



## Thomas Russell Infants Behaviour Procedures

These procedures form part of the [JTMAT Behaviour Policy](#).

It is a primary aim of Thomas Russell Infants' School that every member of the school community feels valued and respected, and that each person is treated fairly and with respect. We are a caring community, whose values are built on mutual trust and respect for all. The school's behaviour policy is therefore designed to support the way in which all members of the school can work together in a supportive way. It aims to promote an environment in which everyone feels happy, safe and secure.

The school promotes respect for others, honesty, trust and fairness between all children including those with specific learning difficulties. It believes self-respect and self-discipline to be important attributes.

The school plays a vital role in promoting the spiritual, cultural, mental and physical development of the pupils. The school motto of '**children blossom through nurture and challenge**' underpin the behaviour policy.

The school has a number of rules, but our behaviour policy is not primarily concerned with rule enforcement; it is a means of promoting good relationships, so that people can work together with the common purpose of helping everyone to learn. This policy supports the school community in aiming to allow everyone to work together in an effective and considerate way.

The school expects every member of the school community to behave in a considerate and respectful way towards others. All staff and adults working in school should provide a positive model of behaviour and ensure high expectations are made explicit to the children

This policy aims to help children grow in a safe and secure environment, and to become positive, responsible and increasingly independent members of the school community with the encouragement of good behaviour.

### Key roles and responsibilities

The governing body has overall responsibility for the implementation of this policy and the procedures of Thomas Russell Infants. The governing body has overall responsibility for ensuring that this policy, as written, does not discriminate on any grounds, including, but not limited to, ethnicity/national origin, culture, religion, gender, disability or sexual orientation.

The governing body has responsibility for handling complaints regarding this policy, as outlined in the JTMA's Compliments, Comments and Complaints Policy.

The headteachers will be responsible for the day-to-day implementation and management of this policy and the procedures of the school.

Staff, including teachers, support staff and volunteers, will be responsible for following the policy and for ensuring pupils do so too. They will also be responsible for ensuring the policy is implemented fairly and consistently. Staff, including teachers, support staff and volunteers, will create a supportive and high quality learning environment, teaching positive behaviour for learning and implementing this policy.

Parents/carers will be expected to take responsibility for the behaviour of their children inside and outside of school and will be expected to take responsibility for promoting positive behaviour for learning and modelling acceptable behaviour in the home. Parents and Carers agree to a Home School Agreement when enrolling their child at the school which they are expected to adhere to.

The school collaborates actively with parents and carers, so that children receive consistent messages about how to behave at home and at school. We expect parents and carers to support their child's learning, and to cooperate with the school.

Pupils are responsible for their own behaviour both inside school and out in the wider community.

### **Our Expectations:**

### **Our School Rules**

Our school rules are displayed in each classroom and are revisited with the children at regular points throughout the year.

These are as follows:

- ❖ Support and help each other.
- ❖ Treat other children and adults with kindness and respect.
- ❖ Work hard and try your very best
- ❖ Take care of school buildings and property.

### **Our Playground Rules**

Expectations for playground behaviour are very clear to all staff and children and are displayed on the playground and in the classrooms for all to see. The children are regularly reminded of the expectations.

Our playground rules are:

- ❖ We play with kind hands
- ❖ We play with kind feet
- ❖ We speak kind words
- ❖ We take care of each other
- ❖ We are always honest
- ❖ We look after our toys and equipment

## **Promoting Positive Behaviour**

There are many ways in which we promote positive behaviour. We work hard to develop good, staff-student relationships which goes a long way to supporting good behaviour, along with an engaging curriculum which is appropriate for each individual. It is important there is a consistency among staff in implementing policies and when dealing with individual students.

## **Rewards**

As a school we are committed to promoting positive behaviours and celebrating and rewarding effort and achievement. We recognise that our students possess a range of talents and abilities and are therefore committed to recognising and rewarding effort and achievement at all levels.

We praise and reward children for good behaviour in a variety of ways:

- Teachers encourage and praise children for their achievements and behaviour.
- Teachers reward team points in recognition of children setting a good example by following the school or classroom rules
- Pupils may be sent to another member of staff to re-enforce the praise and they may receive a sticker.
- Each week children are nominated from each class to receive a certificate in the Awards assembly, to celebrate good behaviour, attitudes and achievement.
- Postcards are sent home to parents/carers on occasion to celebrate positive behaviour and achievements.
- Positive lunchtime behaviour is rewarded by certificates presented in Awards assembly.
- The Headteachers actively encourage staff members to send children to them for good behaviour, improved attitudes to learning, and outstanding achievement where they are entered into the Golden Book and receive stickers and certificates at certain points.

