

Middlesex Recreation Commission  
1200 Mountain Avenue, Middlesex, NJ 08846  
Commission Meeting Minutes for January 12, 2015

Recreation Director, Dina Fornataro-Healey opened the reorganization meeting at 7:30PM by reading the Sunshine law and that all requirements in the sunshine law have been met. She then asked for nominations for Recreation Commission Chair. Cassius Kennick nominated Sherley Penrose, Second by Rick Rutkowski and approved by the Commission as a whole. Recreation Director then asked for nominations for Vice Chair. Cassius Kennick nominated Rich Rutkowski, seconded by Bob May and approved by the Commission as a whole.

Lileen Schwarz was also sworn in by oath of office as a new Recreation Commission Member.

Commission members present

Cassius Kennick  
Bob May  
Sherley Penrose  
Rich Rutkowski  
Lileen Schwarz

Members Absent:

Glenn Dickey  
Rich Tarbous

Also present:

Dina Fornataro-Healey, Recreation Director  
Mike Girvan, Assist. Recreation Director  
Steve Greco, Council Liaison

Bob May made a motion to accept December 2014 minutes with a second by Rich Rutkowski and approved by all members present.

**Public Session:**

No one present

**Directors Report**

- Basketball has 212 children registered. Games begun on January 10<sup>th</sup>. Photo day has been scheduled for February 11, 2015.
- Wrestling has 36 children registered. We will be co-hosting the annual novice tournament on January 25<sup>th</sup>.
- Travel Basketball Garden State League is underway. The 5<sup>th</sup>-6<sup>th</sup> grade boys team are 2-1, the 5<sup>th</sup>-6<sup>th</sup> grade girls team are 4-0, the 7<sup>th</sup>-8<sup>th</sup> grade boys team are

2-0 and the 7<sup>th</sup>-8<sup>th</sup> grade girls team are 1-1. The 5<sup>th</sup>-6<sup>th</sup> grade girl's team won the Readington Holiday Tournament.

- Bowling program winter session will run from February 2<sup>nd</sup> -April 6<sup>th</sup>.
- Tennis will be using US Sports Institute for a First Play program at Mt. View from April 13<sup>th</sup> – June 1<sup>st</sup> for kids ages 3-14 and also adults. There are different time slots for different age groups. We will also host a tennis tournament on June 20<sup>th</sup>.
- Toddler winter session has started. There are 31 children registered.
- PonyShare might have a week long program planned during school spring break which is April 6<sup>th</sup> – April 10<sup>th</sup>.

### **Councilmatic report** -

1. Councilman Greco explained that in the Mayor's New Years Day Speech the tax increases will be limited to \$50.
2. Council member Greco will attempt to schedule a meeting with the Borough Auditor prior to the regularly scheduled February Commission meeting which will include the entire Commission and Borough Council president Kaplan. The meeting will be at 6:45 pm and Council member Greco will notify the Commission if this meeting is convenient with the Borough Auditor. The meeting will be for the purpose of discussing the Recreation trust accounts, their use, lack of statements and other financial concerns.

### **Trust Account and Account details report**

Motion to accept made by Rich Rutkowski and seconded by Cassius Kennick. Roll call was taken with all Commissioners approving.

### **Commission Committee reports** - No reports

### **Board of Education Report** - No representative

### **Correspondence** – None

### **Volunteer nomination** – None

### **New Business**

1. Recreation Director asked for approval of the employment of Christopher Shattle and Chris Fuscoletti as Facilities Managers at an hourly rate of \$12.00. Motion to hire Christopher Shattle and Chris Fuscoletti at said hourly rate was made by Rich Rutkowski with a second by Cassius Kennick. The role was called and all were in agreement.
2. Mauger PTO requested donation of movie tickets. Cassius Kennick made the motion to donate 4 movie tickets with a second by Bob May and approved by all members present.

3. Alaina Chemey, who runs the Buddy Ball program with volunteers, has been continuing to practice cheerleading. Suggestions have been made to use excess funds to purchase uniforms and awards for the cheerleaders. This was approved by the Commission.

### **Old Business**

1. Two facility managers have been hired for Mauger and Watchung to make sure children, not participating in a sport, are with an adult and not alone. Two more facility managers need to be hired. The jobs have been posted on the website.
2. A meeting was had regarding Mt. View Park redevelopment regarding making the football field all turf. A new committee will be formed by the Mayor. The Commission has concerns that the Recreation Director and Parks Supervisor have not been included in this meeting.
3. A meeting was had with the Borough and Board of Education's field committee discussing every field condition including the softball and baseball fields of Mauger and Watchung. Councilman Greco suggested Recreation Director, Dina Fornataro-Healey and DPW Parks Supervisor, James Ianetti be included in every meeting.
4. Consideration has been asked to create soccer and basketball programs for high school students who wish to play while not on the high school teams. The director would love to create these programs but needs additional help. Councilman Greco will advise the Mayor and Council about the need for more help in the recreation department office with existing programs and with the opportunity to add more programming primarily for high school students who are not on other teams but still want to participate in a sport.

Seeing no other old or new business, Commissioner Penrose read a statement advising residents that the approved minutes will be available on the Borough Website within three working days of the meeting and the agenda for the next meeting will be posted on the Recreation Bulletin Board no later than 48 hours prior to the monthly meeting.

At 8:05 p.m., Commissioner Rich Rutkowski made a motion to adjourn seconded by Commissioner Bob May.

Next Recreation Commission meeting will be February 9<sup>th</sup>, 2015, 7:30 pm at the Recreation Center.

Minutes submitted by  
Linda Chicarelli, Rec-Commission Secretary

Middlesex Recreation Commission  
1200 Mountain Avenue, Middlesex, NJ 08846  
Commission Meeting Minutes for February 9, 2015

Vice Chair Rich Rutkowski called the meeting to order at 6:50PM

Commission members present:

Cassius Kennick	Lileen Schwarz
Bob May	Rich Tarbous
Rich Rutkowski	

Members Absent:

Glenn Dickey  
Sherley Penrose

Also present:

Dina Fornataro-Healey, Recreation Director  
Mike Girvan, Assist. Recreation Director  
Stephen Greco, Council Liaison  
Sean Kaplan, Council President  
Aravind Aithal, Borough Attorney  
Andy Hodulick, Hodulick & Morrison, Borough Auditor  
Gregg Katzer, Hodulick & Morrison

Cassius Kennick made a motion to accept January 2015 minutes with a second by Bob May and approved by all members present.

**Public Session:**

Mr. Hodulick attended to discuss the Recreation Trust account. The Trust Account is held within the general fund however it is ear marked for Recreation Trust. This is standard practice within municipalities. Money can be used by the municipality when there is a cash flow shortage and then returned. Dina asked about how the Trust fund originated. Councilman Kaplan suggested looking in the code book. Commissioners followed up with questions on making the Trust account a separate, stand-alone bank account. Mr. Hodulick said it could be done but it is not a common practice as this would make the accounting process more difficult. Dina asked about the amount of money that can be carried over from year to year and Mr. Hodulick said that the answer is a governing body decision.

**Directors Report**

- Basketball has 214 children registered. Games begun on January 10<sup>th</sup>. Photo day has been scheduled for February 11, 2015.
- Wrestling has 36 children registered. The novice tournament went smoothly.

- Travel Basketball Garden State League is underway. The 5<sup>th</sup>-6<sup>th</sup> grade boys team is 8-1, the 5<sup>th</sup>-6<sup>th</sup> grade girls team is 8-0, the 7<sup>th</sup>-8<sup>th</sup> grade boys team is 5-3 and the 7<sup>th</sup>-8<sup>th</sup> grade girls team is 1-6.
- Bowling program started with 15 children registered.
- Tennis will be using US Sports Institute for a First Play program at Mt. View from April 13<sup>th</sup> – June 1<sup>st</sup> for kids ages 3-14 and also adults. There are different time slots for different age groups. We will also host a tennis tournament on June 20<sup>th</sup>.
- Toddler winter session has started. There are 31 children registered.
- PonyShare might have a week long program planned during school spring break which is April 6<sup>th</sup> – April 10<sup>th</sup>.
- Baseball/Softball forms were delivered to the schools and e-blasted.
- Men's Softball League information was mailed to the 2014 managers.
- Yoga: The session is ongoing. There was no class on 2/2/15 due to weather.

