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Statement of Acceptance and Good Standing
Liguori Academy admits students of any race, nationality, sex, gender, sexual orientation, color, creed, racial or ethnic origin to all the rights, privileges, programs, and activities generally accorded and made available to students at the school. The school does not discriminate on the basis of race, nationality, sex, gender, sexual orientation, color, creed or ethnic origin in the administration of its educational policies, admission policies, scholarship and loan programs, and athletic and other school administered programs. Students are enrolled at Liguori Academy on the basis of a yearly evaluation and acceptance. Liguori Academy reserves the right to dismiss students for infractions of regulations, unsatisfactory academic standing or other reasons that affect the welfare of the individual student or the school community.

A student considered to be in good standing is:
- a) one who has not become subject to dismissal for academic reasons,
- b) one whose record of conduct is satisfactory, and
- c) one who has met all financial obligations to the school or made satisfactory arrangements for their discharge with the Business Office.

Students are required to respect the principles and values explicitly and implicitly conveyed by legitimate civil authorities, and the duly appointed authorities of the school. Under no circumstance may a parent excuse a student from observance of the rules and policies of Liguori Academy if the parent expects the student to remain in good standing with the school.

Harm to Self or Others, Child Abuse & Neglect Reporting Compliance
Liguori Academy faculty, staff, and volunteers with reasonable suspicion (e.g. through words, drawings, gestures) of a student threatening harm to self (e.g., “cutting,” suicide) or others must report such threats to the Principal or another administrator. Further reports to health and/or law enforcement may be required by the type of threat communicated or suspected. Consistent with the laws of the State of Pennsylvania, all members of the school faculty and staff are required to report any instance of suspected child abuse or neglect. This means that if a school employee has a reasonable suspicion that abuse, as defined by the law, is occurring, the employee must and will report it to the proper officials within 48 hours. This is to protect all persons concerned. Child abuse, as defined by the law, is any act of omission or commission that endangers or impairs a child’s physical or emotional health and development. This includes:
- Physical and emotional abuse
- Emotional deprivation
- Physical neglect and/or inadequate supervision
- Sexual abuse and/or exploitation

Confidentiality of Documents and Other Information
To protect the dignity, character, and future of all students, Liguori Academy holds all inter/intradepartmental and school communications about students and/or his/her school, civic, or home life to be confidential and for the information of proper members of the staff. This information will not be released to any other individual. Exceptions may be made when the student and/or parents request release, when harm to self or others is at stake, or if forced to do so by court order. Academic information, which
includes grades, will be released as the official transcript when the student and/or parents request the school do so in written form. The student and/or parents may request in writing that standardized test scores be released. The school also protects the confidentiality of counselor-student discussions whether the counselor is one formally appointed by the school or is a staff member chosen by the student. The school recognizes the staff member so chosen as a counselor and requires him/her to act professionally and within the guidelines of the school and state law (e.g., cases where the health or safety of the student or others is involved). The school does not recognize the right, morally, of any outside person to inquire or demand to know the content or nature of such counselor student conferences. Demographic information on students, such as name, address, phone number, e-mail, occupation of parents, etc., will be used by faculty and staff at the prudent discretion of the Principal.

**Change of Contact Information**
The main office of the school is to be notified immediately of any change of address and/or change of phone number. This is essential in order to keep school records accurate and in order to be able to contact the parents in the event of an emergency. Please also ensure the school has your preferred method for receiving school communications.

**Image Usage Policy**
By enrolling at Liguori Academy, students and parents give permission for Liguori Academy to periodically take photos of students on campus or when participating in school sponsored activities for use on the official school website, in school publications, and in advertising. The school reserves the right to use any and all photos. Liguori Academy has the right to use a student's name and/or photo in its electronic media. I understand that my student’s name and photograph(s) may be used in electronic media such as video, CD-Rom, or Internet. I release Liguori Academy, the photographer, their offices, employees, agents, and designees from liability for any violation of any personal or propriety right I may have in connection with such use. All parent/guardians have the right to decline this policy.

**Electronic Surveillance**
Students and parents are advised that Liguori Academy is equipped with electronic surveillance cameras that record video. Appropriate signage is posted notifying students that their image is being recorded.

**Property Liability**
Liguori Academy is not liable for damage or loss of personal property, including damage incurred to vehicles. Parking is at one’s own risk.
INTRODUCTION

Overview
Liguori Academy is a private, independent high school located in the Kensington community of Philadelphia. Using a comprehensive program of individualized instruction, academic remediation, behavioral support, and a rigorous job-based career component model, Liguori prepares students for graduation and future employment. We encourage abilities. We do not emphasize deficits. All students are exceptional and capable of being significant contributors to the economy of our region.

Philosophy
The Liguori model uses hand-tailored curriculum to drive its instructional approach. Combining computer-based coursework and collaborative classroom environments, students encounter innovative educational opportunities centered around their individual needs. In-time data collection and intuitive evaluation tools track and monitor the progress of each student, aiding academic achievement.

Mission Statement
We are committed to preparing our future leaders through individualized learning in a community that offers boundless opportunities.

History
Liguori Academy is grounded in the spirit of St. Alphonsus Liguori’s “boundless love” credo. We are committed to making our students…our future citizens…understand that their hard work offers them boundless opportunities. The foundation for what would become Liguori Academy was laid in 2011. At that time, a group of dedicated educators reached a turning point. They decided to disrupt the system. The status quo was not an option. Learning gaps caused by absences, family, health and economic crises often limit a student’s potential to catch up. After years of seeing intelligent students stuck in a downward spiral of failure, the educators challenged themselves, and asked the following questions:

- How can we address students at their point of promise instead of at their point of deficit?
- How can we link “knowing” and “doing” and create an incentive for students to excel?
- How can we transition students to similar success in the workplace and the community?

Led by Mike Marrone, long-time high-school educator and counselor, the group went to work. Members began brainstorming, visiting schools, meeting with parents, teachers and social workers as they sought sound and responsible solutions. They did their research, read the law and consulted experts.

Then, motivated by the vision of local philanthropist and businessman Ray Mirra, they took the leap. A new alternative was needed, and they would “build” it. A community was selected, a building was found, an innovative academic program was designed, high standards were set, students were recruited, volunteers pitched in. The ongoing quest for financial support continues.
On September 6, 2016, the ribbon was cut, the doors flew open and we proudly and lovingly welcomed our first group…the class of 2020. Each year, another group will join the journey to a boundless future. Expectations are high, and these expectations will be met.

Admissions
Admission to Liguori Academy is based on the following criteria, confirming readiness for a college preparatory curriculum: Shadow Day participation, family interview, academic transcript, recent standardized testing results, and current teacher recommendation. Although Liguori Academy is financed primarily through tuition, families requesting financial assistance are encouraged to apply early. Financial aid is available through scholarships and grants. Additional information for financial assistance is communicated at the time of an admissions acceptance.
A LIGUORI EDUCATION

Core Values of a Liguori Education

1. Individuality
   · We believe in the importance of embracing and responding to each student’s individual needs and strengths. There is no “one size fits all” approach.

2. Integrity
   · We value the practice of being honest and the ability to make decisions in a way that are fair and responsible.

3. Curiosity
   · We want our students and staff to always have a desire to continuing learning and questioning topics or ideas that interest them.

4. Ambition
   · Ambition is what drives success. We encourage our students to constantly set goals so that they have a sense of direction and motivation to reach the finish line.

5. Resiliency
   · We encourage our students to view setbacks and barriers as an opportunity for growth as opposed to a reason to give up. We value a student’s ability to overcome.

Portrait of a Liguori Academy Student

A Liguori Academy student displays the following qualities:

Academic Scholarship
   · A Liguori Academy student attends to their academic work and progress with diligence.

Integrity
   · A Liguori Academy student approaches each of their endeavors with honesty, striving to model behavior exemplifying sound judgment.

Respect
   · A Liguori Academy student treats those around them with respect and dignity, celebrating the diversity of our school community.

Humility
   · A Liguori Academy student acts with humility, celebrating the achievement of others alongside their own.

Creativity
   · A Liguori Academy student seeks creative, solution focused paths to resolving challenges and conflict.
Overview
Liguori Academy students receive coursework and training in a variety of ways. Each student’s curriculum is created specifically for them, based on data taken from a series of assessments taken throughout the academic year. Liguori Academy administration and staff develop a schedule of courses focused around the completion of grade-level coursework and based on student need.

Graduation Requirements
Liguori Academy offers a core curriculum sequence that complies with requirements for graduation from high school in the State of Pennsylvania. The school also offers a wide variety of electives that go beyond these requirements. Students earn one-half (.5) credit for successful completion of a semester course and one (1.0) credit for a full year course. Foreign Language credits may be dispersed to alternative academic areas per the discretion of Administration.

<table>
<thead>
<tr>
<th>Unit(s) of Credit</th>
<th>Subject</th>
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<tbody>
<tr>
<td>4.0</td>
<td>English</td>
</tr>
<tr>
<td>3.0</td>
<td>Mathematics</td>
</tr>
<tr>
<td>3.0</td>
<td>Science</td>
</tr>
<tr>
<td>3.0</td>
<td>Social Studies</td>
</tr>
<tr>
<td>2.0</td>
<td>Arts/Humanities</td>
</tr>
<tr>
<td>1.0</td>
<td>Physical Education</td>
</tr>
<tr>
<td>0.5</td>
<td>Health</td>
</tr>
<tr>
<td>2.0</td>
<td>Language</td>
</tr>
<tr>
<td>4.0</td>
<td>Elective</td>
</tr>
<tr>
<td>21.5</td>
<td>Total Credits</td>
</tr>
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Academic Grading
Each course at Liguori utilizes the following grading scale. All questions regarding in-class grading should be directed to the Principal or Director of Academic Affairs.

