

**MIDDLESEX BOARD OF HEALTH
REORGANIZATION MEETING MINUTES
THURSDAY, JANUARY 9, 2020**

The meeting of the Middlesex Board of Health was held on the above date in the Municipal Building and called to order at 7:00 p.m. by the Board Secretary with the following statement:

“This meeting is being held in compliance with the Open Public Meeting Law in that all the requirements of the Law have been met by the Sunshine Law Meeting Notice forwarded to the Courier News, Home News, and Star Ledger and posted in the Municipal Building on December 12, 2019.

Roll Call

Fran Benitz	<input checked="" type="checkbox"/>
Amy Bigge, VP	<input checked="" type="checkbox"/>
Amy Burke, President	<input checked="" type="checkbox"/>
Steve Ember	<input checked="" type="checkbox"/>
John Erickson, Alternate 1	<input checked="" type="checkbox"/>
Nancy Purcell-Holmes	<input checked="" type="checkbox"/>
Amelia Sherr	<input checked="" type="checkbox"/>
Laura Steinau, Alternate 2	<input checked="" type="checkbox"/>
Peyton Yanchurak	<input checked="" type="checkbox"/>

Others in Attendance: Terry Brundage, SREHS
Councilman Eodice, Council Liaison
Mayor, John L. Madden

Board Secretary opened the nomination for President of the Middlesex Board of Health for 2020. Board Member Bigge made a motion to nominate Board Member Amy Burke for President, seconded by Board Member Yanchurak and carried by the following roll call vote. Ayes: Bigge, Burke, Ember and Yanchurak. No: Benitz, Purcell-Holmes, and Sherr. Abstain: None.

Board Secretary opened the nomination for Vice President of the Middlesex Board of Health for 2020. Board Member Burke made a motion to nominate Board Member Amy Bigge, seconded by Board Member Ember and carried by the following roll call vote. Ayes: Bigge, Burke, Ember and Yanchurak. No: Benitz, Purcell-Holmes, and Sherr. Abstain: None

Minutes – Board Member Benitz made a motion to accept the November 14, 2019 meeting minutes, seconded by Board Member Burke and carried by the following roll call vote. Ayes: Benitz, Bigge, Burke, Ember, and Yanchurak. No: None. Abstain: None

Executive Session: None

Reports

- A. Board of Health Activities Report – SREHS, Terry Brundage presented the Activities Report for September, October, November, and December 2019. Board Member Ember made a motion to accept the Activities Report seconded by Board Member Bigge and carried by the following roll call vote. Ayes: Benitz, Bigge, Burke, Ember, and Yanchurak, Purcell-Holmes, Sherr. No: None. Abstain: None.

The Board made a recommendation to include the business names and addresses to the Activities Report.

Discussion was had regarding cleanliness the Farmers Market rugs and the re-inspection of businesses with Risk 2-4 ratings. Terry Brundage addressed the issues and concerns.

- B. Monthly Activities Environmental Report – SREHS, Terry Brundage presented the Activities Environmental Report for October, November 2019. Board Member Ember made a motion to accept the Environmental Reports seconded by Board Member Bigge and carried by the following roll call vote. Ayes: Benitz, Bigge, Burke, Ember, and Yanchurak, Purcell-Holmes, Sherr. No: None. Abstain: None

The Board made a recommendation to invite Mickey Gross and Les Jones, Environmental Health Division to future meetings. The Board also made a recommendation to have Terry Brundage reach out to the County to see if they can include more details on their Environmental Reports.

Board Member Sherr stated that the 2019 Agenda's, Minutes and Financial Reports were not posted in 2019.

- C. Registrar's Report – Board Secretary presented the Registrar's Report for October, November, December 2019. Board Member Bigge made a motion to accept the Registrar's Report seconded by Board Member Yanchurak and carried by the following roll call vote. Ayes: Benitz, Bigge, Burke, Ember, and Yanchurak, Purcell-Holmes, Sherr. No: None. Abstain: None.

Correspondence - Copy of Sunshine Notice was distributed to all members.

Unfinished Business - None

New Business

- A. President Burke asked the BOH Members to put together some goals for the Board to work on in 2020 and send them to her. The Board will review these goals and prioritize for the 2020 agenda.
 - B. Create an outreach program for Seniors.
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Website

- A. The Calendar of events was posted for the month of January 2020.
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Public Portion

President Burke opened the meeting to the public for anybody wishing to speak. Seeing that there were no public comments, President Burke closed the public portion of the meeting.

Board Member Bigge moved for adjournment seconded by Board Member Yanchurak and carried by a unanimous vote of board members present.

Carmen Modica
Board Secretary