



**Public Health**  
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**NORTH CENTRAL PUBLIC HEALTH DISTRICT**

*"Caring For Our Communities"*

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**North Central Public Health District  
Board of Health  
Meeting Minutes  
May 9, 2017**

**In Attendance:** Commissioner Tom McCoy – Sherman County; Commissioner Scott Hege – Wasco County **BY PHONE:** Judge Steve Shaffer-Gilliam County

**Staff Present:** Teri Thalhofer, RN/BSN – Director NCPHD; Shelli Campbell-Clinical Programs Supervisor NCPHD; John Zalaznik, REHS-Environmental Health Specialist Supervisor NCPHD; Alyssa Borders-Environmental Health Program Technician NCPHD

**Guests Present:** Tara Koch – Director Haven; Mercedes Hill – Haven, Lirio Cuevas –Haven, Becca Simmons – Haven, Neita Cecil – The Dalles Chronicle

Minutes taken by: Alyssa Borders and transcribed by Gloria Perry

Meeting called to order at 3:03pm by Chair Scott Hege

**SUMMARY OF ACTIONS TAKEN**

**Judge Steve Shaffer motioned to accept the 4/11/17 board of health meeting minutes as presented; Commissioner Tom McCoy seconded.**

Vote: 3-0  
Yes: Commissioner Tom McCoy, Judge Steve Shaffer, Commissioner Scott Hege  
Abstain: 0  
Motion Carried

**Commissioner Tom McCoy motioned to accept the A/P Checks Issued report for April 2017 as presented; Judge Steve Shaffer seconded.**

Vote: 3-0  
Yes: Commissioner Tom McCoy, Judge Steve Shaffer, Commissioner Scott Hege  
No: 0  
Abstain: 0  
Motion Carried

**WELCOME AND INTRODUCTIONS**

### MINUTES / NEXT MEETING DATE

1. Approval of past meeting minutes.
  1. A motion was made to approve the 4/11/17 board of health meeting minutes as presented.
2. Set next meeting date.
  1. The next executive committee meeting was scheduled for Tuesday, June 13, 2017, at 3:00PM. Meeting location will be at the North Central Public Health District office located at 419 E. 7<sup>th</sup> St., The Dalles, OR.

### ADDITIONS TO THE AGENDA

1. Teri requested Strategic Plan be added to Unfinished Business on Agenda

### PUBLIC COMMENT

1. None

### UNFINISHED BUSINESS

1. Strategic Plan 2017-2019
  1. Strategic Plan had been presented to the executive committee at the April meeting and approved; however it did not get signed at that time.
  2. Teri gave a brief overview of the strategic plan.
    1. Plan talks about our processes
    2. SWOT analysis
    3. SMART objectives created
    4. Action plan created
    5. Listing of regional, state and national health improvement plan priorities
    6. \*Cross-walk about where NCPHD cross-walk with those priorities. Where our strategies cross-walk with the Columbia Gorge CCO health improvement plan and then with the individual Gilliam and Sherman county health improvement plans.
    7. Since the document seen at last month's board meeting, there has been one change.
      - ✓ One of our objectives under the goal to support wellness at every age, size and ability, under the area of immunization was to monitor influenza immunization rates among healthcare providers and then provide assistance to agencies who wanted to increase their immunization rates.
      - ✓ **This objective has been eliminated and replaced with an objective to work with MCMC on increasing the rate of uptake for the birth Hepatitis B dose. Our partners at MCMC are agreeable to creating a workplan to address this objective.**
- \*Every one of our goals matches up with other local, state or national benchmark.

### 2. 2017-2018 Budget

#### 1. County Contributions Update:

1. Sherman County's 5% (\$5,103) increase has gone through their budget committee and has been approved.
2. Gilliam County's 5% (\$5,179) increase is still proposed. We have not heard yet if proposed amount was approved yet.
3. The \$349,180 is an amount we received from Mike Middleton who is the Finance Director at Wasco County. Wasco County budget hearing is scheduled next week. This is a 2.7% increase over their contribution from 16-17.
  - ✓ Scott Hege had proposed through the budget process a 5% increase and the 2.7% is what came out of the internal process.
  - ✓ At Wasco County's budget committee meeting, Scott stated he would be supporting and encouraging a 5% increase.
  - ✓ John Zalaznik asked if there would be an additional .2 for the EH Specialist Trainee position. *Scott replied that that is in the budget document as an addition. Scott's goal is to get the 5% back in Wasco's budget.*
4. Commissioner McCoy commented if Sherman County funds a 5% increase and Wasco County decides to just give 2.7% that puts the funding formula even more out of whack. It makes you wonder how our future can go forward without some kind of agreement on establishing a funding formula.



