



Public Health
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NORTH CENTRAL PUBLIC HEALTH DISTRICT

"Caring For Our Communities"

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**North Central Public Health District
Board of Health
Meeting Minutes
January 10, 2017 (3:00pm)**

In Attendance: Commissioner Scott Hege – Wasco County; Fred Schubert – Wasco County **By Phone:** Commissioner Tom McCoy – Sherman County; Linda Thompson – Sherman County; Judge Steve Shaffer – Gilliam County; Michael Takagi – Gilliam County; and William Hamilton – Wasco County.

Staff Present: Teri Thalhofer, RN, BSN – Director NCPHD; Kathi Hall – Finance Manager NCPHD

Guest(s): Michael Smith

Minutes taken by Gloria Perry

Meeting called to order on January 10, 2017 at 3:05pm by Vice Chairman Fred Schubert

SUMMARY OF ACTIONS TAKEN

Motion by Commissioner Scott Hege, Second by Judge Steve Shaffer, to approve the minutes from the 11/8/2016 and 12/20/2016 board of health meetings as presented.

Vote: 7-0

Yes: Commissioner Tom McCoy, Linda Thompson, Judge Steve Shaffer, Michael Takagi, Commissioner Scott Hege, Fred Schubert and William Hamilton.

No: 0

Abstain: 0

Motion carried.

Motion by Judge Steve Shaffer, Second by Commissioner Tom McCoy, to nominate Commissioner Scott Hege as the Chairman of NCPHD board of health.

Vote: 6-0
Yes: Commissioner Tom McCoy, Linda Thompson, Judge Steve Shaffer, Michael Takagi, Fred Schubert and William Hamilton
No: 0
Abstain: Commissioner Scott Hege
Motion carried.

Motion by Judge Steve Shaffer, Second by Linda Thompson, to nominate Fred Schubert as the Vice Chairman of the NCPHD board of health.

Vote: 6-0
Yes: Commissioner Tom McCoy, Linda Thompson, Judge Steve Shaffer, Michael Takagi, Commissioner Scott Hege and William Hamilton
No: 0
Abstain: Fred Schubert
Motion carried.

Motion by Judge Steve Shaffer, Second by Fred Schubert, to approve the A/P Checks Issued reports for November and December 2016 as presented.

Vote: 7-0
Yes: Commissioner Tom McCoy, Linda Thompson, Judge Steve Shaffer, Michael Takagi, Commissioner Scott Hege, Fred Schubert and William Hamilton.
No: 0
Abstain: 0
Motion carried.

WELCOME AND INTRUCTIONS

1. MINUTES / NEXT MEETING DATE

- a. Approval of past meeting minutes
 - i. 11/8/2016 & 12/20/2016 meeting minutes were approved as presented.
- b. Set next meeting date
 - i. The next Executive Committee board meeting was scheduled for Tuesday, February 14, 2017 at 3:00pm. Meeting location will be at the North Central Public Health District office located at 419 E. 7th Street, The Dalles, OR.

2. ADDITIONS TO THE AGENDA

- a. 2017-18 Budget
- b. Recognition and Thank-you Presentation

3. PUBLIC COMMENT

- a. None

4. UNFINISHED BUSINESS

- a. Transition of NCPHD Board Leadership
 - i. With Mike Smith stepping down as the chair, a new chairman of the board needs to be appointed.
 - ii. Fred Schubert opened nominations for the Chairman of NCPHD Board of Health.
 - 1. Judge Steve Shaffer made a motion to nominate Commissioner Scott Hege as the Chairman of NCPHD Board of Health, this was seconded by Commissioner Tom McCoy.
 - 2. After discussion, a vote was held to appoint Commissioner Scott Hege as the Chairman of the NCPHD Board of Health.
 - iii. Fred Schubert opened nominations for the Vice Chairman of NCPHD Board of Health.
 - 1. Michael Takagi made a motion to nominate Judge Shaffer as the Vice Chairman of NCPHD Board of Health. Judge Shaffer declined the nomination due to his busy work schedule.
 - 2. Judge Shaffer made a motion to nominate Fred Schubert as the Vice Chairman of NCPHD Board of Health, this was seconded by Linda Thompson.
 - 3. After discussion, a vote was held to appoint Fred Schubert as the Vice Chairman of NCPHD Board of Health.