### **Councilmatic report** -

Councilman Greco had nothing new to report.

### **Trust Account and Account details report**

Motion to accept made by Bob May pending the auditors review and seconded by Cassius Kennick. Roll call was taken with all Commissioners in attendance approving.

### **Commission Committee reports** - No reports

### **Board of Education Report** - No representative

### **Correspondence** – None

**Volunteer nomination** – Dina would like to recognize the three adult and six youth volunteers who ran the Buddy Ball Cheerleading program. They are Barbara Sibree-Rodrigues, Kim Reddick, Lisa Lissy, Lia Chacon, Kate Heulit, Megan Brower, Haley Resch, Avery Reddick, Alyssa Rodriguez. All Commissioners in attendance approved. They will be invited to the March 9, 2015 meeting.

### **New Business**

1. A new program questionnaire was submitted by Jim Petty for an over 40 Sunday co-ed softball league. Dina mentioned that Simchock Park may be the only location for such a league. Dina said she would not know the spring field schedule until late February or early March. The Commission gave Dina the discretion to approve or deny the request as she sees fit with both programming and field space.
2. A new program questionnaire was filled out by James Surace and Sean Sarnowski for a summer basketball league. The league would be held on a Tuesday night at Mt. View Park with games at 7pm and 8pm. Rain dates will be built into the schedule. Dina sees no issues with the proposal and will contact the

insurance agent for information. The Commission has given Dina discretion to move forward with the program as she sees fit.

**Old Business**

None to report

Seeing no other old or new business, Commissioner Rutkowski read a statement advising residents that the approved minutes will be available on the Borough Website within three working days of the meeting and the agenda for the next meeting will be posted on the Recreation Bulletin Board no later than 48 hours prior to the monthly meeting.

At 8:02 p.m., Commissioner Bob May made a motion to adjourn seconded by Commissioner Rich Tarbous.

Next Recreation Commission meeting will be March 9<sup>th</sup>, 2015, 7:30 pm at the Recreation Center.

Minutes submitted by  
Dina Fornataro-Healey, Recreation Director

Middlesex Recreation Commission  
1200 Mountain Avenue, Middlesex, NJ 08846  
Commission Meeting Minutes for March 9, 2015

Chair Sherley Penrose opened the meeting at 7:30 p.m.

Commission members present

Cassius Kennick  
Bob May  
Sherley Penrose  
Rich Rutkowski  
Rich Tarbous

Members Absent:

Glenn Dickey  
Lileen Schwarz  
Dina Fornataro-Healey, Recreation Director

Also present:

Mike Girvan, Assist. Recreation Director  
Steve Greco, Council Liaison

February 2015 minutes have been tabled until the April 2015 meeting due to the Commissioners did not receive them before the March 9, 2015 meeting.

Buddy Ball Cheerleading Program Volunteers: Lia Chacon, Kate Heulit, Megan Brower, Haley Resch, Avery Reddick, Alyssa Rodriguez and Buddy Ball Adult Cheer Coaches: Lisa Lissy, Barbara Sibree-Rodriguez and Kim Reddick were presented with the Volunteer Award.

**Public Session:**

No one present

**Directors Report**

- Basketball has 214 children registered. Photo day was on February 11, 2015. Trophies have been ordered.
- Wrestling has 36 children registered. The program will end in mid-March.
- Travel Basketball Garden State League is having playoffs. All four teams are involved. Both the girls and boys 5<sup>th</sup>-6<sup>th</sup> grade teams are the #1 teams in their division. Additionally, the 7<sup>th</sup>-8<sup>th</sup> grade boys' team is the #2 team in their division.
- Bowling program winter session began on February 2<sup>nd</sup> and will run through April 6<sup>th</sup> at Stelton Bowling Lanes. There are 15 children registered.
- Tennis will be using US Sports Institute for a First Play program at Mt. View from April 13<sup>th</sup> – June 1<sup>st</sup> for kids ages 3-14 and also adults. There are different time

slots for different age groups. We will also host a tennis tournament on June 20<sup>th</sup>.

- Toddler winter session has started. There are 31 children registered.
- PonyShare has 7 children registered for the session during spring break which is April 6<sup>th</sup> – April 10<sup>th</sup>. Summer camp will run from July 13<sup>th</sup>-July 17<sup>th</sup>. Both will be held in Mt. View Park.
- Baseball/Softball has 96 children registered. The breakdown is: Lil Sluggers (Kindergarten co-ed) = 14, Small Fry Boys (1<sup>st</sup>-2<sup>nd</sup> grade) = 23, Small Girls (1<sup>st</sup>-2<sup>nd</sup> grade) = 9, Junior League Girls (3<sup>rd</sup>-5<sup>th</sup> grade) = 31, Farm League Boys (3<sup>rd</sup>-5<sup>th</sup> grade) = 4, Major League girls (6<sup>th</sup>-8<sup>th</sup> grade) = 15. We will reach out to the Dunellen and Somerville Baseball/Softball Leagues and see if there is a possibility they can assist with the Lil Sluggers, Small Fry, Small Girls, Junior League and Major League.
- Decode Your Diet seminar will run on March 16<sup>th</sup>. Forms have been sent through email.
- Men's Softball has one team paid and two more have made verbal commitments.
- Easter Egg Hunt is set for March 28<sup>th</sup>. The rain/snow date will be March 29<sup>th</sup>.
- Movie Night in the Park is scheduled for July 10<sup>th</sup> and August 7<sup>th</sup>.

### **Councilmatic report** -

1. Council member Greco is still working with the Borough Auditor to resolve the separation of Recreation trust accounts from the Recreation operating accounts.

### **Trust Account and Account details report**

Motion to accept made by Rich Rutkowski pending the auditors' approval and seconded by Bob May. Roll call was taken with all Commissioners approving.

### **Commission Committee reports** - No reports

### **Board of Education Report** - No representative

### **Correspondence** – None

### **Volunteer nomination** – None

### **New Business** – None to Report

### **Old Business**

1. Consideration has been asked to create soccer and basketball programs for high school students who wish to play while not on the high school teams. The director would love to create these programs but needs additional help. Councilman Greco will advise the Mayor and Council about the need for more help in the recreation department office with existing programs and with the

opportunity to add more programming primarily for high school students who are not on other teams but still want to participate in a sport.

Seeing no other old or new business, Commissioner Penrose read a statement advising residents that the approved minutes will be available on the Borough Website within three working days of the meeting and the agenda for the next meeting will be posted on the Recreation Bulletin Board no later than 48 hours prior to the monthly meeting.

At 8:10 p.m., Commissioner Rich Rutkowski made a motion to adjourn seconded by Commissioner Bob May.

Next Recreation Commission meeting will be April 13<sup>th</sup>, 2015, 7:30 pm at the Recreation Center.

Minutes submitted by  
Linda Chicarelli, Rec-Commission Secretary

Middlesex Recreation Commission  
1200 Mountain Avenue, Middlesex, NJ 08846  
Commission Meeting Minutes for April 13, 2015

Chair Sherley Penrose opened the meeting at 7:30 p.m.

Commission members present:

Cassius Kennick  
Sherley Penrose  
Rich Rutkowski  
Lileen Schwarz

Members Absent:

Glenn Dickey  
Bob May  
Rich Tarbous

Also present:

Dina Fornataro-Healey, Recreation Director  
Mike Girvan, Assist. Recreation Director  
Steve Greco, Council Liaison

Rich Rutkowski made a motion to accept February 2015 and March 2015 minutes with a second by Cassius Kennick and approved by all members present.

