

# MEMBERSHIP RENEWAL



## How to Renew

1. Log in to Members Portal and click Memberships
2. Click Renewals, Payments & Transfers
3. If you are renewing a single membership, click renew
4. To renew a family group - please see below.
5. Check personal information is correct (especially your email)
6. Check the acknowledgement boxes at bottom of page
7. Click Submit



## Renew a Family Group

1. Login to your Members Portal & click on 'Memberships'
2. Click on 'Family tab'
3. Click on View/Edit if you need to update member details
4. Click on 'Renew Memberships'
5. Click on check box for each renewing member
6. Enter Family Members full name and DOB
7. Click on declaration
8. Click Submit
9. Click 'Make a Payment'



## How to Pay

1. Log in to Members Portal and click Memberships
2. Click Renewals, Payments & Transfers.
3. Click Make Payment and select 'Card' at Online Payment
4. Choose the transaction type for each member on account.  
(Each payment goes on a new line - select 'Grange Price List to confirm amount owed for each member.)
5. Subtract family discount if appropriate.
6. Enter payment details



## Sports Voucher

(Nippers ONLY) If you have not already utilised this discount on other sports within the same calendar year:

1. Complete voucher registration:
2. Once we receive the Sports Voucher credit, we will refund the \$100 per child to you.

## Membership Options

### Social:

Join Grange to be a part of our community.

### Active:

Remain proficient.  
Patrol  
Gain new awards  
Does not compete

### Competitive:

Remain proficient.  
Patrol  
Gain new awards  
Compete

## Important Notes:

### WWCC

All active members aged 14+ must provide a WWCC. Contact our Registrar to set this up.

### Keys

All proficient Bronze holders may have a key to the club. Contact our Registrar to organise this.