## **Age Appropriate Sanctions**

Thomas Russell Infants expects our simple rules to be followed to ensure a safe, positive learning environment and a happy school. We review each situation on an individual basis. All classes have a behaviour log that is kept in the classroom to record negative behaviour. Teachers ensure all staff, including teaching assistants and lunch time supervisors know that a child is under sanction or has behaviour targets

If behaviour is inappropriate then:

1. A verbal warning is given to the child and the class teacher should explain to the child what he/she is doing that is not acceptable.
2. If the behaviour continues then the child is sent for time out within the classroom.
3. If the behaviour continues then the child is sent to the parallel class until he or she is able to work sensibly again with others.
4. If a child repeatedly acts in a way that disrupts or upsets others, the teacher will seek support from the Deputy Headteacher or Headteacher. The school will contact the child's parents or carers and an appointment will be made in order to discuss the situation and the plan for moving forward.
5. Any aggressive or violent behaviour results in a child being sent immediately to time out in the parallel class and the headteacher is informed. Parents will be made aware of the incident.
6. If the child has displayed similar behaviours previously or the behaviour continues then they will see the Headteacher and spend time in another year group.
7. If a child is sent out of the class twice in one week a phone call is made to the parent and a meeting arranged to talk through how we can work together to change the behaviour.
8. The teacher might also decide to make the child stay in at playtime or lunch time and this is recorded in the book.
9. If a child continues to not follow the behaviour policy then a meeting will take place with the parent/carer and a behaviour plan will be agreed. All information will be logged in the incident book.
10. In cases of extreme violence the parents are always informed.

The safety of the children is paramount. If a child's behaviour endangers the safety of others, the class teacher will stop the activity and prevent the child from taking part for the rest of that session or remove the rest of the class from the situation. The teacher will at this point seek support from the Deputy Headteacher or Headteacher.

### **Playtime / Lunchtime Sanctions**

1. Adults warn children verbally if their behaviour is inappropriate.
2. If the child receives a second warning then they are asked to shadow the adult for 5 minutes.
3. If inappropriate behaviour continues then they have time out in the library for the remainder of the playtime or lunchtime.
4. Any more serious incidents such as aggressive behaviour, both physical or verbal, are dealt with by the Headteacher or the Deputy Headteacher.
5. Staff will be made aware if any individual child is having particular difficulties with their behaviour or are following an individual behaviour plan. Lunchtime supervisors pass on any concerns to the class teacher or the Headteacher each lunchtime.
6. Persistent concerns and emerging behaviour patterns are monitored at weekly planning meetings
7. Children that are identified, because they regularly display difficult behaviour at playtime or lunchtime, will be provided with support through a number of interventions available in school which will provide a programme of strategies to help them manage their behaviour.

The following behaviour triggers a child being sent immediately to the Headteacher or Deputy Headteacher:

- ❖ physical violence or threatening behaviour
- ❖ swearing intentionally to cause offence
- ❖ racist, sexist or homophobic remarks (these are recorded separately and reported to Governors)
- ❖ repeated disobedience
- ❖ continued inappropriate behaviour after returning from time out.

If sent to the Headteacher or Deputy Headteacher, a decision will be made as to whether a phone call will be made to parents/carers. The call and the incident will be noted in the school behaviour log.

### **Further Sanctions**

We do not wish to exclude any child from school, but sometimes this may be necessary. When all reasonable strategies have been attempted and have failed (including internal sanctions and the application of any available support), exclusion is the next option for the school.

Exclusions will occur if:

- ❖ Children repeatedly violate the Behaviour Policy
- ❖ Children seriously assault children or staff
- ❖ Children commit serious breaches of the Behaviour Policy

These exclusions will be short term exclusions initially and exclusions from lunchtimes will also be considered if children are repeatedly violating the Behaviour Policy during this time.

### **Behaviour Monitoring**

The following systems are in place to monitor behaviour:

- Each class has a behaviour log. A record of parental contact is included within the log. This log is to be kept in the classroom.
- Children who are involved in incidents will have the incident recorded in the log detailing the incident, the child's response and action taken.
- Class teachers will contact parents/carers if they want to discuss a child's behaviour. This must be recorded in the log.
- More serious incidents are recorded in a behaviour log in the Headteachers' office.

The school does not tolerate bullying of any kind. If we discover that an act of bullying or intimidation has taken place, we act immediately to stop any further occurrences of such behaviour (see the anti-bullying policy.)

Racist incidents will not be tolerated in any form.

**Policy agreed:** September 2022

**Policy review:** September 2023