



REQUEST FOR PROPOSALS (RFP) Contracted Klamath Tribes Grant Coordinator *Accepting proposals April 25 - May 15, 2024*

About The Klamath Tribes

The Klamath Tribes are a federally recognized Indian Tribe located in South-Central Oregon. The Tribes are comprised of three distinct tribes placed together on the Klamath Indian Reservation, including the Klamath Tribe, Modoc Tribe, and Yahooskin Band of Snake Paiute. The mission of the Klamath Tribes is to protect, preserve and enhance the spiritual, cultural and physical values and resources of the Klamath, Modoc and Yahooskin Peoples.

The Klamath people have provided stewardship for the environmental resources of the Klamath Basin since time immemorial. In 1864, the Klamath Tribes entered into a Treaty with the United States, agreeing to cede over 20 million acres of our ancestral homelands to the United States in exchange for reserving a Reservation of 2.2 million acres to hold exclusively. The tribally reserved lands quickly started to diminish beginning with fraudulent reservation boundary surveys and allotment to individuals. In 1954, the United States Congress, without the authorization of the Klamath people, passed the Klamath Termination Act that provided for the disposal of the remaining reservation lands. Congress restored the Klamath Tribes' federal recognition in 1986, but did not restore any of the lost lands to the Tribes. The Tribes do, however, maintain treaty rights and regulatory responsibilities within the Reservation boundary, including water rights to support our treaty resources.

The Klamath Tribes have requested to partner with Sustainable Northwest in screening and filling this role and the contract will be through Sustainable Northwest.

About Sustainable Northwest (SNW)

Sustainable Northwest works at the intersection of environment, community, and economy. We bring entrepreneurial solutions to natural resources challenges to keep lands healthy and provide economic and community benefits. We believe a healthy economy, environment, and community are indivisible, and that all are strengthened by wise partnerships, policies, and investments. Founded in 1994, our work focuses on forests, ranches, clean energy, water and green markets. The success of our work is based on relationships, trust, and inclusion. Sustainable Northwest has an ongoing commitment to ensuring our staff and board are representative, inclusive, and supportive of all backgrounds, cultures, and identities.

Project Purpose

With unprecedented federal investments and grant opportunities that are immediately available (Inflation Reduction Act, Bipartisan Infrastructure Law, Bureau of Reclamation, Bureau of Indian Affairs, Historic Preservation Fund, National Parks Service Tribal Heritage Fund) the Klamath Tribes are seeking an independent contractor or firm with expertise and understanding of federal funding opportunities to coordinate the securing of federal funds for the Tribes. A successful applicant will have a proven track record in researching and writing successful complex proposals from diverse funding sources including federal funding sources; and an entrepreneurial approach to fund development. The Contracted Grant Coordinator will also seek funds from private foundations, but with an emphasis on near term federal funding opportunities. The Contractor will assist the Klamath Tribes in researching and identifying grant opportunities to advance Tribal department goals and objectives, lead the grant application process, write, submit, and manage reports to funding agencies or foundations. The Contracted Grant Coordinator will work closely with a lead Tribal staff person to prioritize grants related to the Klamath Tribes Ambodat, Natural Resource, and Cultural and Heritage Departments (see Appendix B for more information). Previous experience working in the philanthropic landscape with tribal communities is preferred.

Project Goals

- Assess and identify department funding needs
- Secure near-term federal grants that meet Tribal development goals and objectives
- Submit federal and/or private foundation grants in each of the identified departments within 6-months of contractor's signing
- Secure \$250,000 - \$1,000,000 in funding for the Klamath Tribes by June 30, 2025

Scope of Work and Budget

- Meet with each department to assess and identify funding needs
- Utilize existing knowledge of federal and/or private funding sources to provide each department with multiple submission opportunities
- Research and seek out non-traditional funding sources to provide each department with additional submission opportunities
- Organize and map current department funding sources, adding new sources as awarded
- Track reporting requirements for secured funding
- Write and submit grant reports
- Utilize SNW's Vice President and Director of Science for technical assistance
- Travel to the Klamath Basin quarterly to meet with Klamath Tribe departments in-person
- The Klamath Tribes have secured 2 years of significant funding for this role to work 30 hours/week. Contractor invoices will be submitted to SNW for payment.

Challenges

- Many large federal grant application periods are currently open and could close soon, so time is of the essence when submitting grant applications.
- The Klamath Tribes' ancestral territories have experienced drastic change since the Klamath Treaty of 1864. Two endangered desert fishes of great importance to the Klamath Tribes, c'waam and koptu are now endangered. The Basin faces competing demands for water allocation, has experienced recent wildfires and works with federal agencies to manage natural resources with often competing objectives.

