



Public Health
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North Central Public Health District

North Central Public Health District Full Board of Health Meeting

Date: Tuesday, September 14, 2021

Time: 4:00 p.m. to 6:00 p.m.

To Be Held Electronically:

To Join Zoom Meeting please use link below:

<https://wascocounty-org.zoom.us/j/87925563279>

Meeting ID: 879 2556 3279

AGENDA

1. Call to Order

- Introductions
- Establish a Quorum
- Requests to add items to the Agenda
- Requests for Public Comments

2. Action Items

- 7/13/2021 and 8/10/2021 Board of Health Meeting Minutes
- Resolution 2021 - 07 – Transferring Budgeted Funds from Reserve
- Resolution 2021 - 08 – Supplemental Budget
- A/P Check Reports – June 2021 – Correction, July 2021, and August 2021

3. Non-Action Items

- COVID-19 Update
 - Current COVID Funding Update
 - COVID Plan Update: Martha McInnes
- Fiscal Report FY 2020-21
- Introduction of Martha McInnes and Kristen Slatt
- NCPHD Organizational Chart Review
- LPHA Statutory Rules Review
- Contracts Summary
- Administrator Report
 - September 2021

Note: This agenda is subject to last minute changes.

Meetings are ADA accessible. If special accommodations are needed please contact NCPHD in advance at (541) 506-2626. TDD 1-800-735-2900. NCPHD does not discriminate against individuals with disabilities.

If necessary, an Executive Session may be held in accordance with: ORS 192.660(2) (a) to consider the employment of a public officer, employee, staff member or individual agent; ORS 192.660 (2) (d) Labor Negotiations; ORS 192.660 (2) (h) Legal Rights; ORS 192.660 (2) (e) Property; ORS 192.660 (2) (i) Personnel



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NORTH CENTRAL PUBLIC HEALTH DISTRICT

419 East Seventh Street
The Dalles, OR 97058-2676
541-506-2600
www.ncphd.org

**North Central Public Health District
Board of Health Meeting Minutes
July 13th, 2021**

Board Members In Attendance: Commissioner Joan Bird – Sherman County; Roger Whitley – Sherman County;); Commissioner Pat Shannon – Gilliam County; Dani Sperry – Gilliam County; David Anderson – Gilliam County; Commissioner Kathy Schwartz – Wasco County

Board Members Absent: Jayme Mason – Sherman County; Taylor Steen – Wasco County

Staff Present: Shellie Campbell – Interim Director NCPHD; Cynthia Rojas – Program Secretary NCPHD; Nicole Bailey – EH Supervisor NCPHD; Lucy Mondragon – Fiscal Manager NCPHD; Dr. Miriam McDonell – Medical Officer NCPHD; Bevan Schroeder – NCPHD; Maria Pena – Community Health Worker NCPHD; Paula Grendel – EH Trainee NCPHD; Eric Grendel – EH Trainee NCPHD; Martha McInnes – Nurse NCPHD; Brita Meyer – Accounting Clerk NCPHD; Lori Treichel – Nurse NCPHD; Neita Cecil – TPEP Coordinator NCPHD; Janelle Sandoz – Nurse NCPHD; Kathi Hall - NCPHD

Guests Present: Members of the Public: Jodi Ketchum; Amy

Minutes by: Laurie Jupe

SUMMARY OF ACTIONS TAKEN

MOTION by David Anderson, and seconded by Commissioner Pat Shannon, to accept the June 8th, 2021 Board of Health meeting minutes as presented.

Vote: 6-0
Yes: Commissioner Joan Bird – Sherman County; Roger Whitley – Sherman County;);
Commissioner Pat Shannon – Gilliam County; Dani Sperry – Gilliam County; David
Anderson – Gilliam County; Commissioner Kathy Schwartz – Wasco County
No: 0
Abstain: 0
Motion: Carried

MOTION by Commissioner Joan Bird, and seconded by David Anderson, to accept the A/P Checks Issued reports for March, April, and May 2021 as presented.

Vote: 6-0
Yes: Commissioner Joan Bird – Sherman County; Roger Whitley – Sherman County;);
Commissioner Pat Shannon – Gilliam County; Dani Sperry – Gilliam County; David
Anderson – Gilliam County; Commissioner Kathy Schwartz – Wasco County
No: 0
Abstain: 0
Motion: Carried

MOTION by Commissioner Pat Shannon, and seconded by Dani Sperry, to accept the A/P Checks Issued report for June 2021 as presented.

Vote: 6-0

Yes: Commissioner Joan Bird – Sherman County; Roger Whitley – Sherman County;);
Commissioner Pat Shannon – Gilliam County; Dani Sperry – Gilliam County; David
Anderson – Gilliam County; Commissioner Kathy Schwartz – Wasco County

No: 0

Abstain: 0

Motion: Carried

MOTION by Commissioner Joan Bird, and seconded by Commissioner Pat Shannon, to appoint Shellie Campbell as the new Director of North Central Public Health District.

Vote: 5-0

Yes: Commissioner Joan Bird – Sherman County; Roger Whitley – Sherman County;
Commissioner Pat Shannon – Gilliam County; Dani Sperry – Gilliam County;
Commissioner Kathy Schwartz – Wasco County

No: 0

Abstain: 0

Motion: Carried

CALL TO ORDER: Commissioner Kathy Schwartz called the Public Board of Health meeting to order at 4:01 p.m.

Introductions:

1. None

Establish a Quorum

1. A quorum of the board members present was established.

Requests for Additions to the Agenda

1. None

Request for Public Comment

1. None

ACTION ITEMS

1. Approval of past meeting minutes.
 - 1 A motion was made, and approved, to accept the June 8th, 2021 Board of Health meeting minutes as presented.
2. Approval of A/P Check reports for March, April, and May 2021.
 - 1 A motion was made, and approved, to accept the March, April and May 2021 A/P Check reports as presented.
3. Approval of A/P Check reports for June 2021.
 - 1 A motion was made, and approved, to accept the June 2021 A/P Check reports as presented.
4. Appointment of North Central Public Health District Director.
 - 1 A motion was made, and approved, to accept the appointment of Shellie Campbell as the new Director for North Central Public Health District.

