Request for Proposals (RFP)
Independent Consultant

Operation Restoration (OR) is looking for an experienced independent consultant to help facilitate merging the College in Prison program at OR inside the School of Professional Advancement (SoPA) at Tulane University. The consultant will be responsible for creating a transition plan for the program to be housed at SoPA with OR maintaining a key role in the design and implementation of the program.

Scope of Work:
- Maintain the integrity and spirit of the current College in Prison model
- Identify key external and internal stakeholders to include in the transition process
- Facilitate and manage communications between OR and SoPA for the transition process
- Refine the duties and responsibilities of each party
- Develop a cohesive communications mechanism between OR, SoPA and the correctional facility
- Assist with documenting all processes and procedures for the College in Prison Program
- Research other College in Prison models to identify gaps, strengths and opportunities to include in the OR and SoPA model
- Research restrictions, rules and regulations that can impact the implementation of the College in Prison program once it is housed at SoPA

Deliverable:
The independent consultant will collaborate with OR and SoPA to develop a new model for the College in Prison Program and a transition plan.

Proposal Submission:
Interested candidates should submit their proposal to Rosemary Martin, Education Director, at education@or-nola.org by 5pm CT on April 15, 2022. Proposal should include qualifications, demonstrated experience with similar projects, and total cost. Award of the contract resulting from the RFP will be based upon the most responsive contract that is most advantageous to OR in terms of cost, functionality, experience, and quality of past work.

Inquiries/Contact Information:
Questions about this RFP may be directed to Rosemary Martin, Education Director at education@or-nola.org

Projected Timeline:
- Submission of Proposals by April 15, 2022
- Review of Proposals and Interviews: April 15 to April 30, 2022
- Start of Contract: May 10, 2022
- Project Implementation: May 10 - September 9, 2022

About Operation Restoration:
Formed in 2016 and led by formerly incarcerated women, Operation Restoration’s mission is to support women and girls impacted by incarceration to recognize their full potential, restore their lives, and discover new possibilities.

**About the College in Prison Program:**
OR’s College in Prison Program (CPP) is the only in-person, secular, higher education opportunity available to women who are incarcerated in the state of Louisiana. The program is conducted at the Louisiana Correctional Institute for Women (LCIW) in partnership with the School of Professional Advancement (SoPA) at Tulane University. Currently, OR and SoPA work together to offer courses required to complete a Bachelor of Arts in Social Science to approximately 35 students at LCIW. The program introduces students to a wide variety of academic fields (sciences, social sciences, and humanities) that equip them with the critical thinking and communication skills they need to advocate for themselves inside the prison and pursue a range of employment and community engagement opportunities upon their release.