

Consult/Referral Process for Texas Tech University Health Sciences Center

Texas Tech Physicians/School of Nursing/School of Health Professionals

Folder: Family Medicine Search within: All

- E&M
- Procedures
- Point of Care (TTP Fam Med)
- Supplies
- Medications
- Communication Orders
- Scheduling
- Radiology
- Laboratory
- Clinic Laboratory
- DME Orders
- Micro/Viro
- Anatomic Pathology/Cytology
- Texas Tech Physicians Clinic Consults**
- Cardiopulmonary Orders (Clinics TTP)
- Vascular Lab Orders (Clinics)
- OB GYN Lab Only
- OB US

OB Profile 32-36 week
OB Miscellaneous Items to be ordered se...
OB Lab GC and Chlamydia by NAA
OB Lab Gonorrhea by NAA
OB Lab HIV 1 & 2 by NAA
OB Lab Syphilis by NAA
OB Lab Urine Pregnancy, Qualitative (Clinic)
Treadmill Stress Test (Clinic)
Chemical Stress Test (Clinic)
NM Viability
Echo Transthoracic (TTE) CS
EKG 12 Lead (Clinic - PowerChart)

Schedule Neurophysiology Procedure
Schedule Follow up As Needed
Schedule Sleep Study
et Fit
trachomatis by NAA
OB Lab Colon Cancer Annual Screening
OB Lab Fecal Occult Blood
OB Lab FSH
OB Lab LH
OB Lab Neisseria Gonorrhoeae by NAA
OB Lab Prolactin
OB Lab Qualitative Beta hCG
OB Lab Quantitative Beta hCG

Consult/Referral orders live in the Texas Tech Physicians Clinic Consults folder

Search: Starts with Advanced Options Type: Clinic Orders

Folder: Texas Tech Phys.. Search within: All

- Consult/Referral Adolescent Medicine
- Consult/Referral Allergy and Immunology
- Consult/Referral Aortic Stenosis Clinic
- Consult/Referral Behavioral Health
- Consult/Referral Cardiac E.P.
- Consult/Referral Cardiology
- Consult/Referral CCVH Dietitian/Nutritionist
- Consult/Referral Chiropractor
- Consult/Referral Dermatology
- Consult/Referral Endocrinology
- Consult/Referral Family/OB
- Consult/Referral Family Behavioral Health
- Consult/Referral Pedi Endocrinology
- Consult/Referral Pedi Genetics
- Consult/Referral Pedi Hematology/Oncology
- Consult/Referral Pedi Infectious Disease
- Consult/Referral Pedi Nephrology
- Consult/Referral Pedi Neurology
- Consult/Referral Pedi Neurosurgery
- Consult/Referral Pedi Pulmonary
- Consult/Referral SHC Behavioral Health
- Consult/Referral Senior House Calls
- Consult/Referral Student Health Colpo Clinic
- Consult/Referral Student Health Dietician

Select the order applicable to your patient's needs


Orders for Signature

TTP - Family Physicians Fin#:TTUHSC-19735061 Admit: 08/21/2014 16:04:00 CDT

Consults/Referrals



Consult/Referral Pedi ... Order 05/05/2016 8:07

This is the "scratch pad". Make all your final order selections prior to signing

The  symbol indicates something is missing and must be addressed prior to signing the order

Details for Consult/Referral Pedi Endocrinology

Details Order Comments Diagnoses

+  

*Order Date/Time: 05/05/2016 0807

When Consult/Referral Needed:

...Other Preferred Provider:

DESIGNATE ALTERNATE PROVIDER IF PREFERRED:

*Reason for Consult/Referral:

Provider Preferred: ☐ Yes ☐ No

Date of Onset:

Patient Preferred: ☐ Yes ☐ No

*Preferred Provider:

Alternate Provider:



Patient's Primary Care Provider:

Special Instructions:

Yellow indicates a required field

Details for Consult/Referral Pedi Endocrinology

Details Order Comments Diagnoses

+  

*Order Date/Time: 05/05/2016 0807

When Consult/Referral Needed: Within 1 Month -if longer us...

...Other Preferred Provider:

DESIGNATE ALTERNATE PROVIDER IF PREFERRED:

*Reason for Consult/Referral: Elevated HgbA1C

Provider Preferred: ☒ Yes ☐ No

Date of Onset: 4.25.16

Patient Preferred: ☒ Yes ☐ No

*Preferred Provider: TTP Pedi Endocrinology





Alternate Provider:

Patient's Primary Care Provider:

Special Instructions: Call patient with appointment between 8am & 5pm

<No Items>

Task List

✓    

Scheduled Patient Care Office/Clinic Tasks

Task retrieval completed

Mnemonic	Order Details	Scheduled Date and Time	Provider Name	Provider Name
Consult/Referral Pedi Endocrinology	Within 1 Month -if longer use alternate, Prefer: TTP Pedi Endocrinolog...	05/05/2016 8:07	Ancillary, Physician	Ancillary, Physician

Your order, once signed, sends a task to whomever is responsible for working with the receiving clinic in your department (i.e. nurse, managed care, etc.)