NON-ACTION ITEMS

1. COVID-19 Update
 1. Dr. Miriam McDonnell updated the board on the current COVID-19 status.
 2. Review included information on: County case counts, hospitalizations, vaccination status, deaths associated with COVID, Variants, County vaccination rates (Wasco – 60%; Sherman – 52.8%; Gilliam – 41.8%), and school planning.
 3. Road Map for COVID-19 Vaccination presentation by Martha McInnes
 - a. Objectives for moving forward include:
 1. Outreach strategies to improve vaccine confidence.
 2. Communication to aid in increasing vaccination rates.
 3. Plan for next EUA approval of children 6 months – 11 years.
 - b. Main areas of intervention will include: Community Assessment/Evaluation; Education/Marketing Campaign; Vaccine Delivery.
 4. Martha requested the Board of Health members to:
 - a. Assist NCPHD to partner with each of the counties local medical clinics to ensure there are places where the vaccine can be offered in each county.
 - b. Assist NCPHD to figure out how best to advertise and get the message out in each of their counties.
 5. Discussion, questions, and feedback were requested.
2. Financial Report
 1. Lucy Mondragon reviewed the COVID current funding streams with the Board.
 2. Discussion, questions, and feedback were requested.
3. Staff Retirement Recognition of Kathi Hall
 1. Commissioner Schwartz, and the board members, recognized and thanked Kathi Hall for all of her work over her many years with NCPHD.
4. Contracts Summary
 1. **SECOND AMENDMENT TO BANKMAN AGREEMENT 6_11_21** between Judy Bankman (CONTRACTOR) and North Central Public Health District (NCPHD) for Professional Services.
 - a. *Fiscal Impact:* Estimated cost to NCPHD is not to exceed the amount of \$26,000.
 2. **OHSU COVID-19 LAB TEST Clinical Research Study** at North Central Public Health District.
 - a. *Fiscal Impact:* A \$5,000 stipend to NCPHD for participating in the COVID-19 Lab Test Study.
 3. **ONE TREE HILL AMENDMENT # 1 TO AGREEMENT** between One Tree Hill (CONTRACTOR) and North Central Public Health District (NCPHD) for Professional Services.
 - a. *Fiscal Impact:* Revised estimated “not to exceed amount” of \$22,000.
 4. **PASHEK AGREEMENT** between Robin Pashek (CONTRACTOR) and North Central Public Health District (NCPHD). This agreement outlines the description of services the contractor will provide.
 - a. *Fiscal Impact:* Estimated cost to NCPHD not to exceed \$10,000.
 5. **UMATILLA CONTRACT FIRST AMENDMENT** between Umatilla County and North Central Public Health District for PE 51-02 PH Regional Modernization work in Region 9.
 - a. *Fiscal Impact:* Revised estimated “not to exceed cost” of \$34,000.
 6. **MEMORANDUM OF UNDERSTANDING UTOPIA PDX** between UTOPIA PDX, a Community Based Organization (CBO) and North Central Public Health District (NCPHD). The MOU describes the responsibilities for coordinated engagement, education and outreach activities, contact tracing and social services to support local communities.

a. *Fiscal Impact:* No fiscal impact

7. **WASCO COUNTY VACCINE EFFORTS CONTRACT** between Wasco County and North Central Public Health District (NCPHD) for Gift Cards.

a. *Fiscal Impact:* No fiscal impact

5. Directors Report

1. Shellie Campbell presented the Interim Directors report to the Board.
2. Discussion, questions, and feedback were requested.

Commissioner Schwartz closed the Public Board of Health Regular Meeting at 5:21 p.m.

Commissioner Schwartz opened the Board of Health Executive Session at 5:23 p.m.

1. **Executive Session**

- Executive Session pursuant to ORS 192.660 (2) (a) to consider the employment of a public officer.

Commissioner Schwartz Closed the Board of Health Executive Session at 5:55 p.m.

Commissioner Schwartz opened the Public Board of Health Regular Meeting at 5:59 p.m.

6. NCPHD Administrator Hire

1. Appointment of North Central Public Health District Director.
 - a. A motion was made, and approved, to accept the appointment of Shellie Campbell as the new North Central Public Health District.
2. Discussion, questions, and feedback were requested.

Being no further business to be conducted at this time, Commissioner Kathy Schwartz adjourned the Board of Health meeting at 6:05 p.m.

Signature

Date

Printed Name



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NORTH CENTRAL PUBLIC HEALTH DISTRICT

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The Dalles, OR 97058-2676
541-506-2600
www.ncphd.org

**North Central Public Health District
Board of Health Meeting Minutes
August 10th, 2021**

Board Members In Attendance: Commissioner Joan Bird – Sherman County; Commissioner Pat Shannon – Gilliam County; Dani Sperry – Gilliam County; Commissioner Kathy Schwartz – Wasco County

Board Members Absent: Roger Whitley – Sherman County; Jayme Mason – Sherman County; David Anderson – Gilliam County; Taylor Steen – Wasco County

Staff Present: Shellie Campbell – Interim Director NCPHD; Nicole Bailey – EH Supervisor NCPHD; Lucy Mondragon – Fiscal Manager NCPHD; Dr. Miriam McDonell – Medical Officer NCPHD; Eric Grendel – EH Trainee NCPHD; Brita Meyer – Accounting Clerk NCPHD; Neita Cecil – TPEP Coordinator NCPHD; Janelle Sandoz – Nurse NCPHD; Kathi Hall - NCPHD

Guests Present: Members of the Public: None

Minutes by: Laurie Jupe

SUMMARY OF ACTIONS TAKEN

No actions taken. A Quorum was not able to be established.

