1. **ROLL CALL AND RATIFICATION OF REGrets**
   - President – Nicolas Ramirez: PRESENT
   - VP Administration – Boris Perdija: PRESENT
   - VP External – Joaquin Gabriel Manansala: PRESENT
   - VP Finance – Peter Zhang: PRESENT
   - VP Social - Rajnesh Joshi: PRESENT
   - VP Academic - Matthew Whitehead: PRESENT
   - SFSS Council Representative – Jordan Alvin David: PRESENT

   Guests:

   **MEETING CALLED TO ORDER AT 2:37PM**

2. **MOTIONS**
   
   **MOTION 2020-06-16:01**
   
   **Title:** Adoption of the Agenda
   
   **Raised:** Boris
   
   **Seconded:** Peter Zhang
   
   *Be it resolved to adopt the agenda as presented.*
   
   *Motion passed unanimously.*

   **MOTION 2020-06-16:02**
   
   **Title:** Ratification of Previous Minutes.
   
   **Raised:** Boris
   
   **Seconded:** Matthew Whitehead
   
   *Be it resolved to ratify the previous regular meeting minutes.*
   
   *Motion passed unanimously.*

3. **OLD BUSINESS AND REPORTS**
   
   1. Executive Council Reports and Updates
      
      a. President
         
         i. Managing new directorships, assigning new tasks and seeing if people had any questions.
         
         ii. Reaching out to faculty and student coordinators just to see how we can improve student and faculty relations. By meeting with coordinators, Nicolas has been seeing what each person and staff does and what possibilities we have for future collaboration.
         
         iii. Reaching out to design teams including team guardian to see what they’re up to, and how we can collaborate with them specifically for our research centre. Looking at what promotion we can do to boost both of our student audiences.
iv. Talking with people from the sfss and informing himself on the decisions they've been making and what we can do with them as well.

v. Brainstorming ideas from students at different societies and what we can do on our part.

b. VP Administration
   i. Talking to Yogesh a lot; he was looking into transferring all our passwords on padlock to Lastpass or Bitwarden,
   ii. Brainstorming for frosh

c. VP External
   i. attended CFES GA, bunch of motion were passed including action plans.
      1. Conferences - a lot of them will be online however AGMR might be in person.
   ii. For Lean 6 sigma conference
      1. Nicolas: a manufacturing conference that is very entrepreneurial. Last year we've helped fund students of ours to attend this conference, by giving them a $200 fund to assist them with flights/food and registration.
      2. Due to uncertainties with finances and opFair, we will not be announcing our support quite yet, however we will be emailing out a registration soon.
         a. Gabe will be sending out that email at latest tomorrow afternoon
   iii. Been in contact with UVIC so we can get more ideas (especially for FROSH)
      1. Vice president external at UVIC would be willing to have a zoom call with us, Rajnesh is invited to join in, as well as anyone in ESSS. A messenger group might be created.
      2. Rajnesh: I wouldn't mind joining the messenger
      3. VP External: Will invite Rajnesh and Nicholas
   iv. Regarding Matthew: Reached out to university of toronto regarding their software contracts. They don't have any premium contracts with companies, whoever they have partnerships with non-profit groups like TechSoup(?). It's a non-for-profit so they get a discount on software that they use.
      1. Matthew: Will look into it.

d. VP Finance
   i. Spoke to Corbett from SFSS, SFSS is looking into its own investment, if we are capable, we can put in a portion of our own surplus in their investment, and possibly gain interest.
      1. Interest is low atm (3%) but SFSS is testing the water and the interest rate might increase in the fall.
      2. Would be a great way to increase our money over time
   ii. Got a reach to the faculty regarding our OpFair moey. Jordan has given us great information on how we will get our funding. Making progress!
      1. Will be contacting Kevin about our FAS budget, since we should be submitting a budget soon. We have not received an email from Kevin yet but Peter will send an email in the next week.
   iii. Checking into whether we paid for the CFES and the WESST membership fee. Will keep everyone updated
   iv. Matthew: Wondering do we know who is going to be in charge of SFSS investment plan
      1. Peter: No, setting it up with Vancity and they're going to a divestment.
v. Alvin: Given Opfair is almost complete, Alvin has been in contact with renovations people, so we can get outstanding reimbursements done. Office is currently blocked by renovations, but Alvin will start the process for that right away.

vi. Nicolas reached out to CFES, they have a system online using Wave, and seeing if payment was automated

e. VP Social
   i. Holding the first FROSH meeting, it was really successful, got a lot done and a ton of ideas were laid out. Frosh meetings will be Wednesdays at 5pm.
   ii. Regarding social media, advertised CSSS Valorant event on friday.
   iii. There is a way we can make our social media more active while engaging the upcoming first years, an idea inspired by UBC’s engineering program. We could highlight our do’s and don’ts as well as other events going on, popular ensc things, popular ensc staff.

f. VP Academic
   i. Got an email back from Glen, so good to send that email on academic dishonesty now.
   ii. Working with the director of resources centre- Val- to work on things for getting software for students. Finding a good computer package for students entering engineering.
   iii. Still working on things from last general meeting
      1. Getting the survey done for student engagement
      2.

g. SFSS Council Representative
   i. Been managing discord with Jim, getting it all setup with new froshees coming in.
   ii. Working on two documents, the engineering streams document, working with representatives on that. working on a co-op experience document. Will use it to contact coop on how to make the experience better.
   iii. On the SFSS side, joined one committee on the SFSS, governance committee, which works on the bylaws on council. Looking to join the member services committee, which includes stuff like core funding, a travel and conference fund, MECS and getting approval for certain grants.
   iv. Increasing number of slots for SFSS travel and conference fund.
   v. Helping out with FROSH

4. Open Discussion
   1. Matthew: Do you guys know if we’re a registered not for profit?
      a. Alvin: It’s tricky, because we’re a subsidiary of the SFSS, in which they are a non-profit. We treat ourselves as a non-for profit, but we’re not officially one. We’ll look into it.
      b. Matthew: TechSoup, which gives discounts on software and products, requires the group to be a registered non-for-profit. Wondering if it’s possible to inquire them to apply, with their certificate.
         i. Discounts include switching to Asana for less, AutoCAD discounts, and others that are beneficial for resources centre.
      c. Nicolas: For design teams, they have sponsors, are they labelled as non-for-profit or does it work differently for design teams?
      d. Mathew: Their mentality is non-for-profit, but not sure if they're actually registered with the canadian government.
e. Nicolas: Can DM people and see what is possible.

2. Peter: Does anyone know what's going on with our Website
   a. Alvin: Our hosting service, a small orange, we haven't changed the card number to go pay them yet. Will work with Boris to do that in “the next soon”.
   b. Nicolas: Do we have a list of all the subscriptions we have?
      i. Boris will look into it, as well as how many emails we have (since we pay per email). Remove any emails that are not in use.
      ii. Alvin: We are paying GSuite and Lastpass. G Suite is paid per account (President, social, council rep, etc.) Everytime we make a new email, we have to pay.
      iii.

5. Adjournment
   MOTION 2020-06-16:03
   Raised: Boris
   Seconded: Gabriel Manansala
   Whereas we like meetings to end
   Be it resolved to adjourn the meeting at 5:28PM