**Warehouse Operative**

The Warehouse Operative is an essential team member at Tahoe Food Hub, responsible for day-to-day tasks including building orders for wholesale and retail customers, helping in our Farmacy storefront, assisting with inventory, and maintaining a high-level of cleanliness and organization throughout the warehouse. The Warehouse Operative will work closely with the rest of the TFH staff to ensure the daily functioning of our warehouse and operations.

**Responsibilities**

- Build orders for our Harvest to Order market, wholesale customers, and Giving Box program
- Assist customers in the Farmacy storefront at the register and with order pick up
- Check in inventory
- Stock Farmacy storefront and update inventory
- Help keep the warehouse organized, clean, and up to date on protocols
- Assist with daily and weekly cleaning tasks such as sweeping, composting food waste, wiping surfaces, cleaning containers, etc.

**Work Location and Schedule**

The Warehouse Operative role will be performed in person at Tahoe Food Hub’s warehouse located at: 12116 Chandelle Way in Truckee, CA. The preferred work schedule for the Warehouse Operative is Wednesday - Friday from noon - 6pm. There is also the potential for weekend work on Saturdays and Sundays from noon to 6 p.m. if of interest to the applicant.

**Qualifications**

The ideal candidate will be excited to work as part of a small and personable team. They will be customer service oriented, efficient, and organized. Must be willing to learn about the Food Hub’s mission and programs in order to assist with customer relations. Attention to detail and the ability to prioritize and manage time appropriately are essential. Position requires the ability to be on one’s feet for long periods and the ability to lift up to 50 lbs overhead.

**Compensation and Benefits**

The Warehouse Operative is a part-time position paid at a rate of $18 an hour to start, with the potential for full-time employment and increased compensation. All employees receive a 25% discount on all purchases made at the Farmacy.

**To Apply**

To apply, please email your resume with a brief message detailing your interest in the Warehouse Operative position to info@tahoefoodhub.org. We look forward to hearing from you!