**Public Session:**

No one present

**Directors Report**

- Basketball has ended on March 14<sup>th</sup>. We are currently working with a new vendor, Ball-U-Man, to offer a four week clinic for children in grades 3-8 beginning on April 23<sup>rd</sup>. Also, for the fall, details are being worked out with the MHS Varsity Boys coach to offer a boys clinic.
- Wrestling had 36 children registered and ended in mid-March.
- Travel Basketball ended with the girls 5<sup>th</sup>-6<sup>th</sup> grade team being 38-0 and winning three tournaments in the Garden State League. The boys 5<sup>th</sup>-6<sup>th</sup> grade team lost in the final of the Garden State League. The 7<sup>th</sup>-8<sup>th</sup> grade boys' team lost in the playoff of the Garden State League.
- Bowling program winter session ended on April 6<sup>th</sup> at Stelton Bowling Lanes with 14 children. There will be no other additional sessions until the fall.
- Tennis will be using US Sports Institute for a First Play program at Mt. View from April 13<sup>th</sup> – June 1<sup>st</sup> for kids ages 3-14 and also adults. There are different time slots for different age groups. We will also host a tennis tournament on June 20<sup>th</sup>.
- Toddler spring session has started. There are 32 children registered.

- PonyShare has 15 children registered for the session during spring break which is April 6<sup>th</sup> – April 10<sup>th</sup>. Summer camp will run from July 13<sup>th</sup>-July 17<sup>th</sup>. Both will be held in Mt. View Park.
- Baseball/Softball has 102 children registered. The coaches' meeting is on April 8<sup>th</sup> at 6:30pm. Photo day is scheduled for May 16<sup>th</sup>. A permit was submitted to use the Mauger Old Gym for photos. Lil Sluggers (Kindergarten co-ed) has 14 children registered. They will play in a league with Dunellen teams. Games begin on April 18<sup>th</sup>. Small Fry Boys (1<sup>st</sup>-2<sup>nd</sup> grade) has 23 children registered. They will play in a league with Dunellen teams. Games begin on April 18<sup>th</sup>. Small Girls (1<sup>st</sup>-2<sup>nd</sup> grade) has 10 children registered. They will play in the Somerville Baseball/Softball Inc. rookie division with various local towns. Junior League Girls (3<sup>rd</sup>-5<sup>th</sup> grade) has 31 children registered. They will play in the Somerville Baseball/Softball Inc. minors division with various local towns. Farm League Boys (3<sup>rd</sup>-5<sup>th</sup> grade) has 4 children registered. The parents were emailed twice about low registration and were given the option of playing in the Middlesex Little League minor division or join Dunellen baseball. One withdrew all together and was reimbursed the entire fee. Another joined MLL and MLL was sent a PO for the fee they paid to Recreation. Major League Girls (6<sup>th</sup>-8<sup>th</sup> grade) has 20 children registered. They will play in the Somerville Baseball/Softball Inc. majors division with various local towns.
- Decode Your Diet seminar will run on April 20<sup>th</sup>. There are 6 people registered.
- Men's Softball has six teams and paid. A managers meeting will be held on April 8<sup>th</sup> at 6pm. The season will begin on April 14<sup>th</sup>.
- Movie Night in the Park is scheduled for July 10<sup>th</sup> and August 7<sup>th</sup>.
- MountainView Park's new entryway sign was ordered and received. The old sign was lost during Super Storm Sandy. DPW will install as soon as possible. A capital request has also been submitted for a new double sided information center and a new map holder. The old ones are located outside the tot playground across from the baseball field. The map has significantly changed and the new information center can hold the ordinances as well as other information.
- Summer Basketball League registration is planned to be out within the next two weeks. Emails have been traded with our insurance carrier and they say it is no issue to have 16 year olds in the league. They have provided a waiver that each participant must sign prior to playing in the league.
- Summer Playground is scheduled for June 29-August 7<sup>th</sup>. Permits were received for Watchung and MHS. Hazelwood cannot be used this summer due to construction. Applications for staff positions are being accepted through April 30<sup>th</sup>. Applications are available at the office and online. After spring break, additional applications will be brought the MHS front office. Registration will be put out within the next two weeks.
- Yoga new session will run from April 27<sup>th</sup>-June 8<sup>th</sup>. Registration is open and there are 3 people signed up thus far.

**Councilmatic report** -

1. Council member Greco is still working with the Borough Auditor to resolve the separation of Recreation trust accounts from the Recreation operating accounts.
2. Council member Greco stated it was explained to him that additional help for Recreation is a budgetary concern. For example, if Recreation programs increase than additional help will increase too.

### **Trust Account and Account details report**

Motion to accept made by Rich Rutkowski pending the auditors' approval and seconded by Cassius Kennick. Roll call was taken with all Commissioners approving.

### **Commission Committee reports** - No reports

### **Board of Education Report** - No representative

### **Correspondence –**

1. On April 2<sup>nd</sup> our Recreation Director received an anonymous letter attacking her and her character. She forwarded this letter to the Council, Mayor, Borough Attorney, Commission and the Police. She has received no response from the Council, Mayor and Borough Attorney. The entire Recreation Commission issued this statement, "As stated earlier, we just want to reiterate that we stand 110% behind our Recreation Director in the job that she is doing."

### **Volunteer nomination –** None

### **New Business –**

1. The Commission approved the list of baseball and softball coaches which were given by the Rec Director pending they all are current with the Rutgers safety course, fingerprinting and submitted the signed policy. Motion was made by Rich Rutkowski seconded by Cassius Kennick; roll call vote was taken, all in favor.
2. A request was made for playground/park equipment for handicapped children. Our Recreation Director stated she has already been working on this and getting quotes for ADA swings to be installed in Mt. View Park. Her ultimate goal is to have an area with stand alone equipment and a sensory garden.

### **Old Business**

1. Consideration has been asked to create soccer and basketball programs for high school students who wish to play while not on the high school teams. The director would love to create these programs but needs additional help. Councilman Greco will advise the Mayor and Council about the need for more help in the recreation department office with existing programs and with the opportunity to add more programming primarily for high school students who are not on other teams but still want to participate in a sport.

Seeing no other old or new business, Commissioner Penrose read a statement advising residents that the approved minutes will be available on the Borough Website within three working days of the meeting and the agenda for the next meeting will be posted on the Recreation Bulletin Board no later than 48 hours prior to the monthly meeting.

At 8:25 p.m., Commissioner Rich Rutkowski made a motion to adjourn seconded by Commissioner Cassius Kennick.

Next Recreation Commission meeting will be May 11<sup>th</sup>, 2015, 7:30 pm at the Recreation Center.

Minutes submitted by  
Linda Chicarelli, Rec-Commission Secretary

Middlesex Recreation Commission  
1200 Mountain Avenue, Middlesex, NJ 08846  
Commission Meeting Minutes for May 11, 2015

Chair Sherley Penrose opened the meeting at 7:30 p.m.

Commission members present:

Bob May  
Rich Tarbous  
Sherley Penrose  
Rich Rutkowski  
Lileen Schwarz

Members Absent:

Glenn Dickey  
Cassius Kennick

Also present:

Dina Fornataro-Healey, Recreation Director  
Mike Girvan, Assist. Recreation Director  
Steve Greco, Council Liaison

Rich Rutkowski made a motion to accept April 13, 2015 minutes with a second by Bob May and approved by all members present.

**Public Session:**

No one present

**Directors Report**

- Ball-U-Man Basketball Clinic-- eight kids registered and were combined for the hour. Mike Girvan attended the clinic and met the staff.
- Baseball/softball- - the coaches' meeting was 4/8/15- -there are 97 children registered. Some of the teams will play with Dunellen and some with Somerville.
- Bowling – 14 children ended the winter session
- Bubby Ball – the soccer program began on 4/18/15 and will run for four weeks. There are seven children participating in soccer and four participating in cheerleading.  
The Buddy Ball basketball program will begin on 5/16/2015 in the Mauger old gym with 10 participants registered.
- Decode your Diet was held on 4/20/15 with fifteen people in attendance
- Men's softball – six teams have registered and paid. A managers team was held on 4/8/15 and the season began on 4/14/15.
- Pony Share – program was held during spring break with 15 participants.
- Summer camp will run from 7/13 thru 7/17/15 at MVP.