Qualifications

- Proficiency in grant research, writing, and reporting
- Experience in pursuing large, multi-year federal grants
- Demonstrated success delivering federal grant awards
- Education in natural resources
- Work experience in natural resource conservation
- Knowledge of the Klamath Basin and its natural resource and political environment
- Personal experience as a tribal member



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Please Note

The skills and experience listed above are what we believe is necessary to succeed in this position. We encourage all interested applicants to apply regardless of qualifications; please underscore applicable skills unique to you in your cover letter. Sustainable Northwest is an equal opportunity employer and is committed to creating a work environment that is safe and supportive. After the first round of interviews, we are happy to connect candidates with current Sustainable Northwest BIPOC, LGBTQ+, neurodivergent, religious, etc. staff to discuss organizational culture and experience. We encourage applications from candidates with diverse backgrounds and individuals from historically underrepresented groups, whose experience will strengthen our organization. We do not discriminate on the basis of an applicant or employee's race or ethnicity, national origin; gender, gender identity or sexual orientation; religion or creed; age, ability, or other legally protected status. Sustainable Northwest will support non-US citizens with work visa applications, including H-1B visa applications.

Statement of Non-Commitment Issuance of this RFP does not obligate SNW or the Klamath Tribes to award a contract or to pay any costs incurred in preparation of proposals responding to this RFP.

Submission

Send an email with 'Contracted Klamath Tribes Grant Coordinator' in the subject line. Email a single PDF including proposal and resume to Hannah Meganck at hmeganck@sustainablenorthwest.org. RFP will remain open through May 15, 2024; proposals will be reviewed on a rolling basis. Proposal must include:

1. Grant funding sources previously awarded: Examples of grant sources from which the applicant has successfully obtained funding. Provide specific examples of grant programs, government agencies or foundations, amounts, and purpose of grants.
2. Writing Sample: A successful grant written by the applicant that is representative of their writing style. Natural resource management topic preferred. The excerpt should not exceed 2 pages and should not contain any confidential or proprietary information.
3. Schedule of proposed fees: Fee schedule should be all-inclusive and presented on an hourly basis. Applicant must provide a detailed price breakdown including fees for specific staff. Further terms of compensation will be negotiated with the selected application.
4. A minimum of two (2) professional references from clients who the applicant has successfully performed similar work.

Questions pertaining to this proposal may be submitted via email to Hannah Meganck, hmeganck@sustainablenorthwest.org.

Appendix A: Additional Background

Upon restoration of federal recognition, the Klamath Tribes began the process of rebuilding their reservation. The post-restoration Klamath Indian Reservation held in trust is now approximately 5,000 acres, and is comprised of numerous distinct and scattered parcels of land both within and outside the pre-termination Reservation boundary. The Tribes also own several small separate parcels of land in fee status. The Klamath Tribes have identified the preservation and enhancement of treaty-reserved natural resources as a key goal. Since restoration, the Tribes have dedicated substantial resources to further this goal by establishing environmental programs for aquatics, water management, wildlife and forestry.

Appendix B: Klamath Tribe Departments of Focus

1. The Klamath Tribes Ambodat Department focuses on aquatic resource management in the Upper Klamath Basin and operates the Sprague River Water Quality Lab, develops and implements ecosystem and restoration projects on private lands, conducts water quality monitoring in Upper Klamath Lake and its tributaries, operates sucker and salmon rearing activities in indoor rearing and outdoor ponds, conducts fish population monitoring, performs water rights monitoring and compliance and conducts surface and groundwater monitoring and hydrological monitoring. Department employees are also involved in staff to staff coordination related to operation of the US Bureau of Reclamation's Klamath Irrigation Project, Oregon Department of Environmental Quality Total Maximum Daily Load efforts, planning for salmon reintroduction in the Upper Klamath Basin, and working with Oregon Department of Agriculture on planning and implementation of sediment and nutrient load reduction projects on private lands.
2. The Klamath Tribes Natural Resource Department (NRD) monitors multiple terrestrial species and performs ecological restoration projects on the landscape. The NRD Wildlife Program maintains a large-scale game camera grid to monitor wildlife, and habitat restoration efforts, as well as other wildlife surveys, including track counts and eagle nest surveys throughout the Klamath Tribes Reserved Treaty Area. In partnership with US Forest Service, The Nature Conservancy and Sustainable Northwest, NRD implemented ecological restoration projects, that included the removal of trees to reduce overstocking and return the forest to historical structure and spatial patterns, followed by prescribed burning. Stands treated with this combination of indigenous burn practices and scientific research survived intense fires, including the 400,000-acre Bootleg fire. The Natural Resource Department is currently building a fire program to implement restoration projects that will return forested areas to historical fire-resistant patterns of growth on National Forest and Tribal properties and to protect the Klamath Tribes ancestral territories from catastrophic wildfires. Ideally, this grant writer will find funding for restoration projects and ensure Forest Service action does not negatively affect The Klamath Tribes Treaty Protected Resources.
3. The Klamath Tribes Culture and Heritage Department (CHD) works to identify, preserve, enhance, and protect the cultural resources of Klamath, Modoc, and Yahooskin Paiute People. CHD manages the Tribes' cultural programs to protect historic sites, create cultural media, plan community events, and support cultural revitalization. CHD must ensure that traditional knowledge is preserved for the benefit of future generations and is charged with the protection and preservation of Tribal historic sites within the aboriginal territory of the Klamath Tribes through planned resource management activities such as the annual C'waam ceremony and ensuring cultural resource protection laws are followed including the Native American Graves.