



Mafwa Theatre Creche Worker

Job Description

October 2023

Location: The Anglers Club, LS9 7EH

Job Type: Freelance, sessional: Must be available Term-Time Thursday mornings between 10:00am and 12:30pm

Pay rate: £20/hour

Application Close: 13th November 2023 or when suitable candidate is found

About Mafwa

Mafwa Theatre is a community arts organisation of women from refugee, asylum seeker and settled communities in Lincoln Green, Burmantofts and Richmond Hill, Leeds.

We use drama and the arts to create work that celebrates our similarities and differences, brings people together and speaks truth to power. We use our platform to highlight and enable development opportunities for artists and theatre makers from migrant backgrounds, advocate for migrant rights and celebrate diverse communities.

We run a weekly women's group called Kuluhenna Drama and a gardening group called Lincoln Greeners. Mafwa Theatre has run since 2018 with an aim to bring different communities together. Mafwa Theatre produced *Women of Power* (2018), *To & Fro* (2019), *Cooking with Parveen* (2020), *Sit with Us* (2021), *FLOCK* (2021) and *Welcome* (2022). Mafwa Theatre has received support from over 20 funders, are part of the Arts Together network and have strong partnerships with multiple arts and VCSE sector organisations across the city.

The Role

Mafwa Theatre is seeking a dedicated and passionate Creche Worker to join our team. If you have experience working with children aged 0-4 in a nursery or similar setting, we would love to hear from you. As a Creche Worker, you will play a vital role in providing a safe, engaging, and nurturing environment for young children while their parents or guardians enjoy our workshops.

Key Responsibilities:

- Supervise and care for children aged 0-4 in the creche area during performances and events.
- Ensure the safety and well-being of children at all times.
- Plan and implement age-appropriate activities and play to stimulate children's development.

Mafwa Theatre CIC operates as Mafwa Theatre, Patrick Studios, Saint Mary's Lane, Mabgate, Leeds, LS9 7EH. Companies House Number: 12262141, and is supported by Arts Council England.



- Maintain a clean and organised creche environment.
- Communicate effectively with parents or guardians regarding their child's experience and any relevant information.
- Provide a positive and welcoming experience for both children and their families.

Essential Criteria:

- Experience working with children aged 0-4 in a nursery or similar childcare setting is essential.
- Knowledge of child development and age-appropriate activities.
- Strong communication and interpersonal skills.
- Patience, creativity, and a genuine love for working with young children.
- Emergency first aid certification preferred but not required.
- Willingness to undergo, or already obtain, an enhanced DBS check.
- Reliable and trustworthy.

Working Hours:

You must be available on term time Thursdays 10:00 - 12:30. There may be the possibility of further work in Spring and Summer school holidays on Tuesday mornings, subject to further funding and discussion with the postholder.

Contract Terms:

This is a freelance, fixed term contract of 2.5 hours p/week at £50 p/session (£20p/hr). The contract is initially until June 2024, with the possibility of extension upon receipt of further funding for the project. The group has been running since 2018 with regular funding.

The role will be based at our venue for Kuluhenna Drama sessions, currently The Anglers Club, LS9 7TB.

Benefits

- Access to free training required for the role (eg. First Aid, Child Development).

How to Apply

To apply, please send the following to mafwatheatre@gmail.com by 9am on **Thursday 9th November 2023**, please note this post may be closed earlier once suitable candidates are located.

An up-to-date CV and a cover letter detailing how your past experience relates to this role (maximum 2 pages A4) OR an up-to-date CV and a short video/ voice note detailing how your past experience relates to this role (maximum 5 minutes.)



We will send a standard acknowledgement of all applications received and will contact short-listed candidates by email. You will be notified if you have not been selected for an interview.

The assessment process

All applications will be assessed by a panel comprising Mafwa Theatre's Co-artistic Director, Community Engagement Worker and a Mafwa Member/Board Member.

The panel will assess all applications on an equal basis, with a points system to evaluate how the application meets each aspect of the required skills, knowledge and experience outlined in the job description and person specification. Remember to address the job description and person specification in your application, to demonstrate how your skills, knowledge and experience meet those requirements.

The panel will draw up a shortlist of the top scoring applications, and invite the shortlisted people to interview.

The interview

Interviews will be arranged once application is received.

The interviews will be with the same panel who assessed the applications. The purpose of the interview is to meet you to ask a few questions related to the job description and person specification, to get a little more information than a written application allows. It is also an opportunity for you to meet the team and ask any questions you may have.

Equal Opportunities

If you have any questions or would like to receive this job description in a different format, please contact Bei Gao, Project Manager, 07562768913 or email bei@mafwatheatre.co.uk.

Mafwa Theatre is committed to flexible and inclusive working practices. We are equal opportunities employers and recognise the value of diversity in the workforce.

Please ensure you have completed the [Equality and Diversity Monitoring form](#) by 13th November 2023.