



THE SVANE FAMILY FOUNDATION

Culture Forward Grant Application

This is a PDF preview of the Application. Applications must go through the Submittable portal to be eligible. Visit <https://svanefamilyfoundation.submittable.com/submit> to apply.

Applicant Information

Organization or Individual Artist/Collective Name:

Street Address:

Contact Person:

Contact Phone:

Contact Email:

Website:

Tax ID Information:

Select your *Entity Type* so we can collect the proper *Tax ID* information.

- ☐ Tax exempt organization under IRC 501(c)(3) classified as a public charity
- ☐ Individual Artist/ Collective

For Applicants who answered, Tax exempt organizations under IRC 501(c)(3) classified as a public charity:

Please provide your Public Charity's 9-digit Tax ID:

What is the Start/End date of your Fiscal Year? (E.g. July 1-June 30 or Jan 1-Dec 31)

For Applicants who answered, Individual Artist/Collective:

As an Individual Artist/Collective, you must have a confirmed Fiscal Sponsor. Fill out their information below.

Fiscal Sponsor Organization Name:

Fiscal Sponsor Contact Name:

Fiscal Sponsor Contact Email:

Fiscal Sponsor Phone:

Fiscal Sponsor Address:

Fiscal Sponsor Tax ID:

Fiscal Sponsor Confirmation Request Email:

Provide all necessary information about you and your project to your Fiscal Sponsor in the Personal Message box. This message will be sent directly to the "Send Request To:" Email Address you provide to confirm their agreement to fiscally sponsor your project if it is awarded a Culture Forward grant. Your Application will not be eligible until your Fiscal Sponsor replies to this Confirmation Request. We suggest you notify your Fiscal Sponsor that they will be receiving this request from notifications@email.submittable.com and have to reply by the application deadline for your project to be eligible.

Send Request To: (email address)**Add a Personal Message:****Mission / Artistic statement:**

Word count limit: 100 words.

Brief history of organization or artistic practice:

Word count limit: 100 words.

A list or summary of current artistic programs, activities, and/or recent key accomplishments:

Word count limit: 100 words.

A description of the audiences you have presented to, or communities you are rooted in or have engaged in the last two years:

Word count limit: 100 words.

Which artistic discipline(s) best fits your organization/practice?

- ☐ Community and Social Arts
- ☐ Crafts
- ☐ Culinary Arts
- ☐ Cultural and Heritage Arts
- ☐ Dance
- ☐ Design Arts
- ☐ Emerging and Experimental Arts
- ☐ Folk and Traditional Arts
- ☐ Literary Arts
- ☐ Media Arts
- ☐ Music
- ☐ Performing Arts
- ☐ Theater
- ☐ Spiritual and Healing Arts
- ☐ Spoken Word/ Oral Tradition
- ☐ Visual Arts
- ☐ Multi-disciplinary
- ☐ Other

If other, please provide what artistic discipline best first your organization

Artist bio, CV, or website:

If you are a collective, please list the names and brief bios of your members.

You may upload a PDF or include a link.

Project Description

Project title:

Project proposal summary:

Word count limit: 50 words.

Project description addressing the following: How does your project attract families, students and/or young professionals to Downtown San Francisco, and how will you engage them? When will the project be developed/presented? Please indicate if there are public presentation dates already known. If there will be public presentations, and you have venue information secured, where will the project be presented? Who are the main collaborators or project partners (artists, organizations, technicians, administrators)? How will they contribute to the project?

Word count limit: 600 words.

In which of the following neighborhoods will the project take place?

- ☐ Chinatown
- ☐ Civic Center
- ☐ Financial District
- ☐ Mid-Market
- ☐ Mission Bay
- ☐ SoMA (inclusive of Yerba Buena, East Cut, SoMA, & West SoMA)
- ☐ Tenderloin
- ☐ Union Square
- ☐ Other

If other, please provide in what neighborhood your project will take place:

Timeline for completing the project. Please list the month and your activity/action in list format:

Please outline your project timeline in list format, including the month and activity/action for each stage. Ensure that your timeline reflects the requirement for Culture Forward projects to be completed within one year of Grant Distribution and cannot be completed prior to that date.

Word count limit: 200 words.

--

Examples of your work that are relevant to this project:

There is a limit of 3 work samples totaling no more than 3 minutes of material to review. Work samples can be provided by uploading images (JPEGs), documents (PDFs), video (MOV or MP4), or audio (M4A or MP3)

--

Budget & Financial Information

What is your requested grant amount?

Please note that The Svane Family Foundation may award a grant amount different from the amount requested, based on funding priorities and grantmaking considerations.

What is your total project budget?

Do you have additional sources of secured or anticipated (prospected) income? Please provide a list of the Source and Amount.

Examples of income: other grants secured/prospected; support from institutions (school or university support); in-kind support.

Word count limit: 200 words.

Project Budget Form:

Acceptable file types: .pdf

Please either:

Upload your own project budget. If you upload your own project budget, please clearly separate out payments to artists as a budget line(s).

Or

Complete the sample [Project Budget template](#), from [The Common App](#). Lines may be added, renamed, or omitted, as needed. If you add or omit lines, double check final sums.

Budget Narrative:

Please provide a narrative for any budget items that require further explanation.

Word count limit: 250 words.

Thank you for your interest in Culture Forward!