$14,792.70	\$2,655.12	\$17,447.82		84.78%	15.22%
04/24/25	\$3,582.00	\$1,083.57	\$4,665.57		76.78%	23.22%
04/25/25	\$557.00	\$4,492.80	\$5,049.80		11.03%	88.97%
04/28/25	\$81.23	\$22,756.69	\$22,837.92		0.36%	99.64%
04/29/25	\$1,281.00	\$49,519.88	\$50,800.88		2.52%	97.48%
04/30/25	\$11,572.15	\$4,392.14	\$15,964.29	\$29,563.01	72.49%	27.51%
TOTALS	\$492,900.68	\$449,908.71	\$942,809.39	\$32,858.31	52.28%	47.72%

2025 RECEIPTS BY MONTH

MONTH	INDIVIDUAL	WITHHOLDING	MONTHLY TOTAL	REFUNDS	MONTHLY %		YTD %	% CHANGE FROM PREVIOUS YEAR	
					% IND	% W/H	% OF YTD	MONTHLY	YEAR TO DATE
JAN	\$114,918.79	\$380,883.55	\$495,802.34	\$0.00	23.18%	76.82%	21.88%	-1.93%	-1.93%
FEB	\$40,380.97	\$333,993.05	\$374,374.02	\$920.18	10.79%	89.21%	16.52%	4.29%	0.65%
MARCH	\$112,665.80	\$340,658.01	\$453,323.81	\$6,601.85	24.85%	75.15%	20.00%	25.69%	8.02%
APRIL	\$492,900.68	\$449,908.71	\$942,809.39	\$32,858.31	52.28%	47.72%	41.60%	-7.24%	1.10%
TOTALS	\$760,866.24	\$1,505,443.32	\$2,266,309.56	\$40,380.34	33.57%	66.43%	100.00%		

2024 RECEIPTS BY MONTH

MONTH	INDIVIDUAL	WITHHOLDING	MONTHLY TOTAL	REFUNDS	MONTHLY %		YTD %
					% IND	% W/H	% OF YTD
JAN	\$127,321.30	\$378,218.60	\$505,539.90	\$0.00	25.19%	74.81%	9.46%
FEB	\$22,362.65	\$336,627.52	\$358,990.17	\$0.00	6.23%	93.77%	6.72%
MARCH	\$63,371.96	\$297,287.79	\$360,659.75	\$15,772.96	17.57%	82.43%	6.75%
APRIL	\$569,637.19	\$446,735.50	\$1,016,372.69	\$18,559.39	56.05%	43.95%	19.03%
MAY	\$45,213.83	\$289,431.45	\$334,645.28	\$36,356.05	13.51%	86.49%	6.26%
JUNE	\$166,624.55	\$283,639.58	\$450,264.13	\$10,811.21	37.01%	62.99%	8.43%
JULY	\$37,885.82	\$326,419.44	\$364,305.26	\$0.00	10.40%	89.60%	6.82%
AUG	\$29,295.23	\$319,601.04	\$348,896.27	\$7,759.35	8.40%	91.60%	6.53%
SEPT	\$164,018.11	\$312,195.67	\$476,213.78	\$12,021.82	34.44%	65.56%	8.92%
OCT	\$85,514.07	\$291,768.46	\$381,287.92	\$0.00	22.43%	76.52%	7.14%
NOV	\$12,694.74	\$319,718.76	\$332,413.50	\$16,779.93	3.82%	96.18%	6.22%
DEC	\$63,025.59	\$349,040.74	\$412,066.33	\$10,542.05	15.30%	84.70%	7.71%
TOTALS	\$1,386,965.04	\$3,950,684.55	\$5,341,654.98	\$128,602.76	25.97%	73.96%	100.00%



MEMO

To: Herb Koehler, Village Manager
From: Darren Willey, Service Director
Date: May 7, 2025
Re: Service Department April Monthly Report

Attached is a copy of the Service Department figures for activities during the month of April. The figures relate total regular maintenance items and hours of labor completed by the Service Department. Also, listed below is a summary of specific jobs performed.