A Outstanding Achievement. Students accomplish their assigned work in a superior manner; have sufficient interest and initiative to do supplementary study; make serious and positive contribution to their class discussions and class projects.

B Good Achievement. Students accomplish their assigned work in a manner above grade level average; validate their work with contributions to class discussions and projects.
C Satisfactory Achievement. Students accomplish most of the work assigned; most of their work is acceptable; have not yet developed consistency in study habits; class participation is also inconsistent.

D Minimum Achievement. The majority of the student's work is not acceptable; gives evidence of poor study habits; concentration in class is poor; homework, when done, is without much thought or obvious effort. A grade of "D" is not a college qualifying grade.

F Below Minimum Acceptable Achievement. Students receiving this grade accomplish less than the fundamental minimum essentials; generally, the work is substandard or non-existent. No credit is earned.

P Pass: Students receive credit for completing at least the minimum requirements.

NG No Grade: Used for audit purposes, or when the course cannot be completed due to prolonged illness, and with the approval of the Director of Academic Affairs.

I Incomplete: This mark is given only if a student has done passing work but has been unable, because of illness or other unavoidable causes, to complete the work of the course. An Incomplete must be made up within two weeks after the student’s return from an excused absence or by special contract. It is the student’s responsibility to contact the teacher. Business trips, outings, vacations, etc., are not considered justification for incomplete work. Incomplete grades that are not made up within the determined timeline become a grade of “F”.

ANC Attendance No Credit: A student’s attendance in class is integral for successful completion of course requirements. A student with excessive absences may be denied course credit as outlined in the attendance policy. An Attendance No Credit grade for a course will require the student to make up the course. Arrangements for course make-up will be determined by the Principal and Director of Academic Affairs.

### Grading Scale

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<thead>
<tr>
<th>Grade</th>
<th>Quality Points</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>A+</td>
<td>4.00</td>
<td>100-97%</td>
</tr>
<tr>
<td>A</td>
<td>4.00</td>
<td>96-93%</td>
</tr>
<tr>
<td>A-</td>
<td>3.70</td>
<td>92-90%</td>
</tr>
<tr>
<td>B+</td>
<td>3.30</td>
<td>89-87%</td>
</tr>
<tr>
<td>B</td>
<td>3.00</td>
<td>86-83%</td>
</tr>
<tr>
<td>B-</td>
<td>2.70</td>
<td>82-80%</td>
</tr>
<tr>
<td>C+</td>
<td>2.30</td>
<td>79-77%</td>
</tr>
<tr>
<td>C</td>
<td>2.00</td>
<td>76-73%</td>
</tr>
<tr>
<td>D</td>
<td>1.70</td>
<td>72-70%</td>
</tr>
<tr>
<td>F</td>
<td>0.00</td>
<td>69% and Below</td>
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### Student Grade Point Average

Grade point average (GPA) is calculated by averaging quality points received for each numerical grade divided by the total number of courses taken in an academic year. All grades earned in all classes taken in grades 9 through 12. Concern for grade point average should not keep students from selecting a challenging course. The student’s GPA will be updated at the completion of each academic year. The GPA students receive from Liguori Academy is unweighted.
**Academic Regulations**

Students take all the courses listed in the core curriculum unless otherwise advised, plus their choice of electives. Waivers are rarely granted. Students complete a minimum of 21.5 credits in the four-year program. A student must take all required courses on campus during the academic year. The Principal and Director of Academic Affairs must approve in advance course work taken off campus. Only approved course work will appear on a student's transcripts.

Students ordinarily take all courses in the core curriculum. Transfer students take all the courses listed from the time of their entrance; they may be required to make up certain courses (those not indicated on their transcript of record from the previous school) in summer school.

**Academic Probation**

A student is placed on Academic Probation until the following Grade Check if they have below a 2.0 GPA and/or at least one “F” grade at the end of a Grade Check. A student on Academic Probation may continue to practice and perform in co-curricular and interscholastic activities while on Academic Probation but must attend after school tutoring. The student will remain enrolled in this class until notified by the Director of Academic Affairs with the publishing of the next grading period. A student may get off Academic Probation by having a GPA above 2.0 and have no “F” grades at the end of the next Grade Check. Students and parents should exercise vigilance to ensure that sufficient time is dedicated to study to end the probation successfully.

**Academic Ineligibility**

A student is Academically Ineligible when a student meets the requirements for Academic Probation for two consecutive Grade Checks. While a student is Academically Ineligible, they are unable to participate in interscholastic athletics or in school co-curricular events. During a term of Academic Ineligibility, a student may be conditionally approved to participate in co-curricular activities (excluding performances) or athletic team practices once a written Academic Plan for Progress has been developed and signed by the Director of Academic Affairs, the student, the student’s parents, the Principal, and the student’s coach/activity moderator. If a student is Academically Ineligible and then receives a GPA above 2.0 with no “F” grades at the next Grade Check, the student is placed on Academic Probation. Once on Academic Probation, a student may practice and perform/compete in interscholastic athletics and co-curricular activities. To be Academically Eligible at the start of the Fall Semester and the Spring Semester, the student must have a GPA above 2.0 with no “F” grades from the previous Semester. If a student has below a 2.0 GPA and/or an “F” grade at the end of the Semester, the student must take credit retrieval courses to either increase the GPA to above 2.0 from the following Semester and/or retrieve the credits from the failed courses. This must be done prior to fully participating in athletics and/or co-curricular activities, unless the student has above a 2.0 GPA with no “F” grades at the end of the first Grade Check of the following Semester. In this situation, the student would remain on Academic Probation until the student has successfully been eligible for two consecutive Grade Checks.

**Academic Plan for Progress**

- Weekly informal grade check led by the student’s faculty advisor; must show sign of improvement
Signed evidence from guardian that the student is spending time working at home
Update on progress/effort/attitude from Remediation teacher; must be Satisfactory in order to continue practicing

**F Grades**
No student will be readmitted to Liguori Academy in the fall with an F for a semester grade in any subject. All semester F grades must be made up by attendance at a summer school approved by the Principal and Director of Academic Affairs. It is the student's responsibility to ensure that the grade(s) and credit(s) earned in summer school be sent to the Director of Academic Affairs for inclusion on the transcript. Make-up for F grades may not be postponed until a later time. An F grade cannot be removed from the student's transcript. However, colleges and universities do consider the makeup grade for entrance requirements. Liguori Academy computes both grades in determining the student's cumulative GPA.

***Special Note: Seniors who receive any F grades will not be awarded diplomas until the F grade(s) are made up.***

**Promotion and Graduation**
All semester F and/or I (Incomplete) grades must be made up through successful completion of summer school at Liguori Academy under the supervision of the Director of Academic Affairs before re-admittance in the fall. Advance permission of the Principal and Director of Academic Affairs is necessary. Liguori Academy reserves the right to dismiss any student receiving three or more semester Fs.

*Promotion Guidelines:*
Promotion to 10th grade: 5.0 Credits
Promotion to 11th grade: 10.0 Credits
Promotion to 12th grade: 16.0 Credits
Graduation: 21.5 credits

**Repeated Classes:**
If a student takes a class for a second time for any appropriate reason (as determined by the Director of Academic Affairs), both grades will appear on the student’s transcript and count in the overall GPA. Retrieval credit will count in the total required for graduation. Credit for non-F, NM or ANC courses will not count towards graduation requirements.

**Course Change Requests**
Students may request a schedule change from the Director of Academic Affairs by the Friday of the first week of the semester. Approval of requests is dependent upon:
1. Availability in the class requested
2. Legitimate reason for the request
3. Parental approval
4. Teacher/department chair approval
Preference for a specific teacher cannot be considered. If a teacher determines that a student has been inappropriately assigned to a course, the student will be scheduled into a class that meets their academic needs.
RenWeb + Edgenuity Family Portal
Liguori Academy utilizes RenWeb as its student information system (SIS). Guardians and students are provided access to the website. We encourage parents to utilize this resource to communicate with administration and faculty. Guardians are also provided with access to Edgenuity, our online course platform. This allows guardians to monitor the academic progress of their student(s).

Parent-Teacher Conferences
Liguori administration, faculty, and staff strive to maintain open communication with parents and guardians. LA faculty/staff will be in contact with parents/guardians throughout the school year. If at any time a parent/guardian has questions or concerns, please contact LA faculty/staff to request a conference. Conferences need to be scheduled in advance.

Assessments
Liguori students receive the NWEA MAP assessment at three (3) times during the year (Fall, Winter, Spring). Assessment results will be made available to parents throughout the school year. Parents should contact the Director of Academic Affairs to discuss student assessment results.

Progress Reports
Families interested in receiving scheduled progress reports can request access to the ParentsWeb portal and/or Edgenuity. All questions regarding progress reports are to be directed to the Director of Academic Affairs.

Report Cards
Report cards will be issued four (4) times during the academic year, at the end of each quarter. Parents and students are urged to discuss report cards after receipt. All questions regarding report cards are to be directed to the Director of Academic Affairs. A signed copy of the report card will be returned to Liguori no later than one week after distribution.