- Summer basketball league - - registration will go out in approx.. two weeks.
- Summer Playground – registration forms were delivered to the schools
- Tennis – US Sports will be doing the First Play Program at MVP from 4/13 thru 6/1/15 for kid's ages 3/14 and adults. A tournament will be held on 6/20/2015.
- Toddler program – spring session will begin May 14,2015. Happy Camper program is sold out for the four weeks. Am considering adding two or more weeks.
- Movie night at the park is scheduled for 7/10 and 8/7.
- Yoga – new session for 4/20/2015 thru 6/8/215 started and has 9 participants.
- Zumba – Tuesday session started and has 11 participants. The Thursday session has 7 participants.
- Awaiting a quote on the mat to go under the adaptive swing and will then place order for swing and mat. The swing will be installed at the bay in the playground nearest the Horseshoe pits. The DPW parks supervisor worked with the Recreation Director to make sure this projects was ADA approved.
- Mountainview Park – the new entry sign was ordered and received. DPW will install as soon as possible. A capital request was submitted for a new double sided information center and a new map holder.
- Memorial Parade will be May 25<sup>th</sup> with starting time of 10:am at VCP. Director was contacted by American Legion, parade organizers, to notify parade route residents.
- Chris Chismar, Summer Camp director, went through applications for staff positions and Commission will be asked to vote on them tonight.
- Recreation director discussed possibility of purchasing tickets to the College Basketball Tournament in November at MSG. Minimum that must be purchased is 15, if more kids could be involved in some of the activities. Director will also check on the possibility of a bus – depends on cost.
- Recreation Director reported she has received sev3ral applications for a summer intern- she is reviewing them and will inform the Commission of her decision. This temporary position is at no cost to the Borough.

#### Councilmatic report -

1. Council member Greco stated that Recreation will not get a separate statement for Trust Accounts. Issue is considered resolved and closed.
2. Recreation Director to go through old files so auditor and determine exact amount of Trust money available.
3. Council member Greco reported his appreciation for the new field boxes as they are convenient and less equipment needs to be carried to games.

#### **Trust Account and Account details report**

Motion to accept made by Rich Rutkowski pending the auditors' approval and seconded by Bob May. Roll call was taken with all Commissioners approving.

#### **Commission Committee reports** - No reports

**Board of Education Report** - No representative

**Correspondence** –

**Volunteer nomination** – None

**New Business** – The Recreation Director and the DPW parks supervisor have visited several areas with adaptive parts and will eventually design and submit plans for a whole adaptive play area to be located in MVP near the existing playground. This will include adaptive playground equipment and a sensory garden. Part of this plan will be a request to close off the road between the back parking lot and the front parking lot on the west side. The Director will also check in to Grants available for this type of project.

Recreation Commission secretary absent this evening due to the recent birth of her twins.

**Old Business**

1. Consideration has been asked to create soccer and basketball programs for high school students who wish to play while not on the high school teams. The director would love to create these programs but needs additional help. Councilman Greco will advise the Mayor and Council about the need for more help in the recreation department office with existing programs and with the opportunity to add more programming primarily for high school students who are not on other teams but still want to participate in a sport.
2. Councilmember Greco will follow up on a request to install a gate that can accommodate people with disabilities who wish to use the tennis or basketball courts. At this time the only way to access these areas is from either side of the courts by way of steps. Suggestion is to have it installed next to the existing large gates right of the parking lot.
3. Councilman Greco announced Fireworks are scheduled for July 18, 2015. Commission member Penrose asked if it would be possible to have them at the conclusion of National Night Out on August 4. Council member Greco said he would present this request.

Seeing no other old or new business, Commissioner Penrose read a statement advising residents that the approved minutes will be available on the Borough Website within three working days of the meeting and the agenda for the next meeting will be posted on the Recreation Bulletin Board no later than 48 hours prior to the monthly meeting.

At 8:25 p.m., Commissioner Rich Rutkowski made a motion to adjourn seconded by Commissioner Rich Tarbous.

Next Recreation Commission meeting will be June 8<sup>th</sup> 7:30 pm at the Recreation Center.

Minutes submitted by  
Commission member Sherley Penrose

Middlesex Recreation Commission  
1200 Mountain Avenue, Middlesex, NJ 08846  
Commission Meeting Minutes for June 8, 2015

Chair Sherley Penrose opened the meeting at 7:30 p.m.

Commission members present:

Cassius Kennick  
Bob May  
Sherley Penrose  
Rich Rutkowski  
Lileen Schwarz  
Rich Tarbous

Members Absent:

Glenn Dickey

Also present:

Dina Fornataro-Healey, Recreation Director  
Mike Girvan, Assist. Recreation Director  
Steve Greco, Council Liaison

Cassius Kennick made a motion to accept May 2015 minutes with a second by Rich Rutkowski and approved by all members present.

**Public Session:**

No one present

**Directors Report**

- Artstechsolutions Theatre Camp will run August 3<sup>rd</sup>-7<sup>th</sup>. Forms will be e-blasted.
- Ball-U-Man Basketball Clinics ended on May 14<sup>th</sup> with 8 children.
- Tennis will be using US Sports Institute for a First Play program at Mt. View from April 13<sup>th</sup> – June 1<sup>st</sup> for kids ages 3-14 and also adults. There are different time slots for different age groups. We will also host a tennis tournament on June 20<sup>th</sup> and June 21<sup>st</sup>.
- Toddler spring session ended on May 14<sup>th</sup>. The summer Happy Camper Club program sold out all 6 weeks.
- PonyShare summer camp will run from July 13<sup>th</sup>-July 17<sup>th</sup> at Mt. View Park. Forms will be distributed through the schools June 4<sup>th</sup> or 5<sup>th</sup>.
- Baseball/Softball Photo Day was held on May 16<sup>th</sup>. There are 97 children registered. Also, equipment return will be held on June 20<sup>th</sup> between 1-2pm.
- Buddy Ball basketball program will run through June 6<sup>th</sup> in the Mauger Old Gym and there are 10 children registered. The cheerleading buddy ball program has 4 children registered.
- Soccer registration forms will be delivered to the schools June 4<sup>th</sup> or 5<sup>th</sup>.

- Men's Softball has six teams and paid. There have been no problems thus far.
- Movie Night in the Park is scheduled for July 10<sup>th</sup> and August 7<sup>th</sup>.
- MountainView Park's new entryway sign was ordered and received. The old sign was lost during Super Storm Sandy. DPW will install as soon as possible. The capital request for a new double sided information center and a new map holder was not approved. The old ones are located outside the tot playground across from the baseball field. The map has significantly changed and the new information center can hold the ordinances as well as other information. The adaptive swing was ordered and should be shipped around June 2<sup>nd</sup>.
- Summer Playground deadline to register is June 3<sup>rd</sup>. There are 45 registered at Mt. View Park location and 26 for the Watchung location. Staff orientation is June 14<sup>th</sup>.
- Yoga current session is running from April 27<sup>th</sup>-June 8<sup>th</sup> with 9 participants.

### **Councilmatic report** -

1. Council member Greco stated that Recreation will not get a separate statement for Trust Accounts. Issue is considered resolved and closed.
2. Recreation Director to go through old files so auditor can determine exact amount of Trust money available.
3. Council member Greco stated it was explained to him that additional help for Recreation is a budgetary concern. For example, if Recreation programs increase than additional help will increase too.

### **Trust Account and Account details report**

Motion to accept made by Rich Rutkowski pending the auditors' approval and seconded by Cassius Kennick. Roll call was taken with all Commissioners approving.

### **Commission Committee reports** - No reports

### **Board of Education Report** - No representative

### **Correspondence –**

1. On June 2<sup>nd</sup> our Recreation Director received an email from a resident requesting a \$25 credit for Toddler Fun Time classes she wasn't able to attend in November 2014 due to custody issue with the child. Motion was made by Rich Rutkowski and seconded by Rich Tarbous to credit this resident \$25 for Toddler Fun Time classes she wasn't able to attend in November 2014.

### **Volunteer nomination –**

The Director would like to nominate Alaina Chemey as an outstanding volunteer. Alaina has run the Buddy Ball program with volunteers. The request to accept the nomination of Alaina Chemey as an outstanding volunteer was approved by the Commission. Director will notify Alaina to come to next Recreation meeting to receive her certificate.

