



JOB DESCRIPTION

Community Support Partnership

Domestic Violence Community Liaison

General Description

Transition House values diverse life experience and is an Equal Opportunity/ Affirmative Action Employer. Bilingual/bicultural people, GLBTQI people, persons of color, and people with disabilities are strongly encouraged to apply.

At Transition House, we believe that the way we do our work matters. As we dismantle structural oppression in the workplace, our services to the community will change accordingly.

The Domestic Violence Community Liaison works with a team of advocates under the supervision of the Director of the Community Support Partnership. This role provides intervention services to survivors of domestic violence in Cambridge, including applicants to and tenants of Cambridge Housing Authority, and coordinates a continuum of services between Transition House, community providers, and other resources.

General Duties

Provide support services, domestic violence counseling and advocacy through an empowerment model and survivor centered frame to survivors of domestic violence including:

- Conduct safety and domestic violence related assessments and intakes.
- Provide crisis intervention and assistance in resolving immediate safety issues related to domestic violence, including court accompaniment, communication with hospitals, law enforcement, alternate housing options, and any other collaterals requested by clients.
- Recommend and provide interventions and/or referrals as appropriate, based on residents/participants/applicant needs. Collaborate with clients to develop a plan to address those needs as appropriate for residents/participants/applicants.
- Monitor support services, information and referrals. Obtain releases of information and collaborate with other providers if appropriate and requested by clients.
- Maintain confidential records on each participant in a confidential database for the purpose of service/program analysis and ensuring compliance with program requirements.

- Participate in clinical and programmatic supervision, agency meetings and cross-agency meetings. Sustain a network of mental health, social service, legal services, substance abuse and domestic violence resources, for the purposes of referrals.
- Develop and provide training about domestic violence and resources available to the community and to service providers.
- Develop and facilitate interventions for community resilience around domestic violence, such as support groups and information sessions for survivors and their communities.
- Work collaboratively with colleagues to improve agency standards and provide exceptional services to clients
- Perform other duties as assigned.

Qualifications

- Demonstrated experience working with low-income and diverse populations.
- Demonstrated experience working with domestic violence and trauma survivors.
- Demonstrated experience on trauma-informed service provision
- Ability to establish and maintain effective communication and working relationships with all levels of staff, across disciplines, and among diverse community members.
- Excellent written and verbal communication skills and experience with training/group facilitation
- High level of proficiency with standard office computer systems and an understanding of database record entry and videoconferencing tools.
- Knowledge of and respect for client confidentiality protocols.
- Bilingual/bicultural preferred
- CORI check required, though findings will not necessarily preclude hire.

Salary

\$48,000-55,000

Transition House offers generous paid time off, life and disability insurance, health and dental benefits; and a 401K plan.

How to apply

Submit cover-letter and resume to jobs@transitionhouse.org.

Important: applications without a cover letter will not be reviewed.