Seniors and Graduation
Petition to Participate in Graduation Ceremonies: All seniors must petition during the second semester to take part in the graduation ceremonies. Seniors who are ineligible for disciplinary or academic reasons will complete a special section on the petition form. All school accounts, including library materials and athletic equipment, must be cleared, as do all deficient grades, before diplomas will be issued to students.
Senior Class Speakers: Seniors with a cumulative seventh semester GPA of 3.50 or above are invited to apply to deliver the Welcome Address or the Commencement Address at graduation. The application process includes delivery of the applicant’s speech to a panel selected by the Principal which includes seniors, faculty, and administrators.
Graduation Awards: The following recognitions are awarded at either the Senior Presentation or Graduation.
Alphonsus Liguori Award: This award recognizes the student who has been exceptionally committed to service over four years of high school.
Valedictorian and Salutatorian: The valedictorian and salutatorian have been members of the class for three years. The valedictorian graduate(s) with the highest seventh semester cumulative GPA. The salutatorian graduate(s) with the second highest seventh semester cumulative GPA. In the case of a tie, each awardee is recognized.
**Honor Cords:** Students receive honor cords and/or stoles if they qualify as follows:

- White cord: Graduating Cum Laude (with honors) with a GPA of 3.10-3.49
- Silver cord: Graduating Magna Cum Laude (with great honors) with a GPA of 3.50-3.69
- Gold Stole: Graduating Summa Cum Laude (with greatest honors) with a GPA of 3.70-4.00

**Withdraw Policy**
If a student requests to withdraw from Liguori Academy, it is required that the parent and student meet with the Principal and complete the appropriate documentation. No student information will be sent to the receiving school or third-party agencies until all financial obligations have been met by the family.

**Academic Integrity**
Liguori Academy believes that all members of our community are responsible for maintaining a climate that values honesty, trust, fairness, respect, and responsibility. Supporting these values is essential to promoting and maintaining a high level of academic integrity.

Academic integrity means avoiding academic misconduct in all forms and taking responsibility and ownership of your own work. Academic misconduct, for whatever reason and in any form, negates the value of education. Our staff will always put the importance of learning above the importance of grades and strive to assure students that their best efforts are the expectation. Since academic integrity involves taking responsibility of one’s own learning, it is important to know and recognize the following forms of academic misconduct and avoid them:

**Cheating**
Any student giving and/or receiving unauthorized assistance (e.g., copying, stealing exams, using electronic aids/devices, Internet sources, or using any form of aid) in any academic work, quiz, test, or examination will be subject to disciplinary action, up to and including dismissal. Using smart phones to store information/formulas, using camera phones or text messages to store or share testing information and/or other academic work is also strongly prohibited and will be subject to the same disciplinary action as other forms of cheating.

**Plagiarism**
Plagiarism is to steal and pass off the ideas or words of another as one’s own. The following are examples of plagiarism:

- Using a direct quotation from a text without quotation marks, even if the source has been cited correctly.
- Paraphrasing or summarizing the ideas or text of another work without documenting the source.
- Substituting a word or phrase for the original while maintaining the original sentence structure.
- Citing sources incompletely with intention to deceive.
- Patch writing: using words and phrases from a source text (that may or may not have been acknowledged) and patching them together in new sentences.
- Using graphics, visual imagery, video, or audio without permission of the author or acknowledgment of the source.
• Translating text from one language to another without citing the original work.
• Falsification – Falsifying or inventing information, data, and citations.
• Multiple Submissions – Submitting substantial portions of any academic exercise more than once without prior authorization and approval of the teacher.
• Turning in someone else’s work as your own.

Most cases of plagiarism can be avoided by citing sources. Simply acknowledging that certain material has been borrowed and providing your audience with the information necessary to find the original source is usually enough to prevent plagiarism.

Acceptable Use of Technology Policy
Liguori Academy provides each student a laptop for academic use in school. Use of laptops and Internet is a privilege. They are provided as a tool for class research, completion of assignments, and communication via e-mail. Laptops are password protected and programmed for each student individually. Under no circumstances should a student utilize another student’s laptop without express permission from an administrator or staff member. If a student chooses to take a laptop home, they must bring it back to school the following day. Any damage to any laptop must be reported to a staff member immediately. If the laptop and/or charger is intentionally broken or not returned, the student’s parent/guardian will be charged the full price to replace the damaged laptop.

Use of the computers for purposes other than what is listed above is prohibited. Any use of the computers or Internet that is in violation of any school policy will subject the student to disciplinary action. Students are strictly prohibited from use of Liguori Academy’s name, initials, logos, pictures, or representations of the faculty, staff, or other individuals that, in the determination of the school administration, is degrading, lewd, threatening, or inappropriate. Publication or postings of inappropriate material on the Internet may result in serious disciplinary action including dismissal from the school. Illegal downloading on a school computer may result in the student losing the privilege of using computers and Internet access on campus. Students enrolled in a class that requires computer access will have to withdraw from the class and receive no credit for the course. The cost of repairing computer equipment resulting from careless or irresponsible use is the responsibility of the student. At least one of the following sanctions will be imposed for violation of computer rules: detention, loss of computer privileges for the remainder of the grading period or the remainder of the school year, suspension, or expulsion from Liguori. The following activities are prohibited at all times:

• Attempting to install, installing, or downloading from the Internet, or running any program not provided by the school
• Playing games, including online games
• Attempting to visit or visiting Internet chat rooms or social networking sites such as Facebook, Twitter, etc.
• Attempting to visit, visiting, attempting to view, viewing or printing morally objectionable sites or materials
• Attempting to bypass or bypassing any network or computer security systems

Staff Technology Devices
Students are not to use laptops or computers assigned to faculty or staff without the permission and supervision of that staff or faculty member. Personal laptops belonging
to students are not to be brought on campus. An exception may be granted through prior permission of an administrator or staff member when there are extenuating circumstances related to a student’s academic needs. Personal laptops are not allowed to join the computer network (e.g. wireless connection, printing).
CONDUCT OF STUDENTS

Overview
The Administration reserves the right to amend, suspend, or add new rules, regulations, or guidelines to the disciplinary policies with the approval of the Principal. Furthermore, the Administration reserves the right to enforce standards of conduct and behavior in the interest of Liguori Academy and its constituents and representatives not mentioned in the foregoing disciplinary policies.

Student Responsibilities
Liguori Academy students are expected to conduct themselves at all times in a manner that shows respect for themselves, others, and the learning process.

In order to ensure the good order of the school, all students must observe the following guidelines:

- Show respect to all faculty, staff, other students, and visitors
- Conduct themselves on campus in such a way as to ensure the proper environment for learning
- Engage in conduct outside the school that reflects well on themselves and the school. Special concern should be given to behavior toward school neighbors and to the maintenance of positive and friendly relations with other schools and the Philadelphia community as a whole
- Exhibit concern for the safety and well-being of all members of the community
- Respect speakers, guests, and performers at assemblies, speaker visits, and rallies. Students are expected to distinguish between the various events in determining the behavior appropriate to each
- Follow directions given by a member of the faculty, staff and/or designee of Liguori Academy
- Cooperate in maintaining a clean and orderly campus

Liguori Academy Zero-Tolerance Policy
To preserve the safety and health of the entire school community, Liguori Academy has a zero-tolerance policy regarding bullying, threats against students and/or staff, and possession of a weapon. Students who exhibit such behavior or engage in such activity will be subject to disciplinary action, up to and including dismissal. If a student experiences or witnesses any of the above activity, it is essential that they report this to the administration, faculty, or a staff member.

Failures in Good Order
The following infractions in good order are examples of actions that are considered serious and will be dealt with accordingly, including possible law enforcement notification:

- Disobedience, insubordination, or rudeness to any member of the faculty, staff and/or designee;
- Involvement in any hate-based incidents, whether verbal or physical, that express negative attitudes, derogation or hate for a person or group based on race, ethnicity, or other forms of prejudice or discrimination. These incidents may take the form of slurs, insults, name-calling and jokes, graffiti, display of offensive words or symbols, intimidation, and physical assault;
• Possession, distribution or use of drugs, alcohol, or legally controlled mood-altering substances on campus or at any school-related activities;
• Public displays of affection (the administration will determine inappropriate behavior; unacceptable behaviors include but are not limited to kissing, embracing, inappropriate handholding or touching, lap sitting, or any situation involving close physical contact);
• Language or behavior that is profane, vulgar, or obscene;
• Injury or harm to person(s) or property or threat of same (including group assault);
• Theft or other actions involving dishonesty, including academic dishonesty;
• Use or possession of tobacco or tobacco products on or near campus or at any school-related activity;
• Outrageous, scandalous, or seriously disruptive behavior;
• Possession of indecent or profane books, pictures, music (i.e., tapes, records, CDs) or other such objects on campus or at any school sponsored activity;
• Possession of any explosive device on campus or at any school sponsored activity;
• Gambling or gaming for monetary gain of any type on campus or at any school sponsored activity;
• Assault with, or possession of (including but not limited to in cars or lockers), a weapon (any tool, instrument, or implement capable of inflicting bodily injury), even when the device is designated to be used for another purpose on campus or at any school sponsored activity;
• Conduct at school, sporting events, dances, or elsewhere which would reflect adversely on Liguori Academy and which is detrimental to the good reputation of the school.
• Any other act that does not comply with the Liguori Academy Student Handbook
• Any violation of local, state, or federal law

Note: Groups and/or gangs that, in the judgment of the administration, are detrimental to the positive community atmosphere of Liguori Academy will not be allowed to exist on campus. Individuals or groups who promote attitudes and ideals that are contrary to school principles and practices will not be tolerated. Students who join, promote, or recruit others to join such groups will be subject to suspension and/or expulsion. No student on school property or at any school activity shall wear, possess, use, distribute, or display any clothing, jewelry, emblem, badge, symbol, sign, or other articles that are evidence of membership or affiliation in such groups.

