1. **Roll Call and Ratification of Regrets**

President – Nicolas Ramirez: REGRETS
VP Administration – Boris Perdija: PRESENT
VP External – Joaquin Gabriel Manansala: PRESENT
VP Finance – Peter Zhang: PRESENT
VP Social – Rajnesh Joshi: REGRETS
VP Academic – Matthew Whitehead: PRESENT
SFSS Council Representative – Jordan Alvin David: PRESENT
Director of Diversity – Vacant: X
Director of Sponsorship – Jim Pimentel: REGRETS
Director of Common Room – Tony Kooliyath: REGRETS
Director of Merchandise – Kaleigh Toering: PRESENT
Director of Spirit – Sarah Raisuddin: PRESENT
Director of OpFair – Jennifer Gu: PRESENT
Director of Resource Centre – Valeriya Svichkar: PRESENT
Director of Publications – N/A: X
Director of Website – Laura Flood: PRESENT
Associate Director of OpFair – Bruce Yan: X
First Year Representative – Vacant: X
First Year Representative – Vacant: X
First Year Representative – Vacant: X
First Year Representative – Vacant: X
Second Year Representative – Piyush Khurana: PRESENT
Second Year Representative – Sukha Lee: PRESENT
Computer Engineering Representative: Dexter Bigueta PRESENT
Engineering Physics Representative: Karan Kakkar REGRETS
Systems Engineering Representative: Marychelle Bitoon PRESENT
Electronics Engineering Representative: Samuel Kwon PRESENT

Members:
Aliyah Nanji

**MEETING CALLED TO ORDER AT 5:02pm**
2. MOTIONS

MOTION 2020-06-10:01
Title: Adoption of the Agenda
Raised: Boris Perdija
Seconded: Dexter Bigueta

Be it resolved to adopt the agenda as presented.

Discussion:
Motion carried unanimously

MOTION 2020-06-10:02
Title: Ratification of Previous Minutes.
Raised: Boris Perdija
Seconded: Ece

Be it resolved to ratify the previous regular meeting minutes.

Discussion:
Motion carried unanimously

1. OLD BUSINESS AND REPORTS

1. Executive Council Reports and Updates
   a. President
      i. 
   b. VP Administration
      i. Signatures
         1. Looks really good, unfortunately; works on GMAIL, but SFU email doesn’t pick up all of the pictures and links involved; so I might have to scrap that
         2. Might look into alternatives
         3. AJ: Using code, HTML. I think it’s called embedded coding, SFU and other emails allow that. Maybe look into those
   c. VP External
      i. Sent out an email to NESC department two weeks ago about WESST director positions.
      ii. Attended brainstorming sessions with other CFES groups regarding black lives matter movement. Discussed charity and fundraiser events. Considering to create black lives merchandise and giving the profits earned to the fundraisers.
      iii. WESST general meeting next week and CFES general assembly happening next week as well.
   d. VP Finance
      i. Not a whole lot of updates, scheduling a meeting next week about transferring duties over.
e. VP Social
   i. Working on transitioning into his position
   ii. Reached out to Karen and working on ideas for FROSH. Figuring how to put the FROSH committee together.

f. VP Academic
   i. Had a conversation with Dr. Chapman and was filled in with issues regarding academic dishonesty cases - but not necessarily with our school. Black mailing is occurring with students hiring tutors.
      1. An email will be sent out regarding this issue and will provide resources to counter academic dishonesty
   ii. SFU space planning renovations are figuring out how much lab space they will be giving us. They are hoping to put together a survey to see how students rate their lab experiences and what changes students might want.
      1. Transitioning into the fall semester and figuring out how labs will be run in the fall. Another survey will be sent out about this, possibly looking into students purchasing or receiving equipment.
      2. Ash is looking into simulating a live circuit over a web portal so students can take measurements from home.
   iii. Ece: Lack of communication between professors and CAL and students
      1. Alvin: will send email correspondence from president email to Matt regarding lack of communication (UCC)
      2. Matt: Will send an email to follow up with this
   iv. Ece: Design teams in Surrey dont have lab space in burnaby. Team Guardian in particular is experiencing this.
      1. Alvin: Kevin Pilar was discussing space issues previously, may contact him to discuss these issues.

g. SFSS Council Representative
   i. Had a meeting yesterday with the SFSS - another orientation meeting. Introduced with SFSS board of directors. Motions that were discussed include:
      1. Student athlete committee held a survey and a large majority were in favour of removing the current sports teams name (“The Klan”). This has been in the talks for a few years now.
   ii. Still in correspondence with last semesters handling of Covid-19 teachings and how courses were held. Working closely with Matt and Nicholas about this.
   iii. Jen: Were any alternative names provided for our sports team?
      1. Alvin: No current propositions, but a few ideas may have been passed around.