## **New Business – None**

## **Old Business**

1. Consideration has been asked to create soccer and basketball programs for high school students who wish to play while not on the high school teams. The fact is if Recreation is to expand and have more programs, such as this one for high school age residents, then additional full time help is required. Councilman Greco will advise the Mayor and Council about the need for more help
2. Council member Greco will follow up on a request to install a gate that can accommodate people with disabilities who wish to use the tennis or basketball courts. At this time the only way to access these areas is from either side of the courts by way of steps. Suggestion is to have it installed next to the existing large gates right of the parking lot.
3. Council member Greco announced Fireworks are scheduled for July 18, 2015. Commission member Penrose asked if it would be possible to have them at the conclusion of National Night Out on August 4<sup>th</sup> when the residents are already in the park. Council member Greco said he would present this request.
4. A request was made for playground/park equipment for handicapped children. Our Recreation Director stated she has already been working on this and getting quotes for ADA swings to be installed in Mt. View Park. Her ultimate goal is to have an area with stand alone equipment and a sensory garden. The ADA swing was installed on June 4<sup>th</sup>.
5. MountainView Park's new entryway sign was ordered and received. The old sign was lost during Super Storm Sandy. DPW will install as soon as possible. The capital request for a new double sided information center and a new map holder was not approved. The Director requested the purchase of the double sided information center and a new map holder come from the overage in the Trust Account. The purchase and freight cost is around \$3,000. Motion was made by Cassius Kennick seconded by Rich Rutkowski to approve the purchase of the double sided information center and new map holder from the overage in the Trust Account. Roll call was taken with all Commissioners approving.

Seeing no other old or new business, Commissioner Penrose read a statement advising residents that the approved minutes will be available on the Borough Website within three working days of the meeting and the agenda for the next meeting will be posted on the Recreation Bulletin Board no later than 48 hours prior to the monthly meeting.

At 8:00 p.m., Commissioner Rich Rutkowski made a motion to adjourn seconded by Commissioner Cassius Kennick.

Next Recreation Commission meeting will be July 13<sup>th</sup>, 2015, 7:30 pm at the Recreation Center.

Minutes submitted by  
Linda Chicarelli, Rec-Commission Secretary

Middlesex Recreation Commission  
1200 Mountain Avenue, Middlesex, NJ 08846  
Commission Meeting Minutes for July 13, 2015

Chair Sherley Penrose opened the meeting at 7:30 p.m.

Commission members present:

Cassius Kennick  
Sherley Penrose  
Rich Rutkowski  
Lileen Schwarz

Members Absent:

Glenn Dickey  
Bob May  
Rich Tarbous

Also present:

Dina Fornataro-Healey, Recreation Director  
Mike Girvan, Assist. Recreation Director  
Steve Greco, Council Liaison

Cassius Kennick made a motion to accept June 2015 minutes with a second by Rich Rutkowski and approved by all members present.

Buddy Ball Program Leader, Alaina Chemey, was presented with the outstanding Volunteer Award.

**Public Session:**

No one present

**Directors Report**

- Artstechsolutions Theatre Camp will run August 3<sup>rd</sup>-7<sup>th</sup>.
- Basketball Clinics for boys and girls in grades 3-8 are in discussions for the fall. There would be 16 days for \$30 per child.
- Cross Country fall program is being worked on with Rich Thomasey.
- Eating for Energy's June 15<sup>th</sup> second seminar was held with Amy Napoli. There were 7 in attendance. Very good information was given.
- Tennis camp begins on July 6<sup>th</sup> and runs for the week.
- The summer Happy Camper Club program sold out all 6 weeks.
- PonyShare summer camp will run from July 13<sup>th</sup>-July 17<sup>th</sup> at Mt. View Park. There are 8 registered thus far.
- Soccer has 57 kids registered so far and the deadline is August 3<sup>rd</sup>.
- Men's Softball is 2 weeks behind the original schedule due to rain outs. If it should rain on July 16<sup>th</sup> then playoffs will begin the following week.

- Movie Night in the Park is scheduled for July 10<sup>th</sup> and August 7<sup>th</sup>.
- MountainView Park's new entryway sign was ordered and received. The old sign was lost during Super Storm Sandy. DPW will install as soon as possible. The map holder and info center have been ordered.
- Summer Playground camp runs through August 7th. There are 56 registered at Mt. View Park location and 32 for the Watchung location.
- Yoga has 7 registered for the session scheduled to begin on July 6<sup>th</sup>. It will be pushed back one week until it gets the 10 people needed.
- National Night Out will be on August 4<sup>th</sup> in Mt. View Park.
- The HUD committee will be purchasing a baby changing station for the men's restroom in the Recreation Center.

### **Councilmatic report** -

1. Recreation Director to go through old files so auditor can determine exact amount of Trust money available.
2. Council member Greco stated it was explained to him that additional help for Recreation is a budgetary concern. For example, if Recreation programs increase than additional help will increase too.
3. Mt. View Park sign was put up on July 13th.
4. Gate at the basketball/tennis courts to accommodate residents with disabilities is being looked into by the Mayor.

### **Trust Account and Account details report**

Motion to accept made by Cassius Kennick pending the auditors' approval and seconded by Rich Rutkowski. Roll call was taken with all Commissioners approving.

### **Commission Committee reports** - No reports

### **Board of Education Report** - No representative

### **Correspondence** – None

### **Volunteer nomination** – None

### **New Business**

1. Recreation Director made a proposal for the men's and women's restrooms in the Recreation Center to be renovated. It would be completed in 2 phases. The women's restroom to be completed in 2015 and the men's restroom to be completed in 2016. This proposal will be revisited.
2. Recreation Director would like to have the west side of the road in the back of MVP closed off to traffic on a permanent basis. With more use of the park, it is becoming a safety concern with children using the field on one side and the playground on the other. There is also more residents using the park to walk and ride bikes and traffic has become more of a concern. Commission directed the

chair to write to the Mayor and Council explaining our position on this issue and asking for permanent closure of the road.

### **Old Business**

1. Consideration has been asked to create soccer and basketball programs for high school students who wish to play while not on the high school teams. The fact is if Recreation is to expand and have more programs, such as this one for high school age residents, then additional full time help is required. Councilman Greco will advise the Mayor and Council about the need for more help
2. Council member Greco will follow up on a request to install a gate that can accommodate people with disabilities who wish to use the tennis or basketball courts. At this time the only way to access these areas is from either side of the courts by way of steps. Suggestion is to have it installed next to the existing large gates right of the parking lot. The Mayor is looking into this.
3. MountainView Park's new entryway sign was ordered, received and put up.

Seeing no other old or new business, Commissioner Penrose read a statement advising residents that the approved minutes will be available on the Borough Website within three working days of the meeting and the agenda for the next meeting will be posted on the Recreation Bulletin Board no later than 48 hours prior to the monthly meeting.

At 8:05 p.m., Commissioner Rich Rutkowski made a motion to adjourn seconded by Commissioner Cassius Kennick.

Next Recreation Commission meeting will be August 10<sup>th</sup>, 2015, 7:30 pm at the Recreation Center.

Minutes submitted by  
Linda Chicarelli, Rec-Commission Secretary

Middlesex Recreation Commission  
1200 Mountain Avenue, Middlesex, NJ 08846  
Commission Meeting Minutes for August 10, 2015

Vice Chair Rich Rutkowski opened the meeting at 7:30 p.m.

Commission members present:

Bob May  
Rich Rutkowski  
Lileen Schwarz  
Rich Tarbous

Members Absent:

Glenn Dickey  
Cassius Kennick  
Sherley Penrose  
Steve Greco, Council Liaison

Also present:

Dina Fornataro-Healey, Recreation Director  
Mike Girvan, Assist. Recreation Director

Bob May made a motion to accept July 2015 minutes with a second by Rich Tarbous and approved by all members present.

**Public Session:**

1. Joann Miller – 856 Voorhees Avenue, requested her son be placed on the same soccer team as his friend due to shyness. Commission agreed on this request.
2. Kathy Gould – 214 Cooke Avenue, requested her son be placed on the same soccer team as his friend due a transportation problem. Commission agreed on this request

**Directors Report**

- Basketball permit request has been submitted to the schools for a clinic led by Jared Goldstein.
- The summer Happy Camper Club program ended on July 30<sup>th</sup>. All six weeks were sold out.
- PonyShare summer camp ran from July 13<sup>th</sup>-July 17<sup>th</sup> at Mt. View Park. Eight children participated.
- Soccer deadline was August 3<sup>rd</sup>. There are 245 children registered. The breakdown is as follows: Kindergarten: 55, 1<sup>st</sup>/2<sup>nd</sup> grade: 80, 3<sup>rd</sup>-5<sup>th</sup> grades: 67 and 6<sup>th</sup>-8<sup>th</sup> grades 43. Games will begin on September 12<sup>th</sup>.
- Men's Softball championship game was held on August 4<sup>th</sup>. The league is now over for the season.

