



New Trustees for Newton Rigg Limited

1. Background: As with many charities, funding is a constant challenge. While we at Newton Rigg Limited have plans to keep us on target, we need to make sure that our income and expenditure are in balance. It follows that our financial health is key to our future. We wish to appoint up to three new members of the Board of Trustees with appropriate expertise to guide and advise the Board on financial and educational training matters. We wish to hear from anyone who has the experience and qualities we seek. We would be pleased to hear from younger and more ethically diverse persons and/or those with experience of disability or different socio-economic backgrounds.
2. Newton Rigg Limited: Incorporated as a Private Limited Company in 2020 and registered as a Charity in 2022, NRL has a ten-year plan to survive, revive and thrive. It aims to advance the education of the public in rural and land-based subjects.
3. What are we looking for?: We are looking to fill up to three vacancies on our Board of Trustees to take us forward into the next phase of our development. We are especially interested to hear from persons with expertise in;
 - Finance, accounting and fundraising
 - Land-based training and skills

What personal skills do we seek?

- An understanding of the value of good governance
- The ability to work alongside a small staff team and trustee volunteers
- Good communication skills
- Familiarity with the assessment and management of risk
- An awareness and understanding of business development and change management
- A knowledge of the land-based and further education sectors is desirable but not essential

4. Financial Expertise:

- While the full Board shares the responsibility for financial matters, the appointee will ensure that our income and expenditure are in balance. He/she will have the following essential expertise;
- Knowledge and experience of charity finance and fundraising practice, including a working knowledge of the Statements of Recommended Practice (SORPs) for charities
- Familiarity with taxes
- Knowledge and experience of bookkeeping and financial management, including familiarity with Xero
- An ability to balance strategic and operational priorities
- Guide the Board on the financial implications of existing and new strategic plans and proposals, including the approval of budgets and financial statements
- Ensure that adequate financial systems, processes and internal controls are in place
- Ensure that Board meetings are informed by regular reports of the financial position of the charity, including balance sheets, cash flow, income generation
- Ensure that the Board is aware of national and sector requirements

5 Further Information:

- The Board meets at least every six weeks either online or face-to-face at the Dunmail Building on the Newton Rigg Estate

- The term for trustees is normally four years, with a maximum of two terms, totalling eight years
- For further information, you may wish to have an informal discussion with the Chair of the Board (insert contact details)
- Applications in writing should state why you wish to be a Trustee, and describe the skills that you bring, accompanied by an up-to-date cv
- Interviews will be held at mutually convenient dates in October/November, and the successful applicant will be invited to attend the December meeting of the Board
- The Board will arrange an induction programme and a mentor will be appointed to encourage your effective involvement on the Board

To discuss the opportunities further please email
andrew.cobb3@btinternet.com

Prof. Andy Cobb – Chair of Trustees