Sanctions
One or more of the following sanctions may be imposed for violation of school rules and regulations:

• Detention: A period of time, other than class hours and including Saturdays, when a student is detained by the Principal, administration, or any faculty member for violation of school rules. Detention takes precedence over any other activity. Students receiving four or more detentions per semester for the same rule infraction will be placed on disciplinary probation.
Disciplinary Probation: A student is placed on disciplinary probation for serious misconduct and/or violations of school rules. Probation is a specific period of time and specific requirements are imposed in order to clear the probationary status. Parents are notified in writing by the Principal should their student incur probation.

Suspension: A student is suspended for very serious acts of misconduct or repetition of violations for which probation was imposed. During the period of suspension, students must surrender their student identification card, may not participate in any athletic or other co-curricular activities, and must attend detention for a specific period of time. Days missed due to suspension are excused unless the suspension exceeds ten (10) days. Additional class time lost because of suspension is required to be made up as directed by the Principal and Director of Academic Affairs. Parents must meet with the Principal when their student is suspended. Some suspensions may be served as in-house suspensions, during which students are required to report to school but do not attend classes. An isolated area will be provided in which students will work on school assignments.

Pre-Dismissal Contract: A student is placed on a Pre-Dismissal Contract in conjunction with a suspension. A contract outlining specific academic, behavior, and social guidelines the student must adhere to in order to remain enrolled is drawn up. Parents meet with administration to discuss and sign the contract. Failure to attend this meeting on the part of the parent or to adhere to the contract on the part of the student may result in further consequences, including expulsion.

Dismissed: A student may be dismissed for misconduct of an exceptionally serious nature or repetition of misconduct for which detention, probation or suspension has not helped to correct the misconduct. A student who is dismissed from Liguori Academy may not attend school sponsored functions including, but not limited to sporting events and dances.

Additional Guidelines
The following guidelines are additions to or extensions of those included above.

Student Identification Cards
Admission to all school activities, unless otherwise announced, requires the presentation of a valid student body card. Loitering on or around school property after any school-night activity is prohibited.

Automobiles, Parking, and Registration
All vehicles must be registered with Administration. Registered vehicles should be parked, locked, and left immediately upon arrival at school. Students may not return to their cars during the school day unless permission is granted by Administration and the student is accompanied by a staff member. Liguori Academy is not liable for damage to personal property, including damage incurred to vehicles. Parking is at one’s own risk.

Behavior Outside of School
A student whose behavior outside of the school jeopardizes the good name of Liguori Academy may be barred from participation in school activities. Such behavior expresses an incompatibility with the mission and philosophy of the school, and/or presents a potential danger to the school community. Behavior outside of school also
consists of a student’s participation in social media. Consequences for such behavior are subject to a full range of disciplinary actions, up to and including dismissal.

**Cell Phones, Telephone Use, and Personal Technological Devices**

Liguori Academy recognizes that technology plays an integral part in the education process. However, the use of cellular phones does not contribute to the academic environment and are strictly prohibited during school hours, including lunch periods, without the express permission of the Principal or Director of Academic Affairs. If a student is caught with a cell phone at any time during the school day, the device will be confiscated. Once confiscated, the cell phone will be held for 24 hours. A parent/guardian must pay a $25.00 fee to retrieve the phone. A parent / guardian must come to school to pick up the cell phone.

Cell phones and personal devices may not be used to record images or voice recordings of self, students, staff, or visitors for personal use or inclusion on any internet or other media site. Liguori Academy reserves the right to protect an individual’s privacy. Students must receive permission from administration to record material.

The school is not responsible for damaged, lost, or stolen items. The office telephone is not to be used for personal calls. Parents should only ask for emergency messages to be delivered during school hours.

**Closed Campus**

Liguori Academy is a closed campus to create a safe educational setting. Once students arrive in the morning, they are to remain on campus until dismissal. Students are expected to stay within the areas around the classroom buildings and center courtyard area. Students who drive to school may not return to the parking area until school is out for the day unless an administrator grants permission and the student is accompanied by a staff member.

**Emergency Evacuation and Lockdown Drills**

Signs are posted in each classroom or school area to indicate the proper evacuation route for that classroom or area. Students are to follow the directions indicated on these signs and the directives of faculty or staff. Silence is to be observed during the entire time of the drill or emergency. All windows and doors are to be closed when the building is evacuated. During a lockdown, all students and staff will remain in their secured building and classroom. In the case of an emergency evacuation, students and staff will meet at a designated area. Please do not attempt to come to the school as emergency vehicles need easy access to the campus. Announcements of emergency evacuations and updates will be made on all major radio stations, news stations, and through RenWeb.

**Guardianship**

All school regulations apply to students who are emancipated or eighteen years of age as long as they are enrolled in the school.

**Gum**

Chewing gum is not permitted on campus. This habit detracts from proper academic speaking and often results in classroom distractions or littering. Students with gum on campus face the possibility of detention.
Personal Property
It is the student’s responsibility to keep track of their personal belongings and ensure they are properly stored when not in use. Books, backpacks, musical instruments, purses, etc., should not be left in halls or unattended outside. Sports bags should be stored in the designated area. Students who leave belongings in improper areas may be required to serve detention to redeem items which have been collected. It takes the care and effort of all students, faculty, staff, and custodians to keep the school clean and attractive. It is the student's responsibility to contribute to this effort by using garbage and recycling bins on campus. At times, students will be asked to take part in the physical preparation for school-sponsored events. Liguori Academy will not be held responsible for damage and/or loss of personal property. Any student who damages or destroys school property is liable for repair or replacement of the damaged property and is subject to disciplinary action by administration.

Searches and Seizure
Liguori Academy is a private school. The school reserves the right to search any area of campus and school property including all lockers and school technology. When the general good of the school community is in question and reasonable cause exists, the administration and its agents reserve the right and responsibility to conduct, and the student must submit to, a search of their automobile, clothes, bags, cell phone, and electronic equipment. All inspections will be conducted within the scope of the law and with the knowledge of the student.

Skateboards and Bicycles
Students who choose to use skateboards, scooters, roller blades and bicycles as modes of transportation to and from school are welcome to do so. However, these items are brought to school at the student’s own risk. Skateboards are never ridden on campus and should be stowed securely in a student’s locker during the school day. Any skateboard used inappropriately will be confiscated. Bicycles should be appropriately stored and locked during the school day.

Snow/Inclement Weather Schedule and Digital Learning Days
Hazardous weather may make it necessary for Liguori Academy to adjust its scheduled school day. School may delay start or may be closed for the day. Students and staff of Liguori Academy come from a very large geographic area. In the event of a Late Start or Snow Day, parents and students will receive a message through RenWeb regarding schedule changes. Please be sure your preferred mode of communication (text, email, voicemail) is registered with the school. If you have not indicated your preferred modes of communication at the onset of the year, please contact the front office. Parents may also listen to radio and television announcements for Liguori Academy beginning at 6:00 AM. Updated information can also be obtained by phoning the school at (267) 571-1952 or on the school website at www.liguoriacademy.org. Liguori’s inclement weather policy is to announce late starts and closures only; no “on-time” announcement will be made, so in absence of a late start or closure announcement, students should assume school will begin at the regular time. Families should allow extra time to travel on days that road conditions can be expected to cause traffic delays. When a snow day is designated, and students do not come to campus, Liguori Academy will transition to a Digital Learning Day. By 10:00 AM, faculty will remotely facilitate the day’s class assignments. Students are responsible for any assigned work and must check Edgenuity, RenWeb, and Google Classroom at home to determine coursework assigned.
Food and Drink
Food and drink (other than water) are not permitted in classes during class time. Outside of class time, food and drink are not to be consumed in a classroom without the permission of an administrator. Food and drink are not to be consumed in the halls or bathrooms at any time.
ATTENDANCE INFORMATION & POLICIES

Overview
Attendance and participation in class are essential to the learning process. Students are expected to attend school daily and to arrive promptly for each class. Attendance records are part of a student's permanent record, so parents must provide a written note for the student's file acknowledging any absences, late arrivals, or early departures from school. Parents decide when any non-attendance is necessary. However, Liguori reserves the right to define any parent-approved non-attendance as "excused" or "unexcused." The type of absence determined by Liguori establishes the level of obligation for teachers to provide make-up work.

Students and parents are asked to refer to the published Liguori Academy calendar when planning vacations and holidays. The administration does not approve of students being taken out of school for family vacations or other non-emergency situations. In the event a student is taken out of school for reasons other than illness, the parents and the student must assume full responsibility for this action and for the academic consequences.

In unusual circumstances, the Principal will determine absence approval for personal reasons. The student needs to meet with Director of Student Services to make arrangements for completion of academic work. In all cases, the Principal must be notified prior to the absence from school.

In the event a student is temporarily not residing at home, parents are requested to notify the school of the name of the adult responsible for the student and contact information.

In cases of absence for medical reasons of five or more consecutive days, parents will be asked to present to the Executive Assistant a physician's written release and/or verification attesting to the medical situation. Further, students whose absence from school is due to a contagious disease (i.e., hepatitis, mononucleosis, etc.) will be asked to present a physician's written release before returning to school.

To attend and/or participate in any school activity (drama, music, athletics, rally, dances, etc.), a student must have attended all classes that day. If an absence occurs on the last school day, the student may not participate in any co-curricular activity over the remaining week or weekend. Special circumstances in personal or family situations (including medical/dental appointments) may be given consideration. If the student is sick, a Doctor's note will be the only note accepted to excuse them and keep them eligible to participate.

The Director of Academic Affairs handles routine matters concerning attendance. Non-routine matters (i.e., truancy, excessive tardiness, prearranged absences, etc.) will be referred to the Principal.

