April 5, 2021

ROLLING DEADLINE: Applications will be reviewed until an Instructor is hired.

Position: P/T Upstander Instructor, fluent in Spanish, Mandarin, Cantonese, Bangla and/or Arabic for flexible hours that include some evenings and weekends, approximately 40hrs monthly.
Reports to: Community Upstander Coordinator
Location: Remote + various NYC locations
Pay rate: $20-$25/hour, commensurate with experience.

CAE is an equal opportunity employer and we strongly encourage BIPOC women, cis and of trans experience, and people who are GNC and LGBTQ+ to apply.

ABOUT: THE CENTER FOR ANTI-VIOLENCE EDUCATION (CAE) works to prevent hate violence in our communities through educational programs that center the experiences of the people most marginalized. CAE is a NYC-wide multi-cultural, anti-racist, intersectional-feminist organization with our pre-pandemic home in Brooklyn. We develop and implement comprehensive violence prevention programs designed to prevent, interrupt, and heal from violence. We focus on violence that stems from misogyny, racism, homophobia, transphobia, and xenophobia.

CAE teaches Empowerment Self-Defense and Upstander tools, focusing our work with girls and women (cis and trans), people who are transgender, gender non-conforming and people who are LGBTQ+, particularly those at increased risk from racism and xenophobia. Through partnerships with CBOs, schools, workplaces, neighborhood groups, and more, we serve more than 3,000 people each year across the five boroughs. We have been doing this work to actively create a more peaceful and just world since our founding in 1974.

POSITION CAE seeks to hire an energetic, social justice minded and experienced Instructor for a part-time position facilitating Upstander workshops for a range and diversity of community members. CAE’s Upstander workshops are designed to teach concepts of anti-oppression, healing and transformative justice, along with practical skills and tools to disrupt violence in our communities. The P/T Instructor will also support curricula development and administrative tasks related to program assessment, reporting and strengthening.

CAE is committed to having our instructors reflect the communities we serve, and we seek a candidate with fluency in English and Spanish, Mandarin, Cantonese, Arabic or Bangla. We strongly encourage women of color, LGBTQ and T/GNC people to apply. This position will be 8-12 hours a week with a minimum of 40 hours monthly.
Interested candidates must be available to be trained in May 2021.

**QUALIFICATIONS**
- Highly experienced, engaging facilitator with at least two years of experience;
- Experience with curricula development and editing and comfort with using participant feedback and surveys to inform curricula development;
- Ability to connect with a diversity of participants and experience working with adults, youth, people with disabilities, and LGBTQ communities;
- Knowledge of video conferencing like Zoom, Microsoft applications (especially powerpoint and excel), google office and survey tools a must;
- Availability for a flexible schedule that includes some mornings, evenings and weekends;
- Bilingual a must. Preferred languages are: Spanish, Mandarin, Cantonese, Bangla and/or Arabic
- Community organizing and partnership building skills a plus;

**SUBJECT MATTER EXPERTISE**
- Sound understanding of how systemic and structural oppression impacts those at risk of violence;
- Deep analysis of community-based responses to harm from hate violence;
- Knowledgeable about issues faced by survivors of violence.

*CAE is an equal opportunity and we strongly encourage women who are cis and of trans experience, particularly Muslim and Latina/Latinx to apply.*

**HOW TO APPLY:** All applications will be received via email. No phone calls or snail mail, please. Please send to:

- [jobs@caeny.org](mailto:jobs@caeny.org) subject line should read: Upstander Instructor YOUR NAME
- All applications must include (in PDF format):
  - Resume
  - Cover letter that speaks to where you learned of this position, what you bring to this role and why this role makes sense for you right now and your available start date.