- Last movie night in Mt. View Park was held on August 7<sup>th</sup>.
- MountainView Park's new entryway sign was installed. The old sign was lost during Super Storm Sandy. The map holder and info center was delivered. DPW will install as soon as possible.
- Summer Playground camp ended on August 7<sup>th</sup>. There are 90 children registered in the program. They went to iPlay America in Freehold on August 3<sup>rd</sup> and field day was on August 6<sup>th</sup>.
- Theatre Camp program had 12 children registered. They were in the Recreation Center from August 3<sup>rd</sup> – August 6<sup>th</sup> and were in the MHS auditorium on August 7<sup>th</sup> for their performance at 6:30pm.
- Yoga has 7 registered for the session. The participants will be notified that the session will begin some point in September when more individuals register.
- Toddler Playgroup, Toddler Fun Time and Kid Quest forms are on the Borough website. The programs will begin the week of September 14<sup>th</sup>.

**Councilmatic report** - No representative

**Trust Account and Account details report**

Motion to accept made by Rich Rutkowski pending the auditors' approval and seconded by Rich Tarbous. Roll call was taken with all Commissioners approving.

**Commission Committee reports** - No reports

**Board of Education Report** - No representative

**Correspondence** – None

**Volunteer nomination** – None

**New Business** - None

**Old Business**

1. Consideration has been asked to create soccer and basketball programs for high school students who wish to play while not on the high school teams. The fact is if Recreation is to expand and have more programs, such as this one for high school age residents, then additional full time help is required. Councilman Greco will advise the Mayor and Council about the need for more help
2. Council member Greco will follow up on a request to install a gate that can accommodate people with disabilities who wish to use the tennis or basketball courts. At this time the only way to access these areas is from either side of the courts by way of steps. Suggestion is to have it installed next to the existing large gates right of the parking lot. The Mayor is looking into this.
3. Recreation Director made a proposal for the men's and women's restrooms in the Recreation Center to be renovated. It would be completed in 2 phases. The

women's restroom to be completed in 2015 and the men's restroom to be completed in 2016. This proposal will be revisited.

4. Recreation Director would like to have the west side of the road in the back of MVP closed off to traffic on a permanent basis. With more use of the park, it is becoming a safety concern with children using the field on one side and the playground on the other. There is also more residents using the park to walk and ride bikes and traffic has become more of a concern. Commission directed the chair to write to the Mayor and Council explaining our position on this issue and asking for permanent closure of the road.
5. Buddy Ball program will continue under the guidance of Nadine Chemey and her husband while their daughter, Alaina, is away at college.

Seeing no other old or new business, Commissioner Rutkowski read a statement advising residents that the approved minutes will be available on the Borough Website within three working days of the meeting and the agenda for the next meeting will be posted on the Recreation Bulletin Board no later than 48 hours prior to the monthly meeting.

At 8:04 p.m., Commissioner Rich Rutkowski made a motion to adjourn seconded by Commissioner Cassius Bob May.

Next Recreation Commission meeting will be September 14<sup>th</sup>, 2015, 7:30 pm at the Recreation Center.

Minutes submitted by  
Linda Chicarelli, Rec-Commission Secretary

Middlesex Recreation Commission  
1200 Mountain Avenue, Middlesex, NJ 08846  
Commission Meeting Minutes for September 14, 2015

Chair Sherley Penrose opened the meeting at 7:30 p.m.

Commission members present:

Glenn Dickey  
Bob May  
Cassius Kennick  
Sherley Penrose  
Rich Rutkowski  
Lileen Schwarz

Members Absent:

Rich Tarbous  
Steve Greco, Council Liaison

Also present:

Dina Fornataro-Healey, Recreation Director  
Mike Girvan, Assist. Recreation Director

Rich Rutkowski made a motion to accept August 2015 minutes with a second by Bob May and approved by all members present.

**Public Session:**

1. Mollie Wheale – 116 Valley Brooke Court, requested to use the Recreation Center to assemble Tastefully Simple freezer meals with individuals who already prepaid for the event. She is only requesting use of the building. Commission agreed on this request.

**Directors Report**

- Basketball Clinics with Breakaway Basketball Camp will run from September 14<sup>th</sup> to November 16<sup>th</sup>. There are 27 registered so far. Forms went home through the schools on September 11<sup>th</sup>.
- Soccer has 259 children registered. The coaches' meeting was on September 6<sup>th</sup>. There are 25 teams. Photo day is scheduled for October 17<sup>th</sup>.
- MountainView Park's new map holder and info center was delivered. DPW will install as soon as possible.
- Yoga has 11 registered for the session. The session will be from September 14<sup>th</sup> through November 30<sup>th</sup>.
- All Toddler programs began on September 14<sup>th</sup>. There are 35 children registered so far.
- Bowling fall session will be from September 26<sup>th</sup> to November 14<sup>th</sup>. The facility moved the recreation bowling to Saturday mornings.

- Buddy Ball program will continue and begin on September 26<sup>th</sup>. Baseball has 7 children registered and Cheerleading has 1 child registered.
- Cross Country with Rich Thomasey will begin on September 29<sup>th</sup>.
- Fall Family Festival will be on October 17<sup>th</sup> from 3pm-6pm.
- Borough Tree Lighting will be on December 12<sup>th</sup>.

**Councilmatic report** - No representative

**Trust Account and Account details report**

Motion to accept made by Rich Rutkowski pending the auditors' approval and seconded by Bob May. Roll call was taken with all Commissioners approving.

**Commission Committee reports** - No reports

**Board of Education Report** - No representative

**Correspondence** – None

**Volunteer nomination**

The Director would like to nominate Pack 45/Den 6 Boy Scouts as outstanding volunteers. Pack 45/Den 6 installed bird houses in the back of MountainView Park. The request to accept the nomination of Pack 45/Den 6 Boy Scouts as outstanding volunteers was approved by the Commission. Director will notify them to come to next Recreation meeting to receive their certificates.

**New Business**

1. Recreation Director asked to investigate costs to use past vendor, Ball-U-Man, to conduct one or two days of travel basketball tryouts. A tryout fee will be collected. Motion to hire Ball-U-Man to conduct travel basketball tryouts, before the next meeting, if the tryout fee per child does not exceed \$25 per child was made by Rich Rutkowski with a second by Cassius Kennick. The role was called and all were in agreement.

**Old Business**

1. Consideration has been asked to create soccer and basketball programs for high school students who wish to play while not on the high school teams. The fact is if Recreation is to expand and have more programs, such as this one for high school age residents, then additional full time help is required. Councilman Greco will advise the Mayor and Council about the need for more help
2. Recreation Director made a proposal to the HUD Committee for the men's and women's restrooms in the Recreation Center to be renovated with HUD funds. It would be completed in 2 phases. The women's restroom to be completed in 2015 and the men's restroom to be completed in 2016. This proposal will be revisited. Recently, photos of the restrooms have been taken.

3. Recreation Director would like to have the west side of the road in the back of MVP closed off to traffic on a permanent basis. With more use of the park, it is becoming a safety concern with children using the field on one side and the playground on the other. There is also more residents using the park to walk and ride bikes and traffic has become more of a concern. Commission directed the chair to write to the Mayor and Council explaining our position on this issue and asking for permanent closure of the road. Recreation Director met with Police Chief Geist regarding this issue. He explained there have been no complaints or accidents in that area. He suggested some actions that can be taken are having a counter for traffic, paint a crosswalk and install speed limit and slow children at play signs. The Commission accepted all of these actions as a start.

Seeing no other old or new business, Commissioner Penrose read a statement advising residents that the approved minutes will be available on the Borough Website within three working days of the meeting and the agenda for the next meeting will be posted on the Recreation Bulletin Board no later than 48 hours prior to the monthly meeting.

