ESSS Executive Meeting Minutes: Thursday July 30th, 2020  
2:30PM-3:30PM on Discord

1. Roll Call and Ratification of Regrets

President – Nicolas Ramirez: PRESENT  
VP Administration – Boris Perdija: PRESENT  
VP External – Joaquin Gabriel Manansala: PRESENT  
VP Finance – Peter Zhang: PRESENT  
VP Social - Rajnesh Joshi: REGRETS  
VP Academic - Matthew Whitehead: PRESENT  
SFSS Council Representative – Jordan Alvin David: REGRETS

Guests:  
Laura Flood

MEETING CALLED TO ORDER AT 2:35PM

2. Motions

MOTION 2020-06-16:01  
Title: Adoption of the Agenda  
Raised: Boris  
Seconded: Gabe Manansala  
Be it resolved to adopt the agenda as presented.  
Motion passed unanimously.

MOTION 2020-06-16:02  
Title: Ratification of Previous Minutes.  
Raised: Boris  
Seconded: Gabe Manansala  
Be it resolved to ratify the previous regular meeting minutes.  
Motion passed unanimously.

3. Old Business and Reports

1. Executive Council Reports and Updates

   a. President

      i. Looking at ideas on how to develop more social presence.  
         1. Instagram has specific utilities to link merch onto photos, and captions, so  
            maybe we could integrate that into our instagram profile and merchandise.  
      ii. Looking at other organizations and societies on how they do things. A lot have been  
          using Mailchimp. Maybe we could implement it to make our emails look more  
          professional.  
      iii. Looking into getting verified on social media to look professional and legitimate.  
     iv. Looking into how to’s for podcast  
         1. Rajnesh and Gabe are interested in hosting the podcast.
v. Emailed Ian for the cheque that we sent for membership fees- has yet to get back to us.

b. VP Administration
   i. looking at options for password managers.
   ii. Bitwardern: ~$14/month (2$ per user per month), helps transfer positions easier
   iii. Lastpass:~$35/month (5$ per user per month).

c. VP External
   i. Waiting to hear in terms of conferences since everythings online
   ii. Going to be another GA for CFES in august, mostly waiting for that
   iii. If there's any other emails that come out in terms of applications or conferences that are sent to VP EX, he will send them out to the team.

d. VP Finance
   i. Going to talk to Archdeep to develop FAS funding proposal on saturday.
   ii. Still currently working on all the annual fees that we have to pay including subscriptions.
   iii. Pricing for building our website will be discussed below in open discussion.
   iv. Nic, Jen and VP finance will be going over OpFair finances on saturday.

e. VP Social
   i. Frosh related things
      1. Brainstorming on ideas but getting a vote on the best events coming soon
   ii. Planning to have a video game night next week to get more engagement in our program (possibly next friday but exams are coming up)
   iii. Headshots- get exec photos, take it on your own or we can arrange a meetup

f. VP Academic
   i. Keeping up with emails, and preparing to send out that email for academic dishonesty. Just getting clarification with certain professors.

g. SFSS Council Representative
   i. Council is looking to have its members do more things, looking to move the SFSS governance structure similar to the CFES
   ii. Helping Jen with the discord

4. Open Discussion
   1. Peter: In regards to pricing with the website:
      a. Between everything, we are looking at $25 USD for just the domain, hosting we’re looking at Squarespace, pricing is $190 CAD + Tax, first year will be 50% off. This will be a recurring fee each year
      b. Boris: I do think squarespace is the best option since it’s easy to use, or any other website builder.
      c. Laura: Currently for the website, we’re paying 72$ per year just for hosting, and we’re paying another price for the domain.
   2. Rajnesh: Any questions about holding a game night? Is it too close to exams or what games would we hold?
      a. Nicolas: Would be a good trial run for future game events.
   3. Rajnesh: In regards to headshots, were we interested in them?
      a. Gabe: Headshots aren't mandatory, but this fall might be a good time to do them, and we can include brief descriptions so that first years might know what we look like and how to contact us.
b. Nicolas: If all else fails, we can just use our own individual professional headshots, and include a brief description of ourselves as a caption.
c. Gabe: Regarding headshots, Karene did take pictures of everyone but not sure if she uploaded them for everyone.

4. Gabe: WESST has been posting member spotlights where every month the VP services posts a new member school on their Instagram and outlines where they are and a certain activity that they do. Not everyones filled out their form yet since it's a monthly thing, but hoping to get the SFU spotlight in September, when first years are coming in. Would be cool if they followed the WESST Instagram and saw us pop up on there. Thinking to also reach out to previous executives to see if there's any specific event we can spotlight on the Instagram.

5. ADJOURNMENT
   MOTION 2020-06-16:03
   Raised: Boris
   Seconded: Gabriel Manansala
   Whereas we like meetings to end
   Be it resolved to adjourn the meeting at 2:59PM