Absences
An absence is defined as arriving late to first period by 15 minutes or more or arriving to any subsequent class 5 or more minutes late. The Principal retains the right to assign a type to an absence:
Type 1 (excused) absences include illness, a death in one's family or that of a close friend, direct involvement in an accident, or a necessary appointment that cannot be scheduled outside of school hours. For Type 1 absences, teachers are obligated to assist the student with make-up work or tests. In order to be classified as a Type 1 absence, a note from a parent or medical office must be presented to the main office in advance or immediately upon the student’s return to school. If the student fails to turn in a note to the main office immediately upon returning to school, the absence is labeled Type 2 regardless of the reason for the absence.

Type 2 (unexcused) absences include truancy, vacations, and any reason other than those specified as Type 1 or Type 3. For Type 2 absences, work missed in classes, including tests and presentations, will not receive credit.

Type 3 (excused) absences are due to student participation in school-related activities. They must be arranged in advance through the activity sponsor (coach, Athletic Director, retreat coordinator, etc.) or through a parent (by means of an Attendance Agreement or Prearranged Absence Form). Students are responsible for contacting their teachers in advance of Type 3 absences and making arrangements to stay caught up in classes according to the teachers’ classroom policies. Excessive absences resulting from school-related activities will be handled on a case-by-case basis in consultation with the administration, parents, and teachers. Students may jeopardize their participation rights if they fall behind in their academic progress.

Events normally excused as Type 3 absences include:
- School-sponsored retreats, immersions, and field trips
- Approved athletic or other competitive events
- Interviews with college representatives
- Activities/functions associated with a student’s elected office
- Counseling sessions
- Summons from administrative or attendance staff

Truancy
Truancy is an absence without parent’s consent and is considered a serious violation of school policy regardless of the number of class periods missed. At the first truancy, all school time missed will be made up before or after school at an administrator’s direction; the student may also be assigned a detention. Truancies are classified as Type 2 absences, so students cannot receive credit for work missed—to include presentations, quizzes, or tests. Any missed work will be given a zero grade. If a second truancy occurs, a conference with parent(s) is required and the student will be placed on disciplinary probation for a period determined by the administration. A third truancy may likely result in a request that the student withdraw from school.

Anticipated Absences:
Whenever an absence is anticipated, the parent and student should notify the Main Office in advance by completing a Pre-Arranged Absence Form which is used to request work from teachers for the school time to be missed and to classify the absence. It contains the student’s name, dates of and reason for the absence, and a parent’s signature. The form is then presented AT LEAST THREE DAYS PRIOR TO THE ANTICIPATED ABSENCE to the Dean of Students, who will designate the type of absence and sign it. Anticipated absences may be Type 1, Type 2, or Type 3, depending on the reason for the absence. The student then takes the form to teachers at least three (3) school days prior to the absence, to allow adequate time for the teachers to prepare assignments and for students to complete any assignments that are required to be completed prior to the absence. Once all the teachers have assigned
work and added any comments they might have related to the absence, the student will bring the form back to the main office. IT IS NOT ENTERED ON THE STUDENT INFORMATION SYSTEM (SIS) UNTIL IT IS TURNED IN (a copy will be given to the student). Please be aware that teachers have no obligation to provide help for Type 2 absences. Pre-arranged absence forms may not be completed retroactively; excusable absences may result in being unexcused if the process is not completed in advance. The following types of absences require special consideration:

**Vacations/Family Visits:** Vacations/family visits during school time are discouraged. Parental cooperation is requested in not scheduling early or extended vacations at the holiday seasons/breaks. **THIS IS A TYPE 2 ABSENCE AND STUDENTS CANNOT RECEIVE CREDIT FOR ANY WORK MISSED INCLUDING TESTS.**

**College Visits:** College visits should be kept at a minimum and should be made during normal holiday periods whenever possible. Seniors are not to make college visits on May 1. To be classified a **Type 3 excused absence**, college visits must be prearranged.

**Playing Sports for Another School:** If a student is interested in participating in a sport not offered by Liguori Academy but which is available at another school, students may, in communication with the Principal and Director of Academic Affairs, apply to participate in that school’s athletic program. Students who anticipate absences or early dismissals as part of such programs must bring a copy of their competition schedule to the Principal and Director of Academic Affairs and request an Attendance Agreement. Absences and early dismissals approved on this agreement are classified as **Type 3 (excused, school related)** and are treated in the same manner as if the student were competing in a sports program sponsored by Liguori. Absences which are not approved in advance following this process may be considered **Type 2 (unexcused).**

**Early Departures:** To leave school during the day, a student is to present a note signed by a parent to the Main Office at the beginning of the day. The note should have the student’s name, grade, reason, and time for the dismissal. The expected time of return is also recommended if it can be predetermined. The student is responsible for any schoolwork missed while absent. If a student forgets a note before the needed dismissal, they are still required to check out through the Main Office. Parental permission, either verbal or written, must be obtained before a student may be given permission to leave school. Parental permission does not determine whether an early departure is a **Type 1 (excused) absence**; the Principal will make that determination. If a student leaves school or fails to attend a class without checking out through the Main Office, it will be considered a serious violation ("ditching") and dealt with by the Principal. If the parents have not authorized the absence, it will be treated as a truancy.

**Medical or Special Appointments:** All appointments with doctors, dentists, etc., should be made during hours that do not infringe upon school time. If circumstances should necessitate appointments during school hours, the student must follow the early dismissal procedures outlined above. **Note:** Appointments other than medical or dental must be approved by administration. Hair, tanning, driver license testing, and other similar appointments will not be approved during school hours.

**Early Departure or School Absence Due to Athletic Participation**

It is the responsibility of the head coach to provide information, after the approval of the Principal, to the Attendance Office and faculty when it is necessary to release student-athletes before the end of or for an entire school day for a scheduled athletic event. A list of students requiring early dismissal for this reason must be provided in advance prior to the scheduled activity along with date(s) and requested classroom departure.
time(s) to those needing this information as listed above. No such early dismissals will take place that do not have the approval of the Principal.

In addition to the notification and request sequence outlined above, it is the responsibility of the student-athletes to inform their teachers of the need for an early dismissal well before the date and time involved. The turning in of assignments and the making up of a test will be determined by the teacher in accordance with his or her established classroom policies. Students may be required to turn in work prior to leaving the building for classes they will miss later in the day. Students leaving class before the authorized time, without notifying teachers ahead of time, may be given a "ditching" designation by the teacher.

Make-Up Work:
The student's responsibility is to keep up with schoolwork missed due to absences. The student is to do any make-up work or tests in the time designated by the teacher. A student or parent may contact the main office to arrange for getting assignments from the teachers. In some instances, allowing a full day before they can be picked up is necessary.

Accumulated Absences and Attendance Requirement for Credit:
- Absences have a negative impact on a student's grades. Ten (10) absences from any one class in one semester are considered to be excessive.
- The consequences for ten absences, whether Type 1 or Type 2, may range from a lowering of a grade to loss of credit, depending on individual class requirements.
- When a student reaches seven (7) absences, the parent(s) or guardian(s) will be notified that the student is nearing what the school considers to be excessive absences for one semester. However, ultimately it is the student's responsibility to see that they do not jeopardize a grade by accumulated absences.

The Director of Academic Affairs, in consultation with the Principal and the teacher(s), will make the final determination.

Two-Step Procedure for Reporting an Absence
1) Call: If a student is absent, the parent is to call the Attendance Office at (267) 571-1952 each day of an absence before 8:45 AM. When calling, please identify yourself and give the student's name, grade, and reason for the absence. A call is not necessary if a student has followed a pre-planned absence requirement.
2) Written Excuse: The student is to present a note to the Attendance Office upon returning and obtain an admit slip before attending any class. The note, which will become part of the student's permanent file, should indicate the student's full name, grade, date, and reason for the absence. The note must be signed and dated by a parent regardless of the age of the student. A note from a parent does not classify the absence as excused or unexcused but indicates that the parent is aware of the absence. The Principal will determine the type of absence. Failure to bring a note upon return automatically classifies the absence as Type 2 (unexcused) regardless of the reason for the absence. If a note is not presented the following day or after a reminder has been issued, the student may be given detention.

Parental Note Requirements
- Absences- Current date/Student’s name
- Tardiness- Dates and times student missed
• Early departure - Reason for absence
• Signature of parent/guardian

NOTE: Absence notes may be emailed to the school at dtomlinson@liguoriacademy.org.

Tardiness
Arriving tardy to class is disrespectful to the teacher and other students whose learning time has been disrupted.

• Students are to be inside their respective classrooms and in their seats by the time the bell rings for class to begin. Those who arrive late must check in at the front office.
• Arriving late to class will be considered tardy if they are less than 15 minutes late to 1st period or less than five (5) minutes late to any subsequent class.
• Students who are late to a class will receive a detention. After five (5) tardies in one semester, an action plan will be developed in conjunction with student, parent, and administration.
• Tardiness will be considered excused only for good reasons. A written note from parents must accompany each instance of tardiness to school.

NOTE: Only an administrator can excuse tardiness.

Check In/Out Procedure
Any student arriving to school after the start of classes or leaving school during the normal school day must go to the office to sign in or out. Failure to do so may result in disciplinary action.

Communicable Diseases
Students with communicable diseases may be excluded from school when the disease presents a health threat to the student or others. Decisions shall be made on a case-by-case basis taking into consideration recommendations from the student’s physician, parents, teachers, and school officials.

