1. **Roll Call and Ratification of Regrets**

President – Nicolas Ramirez: **PRESENT**
VP Administration – Boris Perdija: **PRESENT**
VP External – Joaquin Gabriel Manansala: **REGRETS**
VP Finance – Peter Zhang: **PRESENT**
VP Social – Rajnesh Joshi: **PRESENT**
VP Academic – Matthew Whitehead: **REGRETS**
SFSS Council Representative – Jordan Alvin David: **PRESENT**
Director of Diversity – Paniz Najjarrezaarast: **PRESENT**
Director of Sponsorship – Jim Pimentel: **REGRETS**
Director of Common Room – Tony Kooliyath: **REGRETS**
Director of Merchandise – Kaleigh Toering: **REGRETS**
Director of Spirit – Sarah Raisuddin **PRESENT**
Director of OpFair – Jennifer Gu: **PRESENT**
Director of Resource Centre – Valeriya Svichkar: **PRESENT**
Director of Publications – N/A: **PRESENT**
Director of Website – Laura Flood: **PRESENT**
Associate Director of OpFair – Bruce Yan: **REGRETS**
First Year Representative – Vacant: **X**
First Year Representative – Vacant: **X**
First Year Representative – Vacant: **X**
First Year Representative – Vacant: **X**
Second Year Representative – Piyush Khurana: **PRESENT**
Second Year Representative – Sukha Lee: **REGRETS**
Computer Engineering Representative: Dexter Bigueta **REGRETS**
Engineering Physics Representative: Karan Kakkar **REGRETS**
Systems Engineering Representative: Marychelle Bitoon **REGRETS**
Electronics Engineering Representative: Samuel Kwon **REGRETS**

Members:
Amrutha
2. MOTIONS

MOTION 2020-09-24:01
Title: Adoption of the Agenda
Raised: Boris Perdija
Seconded: Alvin

Be it resolved to adopt the agenda as presented.

Amendment
Raised by: Alvin David
Seconded by: Nicolas

Be it resolved to add MOTION 2020-09-24:04 to the agenda

Amendment passes unanimously

Discussion:
Motion Passed Unanimously

MOTION 2020-09-24:02
Title: Ratification of Previous Minutes.
Raised: Boris Perdija
Seconded: Jennifer Gu

Be it resolved to ratify the previous regular meeting minutes.

Discussion:
Motion Passed Unanimously

MOTION 2020-09-24:03
Title: Reimbursement for Squarespace Payment
Raised: Laura Flood
Seconded: Paniz Najjarrezaparast

Whereas Laura Flood paid $97.48CAD (on August 26th) for hosting/building our ESSS website

Be it resolved that the ESSS reimburse Laura Flood $97.48 CAD for hosting/building our ESSS website

Discussion:
Laura: In the last general meeting, it was passed to pay $97.48CAD for the purposes of our Squarespace website

Motion Passed Unanimously

MOTION 2020-09-24:04
Title: Allocation towards Discord Server
Raised: Alvin David
Seconded: Jim Pimentel

Be it resolved to allocate $120 USD to boost the Discord Server

Discussion:
Alvin: Wishes to try a trial run to boost the discord server. Will include an increase of a 100mb upload limit, a higher quality video and livestream. At the same time, it will allow us to decorate our discord more so people will want to use it more. Will make it seem like more of a hub for engineering students.

Peter: Clarifies, payment is in USD

Motion Passed Unanimously
1. **Old Business and Reports**
   
1. Executive Council Reports and Updates
   
   a. President
      
      i. For this week, working on primarily looking at the best structure for our Discord. Also been working continually with Laura and Boris on the website.
      
      ii. SFSS clubs days last week, which went pretty well. We need to promote our events harder and spread the word. Would love to have FAS and other reps on board with that.
      
      iii. Presidents meeting/conference which is hosted by the CFES by VP External and myself. Just preparing for that.
      
      iv. Over the break, meeting with Jen and Peter regarding OpFair - check previous minutes to see what was discussed! Something new that came up is that we have a new paypal account, looking to find ways to use that paypal account.
   
   b. VP Administration
      
      i. Mailing List updates:
         
         1. Creating separate esss-all@sfu.ca, esss-directors@sfu.ca, esss-executives@sfu.ca mailing lists.
            
            a. This will make it easy to email just execs, or just directors, or the entire team.
            
            b. Anyone who has not added in their emails to the contact list, please do so at: [https://forms.gle/G3QFfCB3BDN4S3fs8](https://forms.gle/G3QFfCB3BDN4S3fs8)
         
         2. Still trying to get access to the esss-all@sfu.ca email list
      
      ii. Password Manager updates:
         
         1. Will speak to Peter and Nicolas sometime over the next week to discuss options and where to go.
   
   c. VP External
      
      i. PM’s happening this weekend, will keep team updated on the event.
      
      ii. Conducting the first year representative elections, sent out a google form/questionnaire through Mikes class. Will be making a list of candidates this weekend, and will send the sheet to Mike so that they can post the poll for first years the following week.
   
   d. VP Finance
      
      i. Will be joining IEEE event, let him know if there's anything Peter can bring up at that event
   
   e. VP Social
      
      i. Working with some other DSUs to have a trivia nights to have before the end of October (DSU's include BPK, chem, physics, etc)
         
         1. Nicolas: Volunteers needed?
         
         2. Rajnesh: not at the moment, we’ve just formed the committee for that but will keep the team posted if positions are needed
      
      ii.
   