At 8:20 p.m., Commissioner Rich Rutkowski made a motion to adjourn seconded by Commissioner Cassius Kennick.

Next Recreation Commission meeting will be October 5<sup>th</sup>, 2015, 7:30 pm at the Recreation Center.

Minutes submitted by  
Linda Chicarelli, Rec-Commission Secretary

Middlesex Recreation Commission  
1200 Mountain Avenue, Middlesex, NJ 08846  
Commission Meeting Minutes for October 5, 2015

Chair Sherley Penrose opened the meeting at 7:30 p.m.

Commission members present:

Bob May  
Cassius Kennick  
Sherley Penrose  
Rich Rutkowski  
Lileen Schwarz  
Rich Tarbous

Members Absent:

Glenn Dickey  
Steve Greco, Council Liaison

Also present:

Dina Fornataro-Healey, Recreation Director  
Mike Girvan, Assist. Recreation Director

Rich Rutkowski made a motion to accept September 2015 minutes with a second by Cassius Kennick and approved by all members present.

Pack 45/Den 6 Boy Scouts was presented with the outstanding Volunteer Award.

**Public Session:**

No one present

**Directors Report**

- Basketball/Wresting forms will be delivered to schools the week of October 12<sup>th</sup>. The deadline to register will be October 30<sup>th</sup>.
- Soccer has 264 children playing. Games run through November 21st. Photo day is scheduled for October 17<sup>th</sup>.
- Yoga has 13 registered for the session. The session will be from September 14<sup>th</sup> through November 30<sup>th</sup>.
- Toddler programs have 47 children registered in the fall programs. They run through November.
- Bowling fall session will be from September 26<sup>th</sup> to November 14<sup>th</sup>. The facility moved the recreation bowling to Saturday mornings. There are 2 children registered.
- Buddy Ball baseball program will run until October 17th. Baseball has 7 children registered and Cheerleading has 5 children registered.

- Cross Country with Rich Thomasey will run through November 24<sup>th</sup>. There are 11 children in this program.
- Travel Basketball forms will be delivered to the schools immediately. The deadline to register is October 23<sup>rd</sup>. The girls will have a try out on October 26<sup>th</sup> and the boys on October 28<sup>th</sup>. There will be a \$10 nonrefundable registration fee. This will cover the fee from Ball-U-Man as they will evaluate the tryouts. Each tryout will be 1.5 hours.
- Fall Family Festival will be on October 17<sup>th</sup> from 3pm-6pm.
- Borough Tree Lighting will be on December 12<sup>th</sup>.

**Councilmatic report** - No representative

**Trust Account and Account details report**

Motion to accept made by Rich Rutkowski pending the auditors' approval and seconded by Bob May. Roll call was taken with all Commissioners approving.

**Commission Committee reports** - No reports

**Board of Education Report** - No representative

**Correspondence**

1. Recreation Director received a New Program Questionnaire from Karen Haake. Ms. Haake would like to start an Adult Education Basic Drawing classes for individuals 18 years and over. The program would run for 6 weeks with each class being 2 hours long. The Commission liked the idea but it was decided the Recreation Department cannot absorb any new programs until more help is received in the office.

**Volunteer nomination** - None

**New Business** - None

**Old Business**

1. Consideration has been asked to create soccer and basketball programs for high school students who wish to play while not on the high school teams. The fact is if Recreation is to expand and have more programs, such as this one for high school age residents, then additional full time help is required. Councilman Greco will advise the Mayor and Council about the need for more help
2. Recreation Director made a proposal to the HUD Committee for the men's and women's restrooms in the Recreation Center to be renovated with HUD funds. It would be completed in 2 phases. The women's restroom to be completed in 2015 and the men's restroom to be completed in 2016. This proposal will be revisited. Recently, photos of the restrooms have been taken.
3. Recreation Director would like to have the west side of the road in the back of MVP closed off to traffic on a permanent basis. With more use of the park, it is

becoming a safety concern with children using the field on one side and the playground on the other. There is also more residents using the park to walk and ride bikes and traffic has become more of a concern. Commission directed the chair to write to the Mayor and Council explaining our position on this issue and asking for permanent closure of the road. Recreation Director met with Police Chief Geist regarding this issue. He explained there have been no complaints or accidents in that area. He suggested some actions that can be taken are having a counter for traffic, paint a crosswalk and install speed limit and slow children at play signs. The Commission accepted all of these actions as a start.

Seeing no other old or new business, Commissioner Penrose read a statement advising residents that the approved minutes will be available on the Borough Website within three working days of the meeting and the agenda for the next meeting will be posted on the Recreation Bulletin Board no later than 48 hours prior to the monthly meeting.

At 8:11 p.m., Commissioner Rich Rutkowski made a motion to adjourn seconded by Commissioner Cassius Kennick.

Next Recreation Commission meeting will be November 9<sup>th</sup>, 2015, 7:30 pm at the Recreation Center.

Minutes submitted by  
Linda Chicarelli, Rec-Commission Secretary

Middlesex Recreation Commission  
1200 Mountain Avenue, Middlesex, NJ 08846  
Commission Meeting Minutes for November 9, 2015

Chair Sherley Penrose opened the meeting at 7:30 p.m.

Commission members present:

Glenn Dickey  
Cassius Kennick  
Sherley Penrose  
Rich Rutkowski  
Lileen Schwarz  
Rich Tarbous

Members Absent:

Bob May

Also present:

Steve Greco, Council Liaison  
Dina Fornataro-Healey, Recreation Director  
Mike Girvan, Assist. Recreation Director

Cassius Kennick made a motion to accept October 2015 minutes with a second by Rich Rutkowski and approved by all members present.

**Public Session:**

1. Chris and Mary Kozak – 110 Wagner Street, requested to reinstate Ralph Forte as 7<sup>th</sup>-8<sup>th</sup> grade girls travel team assistant coach. Chris Kozak is the head coach. Recreation Director decided not to have Mr. Forte return as assistant coach since she never heard from him regarding the position. Commission agreed on the Recreation Director's decision until Mr. Forte is heard from.
2. Susan Montajes – 347 N. Lincoln Avenue, created and presented petition to keep Coach Kozak and Mr. Forte together.

**Directors Report**

- Basketball deadline to register was October 30<sup>th</sup>. There are 181 children registered.
- Basketball Clinic run by Jared Goldstein for 3<sup>rd</sup>-8<sup>th</sup> graders has 58 children registered and will end on November 19<sup>th</sup>. The clinic for 9<sup>th</sup>-12<sup>th</sup> grade boys run by Tom Hendricks has 16 boys registered and will end on November 19<sup>th</sup>.
- Wrestling has 24 children registered and began practice. Ken Beck will once again be the program coordinator.
- Soccer has 265 children playing. The season will end on November 21st.

- Yoga has 14 registered for the session. The session will be from September 14<sup>th</sup> through November 30<sup>th</sup>.
- Toddler programs have 39 children registered to the current session that ends on December 1<sup>st</sup>. We are accepting registration for the next session. There is also Disney on Ice tickets on sale to those in the program for the January 17, 2016 show at the Prudential Center.
- Bowling fall session will end on November 14<sup>th</sup>. The facility moved the recreation bowling to Saturday mornings. There are 2 children registered.
- Buddy Ball baseball program ended on October 17<sup>th</sup> with 11 children registered. The cheerleaders will continue to practice through the winter months in the Rec Center or Hazelwood School gym. There are 5 children registered. The baseball equipment was returned. Basketball will be planned for mid-late winter. As discussed, anyone wishing to be a Buddy must be at least 14 years old.
- Cross Country with Rich Thomasey will run through November 24<sup>th</sup>. There are 12 children in this program.
- Travel Basketball tryouts went well with Ball-U-Man. The girl's team did not have a tryout but had a work out because there was less than 12 girls who signed up. The teams will play in the Garden State League again this year. Letters will be sent to those who made the teams to turn in their payments.
- Borough Tree Lighting will be on December 12<sup>th</sup>.

### **Councilmatic report**

1. Councilman Greco set up a meeting with the auditor on November 12<sup>th</sup> at 9am.

### **Trust Account and Account details report**

Motion to accept made by Rich Rutkowski pending the auditors' approval and seconded by Cassius Kennick. Roll call was taken with all Commissioners approving.

