



Destine Preparatory Charter School

Founding Director of Scholar Supports Job Description

NOW HIRING: Founding Director of Scholar Supports

Destine Preparatory Charter School is a public charter school serving grades K-5 in Schenectady, New York opening in August 2022. Our mission is to develop scholars in K-5th grade to become future change makers through rigorous academics, social and emotional learning, and affirmation of their identities. We are founding team members who are interested in helping us bring our mission to fruition. Develop your talent and grow your skills as an educator while simultaneously helping us scale the size of our school. Learn more about our school at destineprepcharterschool.org.

At Destine Prep, we believe that all scholars deserve equal access to great teaching and learning. The Director of Scholar Supports is responsible for Ensuring the school upholds its promise to educate all scholars. Director of Scholar Supports will coordinate all specialized services (IEPs, 504s, ELLs). The Director of Scholar Supports is responsible for management of the Response to Intervention Program, including the behavioral response to intervention system as well as the procurement and logistics for contracted services to support scholars with IEPs. As a founding leader, your goals are to lay the foundation for excellent outcomes for students with special needs, to develop and support the school staff with implementing best practices for working with students with special needs, to build innovative solutions for specialized needs in our schools, to ensure programmatic compliance with local and state and federal guidelines, and to protect the overall culture of the school.

DSS RESPONSIBILITIES

Special Education Compliance

- Oversee compliance with all applicable special education law
- Oversee the collection and reporting of progress on IEP goals through data-based progress reports to parents consistent with the schedule identified on the student's IEP.

Procurement of Scholar Supports

- Procures related service providers for all students requiring mandated supports

Programming Management and Coaching

- Manage the Response to Intervention Program, including the Behavioral Response to intervention system, all student referrals from class, and all disciplinary consequences and family communication required
- Coaches staff on how to use restorative practices to support all tiers of behavior
- Directly manage all special education teachers, social workers, SPED coordinators, EL specialists, and contracted supports



- Evaluates the performances of support team members
- Provides guidance and feedback on co-teaching practices

Miscellaneous

- Establishes and maintains strong relationship with district CSE
- Research and study innovative methods to support struggling learners
- Supports operational tasks, such as report card nights, orientation, home visits, meetings with the CSE, etc

DESIRED QUALIFICATIONS

- Bachelor's degree required; graduate degree preferred
- 2+ years of work experience directly with SPED or special populations of students
- Deep knowledge of Special Education law, Section 504, Gifted and Talented, Response to Intervention (RTI), and Multi-Tiered Systems of Support (MTSS) compliance and instruction and a proven track record of raising student achievement for exceptional learners.
- Strong familiarity and expertise with College and Career-Ready standards, Common Core State Standards (CCSS)
- Demonstrated management and leadership skills (e.g. at least 2 years managing a team or multiple large projects)
- Ability to communicate with ethnically diverse stakeholders
- Excellent computer skills, including Microsoft Word, Powerpoint and Excel
- Desire to continuously learn and increase effectiveness as a professional
- Founding spirit and the belief that you are responsible for all students and all parts of the school
- Unwavering commitment to DP's mission and willingness to go above and beyond to meet the needs of DP students, families, and staff
- Skilled at analyzing, interpreting, and using data to collaborate, identify best practices and areas for improvement, and drive results
- Strong strategic and analytical skills with an aptitude for shifting from fire-fighting to systems-building
- Team player with strong interpersonal and stakeholder management and relationship building skills
- Ability to lead, influence, and hold others accountable to upholding high standards of operational excellence

Salary and Benefits

Destine Prep offers a competitive salary, comprehensive health benefits, and retirement benefits. Aside from extensive professional development, all of our staff members are equipped with a laptop computer, email, high-speed internet access, and all necessary instructional supplies.

Start Date

May 2022

Schedule



- Year-round position with general day hours of 7:00am-5:00pm
- After-hours and weekend events will be required and communicated in advance
- Full time, Non-exempt, 12- months

If you are interested in applying, please email your resume and cover letter to rrogers@fellow.bes.org