CALL TO ORDER: Commissioner Kathy Schwartz called the Public Board of Health meeting to order at 4:01 p.m.

Introductions:

1. None

Establish a Quorum

1. A quorum of the board members present was not able to be established.

Requests for Additions to the Agenda

1. None

Request for Public Comment

1. None

ACTION ITEMS

1. Approval of past meeting minutes.

- 1 The meeting minutes from 7/13/2021 were tabled until the BOH meeting on Tuesday, September 14, 2021.
2. Approval of A/P Check reports for July 2021.
 - 1 The A/P Check Report from July 2021 was tabled until the BOH meeting on Tuesday, September 14, 2021.

NON-ACTION ITEMS

1. COVID-19 Update
 1. Dr. Miriam McDonnell updated the board on the current COVID-19 status.
 2. There has been a significant spike in cases across the three counties.
 3. Total case count by County:
 - a) Wasco Co.: Total Cases: 1, 665; Deaths: 32
 - b) Gilliam Co.: Total Cases: 90; Deaths: 2
 - c) Sherman Co.: Total Cases: 89; Deaths: 2
 4. Hospitalizations have increased over a very short period of time and all hospitals are struggling with capacity.
 5. Local and State medical facilities are facing challenges with a shortage of staff which not only puts a strain on the COVID response, but on other medical needs as well.
 6. Vaccination rates by County:
 - a) Wasco – 62.5 %
 - b) Sherman – 43.0 %
 - c) Gilliam – 55.0%
 - d) Hood River – 75.0 %
 7. Dr. McDonnell reviewed the NCPHD response with the board.
 8. New State requirements:
 - a) Mask mandate regardless of vaccination status for all indoor spaces across Oregon as of Wednesday, August 11, 2021.
 - b) All medical staff across the State must show proof of vaccination or undergo weekly testing.
 9. Discussion, questions, and feedback were requested.
2. Fiscal Report FY 2020-2021
 1. Lucy Mondragon reviewed the fiscal report for the year 2020 - 2021 streams with the Board.
 2. Discussion, questions, and feedback were requested.
3. Board members roles and responsibilities.
 1. Commissioner Schwartz reviewed Board member attendance for the year to date.
 2. Specific wording for board member attendance is not included in the NCPHD By-Laws.
 3. Commissioner Schwartz asked each of the County Commissioners to check in with their public members and speak with them about board member attendance.
4. Triennial Review Update
 1. Shellie Campbell updated the board on the Triennial Review which took place starting in January 2020 for the 2020 year.
 2. Every three years NCPHD is required to have Oregon Health Authority (OHA) come in and do a thorough review of all NCPHD's programs and procedures that are funded through the Oregon Health Authority (OHA).
 3. The results of the review were extremely positive.
 4. Discussion, questions, and feedback were requested.

5. Environmental Health Update
 1. Nicole Bailey reviewed the Environmental Health Work Update with the board.
 2. The overview included:
 - a) Food, Pool, and Lodging Program
 - b) Onsite Wastewater Program
 - c) Safe Drinking Water Program (DWP)
 3. Discussion, questions, and feedback were requested.

6. Contracts Summary
 1. **AGREEMENT between Multnomah Education Service District (“MESD”) and North Central Public Health District** for the collection of MAC surveys and data.
 - a. *Fiscal Impact:* No fiscal impact
 2. **AGREEMENT between The Next Door Inc. and North Central Public Health District** with regard to the performance by TNDI for consulting services.
 - a. *Fiscal Impact:* Cost of \$5,952 to NCPHD
 3. **OHA 159826-20 FY21 exe**, Twentieth Amendment to Oregon Health Authority 2019-2021 Intergovernmental Agreement for the financing of Public Health Services.
 - a. *Fiscal Impact:* Additional \$5,863.29 for COVID local active monitoring.
 4. **OHA 159826-21 FY21 exe**, Twenty-first Amendment to Oregon Health Authority 2019-2021 Intergovernmental Agreement for the financing of Public Health Services.
 - a. *Fiscal Impact:* Additional \$1421496 for COVID monitoring and CARES funding.
 5. **OHA 159826-22 FY21 exe**, Twenty-second Amendment to Oregon Health Authority 2019-2021 Intergovernmental Agreement for the financing of Public Health Services.
 - a. *Fiscal Impact:* Not known.
 6. **ENGAGEMENT LETTER between Pauly, Rogers & Co., P.C. and North Central Public Health District** for an audit of basic financial statements and annual reporting to State of Oregon.
 - a. *Fiscal Impact:* Not to exceed \$21,000.
 7. **MEMORANDUM OF AGREEMENT between Once Community Health and North Central Public Health District** for COVID 19 vaccine administration fees.
 - a. *Fiscal Impact:* Not known.

7. Directors Report
 1. Shellie Campbell presented the Directors report to the Board.
 2. Discussion, questions, and feedback were requested.

Being no further business to be conducted at this time, Commissioner Kathy Schwartz adjourned the Board of Health meeting at 5:14 p.m.

Signature

Date

Printed Name

IN AND FOR THE BOARD OF HEALTH OF THE NORTH CENTRAL PUBLIC HEALTH
DISTRICT FOR WASCO, SHERMAN AND GILLIAM COUNTIES

Resolution No. 2021-07

**A RESOLUTION TRANSFERRING BUDGETED FUNDS FROM RESERVE FOR VEHICLE TO CAPITAL
EXPENDITURE ACCOUNT FOR THE FISCAL YEAR 2021-22**

Whereas, the Board of Health sitting as the Directors at a regularly scheduled meeting on this 14th day of September, 2021, and

Whereas, North Central Public Health District, an intergovernmental agency formed under the authority of Oregon Revised Statutes, Chapter 190, consisting of three (3) counties of Wasco, Sherman and Gilliam, and

Whereas, North Central Public Health District finds it necessary to transfer budgeted funds for the amount of \$100,000.00 from Reserve for Vehicle account to Vehicles capital account. These funds will be used towards the purchase of vehicles.