September 14, 2050 14:21

Consult/Referral Worksheet - TTPTTEST, MATADOR

Performed on: 05/05/2016 0807 By: TTP, Nurse

Consult and Referral Worksheet

Segue UI 9

Consult/Referral Pedi Endocrinology 05/05/16 08:07
 Ordering Physician: Ancillary, Physician

Order Date/Time: 05/05/16 8:07:00
 When Consult/Referral Needed: Within 1 Month -if longer use alternate
 Preferred Provider: TTP Pedi Endocrinology
 Reason for Consult/Referral: Elevated HgbA1C
 Date of Onset: 4.25.16
 Provider Preferred: Yes

This area conveys your wishes regarding the referral to the managed care individuals

Patient's Preferred Phone #: Patient Parent/Guardian:

Patient's Preferred Time/Day of Week: First Point of Contact:

X-Rays or Tests Already Performed: (Include date and location for Mammo, CT and MRI)

Referral/Pre-Cert Only: ☐ Yes ☐ No

Preferred Provider: If you can't find the physician in the list, choose "None, None" and enter the name here:

Referral Type: ☐ In System ☐ Out of System

Reason For Out of System Referral: ☐ Insurance ☐ Availability ☐ Patient choice ☐ Physician choice ☐ In system rejection

Person You Spoke To:

Provider Phone #:

Appointment Date/Time:

Appointment Location:

Insurance Pre-Certification/Referral #:

Valid From/To:

Number of Visits:

PCP Provider:

This individual then opens the task to see what exactly was ordered. They can modify this form and save if repeatedly to keep the information updated as to how the appointment process is proceeding.

This can be found in "Form Browser" in the patient's chart Menu

Task Edit

High Notify Message Journal (2) Portal Options

Patient: TTPTTEST, MATADOR

To:

CC:

Subject: Combest In-Clinic Communication

Attachments: ☐ Transition of Care

Personal Address List: ☐ eye doc" Bennett M.D., Kelly Bradley M.D., Craig Camp M.D., Tammy Dreimane M.D., Dair Dyer M.D., Jack

Message: Arial

The managed care/nurses then create a message to be send to the receiving clinic's consult/referral "pool". By typing "/p" in the TO: field, they will be provided a list of all pools available.

Address Book

Internal

Type a name or select from list:

Show names from: Global Address Book

☐ Personnel ☒ Pool ☐ Distribution List

Right click to add/remove a name in the personal address book

Name
TTU - General Surgery Consult/Referral Request
TTU - Get Fit Consult/Referral Request
TTU - IM Nurse Triage
TTU - Int Med Clinical
TTU - Int Med Hospital Follow up
TTU - Int Med Non-Clinical
TTU - Internal Med Consult/Referral Request
TTU - Neuro Clinical
TTU - Neuro Consult/Referral Request
TTU - Neuro Non-Clinical
TTU - Neuro Nurse Triage
TTU - OBGYN Billing
TTU - OBGYN Clinical
TTU - OBGYN Grand Expectations Consult/Referral

More

Send to:

Add Remove

OK Cancel

New Message

Task Edit

High Notify Message Journal Portal Options Launch Orders

Patient:
Caller:
Caller #:

To:
TTU - Family Med Consult/Referral Request
Include me

CC:
To consumer
Disable further replies

Subject:
Combest In-Clinic Communication
Save to Chart
As:
Combest Center In-Clinic Communication

Attachments
Transition of Care
Browse Documents
Other Attachments

Message

Arial 12
B U I S

Please see consult/referral order in powerchart. Dr. XXX wishes Mr. TTPTEST to be seen within the next month for suspected diabetes issues. His HgbA1C came back elevated. Patient is very concerned, please call them with appointment between 8-5 and let us know when it is scheduled.

Please call directly with any urgent questions.

Thanks,
IM Department Managed Care Individual

This process ends when the receiving department schedules the appointment and notifies the patient/sending clinic of appointment date and time. Depending on clinic workflow, the sending clinic may also notify the patient. The consult/referral worksheet is completed and signed so it falls off the task list.

After the patient has had their appointment, the receiving provider may notify the sending provider via message center, as to how the appointment went and plan of care. Some will forward the note to the inbox of the provider for their convenience. Otherwise, all notes in the system are viewable at any time to our EHR system providers.

Actions
Appointment needed
Approved
Call patient with results
Medication request/renewal approved
Refer patient
Schedule patient follow-up

Send Cancel