New York State Parks
Position Vacancy 2023

Title: Environmental Educator Assistant/Park & Rec Aide 5

Location:
  Jones Beach Energy & Nature Center,
  150 Bay Parkway,
  Wantagh, NY 11793

Position Type: Full-time, year-round seasonal (40 hours/week)

Hours: Sunday-Thursday 8:30am – 5:00pm but may vary due to special events and programs. Must work holidays as needed.

Salary: $19.27/hr plus eligibility for benefits (NYS Retirement Plan, NYS Health Insurance, dental and vision, and Tuition Assistance Program)

Description: The Jones Beach Energy & Nature Center offers interactive exhibits, public programming, school field trips, lectures and events that explore the complex interplay between energy, society, and environment. Located on a barrier island at the West End of Jones Beach State Park, the Center explores how energy is transferred in nature, and how the production and distribution of energy impacts ecological systems. Please visit www.jonesbeachenc.org for more information.

The Environmental Educator Assistant will develop and carry out educational programming for school groups, scout groups, and the public (all ages) around themes related to energy, society, and the environment, including solar/wind/hydro power, biomimicry, marine conservation, coastal resilience, dune ecology, and more. They will use the Center’s high school curriculum, Energy and Us, to design school field trips and teacher trainings, and will carry out exhibit and building tours.

Job responsibilities will include but not be limited to:

- Conduct environmental education programs by leading interpretive walks, preparing and teaching lessons.
- Plan, prepare and build displays, exhibits and other teaching aids.
- Assist in research, writing and producing educational and promotional materials.
- Make recommendations for program content, scheduling programs and registering participants.
- Clean and maintain facilities, equipment, and exhibits.
- Keep records and assist with organizing volunteer and internship programs.
- Other tasks as necessary.

Minimum qualifications:

- One year of experience in outdoor or environmental education programs; OR one year of college study with specialization in sciences, natural resources, or environmental education.
- Must possess and maintain a valid Driver’s License as a term and condition of employment.
Must have a working knowledge of Microsoft Office, Excel, Outlook, and other basic computer skills.
Must have the ability to understand and carry out directions, including written instructions.
Must be reliable, flexible, and willing to work in a team setting.
Must be able to communicate effectively with other staff and park patrons in a responsible and courteous manner under stressful conditions.
Must have the ability to speak in front of groups.
The incumbent must be flexible and willing to cover holidays, and special events as required to provide operational coverage.

To Apply:

Please send cover letter detailing why you are interested in an environmental education position, and your resume as a single document with Subject line “Environmental Educator Assistant” to jbenc@parks.ny.gov.

Cover letter should be addressed to Mia Ramirez, Environmental Educator, Jones Beach Energy & Nature Center.

If you have not received a response by Friday, August 18th, you are not likely to be called for an interview.

Application Open until Monday, August 14th.