Therefore, Be It Resolved, the North Central Public Health District Board formally approves and adopts the transfer of Reserve funds.

Adopted by the North Central Public Health District Board this 14th day of September, 2021.

Kathy Schwartz
Chair, NCPHD Board

Shellie Campbell
Director, NCPHD

IN AND FOR THE BOARD OF HEALTH OF THE NORTH CENTRAL PUBLIC HEALTH
DISTRICT FOR WASCO, SHERMAN AND GILLIAM COUNTIES

Resolution No. 2021-07

**FY 2021-2022 SUPPLEMENTAL BUDGET RESOLUTION
NORTH CENTRAL PUBLIC HEALTH DISTRICT**

1. **BE IT HEREBY RESOLVED** that the Board of Health sitting as the Directors at a regularly scheduled meeting on September 14, 2021, approved the supplemental budget for fiscal year 2021-2022 and as amended by Attachment "A" in the sum of \$100,000.00.

ADOPTED by the North Central Public Health District Board of Health this 14th day of September, 2021.

Kathy Schwartz
Chair, NCPHD Board

Shellie Campbell
Director, NCPHD

North Central Public health District

Attachment A

Increased Capital Expenditure

<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
201.23.7145.53201	Vehicles	\$100,000.00

Decreased Reserve Expenditure

<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
201.23.7999.59299	Reserve for Vehicle	\$100,000.00

**Accounts Payable Checks
Issued June 2021
Corrected Report**

Check Date	Check Number	Vendor Name	Amount	
6/10/2021	843	IRS	\$18,170.80	PAYROLL A/P (EFT)
6/10/2021	844	ASIFLEX	\$245.00	
6/10/2021	845	PERS	\$17,823.38	
6/10/2021	846	OREGON STATE, DEPT OF REVENUE	\$4,833.11	
6/25/2021	847	IRS	\$30,215.69	
6/25/2021	848	ASIFLEX	\$245.00	
6/25/2021	849	PERS	\$24,993.41	
6/25/2021	850	OREGON STATE, DEPT OF REVENUE	\$7,025.22	
6/30/2021	851	IRS	\$750.83	
Held in Que	852	P E R S	\$1,097.47	
6/30/2021	853	OREGON STATE, DEPT OF REVENUE	\$155.43	
6/3/2021	14276	CIS TRUST	\$38,468.65	PAYROLL A/P
6/3/2021	14277	AMERICAN FAMILY LIFE ASSURANCE	\$188.00	
6/3/2021	14278	CA STATE DISPURSEMENT UNIT	\$231.50	
6/3/2021	14279	NATIONWIDE RETIREMENT SOLUTION	\$1,775.00	
6/9/2021	14280	AFFORDABLE CARE NW, DBA HELPING HANDS	\$275.00	
6/9/2021	14281	ASD SPECIALITY HEALTHCARE LLC, ASD HEALTHCARE	\$1,125.00	
6/9/2021	14282	BANKMAN, JUDY	\$225.00	
6/9/2021	14283	BEERY ELSNER & HAMMOND LLP	\$1,057.50	
6/9/2021	14284	BICOASTAL MEDIA LLC, BICOASTAL COLUMBIA RIVER	\$200.00	
6/9/2021	14285	COLUMBIA GORGE NEWS	\$272.00	
6/9/2021	14286	CYTOCHECK LABORATORY LLC	\$262.50	
6/9/2021	14287	FRANKLIN, SARAH	\$3,862.50	
6/9/2021	14288	HENRY SCHEIN	\$2,925.93	
6/9/2021	14289	OFFICE DEPOT	\$1,144.27	
6/9/2021	14290	ONE TREE HILL, LLC, LYNDA MAREE WEBBER	\$812.50	
6/9/2021	14291	OPTIMIST PRINTERS	\$545.00	
6/9/2021	14292	OR STATE PUBLIC, HEALTH LABORATORY	\$81.30	
6/9/2021	14293	OREGON STATE, DEPT OF ENVIRONMENTAL QUA	\$1,300.00	
6/9/2021	14294	SATCOM GLOBAL INC.	\$65.57	
6/9/2021	14295	SLATT, KRISTEN	\$103.84	
6/9/2021	14296	THE TIMES-JOURNAL	\$102.00	
6/9/2021	14297	US BANK	\$3,695.13	
6/9/2021	14298	WASCO COUNTY	\$284.02	
6/9/2021	14299	IMMENSE IMAGERY	\$850.00	
6/11/2021	14300	CA STATE DISPURSEMENT UNIT	\$231.50	PAYROLL A/P
6/11/2021	14301	NATIONWIDE RETIREMENT SOLUTION	\$1,425.00	
6/16/2021	14302	AHLERS & ASSOCIATES	\$860.00	
6/16/2021	14303	ASD SPECIALITY HEALTHCARE LLC, ASD HEALTHCARE	\$25.29	
6/16/2021	14304	H2OREGON BOTTLED WATER INC.	\$56.50	
6/16/2021	14305	HENRY SCHEIN	\$222.87	
6/16/2021	14306	MULTNOMAH EDUC. SERVICE DIST	\$910.00	

6/16/2021	14307	RICOH USA INC.	\$194.26
6/16/2021	14308	SAIF CORPORATION	\$828.28
6/16/2021	14309	U.S. CELLULAR	\$825.67
6/16/2021	14310	ACEVEDO, MARIA TRINIDAD	\$148.45
6/22/2021	14311	COBBLESTONE CATERING LLC	\$1,203.40
6/22/2021	14312	GODWIN, CHLOE	\$32.00
6/22/2021	14313	MID-COLUMBIA MEDICAL CENTER	\$738.75
6/22/2021	14314	PASHEK, ROBIN	\$259.00
6/22/2021	14315	THE POOL & SPA HOUSE INC.	\$174.53
6/22/2021	14316	UPS	\$132.00
6/22/2021	14317	WRAY, TANYA	\$17.00
TOTAL:			\$173,692.05