### **Commission Committee reports** - No reports

### **Board of Education Report** - No representative

### **Correspondence** - None

### **Volunteer nomination** - None

### **New Business**

1. Recreation Director asked for approval of continued employment of Christopher Shattle and Chris Fuscoletti as Facilities Managers at an hourly rate of \$12.00. Motion to hire Christopher Shattle and Chris Fuscoletti at said hourly rate was made by Rich Rutkowski with a second by Cassius Kennick. The role was called and all were in agreement. In addition, two facility managers should be hired at Watchung. The jobs will be posted soon.
2. The Commission approved the list of basketball and wrestling coaches which was given by the Rec Director. Motion was made to approve the list of basketball

and wrestling coaches pending certification and background checks by Rich Tarbous seconded by Glenn Dickey; roll call vote was taken, all in favor.

### **Old Business**

1. Consideration has been asked to create soccer and basketball programs for high school students who wish to play while not on the high school teams. The fact is if Recreation is to expand and have more programs, such as this one for high school age residents, then additional full time help is required. Councilman Greco will advise the Mayor and Council about the need for more help
2. Recreation Director made a proposal to the HUD Committee for the men's and women's restrooms in the Recreation Center to be renovated with HUD funds. It would be completed in 2 phases. The women's restroom to be completed in 2015 and the men's restroom to be completed in 2016. This proposal will be revisited. Recently, photos of the restrooms have been taken.
3. Recreation Director would like to have the west side of the road in the back of MVP closed off to traffic on a permanent basis. With more use of the park, it is becoming a safety concern with children using the field on one side and the playground on the other. There is also more residents using the park to walk and ride bikes and traffic has become more of a concern. Commission directed the chair to write to the Mayor and Council explaining our position on this issue and asking for permanent closure of the road. Recreation Director met with Police Chief Geist regarding this issue. He explained there have been no complaints or accidents in that area. He suggested some actions that can be taken are having a counter for traffic, paint a crosswalk and install speed limit and slow children at play signs. The Commission accepted all of these actions as a start.

Seeing no other old or new business, Commissioner Penrose read a statement advising residents that the approved minutes will be available on the Borough Website within three working days of the meeting and the agenda for the next meeting will be posted on the Recreation Bulletin Board no later than 48 hours prior to the monthly meeting.

At 8:55 p.m., Commissioner Rich Rutkowski made a motion to adjourn seconded by Commissioner Cassius Kennick.

Next Recreation Commission meeting will be December 14<sup>th</sup>, 2015, 7:30 pm at the Recreation Center.

Minutes submitted by  
Linda Chicarelli, Rec-Commission Secretary

Middlesex Recreation Commission  
1200 Mountain Avenue, Middlesex, NJ 08846  
Commission Meeting Minutes for December 14, 2015

Chair Sherley Penrose opened the meeting at 7:30 p.m.

Commission members present:

Cassius Kennick  
Sherley Penrose  
Rich Rutkowski  
Lileen Schwarz  
Rich Tarbous

Members Absent:

Glenn Dickey  
Bob May  
Steve Greco, Council Liaison

Also present:

Dina Fornataro-Healey, Recreation Director  
Mike Girvan, Assist. Recreation Director

Rich Rutkowski made a motion to accept November 2015 minutes with a second by Cassius Kennick and approved by all members present.

**Public Session:**

No one present

**Directors Report**

- Basketball has 184 children registered. The coaches meeting was held on December 8<sup>th</sup>. Practices have started and games will begin in January. Photo day will be February 17<sup>th</sup>.
- Basketball Clinic run by Jared Goldstein for 3<sup>rd</sup>-8<sup>th</sup> graders had 58 children registered and ended on November 19<sup>th</sup>. The clinic for 9<sup>th</sup>-12<sup>th</sup> grade boys run by Tom Hendricks had 17 boys registered and ended on November 19<sup>th</sup>.
- Wrestling has 33 children registered. We will once again be hosting a novice tournament on January 24<sup>th</sup>.
- Soccer season ended on November 21<sup>st</sup> with 265 children registered.
- Yoga has a new session scheduled to begin on December 14<sup>th</sup>. There are currently 4 registered.
- Toddler programs fall sessions programs ended in November. The winter sessions started on December 7<sup>th</sup>. There are 35 children registered.
- Bowling fall session ended on November 14<sup>th</sup>. There were 2 children registered. We will try a new session starting on January 23<sup>rd</sup>.

- Cross Country with Rich Thomasey ended November 24<sup>th</sup> with 12 children registered.
- Travel Basketball teams are in the 2<sup>nd</sup> week of their season.

**Councilmatic report**- No representative

**Trust Account and Account details report**

Motion to accept made by Rich Rutkowski pending the auditors' approval and seconded by Rich Tarbous. Roll call was taken with all Commissioners approving.

**Commission Committee reports**

1. Basketball Sub Committee met with Mr. Forte and Mr. Kozak regarding the request to reinstate Ralph Forte as 7<sup>th</sup>-8<sup>th</sup> grade girls travel team assistant coach. Chris Kozak is the head coach. Recreation Director decided not to have Mr. Forte return as assistant coach. After hearing all sides and further discussion with the Commission, the Commission agreed and supported the decision by the Recreation Director.
2. Policy Review Sub Committee met at 6:30pm before this meeting and will present changes at the January 2016 meeting.

**Board of Education Report** - No representative

**Correspondence** - None

**Volunteer nomination**

The Chair would like to nominate Sera Mann and her mother as outstanding volunteers. Sera Mann and her mother were extremely helpful during the annual Tree Lighting. The request to accept the nomination of Sera Mann and her mother as outstanding volunteers was approved by the Commission. Director will notify them to come to next Recreation meeting to receive their certificates.

**New Business**

1. Recreation Director asked for approval of employment of Jennifer Shattle as Facilities Manager at Watchung with an hourly rate of \$12.00. Motion to hire Jennifer Shattle at said hourly rate was made by Rich Rutkowski with a second by Cassius Kennick. The role was called and all were in agreement.
2. Recreation Director received word that a 5<sup>th</sup> and 6<sup>th</sup> grade basketball game was stopped by the Referee. The Referee gave warning to the spectators and after warning wasn't honored he stopped the game. Emails have been sent to the League and this is under further investigation.

**Old Business**

1. Consideration has been asked to create soccer and basketball programs for high school students who wish to play while not on the high school teams. The fact is

- if Recreation is to expand and have more programs, such as this one for high school age residents, then additional full time help is required. Councilman Greco will advise the Mayor and Council about the need for more help
2. Recreation Director made a proposal to the HUD Committee for the men's and women's restrooms in the Recreation Center to be renovated with HUD funds. It would be completed in 2 phases. The women's restroom to be completed in 2015 and the men's restroom to be completed in 2016. This proposal will be revisited. Recently, photos of the restrooms have been taken.
  3. Recreation Director would like to have the west side of the road in the back of MVP closed off to traffic on a permanent basis. With more use of the park, it is becoming a safety concern with children using the field on one side and the playground on the other. There is also more residents using the park to walk and ride bikes and traffic has become more of a concern. Commission directed the chair to write to the Mayor and Council explaining our position on this issue and asking for permanent closure of the road. Recreation Director met with Police Chief Geist regarding this issue. He explained there have been no complaints or accidents in that area. He suggested some actions that can be taken are having a counter for traffic, paint a crosswalk and install speed limit and slow children at play signs. The Commission accepted all of these actions as a start.
  4. Trust Account information has been resolved. It was discovered clerical errors have been made and errors have been corrected.

Seeing no other old or new business, Commissioner Penrose read a statement advising residents that the approved minutes will be available on the Borough Website within three working days of the meeting and the agenda for the next meeting will be posted on the Recreation Bulletin Board no later than 48 hours prior to the monthly meeting.

At 8:35 p.m., Commissioner Cassius Kennick made a motion to adjourn seconded by Commissioner Rich Tarbous.

Next Recreation Commission meeting will be January 11<sup>th</sup>, 2016, 7:30 pm at the Recreation Center.

Minutes submitted by  
Linda Chicarelli, Rec-Commission Secretary