2. Major Changes to budget:
  1. Reduced the hours of the EH Specialist Trainee from .80 FTE (4-days a week) to .60 FTE (3-days a week). We were hopeful that Wasco County would fund a day a week of that; reflecting that the work load which has been comparable to the planning department of Wasco County which has received significant support for the increase workload and when that lever pulls, environmental health pulls as well. Hood River County had originally hoped to at least support a day a week for this position in the upcoming budget year, however they had an un-anticipated significant budget hole this year with new management and so they were not able to fund part of the FTE. They may have funds to support work for special events.
  2. Pacific Source CCO reduction of \$64,300. (2017 amount was \$90,000 – 2018 amount is \$25,700).
3. Possible opportunities for increased revenue:
  1. Early Learning Hub - \$20,000
  2. Knight Grant - \$25,000
  3. CGHC – Bridges to Health - \$20,000
  4. EOCCO – Per member per month (amount unknown at this time)
  5. Pacific Source – Conversation around alternative payment method for public health (amount unknown)
4. Reductions to balance budget
  1. Personal Services
    - ✓ Health Officer reduced FTE – no longer receiving benefits
    - ✓ Account Clerk reduced FTE in October due to reduction of CCN program revenue
    - ✓ Not extending temporary Office Specialist position
    - ✓ Reduced FTE EH Trainee from .80 FTE to .60 FTE
  2. Materials & Services
    - ✓ No reserve for vehicle amount in 2018 budget; 2017 amount was \$20,000.
    - ✓ Reduced Meals, Lodging & Training – Only required or reimbursed training will be allowed
    - ✓ Deleted amount to replace PCs
    - ✓ Reduced Office Supplies

#### NEW BUSINESS

1. HAVEN Partnership Presentation – Presented by Becca Simmons
  1. The primary purpose of HAVEN is to advocate for a non-violent, non-oppressive society for over 30,500 citizens in Wasco, Sherman, Gilliam, and Wheeler counties and surrounding communities along the Columbia River Gorge and the Confederated Tribes of Warm Springs Reservation.
  2. Brief overview of presentation:
    1. HAVEN Programs:
      - ✓ Comprehensive Advocacy Services
      - ✓ Housing Assistance
      - ✓ Primary Prevention Programming
      - ✓ Sexual Assault Services
      - ✓ Safer Futures in the Gorge
      - ✓ Trauma-Informed Counseling
      - ✓ Volunteer Program
    2. Intimate Partner Violence (IPV)
      - ✓ IPV has been linked up to 163 million dollars in healthcare costs for the state. On an individual level, women who are suffering from ongoing IPV compared to non-abused women healthcare costs are 42% higher.
    3. Project Connect Intervention
      - ✓ This project began in Oregon in 2012 and it looks at universal screening for patients that are coming into a healthcare setting.
      - ✓ It's not only a screening but also an intervention. If domestic violence is disclosed within a healthcare consultation, what do you do with that, what intervention needs to happen in order to support the survivor in becoming safe and healing.
      - ✓ Women receiving an intervention are 60% more likely to use that intervention and leave a relationship if they feel it like it is unsafe.
    4. Safer Futures Project

- ✓ Strategies are 1) Provide women greater access to advocacy services; 2) Train health care providers on how to identify, respond and effectively intervene on behalf of women affected by IPV; 3) Develop organization capacity and advocate skill in delivering services; and 4) Change how health care systems understand and respond to IPV.
- ✓ It's important to include an intervention for domestic and sexual violence or IPV within a clinical healthcare setting. This has proven to be effective because the doctor visit or nurse visit might be the only time that a survivor is alone with somebody that they might have the opportunity to disclose to. At NCPHD, seeing patients alone is their policy.

3. Questions / Comments

1. Does HAVEN receive funding from the two CCO's? *It is being worked on.*
2. How does HAVEN determine what day of the week is the most effective day to be present at NCPHD? *Currently, HAVEN is present on one of the days Dr. McDonell has clinic; however they are available to NCPHD at any time needed.*
3. Is the Safer Futures project happening in Sherman and Gilliam Counties at their clinics? *It's happening when WIC is in the community and it's happening through NCPHD's nurse home visitors. However, HAVEN has not been able to engage the primary care clinics at this time.*
4. Can you provide information on the teen component? *HAVEN has a comprehensive prevention program, meaning that there are 3 staff for primary prevention that are in all of the schools through the 4 counties (Wasco, Sherman, Gilliam and Wheeler. In the primary prevention program, HAVEN makes presentations on violence prevention, sexual violence prevention and what does a health teen relationship look like.*
5. Judge Shaffer commented that HAVEN has done some work with Gilliam County's juvenile department and they work closely with DHS so his experience with HAVEN's program on 2 or 3 different occasions has been fantastic. He didn't realize that this program (Safer Futures) was sun setting. He stated whatever he can do to help create an opportunity to have this program continue, to let him know. Judge Shaffer wanted it on the record, that HAVEN does a fantastic job. *HAVEN may ask for a 'letter of support'. They are working on obtaining support from a variety of foundations.*

2. Approval of A/P Check Report (April 2017)

1. Report presented to the board.
2. A motion was made to approve the A/P Check Report for April 2017 as presented.


3. Contract(s) Review

1. The following agreements were reviewed with the board:
  - a. NACCHO MRC 17-2464 Agreement
  - b. OHA 153478 Agreement
  - c. Pauly, Rogers, & Co. Engagement Letter
  - d. Oregon Immunization Program Addendum Agreement w/ So. Gilliam County Medical Clinic

4. Director's Report – By Teri Thalhofer

1. Report presented to the board and feedback requested.

Meeting adjourned at 4:36PM



Signature

Scott C. Heise

Printed Name

06/13/17  
Date

{Copy of 4/11/2017 Executive Committee Meeting Minutes , HAVEN Safer Futures Flyer, HAVEN Brochure, Handout Proposed County Budget Amounts (updated with reductions); Revenue Report as of 5/4/17; Expenditure Report as of 5/4/2017; Estimate 2017 YE Recap Summary; A/P Check Report (April 2017); NACCHO MRC agreement; Pauly, Rogers & Co Engagement Letter, OHA – So. Gilliam County Medical Center Agreement, and Directors Report attached and made part of this record.}