NCPHD Board of Health authorizes check numbers 14276 - 14317 and payroll EFT numbers 843 - 853 totalling \$173,692.05

Signature _____ Date _____

Printed Name _____
 Commissioner Kathy Schwartz
 Chair, NCPHD Board of Health

**Accounts Payable Checks
Issued July 2021**

Check Date	Check Number	Vendor Name	Amount
Held in Que	854	OREGON STATE, EMPLOYMENT DEPT	\$4.04
7/9/2021	855	IRS	\$16,746.08
7/9/2021	856	ASIFLEX	\$245.00
7/9/2021	857	P E R S	\$19,274.21
7/9/2021	858	OREGON STATE, DEPT OF REVENUE	\$4,461.70
7/9/2021	859	IRS	\$344.25
Held in Que	860	P E R S	\$392.15
7/9/2021	861	OREGON STATE, DEPT OF REVENUE	\$27.77
7/23/2021	862	IRS	\$16,721.48
7/23/2021	863	ASIFLEX	\$185.00
Held in Que	864	P E R S	\$16,266.70
7/23/2021	865	OREGON STATE, DEPT OF REVENUE	\$4,460.67
7/1/2021	14318	AMERICAN FAMILY LIFE ASSURANCE	\$331.92
7/1/2021	14319	CA STATE DISPURSEMENT UNIT	\$231.50
7/1/2021	14320	NATIONWIDE RETIREMENT SOLUTION	\$2,125.00
7/1/2021	14321	OREGON STATE, DEPARTMENT OF REVENUE	\$456.54
7/2/2021	14322	CLARK, GLENDA	\$475.00
7/2/2021	14323	FRANKLIN, SARAH	\$3,862.50
7/2/2021	14324	HENRY SCHEIN	\$744.01
7/2/2021	14325	OFFICE DEPOT	\$174.99
7/2/2021	14326	OPTIMIST PRINTERS	\$75.00
7/2/2021	14327	OR STATE PUBLIC, HEALTH LABORATORY	\$65.39
7/2/2021	14328	OREGON COALITION OF LOCAL, HEALTH OFFICIALS INC	\$3,927.21
7/2/2021	14329	PIONEER POTLATCH ASSN., INC	\$495.00
7/2/2021	14330	RAGE GRAPHIX & DESIGN INC.	\$155.00
7/2/2021	14331	WASCO COUNTY	\$530.66
7/8/2021	14332	BANKMAN, JUDY	\$187.50
7/8/2021	14333	BEERY ELSNER & HAMMOND LLP	\$634.50
7/8/2021	14334	CIS TRUST	\$60,665.16
7/8/2021	14335	COBBLESTONE CATERING LLC	\$1,141.38
7/8/2021	14336	HENRY SCHEIN	\$3,175.85
7/8/2021	14337	ONE COMMUNITY HEALTH	\$13,520.00
7/8/2021	14338	ONE TREE HILL, LLC, LYNDA MAREE WEBBER	\$2,593.75
7/8/2021	14339	OPTIMIST PRINTERS	\$215.00
7/8/2021	14340	OREGON STATE, DEPT HUMAN SERVICES- OFS	\$3,419.67
7/8/2021	14341	OREGON STATE, DEPT OF ENVIRONMENTAL QUA	\$1,700.00
7/8/2021	14342	OREGON STATE, DEPT OF HUMAN SERVICES	\$10,021.00
7/8/2021	14343	THE DALLES AREA CHAMBER OF, COMMERCE	\$20.00
7/8/2021	14344	WASCO COUNTY	\$451.00
7/16/2021	14345	CA STATE DISPURSEMENT UNIT	\$231.50
7/16/2021	14346	NATIONWIDE RETIREMENT SOLUTION	\$2,049.62
7/16/2021	14347	NATIONWIDE RETIREMENT SOLUTION	\$700.00
7/14/2021	14348	COLUMBIA GORGE FIRE EQUIPMENT	\$89.00

PAYROLL A/P (EFT)

PAYROLL A/P

PAYROLL A/P

7/14/2021	14349	H2OREGON BOTTLED WATER INC.	\$63.00
7/14/2021	14350	MID-COLUMBIA MEDICAL CENTER	\$603.75
7/14/2021	14351	OFFICE DEPOT	\$1,318.21
7/14/2021	14352	PASHEK, ROBIN	\$182.00
7/14/2021	14353	RICOH USA INC.	\$89.87
7/14/2021	14354	SAIF CORPORATION	\$828.28
7/14/2021	14355	SATCOM GLOBAL INC.	\$64.24
7/14/2021	14356	SHRED-IT USA	\$215.20
7/14/2021	14357	STAPLES ADVANTAGE	\$1.59
7/14/2021	14358	STERICYCLE INC.	\$620.28
7/14/2021	14359	UMATILLA COUNTY PUBLIC HEALTH	\$13,892.06
7/14/2021	14360	WASCO COUNTY	\$300.41
7/22/2021	14361	BIG JIM'S LLC	\$675.00
7/22/2021	14362	COLUMBIA GORGE FIRE EQUIPMENT	\$12.00
7/22/2021	14363	HENRY SCHEIN	\$101.03
7/22/2021	14364	IMMENSE IMAGERY	\$2,884.50
7/22/2021	14365	NATIONAL ENVIRONMENTAL, HEALTH ASSOCIATION	\$1,150.00
7/22/2021	14366	PASHEK, ROBIN	\$500.00
7/28/2021	14367	CA STATE DISPURSEMENT UNIT	\$231.50
7/28/2021	14368	NATIONWIDE RETIREMENT SOLUTION	\$2,049.62
7/29/2021	14369	ADAM'S AUTO	\$140.00
7/29/2021	14370	AHLERS & ASSOCIATES	\$860.00
7/29/2021	14371	GERAS LLC, DBA HELPING HANDS HOME	\$220.00
7/29/2021	14372	GREDEL, PAULA	\$27.96
7/29/2021	14373	MID-COLUMBIA MEDICAL CENTER	\$540.00
7/29/2021	14374	OFFICE DEPOT	\$230.82
7/29/2021	14375	OPTIMIST PRINTERS	\$355.00
7/29/2021	14376	PASHEK, ROBIN	\$406.00
7/29/2021	14377	U.S. CELLULAR	\$825.67
7/29/2021	14378	US BANK	\$12,186.64
7/29/2021	14379	WASCO COUNTY	\$11,852.00
7/30/2021	14380	OREGON STATE, DEPARTMENT OF REVENUE	\$2.86
TOTAL:			\$247,023.19