2. Director and Representatives
   a. Director of Diversity – Vacant:
      i. Engiqueers: representing the LGBTQ+ students and various other groups.
   b. Director of Sponsorship – Jim Pimentel:
      i.
   c. Director of Common Room – Tony Kooliyath:
      i.
   d. Director of Merchandise – Kaleigh Toering:
      i. No updates, but looking into scope of responsibilities and brainstorming new merch ideas. Considering a buy-to-order method of sales.
ii. Looking into Black Lives Matter merchandise for fundraisers (patches especially)

iii. Ece: We could consider doing a survey to see what people want - but we should look into patches since we need more! She will be a great resource for this.

e. Director of Spirit – Sarah Raisuddin
   i. No updates, but also looking at their responsibilities and brainstorming events that people can participate in despite COVID.

f. Director of OpFair – Jennifer Gu:
   i. Organizing OpFair 2021 which will happen in January
   ii. Because of Covid situation, the event is up in the air. Considering how students are feeling regardless if classes are in person or not.
      1. Leaning to hold a completely online event
   iii. Been in communications with the new MEX contact. Speaking with John to see what he thinks will be happening, but no one really has an idea.
      1. Event could be put in the SUB (student union building), but the building may not even be open then.
      2. Team is looking into online solutions for the event, such as Discord. Each company could have its own channel, and administrative access.

iv. Gabe: Have we seen how other schools are planning Opfair?
   1. Jenn has contacted Uvic and UBC.
      a. UBC is planning to have the event entirely in person. UVIC is having all of their events online until the end of April.

g. Director of Resource Centre – Valeriya Svichkar
   i. No updates, but also reading into their position. Excited to help out!

h. Director of Website – Laura Flood:
   i. Getting accustomed to the position. Previously a first year representative. Wants to get started right away with the website, and would love to hear what ideas you have.
   ii. Looking to see how the website can be changed, specifically regarding whether it should be built from a website builder, or by code.

i. Second Year Representative – Piyush Khurana:
   i. No current updates but looking into his position. Would love to help in any way that he can!

j. Second Year Representative – Sukha Lee:
   i. Second years are being hit with midterms, Math 251 has been especially rough.

k. Computer Engineering Representative: Dexter Bigueta
   i. No updates but getting into his position. Previously a fourth year representative.

l. Engineering Physics Representative: Karan Kakkar
   i. 

m. Systems Engineering Representative: Marychelle Bitoon
   i. No updates but also excited to start her new role.

n. Electronics Engineering Representative: Samuel Kwon
   i. No updates but very excited to perform his role.
4. **Open Discussion**

1. **FROSH**
   a. Link:
      [https://docs.google.com/forms/d/e/1FAIpQLSexG6inwjOLlaYlafTQ09MU0XfTOO1B3qmwaO_8vxbNS2gdvg/viewform](https://docs.google.com/forms/d/e/1FAIpQLSexG6inwjOLlaYlafTQ09MU0XfTOO1B3qmwaO_8vxbNS2gdvg/viewform)
   b. Please sign up for the committee if you’re interested! FROSH will be online (either partially or all of it). Discord will be used for communication, and we’d love to hear what kinds of ideas you might have. Examples have so far included: game nights, “fun” quizzes about their programs, and all the resources to get to know the department.
   c. Gabe: Other universities are in the same position regarding their first year welcome event, unsure how their FROSH will look.
   d. Ideas/suggestions:
      i. Either for Frosh or not, can we look into a minecraft server? A great way to connect with people and was super successful for TGB (Team Guardian Burnaby).
         1. A large portion of people compared to the size of TGB attended the event.
   e. Wiki Racing

2. **Resources**
   a. Brochures, past assignments, etc.
   b. Problem courses
      i. ENSC 252, not much help is being provided from TA’s.
      ii. ENSC320/327, and similar upper div classes take a lot of time to study.
      iii. CMPT 128
   c. Study program was offered by UofT. They matched two people (but we could do more), and this would be a great way to meet peers and get through their courses. Would be great for first years to boost a sense of community.
   d. An online folder of books could be a great resource (specifically PDFS) for classes
   e. Jen: How will the department feel if we kept old assignments and exams?
   f. Looking to see how we can lend out electronic resources (safely due to Covid).

3. **Finance**
   a. If you have any ideas in terms of financial streams

5. **Adjournment**

**MOTION 2020-01-10:03**

 Raised: Boris Perdija

 Seconded: Peter

*Whereas* we like meetings to end

*Be it resolved to* adjourn the meeting at 5:59pm