   f. VP Academic
      
      i. N/A
g. SFSS Council Representative
   i. SFSS AGM and Bylaws
      1. October 26th 3:30pm
      2. For details, speak with Alvin. Highly suggest attending the AGM.
      3. The new system is better! pls vote!
   ii. SFU Engineering Competition (held online)
      1. Communications
      2. Competitions - deals with communicating with the competition chairs.
      3. Logistics - event is over discord, so we need channel moderation and help with the schedule
      4. Finance & Sponsorships - Covers all things related to finance and sponsorships.
   iii. Looking for 1-4 volunteers for all of the above positions.
      1. Piyush interested
      2. Jim poached
      3. Valeriya down
      4. Sarah poached
      5. Paniz is awesome
      6. Mary is also down
      7. (ツ)(ツ)(ツ)(ツ)(ツ)

2. Director and Representatives
   a. Director of Diversity – Paniz Najjarrezaparast:
      i. Thinking of being more involved with engiqueers, ESSS has been a part of them as of last year but if anyone has contact with that committee, please let Paniz know!
         1. Gabe: Will be in contact with Paniz and share their email’s
   b. Director of Sponsorship – Jim Pimentel:
      i. No recent updates as of FROSH.
         1. Alvin: Can we grab you for the engineering competition?
         2. Jim: For sure!
   c. Director of Common Room – Tony Kooliyath:
      i. No updates
   d. Director of Merchandise – Kaleigh Toering:
      i. Working with the engineering program representatives to develop designs for option patches
      ii. Worked through logistics of BLM patch distribution and finalized designs
      iii. Created google form to get feedback/suggestions on merch and designed instagram story post to increase involvement (probably to be posted sometime next week).
      iv. Currently looking into regular merch distribution
      v. Leaning towards setting up an online merch store (probably as a temp solution until we can sell in person again)
         1. Pros: company handles almost all logistics which include payment, shipping, orders, etc. Merch is on an individual order basis so we don’t have to bulk order for people to buy, might be able to integrate it into the ESSS website.
         2. Cons: Far more expensive (~$48/hoodie), shuppin
   e. Director of Spirit – Sarah Raisuddin
      i. No updates, let Sarah know if you need any help with advertisements.
f. **Director of OpFair – Jennifer Gu:**
   i. Met with the organizer of clubs days yesterday with Alvin and Raymond (Event coordinator), decided to use Hopin for that meeting. She gave us a lot of details on how they organize themselves. Most of that is through MECS (organized clubs days). Pricing is expensive, but we will change the number of days that opfair is running. Originally it was over Discord and we wanted to reduce the number of companies per day, however when we’re using Hopin, it provided a clearer interface and we’ve decided to revert back to the original 2 day Schedule. Will be in contact with the companies, and will send a 2 day schedule to Shelly who will forward to Mex. Cost was at a minimum of $2000 per day, and registration opens on October 5th, and the fair itself is on the 26th and 27th of October.

g. **Director of Resource Centre – Valeriya Svichkar**
   i. For anyone wondering about the Adobe thing, they finally emails back. Sfu emailed Valeriya back and they said that it all depends on Adobe.
   ii. Thinking of going to SFU next week to see what kinds of resources we have. will keep a log of it.
   iii. Gabe: Where in SFU are you going? Getting into ASB may be a problem.
      1. Valeriya: Will just go to the 3D printing room, unsure of where else.
      2. Alvin: With the ASB, there’s two entrances, one under task, one under AQ
   iv. Alvin: Do you have a list of the type of software that we use in engineering? SFSS is also looking for that type of information, they could probably streamline that process for us.
      1. Valeriya: Started the list and gave it to Laura for the website, this list should be updated.
      2. Alvin: will just send it to the president.

h. **Director of Website – Laura Flood:**
   i. The website is live!!!!!!!
   ii. Nicolas provided a looong list of new website ideas which are currently being worked on. Will likely add to it along the way. If you have any ideas about the website, please send it over to Laura. If anything is broken or something looks off, also let her know.
   iii. Waiting on a number of headshots to add to the website. They don't need to be formal, you just need to be recognizable.
   iv. Hoping to add bios for everyone. Includes your year, concentration, something you're doing, etc. Send it to communications@ESSS.ca, Laura's discord, or through Facebook.

i. **Second Year Representative – Piyush Khurana:**
   i. Would like to emphasize student experiences and if anyone needs help, let him know.

j. **Second Year Representative – Sukha Lee:**
   i. N/A

k. **Computer Engineering Representative: Dexter Bigueta**
   i. N/A

l. **Engineering Physics Representative: Karan Kakkar**
   i. N/A

m. **Systems Engineering Representative: Marychelle Bitoon**
i. Wondering if there was a way for the labs for next semester to be held in person, if we could push for that. Some people have been struggling with online labs with the current setups. For example, ENSC 351.

   1. Nicolas: UCC is looking at options to compliment online labs being held online currently.

n. Electronics Engineering Representative: Samuel Kwon
   i. N/A

4. **Open Discussion**
   1. Problem Courses: Representatives
      a. Alvin: pls send me your problem courses representatives
   2. WiE Course Crash Course (haha)
      a. They’re doing a document for the entire ENSC curriculum :)
      b. Lets see if we can collaborate - Jen

5. **Adjournment**
   
   MOTION 2020-09-24:03
   Raised: Boris Perdija
   Seconded: Laura Flood
   
   Whereas we like meetings to end
   
   Be it resolved to adjourn the meeting at 6:19pm