PAYROLL A/P

NCPHD Board of Health authorizes check numbers 14318 - 14380 and payroll EFT numbers 847 - 865 totalling \$247,023.19

Signature _____ Date _____

Printed Name _____
 Commissioner Kathy Schwartz
 Chair, NCPHD Board of Health

**Accounts Payable Checks
Issued August 2021**

Check Date	Check Number	Vendor Name	Amount
8/10/2021	866	IRS	\$16,629.03
8/10/2021	867	ASIFLEX	\$185.00
Held In Que	868	P E R S	\$16,089.18
8/10/2021	869	OREGON STATE, DEPT OF REVENUE	\$4,458.77
8/13/2021	870	IRS	\$503.33
8/13/2021	871	OREGON STATE, DEPT OF REVENUE	\$120.18
8/18/2021	ACH	IRS	\$295.63
8/25/2021	872	IRS	\$16,751.71
8/25/2021	873	ASIFLEX	\$185.00
Held In Que	874	P E R S	\$17,543.62
8/25/2021	875	OREGON STATE, DEPT OF REVENUE	\$4,520.25
8/4/2021	14381	BANKMAN, JUDY	\$225.00
8/4/2021	14382	BARTELS & STOUT	\$176.00
8/4/2021	14383	CIS TRUST	\$37,703.82
8/4/2021	14384	CONDON CHAMBER OF COMMERCE	\$25.00
8/4/2021	14385	OFFICE DEPOT	\$42.27
8/4/2021	14386	ONE COMMUNITY HEALTH	\$27,564.03
8/4/2021	14387	OREGON HEALTH AUTHORITY	\$2,189.79
8/4/2021	14388	OREGON STATE, DEPT OF ENVIRONMENTAL QUA	\$1,300.00
8/4/2021	14389	PARTNERSHIP FOR MATERNAL, & CHILD HEALTH OF N NJ	\$30.00
8/4/2021	14390	TREICHEL, LORI	\$40.92
8/4/2021	14391	U.S. CELLULAR	\$826.78
8/6/2021	14392	AMERICAN FAMILY LIFE ASSURANCE	\$71.96
8/6/2021	14393	AMERICAN FAMILY LIFE ASSURANCE	\$259.96
8/11/2021	14394	ADAM'S AUTO	\$1,075.00
8/11/2021	14395	AHLERS & ASSOCIATES	\$860.00
8/11/2021	14396	ASD SPECIALITY HEALTHCARE LLC, ASD HEALTHCARE	\$624.73
8/11/2021	14397	BEERY ELSNER & HAMMOND LLP	\$3,066.50
8/11/2021	14398	CLARK, GLENDA	\$701.00
8/11/2021	14399	DIXON-SHANE LLC, R&S NORTHEAST LLC	\$491.95
8/11/2021	14400	FRANKLIN, SARAH	\$3,978.38
8/11/2021	14401	GERAS LLC, DBA HELPING HANDS HOME	\$275.00
8/11/2021	14402	GODWIN, CHLOE	\$47.95
8/11/2021	14403	HENRY SCHEIN	\$1,384.51
8/11/2021	14404	IMMENSE IMAGERY	\$2,077.14
8/11/2021	14405	NELSON TIRE FACTORY DBA, GILL'S POINT S	\$640.10
8/11/2021	14406	OFFICE DEPOT	\$4,130.58
8/11/2021	14407	OREGON HEALTH AUTHORITY	\$17,250.00
8/11/2021	14408	OREGON STATE, DEPT HUMAN SERVICES- OFS	\$2,489.67
8/11/2021	14409	RICOH USA INC.	\$94.14
8/11/2021	14410	SAIF CORPORATION	\$967.77
8/11/2021	14411	SATCOM GLOBAL INC.	\$64.24
8/11/2021	14412	SPARKLE CAR WASH, LLC	\$6.60
8/11/2021	14413	STAPLES ADVANTAGE	\$1.59

PAYROLL A/P (EFT)

8/11/2021	14414	THE TIMES-JOURNAL	\$284.00
8/11/2021	14415	CA STATE DISPURSEMENT UNIT	\$231.50
8/11/2021	14416	NATIONWIDE RETIREMENT SOLUTION	\$2,049.62
8/19/2021	14417	US BANK	\$3,480.58
8/25/2021	14418	WASCO COUNTY	\$9,842.18
8/25/2021	14419	ADAM'S AUTO	\$503.02
8/25/2021	14420	ASSOCIATION OF, OREGON COUNTIES	\$500.00
8/25/2021	14421	CAMPBELL, SHELLIE	\$65.95
8/25/2021	14422	COLUMBIA COMMUNITY CONNECTION	\$275.00
8/25/2021	14423	HAYSTACK BROADCASTING, INC.	\$201.30
8/25/2021	14424	MID-COLUMBIA MEDICAL CENTER	\$873.75
8/25/2021	14425	OFFICE DEPOT	\$11,690.30
8/25/2021	14426	OPTIMIST PRINTERS	\$926.00
8/25/2021	14427	SCHAEFER, URSULA	\$35.00
8/25/2021	14428	TREICHEL, SARA	\$307.50
8/25/2021	14429	WASCO COUNTY	\$412.85
			\$219,642.63

PAYROLL A/P

NCPHD Board of Health authorizes check numbers 14381 - 14380 and payroll EFT numbers 866 - 875 totalling \$219,642.63.

