Apprenticeship and Training Coordinator - South Bali

Be a changemaker! Exciting role in Apprenticeship and Training Coordinator with Bali’s most influential education NGO. Based in South Bali (Kerobokan). Position includes travel throughout Bali regions. Reports to BCF Education and Development Coordinator.

Duties:
- Develop University or college co-operation.
- Empower students Grades 9 through university to learn about and choose career and education paths following graduation from secondary education.
- Research and develop a wide range of internship or apprenticeship opportunities for youth with businesses in Indonesia. This includes seeking and developing partnerships with local businesses.
- Develop and carry-out career Expos to educate youth regarding choices for study and/or employment that could be made for the betterment of their future.
- Provide pre-employment and pre-university training to Year 12 students based on BCF-designed curricula. Uni Ready/ Hospitality Ready/ Apprenticeship Ready- Co-operate in the development of these curricula.
- Other duties assigned by management

Minimum General Requirements:
- Strong leadership skills
- Good interpersonal skills
- Tech savvy (spreadsheets, written documents, computer, email, powerpoint, etc)
- Able to work independently or cooperatively
- Excellent communication skills both verbal and written
- Multitasker and organized
- Willing and able to travel frequently and sometimes on short notice (including boats, airplanes)
- Ability to drive a motorcycle (car a bonus)
- Patient temperament and ability to adapt to change
- A good level of fitness
Additional requirements:

- S2 preferably or S1 with experience-based capacity
- Excellent written and spoken English
- Strong knowledge and/or experience in some or all of the following areas:
  1. South Empowerment and Career Development
  2. Vocational Trade Industries and Career Paths
  3. SMK Fast Track

Please contact Nathan Tew at nathan@balichildrenfoundation.org

Attractive salary package to match applicant’s skills.