-Trash Pick Up

72- Personnel hours were devoted to removing trash as the Village Service Dept. removes trash Monday thru Friday from Village owned waste cans along the downtown business district and Bryn Du Mansion grounds. Trash is checked on Saturday and Sunday during the summer months.

-Tree Maintenance

310- Personnel hours were devoted to clearance trimming and removal of few small Trees along with stump removal in April.

-Brush Pick up

96- Personnel hours were devoted to removing Brush and limbs throughout the Village during the month of April. Disposal of 4-Loads of woodchips equal to about 60 cubic yards.

-Berm Maintenance 26 hours devoted to roadside berm repairs and Guardrail replacement

-Concrete Maintenance

115- Personnel hours was devoted to forming and pouring 6.5 yards concrete sidewalk with drive approach on W. Maple.

-Street Swept

36- Personnel hours devoted to removing debris along village streets. 2-Tons of debris removed.

-Hauling of Materials 4- hours devoted to disposal of street sweepings

-Vehicle Maintenance

233- hours were devoted to vehicle maintenance to service Police Cruisers, Water Department and Wastewater Vehicles and Service Dept.

-Grounds & Maintenance

During the month of April there were about 5 days of rain as the service department devoted 90.5 personnel hours to work inside cleaning and servicing all equipment as needed and making any repairs that may need to be made for future projects.

-Traffic Signal Maintenance 0- hours devoted to performing repairs to flashing lights with traffic control.

-Street Lights Repair 4- hours 4- Bulbs

-Asphalt Maint/Repair 116- hours 18- Tons waterline repairs River Rd. south of RT. 16.

-Street Signs Replaced 0 signs with 0 hours

-Clean and Jet Storm lines 237- hours

-Clean Top of Inlets 5

-Storm Sewer Maint- 33- hours. Granger St. Granville Elementary

-Grass Mowing 24- hours

-Park Maint. 2- hours installing flower baskets along the downtown area.

-Assist Civic Groups and Schools 33- Hours

If you have any questions, please feel free to contact me.

-Vacation Hours Used

In April 2- Service Department employees used vacation leave totaling 16- hours.

-Sick Leave Hours Used

In April 2- Service Department employees used sick leave totaling 16- hours.

Darren Willey
Service Director

MONTHLY METER REPORT

April 2025

NEW METERS GIVEN OUT	1
METRON FARNIER METERS INSTALLED	5
METERS REPAIRED	1
4' METER PITS GIVEN OUT	4
FINAL READS	10
CUSTOMER SERVICE REQUEST	6
SHUT OFF NOTICES	4
SHUT OFFS, NON-PAYMENT	0
SHUT-OFFS, RESIDENT REQUEST	0
OTHER	5
TOTAL	36

Granville Police – Monthly Report for April 2025

Personnel Actions:

- None.

Complaints on Personnel:

- No complaints were received.

General Complaints/concerns:

- General concerns were expressed by residents over speeders.

Compliments:

- GPD received several verbal “thank-you” comments from residents and visitors.
- A DU sorority sent a card of thanks to LT Wilson and Officer Newlun.
- A State Farm employee complimented GPD for assisting her employees.

Other:

- Officers attended the first 4th of July planning session and the Safety meeting.
- GPD met all State of Ohio standards for re-certification through the Ohio Collaborative.

Events:

- None.

Enforcement:

Parking Tickets: 10 (-26) / Traffic Citations: 60 (-6)

Arrests: Misdemeanor: 9 (+3) / Felony: 0 (+/- 0)

Misdemeanor Charges: 11 / Felony Charges: 0

Service Activities:

Dispatched Calls for Service: 193 (-18) / Pick Up Calls for Service: 723 (-397)

Offense Reports: 16 (+6) Accident Reports: Non-injury: 9 (+3) / Injury: 2 (+1)

House Checks: 14 Area Checks: 206 Business Checks: 235

Service Calls at Schools: GHS:22; GIS:15; GMS:1; GES:5; WHS:3; GCA: 15

K9: Sweeps: 2 Tracks: 1 Article search: 0 PR: 0 Training Hours: 34