Signature _____ Date _____

Printed Name _____

Commissioner Kathy Schwartz
Chair, NCPHD Board of Health

2020-2021 COVID Grant Funding Streams		Amount		Award Period
		Spent Total		
PE01-04	COVID19 Response	\$117,594		1/21/20 - 6/30/21
PE 01-05	COVID-19 Local Active Mon. (Fed)	\$613,585		3/21/20 - 6/30/21
PE 01-06	COVID-19 Reg. Active Mon. (Fed.)	\$94,657		3/21/20 - 6/30/21
SAIF Grant		\$18,082		Reimb.
	CARES Relief Fund Round 1	\$109,702		Reimb.
	CARES Relief Fund Round 2	\$113,813		Reimb.
	Col Gorge Health Council	\$91,190		No end date
		\$1,158,624		
2022 & beyond Funding Streams		Amount	FUNDED ACTIVITES	Award Period
PE 12 - 02	OHA COVID 19 Response (Fed)	\$119,757		3/21/20 - 3/15/22
	201.23.7149.413.905			
PE01-07 ELC ED Contact Tracing (Fed)		\$391,568	COVID Epi and Lab Capacity	12/30/20 - 11/30/22
PE01-09 ELC ED Contact Tracing (Fed)		\$1,122,827	COVID Epi and Lab Capacity	1/15/21 - 6/30/23
	201.23.7145.413.907	See Above	Same as PE 01-07	
PE01-10 Immunization		\$298,669	CARES Act Immunization	7/1/20 - 6/30/24
PE 43-06 CARES Flu (Fed)		\$50,417	Vaccine Clinics	6/6/20 - 6/30/24
	201.23.7153.413.871			
Col Gorge Health Council		\$108,810		No Award Period
	201.23.7145.412.705			
Pacific Source CCO		\$25,000		No Award Period
	201.23.7145.412.693			
2022 & beyond Covid Funding Total		\$2,117,048		
Covid Expenditures July - Aug 2021			Amounts by End Date	
YTD PS		\$130,502	\$119,757	3/15/2022
YTD MS		\$86,094	\$391,568	11/30/2022
Total		\$216,596	\$1,122,827	6/30/2023
Balance		\$1,900,452	\$349,086	6/30/2024
			\$133,810	No end date
			\$2,117,048	



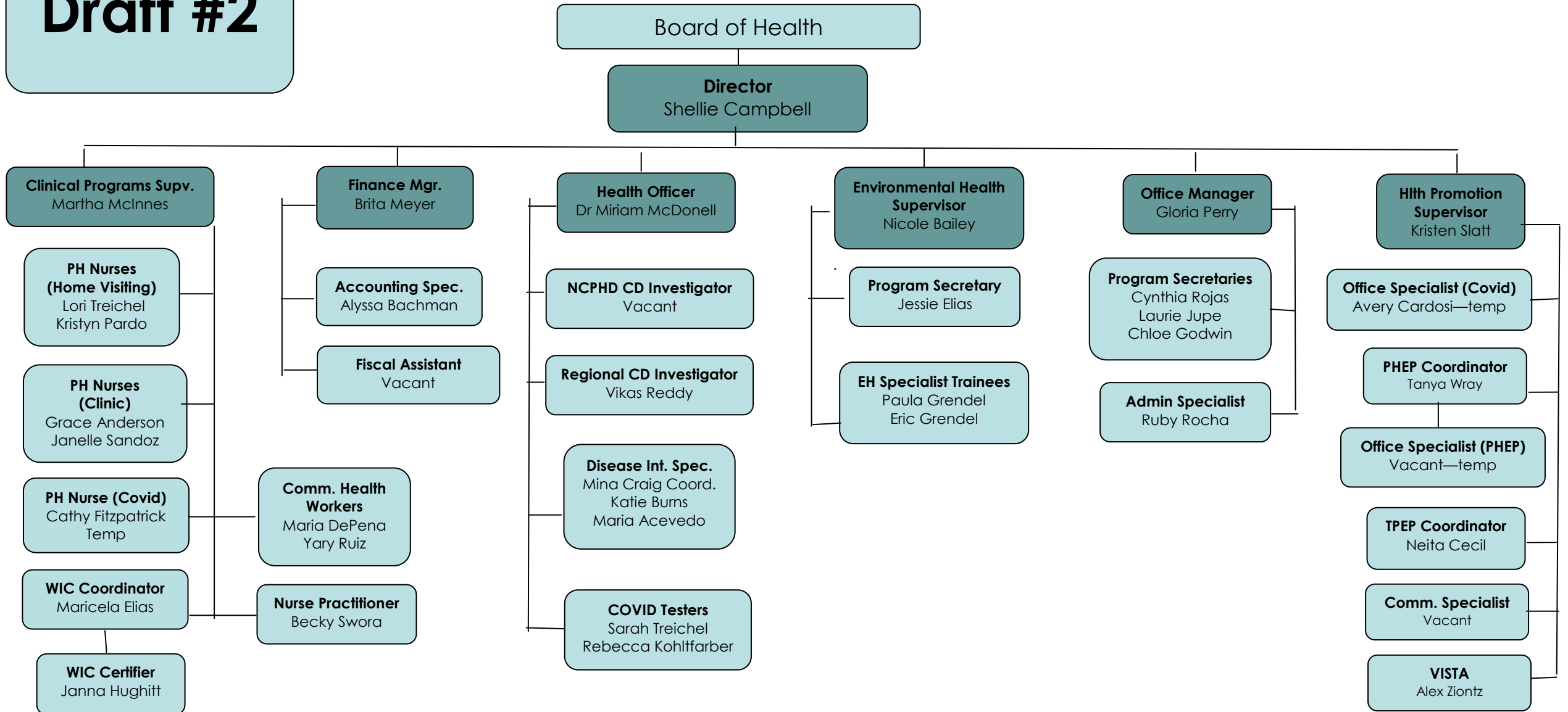
Public Health
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NORTH CENTRAL PUBLIC HEALTH DISTRICT

