

MUNICIPAL BUILDING
Middlesex, NJ 08846

January 18, 2017

A regular meeting of the Housing & Community Development Committee was held at the above place on the above date commencing at 7:00 p.m.

The following responded to the roll call:

Victor Capolunghi	Present
Andrea Corcoran	Present
Subbash Dani	Absent
Mike Jones	Absent
Teri Ledger	Present
Betty Platten	Present
Bill Coyle	Present
John Madden	Present
Council Liaison	

Secretary Linda Chismar opened the meeting with the Sunshine Law Statement saying the meeting had been advertised in the Meeting Notice of January 3, 2017.

Linda Chismar requested a nomination for the Chairman of the Housing & Community Development Committee. Mr. Capolunghi nominated Ms. Betty Platten for Chairwoman, seconded by Mr. Ledger. There were no other nominations, the nominations were closed. Ms. Platten was elected by unanimous consent of members present.

Linda Chismar requested a nomination for the Vice Chairman for the Housing & Community Development Committee. Ms. Platten nominated Mr. Capolunghi for Vice Chairman, seconded by Mr. Coyle. There were no other nominations, the nominations were closed. Mr. Capolunghi was elected by unanimous consent of members present.

Ms. Platten made a motion to approve the June 22, 2016 Meeting Minutes seconded by Mr. Capolunghi and carried by a unanimous vote of members present.

Ms. Platten discussed what the funds had been used for in the past, and the salaries that are annually taken from the grant money. The commission discussed if removing the salaries that were taken annually from the grant was an option. The former CFO indicated that if removed from the HUD grant these funds would have to be put back in the budget. Listed below are the funds that are normally taken from the Grant, and the amount of funds (\$15,346) that the Committee can use on projects.

Senior Van Driver	\$7,500
Code Enforcement	\$7,500
Nutritional Program	\$7,500
Senior Coordinator Salary	\$11,075
()	\$15,346
TOTAL	\$48,921

Ms. Platten updated the Committee that funds for the garbage cans along Mountain Avenue have been utilized, the Prefab Shed for the Senior Vehicles is on hold due to possible relocation of the Recreation/Senior Center moving to the OLMV building, and the Library Board requests that were made were either too costly to use HUD funds (\$100,000) or could be taken from the Library Budget. Also, work at Lincoln Park was discussed and Ms. Platten indicated that they were told to hold off on this because the property around the statue is under negotiation at this time.

The committee discussed numerous ideas, but were reminded of the requirement that these options must be included in the designated target area. Also, Ms. Platten confirmed that we must use the funds that are given, or the borough could lose them. The committee would like to use the funds for more benches and garbage pails along Route 28 and refresh some of the things that have already been done in the past. They also would like to get planters installed along Route 28.

After discussion, the Committee agreed to have Ms. Platten contact Mayor DiMura for potential ideas he may have regarding the refurbishing of the borough hall building.

Ms. Platten opened the public portion of the meeting for comments. Seeing that there was no public participation, Ms. Platten closed the public portion of the meeting.

Ms. Platten mentioned to the Committee that the resolution for the HUD Grant must be approved by Council at the February 28, 2017 Regular Meeting, in order to meet the deadline to submit the grant by March 3, 2017.

After discussing the options discussed, and any other potential ideas from Mayor DiMura, the Committee will meet again in February to make the final recommendations to the Mayor and Council.

There being no further business to come before the Committee, the meeting was adjourned on motion of Mr. Capolunghi, seconded by Ms. Corcoran.

Respectfully submitted,

Linda Chismar, Secretary

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February 16, 2017

A regular meeting of the Housing & Community Development Committee was held at the above place on the above date commencing at 7:00 p.m.

The following responded to the roll call:

Victor Capolunghi	Present
Andrea Corcoran	Present
Subbash Dani	Absent
Mike Jones	Present
Teri Ledger	Present
Betty Platten	Present
Bill Coyle	Present
John Madden	Present
Council Liaison	

Chairwoman Betty Platten opened the meeting with the Sunshine Law Statement saying the meeting had been advertised in the Meeting Notice of February 10, 2017.

Ms. Platten made a motion to approve the January 18, 2017 Meeting Minutes seconded by Mr. Capolunghi and carried by a unanimous vote of members present.

Ms. Platten discussed the \$15,346 of HUD funds which remain that are available to use for a construction project from the 2017 HUD Grant. Ms. Platten met with Mayor DiMura and discussed improvements that are needed at Borough Hall which will be taking place in the next 12 – 24 months. Presently, the past funds are being used to install new doors at borough hall that are handicapped accessible. Some of the suggestions that Ms. Platten got from Mayor DiMura included: (1) recarpet and replace the chairs in the Courtroom, (2) Sheet rock the walls within the courtroom, (3) Install outside canopy over the new sidewalk area, (4) install new windows in the building (5) replace flagpole and flags, (6) install pavers, and (7) replace flooring.

Listed below are the funds that are recommended to be used yearly from the HUD grant.

Senior Van Driver	\$7,500
Code Enforcement	\$7,500
Nutritional Program	\$7,500
Senior Coordinator Salary	\$11,075
()	\$15,346
TOTAL	\$48,921

The committee also discussed mentioning to the Mayor that in the future that the Council possibly includes the salaries taken from the grant into the budget, so that the Committee would have more funding for construction projects.

The Committee voted on the above items, and approved any of the Mayor's recommendations. The Mayor will contact the secretary to advise her of what would be the best recommendation from the borough hall improvements to be included in the HUD Grant for 2017 and this resolution will be put on the Regular Meeting of February 28, 2017 for approval by the governing body.

Ms. Platten opened the public portion of the meeting for comments. Seeing that there was no public participation, Ms. Platten closed the public portion of the meeting.

There being no further business to come before the Committee, the meeting was adjourned on motion of Mr. Capolunghi, seconded by Ms. Corcoran.

Respectfully submitted,

Linda Chismar, Secretary