

Baringa Early Learning Association Incorporated

Northside Church/ Baringa Early Learning

Date	10 February 2021
Meeting Type	Staff Meeting
Meeting Opened	6.15
Chairperson	Betty Lam
Secretary	Rachael Stephenson
Attending	PJ Aguilar, Rachael Stephenson, Nicholas Cedar, Wendy perry, Bethel Diwaker, Nafessa Zahar, Linda Hall, Maddi Powderly, Bec Fisher, Nicole Klomp, Kayla Davy-Kennett, Olivia Harding, Maia Moeke, Maggie Farrell, Vicki Joyce, L Lewis Herbert, Shannon Jackson, Jess Tudor, Peta Orbesteller, James McDermott, Shane Swanston, Callum McDermott, Nikki Schenk, Kristy Bartlett, Lyndsey Savage, Chelsea Sellers, Christina Drew, Jess Turner, Carley Adams, Kyah Churches, Amie Doolan, Patricia Vesseur, Misty Herrman, Bridget O'reilly, Rachael Mohe, Eleni Mylonas, Emily Hall, Rachael Van Der Sterren, Caitlin Fisher, Betty Lam
Apologies	Catie Daley, Carmen Ulrick, Melita Borg, Ellen Ayamiseba, Penny Anderson

1. Welcome and apologies

2. Confirmation of Minutes from ____

Moved – Rachael Stephenson

Seconded – Carley Adams

To begin-

-Betty spoke briefly about the complain audit that had occurred during the day. Touch lightly on our QIP and how impressed Leanne (Auditor) had been.

-Betty introduced new staff (Shannon, Bridget, Trisha, Nick)- had requested everyone make them feel welcome

-Maddi spoke about the leadership day. 3 Focus words (Dedication, kind, supportive) Maddie elaborated on these focus words.

-Carley spoke regarding the smoking cermemony- invited all staff to come along. Mentioned catering drinks and who will be attending. Some staff asked what happens during a smoking ceremony? Carley was able to answer all questions.

-Rachael spoke about the upcoming CPR refresher, to be held Tuesday 23/2 after the smoking ceremony. Staff were informed that if they did not attend, they would be required to sort and pay for their own training, Rachael also let them know that we will be holding the additional night for the full course training at a later day. TBC

-PJ spoke more about leadership day. Asked staff to form small groups and reflect on some key words that describe how they about/what they want to get out of Baringa.

-Working groups - QIP

-Outdoor Working group

-EBA Working group

-Healthy Wellbeing

-Sustainability Working Group

-Inclusion working group

-Kristy (Contact) Sustainability group

-James (Contact) outdoor working group

-Chelsea (Contact) healthy wellbeing group

-Peta (Contact) EBA working group

- Staff then formed groups to go over a policy and present a 3 minute video to demonstrate what they had learnt.

Meeting close