• Prior to excluding a student, the Principal shall notify the student’s parents of the intended exclusion and the reason(s). Prior notice shall not be given when the Principal has reason to believe that the student is an immediate threat to the health of the student or others; however, the Principal or designee shall thereafter contact the parent or guardian regarding the exclusion.
• Reassessment of the student’s condition may be made on a regular basis.
• The identity and the health record of the student shall be kept in a confidential manner.

Students whose absence from school is due to a communicable disease may be asked to provide the school with a doctor’s note certifying that they are medically able to return to school. The Principal shall inform the local health department of all reportable communicable diseases.

Appeals Process
The procedure for handling complaints and conflicts is to have the concerned parties meet. If the problem is not resolved at this level, the party shall have the right to seek a solution through higher authority, with the last appeal being to the Principal. If a problem is between a student and teacher, the two parties should meet to begin the resolution process. If the problem remains unresolved, the student is encouraged to contact the
Director of Academic Affairs. The organizational order of the school is as follows:

- Principal
- Director of Academic Affairs and Director of Retention and Post-Secondary Planning
- Teacher

In the case that a parent would like to appeal a decision made by the administration, they may submit a written letter to the principal and a review panel will meet with the parents and then decide on the appeal.
DRUG AND ALCOHOL POLICIES

Overview
Liguori Academy is a supportive partner in educating the entire Liguori community about drug and alcohol abuse and believes that this education process must begin in the family and at home. We recognize that substance abuse remains a significant problem in our society. Therefore, we will continue with a proactive, solution-focused approach. We strongly support preventative education and intervention. Along with our preventative education and intervention, Liguori Academy has adopted special sanctions in dealing with drug and alcohol use and abuse.

Sanctions
Possession, distribution, and/or sale of drugs, alcohol, or any legally controlled mood-altering substance on or near the campus, at school-sponsored or related activities, or at a time or place involving the school, is a very serious offense, and we will take a no-tolerance stance. Should a student violate this policy, the following may apply without limitation:
- Five-day suspension from school. Any class time missed is unexcused
- Parent(s) will be contacted
- All incidents are reported to the police
- A Discipline Review Board will convene and recommend to the Principal possible additional or reduced sanctions, including whether the student should be expelled

Possession and/or use of drugs, alcohol, paraphernalia, or any legally controlled mood-altering substance on or near the campus, at school-sponsored or related activities, or at a time and place involving the school, is a serious offense, and we will take a no-tolerance stance. Should a student violate this policy, the following may apply without limitation:
- Five-day suspension from school. Any class time missed is unexcused
- Parent(s) will be contacted. Should emergency treatment be necessary, the cost of such help will be the responsibility of the parent
- Immediate (within 2 hours) drug and alcohol testing is mandatory at the school's specified agency. All test results will be delivered to the school's intervention specialists
- Referral to the intervention specialist for assessment and referral
- Mandatory drug testing for a period determined by the school
- A Discipline Review Board will convene to determine further action and the additional or reduced sanctions, including the possibility of the student's referral for substance abuse assessment by an outside agency. All recommendations of this board and/or the referral agency are mandatory. Should the student be referred to any treatment program, the Principal will require written verification of continued participation in said program if the student is to remain enrolled at Liguori
- Student will be placed on disciplinary probation
- All incidents are subject to being reported to police
- If any professional testing, assessment and/or treatment program(s) is/are required, the parent is responsible for all fees incurred.
- Repeat offenses warrant expulsion consideration. These offenses are cumulative only throughout the student’s enrollment at Liguori.
*Students struggling with substance use or abuse should speak with an Administrator for assistance.

**Smoking, Vaping and/or Possession of Tobacco**
Liguori Academy recognizes its responsibility to ensure a safe and healthful environment. Liguori further recognizes that smoking poses a significant health risk to smokers and nonsmokers alike.

To protect all individuals from the safety hazards of smoking and from an environment noxious to nonsmokers, smoking and/or the possession and use of tobacco in any form at Liguori Academy, on school property, at school-sponsored or related activities, or at a time and place involving the school is a serious offense. Possession of matches, lighters, or other such items is also prohibited.

For purposes of this policy, smoking includes a lighted or unlighted cigarette, cigar, pipe, or other smoking product or material, smokeless tobacco in any form, any nicotine delivery device and/or vaping device.

**Treatment and Aftercare**
In cases where the student is required to be in treatment as a condition of continued enrollment, the school reserves the right to be kept informed by the treatment agency about the student's progress. To the extent we are able, the school will assist the student with their educational programs during this period. If school administrators, counselors, and/or other professionals judge that the student has successfully completed treatment, (and should they recommend that the student be re-admitted) the school may accept such a recommendation provided the student successfully maintains any prescribed aftercare program.

**Suspected Possession/Use of Controlled Substances**
When administrators/counselors become aware that a student may be using, possessing, transporting, or trafficking controlled substances, the Principal or Director of Retention and Post-Secondary Planning will meet with the student and their parent(s)/guardian(s) to discuss the situation. It must be noted that suspected use is not an accusation of use and is not a disciplinary matter, as such. However, the school reserves the right to investigate all incidences of suspected possession and/or use.

**Referral and Counseling for Substance Abuse**
Faculty members, peers and others are expected to refer students to an administrator when they exhibit such signs as high absenteeism, plummeting grades, erratic mood swings and physical signs that could be attributable to alcohol/drug abuse. Provided no school policy has been violated, these referrals will be held in strict confidence. The school is willing to work with any student involved with substance abuse as long as the student follows the policy of the school and is making reasonable progress toward wellness. No oral or written statement made by the counseled student (and no observation or conclusion derived from such counseling) will generally be used against the counseled student in any school proceeding. Nor shall this information be shared with anyone outside the school environment unless it reveals a potential threat of harm to self or others, involves a mandated reporting situation, or is required by a court order in a legal proceeding, or unless the student involved gives prior written permission. It is noted that the student being counseled will (in the case of possible chemical
dependency) be asked by the school staff to share their alcohol/drug related problem with parent(s)/guardian(s). Members of the administration or faculty may also be informed, as necessary for the student's progress. This information will always be shared with the Principal. If the student does not take such steps when appropriate, and it is deemed by the Principal and Director of Retention and Post-Secondary Planning that the student’s abuse of alcohol/drugs constitutes a serious health problem (or that some other serious or potential health problem exists) the designated staff person will notify the parents with or without the student’s permission. For the student to remain in school, parents will be required to take the student for professional assessment and to follow through with any recommendation for treatment. While the school does not need, or want, treatment details the school will require the results of the assessment and the recommendations for treatment. We will also require that the treating facility notify the school should the terms of the treatment recommendations change or not be completed.

Medication
When a student needs to take medication during school hours, whether prescription or over the counter, parents are to notify the Principal in writing and the student’s medication must be stored in the administration office. All such medications must be in their original container that identifies the medication or be accompanied by a copy of the prescription and dosage information. The student may carry only an EpiPen or an inhaler (with verification and instructions for use from a physician in writing). Students are not to have any other medication in their possession, to include aspirin, cough syrup, allergy pills, or other common over-the-counter medications. All medications are to be provided, with a note, to the Principal for storage in the administration office. Parents are to identify the medication, reason for and duration of use, as well as the time(s) of day when the medication is to be taken. In the case of a prescription, parents are to identify the prescribing physician. Written notifications will be kept in the Principal’s office, and parents should notify the Principal in writing when the student is to discontinue taking authorized medications. The school reserves the right to restrict attendance of students who do not provide the proper documentations and/or who are taking any prescribed medication. School personnel will not distribute over-the-counter medication to students and students are strictly forbidden from providing medication, to include over the counter medications, to other students.

Medication, Drugs, and the Law
Liguori Academy is bound by the law and will act in compliance with the law when circumstances indicate certain actions are necessary. In some cases, even the association with those who use, possess, or traffic in drugs and/or alcohol exposes one to criminal prosecution. Whether or not one agrees with legislation in force, the school shall be obliged to inform legal authorities. The school administration has the right and the responsibility to conduct a search of a student. A same-sex staff member and a same-sex witness would conduct a search of a student’s person.

Family Refusal
Should the parent(s)/guardian(s) refuse the required sanctions or refuse to comply with school procedures regarding medication and/or controlled substances, the school may suspend a student indefinitely and/or move for expulsion.
PERSONAL APPEARANCE

Overview
Liguori Academy believes that a student's appearance has an impact on attitude and behavior. Respect for oneself, one's peers, and the whole school community is evidenced by dressing appropriately for proper time and place.

*It is the responsibility of parents to see that their student leaves home properly dressed and groomed for school.* Students are expected to adhere to the dress code throughout the school day; they are to be clean and to exercise good hygiene in their personal grooming for themselves and the benefit of all. The general expectation is for students to observe the standards of modesty, moderation, and good taste. Extraordinary attire that disrupts due order and decorum within the classroom is prohibited. Any article of clothing or accessory which features an inappropriate picture, symbol, or slogan may not be worn. For any questionable articles of clothing, students should consult with the Principal at the beginning of the school day to see if they are acceptable.

The Dress Code
The Liguori Academy uniform is as follows:
- Official Liguori Academy polo
- Black pants (black khakis, or black dress pants are acceptable). All pants must have a belt loop
- Black dress shoes
- School-issued lanyard

All clothes must fit appropriately and conceal undergarments and midriffs. Clothing should be neither oversized or baggy nor undersized or form fitting. "Sagging and low rise" pants should not be worn to school at any time. Alterations to the dress code (knotting, pinning, cutting, tying, or resizing garments) are considered serious violations and will be dealt with accordingly. Liguori Academy is an educational environment and not a place where casual or distracting appearances are acceptable.