"Caring For Our Communities"

North Central Public Health District Organizational Chart

Draft #2



Signifies Leadership Team

MEMORANDUM

TO: Kathy Schwartz, NCPHD Board Chair
CC: Shellie Campbell, NCPHD Director
FROM: David Doughman, Legal Counsel
SUBJECT: Questions Regarding NCPHD Authority
DATE: September 9, 2021



Recently, you asked some questions involving the legal authority of the North Central Public Health District (“NCPHD” or “District”). The questions focused on whether the District’s existence as an intergovernmental entity among three counties affected its authority to act as a local public health authority (“LPHA”) under Oregon law. In addition, you asked whether the authority of NCPHD’s director is any less than what it would be if each county operated separate LPHAs.

I do not believe the authority of the District or the authority of NCPHD’s director is affected by the fact that the District is an intergovernmental entity. The scope of the District’s authority and that of the director (or “administrator”) is no less – and no more – than the authority state law assigns to LPHAs and their administrators in more typical examples, where a county department serves as the LPHA and each county employs its own administrator.

NCPHD exists pursuant to a 2013 intergovernmental agreement (the “IGA”) that established the District to serve as the LPHA for Wasco, Sherman and Gilliam Counties and to “meet[] ORS chapter 431 responsibilities and duties of public health departments with governance that reflects the interests and unique geographic considerations of the Parties.” IGA Section 2. Oregon law expressly allows units of local government to form intergovernmental entities to perform “any or all functions and activities that a party to the agreement, its officers or agencies, have authority to perform.” ORS 190.010.

As detailed in the IGA, the District board acts as the board of health for all three counties, and is authorized to, among other things, “[a]dopt public health rules and policy statements consistent with rules of the Oregon Health Authority and Oregon laws.” IGA Section 3.2.

The IGA also addresses the authority of the administrator.¹ Among other things, Section 3.3 of IGA authorizes the administrator to “[a]ct as the agent of the Oregon Health Authority in enforcing state public health laws and rules of the Department” and to “[p]erform such other duties required by law or directed by the District board.”

In conclusion, I believe the authority of the District board is the same as the authority state law grants to all local boards of public health. Likewise, I believe the authority of NCPHD’s director is the same as the authority state law grants to all LPHA administrators. In accordance with the IGA, the authority of the board and the administrator covers matters of public health in Wasco, Sherman and Gilliam Counties.

¹ State law refers to the chief executive of a LPHA as an “administrator” and the IGA uses this term as well. However, I don’t see any legal problem with the District referring to this position as the “director” as is its practice.



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North Central Public Health District
"Caring For Our Communities"

NCPHD Contracts Summary for Board of Health Meeting of September 14th, 2021

Submitted By: Shellie Campbell, Director

1. **AGREEMENT between Wasco County and North Central Public Health District.**
This agreement is to amend and restate the vaccine efforts by NCPHD for Wasco County citizens.
 - a. *Fiscal Impact:* \$118,800 for vaccination incentives.

2. **OHA 159826-23 FY21 exe**, Twenty-Third Amendment to Oregon Health Authority 2019-2021 Intergovernmental Agreement for the financing of Public Health Services.
 - a. *Fiscal Impact:* Increase in COVID local active monitoring and slight decrease in overdose prevention for \$12,595.

3. **OHA 169526-0 exe**, OHA – 2021 - 2023 Intergovernmental Agreement for the financing of Public Health Services.
 - a. *Fiscal Impact:* Initial increase to start fiscal year of \$539,407

4. **AGREEMENT between Sara Treichel and North Central Public Health District** for professional contract services for COVID-19 testing, CD testing, contact tracing, education and outreach and other duties as needed.
 - a. *Fiscal Impact:* Not to exceed \$30,000.



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NCPHD Directors Report for Board of Health Meeting of September 14, 2021

Presented by Shellie Campbell, Director

We thought August was going to be a month of calm, renewing energy for staff, planning for our clinic re-opening and new program implementation. We were wrong. August has been the worst month since the beginning of the Pandemic for testing and positive cases.

We started the month with having several staff take much needed time off, meetings to plan for expanding our walk-in clinic, having WIC staff transition to in person appointments, EH in the field and Home Visiting seeing clients in person. We have now, again, moved back to one walk-in clinic day, the other two days are used for vaccine clinics, which is good – we have seen an increase in people wanting to get vaccinated. We have moved our WIC services for in person appointments to November, when the Federal Waiver will again be reviewed, EH at this time is still providing in person inspections, but with several safety measures in place and Home Visiting is seeing clients virtually and sometimes outdoors in the park. We are if nothing else, flexible!

The COVID Team continues to provide testing five days a week, 4 hours a day at NCPHD. OHA has come out a few times to provide additional testing on Sundays. Our case count in August was the highest it has been since the beginning of the Pandemic. The Delta variant is very contagious and we do not take it lightly. We continue to push out daily messages about our case counts, the importance of getting vaccinated, tested, social distancing and wearing masks.

We have seen a striking increase in severe cases in all three counties including hospitalization and deaths. We continue to ask the BOH to speak out in their communities to educate community members and answer questions regarding COVID and the vaccine. We know that talking with a trusted community member help those people in making a decision to get vaccinated.

We have been working closely with the schools in preparation of school openings. We are very concerned with the health and safety of our children. We are hopeful that in late fall or early winter a vaccine will be approved for children under 12.

With the state wide mask mandate and the vaccine mandate for healthcare workers we continue to navigate new waters for our staff and community. We are in the midst of planning for the "Booster" shots and anticipate the re-opening of The Readiness Center to accommodate the numbers of people getting it. And, to add to the fun we are currently going through our first federal audit. Another new experience for our fiscal team and the auditors!

Thank goodness for chocolate!