5. NEW BUSINESS

- a. 2017-18 Budget
 - i. Committee Members
 - 1. Need to clarify who the public members will be for the 17-18 budget.
 - 2. Gloria Perry will email the court administrators from Sherman, Gilliam and Wasco Counties to confirm who the public members will be.
 - ii. Meeting Date
 - 1. Kathi and Teri are in the process of meeting with program managers to review current budget and to discuss next year's budget.
 - 2. Kathi will have a draft budget calendar prepared for the next board of health meeting.
- b. Recognition for Michael Smith
 - i. Teri presented to Michael Smith a plaque recognizing and thanking him for his leadership and time as NCPHD's Chair.
- c. Review of NCPHD 2016 Annual Report
 - i. Teri gave a brief overview of the report. Some highlights were:
 - 1. License Facilities

- a. Conducted 51 more inspections over last year.
2. Immunizations
 - a. Provided 100 less immunizations to the community. This is not a big surprise considering the decreased clinic hours in 2016.
3. We received 528 reports of communicable disease vs. the 502 the year before. Not all of these warranted full investigation but they did warrant review and evaluation.
4. We only had 3 outbreaks vs. 11 the year before. This is likely attributed to the work of the communicable disease staff working out in the community with organizational camps, long term care facilities, and community partners about how to isolate and contain ill clients in the community.
5. Our home visiting staff provided 174 more home visits to pregnant women, children at risk of development delay and kids with special health care needs than they did the year before.
6. We saw 98 less family planning clients than we did the year before which is pretty significant considering our hours were so significantly reduced, that it was only 98 clients fewer.
7. Data that is not included in the annual report:
 - a. In 2014 our teen pregnancy rate was 12.5% which is very close to the State rate of 12.4%. In 2015 our rate was 20.9%. It increased significantly while the State's decreased to 11.2%. This is something that we will be keeping a very close eye on.
 - b. Family Planning Reproductive Health: In 2015 NCPHD averted 143 unintended pregnancies (34 teen and 109 adult in women 20+.) In 2015, the average cost of an OHP delivery in the first year of infant health care was \$16,801.00. Nationally, approximately 40% of unintended pregnancies result in birth. This means that approximately 60 unintended births were averted among our clients, resulting in a tax payers savings of \$1,008,060.00. This is significant work. Nationally, about 58% of unintended pregnancies result in abortion, that means that approximately 73 abortions averted among our clients.
 - c. Teri was asked to explain how NCPHD averted the pregnancies and she responded by providing contraceptive services.
 - d. It was asked where these statistics were derived from. Teri explained it is a formula the State uses based on the number of women in need in the community, the number of people we see, the methods they use, how effective those numbers are, it's a big national data chart.

- ii. Annual report will be shared with community partners via a PSA; posted on our website; it will also be shared with the board members of the CCO and the Clinical Advisory Board.
- d. 2nd Quarter Fund Balance Report – By Kathi Hall
 - i. Kathi presented report to the board.
- e. Approval of A/P Check Reports (Nov & Dec 2016)
 - i. Reports were approved as presented.
- f. Contracts Reviewed
 - i. Teri reviewed the following contract(s) with the board:
 - 1. OHA Agreement 148025-9
- g. Director's Report – By Teri Thalhofer
 - i. Report presented.

Meeting adjourned at 4:00pm



 Signature

02/14/17

 Date

Scott Hege

 Printed Name

{Copy of 11/8/2016 and 12/20/2016 Meeting Minutes, NCPHD 2016 Annual Report, 2nd Quarter Fund Balance Report, A/P Check Reports for November and December 2016, OHA Agreement 148025-9, and January 2016 Director's Report attached and made part of this record.}