The following items are prohibited at all times:
1. Any torn, dirty, faded, or frayed clothing. (including clothes with holes or patches, or which are not hemmed)
2. Clothing which shows midriff or any part of the student's underwear, including straps.
3. Any clothing containing words or pictures that are not Liguori Academy.
4. Recreational pants, including basketball style shorts, board shorts, warm-ups, or sweats.
5. Clothing with suggestive messages or images that promote sex, drugs, alcohol, tobacco products, violence, racism, discriminatory language, gangs, or any other content inconsistent with Liguori Academy’s mission as interpreted by school administrators.
6. Camouflage military fatigues.
7. Slip-on sandals, beach sandals, flip flops, Sanuks, slippers or other soft-soled footwear (e.g. moccasins), military style boots, shoes with cleats, or any footwear without a back or back strap.
8. Hats, caps, hoods, bandanas, visors, headbands, or sunglasses worn inside any building at any time.
9. Excessively large earrings and jewelry.
10. Running shorts, athletic pants, yoga pants, leggings, and tights.
11. Any other items deemed inappropriate by administration.

**Outerwear**
Outerwear (coats, jackets, etc.) may not be worn in the building. If a student feels they will be cold during the school day, they need to purchase a school uniform cardigan. Information regarding uniform purchases can be found in the main office.

**Violations of the Dress Code**
All faculty, staff, and administration will monitor student appearance. Students in violation of the dress code may face the following consequences:

- 1st offense sent to the office, required to change, and first warning.
- 2nd offense: required to change, an email will be sent home, and student will receive a detention.
- 3rd offense: required to change, a phone call home to inform parents will be made, and a parent meeting is required.
- Any subsequent offenses may result in a Pre-Dismissal contract, probation, and/or suspension.

Any class absences missed because of improper grooming and/or dress will be considered unexcused. The administration reserves the right to make final decisions regarding student grooming and appearance. If a student is unclear on the proper interpretation or application of a dress code policy, he or she should consult the Principal for clarification. A good rule of thumb regarding clothing and accessories is: "If you are unsure... don't wear it."
HARRASSMENT POLICY

Liguori Academy is committed to providing a learning environment that is free from harassment in any form. Harassment of a student by another student, parent, volunteer, or employee, is prohibited. Harassment occurs when an individual is subjected to treatment or environment that is hostile or intimidating because of the individual’s race, creed, color, national origin, physical attributes, disability, gender, etc. The school will treat allegations of harassment seriously and will investigate such allegations in a prompt, discreet and thorough manner. Individuals will be informed of the investigation on a need-to-know basis. A charge of harassment shall not, in and of itself, create the presumption of wrongdoing. However, substantiated acts of harassment may also be subject to disciplinary action, up to and including dismissal. Students found to have filed intentionally false charges will also be subject to disciplinary action, up to and including dismissal. Harassment will not be tolerated at any time during school or during school related activities. It includes, but is not limited to, any of the following:

Verbal Harassment: Derogatory comments and jokes; threatening words spoken to another person;
Physical Harassment: Unwanted physical touching, contact, or assault; the deliberate impeding or blocking of movements; any intimidating interference with normal work or movement;
Visual Harassment: Derogatory, demeaning, or inflammatory posters, cartoons, written words (including but not limited to text messages and internet blog entries), drawings or gestures;
Sexual Harassment: Unwelcome sexual advances, requests for sexual favors, other verbal or physical conduct of a sexual nature:
- Submission to such conduct is made either explicitly or implicitly a term or condition of a student's academic status or progress;
- Submission to or rejection of such conduct by a student is used as the basis of academic or other decisions affecting the individual;
- Such conduct has the purpose or effect of unreasonable interference with an individual's academic performance or of creating an intimidating, hostile, or offensive educational environment. Specific examples of sexual harassment include, but are not limited to:
  o A student making unsolicited sexual advances and propositions to another student;
  o Any sexual advances and propositions made by an adult affiliated with the school towards a student is prohibited;
  o Using sexually explicit, degrading, or inappropriate words to describe an individual or an individual's body;
  o Displaying sexually suggestive objects or pictures which lack scientific, literary, or artistic value;
  o Telling inappropriate or sexually related jokes;
  o Making reprisals, threats of reprisals or implied threats of reprisals following a negative response to sexual advances.

Reporting Harassment: Students are strongly encouraged to report Harassment to school administration. If you feel you are the victim of harassment or have observed harassment, please report the incident using the Harassment Complaint form found on the school website or in the school office or in person to a teacher or administrator.
Cyberbullying/Sexting
Cyberbullying is defined as willful harm inflicted on another person through electronic media. Any student who sends sexually suggestive or explicit texts or a partial or fully naked picture of a minor (“sexting”) or attempts to be harmful or cruel to another student or individual, in the judgment of the Principal, by sending or posting offensive material (including words, pictures, or images) using a cell phone, internet, or other electronic device, can be suspended from school, placed on disciplinary probation, or dismissed from the school. Liguori Academy reserves the right to act on such incidents regardless of whether they occur on school property, during a school-sponsored activity, or completely outside school. Serious incidents, including sexting or threats of violence, may be turned over to law enforcement authorities for prosecution.

Responsibilities of School and Student
The responsibility of Liguori Academy is to:

- Implement this policy through regular meetings with all administrators, ensuring that they understand the policy and its importance;
- Make all faculty, staff, coaches, students, and parents aware of this policy and the commitment of the school toward its strict enforcement;
- Remain watchful for conditions that create or may lead to a hostile or offensive school environment;
- Establish practices designed to create a school environment free from discrimination, harassment, intimidation, or bullying.

Students are responsible to:

- Conduct themselves in a manner which contributes to a positive school environment;
- Avoid any activity that may be considered discriminating, harassing, intimidating, or bullying;
- Immediately inform (if possible) the harasser that the offensive behavior is unwelcome;
- Report all incidents of discrimination or harassment to the Principal, Dean of Students, a faculty, or staff member with whom they feel comfortable;
- Immediately discontinue such conduct if he or she has been spoken to as one who is perceived as engaging in conduct that is discriminatory, harassing, intimidating, bullying, or unwelcome.

Reporting
Regarding the filing of a claim of harassment and the resulting investigation process, the following procedures must be followed:

- The student may first choose to tell the individual causing the harassment that their conduct is offensive and must stop. If the objectionable behavior does not cease immediately, the student must report the harassment to a teacher, staff member, or to the Principal. If the Principal is the subject of the allegation, the student must report the harassment to the President. In the case of sexual harassment allegations, the student may raise the issue with another same-sex teacher or administrator;
- The student alleging harassment will be asked to submit a formal complaint, in writing and if preferred, may use the Harassment Complaint form found on the school website. The claim will be investigated thoroughly, involving only the necessary parties;
• The investigation will include a meeting with the person alleged to have harassed, sharing with that person the nature of the allegations as well as the name of the person bringing the allegations. If the alleged harasser is a member of the staff or faculty, he/she will be placed on administrative leave during the investigation. Once the facts of the case have been gathered, the administrator, in consultation with an advisor, will decide what, if any, disciplinary action is warranted. The disciplinary action will relate to the nature, context and seriousness of the harassment and may include all disciplinary actions up to, and including, immediate expulsion or termination.

• If the complaint is against a non-employee or non-student (such as a parent, volunteer, or vendor), the school will take steps, within its power, to investigate and eliminate the problem.

• No persons, including complaining parties and witnesses, who exercise their right to complain under this Policy shall be subject to retaliation or the threat of retaliation in any form. Retaliation includes, but is not limited to, adverse actions directed against an individual on the basis of, or in reaction to the exercise of rights accorded by this Policy, that affect a person’s advancement, scholarship, or educational performance.
STUDENT LIFE

Liguori Academy’s primary concern is the total educational growth of each student. Co-curricular activities are an integral part of student life and provide a means for social interaction and education. All clubs and organizations have moderators who work in conjunction with the Student Council to maintain a high level of student initiative. Consult the Director of Retention and Post-Secondary Planning for information on Student Council. Participation in student activities is encouraged as a way for students to participate more fully in the school community. Clubs or activities may be initiated by student interest. Consult the Principal or Director of Development and Community Partnerships for more information.

Transportation
Students living one and a half (1.5) miles or greater from Liguori Academy will receive a SEPTA transpass. Only the student to whom the pass is issued is entitled to its use. Sale or redistribution of a school issued transpass is strictly prohibited. Questions regarding transpasses should be directed to the Director of Retention and Post-Secondary Planning.

Visitors on Campus
Guests must be cleared by administration and carry a visitor's pass while on campus. Guests coming to campus to meet with students must be approved at least one day in advance; students who would like to have guests approved can obtain the appropriate form in the office.

Distribution of Literature by Students
The principal or designee will coordinate physical and electronic distribution or display of literature by students enrolled in the school. All physical or electronic material must be approved by the principal or their designee, must not be in violation of applicable rules and/or regulations of the board of trustees of the Liguori Academy, and must bear the name of the sponsoring individual and/or the school organization.

Paid Work Experiences (PWE)
The Paid Work Experience component of our curriculum opens the world of work to our students by providing the skills necessary for success outside of the classroom and in the workplace. Workforce preparedness is vital to our region and the future. While working in a PWE, our students will earn paychecks, receive academic credit, participate in on-the-job training, build their resume, and make connections with our corporate partners, expanding their network and Boundless Opportunities for later in life.

