



FAMILY
EDUCATOR
LEARNING
ACCELERATOR

FELA Toolkit

Introduction

Welcome! A Family-Educator Learning Accelerator (FELA) is a straightforward team approach to helping students make progress in their learning during a set amount of time. Every FELA has a beginning, middle, and end with clear, actionable steps for the family-educator team. This toolkit will help walk your team through the steps.

NOVEMBER 2020

Beginning

Form a team, set a goal, make a plan. At the beginning of your learning accelerator, here's what you'll need to do:

Form a team.

You need a teacher, a family member, and a student.

Set a goal.

To do this, you'll need an assessment of some kind so that you can set a goal to have an improved score by the end of the learning accelerator. Teachers usually have an assessment they use. Once you've set a goal, pick out a prize that you'll give your child at the end.

Make a plan.

Grab a calendar and lock in these activities:

- Daily practice time at home.
- At least 4 workshops with the teacher, family member, and student.
- A celebration day at the end.

Middle

Practice, practice, practice. The heart of the learning accelerator is practice time – lots of practice time! Here's what you should plan for:

Team practice time during Family Workshops

Family Workshops are the fuel for the accelerator. During workshops, teachers model how to coach the student. Families practice coaching the student. The student gets lots of real-time practice in, and the whole team can connect to share progress and next steps. You should expect at least four in-person Family Workshops during your child's learning accelerator. Some FELAs have five or six workshops.

Practice time should begin right away. Even before the first Family Workshop, you'll need to make sure that your child is spending time every week practicing with the teacher, practicing with the family coach, and practicing alone.



1 Build Your Team



2 Assess Your Baseline




3 Set Your Goal



Practice at family workshops 



Practice with your family 

Practice time with the teacher.

Your child needs to have regular practice time with the teacher when you're not around. This needs to happen at least once a week for at least a half hour per week.

Practice time with the family coach.

Your child needs to have regular (daily, if possible!) practice at home with the support of the family coach. This practice time only needs to be 5-10 minutes, but it needs to happen every day.

Practice time at home, independently.

Make sure your child has additional time (every day if possible!) to practice all by themselves at home.

End

Celebrate! At the end of your learning accelerator, be sure to celebrate! Here's what you'll need to do:

Check progress.

To do this, you'll need an ending reading score and the goal you made at the outset.

Give each other your prizes!

Every FELA child should get some prize (books are great for this!) just for participating in the accelerator. In addition, families often reward children for consistent practicing and for reaching goals. It's fun to give the family member a prize, too, for completing all the family coach practice.


Celebrate together as a team.

Celebrate together as a team. Ending on a high note is crucial for your child to know they are seen and that their effort and progress are worth celebrating. Think about food, music, and good vibes!



Practice independently 



Practice with your teacher 





5 Check your growth





6 Celebrate your achievements


FELA Graphic Organizer Page For Teachers

 <p>Form a Team</p>	<p>Who is the learner?</p> <p>Who is the family member coaching the child?</p>	<p>How will you connect as a team at the beginning?</p> <p><input type="checkbox"/> Home visits</p> <p><input type="checkbox"/> Information session</p> <p><input type="checkbox"/> Back to School Night</p> <p><input type="checkbox"/> BBQ/cookout</p> <p><input type="checkbox"/> Conference</p> <p><input type="checkbox"/> Other:</p>
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 <p>Set a Learning Goal</p>	<p>Name the learner's current progress:</p> <p>Date: _____ Assessment: _____ Score: _____</p>	
<p>Goal: _____</p> <p>Planned Date of End Assessment: _____</p>		<p>Plan to Communicate Goal to Family</p> <p>Method: _____</p> <p>Date of Communication: _____</p>

 <p>Plan Family Workshops</p>	<p>Schedule and promote at least 4 family workshops</p> <p>1. Date: _____ Practice Tip: _____ Family Invited? <input type="checkbox"/></p> <p>2. Date: _____ Practice Tip: _____ Family Invited? <input type="checkbox"/></p> <p>3. Date: _____ Practice Tip: _____ Family Invited? <input type="checkbox"/></p> <p>4. Date: _____ Practice Tip: _____ Family Invited? <input type="checkbox"/></p>
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 <p>Check Progress</p>	<p>Date: _____ Assessment: _____ Score: _____</p>	
<p>Did the learner meet the goal? What are next steps for the family?</p>		<p>Plan to Communicate Results to Family</p> <p>Method: _____</p> <p>Date of Communication: _____</p>

 <p>Celebrate With Your FELA Team</p>	<p>Date of celebration: _____</p> <p>Location of celebration: _____</p> <p>Plan for food: _____</p> <p>Plan for music: _____</p>	<p>Participation Reward: _____</p> <p>Practice Reward for Family: _____</p> <p>Progress Reward: _____</p>
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FELA Planning Worksheet



Form a Team

Who is the learner?

Who is the teacher, coach, or expert?

What's the best contact method?

Who is the family member?

What's the best contact method?



Set a Learning Goal

What are we working to get better at? (Reading, playing the violin, dribbling the ball)

What is the current ability? (What are the results of a pre-assessment?)

What is the goal? How much improvement can be made in the next 5 weeks?



Plan the Practice

When are the workshops?

1. Date: _____ Location: _____ Who's coming?

2. Date: _____ Location: _____ Who's coming?


3. Date: _____ Location: _____ Who's coming?


4. Date: _____ Location: _____ Who's coming?

When will the coach practice with the learner? How often? For how long?

When will the family practice with the learner? How often? For how long?

FELA Planning Worksheet (continued)

 <p>Plan Your Progress Check-in</p>	When will there be a progress assessment?
	How will we communicate the results of the progress assessment?

 <p>Plan to Celebrate</p>	When will we get together to celebrate? Where?	
	How will we celebrate participation?	How will we celebrate family practice?
	How will we celebrate progress, even if the goal is not met?	How will we celebrate if the learner meets or exceeds the goal?

FELA Practice Time Tracker

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Week 1							
Week 2							
Week 3							
Week 4							
Week 5							

FELA Commitments

Family Member Commitment

As a family member supporting my learner in their FELA:

- I commit to setting a goal for my student alongside their teacher.
- I commit to learning strategies to support my student at home.
- I commit to practicing regularly with my student at home.
- I commit to supporting my student's independent practice at home.
- I commit to celebrating progress with my student.

Name _____ Date _____

Educator Commitment

As an educator supporting a learner in their FELA:

- I commit to assessing my student's ability at the beginning of our learning accelerator.
- I commit to setting a goal for my student alongside their family member.
- I commit to hosting my student & their family member at workshops where family members and student will practice the skills after learning a practice tip.
- I commit to practicing regularly with my student at school.
- I commit to assessing my student's progress at the end of our FELA.
- I commit to celebrating progress with my student and their family member.

Name _____ Date _____

Learner Commitment

As a learner participating in FELA:

- I commit to setting a goal for myself alongside my family member and educator.
- I commit to practicing at home with my family member and to practicing by myself alone at home.
- I commit to practicing at school with my educator.
- I commit to celebrating my progress with my family member and educator.

Name _____ Date _____



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