Broaden Horizons Mentorship Program
The Broaden Horizons Mentorship Program is an elective program for students seeking a mentor to offer them support and guidance throughout their high school career and beyond. The mentorship program will provide students with opportunities to participate in group field trips with their mentors as a way to broaden their horizons and discover other opportunities and places where they can shine.
Dance Policies

Time: Regular dances that are held on-campus are generally from 8:00 p.m. to 11:00 p.m. Students will not be admitted one-half hour after the dance begins and will not be allowed to leave until one-half hour before the dance is scheduled to end. Exceptions must be arranged in advance. Formal dances are usually held off-campus and the time and location are announced in advance.

Admittance: Tickets must be purchased in advance and guest passes must be approved two days prior to dance as outlined below. Only persons whose names appear on the official dance list, those who purchased tickets and their dates/guests, will be admitted to dances. A guest needs to present a valid photo ID. All students are subject to random breathalyzer tests. The school reserves the right to refuse admittance to any student or guest.

Guest Pass: Any guest must have a guest pass application approved by the Principal. Guest passes are only for guests of Liguori Academy students. Guest passes must be obtained from the Principal. Only one (1) guest is allowed per student. Liguori Academy students must enter with, and assume responsibility for, any individual for whom they obtain a guest pass to attend a dance. No guest passes will be issued at the door. Guest pass applications should be picked up at the school office or online and returned at least (one) 1 day before the dance (i.e.: if the dance is Saturday, then the application is due by 3 p.m. on Friday).

Age Limit: No one 21 years or older or under 9th grade will be admitted. No one under 10th grade may attend Prom unless granted permission by Administration.

Dress Code: Students and their guests are expected to use good judgment by dressing appropriately and maintaining a respectful, neat, and clean appearance for all dances. If a specific dress code is required for a dance, it will be announced in advance.

Conduct
Students must follow the directives of the chaperones and/or prefects during a dance. Students who fail to comply with these rules or other school regulations will be subject to immediate removal from the dance. Parents will be notified. There may be further disciplinary action. Once a student is admitted to a dance, he/she may only step out for fresh air in the designated area. Students will not be permitted to go to their automobiles or to the parking lot. Possession or use of tobacco is prohibited during the dance. Anyone who is in possession or under the influence of alcohol or drugs will be ejected immediately. Parents will be called to take that student home. All students are to refrain from dances that cause harm or are overly suggestive, such as grinding. Determination of appropriateness will be left to the discretion of the chaperones and/or prefects. All dancing must be face-to-face with space. Students will be told that if they continue inappropriate dancing, they will be asked to leave the dance and parents will be notified. Any student who is disrespectful or uncooperative with a chaperone/staff will be removed from the dance.
COVID-19 POLICY [PANDEMIC]

In response to the on-going global pandemic caused by Coronavirus (the virus that causes the illness COVID-19), Liguori Academy has put in place a series of policies and procedures to preserve the health and safety of all of our students and staff. These policies and procedures will be held in place until further notice and must be taken as seriously as any of the other policies in this document in order for students to attend Liguori Academy.

Face Masks
All students are required to wear a face mask (covering nose and mouth) at all times during the school day while inside of the school building. Liguori Academy will provide students with 1 Liguori Academy uniform face mask, but it is not recommended anyone wear the same face mask two or more days in a row without washing the mask in hot water and laundry detergent. Any student found inside the building without a mask covering their nose and mouth will be suspended for 1 day. Any student who cannot wear a mask must work virtually from home for the 2020-21 school year.

Temperature Checks
All students will have their temperatures checked with the use of an external forehead thermometer before students are permitted in the building. Any student that has a temperature of 100 degrees Fahrenheit or more will not be allowed to enter the building and must return home until they see a doctor for a COVID-19 test (the results of which must be provided before return to school is permitted). Any student who enters the building without having their temperature checked will be suspended for 1 day.

Entrances and Exits
Students may only enter and exit the school building through specified doorways. This is to prevent any face-to-face cross contamination of these entryways and will be strictly enforced. If a student is found using an entrance to leave the building, or using and exit to enter the building, they will be suspended for 1 day.

Student Attendance
At this time, any student who does not feel comfortable entering the school building out of fear of contracting COVID-19 will not be required to do so. However, a full Digital Learning schedule will be put in place and must be followed. The Digital Learning Days include but are not limited to 1.) At least 1.5 to 2 hours of daily active Edgenuity time during school hours (8am to 2:30pm), 2.) Attendance for all livestreamed classes that will be held during their specified times on student schedules. 3.) Students will be responsible for completing all coursework assigned during livestreamed classes including tests, quizzes, projects, etc.

COVID-19 Spread
In the event that a student or staff member tests positive for COVID-19, Liguori Academy will alert all parents/guardians 1.) Intensive contact tracing will be enacted, 2.) Depending on the results of the tracing, students will be sent home for an undisclosed period of time; 3.) Students must be tested for COVID-19 and provide results of the test once school is permitted to continue. Digital Learning Days will be in full effect during such an event.
LIGUORI ACADEMY PARENT/GUARDIAN AGREEMENT

To protect our children and staff, I agree to keep my child at home if he/she has:

- Fever (a temperature of 100.4 or more)
- Cough
- Sore throat
- Chills
- Muscle pain
- Headache
- New loss of taste or smell

If my child has any of these signs of COVID-19, I will not send him/her back to school until:

- My child tested negative for COVID and is otherwise well enough to go back to school OR
- A healthcare provider has seen my child and documented a reason for the symptoms other than COVID OR
- All are true: 1) at least 10 days since the start of symptoms AND 2) fever free off anti-fever medicines for 3 days AND 3) symptoms are getting better.

If my child is diagnosed with COVID-19, I will not send him/her back to school until the following:

- It has been at least 10 days since my child first had symptoms AND
- My child has had no fever off anti-fever medicines (ex: Tylenol, Ibupofen) for 3 days AND
- My child’s symptoms are getting better

If someone in my household is diagnosed with COVID-19 or my child is exposed to COVID-19, I will keep him/her home for 14 days.

If someone in my household develops new cough, shortness of breath or two of the following: sore throat, chills, muscle pain, headache, new loss of taste or smell, I will get that person tested for COVID-19. If that person tests positive, I will keep my child home for 14 days.

PLEASE NOTE: Your student CANNOT return to school without this signed document.

Child’s name: ____________________________

Parent/guardian name: ____________________________

Parent/guardian signature: ____________________________

Date: ____________________________
FINANCIAL POLICY

Tuition
Tuition: $12,500
Tuition is payable according to the current Tuition and Fees Contract. Payments are due on the 15th of the month.

Enrollment Fee
Includes Registration, Technology/Insurance, and Activity Fees
FACTS Application Grades 9, 10 & 11 - $25
Grade 12 (includes graduation fee) - $50

Returned Check Fee $35
Monthly Late Payment Fee $25 (applied after the 20th of the month the payment is due)

Tuition Assistance
Each year, parents are notified in the parent mailings regarding the Tuition Assistance program. Applications for tuition assistance must be submitted prior to the identified date. The Tuition Assistance Program is intended to help qualified students attend Liguori Academy who would not otherwise be able to do so due to limited financial resources. Tuition assistance is given in the form of tuition reduction grants. All fees and other charges are due and payable in full. The amount of each scholarship is based upon the demonstrated financial need of the family in relation to all applicants. Scholarships must be applied for annually. A student may be denied another scholarship or may lose the scholarship if they fail to maintain a satisfactory grade point average (2.0), has any F grades, their disciplinary record is unsatisfactory, or if the family is no longer in financial need.

Financial Conditions
A student is subject to suspension or dismissal at any time if their financial account is delinquent or if any payments are deferred without the approval of the Finance Office. A student may be barred from school, school activities, and from taking final semester examinations if their financial account is not current. The student may receive incomplete (I) marks on their report card if semester examinations are not taken. Transcripts will be held until all financial obligations are met. Seniors will not receive a diploma or transcripts until their financial account and all other obligations are cleared. Delinquent tuition accounts will be forwarded to a collection agency.

The date of termination will be the Friday of the week during which the Director of Academic Affairs receives written notification from the parents or guardians that the student is terminating their enrollment. No adjustment will be made because of late registration, absence from class, leaves of absence for any portion of a year, classes taken at other educational institutions, or the suspension or dismissal of a student or other official action of the school. Fees and other charges are non-refundable. Tuition only is refundable according to the above schedule. Requests for any kind of refund must be made in writing by the parent or guardian and any refund allowable will be mailed to the parent or guardian at the address indicated on the written request. The Student-Parent Handbook, Technology Policy, and Tuition Contract can be obtained from the Administration Office.
BOARDs, ADMINISTRATION, AND STAFF

Executive Leadership Team

President/CEO
Michael V. Marrone
Chief Operating Officer
Alice Niles
Principal
Rebecca White

Administrative Team

Chief Academic Officer
Regina Cocozza-Craig
Director of Advancement
Shannon Donohoe
Post-Secondary Counselor
Michael Phipps
Dean of Students
Nicholas Gregorio
Executive Assistant
Donna Tomlinson

Board

Raymond A. Mirra, Jr., Chairman
Laurence G. Poli, Ph.D., Vice Chairman
Michael V. Marrone, President
Ryan Briskin, Esq
Sean Daly
Philip Jaurigue
Brendan Kelley
Joseph Marano, Esq, LL.M., M.B.A
Nicholas Mattiacci, Esq.
Sylvia Watts McKinney
Maureen Mingey
Rev. Michael S. Olivere, Ed.D.
Sr. Stephen Anne Roderiguez, I.H.M., Ed.D.
Dean Smith
Stan Woodland
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<td>Jordan Collis</td>
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<td>Alyssa Smith</td>
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<td>Regina Cocozza-Craig</td>
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<td>Joseph Dollard</td>
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